

IN BOARD OF SELECTMEN
MONDAY, MAY 20, 1991

Present: Chairman David A. Wallace and Judith A. Cope.

The statutory requirement as to notice having been fulfilled, Chairman Wallace called the meeting to order at 7:30 p.m. at the Senior Center.

Cemetery Fees

The Board considered the question of voting to increase cemetery fees as recommended by the Superintendent of Cemeteries February 22, 1991.

It was on motion unanimously

VOTED: To set the Town of Sudbury Cemetery fees as follows, effective June 1, 1991:

Grave Opening Charges

Opening Charge, Weekdays	\$300.00
Opening Charge, Weekends, Holidays	\$375.00
Opening Charge, time designated by Supt. of Cemeteries	\$250.00
Opening Charge, Stillborn/Cremation, Weekdays	\$ 75.00
Opening Charge, Stillborn/Cremation, Weekends, Holidays	\$100.00
Foundation Charge per cubic foot	\$ 20.00; \$50.00 min.

Lot Prices (25% of cost applied to lot purchase; 75% of cost applied to perpetual care)

One Grave (½ lot) \$75.00; Perpetual Care \$225.00	\$ 300.00
Two Graves (½ lot) \$150.00; Perpetual Care \$450.00	\$ 600.00
Four Graves (full lot) \$300.00; Perpetual Care \$900.00	\$1,200.00
Stillborn Grave \$19.00; Perpetual Care \$56.00	\$ 75.00
Cremation Grave \$25.00; Perpetual Care \$75.00	\$ 100.00

PLUS \$1.00 Recording Fee for each purchase.

Waite Farm - Deed of Agricultural Preservation and Conservation Restriction

Present: Frances Clark, Conservation Commission.

The Board considered the question of approving a Deed of Agricultural Preservation and Conservation Restriction for the land known as Waite Farm located off Concord Road in Sudbury.

Conservation Commission member Frances Clark gave a brief history of the efforts of the Waite family to achieve a balance of providing for the future of their family while also preserving the beauty of their property for the benefit of all. The Board commended the efforts of the Sudbury Valley Trustees and all associated with achieving this mutually-beneficial resolution.

At the request of Selectman Judith A. Cope, Executive Secretary Thompson will draft a letter on behalf of the Selectmen expressing their appreciation to the Waite family for their generosity and civic-mindedness.

It was on motion unanimously

VOTED: To approve a Deed of Agricultural Preservation and Conservation Restriction, as being in the public interest pursuant to General Laws Chapter 184, §32, from Caroline E. Waite in favor of Sudbury Valley Trustees, Inc., for property located off Concord Road and shown on "Restriction Plan Waite Farm-West Sudbury, Massachusetts", dated April 1991, prepared by Matlock Associates, Lincoln, Massachusetts, and on "Restriction Plan Waite Farm-East Sudbury, Massachusetts", dated April 1991, prepared by Matlock Associates, Lincoln, Massachusetts.

Council On Aging - Donations

It was on motion unanimously

VOTED: To accept \$142.75 in miscellaneous donations for deposit into the Council On Aging Van Donation Account; and to authorize the Council On Aging to expend the same for purposes of operating and maintaining the Council On Aging van.

Minutes

It was on motion unanimously

VOTED: To approve the minutes of the meetings of April 29, 1991 (pages 8-12), and May 13, 1991, as presented.

Line Item Transfer Request No. 91-19 - Building Department

It was on motion unanimously

VOTED: To approve Line Item Transfer Request No. 91-19, dated May 7, 1991, for various transfers within Building Department line items as specified in said Request, totalling \$9,300.00.

Policies and Procedures - Amendment

It was on motion unanimously

VOTED: To amend the Selectmen's Policies and Procedures relative to its Performance Review Policy by adding the following positions for which an annual performance review will be conducted in the first paragraph of Part G. Performance Review Policy: Superintendent of Cemeteries, Sanitary Landfill Agent, Street Lighting Agent, Tree Warden.

Eagle Scout Recipients

It was on motion unanimously

VOTED: To sign letters of congratulations to the following Eagle Scout recipients: Joseph DelGuidice; Jason Cole; Eric Schwamb; and Jay Williamson.

The Selectmen will check their schedules to see if one of them is available to attend the Court of Honor for these individuals on June 15, 1991, at the Curtis Middle School.

Matt Garrett's - Renewal of Entertainment License

It was on motion unanimously

VOTED: To renew Sunday Public Entertainment License for operation of a Juke Box, for Matt Garrett's of Sudbury, Inc., 120 Boston Post Road, for the period June 2, 1991, through May 24, 1992, subject to the approval of the Department of Public Safety.

Unisys Corporation - Services of Woodard & Curran, Inc.

It was on motion unanimously

VOTED: To execute Agreement for Payment of Technical Services between Unisys Corporation and the Town, and Agreement for Technical Services between Woodard & Curran, Inc. and the Town relative to oversight of the implementation of the DEP Work Plan on the Unisys site.

Walkway Easement - French Road

It was on motion unanimously

VOTED: To accept Walkway Easement dated May 14, 1991, granted by James G. and Carole V. Cudmore, on the southerly side of French Road, in accordance with "Easement Plan of Land in Sudbury, MA Middlesex County", dated June 26, 1990, by Beals and Thomas, Inc.

Sudbury Housing Authority - Naming of Sites off Fairbank Road

It was on motion unanimously

VOTED: To approve the May 6, 1991 vote of the Sudbury Housing Authority relative to naming the cul-de-sac and numbering housing units of the three sites off Fairbank Road, said name to be "Fairbank Circle" and said numbers not to have the designation of "A" or "B".

Land off Peakham Road at Hudson Road

The Board reviewed letter dated May 9, 1991, from Thomas G. Younger, Property Transactions Manager, Office of Real Estate Management, Executive Office for Administration and Finance, Massachusetts Division of Capital Planning and Operations, relative to the Town's interest in approximately 25,000 square feet of land off Peakham Road at Hudson Road.

At the request of the Selectmen, Executive Secretary Thompson will respond to said letter, again expressing the Town's interest in said land for highway

and bike trail purposes, and will check with Town Engineer I. William Place to see if there is any further action required on the Town's behalf.

Legal Services Review Committee

In response to inquiry by Selectman Cope, Executive Secretary Thompson informed that a report from the Legal Services Review Committee is forthcoming shortly.

Performance Reviews of Department Heads

It was on motion unanimously

VOTED: To approve draft memorandum prepared by Executive Secretary Thompson relative to welcoming comments by Town officials on performance reviews of department heads under control of the Selectmen.

At the request of Selectman Cope, the name of the Town Clerk will be added to the list of those department heads being reviewed.

MetroWest Growth Management Committee

Selectman Judith A. Cope was congratulated on her appointment as Chairman of the MetroWest Growth Management Committee.

Sudbury Foundation Grants

It was on motion unanimously

VOTED: To accept the following Sudbury Foundation grants on behalf of the Park and Recreation Commission, to be placed in the appropriate general ledger accounts, and to authorize the expenditures thereof for the purposes stated:

\$9,400.00, received January 25, 1991, \$6,000.00 of which is to be expended for the design, purchase and installation of exterior signs to be placed at various locations at the Fairbank Community Center, and \$3,400.00 to be expended for gymnasium doors and installation of gymnasium safety screens; and

\$6,800.00, received March 1, 1991, to be expended for the replacement of carpet with tile in the Atkinson Pool locker rooms.

Earth Removal Board

At the request of the Selectmen, Executive Secretary Thompson will immediately schedule interviews for candidates to the Earth Removal Board.

Fire Station - Groundbreaking Ceremony

Executive Secretary Richard E. Thompson reported that the groundbreaking ceremony for the new Fire Station on Hudson Road has been scheduled for May 30, 1991, at 8:30 a.m.

Fire Department - Resident Bartlett's Letter

The Board acknowledged receipt of memorandum dated May 14, 1991, from Fire Chief Michael Dunne, responding to Mr. Bartlett's letter to the Board dated May 12, 1991.

Finance Committee Meeting

The Board acknowledged receipt of memorandum dated May 20, 1991, from Roy T. Sanford of the Finance Committee confirming an Executive Session meeting of the Committee on Thursday, June 13, 1991, at 7:30 p.m. at Lower Town Hall to provide a forum in which to discuss the current status of Town finances with the Town's unions in relation to collective bargaining.

Proposed Route 20 Walkway

The Board reviewed letter dated May 9, 1991, written by Executive Secretary Thompson to The Sudbury Foundation regarding the proposed Route 20 Walkway (Nobscot Road to Stone Road), confirming the Selectmen's support and recommendation for funding the final stages of completing this walkway in the amount of \$15,000.00.

195th Town Forum

At 8:00 p.m., Chairman Wallace convened the 195th Session of the Town Forum. First on the agenda was presentation of Town Report Art Awards to the children who contributed their artwork to the Town for reproduction in the 1991 Annual Town Report.

Various representatives of the Town's boards and departments updated the Town on their activities, following which Town Forum was adjourned and refreshments and conversation was enjoyed by those present.

This Town Forum was televised over the local Cable network, and a copy of the videotape is available by contacting the Selectmen's office.

L-S Liaison

It was noted that Ms. Nogelo is the Lincoln-Sudbury Regional District Committee's liaison to the Board of Selectmen.

There being no further business to come before the Board, the meeting was adjourned at 9:45 p.m.

Attest:

Richard E. Thompson
Executive Secretary-Clerk