

IN BOARD OF SELECTMEN
MONDAY, MAY 8, 1995

Present: Vice-Chairman Maryann K. Clark and Lawrence L. Blacker.

The statutory requirements as to notice having been met, the meeting was convened at 7:30 p.m. in the Sudbury Town Hall.

Trustees of Town Donations - Quarterly Meeting

Present: Town Treasurer Mary Ellen Normen Dunn; Investment Advisory Group members David Wilson and Kenneth Ritchie.

The Board acknowledged receipt of a communication dated April 28, 1995, from Janet Silva, Secretary to the Trustees of Town Donations, announcing the quarterly meeting of the Trustees. Included with this notice were Statements of Accounts pertaining to investment transactions and report summaries of the Town Trust Fund that have taken place during the third quarter as of March 31, 1995.

Ms. Dunn remarked that this is the second formal meeting with the Selectmen and the Investment Advisory Group, and the Group itself will be meeting again sometime the beginning of June.

Secretary Thompson informed that Ms. Dunn serves on a task force for trust funds for the assistant Attorney General's office. She said she was unable to attend a meeting they had in April, and informed that the task force consists of selectmen, attorneys and a few treasurer collectors.

Selectman Blacker remarked that he would like to see investments other than fixed income assets, based on the premise that these investments are long term situations. Mr. Wilson said the Investment Advisory Group has discussed this and concluded that safety and stability were more important at this time.

Mr. Ritchie commented that a few years ago, it was the Library Trustees who were interested in making more income by investing in more speculative stocks. Mr. Thompson informed that the Town Trust Fund has changed quite a lot organizationally from three years ago. There was a brief discussion on the changes that have taken place, and it was noted that all the funds now have an equal amount of risk.

Making note of the fact that Town Treasurer Mary Ellen Normen Dunn is also a Trustee of Town Donations along with the Board, and in the absence of Chairman Drobinski a majority is assembled, it was on motion unanimously

VOTED: Upon review of the March 31, 1995, quarterly report, to concur with the general investments and specifically the investing in the Dean-Witter Government Income Fund.

Utility Petition #95-10 - Elsbeth Road

Present: Abutter Mark E. L'Antigua, 24 Elsbeth Road.

The Board convened a public hearing to consider Utility Petition 95-10 from New England Telephone and Telegraph Company and Boston Edison Company for permission to install 82 feet of conduit in Elsbeth Road, Sudbury, to provide electric service to a new house.

Secretary Thompson informed that all appropriate abutters had been notified and approval recommended by the Inspectors of Building and Wiring under date of May 1, 1995.

Abutter Mark L'Antigua, reviewed the plans with the Board and expressed concern that the gas line in the area not be struck and cause a gas leak during Boston Edison's work to install the conduit. He mentioned that there was a mishap on his property the last time there was reconstruction which resulted in a broken water main and a flooding situation. He asked that their work be monitored to ensure restoration of the road to the same condition.

Mr. Thompson reported that the Selectmen's office received a call from abutter Fred Cunningham, 11 Elsbeth Road, asking that the Tenneco gas company be present when this work is being done. The Board concurred and requested the Executive Secretary send a notice to Boston Edison and New England Telephone and Telegraph that the Board requests a representative from Tenneco be present when this work is being done.

It was on motion unanimously

VOTED: To approve Utility Petition 95-10 from New England Telephone and Telegraph Company and Boston Edison Company for permission to install approximately 82 feet of conduit, shown on Boston Edison Company "Plan of: Elsbeth Road, Sudbury", dated March 29, 1995, and New England Telephone and Telegraph "No. 95-07, Sudbury, Plan for New Conduit", dated April 25, 1995, under the following public way of the Town, subject to a representative from Tenneco being present while this work is being done:

Elsbeth Road - northerly approximately 304 feet northeast of Turner Road,
a distance of about 82 feet - conduit

Minutes

It was on motion unanimously

VOTED: To approve the minutes of April 25, 1995, as amended by Selectman Clark, and the minutes of April 27, 1995.

Council on Aging - Van Donation

It was on motion unanimously

VOTED: To accept \$48.31 in miscellaneous donations for deposit into the Council on Aging Van Donation Account and to authorize the Council on Aging to expend the same for purposes of operating and maintaining the Council on Aging vans.

Conservation Commission - Open Space Planning Assistance Grant

In response to a communication dated April 21, 1995, from Elizabeth McGuire, Middlesex Conservation District Administrator, it was on motion unanimously

VOTED: To confirm signing by the Chairman on April 27, 1995, of acceptance of an Open Space Planning Assistance Grant in the amount of \$300 from the Middlesex Conservation District for the Sudbury Conservation Commission to be applied to the expense of printing its Open Space Plan.

"Race Unity Week" - Proclamation - June 11-17, 1995

Present: William Sayles, 94 Prides Crossing.

In response to a communication dated May 3, 1995, from William Sayles, member of the "Sudbury Race Unity Committee" concerning proclaiming June 11-17 as "Sudbury Race Unity Week", it was on motion unanimously

VOTED: To proclaim as follows: The Town of Sudbury, in support of the Sudbury Race Unity Committee and their efforts, proclaims June 11-17, 1995 as "Race Unity Week" with the hope that citizens of Sudbury will support activities promoting race unity during this week and thereafter.

Reserve Fund Transfer No. 95-18 - Selectmen

Selectman Blacker questioned why no amount was included. Secretary Thompson stated that only one bill in the amount of \$89.85 has been received, but there will be more costs involved for travel expenses by the final candidates for Town Manager.

It was on motion unanimously

VOTED: To approve Reserve Fund Transfer Request No. 95-18, dated May 2, 1995, for Selectmen's General Expense Account to pay for travel expenses by Town Manager finalist candidates, to include the existing \$89.85 invoice plus any other such bills received and approved by the Executive Secretary.

Fidelity Bonds for Town Officials

It was on motion unanimously

VOTED: To set the sum of fidelity bonds for town officials and certify same as follows:

Tax Collector M. Dunn	\$200,000
Town Treasurer M. Dunn	\$200,000
Tax Clerk B. Bitter	\$ 50,000
Asst. Town Clerk K. Middleton	\$ 15,000
Asst. Collector L. Schofield	\$ 50,000
Asst. Treasurer L. Schofield	\$ 50,000
Tax Clerk S. Stygles	\$ 50,000
Accounting Clerk D. Jones	\$ 50,000

1995 Annual Town Meeting - Action Required

The Board reviewed a communication dated April 28, 1995, from Secretary Thompson regarding follow-up items resulting from the 1995 Annual Town Meeting that will require action by the Office of the Board of Selectmen.

The Board briefly discussed each item on the list. Selectman Clark asked for records relative to establishing a fee and application process for the sale of liqueurs.

Legal Seminars - Wayland Board of Selectmen

The Board acknowledged a communication dated April 24, 1995, from Wayland Board of Selectmen Chairman Dennis J. Berry requesting input from the Board regarding proposed joint legal seminars for public officials.

Upon review of the proposed topics for discussion, Selectman Clark chose three that might be of interest to the Town of Sudbury:

1. Motivating, Disciplining, Terminating and Promoting Employees, Due Process Rights and Just Cause in Employment Disciplinary Cases.
2. How to Handle Various Claims Before the Civil Service Commission, Arbitration, Board of Conciliation, MCAD, and the Joint Labor Management Committee - Nature of Claims Heard by Each Agency.
3. Dealing with Unions.

The Board discussed the fact that the cost seemed high. Selectman Blacker commented that he did not think the Board should decline participation because it encourages "regionalization" which is beneficial in the long term.

Following a brief discussion, the Board agreed that a letter be sent back to Wayland expressing their interest in attending, and inquiring how many other participants there might be in order to reduce the costs, and that they will be thinking of other topics for consideration.

Dental Coverage - Retirees

Secretary Thompson reported that he received another call from Richard and Agnes Brooks concerning dental coverage for the retirees.

On the recommendation of Executive Secretary Thompson, it was on motion unanimously

VOTED: To authorize providing an option to the retirees, to participate in a plan to receive dental coverage provided they pay 100% of the premium.

Underground Sprinkler - Loring Parsonage

Mr. Thompson confirmed a donation for the installation of the underground sprinkler system for the Loring Parsonage, which will have to be processed through the Sudbury Historical Society, since this is a non-profit organization as required by the trust from which the donation is coming.

Mercury Property, Boston Post Road & Landham Road - Option to Purchase - Ch. 61B

With regard to consideration by the Board of the Town's option to purchase land as set forth in a Notice of Intent postmarked April 7, 1995, from Attorney Joseph Rossi on behalf of Mercury Associates, in accordance with Chapter 61B, section 9, to sell to the United States Department of the Interior Fish and Wildlife Service three tracts of land situated approximately 830 feet south of the intersection of Boston Post Road and Landham Road; Selectman Blacker informed, for the record, that he was involved in some of the negotiations on this transaction and will not be able to take part in a vote.

Selectman Clark advised that she cannot comprise the majority in the absence of Chairman Drobinski; therefore, this public hearing will be continued to Monday, May 22, 1995.

Mr. Thompson reviewed the importance of this property as a linkage to other conservation areas and stated that it is his understanding that Selectman Drobinski will favor this transfer and he hopes that Selectman Clark will indicate her intent to approve of it also. Ms. Clark expressed her approval and said the Town really cannot afford an \$850,000 land purchase at this time.

Crosswalk on Route 20 - Connecting Papa Ginos and Herbies Ice Cream

Secretary Thompson reported that he has talked with Town Engineer I. William Place and State Highway Department District III regarding a crosswalk on Route 20 at the location of Papa Ginos and Herbies Ice Cream to make it easier for pedestrians to go from one place to another.

Selectman Blacker expressed concern that a crosswalk with flashing lights, like the one that exists further west on Route 20 at Longfellow Glen might result in traffic stopping too frequently, but opined that the Board should support some type of pedestrian safety at this location. Selectman Clark asked if other alternatives were available for consideration. Mr. Blacker mentioned that some type of warning sign ahead of the crosswalk would need to be installed. Mr. Thompson was directed to pursue the matter with the Town Engineer, but to avoid any flashing lights, etc. if possible.

New Town Cemetery - Sale of Lots Back to Town

At the request of Highway Surveyor Robert A. Noyes, on behalf of Bonnie and Arthur Cikins, in a communication dated May 5, 1995, it was on motion unanimously

VOTED: To grant a request from Bonnie and Arthur Cikins, 46 Meadowbrook Circle, Sudbury, MA, to sell back to the Town four graves in New Town Cemetery, Section 10, Lot 15, Deed #546; (Sale of Lots \$125; Perpetual Care \$375).

Reserve Fund Transfer - Refund of Interest and Penalties

In response to a communication dated April 28, 1995, from Town Treasurer and Collector Mary Ellen Normen Dunn, it was on motion unanimously

VOTED: To approve a Reserve Fund Transfer to the Debt Service Account in the amount of \$340, for payment of interest and penalties accrued for late payment of Motor Vehicle Excise Taxes to 55 taxpayers.

The Board commended Ms. Dunn for her decision to return the interest and payments to the taxpayers because of improper documentation from the lock box stating when payments were received. The Board requested the Executive Secretary to send a letter to Ms. Dunn commending her for the action she took.

There being no further business, the meeting was adjourned at 8:30 p.m.

Attest: Richard E. Thompson
Richard E. Thompson
Interim Town Manager