

IN BOARD OF SELECTMEN
MONDAY, JANUARY 6, 1992

Present: Chairman David A. Wallace, John C. Drobinski and Judith A. Cope.

The statutory requirements as to notice having been met, the meeting was convened at 7:30 p.m. by Chairman Wallace at the Fairbank Senior Center.

Girl Scout Troop 2473 Presentation

Girl Scout Troop #2473 members, Amy Brooks, Lisa Cannistraro, Sonia Koshy, and Jamie White presented two boxes of Girl Scout cookies to Chairman Wallace to mark the beginning of their annual sale of Girl Scout cookies.

Stock Sale Authorization

Present: Treasurer/Collector Mary Ellen Normen Dunn.

With regard to a communication, dated January 3, 1992, from Treasurer/Collector Mary Ellen Normen Dunn, requesting approval to divest the Town of the following stocks: (1) American Tel & Tel - 185 shares; NYNEX Corp - 126 shares; and US West, Inc. - 308 shares, it was reported by Ms. Dunn that this is the second part of a recommendation by the informal investment Advisory Group to divest the Town Trust Funds of stocks in order to diversify the Trust Funds with other investments. She further informed that the Town has divested itself of shares of stock in the Bank of Boston and Shawmut Bank.

Chairman Wallace asked when this action may be taking place. Ms. Dunn responded that they could start as early as tomorrow.

Chairman Wallace questioned what Mutual Funds are being considered and Ms. Dunn stated they had not decided, but the money will be divided among Treasury Notes, Corporate Bonds, Mutual Funds and a small amount set aside for cash. Ms. Dunn explained that they will be in a better position to determine what monies will go where once they have accomplished the sale of stocks.

On the recommendation of Chairman Wallace, it was on motion unanimously

VOTED: Acting as Co-trustees of Town Donations, to authorize the Town Treasurer and Collector to sell the following stocks in accordance with Town Treasurer/Collector, Mary Ellen Normen Dunn's request dated January 3, 1992:

American Tel & Tel	185 shares
NYNEX Corp	126 shares
US West, Inc.	308 shares

Sherman's Bridge Borrowing

Present: Treasurer/Collector Mary Ellen Normen Dunn.

With regard to a communication, dated January 3, 1992, from Treasurer/Collector Mary Ellen Normen Dunn, requesting permission to borrow the Town of Sudbury share of the Force Account Agreement No. 6098 for construction of the Sherman's Bridge, Chairman Wallace asked if the Town of Sudbury has resolved the issues with Wayland.

Executive Secretary Thompson responded that they have not but still have time to resolve issues before borrowing the money. Mr. Thompson stated this is a different type of bond borrowing. It is borrowing in anticipation of revenue and the money will not be borrowed until it is going to be used.

Selectman Cope informed that she had talked with Harriett Ritchie, member of the Historical Commission, in which Ms. Ritchie stated the Commission is still not in favor of a wider bridge, but understands the bridge has to be reconstructed within certain guidelines to obtain funding.

On the recommendation of Chairman Wallace, it was on motion unanimously

VOTED: To authorize the Town Treasurer and Collector, Mary Ellen Normen Dunn, to borrow \$129,020 in reimbursement anticipation notes to pay for reconstruction of Sherman's Bridge, to be reimbursed from State Aid, Utility Force Account Agreement 6098 dated December 11, 1991, as requested by the Highway Surveyor and Town Treasurer.

Sunday Entertainment License - Papa Gino's

Upon receipt of completed application for license for Public Entertainment on Sunday, from licensee Papa Gino's of America, Inc., dated December 6, 1991, it was on motion unanimously

VOTED: To renew Sunday Entertainment License of Papa Gino's of America, Inc., 104 Boston Post Road, for use of a jukebox from 11 a.m. to 11 p.m. for calendar 1992, subject to approval by the Massachusetts Department of Safety.

Minutes

It was on motion unanimously

VOTED: To approve the regular session and executive session minutes of Monday, December 16, 1991, as drafted.

Drainage Easement - Landham Road

It was on motion unanimously

VOTED: To confirm signing acceptance of a drainage easement on December 23, 1991, granted by Joseph D. Schrager and Gloria J. Schrager of Hudson, dated December 7, 1991, relative to Lots 3 & 4, Stagecoach Estates, located on the west side of Landham Road, as shown on plan entitled "Definitive Subdivision Plan of Stagecoach Estates in Sudbury, Mass.", dated May 15, 1991 and revised September 13, 1991.

Council On Aging - Van Donations

It was on motion unanimously

VOTED: To accept \$210.75 in miscellaneous donations for deposit into the Council On Aging Van Donation Account; and to authorize the Council On Aging to expend the same for purposes of operating and maintaining the Council On Aging vans.

1991 Conservation Commission Land Management Reports

The Board is in receipt of a communication dated December 6, 1991, from the Conservation Commission relative to reports on four parcels of land transferred to the management by the Conservation Commission by the Board of Selectmen's vote.

It was on motion unanimously

VOTED: To accept annual land management reports from the Conservation Commission dated December 6, 1991 for Surrey Lane Parcel; Raymond Land - East and West; and Parkinson Land.

Hop Brook Ponds Study Committee - Resignation

It was on motion unanimously

VOTED: To accept the resignation of Frank L. Strouse, dated December 13, 1991, from the Hop Brook Ponds Study Committee, effective on December 13, 1991, and to send a letter of appreciation for his contributions to this committee.

Cranberry Meadows Subdivision - Modification

In connection with the vote of the Planning Board of December 16, 1991, and acting as Co-trustees of Town Donations, it was on motion unanimously

VOTED: To accept from the Federal Savings Bank, in connection with the vote of the Planning Board of December 16, 1991 modifying the Cranberry Meadows Subdivision, the sum of \$15,000 for the purpose of the construction of walkways in Sudbury.

Hosmer House - Sudbury Foundation Grant

It was on motion unanimously

VOTED: To accept a grant in the amount of \$5,000 from The Sudbury Foundation to be deposited in the Edwin Barrett Memorial Fund and used for improvements to the Hosmer House basement, and to authorize the Chairman to sign acknowledgment of conditions therefor.

Local Redistricting Plan - Precinct Boundaries

In response to a communication dated December 6, 1991 from Town Engineer, I. William Place, and with the support of Town Clerk Jean MacKenzie, relative to adopting a Local Redistricting Plan it was on motion unanimously

VOTED: To adopt a Local Redistricting Plan redefining boundaries of Precincts 1, 2, and 4 within the Town of Sudbury, in accordance with MGL c.54 and as required by the Massachusetts Local Election Districts Review Commission, Office of the Secretary of State, in conjunction with the 1990 Federal Census data, as shown on a map entitled, "Precinct Map Town of Sudbury Middlesex County Massachusetts 1992", and described as follows:

Precinct 1 (VTD 1925)

Northeasterly by the Sudbury/Concord Town Line;
Easterly by the Sudbury/Wayland Town Line;
Southerly by Pantry Brook;
Westerly by the former Penn Central Railroad;
Southerly by Haynes Road;
Southeasterly by Marlboro Road;
Easterly by Morse Road;
Southeasterly by the former Penn Central Railroad;
Southerly by Hudson Road;
Southwesterly by Maynard Road;
Westerly by the Sudbury/Maynard Town Line.

Precinct 2 (VTD 1930)

Westerly by the Sudbury/Marlborough Town Line;
Westerly by the Sudbury/Hudson Town Line;
Westerly by the Sudbury/Stow Town Line;
Northwesterly by the Sudbury/Maynard Town Line;
Northeasterly by Maynard Road;
Southerly by Hudson Road;
Easterly by Run Brook;
Northeasterly by Hop Brook;
Southeasterly by Peakham Road;
Southwesterly by the former Boston and Maine Railroad.

Precinct 3 (VTD 1935)

Southerly by the Sudbury/Framingham Town Line;
Westerly by the Sudbury/Marlborough Town Line;
Northeasterly by the former Boston and Maine Railroad;
Easterly by the Sudbury/Wayland Town Line.

Precinct 4 (VTD 1940)

Southerly by the former Boston and Maine Railroad;
Northwesterly by Peakham Road;
Southwesterly by Hop Brook;
Westerly by Run Brook;
Northerly by Hudson Road;
Northwesterly by the former Penn Central Railroad;
Westerly by Morse Road;
Northwesterly by Marlboro Road;
Northerly by Haynes Road;
Easterly by the former Penn Central Railroad;
Northerly by Pantry Brook;
Easterly by the Sudbury/Wayland Town Line.

The number of inhabitants in each of the above-described precincts, as nearly as such number may be determined, is: Precinct 1 - 3,621; Precinct 2 - 3,668; Precinct 3 - 3,596; Precinct 4 - 3,473; as taken from the 1990 Federal Census.

And further,

VOTED: To request the Town Clerk to transmit this adopted precinct map entitled, "Precinct Map Town of Sudbury Middlesex County Massachusetts 1992", together with the above statement of population count, forthwith to the Secretary of State, attention Local Election Districts Review Commission.

Fire Alarm and Voice Dispatch System

With regard to a communication dated December 30, 1991, from Fire Chief Michael C. Dunne, relative to bids received for a fire alarm monitor and display system, voice dispatch system and consoles for the new fire station, it was on motion unanimously

VOTED: To accept the low bid of L. W. Bills Co. for supplying a fire alarm monitor and display system, voice dispatch system and consoles for the new fire headquarters in accordance with bid specifications at a total cost of \$30,495 (\$32,095 less \$100 trade-in allowance, less \$1,500 discount on refurbished consoles), as recommended by the Fire Chief and Permanent Building Committee.

Telephone and Radio Recording Equipment Purchase

With regard to a recommendation dated December 30, 1991, from Fire Chief, Michael C. Dunne, relative to quoted prices from Dictaphone for telephone and radio recording equipment for the new fire headquarters, it was on motion unanimously

VOTED: To award the purchase of telephone and radio recording equipment to Dictaphone at a total cost of \$7,192.50 under the Greater Boston Police Council collective bid, as quoted in a communication dated June 26, 1991 from Dictaphone to Fire Chief, Michael C. Dunne, subject to approval of the Permanent Building Committee.

Gasoline Bid

The Board acknowledged that no bids were received for the supplying of gasoline to the Towns of Sudbury and Lincoln under the bid opening date of December 20, 1991. (Present supplier has been requested to continue deliveries until new bids can be opened on January 15, 1992 and awarded on January 21, 1992.)

Rubbish Removal - Towns and Schools

It was on motion unanimously

VOTED: To accept the low bid, opened December 27, 1991, of Reliable Rubbish Disposal, Inc. of Saugus to remove and dispose of rubbish for Town and School Departments for the period January 1, 1992 through December 31, 1992, per specifications, in the amount of \$1,429 per month; said charge to be reduced or increased on a pro rata basis for reduced or additional pickups respectively.

Melone Property - Woodard & Curran, Inc. Proposal

The Board acknowledged receipt of a communication dated December 17, 1991, from Woodard & Curran Inc. to Health Director, Robert Leupold with regard to ESA Proposal for the Melone Property on North Road in Sudbury and Concord, Woodard and Curran Inc. Proposal No. 91514.00, to be performed at a cost of \$2,700.

Selectman Cope asked how the cost of this proposal would be funded. Executive Secretary Thompson responded that he was first going to recommend going to the Finance Committee, but approached Town Counsel, Paul Kenny for advice, who stated the ESA could be funded with the appropriation for the bond sale, as the 21E Process is a requirement for bonding.

Secretary Thompson further stated the Town will combine the Melone and Unisys properties when the bond sale occurs, but that it will not happen right away.

Selectman Drobinski asked that everyone understand what they are getting with regard to the Woodard and Curran proposal; simply a 21E analysis and sign off. Executive Secretary Thompson stated Woodard and Curran set the parameters of the study but the scope of services was reviewed by Town Counsel, Selectman Drobinski and the Director of Health.

Secretary Thompson assured that the Town is getting what is required for the 21E Process, but cautioned that the 21E Process does not protect the Town from future liability. He further stated that Woodard and Curran share the liability with the Town and sign on part of that liability when performing the 21E Process.

On the recommendation of Executive Secretary Thompson, it was on motion unanimously

VOTED: To confirm in the Board's records the signing on December 29, 1991, of acceptance of a proposal from Woodard & Curran Inc. for an Environmental Site Assessment for the Melone Property on North Road in Sudbury and Concord to be performed at a cost of \$2,700.

Bond Anticipation Notes - Unisys & Melone Land Purchases

With regard to a communication dated December 23, 1991, from Town Treasurer/Tax Collector, Mary Ellen Normen Dunn, relative to awarding bids for Bond Anticipation Notes for the Unisys & Melone Land purchase, it was on motion unanimously

VOTED: To record the signing on December 23, 1991, of Bond Anticipation Notes in the amount of \$2,000,000.00, dated December 31, 1991, and due July 28, 1992, for the Melone and Unisys land purchases.

Press Release - Budgets

The Board presented a Press Release expressing the board's concerns over the budgets for Fiscal Year 1992-93. Chairman Wallace stated the Board is very concerned about the fact that the level fund budget is not going to produce the kind of services the Town is used to. The Board is cooperating with the Finance Committee by acknowledging the necessary cutbacks, but wants the public to know they are concerned about the impact of these cuts and hope all Town unions will be cognizant of this dilemma and consider possible salary givebacks.

The Board distributed copies to reporters from The Tab and The Town Crier and requested Executive Secretary Thompson send copies of the Press Release to the School Committees, Finance Committee, Middlesex News and the unions.

Reserve Fund Transfer - Police Department Account #320-210

With regard to a reserve fund transfer request, dated December 18, 1991, from the Police Department relative to paying for a LEAPS user fee, Police Chief Peter Lembo would like the Finance Committee alerted that the Police Department may be in debt for the amount of the user fee, as reported by Secretary Thompson. Mr. Thompson explained that Chief Lembo has delayed ordering new vehicles to level fund the Police Department's budget and hoped to have an excess in the General Expense fund to cover increased costs of maintaining the old vehicles.

Selectman Drobinski asked if the LEAPS user fee was State mandated. Executive Secretary Thompson replied it is if the Town of Sudbury wishes to continue to use this service. Secretary Thompson further stated it is necessary in order to obtain quick references with regard to apprehension of criminals. Mr. Drobinski asked how the fee was established and Secretary Thompson stated he would get back to the board with an answer.

On the recommendation of Executive Secretary Thompson, it was on motion unanimously

VOTED: To approve Reserve Fund Transfer Request No. 92-4, dated December 18, 1991, for Police General Expense Act. 320-210, in the amount of \$1,293.25 to pay new State LEAPS user fee.

Sudbury Housing Authority - Appointment

Present: Sudbury Housing Authority Members: Chairman Steven J. Swanger, Stephen P. Garabedian, Virginia M. Allan, Sidney Wittenberg; candidate for appointment, Renee Reiner.

Chairman Wallace called to order a joint meeting with the Sudbury Housing Authority; and the Board thereupon appointed Executive Secretary Richard E. Thompson to act as Clerk for the purpose of this meeting.

The Sudbury Housing Authority members and the Board of Selectmen met jointly for the purpose of interviewing a candidate to fill the vacancy on the Sudbury Housing Authority occasioned by the resignation of Richard Paris, dated December 2, 1991. Executive Secretary Thompson acknowledged receipt of an application from Renee Reiner.

The Board interviewed Renee Reiner, who expressed interest in joining the Sudbury Housing Authority. Ms. Reiner has served on the Inclusionary Zoning Study Committee. The members present from the Housing Authority expressed their thoughts that Renee would be a good addition to the Board.

Chairman Wallace opened the floor to nominations. Steven J. Swanger's nomination of Renee Reiner received a second.

It was moved to close nominations; and nominations were so closed.

The Executive Secretary asked for a roll call vote, which was called as follows:

Virginia M. Allan	VOTED TO ELECT	Renee Reiner
Judith A. Cope		Renee Reiner
John C. Drobinski		Renee Reiner
Stephen P. Garabedian		Renee Reiner
Steven J. Swanger		Renee Reiner
David A. Wallace		Renee Reiner
Sidney Wittenberg		Renee Reiner

Executive Secretary Thompson notified Chairman Wallace that Renee Reiner of 38 Lakewood Drive had been elected to serve on the Sudbury Housing Authority, until the effective date of the next Town Election, and noted that she must win the election at that time to continue serving on the Housing Authority.

Executive Secretary Thompson swore Ms. Reiner in, and asked that all who voted sign the appointment form.

Town Report - Cover

Present: Chairman Patricia Huston, Town Report Committee.

Ms. Patricia Huston, representing the Town Report Committee, asked that the Board consider a full-color cover for the 1991 Annual Town Report and displayed the proposed cover design. Ms. Huston reported the cost of a full-color cover would be \$625, which is largely offset by the savings for omitting printing of vital statistics in the Report.

Selectman Cope expressed her concern that the reason for omitting the additional information was to save money. Executive Secretary Thompson stated there are enough funds appropriated to cover the

cost of a full-color cover, and it is important to have a nice looking cover. Secretary Thompson further reported that Town Clerk, Jean MacKenzie will be talking with the Boy Scouts who expressed interest in delivering the Town Report, thus saving further money.

It was on motion by Chairman Wallace unanimously

VOTED: To permit the Town Report Committee to have a full-color cover printed for the 1991 Annual Town Report.

Fair Housing Program - Appointments

It was on motion unanimously

VOTED: To appoint Town Planner Jody Kablack the Director of the Fair Housing Program; and it was further unanimously

VOTED: To appoint Town Planner Jody Kablack Ex-officio member of the Fair Housing Committee.

Board of Appeals - Appointments

There being a vacancy on the Board of Appeals created by the resignation of Lawrence L. Blacker, and pursuant to the desire of the Selectmen to fill said vacancy with a member of the Associate Board willing to serve, it was on motion unanimously

VOTED: To appoint senior Associate Thomas W. H. Phelps to the Board of Appeals to replace Lawrence L. Blacker for a term to expire April 30, 1996.

There being a vacancy on the Board of Appeals Associates/Earth Removal Board created by the appointment of Thomas W. H. Phelps to the Board of Appeals, and being in receipt of applications of qualified persons willing to serve on the Board of Appeals Associates/Earth Removal Board, it was on motion unanimously

VOTED: To appoint Ronald E. Myrick, 30 Saddle Ridge Road, to the Board of Appeals Associates and Earth Removal Board to replace Thomas W. H. Phelps, for a term to expire April 30, 1992, subject to his acceptance.

Stop Sign - Marlboro Road at Morse Road

With regard to Chairman Wallace's request for a stop sign on Marlboro Road at Morse Road, the Board is in receipt of a communication dated January 3, 1992, from Safety Officer Anthony M. Deldon to Executive Secretary Thompson stating his concerns relative to placing a stop sign at the above location. Officer Deldon concurred that the intersection is a dangerous one, particularly on Marlboro Road at Mossman Road. His main concern was that vehicles approaching the vehicles that stop at Marlboro and Morse Road traveling in the same direction may not have enough time because of sight distance to stop behind them, thus creating the potential for a more serious problem. Officer Deldon concluded that a stop sign at the intersection of Marlboro and Morse Road could be used as a short term solution, until the

intersection as a whole can be upgraded, provided a safety hazard was not being created as described above.

In response to Officer Deldon's request for information regarding a stop sign at the above intersection, Town Engineer I. William Place described the sight distance and stated in a communication dated January 6, 1992, that removal of selected trees and poles would improve the sight visibility at this intersection and felt that statistics for accidents at this intersection do not warrant an additional stop sign at this time.

Chairman Wallace stated that even though a vehicle stopping on Marlboro Road at Morse Road has no view of Mossman Road, it would still be better to have a stop sign to slow the traffic traveling through this dangerous intersection.

Selectman Cope responded by saying a stop sign will not solve the problem, but may be a good short-term solution.

On the recommendation of Executive Secretary Thompson, it was on motion unanimously

VOTED: In accordance with the provisions of Chapter 89, Section 9, of the General Laws, Marlboro Road is designated as a stop street for northeastbound drivers at the intersection of Morse Road;

and it is further

VOTED: That the Traffic Rules and Orders of the Town of Sudbury, adopted by the Board of Selectmen on September 12, 1941, and subsequent amendments thereto, be and are hereby amended as follows:

By adding at the end of Section 8 in Article VII, OBEDIENCE TO ISOLATED STOP SIGNS, the following location:

"Northeastbound drivers on Marlboro Road at Morse Road".

Annual Town Meeting - Articles

On the recommendation of Executive Secretary Thompson, it was on motion unanimously

VOTED: To accept articles (35) received under the December 31 submission deadline for the 1992 Annual Town Meeting Warrant, and it was further

VOTED: To approve the following four additional articles (included in the 35) sponsored by the Board of Selectmen:

- 1) MetroWest Planning Funds
- 2) Release of Easement - Liberty Hill Estates
- 3) Mt. Pleasant Cemetery - Eminent Domain
- 4) Howe Trust - Eminent Domain

And it was further

VOTED: To order the 1992 Annual Town Meeting Warrant as drafted by the Executive Secretary, and it was further

VOTED: To refer all zoning amendment articles to the Planning Board for its hearings and reports in accordance with G.L. Ch. 40A, S. 5.

Following the vote, there commenced some discussion with regard to certain Articles remaining on the Consent Calendar. Selectman Drobinski stated any Article pertaining to changing Zoning Bylaws should be omitted from the Consent Calendar.

Chairman Wallace suggested that all zoning Articles be placed at the end. After some discussion with regard to Articles remaining on the Consent Calendar, it was decided that Articles #20 - Amend Zoning Bylaw - Flood Plain Permitted Uses, and #11 - MetroWest Planning Funds, be omitted from the Consent Calendar.

Budget - Atkinson Pool Enterprise Fund FY93

Present: Recreation Director, Thomas M. Haggerty, Jr., Park and Recreation Commission member, Gerald B. Berenson.

Executive Secretary Thompson reported he had met with Town Accountant Jim Vanar and Recreation Director Thomas Haggerty to discuss the deficit in the budget for FY91-92. Park and Recreation Commission member Dr. Gerald Berenson informed the Board the projected deficit for FY91-92 is in the area of \$50,000 plus or minus.

Secretary Thompson stated his concerns regarding the deficit and informed the board that he will be meeting with Mr. Vanar, Mr. Haggerty and others involved again in late January or early February to reassess the situation and determine at that time what other options may need to be exercised.

Executive Secretary Thompson informed that there are a number of indirect costs involved in this budget which should be broken down; and most of them are related to benefits, plus custodian costs. Secretary Thompson further informed that what the Town has done in the past to help deficit situations is to recalculate the numbers and place pertinent indirect costs under the Unclassified budget, where such expense categories are generally budgeted and if toward the end of the year the Pool Enterprise Fund expenses can be reduced or adjusted by using the Unclassified Budget, this would be an option, but only with the knowledge of the Town Accountant, Budget and Personnel Officer and Finance Committee.

Selectman Cope asked if the custodian would be capable of performing maintenance work on the pool in an effort to cut expenses. Mr. Haggerty informed that Mr. Jack Braim and the Aquatic Director perform much of the pool maintenance.

Mr. Haggerty reported that revenues are up 30 per cent despite the economy. He further reported that ten out-of-town and thirty Sudbury resident memberships were sold through open houses at the pool.

Executive Secretary Thompson commended Mr. Haggerty's efforts to reduce expenses without hurting the appearance of the pool and recommended the board approve the Atkinson Pool Enterprise Budget as presented.

It was on motion unanimously

VOTED: To approve, for recommendation to Town Meeting in accordance with G.L. ch. 40, s. 39K, the Level Fund Budget Request for the FY93 Pool Enterprise Fund, Account 701, which contains a total appropriation of \$459,233 and projected revenues of \$459,233; subject to further review by the Park and Recreation Commission and the Board of Selectmen.

Budget - Landfill Enterprise Fund FY93

Present: Highway Surveyor Robert Noyes, Assistant Surveyor John Lindgren, and Operations Assistant James Pianka.

Highway Surveyor Robert Noyes reported that the sticker fee for use of the landfill will remain at \$55, even though he would like to see the rate raised. He further reported the Landfill Enterprise Fund has no deficit and no personnel were being dismissed.

Mr. Noyes informed that metal and newspapers are not producing any revenues for the landfill; and they are just starting to accept tires for a fee, as unshredded tires are no longer accepted in the landfill.

Selectman Drobinski asked if Sudbury and Wayland were still considering a joint recycling program, mainly to increase values for recycled products. Mr. Noyes responded they are not doing this at present with the exception of cardboard, but it is being further explored.

Mr. Noyes stated he is working on making the entrance to the landfill look more attractive and will be putting up a sign at the entrance. He further noted a capital expenditure item in the budget is a double-walled waste oil tank, which will offer easier access to residents and require less space.

Selectman Drobinski expressed concern that compacting has not been what it should be. Mr. Noyes responded that he noticed it one Saturday at the landfill when there was replacement personnel on the site doing the compacting. Selectman Drobinski suggested going with a smaller lift and agreed with Mrs. Cope that compaction capability should be monitored.

Operations Assistant James Pianka, reported that there is no positive income for metals and that it costs most towns \$25 per ton. Selectman Drobinski responded that the Town should keep accepting metals as long as there is a zero balance overall.

Executive Secretary Thompson stated he has met with Mr. Noyes regarding the landfill budget and the landfill has made a lot of improvements, and they will be continuing to re-evaluate it and make further improvements. Secretary Thompson recommended the Board support the Landfill Enterprise Fund FY93 Budget at the level funded amount.

It was on motion unanimously

VOTED: To approve, for recommendation to Town Meeting in accordance with G.L. ch.40, s. 39K, the Level Fund Budget Request for the FY93 Landfill Enterprise Fund, Account 460, which contains total appropriations of \$449,325 and projected revenues of \$449,325.

Audit

With regard to a communication dated January 2, 1992 from Town Accountant James Vanar, relative to a FY91 Audit, Executive Secretary Thompson recommended the Board accept the Town Accountant's request for an audit for the following reasons:

- 1) The School Department received Federal funds in excess of \$100,000.
- 2) Treasurer/Collector is undertaking a complete review of all the operations in the Treasurer's office and the Tax office.
- 3) The Town will be issuing permanent serial bonds next July, and the audit is required for assurance of a good bond rating.
- 4) Proposed use of a commercial accounting program for the Town and Schools and benefits derived from an audit in setting up such a program.

On the recommendation of the Executive Secretary, it was on motion unanimously

VOTED: To authorize Chairman David Wallace to sign Reserve Fund Transfer Request 92-5, dated January 2, 1992, in the amount of \$9,500 for a FY91 Audit.

Town Vehicle Policy

Selectman Cope requested, and it was so agreed, that the wording in Paragraph 3.e of the Selectmen's Policy on Use of Town Vehicles should read traffic citations rather than traffic tickets. Ms. Cope asked if the policy would be sent out to employees using Town cars who are not contractually covered. It was Ms. Cope's opinion that the Board should review all situations of employees using cars that are not on contract, with the object being to save money.

Executive Secretary Thompson explained there were two different letters sent out to: 1) All employees under the Board of Selectmen who were asked to sign the Policy and return it; and 2) All other boards and committees who are not under the Board's jurisdiction who were asked to adopt the policy and have their employees return the certificate to them.

Marlboro Meeting - Mayor Hogan

Executive Secretary Thompson reported he contacted the office of Mayor Hogan in an effort to set up a meeting with regard to the Hop Brook Ponds Study. Secretary Thompson stated he would get back to the Board when a meeting date has been scheduled.

Concord Meeting Regarding Unisys Property

Executive Secretary Thompson reported he talked with Mr. Edmond, Concord Town Manager, in an effort to set up a meeting with the two Boards relative to the Unisys property. Mr. Edmond talked with Concord Selectman Sullivan and suggested that a representative from each Board be sufficient

because of scheduling difficulties. Secretary Thompson asked if any Board members might be available to meet on Thursday, January 9, 1992.

Selectman Cope responded she would be available and Secretary Thompson said he would get back to her to confirm the time.

Annual Performance Review - Executive Secretary Richard E. Thompson

Present: Executive Secretary Richard E. Thompson.

A written report was received by the Board of Selectmen, dated January 2, 1992, from Executive Secretary Richard E. Thompson, concerning his Annual Performance Review as the Executive Secretary for the Town of Sudbury.

Selectman Drobinski stated it has been an unusual year for the Town of Sudbury with regard to its financial situation and all that has been happening. Mr. Drobinski related Secretary Thompson's involvement in the Unisys project and stated he does not think the people in Sudbury really realize the benefits, both short term and long term, of Mr. Thompson's efforts. Mr. Drobinski also stated Mr. Thompson has been very involved with the budget process and has advised the board wisely with regard to the budgets.

Selectman Drobinski stated he has enjoyed working with Mr. Thompson, both on a personal as well as a professional level. Mr. Drobinski mentioned Mr. Thompson's efforts in establishing the Town Counsel Legal Services Review process, and is pleased how that has turned out. Mr. Drobinski agreed with Mr. Thompson's goals and objectives and felt Mr. Thompson works well with and has a good rapport not only with the Board, but with the community at large.

Selectman Cope mentioned Mr. Thompson's good ideas for the future and use of land parcels in the future, referring to the golf driving range that he worked so hard on. Ms. Cope mentioned that Featherland Park might be an ideal spot for a future golf driving range, because of the amount of land available and the fact that no one would be able to see it.

Ms. Cope reiterated that there will be a loss of services and personnel because of cutbacks, and stated Mr. Thompson said that some of these have to be curtailed. Ms. Cope responded that the Selectmen's Office should not be expected to pick up a service if it is dropped.

With regard to labor relations, Mrs. Cope lamented the Town is still using paid employees to perform many tasks, and she would like to see more unpaid employees or volunteers involved, and stated that if someone would set up the programs, she would find the people to give of their time.

Upon review of Mr. Thompson's objectives, Ms. Cope concurred that he has been productive this past year and has suggested ways to save the Town money and for that she is most appreciative.

Chairman Wallace stated he has been working with Mr. Thompson almost six years, and in that time has come to envision Mr. Thompson as a symbol of the Town. Mr. Wallace feels Mr. Thompson went way beyond the call of duty this past year, particularly these last few months with regard to making the Unisys deal happen. Mr. Wallace commended Mr. Thompson, the offices of the Board of Selectmen, TPL, and Peter Forbes for keeping everyone doing what had to be done in order to close the Unisys deal.

Chairman Wallace stated he feels Mr. Thompson is deserving of what he has asked for in his contract and recommended to the Board that they accept and sign the 12-point contract for FY 1992-93 in accordance with the terms Mr. Thompson has set forth.

Selectman Cope stated she does not recommend a raise at this time for Secretary Thompson, because of the financially depressed economy and Town of Sudbury finances.

Chairman Wallace continued that he recommends the raise for Mr. Thompson, because he deserves it this year, after not having received one for the last two years.

Selectman Drobinski stated he agrees with Chairman Wallace because every other Town employee has had an across-the-board raise and Mr. Thompson's salary is the only one they have control over. Mr. Drobinski also agrees with Mrs. Cope in that the message sent through the press release from the Board of Selectmen states they need to be more financially responsible and at the same time try to maintain services to the Town.

Ms. Cope and Mr. Drobinski thought that perhaps everyone in Town should be asked to take a cut in salary. Chairman Wallace stated that Mr. Thompson never got a raise in the first place.

Selectman Drobinski stated that Town Meeting will have the final say on everyone's budget.

Before voting and after Chairman Wallace moved to vote on Secretary Thompson's contract, Selectman Drobinski commented that the Board is trying to tell people in the community that we have a problem and are trying to solve it in an equitable manner acting as representatives of the community. Mr. Drobinski said he feels the board's goal with regard to renegotiation is equity to everyone, and if someone is treated totally differently, then it is not the right thing to do.

On the recommendation of Chairman Wallace to approve Executive Secretary Thompson's report of January 2, 1992 and attached "Employment Contract," it was on motion

VOTED: To accept the report dated January 2, 1992 and attached "Employment Contract" and to authorize the Chairman to sign the contract for FY93 as drafted; said contract to be attached hereto and made a part of these minutes. (Chairman Wallace, aye; Selectman Drobinski, aye; Selectman Cope, abstained.)

(See amended vote of February 10, 1992.)

Executive Session

At 10:00 p.m. it was on motion by roll call unanimously

VOTED: To go into Executive Session to discuss holiday gifts from the Discretionary Fund.

(Chairman Wallace, aye; Selectman Drobinski, aye; Selectman Cope, aye).

Chairman Wallace announced that public session would not reconvene following Executive Session.

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There being no further business to come before the board, the meeting was adjourned at
10:15 p.m.

Attest: Richard E. Thompson
Richard E. Thompson
Executive Secretary-Clerk