

IN BOARD OF SELECTMEN
MONDAY, JUNE 28, 1993

Present: Chairman Judith A. Cope, Lawrence L. Blacker and John C. Drobinski.

The statutory requirements as to notice having been met, the meeting was convened by Chairman Cope at 7:30 p.m. at the Fairbank Senior Center. Selectman Blacker arrived at 7:45 p.m.

Park and Recreation Commission - Appointment

Present: Park and Recreation Commission Chairman Patricia H. Burkhardt, and Donald R. Soule, Applicant.

Chairman Cope called to order a joint meeting with the Park and Recreation Commission for the purpose of interviewing a candidate to fill the vacancy on the Park and Recreation Commission occasioned by the resignation of Paul T. Rosell, in accordance with General Laws Chapter 41, section 11. The Board thereupon appointed Executive Secretary Richard E. Thompson to act as Clerk for the purpose of this meeting.

It was noted that applicant Donald Soule has served on the Park and Recreation Commission in the past, and the Board expressed their overwhelming approval of Mr. Soule's appointment to the Commission.

Chairman Cope opened the floor to nominations. Patricia Burkhardt's nomination of Donald Soule received a second.

It was moved to close nominations; and nominations were so closed.

The Executive Secretary asked for a roll call vote, which was called as follows:

Patricia H. Burkhardt	VOTED TO ELECT	Donald Soule
Judith A. Cope		Donald Soule
John C. Drobinski		Donald Soule

Executive Secretary Thompson notified Chairman Cope that Donald Soule of 42 Dawson Drive had been elected to serve on the Park and Recreation Commission, until the effective date of the next Town Election, and noted that he must win the election at that time to continue serving on the Park and Recreation Commission.

Executive Secretary Thompson swore Mr. Soule in, and asked that all who voted sign the appointment form.

Council on Aging - Appointment

Present: Council on Aging Chairman Anne W. Donald; Applicant Louise J. O'Connor.

In an interview with Mrs. O'Connor, the Board learned that she is a retired registered nurse, and has lived in Sudbury for 37 years. She expressed that she has not been very active in elder affairs, but is looking forward to becoming more active through this appointment.

On the recommendation of Council on Aging Chairman Anne W. Donald, and on motion by Selectman Blacker, it was unanimously

VOTED: To appoint Louise J. O'Connor to the Council on Aging for the purpose of filling the position formerly held by Harold Homefield for a term to expire April 30, 1994.

Utility Petition #93-12 - Firecut Lane

Present: Edmund Kelley, Boston Edison Company.

The Board convened a public hearing to consider Utility Petition #93-12, from Boston Edison Company and New England Telephone and Telegraph Company for permission to lay and maintain, and a location for, a line of conduits and manholes with the necessary wires and cables therein, on Firecut Lane.

Executive Secretary Thompson informed that all abutters have been properly notified and a letter recommending approval has been received from Building Inspector John B. Hepting and Deputy Wiring Inspector Arthur Richard dated June 18, 1993.

The Board acknowledged receipt of a communication dated June 8, 1993 from Denis J. Deagle, Supervisor, Rights Permits & Survey - Western District, Boston Edison Company, and a communication dated June 21, 1993 from Patrick J. Lovett, Manager, Rights of Way NET requesting permission to install approximately 472 feet of conduit, Firecut Lane, to service two house lots.

On motion by Chairman Cope, it was unanimously

VOTED: To approve Utility Petition 93-12 of Boston Edison Company and New England Telephone Company for permission to lay and maintain, and a location for, a line of conduits and manholes with the necessary wires and cables therein, indicated on Boston Edison Company Plan of Firecut Lane, Sudbury, dated May 25, 1993, and New England Telephone and Telegraph Company Plan for Firecut Lane Lots 3 & 4, dated June 18, 1993, under the following public way of the Town:

Firecut Lane - southeasterly approximately 409 feet at
Pole 262/13 southeast of Ronald Road.
A distance of about 472 feet - conduit.

Minutes

It was on motion unanimously

VOTED: To approve the regular session minutes of Monday, June 14, 1993.

Council on Aging - Donation

It was on motion unanimously

VOTED: To accept \$115.46 in miscellaneous donations for deposit into the Council on Aging Van Donation Account; and to authorize the Council on Aging to expend the same for purposes of operating and maintaining the Council on Aging vans.

Town Vehicle Transfer - 1985 Ford LTD

It was on motion unanimously

VOTED: To approve a transfer, effective July 1, 1993, of the 1985 Ford LTD, ID#2FABP43GIFX235222, from the Executive Secretary to the Town Engineer.

Sudbury Historical Commission - Piano Donation

In response to a communication from Sudbury Historical Commission Chairman Lyn MacLean, requesting the Board's approval to accept a donation of a piano, it was on motion unanimously

VOTED: To approve the request received June 23, 1993, from the Sudbury Historical Commission to:

1. Accept the donation of a piano for use at the Hosmer House.
2. Dispose of the present piano in exchange for moving the new and old pianos.

Memorial Day Committee - Resignation

In response to a communication from Donald A. Barbour, dated June 14, 1993, it was on motion unanimously

VOTED: To accept the resignation dated June 14, 1993, of Donald A. Barbour from the Memorial Day Committee, effective July 2, 1993, and to send a letter of thanks for his service to the Town.

D.A.R.E. Program - Donation

At the request of D.A.R.E. Officer Anthony M. Deldon, in a communication dated June 14, 1993, it was on motion unanimously

VOTED: To accept with gratitude a donation in the amount of \$1,000 from the Sudbury Rotary Club to be deposited into the D.A.R.E. Program special account and to authorize expenditure of the same by the Police Chief for the D.A.R.E. program.

Civil Defense - Grant Reimbursement

In response to a communication dated June 16, 1993 from Civil Defense Director Michael Dunne, relative to receiving a grant reimbursement for unforeseen expenses incurred in public safety and storm cleanup for the December, 1992 storm, it was on motion unanimously

VOTED: To accept a Federal Reimbursement Grant in the amount of \$13,103 for unforeseen expenses incurred in public safety and storm cleanup for the December 1992 storm; and to authorize the Town Accountant to make appropriate journal entries to credit departments as follows:

Highway	Roadwork Account 410-218	\$3,382
Fire	Overtime 310-120	\$5,914
Police	Overtime 320-120	\$3,807

and to further authorize the Police Department and Town Accountant to carry forward the grant of \$3,807 in Account 320-120 to Fiscal Year 1994.

Ambulance - Billing and Fee Increase

Present: Fire Chief Michael C. Dunne.

Ambulance Billing

The Board acknowledged receipt of a communication received June 28, 1993 from Fire Chief Michael Dunne requesting the Board's authorization to enter into a contract with Comstar for the purpose of handling the Town's ambulance billing.

Chief Dunne explained that because of the increasing number of different medical plans and forms that need to be completed for payment by insurance companies; the Department's non-existent electronic filing capabilities; and because the secretary's hours have been cut, it has become more feasible to have an outside source perform the billing procedure. Mr. Dunne further reported that Town Counsel had reviewed and approved specifications before this was sent out to bid, and that the specifications closely follow those of the Town of Yarmouth.

With regard to hardship cases, Mr. Dunne stated that these cases would be specifically marked and a determination made as to how payment would be handled.

After further discussion and review of bid and contract documents received from Comstar, it was on motion unanimously

VOTED: To authorize Fire Chief Michael Dunne, on behalf of the Town, to enter into a contract with Comstar, 14 Lower Road, Ipswich, MA., to provide ambulance billing and collection service for the Town at a fee of 10% of all actual receipts delivered to the Town of Sudbury; for a three-year period. However, the Town may end the contract on the annual anniversary dates if the service is not satisfactory and notice is given.

Ambulance Fee

Upon review of a communication dated June 24, 1993 from Fire Chief Michael Dunne, which outlines comparisons of ambulance fees charged by surrounding towns, and a request that the Board increase the ambulance fees in Sudbury, it was on motion by Selectman Drobinski unanimously

VOTED: To increase the ambulance base fee for the Town of Sudbury from \$125 to \$150 to more closely reflect the fees being charged in surrounding towns, as outline in the communication dated June 24, 1993 from Fire Chief Michael Dunne.

Wayland Board of Selectmen - Joint Regional Dispatch Discussion

The Board acknowledged receipt of a communication dated June 16, 1993 from Dennis J. Berry, Wayland Board of Selectmen. The communication states that as a result of a consultant's study to explore the viability of providing dispatch services to public safety departments on a regional basis, the Wayland Board of Selectmen is requesting that the Towns of Wayland, Sudbury and Weston continue discussion on an ongoing basis over the summer to explore the possibility of a shared dispatch facility.

Selectman Drobinski commented that it is a good time to begin discussions with regard to a regional dispatch facility, and to obtain opinions from both the Police and Fire Departments. Chairman Cope noted that she would like to be able to analyze the different cost savings for different groupings.

On the recommendation of Executive Secretary Richard Thompson, it was on motion unanimously

VOTED: To support the pursuit of a joint regional dispatch service for public safety departments, if feasible, in particular involving the towns of Wayland, Weston and Sudbury.

Massachusetts Highway Department - Rt. 20 Bypass Option

The Board acknowledged receipt of the following communications relative to the Route 20 Corridor Study:

1) Communication dated May 17, 1993, from Town Engineer I. William Place to Michael Swanson, Chief Engineer, Massachusetts Highway Department, requesting a feasibility study on the Route 20 Bypass.

2) Communication dated June 10, 1993, from Massachusetts Highway Department Chief Engineer Michael Swanson, to the Town Engineer, responding to the above mentioned communication and recommending that the Town of Sudbury take the lead in performing a feasibility study of the Rt. 20 Bypass Option outlined in the 1991 Central Transportation Planning Staff's Route 20 Corridor Study, but that the Mass. Highway Department would provide assistance.

On the recommendation of Secretary Thompson, it was on motion unanimously

VOTED: To concur with the Massachusetts Highway Department's communication of June 10, 1993, relative to the Town taking the lead in performing a feasibility study of the Rt. 20 Bypass Option; and to request the Town Engineer to proceed forthwith.

Minuteman Advisory Group on Interlocal Coordination (MAGIC) - Subregional Housing Task Force

In response to a communication dated June 10, 1993, from Donna Jacobs, Chair of MAGIC, asking for volunteers to serve on a Task Force that would be exploring and evaluating several options for subregional activities related to affordable housing, it was on motion unanimously

VOTED: To endorse a Subregional Housing Task Force organized under MAGIC, to explore and evaluate several options for subregional activities related to affordable housing.

Selectman Cope remarked that she would like to ask interested persons now serving on the Inclusionary Zoning Committee if they would like to serve on the above mentioned task force, and announced that there will be a joint meeting of the Selectmen and Inclusionary Zoning Committee on July 6, 1993 at 7:30 p. m. to discuss the Inclusionary Zoning Article that will be pursued at the next Town Meeting. Chairman Cope and Selectman Blacker stated that they would be in attendance.

Inter-Line Transfers - Unclassified Account

Inter-line Transfer #93-23 - FICA to Retirement

On motion by Chairman Cope, it was unanimously

VOTED: To approve Inter-line Transfer Request #93-23, dated May 20, 1993, in the amount of \$35,000 from FICA Account #950-822 to Retirement Account #950-813 to complete payment to the Middlesex County Retirement System.

Inter-line Transfer #93-24 - Property/Liability Insurance to Town Audit

On motion by Chairman Cope, it was unanimously

VOTED: To approve Inter-line Transfer Request #93-24, dated June 6, 1993, in the amount of \$12,000 from Property/Liability Insurance Account #950-803 to Audit Account #950-799 to cover the FY92 audit expenditure.

207th Town Forum

At 8:00 p.m. Chairman Cope convened the 207th Session of the Town Forum.

The occasion of the 207th Town Forum was used to present the Town Employee Recognition Awards. This award is given to Town employees every year as a means of recognizing the outstanding accomplishments of Town employees. Mr. William Talentino, Library Director and member of the Employee Recognition Committee, recognized two recipients of the Employee Recognition Award as follows:

Marge Van Houten - Ms. Van Houten has been Co-Director of the Council on Aging for the past six years, and she is leaving this post. She has been responsible for setting up and organizing numerous programs for the Council and has coordinated many activities.

Leah Capuano - Ms. Capuano has been a secretary in the Highway Department for the past nine years and is retiring from this position.

Both employees have received excellent recommendations from their peers not only inside their respective Departments, but from outside departments as well. Each employee received a Revere Bowl and a savings bond.

Following the award ceremony, reports were given by the various Boards and Departments. Upon conclusion of these reports, Town Forum was adjourned. Coffee and conversation was canceled due to the lengthy agenda. This Town Forum was televised over the local Cable network and a copy of the video tape is available by contacting the Selectmen's office.

Performance Review - Fire Chief

Present: Fire Chief Michael Dunne.

The Board is in receipt of a performance report received on June 28, 1993, from Michael Dunne concerning his Annual Performance Review.

Selectman Drobinski commented that the Board is very pleased with the performance of the Fire Department, and that the Board has received many favorable comments about the Department.

With regard to the registration of underground storage tanks, Mr. Drobinski asked if Chief Dunne will have a list of contractors available to those who need to remove their tanks. Mr. Dunne responded in the affirmative and commented that there are about 400 underground residential storage tanks in Sudbury and that the Fire Department knows of 200. As the registration process gets under way, more of these tanks will be identified, reported Mr. Dunne. With regard to tanks with leaks, Mr. Dunne reported that there have only been a few. Chairman Cope asked what the process is for registering and removal of the underground tanks. Mr. Dunne noted that upon registration, the residents will be told when they have to be removed.

Chairman Cope asked about receiving financial aid for removal of the tanks as Natick has received. Secretary Thompson stated that he is checking into what the process for receiving financial aid would entail from persons in Natick.

With regard to the special plaque in honor of Fire Chief St. Germain to be held at the new fire station, Mr. Thompson stated that the plaque was not ready yet and it would be about another week or more before the dedication could take place.

As Chairman Cope had suggested earlier, Secretary Thompson asked Chief Dunne if he would review the costs of privatization of ambulance service to the Town, and make this one of his objectives for the coming fiscal year. The Chief agreed.

Selectman Drobinski mentioned to Chief Dunne the interest on the part of the Town of Wayland for a joint regional dispatch facility with the towns of Wayland, Sudbury and Weston. Mr. Dunne affirmed that he would be interested in pursuing this.

It was on motion unanimously

VOTED: To accept Mr. Dunne's Annual Performance Review Report dated June 28, 1993, and to set his FY94 annual salary at the Grade 15, Step 7 rate of \$64,301 effective July 1, 1993, plus 4% longevity of \$2,572 and plus annual EMT stipend of \$1,300, for a total salary of \$68,173.

Resource Recovery Committee - Appointment

Upon receipt of an application and recommendation by the Resource Recovery Committee, it was on motion unanimously

VOTED: To appoint David Yankovich, 15 Stubtoe Lane, to the Resource Recovery Committee for a three-year term to expire April 30, 1996.

Goodman's Hill Road - Traffic Safety Concerns

Present: Pamela Anderson and about 35 other residents of Goodman's Hill Road, Police Safety Officer Ronald Conrado, Town Engineer I. William Place, and Highway Surveyor Robert A. Noyes.

The Board convened a meeting with Goodman's Hill Road residents to discuss the petition received from the residents concerning issues of traffic safety.

The Board acknowledged receipt of the following communications:

1. Communication dated June 24, 1993 from resident Pamela Anderson outlining the residents' concerns and suggestions for dealing with these concerns, as set forth in the enclosed 135 petitions.
2. Two additional letters received from residents of Goodman's Hill Road in support of the petition for changes related to traffic safety issues.
3. Communication dated June 22, 1993 from Town Engineer I. William Place addressing the issues raised by the petition received from the residents of Goodman's Hill Road.

Secretary Thompson stated that a Town Bylaw was approved a few years ago whereby a Traffic Management Committee was established for review of traffic and safety issues. Mr. Thompson continued that to this point the residents of Goodman's Hill Road have been working only with other Town officials, namely the Police, Engineering and Highway Departments.

Mrs. Pamela Anderson, who authored the communication sent to the Selectmen, thanked Safety Officer Conrado for the helpful information the residents received in the process of understanding the issues at hand and in constructing the petition. Mrs. Anderson stated the petitions main concerns are as follows:

- 1) Reconstructing the Concord Road/Goodman's Hill Road intersection. Costs were discussed and it was determined that the Town could construct a new intersection without granite curbing much cheaper than has been quoted by an outside contractor.
- 2) Mrs. Anderson supports the use of stop signs. She believes that the Town needs to look at the issue of the speed on Goodman's Hill Road and take a much broader approach to it. Because she believes

the volume of traffic on this road will never lessen because of its location, it is important for the Town to look at how they want the road to be perceived by the public. The perception now is that it is a highway and can be traveled at a high rate of speed. The Town should attempt to redefine the road. Further, the number of homes on a street should not be the determining factor of placing a stop sign in a certain location.

3) With regard to the Town Engineer's site distance studies at the intersection of Brewster Road, the road would not pass the site distance for cars traveling at 40 MPH, and would be marginal at 30-35 MPH. Brewster Road lies at the end of a straight stretch where cars tend to pick up speed.

4) Mrs. Anderson thinks the State Highway regulations are tricky and ironic with regard to the way the speed limits are set--the State asks for serious accident data. The residents on Goodman's Hill Road do not want to wait for an accident to happen.

5) Placing rumble strips in two areas where cars pick up speed and in conjunction with stop signs was also suggested.

In addition to the truck exclusion sign being posted and brush cleared away from the Old Lancaster Road area by the Highway Department, Officer Conrado mentioned the following issues:

1) The Town is in the process of resurfacing and repaving Goodman's Hill Road, and signs saying "Slow Children", etc. can easily be posted.

2) Enforcement by the Police Department has been heavy and it has been monitored and will continue to be. The enforcement is present almost every day and this presence will make a difference.

3) With regard to the speed limit, Officer Conrado is talking with the State, and is in the process of putting together a letter to try to work out something acceptable. One of the main reasons for lowering the speed limit will be because of the proximity of the walkway to the road and the lack of a curb in some areas.

4) Officer Conrado does not recommend stop signs, particularly at the intersection of Old Lancaster and Goodman's Hill because of the hill. He believes it would cause more accidents rather than prevent them, and does not think stop signs are the answer from a safety point of view.

5) Since the truck exclusion sign has been posted, Officer Conrado asked the residents to call him if trucks, other than those that need to be present because of construction, etc., continue to travel on the road.

Chairman Cope asked if there are repeat speeding offenders, and suggested if the same person were caught after a few times, one would think that same person would not be speeding because of the costs involved in receiving a ticket.

Selectman Blacker asked if the placement of rumble strips would work to slow people down. Officer Conrado responded that he has had no personal experience with them or knowledge of their engineering.

Selectman Drobinski asked how rumble strips are designed and what the impact would be on them relative to snow removal. Town Engineer Mr. Place explained the different ways they may be constructed and noted that there are problems with regard to the weather and drainage.

Town Engineer I. William Place gave his assessment of Goodman's Hill Road and stated he believes both intersections at either end of this road should be improved. He said, in talking with Mr. Noyes, the priority seemed to be at the Rt. 20 intersection for which funds are available. Mr. Place noted he would recommend rumble strips only as a last resort because people have a tendency to travel faster over them.

Highway Surveyor Robert Noyes noted some of the steps that will be taken this summer are: paint a center line; paint the curb white in some sections to distinguish between the roadway and the walkway, and reconstruct Rt. 20 intersection. He stated the Concord Road intersection cannot be reconstructed at this time because of lack of time and funds, but that does not mean it cannot be done in the near future. Mr. Noyes commented that he does not know of any community that has used rumble strips successfully.

In response to Selectman Drobinski's inquiry about the Rt. 20 intersection, Mr. Place stated that the design is already complete for this intersection.

With regard to the drainage problems near Old Lancaster Road and Goodman's Hill Road, Mr. Noyes commented that no design is necessary for the drainage, but much of the drainage is coming from private property onto public property because of the elevation of the streets. Selectman Drobinski asked if the catch basin was in an inappropriate siting near Old Lancaster Road. Chairman Cope mentioned the possible use of a grid across the road.

Mrs. Anderson mentioned a conversation with someone in Maynard with regard to successful use of rumble strips there for almost 20 years with no maintenance, no accidents and no problems with snow removal.

A suggestion was made by one of the residents to consider the use of automatic detectors that identify those vehicles exceeding the speed limit and take a picture of the license. It was noted that this is very costly and Officer Conrado stated that there is a State law which states that an operator of a vehicle has to be identified.

One resident suggested that the Town make the road less attractive to high speed traffic, because enforcement only takes into account a small percentage of offenders. Mr. Drobinski suggested that more people need to develop respect for the neighborhoods when traveling through a residential area. Chairman Cope asked if Sudbury could develop a reputation for being a community that strictly enforces its speed limits, as other communities do.

Mr. Graham Taylor, 221 Goodman's Hill Road, asked that the Board rethink the priority and reconstruct the Concord Road intersection ahead of the Rt. 20 intersection. He believes that a large number of vehicles travel east on Goodman's Hill Road to turn west on Rt. 20 to reach Landham Road. He also noted that fact that it is unsafe to come off Brewster Road onto Goodman's Hill because of the visibility problems.

Melissa Powell, 155 Goodman's Hill Road, spoke on behalf of the safety of the children. She explained that her child was almost killed because a woman was traveling so fast she could not stop for a stopped school bus and veered into her driveway where her son was waiting for the school bus and getting ready to board it.

Steven Schwartz, 332 Goodman's Hill Road, commented that reconstruction of the Concord Road intersection will limit the speed at which cars enter Goodman's Hill Road.

David Coletti, 250 Goodman's Hill Road, agrees that Police enforcement can be very effective, but the spaces for placing a cruiser are limited. Officer Conrado remarked that several residents have offered their driveways for cruisers to park.

Joanna Whoolery, 187 Goodman's Hill Road, noted that there was a child killed on Goodman's Hill Road in the 1950's.

Michael Fitzgerald, 34 Goodman's Hill Road, lives near Rt. 20, but is asking the Board to reconsider reconstructing the Concord Road intersection ahead of the Rt. 20 one mainly because of the safety of the pedestrians.

Officer Conrado encouraged the residents to call him if any problems come up; and, in the meantime, he will continue to do everything he can with regard to enforcement and will work with the State in trying to change the speed limit.

Secretary Thompson asked that the Board adopt the recommendations outlined by the Town Engineer and continue to evaluate comments received by the residents of Goodman's Hill Road for possible future implementation.

Chairman Cope made a motion to adopt Mr. Thompson's recommendation. Selectman Blacker voiced his objection to the recommendation because of other joint meetings with the Board of Selectmen on the same issues of traffic safety on different roads in Town. Mr. Blacker stated he believes that the Traffic Management Committee should be involved with helping to resolve these issues and prioritize what needs to be accomplished. Mr. Blacker further stated that he is not comfortable with the vote that says things will get done as soon as possible--not everything will be done tomorrow, but it is important to know that someone like the Traffic Management Committee is focusing on what needs to be done.

Mr. Thompson remarked that for the Dudley Road and Goodman's Hill Road issues, the Selectmen used their staff and people to supplement what the Traffic Management Committee does, and expressed that he still recommends the Town Engineer's recommendations.

Resident Pamela Anderson asked how the residents would know how the Selectmen are going to respond and if further research is needed. Chairman Cope responded in the affirmative and cited the letters received as a result of the Board's decision to not allow a left turn on Rt. 20 going west off of Dudley Road, as an example of why it is important for the Board to not make decisions until the issues are thoroughly examined.

There was some discussion with regard to which intersection should be reconstructed first. Mr. Blacker asked if the money that is allocated for the Rt. 20 reconstruction could be used for reconstructing

the Concord Road intersection in order to slow traffic down. Mr. Place explained that the design work is completed for the Rt. 20 intersection, and funds are available in the Highway Department's budget; however, no design is done on the Concord end, and a utility pole(s) will have to be relocated, taking some time.

Selectman Drobinski assured that the Board is committed to reducing speed and together the problems can be solved, but suggested addressing one issue at a time. Chairman Cope noted that she would like to revisit the issue of stop signs.

After further discussion on the Town Engineer's recommendations, on motion by Selectman Drobinski, it was unanimously

VOTED: To modify and implement Town Engineer, I. William Place's recommendations as follows:

1. Reconstruct the intersections of Goodman's Hill Road at Route 20 and Concord Road subject to available funding.
2. Stripe the centerline of Goodman's Hill Road in yellow and provide white gutter line in areas where the walkway is at the edge of the pavement.
3. Stop signs on Goodman's Hill Road are not warranted for the posted speed limit. However, the one for the northbound lane at Brewster Road is warranted for a speed of 40 MPH or greater. This is to be investigated further.
4. Install warning signs where applicable.
5. Evaluate and correct catch basin locations for surface run off.
6. Evaluate and relocate walkway at 238 Goodman's Hill Road.
7. Evaluate rumble strips if the aforementioned recommendations do not improve the safety conditions on Goodman's Hill Road.

Dog Officer

Present: Paula Adelson, Assistant Dog Officer.

In response to a communication dated June 21, 1993, from Sudbury Dog Officer Betsy DeWallace asking that the Board consider extending her services as Dog Officer to November 8, 1993, this date being her 20-year anniversary date; Selectman Cope asked if the Board would approve of her recommendation to name Paula Adelson Dog Officer beginning July 1, 1993, which is the start of a new fiscal year.

Paula Adelson, Assistant Dog Officer, was present and expressed concerns with regard to Ms. DeWallace's willingness to clean and feed the dogs that would be picked up by Ms. Adelson for this period of time before Ms. DeWallace retires. Ms. Adelson also wanted to know how long her personal phone would need to be used for incoming calls regarding dogs. She explained that since the number of

hours that she would be paid for being the dog officer is limited to 19, it would not make sense to have a dog officer phone line installed in her home. This issue has to be resolved.

Paula Adelson also raised question to the Board concerning how to process her payroll with the Accounting Office, and on this she needs response immediately. After some discussion by the Board; it was agreed that such details should be worked out by the Selectmen's and Accounting Offices.

Also, regarding many concerns raised in the previous correspondence to the Board, the Selectmen asked the Executive Secretary to meet with Paula Adelson and current Dog Officer Betsy DeWallace to resolve the issues.

Chairman Cope again asked the Board to appoint Paula Adelson Dog Officer and to retain Betsy DeWallace as Assistant Dog Officer at a nominal fee so that she (Betsy DeWallace) may complete her twenty years for retirement purposes.

After further discussion, it was the consensus of the Board to implement Chairman Cope's recommendation, subject to Mr. Thompson meeting with the current Dog Officer and Paula Adelson to work out the details and report back in writing to the Board of Selectmen on July 12, 1993, for the Board to review and take further action; it being understood that any action taken by the Board on July 12 would be retroactive to July 1, 1993.

Chairman Cope further expanded her recommendations as follows:

1. That Paula be appointed Dog Officer/Animal Control Officer, effective July 1, 1993, with her salary in writing.
2. That Betsy DeWallace be appointed Assistant Dog Officer at the most nominal fee through November 8, 1993.
3. That the message on Ms. DeWallace's answering machine refer calls to Ms. Adelson's phone.
4. That the town truck and keys be turned over to Paula Adelson, including any related equipment.
5. That animal cages on Ms. DeWallace's property be kept available to the Town on a temporary basis, cleaned as necessary and inspected before use. Fees are to be charged as currently unless private kenneling is required, in which case the animal owner pays to retrieve his pet.
6. That arrangements be made to garage the Dog Officer's vehicle - perhaps at the old fire station - and for fuel and Highway Department maintenance.

Payroll Period - Change

The Board acknowledged receipt of the following memorandums:

1. Communication March 22, 1992, from James Vanar, Director of Finance/Town Accountant, relative to payroll periods; direct deposit.

2. Communication dated June 21, 1993, from James Vanar, Director of Finance/Town Accountant recommending the Town move to a semi-monthly pay period.

After some discussion, and a comment by Selectman Blacker that it may be a slight burden for some people initially, it was on motion unanimously

VOTED: To support the implementation of a semi-monthly pay period for the Town and Schools effective August 1, 1993, if feasible.

Engineering Department - Promotion

On the recommendation of Town Engineer I. William Place, in a communication dated June 22, 1993, it was on motion unanimously

VOTED: To approve the Town Engineer's request to promote Dennis J. Bourque from Engineering Aide II to Engineering Aide III, Step 1.

Remaining Appointments - Conservation Commission

After some discussion, it was on motion unanimously

VOTED: To appoint Gordon D. Henley to the Conservation Commission for a three-year term to expire April 30, 1996.

Workers' Compensation Insurance - Request for Proposals

The Board acknowledged receipt of a communication dated June 1, 1993, relative to Request for Proposals for Workers' Compensation Insurance. On the recommendation of Executive Secretary Thompson, it was on motion unanimously

VOTED: To place this subject on hold until further notice.

Insurance Advisory Committee - David T. Flaherty

The Board acknowledged receipt of a communication dated June 21, 1993 from Town Engineer I. William Place relative to Engineering Department employee David T. Flaherty's involvement in the Insurance Advisory Committee. The Executive Secretary was directed to resolve the issue.

Dudley Road - Traffic Safety Issues

The Board acknowledged receipt of the following additional communications with regard to the traffic safety issues involving Dudley Road:

1. Communication dated June 15, 1993, from Town Engineer I. William Place concerning the placement of a "No Commercial Vehicle" sign on Dudley Road and the basis for the 2 1/2 ton vehicle exclusion.

2. Communication dated June 17, 1993, from Councilor Victor Palladino, Sr. of Watertown, writing on behalf of Valerie Papas relative to truck exclusion guidelines.

3. Communication dated June 22, 1993, from concerned Town resident Jeffrey Winston expressing his concern over the Board's decision to place a "No Left Turn" sign at the end of Dudley Road at its intersection with Route 20 because of the congestion that will result at the intersection of Nobscot and Route 20.

4. Communications and calls received expressing a negative response to the Board's vote to place a "No Left Turn" sign at the end of Dudley Road at its intersection with Route 20.

5. Communication dated June 24, 1993, received from Dudley Road resident Valerie Papas, confirming the Board's decision during the June 14, 1993, meeting to approve the placement of a "No Left Turn" sign at the end of Dudley Road at its intersection with Route 20.

Upon review of the above mentioned communications, Chairman Cope asked if the Town should be addressing the Nobscot/Route 20 intersection. Mr. Thompson noted that the Town has a grant pending for partial installation (underground wiring and controls) of a traffic signal at this intersection.

It was decided to respond to Mr. Winston by saying that the Board will monitor the traffic at the Nobscot/Route 20 intersection and investigate the signalization at this site, and that the Town already has funds for the underground installation of wires for a traffic signal.

Reserve Fund/Line Item Transfers - Engineering Department

The Board acknowledged receipt of a communication dated June 21, 1993 from Town Engineer I. William Place relative to the following Transfers:

Reserve Fund Transfer #93-28

At the request of the Town Engineer, it was on motion unanimously

VOTED: To approve Reserve Fund Transfer #93-28 dated June 11, 1993, in the amount of \$554.26 for the following: Engineering Salaries Account #502-110, \$141.94, and Engineering Sick Buy Back Account #502-151, \$412.32.

Line Item Transfer #93-29

At the request of the Town Engineer, it was on motion unanimously

VOTED: To approve Line Item Transfer #93-29 dated June 11, 1993, in the amount of \$24 from Engineering General Expense Account #502-210 to Engineering Salaries Account #502-110.

Veterans Agent

The Board acknowledged receipt of a communication dated June 16, 1993 from Commissioner Thomas J. Hudner, Jr. from the State Office of Veterans' Services relative to the appointment of a full-time Veterans Agent or a full-time Director of Veterans Services.

On the recommendation of Executive Secretary Thompson, it was on motion unanimously

VOTED: To refer the above mentioned communication to Town Counsel's office for a response.

Town Treasurer/Collector - Step Increase

Executive Secretary Thompson asked the Board to consider approving a step increase for Town Treasurer/Collector Mary Ellen Normen Dunn. Mr. Thompson remarked that he believes she has earned it because of the work that she has done and the improvements that have been made in the Department. In Mr. Thompson's opinion, any negativism is far outweighed by the position progress of the office on many fronts; you only have to look at her performance report.

Selectman Blacker concurred that he believes Ms. Dunn has performed well, but he feels Ms. Dunn takes too hard a line and does not allow any deviations from her system, with regard to treatment of Town residents who owe taxes.

Mr. Thompson stated that Ms. Dunn is very technically competent and that without her competencies, the Town could slide backwards.

It was agreed that a decision to approve a step increase for the Treasurer/Collector be tabled until the Board's July 12, 1993 meeting in order to clarify Ms. Dunn's objections to accepting "check free" as a means of paying taxes, and to review with her the policy and timing of publishing names of residents who owe taxes for FY1993.

There being no further business, the meeting was adjourned at 11:45 p.m.

Attest: _____
Richard E. Thompson
Executive Secretary-Clerk