

SUDBURY SELECT BOARD
TUESDAY FEBRUARY 1, 2022
6:30 PM, ZOOM

Item #	Time	Action	Item
	6:30 PM		CALL TO ORDER
EXECUTIVE SESSION			
1.		<i>VOTE</i>	Open in regular session and immediately vote to enter executive session to review and approve executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).
2.		<i>VOTE</i>	Vote to close executive session and resume open session
	7:00 PM		Opening remarks by Chair
			Reports from Town Manager
			Reports from Select Board
			Citizen's comments on items not on agenda
MISCELLANEOUS			
3.		<i>VOTE</i>	Vote to accept 2022 Annual Town Meeting articles submitted by 1/31/22. Also possibly vote on order of articles, and designate articles for the consent calendar. Also vote to refer any Zoning Bylaw amendments and street acceptance articles to the Planning Board. (~40 min.)
4.			Update on Housing Choice/MA Bay Transportation Authority (MBTA) Communities regulations. Adam Duchesneau, Director of Planning and Community Development, to provide update. (~25 min.)
5.		<i>VOTE</i>	Discussion and possible vote to update Diversity, Equity, and Inclusion (DEI) Commission mission statement. (~15 min.)
6.	8:45 PM	<i>VOTE</i>	Interview candidate for Earth Removal Board. Following interview, vote whether to appoint Bryan Gammons, 20 Butler Place, to the ERB for a term ending 5/31/23. (~15 min.)
7.			American Rescue Plan Act (ARPA) project submissions review status and next steps discussion. (~20 min.)

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.

Item #	Time	Action	Item
8.			Update on Fairbank Community Center water main discussion with Sudbury Water District. (~10 min.)
9.		<i>VOTE</i>	Sewataro/Liberty Ledge Camp Operator/Property Manager Contract Negotiation update. Possible vote to dissolve Negotiation Subcommittee. (~15 min.)
10.		<i>VOTE</i>	Review and possible vote on 2021 Select Board/Town Manager Annual Town Report submission. (~15 min.)
11.		<i>VOTE</i>	Review and vote on Select Board Winter 2022 Municipal Update articles and approve for distribution. (~10 min.)
12.		<i>VOTE</i>	Review minutes of 11/30/21, 12/13/21 and 12/21/21, and possible vote to approve minutes.
13.			Citizen's Comments (cont)
14.			Upcoming agenda items
CONSENT CALENDAR			
15.		<i>VOTE</i>	Vote to Grant a Special Permit to the National Brain Tumor Society, to hold the "National Brain Tumor Society Ride" on Sunday, May 15, 2022, from 7:00 A.M. through approximately 2:00 P.M., subject to compliance with conditions outlined by the Police and Fire Departments, DPW and Park and Recreation, subject to receipt of a certificate of liability.
16.		<i>VOTE</i>	Discussion and vote whether to grant a Special Permit to the Sudbury Companies of Minute and Militia, to hold the annual Parade to Commemorate Patriot's Day on Tuesday, April 19, 2022, from 5:30 A.M. through approximately 12:30 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the parade's conclusion.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Some items may be taken out of order or not be taken up at all. The Chair will strive to honor timed items as best as possible, however, the estimated timing may occasionally be inaccurate.

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

EXECUTIVE SESSION**1: Executive session to review minutes****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Open in regular session and immediately vote to enter executive session to review and approve executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Recommendations/Suggested Motion/Vote: Open in regular session and immediately vote to enter executive session to review and approve executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Background Information:
attached drafts of 10/26/21 and 1/4/22.

Financial impact expected:

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

EXECUTIVE SESSION**2: Close executive session and resume open session****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close executive session and resume open session

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**3: Accept 2022 ATM articles****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to accept 2022 Annual Town Meeting articles submitted by 1/31/22. Also possibly vote on order of articles, and designate articles for the consent calendar. Also vote to refer any Zoning Bylaw amendments and street acceptance articles to the Planning Board. (~40 min.)

Recommendations/Suggested Motion/Vote: Vote to accept 2022 Annual Town Meeting articles submitted by 1/31/22. Also possibly vote on order of articles, and designate articles for the consent calendar. Also vote to refer any Zoning Bylaw amendments and street acceptance articles to the Planning Board. (~40 min.)

Background Information:
attached list of articles

Financial impact expected:

Approximate agenda time requested: 45 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM

ANNUAL TOWN MEETING ARTICLES SUBMITTED BY 1/31/22 12 NOON

SELECT BOARD ARTICLES (13)

Hear Reports
 Budget Adjustments
 Stabilization Fund
 Street Acceptance – Huckleberry Lane
 Transfer of Tax Possession Parcel to the Park and Recreation Commission (Parkinson Land)
 Bruce Freeman Rail Trail Phase 2D - Acquisition of Land
 Bruce Freeman Rail Trail Phase 2D – Grant of Easements
 24 Hudson Road – Release of Easement (Abrams)
 Fairbank Community Center Furniture, Fixtures, Equipment Funding (FF&E)
 Fairbank Community Center Audio-Visual Equipment Funding
 Funding of a Land Use consultant for the Sewataro/Liberty Ledge Property
 Funding of Operations for Passive recreation Requirements of the Sewataro/Liberty Ledge Property
 Funding of Go Sudbury! Taxi and Uber Transportation Programs for FY2023

TOWN MANAGER ARTICLES (7)

FY23 Budget
 FY23 Capital Budget
 FY23 Transfer Station Enterprise Fund Budget
 FY23 Pool Enterprise Fund Budget
 FY23 Recreation Field Maintenance Enterprise Fund Budget
 Capital Stabilization Fund
 Snow and Ice Transfer

COMBINED FACILITIES DIRECTOR (4)

Americans with Disabilities Act Transition Plan Recommendations
 Filtration Systems for Atkinson Pool
 On-Call Architectural & Engineering “House Doctor” Services
 Authorization to Proceed with the DPW Facility Solar Project

FIRE CHIEF (1)

Additional funding: Construction of Fire Station No. 2 Housing/Living/Office Area

PUBLIC WORKS DIRECTOR (12)

Chapter 90 Highway Funding

Equipment Purchases (6):

Backhoe/Loader

6-Wheel Body Dump Truck w/Plow

Skid Steer

DPW Administrative Vehicle

¾ Ton Pickup w/Plow

Roadside Mower

Projects (5) :

Town-wide Drainage and Roadway Reconstruction

Town-wide Walkway Improvements

Town-wide Roadway Improvement and Maintenance

Old Framingham Road/Nobscot Road Walkway Extension Project

Old Framingham Road/Nobscot Road Walkway Extension Project - Easements

TOWN CLERK (1)

Amend General Bylaws - Enable Electronic Voting by Town Meeting

TOWN ACCOUNTANT (1)

Unpaid Bills

FINANCE DIRECTOR (1)

FY23 Revolving Fund

SUDBURY PUBLIC SCHOOLS (2)

Schools HVAC Repairs and Replacements

Noyes Elementary School Classroom Sinks Replacement

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL (1)

Lincoln-Sudbury Regional High School Chain Link Fence Replacement

HISTORIC DISTRICTS COMMISSION (1)

Amend the Process for Creating New Local Historic Districts

PLANNING (2)

AMEND ZONING BYLAW, ARTICLE IX: INSERT SECTION 2328. FENCES

AMEND BYLAWS, ARTICLE V(F) STORMWATER MANAGEMENT BYLAW

COMMUNITY PRESERVATION COMMITTEE (10)

Bruce Freeman Rail Trail Design and Construction North of Mass Central Rail Trail
Bruce Freeman Rail Trail Design and Construction South of Mass Central Rail Trail
Historic Districts Commission Design Guidelines
Libby-Dickson Conservation Restriction Monitoring
Open Space & Recreation Plan and Athletic Fields Needs Assessment
Regional Housing Services Office (RHSO) Membership Fee
Sudbury Housing Authority Acquisition, Creation, Preservation, and Support of Affordable Housing
Town Clock Restoration
Reversion of Funds
General Budget and Appropriations

PETITION ARTICLES (2)

Climate Emergency/Sustainability Dir. (Avex Vai)
Sewataro Petition (Bob May/Len Simon)

TOWN OF SUDBURY

WARRANT ARTICLE FORM


ARTICLE # _____

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- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of vote signed by its clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article **must** be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE 1. HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 2021 Town Report or as otherwise presented; or act on anything relative thereto.

SUBMITTED BY: For Select Board

 HENRY L. HAYES, JR.
 TOWN MANAGER

 APPROVED BY: _____
 Town Counsel

TOWN OF SUDBURY

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ARTICLE 2. FY21 BUDGET ADJUSTMENTS

To see if the Town will vote to amend the votes taken under Article 3, FY22 Budget, of the 2021 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

SELECT BOARD REPORT: This article will allow flexibility to review all accounts within the FY22 Operating Budget to make adjustments at the Annual Town Meeting as necessary.

SUBMITTED BY: FOR SELECT BOARD

HENRY L. HAYES, JR.
TOWN MANAGER

 APPROVED BY: _____
 Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE ____

Instructions:

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ARTICLE ____ STABILIZATION FUND

To see if the Town will vote to transfer from Free Cash, _____ to be added to the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting, pursuant to General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: Based on the Select Board's Budget and Financial Policies, the Town's goal is to maintain in the Stabilization Fund an amount equal to 5% of the total projected general fund operating revenues for the last fiscal year. This Fund protects the Town in case of a severe emergency and is beneficial in supporting the Town's AAA Bond ratings, which in turn results in lowering borrowing costs.

Submitted by: Select Board


HENRY L. HAYES, JR.
TOWN MANAGER

TOWN OF SUDBURY

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ARTICLE XX. STREET ACCEPTANCE – HUCKLEBERRY LANE

To see if the Town will vote to accept the layout of the following as a public way:

Huckleberry Lane from Old Lancaster Road to dead end, a distance of 453 feet +/-

as laid out by the Select Board in accordance with the descriptions and plan entitled "Acceptance Plan of Huckleberry Lane in Sudbury, MA" prepared for Eligius Homes Company by Thomas Land Surveyors and Engineering Consultants, Inc., dated September 17, 2014 and twice revised on December 12, 2016 and March 16, 2017, on file in the Town Clerk's Office; and to authorize the Select Board to acquire by purchase, by gift, or by eminent domain, an easement or fee simple, over the way shown on said plan and any associated drainage, utility, or other easements for all purposes for which public ways are used in the Town of Sudbury; and to raise and appropriate or transfer from available funds a sum or sums of money therefor and all expenses in connection therewith; or act on anything relative thereto.

Submitted by the Select Board. (Majority vote required)

SELECT BOARD REPORT: This article is the result of the recommendations of the Department of Public Works as to roads which meet legal requirements for acceptance. Prior to Town Meeting, the Select Board will have held a public meeting and will have received a recommendation from the Planning Board relative to approval of the layout of this road. The Select Board will then report at Town Meeting. If Town Meeting votes to accept the layout of Huckleberry Lane as a public way, all future maintenance and repair of the roadway will be performed by the Town.

SUBMITTED BY: FOR SELECT BOARD


HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
Town Counsel

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ARTICLE ____ TRANSFER OF TAX POSSESSION PARCEL TO THE PARK AND RECREATION COMMISSION

To see if the Town will vote to transfer from the Town Treasurer to the Park and Recreation Commission, certain real property shown as Parcel 1 and Parcel 2 being Lots 2 and 2A off Hudson Road in the Town of Sudbury and shown on the plan entitled "Topographic Plan of Land in Sudbury, Massachusetts Showing Tax Possession Parcel No. 167 Known as "The Parkinson Land"" prepared by the Town of Sudbury Engineering Department, dated July 30, 1999, on file with the Town Clerk, and as further described in the Instrument of Taking issued by the Town of Sudbury Collector of Taxes, dated September 14, 1970, recorded in the Middlesex South Registry of Deeds in Book 11889 Page 393 as ordered in the Land Court Final Decree in Tax Lien Case No. 51535 Town of Sudbury vs. Florence H. Parkinson, recorded in the Middlesex South Registry of Deeds in Book 13189 Page 604; or act on anything relative thereto.

Submitted by the Select Board.

SUBMITTED BY: FOR SELECT BOARD


HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
Town Counsel

Attachment3.b: 2022ATM Articles1 SB thru DPW (4953 : Accept 2022 ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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ARTICLE -. BRUCE FREEMAN RAIL TRAIL PHASE 2D – ACQUISITION OF LAND

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain or otherwise, fee, leasehold, easement, license or other interests in real property, in, on, over, across, under and along all or any portion of the land, premises, easements, or right-of-way in Sudbury shown on the plan entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of Bruce Freeman Rail Trail in the Town of Sudbury Middlesex County Preliminary Right of Way Submission" dated October 22, 2021 prepared by Fuss & O'Neill and on file with the Town Clerk, as it may be amended, for purposes of establishing, constructing, operating, improving, and maintaining an improved multi-use trail for non-motorized transportation, open space and active recreation purposes, including access thereto, and for all other purposes for which rail trails are used in the Commonwealth, on such terms and conditions as the Select Board deems to be in the best interest of the Town; and further, to see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow a sum of money therefor, including all costs and expenses related thereto, and/or accept gifts for these purposes; and further, to authorize the Select Board to take such actions and execute such documents and agreements as are necessary to effectuate the purpose of this article, or take any other action relative thereto.

Submitted by the Select Board

(Two-Thirds Vote Required)

SUBMITTED BY: FOR SELECT BOARD

 HENRY L. HAYES, JR.
 TOWN MANAGER

 APPROVED BY: _____
 Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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ARTICLE - . **BRUCE FREEMAN RAIL TRAIL PHASE 2D – GRANT OF EASEMENTS**

To see if the Town will vote to transfer from the board, commission, or officer currently having care, custody, management and control of portions of the following described property for the purpose for which the property is currently held to the Select Board for the purposes of establishing, constructing, operating, improving, and maintaining an improved multi-use trail for non-motorized transportation, open space and active recreation purposes, including access thereto, and for all other purposes for which rail trails are used in the Commonwealth, on such terms and conditions as the Select Board deems to be in the best interest of the Town, including granting temporary or permanent easements over portions thereof, namely that certain Town property commonly known as "Broadacres Farm", "Davis Field", and "Parkinson's Field" as shown on the plan entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of Bruce Freeman Rail Trail in the Town of Sudbury Middlesex County Preliminary Right of Way Submission" dated October 22, 2021 prepared by Fuss & O'Neill and on file with the Town Clerk, as it may be amended, in connection with the establishment of an improved multi-use rail trail for non-motorized transportation, open space, and active recreational purposes, including access thereto, and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth, on such terms and conditions as the Select Board deems to be in the best interest of the Town; and further to authorize the Select Board to take such actions and execute such documents and agreements as are necessary to effectuate the purpose of this article, or take any other action relative thereto.

Submitted by the Select Board.

(Two-Thirds Vote Required)

SUBMITTED BY: FOR SELECT BOARD

HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
 Town Counsel

Attachment 3.b: 2022 ATM Articles 1 SB thru DPW (4953 : Accept 2022 ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

Instructions:

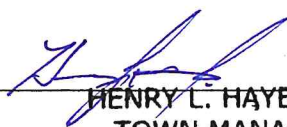
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ARTICLE - . 24 HUDSON ROAD – RELEASE OF EASEMENT

To see if the Town will vote to authorize the Select Board to terminate and extinguish any and all rights the Town has in that certain 50 foot wide right-of-way shown on a Plan of Land dated June 21, 2000, recorded in the Middlesex South Registry of Deeds as Plan Number 894 of 2000, and in Book 31702, Page 521, as granted by Quitclaim Deed recorded in said Registry in Book 31702, Page 525, and as reserved in a Quitclaim Deed to the Town recorded in said Registry in Book 77156, Page 472, or take any other action relative thereto.

Submitted by the Select Board.

SUBMITTED BY: FOR SELECT BOARD


HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
Town Counsel

Attachment3.b: 2022ATM Articles1 SB thru DPW (4953 : Accept 2022 ATM articles)

TOWN OF SUDBURY

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ARTICLEFAIRBANK COMMUNITY CENTER FURNITURE, FIXTURES,
EQUIPMENT FUNDING (FF&E)

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$200,000, or any other sum or sums, for the purpose of purchasing any one or more of the furniture, fixtures, and equipment categories for the Fairbank Community Center project to address needs and budget challenges, or act on anything relative thereto.

Submitted by the Select Board.

SELECT BOARD REPORT: The challenges associated with the global pandemic, and its impact on the material costs and labor forces have caused an increase cost in some of the items associated with the Fairbank Community Center project. This request is submitted to meet the needs of the project including, but not limited to commercial kitchen equipment and kitchen wares to address requirements for emergency shelter operation. The associated purchases will enhance the level of service to the patrons of the Fairbank Community Center and Town emergency shelter.

SUBMITTED BY: FOR SELECT BOARD



HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
Town Counsel

TOWN OF SUDBURY

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- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLEFAIRBANK COMMUNITY CENTER AUDIO-VISUAL EQUIPMENT FUNDING

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$300,000, or any other sum or sums, for the purchase of audio-visual equipment for the Fairbank Community Center project to address newly identified needs and budget challenges, or act on anything relative thereto.

Submitted by the Select Board.

SELECT BOARD REPORT: This request is submitted to meet the user group and professional staff needs for enhanced audio-visual equipment to address new methods of delivery of Fairbank Community Center services that rely more heavily on audio-visual technology, developed in response to the pandemic and not foreseen in the feasibility study phase of the project. The associated purchases will enhance the level of service to the patrons of the Fairbank Community Center. These will be valuable tools now as well as in a post-pandemic world.

SUBMITTED BY: For Select Board


HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

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ARTICLE .FUNDING OF A LAND USE CONSULTANT FOR THE
SEWATARO/LIBERTY LEDGE PROPERTY

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$100,000, to be expended under the direction of the Director of Planning and Community Development, for the purpose of hiring an independent land use consultant to study, evaluate, and expand the options for the short-term and long-term uses for the Sewataro/Liberty Ledge property.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: The independent land use consultant's evaluation and report shall include, but not be limited to, new and prior information regarding the financial operating costs and revenues attributed to the site, the identification of the range of all potential uses for the site, the identification of uses that could increase the number and/or diversity of users of the site, the identification of potential uses in addition to a private camp (either off-season or concurrent with the camp season), the capital costs and potential funding sources for those alternative or additional uses on a one-time or phased basis, costs for increased Town responsibility of the site, and all options that are available to maximize use of the entire site. The consultant shall prepare a written report of their findings and conclusions for the Town to use in its future decisions regarding the use of the Sewataro/Liberty Ledge property for the benefit of Town residents.

SUBMITTED BY: _____

FOR SELECT BOARD

 HENRY L. HAYES, JR.
 TOWN MANAGER

APPROVED BY: _____

Town Counsel

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ARTICLE . FUNDING ~~OF~~ OPERATIONS FOR PASSIVE RECREATION
REQUIREMENTS OF THE SEWATARO/LIBERTY LEDGE
PROPERTY

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$155,000, to be expended under the direction of the Town Manager, for the purpose of sustaining, for the purpose of passive recreation, the Sewataro/Liberty Ledge property.

Submitted by the Select Board

(Majority vote required)

SELECT BOARD REPORT: The purpose of these funds would be needed in the event that the decision is made that the Town would not extend the current Agreement with the Camp Operator/Manager the Sewataro/Liberty Ledge property.

SUBMITTED BY: _____

FOR SELECT BOARD


HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____

Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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- 6)

ARTICLE .

**FUNDING OF GO SUDBURY! TAXI AND UBER
TRANSPORTATION PROGRAMS FOR FY2023**

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$100,000, or any other sum or sums, for the purposes of the continued operations of the Go Sudbury! Taxi and Uber Transportation Programs, including all incidental and related expenses; or act on anything relative thereto.

Submitted by the Select Board

(Majority vote required)

SELECT BOARD REPORT: The Go Sudbury! Taxi program started in 2020 and Go Sudbury! Uber in 2021 and has been funded with grants and mitigation fund appropriations. Through the end of 2021 the program has provided over two thousand rides to Sudbury's financially vulnerable, residents with a disability, those aged 50+, essential workers, and military veterans to and from healthcare and social service appointments, shopping, community resources, and places of employment. Approval of this article will provide funds to continue the operation of the Go Sudbury! Taxi and Uber Transportation programs into and through fiscal year 2023.

SUBMITTED BY: FOR SELECT BOARD


HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
Town Counsel

TOWN OF SUDBURY

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ARTICLE 3. FY23 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 2022 through June 30, 2023 inclusive, in accordance with the following schedule, which is incorporated herein by reference:

;or act on anything relative thereto.

SUBMITTED BY: __Town Manager



HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

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ARTICLE 4. FY23 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, or authorize lease purchase agreements of up to five years, for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering, design, renovation to buildings, equipping of vehicles, and all incidental and related expenses for projects:

; or act on anything relative thereto.

SUBMITTED BY: Town Manager _____


HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____

Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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ARTICLE 5. FY23 TRANSFER STATION ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or transfer from available funds, the following sums, or any other sum or sums, set forth in the FY23 budget of the Transfer Station Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

; or act on anything relative thereto.

SUBMITTED BY: Town Manager



HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

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ARTICLE 6. FY23 POOL ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or transfer from available funds, the following sums, or any other sum or sums, set forth in the FY23 budget of the Atkinson Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

; or act on anything relative thereto.

SUBMITTED BY: _____ Town Manager



HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

Instructions:

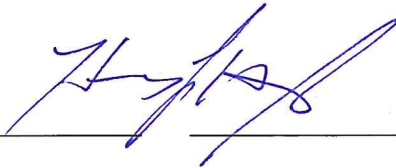
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ARTICLE 7. FY23 RECREATION FIELD MAINTENANCE ENTERPRISE
FUND BUDGET

To see if the Town will vote to raise and appropriate, or transfer from available funds, the following sums, or any other sum or sums, set forth in the FY23 budget of the Recreation Field Maintenance Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

; or act on anything relative thereto.

SUBMITTED BY: Town Manager



HENRY L. HAYES, JR.
TOWN MANAGER

APPROVED BY: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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ARTICLE . CAPITAL STABILIZATION FUND

To see if the Town will vote to transfer from Free Cash the sum of \$500,000, or any other sum or sums, to be added to the Capital Stabilization Fund established under Article 13 of the 2019 Annual Town Meeting; or act on anything relative thereto.

SUBMITTED BY: Town Manager _____


HENRY L. HAYES, JR.
TOWN MANAGER

 APPROVED BY: _____
 Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

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ARTICLE . SNOW AND ICE TRANSFER

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money, to be expended under the direction of the Town Manager, for the purpose of funding the Fiscal Year 22 Snow and Ice deficit; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

SUBMITTED BY: Town Manager


HENRY L. HAYES, JR.
TOWN MANAGER

 APPROVED BY: _____
 Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

Article: Americans with Disabilities Act Transition Plan Recommendations

Submitted by: Combined Facilities Director

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$200,000 to be expended under the direction of the Combined Facilities Director for the purpose of addressing recommendations identified in the Town Wide Americans with Disabilities Act Self Evaluation and Transition Plan; or take any action relative thereto.

Project Description:

In 2021 as part of the on-going effort to assess the current level of Americans with Disabilities Act (ADA) compliance in programs, services and activities and Town-owned facilities The Institute for Human Centered Design was contracted to prepare an ADA Self Evaluation and Transition Plan on the Town's behalf to identify deficiencies, compile a prioritized list of recommendations for corrective actions and provide associated costs. The Self Evaluation found many key facilities are generally usable by people with disabilities but are not in full compliance with current accessibility requirements. This article would provide funding to begin addressing identified recommendations in schools, Town buildings and public spaces.

SUBMITTED BY:

William Barletta, Combined Facilities Director



APPROVED BY:



Town Counsel

Attachment3.b: 2022ATM Articles1 SB thru DPW (4953 : Accept 2022 ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

Article: Filtration Systems for Atkinson Pool

Submitted by: Combined Facilities Department

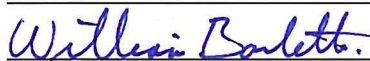
To see if the Town will vote to raise and appropriate, or transfer from available funds, \$160,000 to be expended under the direction of the Combined Facilities Director for the purpose of replacing the existing Atkinson Pool water filtration system at the Fairbank Community Center, including but not limited to renovation to the building; or take any action relative thereto.

Project Description:

This project will replace the existing sand filtration systems at the Atkinson Pool. The sand filtration systems have exceeded their useful life and are in need of replacement. The lap pool and dive well pool filtration systems are critical components in maintaining the pools in proper, healthy working order. Pool cleanliness must be maintained at all times for the pools to remain in operation. The existing pool filtration systems use conventional sand filters and metered chlorination injection to clean and treat the water in each pool. Some of these systems are over 30 years old and require repeated costly maintenance with parts becoming more expensive and difficult to source. This work is not contained in the new Fairbank Community Center project scope. Per health regulations to remain in operation there must be a specified number of complete turnovers of properly filtered and treated pool water per day. Critical contaminant levels are monitored and managed through the filtration system. Failure to maintain health regulation levels would result in pool closure.

SUBMITTED BY:

William Barletta, Combined Facilities Director



APPROVED BY:



Town Counsel

Attachment 3.b: 2022ATM Articles1 SB thru DPW (4953 : Accept 2022 ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

ARTICLE - On-Call Architectural & Engineering "House Doctor" Services**Submitted by: Combined Facilities Director**

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$100,000 for the purpose of contracting on-call architectural and engineering "House Doctor" services for municipal building and facility projects, to be performed on an as-needed and task order basis as determined by the direction of the Combined Facilities Director.

Facilities Director Report: The Town anticipates a number of future building and/or facility projects requiring architectural and/or engineering services. In an effort to mitigate risk and provide predictability during the planning, design and construction of these projects, the Town is seeking the services of an architectural and/or engineering firm that can provide specialty services on an as-needed basis to support the delivery of these projects. Projects are expected to vary in size and scale, but generally will have a construction cost range of approximately \$10,000 to \$500,000, per project. For some projects, the services required may only be a feasibility or other study. Types of projects and services under consideration are for facility repairs, upgrades, renovations and additions at various school and municipal buildings including but not limited to sustainability and accessibility measures.

The anticipated contract will provide for performance of services for projects identified by the Town within the three-year period while the time for performance of services may extend beyond that three-year period.

SUBMITTED BY:

William Barletta, Combined Facilities Director



APPROVED BY:


Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

ARTICLE: Authorization to Proceed with the DPW Facility Solar Project

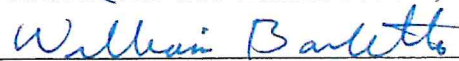
Submitted by: The Combined Facilities Director

To see if the Town will vote to transfer the care, custody, management and control of a portion of the DPW facility property located at 275 Old Lancaster Road and identified as Assessor Parcel ID number H0-0049 to the Select Board for such Department of Public Works facility purposes and also for the purpose of leasing the same to a solar energy electricity production entity for the installation of a solar energy facility or facilities, and to authorize the Select Board to enter into a lease or leases for such portion for a term of at least 20 years from the date of commencement of commercial operations of the solar energy facility or facilities and such additional term as the Select Board shall deem appropriate, all on such terms and conditions, and for such consideration, as the Select Board deems appropriate including a power purchase agreement for electricity and/or solar energy credits; and to authorize the Select Board to grant such access, utility, and other easements in, on, and under said property as may be necessary or convenient to construct, operate and maintain such solar energy facility or facilities; to authorize the Select Board to take all actions necessary in connection therewith; and to authorize the Select Board, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 5, or any other enabling authority, to enter into an agreement for payment in lieu of taxes (PILOT Agreement) on account of such facility or facilities for a term of 20 years and such additional term as the Select Board shall deem appropriate, upon such terms and conditions as the Select Board shall deem to be in the best interest of the Town and further, to authorize the Select Board to take such actions as may be necessary to implement such agreements; or act on anything relative thereto.

COMBINED FACILITIES DIRECTOR REPORT:

In October of 2021 the Select Board to authorize the Town Manager to sign Letter of Intent to express the desire to enter into a Power Purchase Agreement (PPA) and Lease Agreement or grant of Easement ("Site Control") for electricity to be produced by a solar power electric generating project on the roof of the Department of Public Works Building at 275 Old Lancaster Road. Subject to the conditions in this Letter the Town and Select agreed to undertake good faith negotiations to enter into a PPA, and Site Control Agreement. Should the Town wish to execute a PPA following the due diligence phase, a lease of the roof to Select would be required as a condition of the PPA. The PPA would also specify a payment in lieu of taxes that would require and agreement as well. This article would allow the Town to enter into the said lease and payment in lieu of taxes agreement.

SUBMITTED BY: William Barletta, Combined Facilities Director



APPROVED BY:



Town Counsel

Attachment3.b: 2022ATM Articles1 SB thru DPW (4953 : Accept 2022 ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

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ARTICLE .

ADDITIONAL FUNDING: CONSTRUCTION OF FIRE STATION
NO. 2 HOUSING/LIVING/OFFICE AREA

To see what sum the Town will vote to raise and appropriate, or transfer from available funds, to be added to the appropriation under Article 16 of the 2021 Annual Town Meeting , to be expended under the direction of the Town Manager, for the purpose of constructing a new housing/living/office area adjacent to and connected to the existing Fire Station #2 Building, located at 550 Boston Post Road, with the Permanent Building Committee tasked with oversight of professional, engineering, architectural, and project management services, preparation of plans, specifications, bid documents, supervision of work and including the purchase of additional equipment, technology, furniture, and landscaping; or act on anything relative thereto.

Submitted by the Fire Chief.

SUBMITTED BY: John M. Whalen, Fire Chief

John M. Whalen

APPROVED BY:

J. Silvestri
 Town Counsel *1/18*

TOWN OF SUDBURY

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ARTICLE . CHAPTER 90 HIGHWAY FUNDING*(Consent Calendar)*

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

DIRECTOR OF PUBLIC WORKS REPORT: Each year the Legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. The current plans are to continue the implementation of our pavement management program.

SUBMITTED BY: _____

Daniel F. Nason
Public Works Director

APPROVED BY: _____

Town Counsel

TOWN OF SUDBURY

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ARTICLE: BACKHOE LOADER

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$150,000, or any other sum, for the purchase or acquisition of a new vehicle for public works; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Backhoe Loader to replace an older model. The existing unit is at its useful life expectancy of 12 years. This article requests funds to purchase a new machine, which will be safe, reliable, efficient, and capable of meeting the needs of the department. The Public Works employees use these vehicles to perform everyday tasks including excavation, construction and moving materials.

SUBMITTED BY: _____


 Daniel F. Nason

APPROVED BY: _____

Town Counsel

Attachment3.b: 2022ATM Articles1 SB thru DPW (4953 : Accept 2022 ATM articles)

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ARTICLE: 6-WHEEL COMBO BODY DUMP TRUCK W/ PLOW

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$285,000, or any other sum, for the purchase or acquisition of a new vehicle for public works; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new 6-Wheel Combo Body Dump Truck with plow to replace an older model. The existing truck is at its useful life-expectancy of about 15 years. Being a dedicated spreader, this vehicle is not currently used during the construction season. It is the goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. This proposal is to replace the existing dedicated spreader with a combination body (dump truck and spreader) to be used throughout all seasons.

SUBMITTED BY: _____


 Daniel F. Nason

APPROVED BY: _____

Town Counsel

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TOWN OF SUDBURY

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ARTICLE: SKID STEER

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$130,000, or any other sum, for the purchase or acquisition of a new vehicle and appurtenances for public works; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Skid Steer to replace an older model. The existing unit is at its useful life expectancy of 12 years. This article requests funds to purchase a new machine, which will be safe, reliable, efficient, and capable of meeting the needs of the department. The Public Works employees use these vehicles to perform everyday tasks including constructions and moving materials during roadway and walkway projects.

SUBMITTED BY: _____


 Daniel F. Nason

APPROVED BY: _____

Town Counsel

Attachment 3.b: 2022ATM Articles1 SB thru DPW (4953 : Accept 2022 ATM articles)

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ARTICLE: DPW ADMINISTRATIVE VEHICLE

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$45,000, or any other sum, for the purchase or acquisition of a new vehicle for public works; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Hybrid SUV to replace an older model vehicle. The Public Works Administrative and Engineering Division employees use these vehicles to perform their everyday tasks including responding to emergency situations. Systematic replacement helps eliminate job down-time, ensures reliability and provides safe, functional equipment.

SUBMITTED BY: _____



Daniel F. Nason

APPROVED BY: _____

Town Counsel

Attachment 3.b: 2022 ATM Articles 1 SB thru DPW (4953 : Accept 2022 ATM articles)

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ARTICLE: ¾ TON PICKUP TRUCK WITH PLOW

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$170,000, or any other sum, for the purchase or acquisition of two (2) new vehicles for public works; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase two (2) new Pickup Trucks with plows to replace older models. It is a goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. Pick-up trucks are one of the most used equipment in the fleet. The Public Works employees use these vehicles to perform their everyday tasks including moving materials and equipment that is carried and towed by these vehicles. These trucks are also accompany larger equipment to perform snow removal.

SUBMITTED BY: _____



Daniel F. Nason

APPROVED BY: _____

Town Counsel

TOWN OF SUDBURY

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ARTICLE: ROADSIDE MOWER

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$140,000, or any other sum, for the purchase or acquisition of new equipment for public works; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Roadside Mower attachment to replace an older tractor with boom flail mower. The existing unit is at its useful life expectancy of 12 years. This equipment will be used by the Trees & Cemetery Division for Townwide roadside vegetation management which is crucial for the safety of motorists and pedestrians to eliminate obstructed sight lines.

SUBMITTED BY: _____



Daniel F. Nason

APPROVED BY: _____

Town Counsel

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ARTICLE: TOWNWIDE DRAINAGE AND ROADWAY RECONSTRUCTION

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$3,500,000, or any other sum, for the reconstruction of the drainage system throughout Town; or take any other action relative thereto.

Submitted by the Public Works Director

(2/3 vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to reconstruct the drainage system throughout Town, particularly in Goodman's Hill Road and Pratt's Mill Road, including replacement of old corrugated metal pipe that deteriorates over time, catch basins and manholes where required. Reconstruction will include full repaving of the roadway upon completion.

SUBMITTED BY: _____



Daniel F. Nason

APPROVED BY: _____

Town Counsel

Attachment 3.b: 2022 ATM Articles 1 SB thru DPW (4953 : Accept 2022 ATM articles)

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- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE: TOWNWIDE WALKWAY IMPROVEMENTS

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$50,000, or any other sum, for the reconstruction, engineering or design of walkways throughout Town; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to reconstruct, engineer or design the walkways throughout Town.

SUBMITTED BY: _____


 Daniel F. Nason

APPROVED BY: _____

Town Counsel

Attachment3.b: 2022ATM Articles1 SB thru DPW (4953 : Accept 2022 ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

Instructions:

- 1) The **ORIGINAL, DOUBLE SPACED, TYPEWRITTEN** article is to be submitted to the Selectmen's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of vote signed by its clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article **must** be attached.
- 4) All monied articles must specify dollar amounts requested.
- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE: ROADWAY IMPROVEMENT AND MAINTENANCE


To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$500,000, or any other sum, for roadway improvements and maintenance throughout Town; or take any other action relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to maintain a comprehensive Pavement Management Plan to include multiple surface treatment types like crack sealing, chip sealing, mill and overlay and full-depth reclamation. The Town needs to invest at least \$1.25 million per year just to prevent the overall Pavement Condition Index (PCI) from declining. The Town's typical allocations received from the State through the Chapter 90 program is approximately \$730,000. This request is for an additional \$500,000 in funding annually to supplement the monies received from the State Chapter 90 program.

SUBMITTED BY: _____


 Daniel F. Nason

APPROVED BY: _____

Town Counsel

Attachment 3.b: 2022 ATM Articles 1 SB thru DPW (4953 : Accept 2022 ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

Instructions:

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- 5) Article wording must be approved and article signed by Town Counsel before submission.

ARTICLE: OLD FRAMINGHAM ROAD / NOBSCOT ROAD WALKWAY

EXTENSION PROJECT

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum on \$500,000, or any other sum, for the construction of walkway construction project along Old Framingham Road including without limitation, drainage, walkway, utility, slope, grading, roadway relocation and construction of improvements and structures and other related purposes; or take any other action relative thereto.

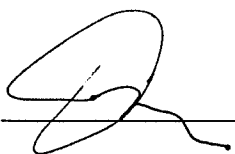
Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to construct a walkway to connect the existing walk on Old Framingham Road (which currently ends roughly at house #60) to Nobscot Road, including without limitation, drainage, walkway, utility, slope, grading, roadway relocation and construction of improvements and structures and other related purposes.

The current alignment of the roadway in the vicinity of the existing culvert needs to be shifted easterly to accommodate the new walkway construction along with required easements and related work.

SUBMITTED BY: _____



Walkway Extension Project

Daniel F. Nason

_____	_____
_____	_____
_____	_____

APPROVED BY: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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- 5) Article wording must be approved and article signed by Town Counsel before submission.

Article XX: OLD FRAMINGHAM ROAD / NOBSCOT ROAD WALKWAY EXTENSION
PROJECT – EASEMENTS

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift, eminent domain or otherwise, permanent and temporary easements in certain parcels of land adjacent to and/or contiguous with and/or opposite to 78 Old Framingham Road and 120 Nobscot Road as depicted on the plan of land entitled "Plan of Property Surveyed for Town of Sudbury Old Framingham Road Sudbury, Massachusetts" dated January 12, 2022, prepared by Jarvis Land Survey, Inc., a copy of which is on file with the Town Clerk, as said plan may be amended, for public way purposes, including without limitation, drainage, walkway, utility, slope, grading, roadway relocation and construction of improvements and structures and other related purposes, to enable the Town to undertake the Old Framingham Road Walkway Extension Project, and further, to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money for the purpose of providing for such acquisitions and all costs and expenses associated therewith; or take any other action relative thereto.

Submitted by the Department of Public Works Director

(Majority vote required)

[2/3rds if borrowed]

SELECT BOARD: The Select Board supports/does not support this article.





Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM

ARTICLE ____

ARTICLE TITLE: Amend General Bylaws Enable Electronic Voting by Town Meeting

To see if the Town will vote to amend the Town of Sudbury General By-Laws to address the use of electronic voting technology for the counting of votes at Town Meeting by inserting, in Article II, a new section 19, as follows:

19 (a) Voting.

When a question is put, the sense of the meeting shall be determined by a vote held using voice votes, raised hands, a placard, an electronic voting system or other voting indicia; the preference would be to use an electronic voting system if the same is available, for action on main motions, and any motion requiring more than a majority vote. For purposes of this by-law, the term, “electronic voting technology” shall mean any electronic voting system approved by the Town Clerk and the Town Moderator which allows for the counting of votes using a wireless or mobile device, including handheld clickers, mobile phone application, or the like, as it may be decided from time to time.

b) Counting – Electronic Voting

If the count is taken using electronic voting technology, the Moderator shall declare the vote, and provide an opportunity for any voter to notify the Town Moderator that they believe their vote was recorded in error; if so, the Moderator shall direct that the record be corrected by the Town Clerk. If seven or more voters doubt the vote, the Town Moderator may request another vote using the handheld technology, or otherwise set the manner of voting. If Town Meeting approves a motion for reconsideration, the motion at issue immediately prior to the vote will be back before the voters, and the electronic voting system shall be used to record and tabulate the votes taken on the main motion.

c) Counting – Other Methods

If such electronic voting equipment is unavailable, the Town Moderator shall notify the Town Meeting as to what manner of voting will be used, and, unless 20 people stand in opposition, such method shall be implemented. If 20 voters do stand, then the Moderator’s recommendation is pending before the meeting, subject to amendment like any other motion. If the Moderator is unable to decide the vote or if the declaration by the Moderator is immediately questioned by 10 or more voters rising in their places, the Moderator shall then direct that a count be taken, whether by counting raised hands, raised placards or other indicia of vote, or by secret ballot or otherwise, as determined by the Moderator in the Moderator’s sole discretion.

SUBMITTED BY: Town Clerk

QUANTUM OF VOTE: Majority

REPORT:

The Town is requesting funds to purchase an electronic voting system for use at Town Meeting. If the purchase is approved then the Moderator would need to get the permission of the Hall to change the method of voting at each Town Meeting. This bylaw would allow the Moderator to use electronic voting for all future Town Meetings without a special vote. It also defines the term “Electronic Voting” to avoid any confusion. Furthermore, the bylaw set forth a mechanism by which voters could

object to the method of voting. This would also allow the Moderator to choose a different method of voting if electronic voting is not available. The Moderator and Town Manager support this Article.

By:



Town Clerk

Approved by:

Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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ARTICLE . UNPAID BILLS

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the payment of certain unpaid bills incurred in previous fiscal years or which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

SUBMITTED BY:

Christine Nahan

APPROVED BY:

Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # XX

Instructions:

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ARTICLE . XX FY23 REVOLVING FUND SPENDING LIMITS

To see if the Town will vote to establish the FY2023 spending limits for the use of revolving funds under M.G.L. c.44, s.53E ½, by the following departments of the Town in accordance with each fund set forth in Article XXXIII of the Town of Sudbury General Bylaws:

<u>Fund</u>	<u>Department</u>	<u>Maximum Amount</u>
Public Health Vaccinations & Tobacco Control	Board of Health	40,000
Plumbing & Gas Inspectional Services	Building Inspector	65,000
Portable Sign Administration & Inspectional Services	Building Inspector	10,000
Conservation (Trail Maintenance)	Conservation Commission	15,000
Conservation (Wetlands)	Conservation Commission	50,000
Forestry Activities	Conservation Commission	10,000
Council on Aging Activities	Council on Aging	65,000
Council on Aging Van Transportation (MWRTA)	Council on Aging	175,000
Cemetery Revolving Fund	Public Works	20,000
Fire Department Permits	Fire	70,000
Goodnow Library Meeting Rooms	Goodnow Library	10,500
Goodnow Library Services	Goodnow Library	10,000
Recreation Programs	Park and Recreation Commission	650,000
Teen Center	Park and Recreation Commission	10,000
Youth Programs	Park and Recreation Commission	200,000
Bus	Sudbury Public Schools	450,000
Instrumental Music	Sudbury Public Schools	100,000
Cable Television	Town Manager	30,000
Rental Property	Town Manager	40,000
Dog	Town Clerk	75,000
Zoning Board of Appeals	Zoning Board of Appeals	35,000
Solar Energy	Combined Facilities	550,000

; or act in any manner related thereto.

FINANCE DIRECTOR REPORT: As set forth in Article XXXIII of the Town of Sudbury General Bylaws, this article seeks authorization for Fiscal Year 2023 for revolving funds previously established pursuant to M.G.L. c.44, s53E1/2. Expenditures from each revolving fund are subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with G.L. c.44, s53E1/2. The maximum amount stated is the same as FY22 maximum amount voted for each revolving fund except for the following: Fire Department permits increased from \$50,000 to \$70,000; Goodnow Library Services increased from \$6,000 to \$10,000; and the Solar Energy fund increased from \$450,000 to \$550,000.

Submitted by the Finance Director.

(Majority vote required)

SUBMITTED BY: 

Approved by: _____
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

ARTICLE: SCHOOLS HVAC REPAIRS AND REPLACEMENTS

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$455,000 to be expended under the direction of the Sudbury Public School Department for the purpose of the repair and replacement of individual heating, ventilation and air conditioning items in several schools; and all expenses incidental and related thereto; or take any action relative thereto.


Sponsored by the Sudbury Public Schools School Committee.

REPORT: This project will repair and/or replace individual heating, ventilation and air conditioning items in several schools. These items are critical to maintaining minimum required levels of airflow, air exchange and heat that must be maintained in occupied buildings.

The district has continually addressed needed HVAC and heat issues in schools. This effort has been heavily relied upon as building systems have been required to operate during the pandemic period in good working order with extended schedules.

The items below are a combined request and continuation of the ongoing repair and maintenance of this critical building infrastructure. Operational budgets cannot support the level of effort required to repair and replace this equipment as required. It is more cost effective and efficient to combine these projects.

- Noyes 31 classroom window air conditioning units with associated window and electrical work \$180,000
- Curtis HRU-2 Unit Replacement \$95,000
- Curtis RTU-5 Unit Replacement \$75,000
- Nixon Boiler #3 Heat Exchanger Replacement \$30,000
- Noyes Main Heating/Circulation Pump Replacement \$25,000
- Curtis Room 148 Univent Replacement \$50,000.


SUBMITTED BY: Donald R. Sawyer – SPS Director of Business & Finance

On behalf of the Sudbury Public Schools School Committee:


Silvia Nerssessionian, Chair


Date

APPROVED BY: _____
Town Counsel

Attachment3.c: 2022ATM Articles2 T.Clerk thru Petitions (4953 : Accept 2022 ATM articles)

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

ARTICLE: NOYES ELEMENTARY SCHOOL CLASSROOM SINKS REPLACEMENT


To see if the Town will vote to raise and appropriate, or transfer from available funds, \$130,000 to be expended under the direction of Sudbury Public School Department for the purpose of replacing the existing classroom sinks at the Peter Noyes Elementary School; and all expenses incidental and related thereto; or take any action relative thereto.

Sponsored by the Sudbury Public Schools School Committee.

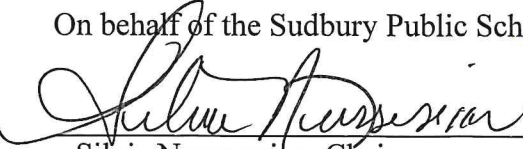
REPORT: This project will replace the existing original 1970 sinks and sink bases in 31 Noyes Elementary School classrooms. The existing sink bases were constructed from wood and have deteriorated and are not repairable, have absorbed moisture, and are unable to be properly cleaned and sanitized.

The existing classroom sinks and bases will be replaced with wall mounted accessible stainless-steel sinks that are able to be properly cleaned and maintained. The existing sink bases are no longer a programmatic need, and any contents within the existing basins will be stored in separate existing storage.

The existing sinks do not meet current ADA requirements and were identified in the recent Town Wide ADA Self Evaluation and Transition Plan as Priority 1 Program Access Barriers. The new classroom sink installations will meet current ADA requirements.


SUBMITTED BY: Donald R. Sawyer – SPS Director of Business & Finance

On behalf of the Sudbury Public Schools School Committee:


Silvia Nersessian, Chair


Date

APPROVED BY: _____
Town Counsel

Attachment 3.c: 2022ATM Articles 2 T.Clerk thru Petitions (4953 : Accept 2022 ATM articles)

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE TBD

Instructions:

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ARTICLE #XX *Lincoln-Sudbury Regional High School Chain Link Fence Replacement

To see if the Town will vote to raise and appropriate, or transfer from available funds, the Town's 87.59% share of \$139,443 for the total estimated project of \$159,200, whereby, the Regional School District has requested the town of Lincoln for its 12.41% share of \$19,757 as a Capital Request, for the purpose of replacing the Chain Link Fence on the property of Lincoln-Sudbury Regional High School; and to determine whether said sum shall be raised by borrowing or otherwise; or to act on anything relative thereto.

Submitted by Bella Wong, Superintendent/Principal. (Majority vote required)

SUBMITTED BY: LS School Committee

_____	_____
_____	_____
LS SC Chair, Cara Endyke Doran	<i>Cara Endyke- Doran</i>
_____	_____

Approved by: _____
Town Counsel

WARRANT REPORT

LS REGIONAL HIGH SCHOOL STADIUM FIELD REPLACEMENT CAPITAL PROJECT

Purpose:

The original fence was installed in 2004, the year the new building was commissioned and has been maintained along the way but it has exceeded expected useful life of 15 years. The fields are used by LS students for wellness programs, after school athletics as well as community members using the fields for weekend activities. The chain link fence that provides a safety perimeter for the fields is currently in poor condition due to inclement weather wear and tear, and is in desperate need of replacement. The timeline for replacement would ideally take place in the summer of 2022 for minimal disruption. The project will require a project management organization to facilitate landscape architecture oversight. All procurement requirements will be followed for the process and coordinated by the management group.

Replacing the chain link fence will provide a safe environment for the playing fields utilized by Community sports teams and Lincoln-Sudbury Regional School District athletes.

Cost:

The total project cost is estimated at \$159,200 with Sudbury's share of 87.59% totaling \$139,443 for the Sudbury request. LS is also requesting Lincoln's share of 12.41% totaling \$19,757 that has been approved by Lincoln the past two years as an accepted capital project.

This is the third year of funding requests for this project through the CAPCOM process.

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE # _____

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Article XX. Amend the Process for Creating New Local Historic Districts

To see if the Town will vote to authorize the Select Board to petition the General Court to adopt legislation amending Section 12 of Chapter 40 of the Acts and Resolves of 1963, "An Act a Historic Districts Commission for the Town of Sudbury, and Establishing its Powers and duties, Establishing a Historic District therein, and Providing for Historic District Zoning," to revise the language on Section 12 so that the Historic District Commission is required to make an investigation and file a report of any proposal to enlarge or reduce, or create a historic district; hold a public hearing on the report; and submit its recommendations on the report to the Select Board.

Submitted by the Historic Districts Commission.

HISTORIC DISTRICTS COMMISSION REPORT

As it exists, Section 12 of Chapter 40 permits consideration of the enlargement or reduction of historic districts, or the creation of new historic districts, with little scrutiny. The role of the Planning Board is minor, and there is no role played by the Historic District Commission, the Select Board, or Sudbury residents to vet proposals for change. The members of Historic Districts Commission believe this article, if approved, would provide important and necessary input and oversight from the parties most directly impacted by such proposals and to make known their judgments regarding them.

ACTS, 1963 – CHAP. 40

SECTION 12. *Changes in Historic District.*—The district established by section two may be enlarged or reduced and new districts may be created by a two-thirds vote at any regular or special town meeting called for the purpose. Prior to any such action, the planning board of the town shall hold a public hearing, duly advertised, thereon and shall report its recommendations to the town.

Proposed Amendment to Section 12 of Chapter 40 of the Acts and Resolves of 1963

Section 12. Changes in Historic District. -- The districts established by Section Two may be enlarged or reduced and new districts may be created by a two-thirds vote at any regular or special town meeting called for the purpose subject to the following provisions.

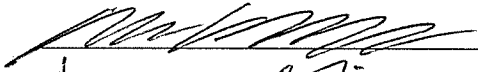
- 1) Prior to the establishment of any historic district the Historic Districts Commission shall make an investigation and prepare a report on the historical and architectural significance of the buildings, structures or sites to be included in the proposed historic district or districts. The report shall be completed within 90 days of the proposal being submitted to the town and upon completion copies of the report shall be transmitted to the planning board for its consideration

and recommendations. The report shall list all the properties to be included in the new or revised district and include references to any existing surveys of the historical and architectural significance of each parcel in the proposed district.

2) Within 60 days of the transmission of the report, the Historic Districts Commission shall hold a public hearing on the report after due notice is given at least fourteen days prior to the date thereof, which shall include a written notice mailed postage prepaid, to the owners as they appear on the most recent real estate tax list of the board of assessors of all properties to be included in such district.

3) Within 30 days after the public hearing, the Historic District Commission shall submit a final report with its recommendations to the Select Board and, should the Historic District Commission recommend to enlarge or reduce any historic district or create a new historic district, a map of the proposed district(s), and a draft of the revised by-law, for its inclusion in the next town meeting.

SUBMITTED BY: _____



 Supanna C. Fin

 Town Counsel

APPROVED BY: _____

Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE ____

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ARTICLE XX. AMEND ZONING BYLAW, ARTICLE IX: INSERT SECTION
2328. FENCES

To see if the Town will vote to amend the Zoning Bylaw, Article IX, by inserting Section 2328. Fences, and amending Section 7000. Definitions by adding a definition associated with the new Section 2328. Fences, as follows:

2328. Fences.

- a. Fences in the Single Residence A, Single Residence C, Wayside Inn Historic Preservation, and Open Space Zoning Districts; the Mixed-Use, North Road Residential, and Melone Smart Growth Overlay Districts; and any other zoning districts not listed in Sections 2328.b. and 2328.c., shall be no greater than six (6) feet in height. Fences greater than six (6) feet in height but no greater than eight (8) feet in height shall require a Special Permit from the Zoning Board of Appeals.
- b. Fences in the Business, Limited Business, and Village Business Zoning Districts greater than eight (8) feet in height shall require a Special Permit from the Zoning Board of Appeals.
- c. Fences in the Industrial, Limited Industrial, Industrial Park, and Research Zoning Districts greater than ten (10) feet in height shall require a Special Permit from the Zoning Board of Appeals.
- d. Fences within 20 feet of the edge of pavement of a roadway shall not exceed three (3) feet in height in all zoning districts unless a Special Permit is obtained from the Zoning Board of Appeals. Within said 20 foot distance, the Building Inspector may further restrict or deny the erection of a fence when its height, added to a rise, embankment, wall, or ridge, would obstruct a clear view and/or sight distance up and down the street from any proximate street, driveway, intersection, walkway, or bicycle path.
- e. Fence height shall be measured from the finished grade level at the fence to the top horizontal element of the fence.
- f. The foregoing restrictions on fence heights shall apply to fences erected to contain a recreational facility, such as baseball/softball backstops, spectator bleachers, tennis

courts, archery ranges, swimming pools, and similar installations, unless a Special Permit is obtained from the Zoning Board of Appeals.

- g. All lot perimeter fences shall be setback from property lines a reasonable distance to allow for their construction and maintenance without trespass onto a neighbor's property, unless a fence is co-owned by all parties involved. These "party fences" may be erected along property lines as mutually agreed upon.
- h. Fences which use chain link or similar materials are prohibited between the front lot line(s) and the front of a proposed or existing dwelling unit in all residential zoning districts. Construction fencing is only permissible during temporary construction activities.
- i. Fences constructed with razor wire, barbed wire, electric current, and/or charge of electricity are only allowed with a Special Permit from the Zoning Board of Appeals, except for commercial agriculture uses as defined under MGL Chapter 40A, Section 3.
- j. All fences shall be maintained in a safe, structurally sound manner, in all locations.
- k. The restrictions governing fences in this section shall be equally applicable to freestanding walls built after the date this section came into effect.
- l. Pre-existing fences erected prior to the date this section came into effect are permitted to be maintained but not expanded or altered, unless a Special Permit is obtained from the Zoning Board of Appeals.

7000. DEFINITIONS

Fence: A barrier made primarily of wood, wire, metal, vinyl, or other durable material erected so as to serve as an enclosure or against unobstructed passage from one side to another.

; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or to take any other action relative thereto.

Submitted by the Planning Board. (Two-thirds vote required)

PLANNING BOARD REPORT: This new proposed section for the Zoning Bylaw would regulate the height, locations, and certain styles of fences throughout the community. Sight lines, privacy, visibility, and security measures are considered and balanced throughout the proposed bylaw. The only current regulation of fences in Sudbury comes through the state's Building Code which simply requires a Building Permit for fences over a certain height. This proposed new bylaw would ensure the fabric and harmony of existing residential neighborhoods will be maintained, while at the same time, it would still allow residents to erect reasonable fences for privacy and security purposes. In the business and industrial zoning districts throughout town, these proposed regulations allow for taller fences but still ensure they will not reduce visibility

near driveways, intersections, walkways, streets, or bicycle paths. Exceptions in certain circumstances can also be pursued with only the need to obtain a Special Permit from the Zoning Board of Appeals in many instances. The proposed bylaw should help reduce any sight line issues, especially at intersections and driveways, which can create hazardous situations for drivers, cyclists, and pedestrians.

SUBMITTED BY: _____

Oct 2 / 14
Director of Planning and Community Development
Planning Board Vote on 1/26/22, 4-0

Approved by: _____

Town Counsel

ARTICLE XX. AMEND BYLAWS, ARTICLE V(F) STORMWATER MANAGEMENT BYLAW

To see if the Town will vote to amend the Town of Sudbury Bylaws, Article V(F) (Stormwater Management Bylaw), as follows in the markup below. The underlined text represents additions and the struck through text represents removals.

ARTICLE V (F) - STORMWATER MANAGEMENT

SECTION 2. DEFINITIONS

The following definitions shall apply in the interpretation and implementation of this Bylaw. Additional definitions may be adopted by separate regulation:

IMPERVIOUS SURFACE: Any material or structure on, above or below the ground that prevents water from infiltrating through the underlying soil. Impervious surface is defined to include, without limitation: paved surfaces (parking lots, sidewalks, driveways); roof tops; swimming pools; patios; and gravel, pervious concrete, pervious pavement, pervious pavers, and compacted dirt surfaces. ~~and paved, gravel and compacted dirt surfaced roads.~~

MASSACHUSETTS SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

GENERAL PERMIT: The latest version, as may be amended from time to time, of the United States Environmental Protection Agency (EPA) National Pollutant Discharge Elimination System (NPDES) General Permits for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4) in Massachusetts (as modified), Authorization to Discharge Under the NPDES in compliance with the provisions of the Clean Water Act (CWA), as amended (33 U.S.C. §1251 et seq.), and the Massachusetts Clean Waters Act, as amended (M.G.L. Chap.21 §§ 26-53).

SECTION 4. ADMINISTRATION

C. Stormwater Management Standards and Handbook and the Massachusetts Small Municipal Separate Storm Sewer Systems General Permit

The Planning Board will utilize the policy, criteria and information including specifications and standards of the most recent edition of the Massachusetts Stormwater Management Standards and Handbook and the Massachusetts Small Municipal Separate Storm Sewer Systems General Permit for execution of the provisions of this Bylaw. Unless otherwise specified in the Town of Sudbury Stormwater Regulations, stormwater management practices that are designed, constructed, and maintained in accordance with these design and sizing criteria will be presumed to be protective of Massachusetts water quality standards.

F. Appeals of Action by the Planning Board or its Reviewing Agent

A decision of the Planning Board or its Reviewing Agent made under this Bylaw shall be reviewable by the Board of Appeals, said appeal shall be made in writing no later than 20 days from any written decision of the Planning Board or its Reviewing Agent. shall be final. ~~Further relief of a decision by the Planning Board or its Reviewing Agent made under this~~

~~Bylaw shall be reviewable in the Superior Court in and action filed within 60 days thereof, in accordance with M.G.L. Ch 249 § 4.~~

(Majority vote required)

PLANNING BOARD REPORT: This article seeks to refine the provisions of the Stormwater Management Bylaw adopted at the 2009 Annual Town Meeting and amended at the 2012 Annual Town Meeting. The proposed modifications fall into three categories: 1) change in definitions to add the definition for the MS4 General Permit and revise the definition for Impervious Surface, 2) change in the discussion of standards to add compliance with the MS4 General Permit, which is required as part of said General Permit issued to the Town by MassDEP/ EPA, and 3) a change to the appeal process and shortening the duration of the appeal period. The changes do not change the intent of the Bylaw, but are meant to clarify provisions based on past experiences in permitting and to ensure the Bylaw complies with permit requirements.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



Per vote of Planning Board at meeting on 1/26/22, 4-0.

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE ____

Instructions:

- 1) The **ORIGINAL, TYPED** article is to be submitted to the Select Board's Office in final form.
- 2) Articles submitted by Boards and Committees must be signed by a majority accompanied by a copy of the vote signed by its Clerk.
- 3) **WARRANT REPORT**, briefly explaining intent and scope of article must be attached.
- 4) Article wording must be approved and article signed by Town Counsel before submission.

**ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – BRUCE
FREEMAN RAIL TRAIL DESIGN AND CONSTRUCTION
NORTH OF MASS CENTRAL RAIL TRAIL**

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$500,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from General Reserve Funds, for the section of the Bruce Freeman Rail Trail, known as Phase 2D, north of the Mass Central Rail Trail for elements of the final design and construction phase, or take any other action relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Bruce Freeman Rail Trail (BFRT), Phase 2D, will be a 4.4 mile multiuse path running north-south along a former rail corridor in Sudbury. The BFRT will connect to the Trail in communities to the north and proposed extensions to the south. Town Meeting has funded the BFRT Design through 100% Trail Design with Community Preservation Act and general funds. Project construction is funded through state and federal funds to start in 2022. This proposal requests Community Preservation Act funds for elements which may include, but are not limited to, construction details that may not be covered by the Massachusetts Department of Transportation (MassDOT) such as rest area structures and interpretive signs, utility connections, graphic design and installation of interpretive signs, design and construction of art installations and rest area amenities, design for recreational facilities to tie into the surrounding area, and construction oversight by the Town's consultant. Additional information will be provided at Town Meeting.

SUBMITTED BY: CPC vote : 1/19/22 - 9-0
Art 2. John
Director of Planning and Community Development

Approved by: LS
 Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE ____

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – BRUCE FREEMAN RAIL TRAIL DESIGN AND CONSTRUCTION SOUTH OF MASS CENTRAL RAIL TRAIL

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$300,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of advancing the design and construction of the Bruce Freeman Rail Trail extension south of the intersection with the Mass Central Rail Trail, or take any other action relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Town of Sudbury seeks Community Preservation Act funds to advance the design and construction of the Bruce Freeman Rail Trail (BFRT) south of the intersection with the Mass Central Rail Trail. The construction of the BFRT north of this intersection, known as Phase 2D, is scheduled to start in the Fall of 2022. The Town reached a monumental milestone in 2020 with the acquisition of the 1.4-mile-long CSX corridor (proposed as BFRT Phase 3A). The Town proposes to build on the success of the corridor acquisition, collect necessary corridor data, evaluate its design options, and advance the trail extension of the BFRT. The request is for funding a \$300,000 project which will be used to advance the design and/or construction of the BFRT to the newly acquired southern (former CSX) corridor. The funds will be used for topographic survey, wetlands delineation, alternatives analysis, and concept development for the expansion of the rail trail to the newly acquired corridor, as well as additional design for the first quarter mile section to connect the BFRT to Route 20/Boston Post Road. The project involves hiring a consultant to perform data collection, feasibility study, alternatives analysis, and conceptual planning and cost estimate development to create baseline information and contribute to the design phase of the rail trail project. The selected consultant would then advance the design of the quarter mile trail section to Route 20/Boston Post Road. Public engagement will be facilitated to solicit input on the concept that will be advanced. The Town will also seek additional funds through grants to support this work, so if part of the initial project development and design funding is secured through other means, the Community Preservation Act funds may also be used to advance the construction phase of the first quarter mile section.

SUBMITTED BY:

CPC Vote: 1/19/22 9-0
Ann 2 Mr Director of Planning and Community Development

Approved by: LS
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE ____

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – HISTORIC DISTRICTS COMMISSION DESIGN GUIDELINES

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$50,000 from the Historic Resources category of Community Preservation Act Funds, funded from Historic Resources Reserves, for the purpose of creating comprehensive and professionally-developed Design Guidelines for the Local Historic Districts, or take any other action relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In 1963, Sudbury became one of the first towns in the Commonwealth to establish Local Historic Districts with the intent to preserve the architectural integrity of Sudbury's historically significant properties. Overseen by the Historic Districts Commission, the town currently has five local historic districts – the Town Center Historic District, Wayside Inn Districts I and II, the King Philip District, and the George Pitts Tavern District – encompassing over 350 individual properties dating from the 18th century to the present day. This particular funding request is for the creation of comprehensive and professionally-developed Design Guidelines for the Local Historic Districts.

Following the provisions set forth under Chapter 40 of the Acts of 1963 (amended 2005), the Historic Districts Commission reviews all proposed alterations to structures located within the districts that are visible from the public way. Examples of alterations subject to review include, but are not limited to: changes to paint color, replacement windows and doors, the addition or removal of shutters, maintenance upgrades such as new roofs and gutters, new technologies such as solar panels, building additions, signage, stone walls, fencing, demolition of existing structures, and new construction of any kind. Projects must be reviewed and receive approval from the Historic Districts Commission in the form of a Certificate of Appropriateness before any work can begin.

Design Guidelines are a key preservation tool used by the Historic Districts Commission in its review of a project for Certificate approval. Consisting of written and graphic information in a printed format, they are used by the Historic Districts Commission and applicants alike in the review process. Sudbury's current Historic District Commission General and Specific Guidelines would benefit from additional descriptive details clarifying best preservation and restoration practices, and more concise guidance and direction on how to incorporate renovations, new building technologies, and new construction in a historically appropriate and sensitive manner.

The Historic Districts Commission recognizes the need for an updated and enhanced set of guidelines to not only assist property owners within the districts, but to also provide consistent guidance for future Commission members. When used in conjunction with local bylaws, they help encourage appropriate design that respects district character by applicants and fosters predictability in Historic Districts Commission actions. These guidelines will help serve as the basis for the review process and provide a stronger and more concise foundation for decision making. The Design Guidelines may be used by the Historic Districts Commission, and as a resource for residents and business owners within the boundaries of the historic districts, other Town entities, and as a resource for any property owner looking to undertake historically appropriate and sensitive renovations to their home or business.

SUBMITTED BY: CPC Vote: 1/19/22, 8-1
Deb 2 Men
Director of Planning and Community Development

Approved by: LS
 Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE ____

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – LIBBY-DICKSON
CONSERVATION RESTRICTION MONITORING

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$9,454 from the Open Space and Recreation category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of paying for a third party to conduct monitoring activities for the Town-owned Libby and Dickson properties to monitor compliance with the terms of the Conservation Restriction on the land, or take any other action relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In 2003, the Town of Sudbury purchased the Dickson property on Water Row, which sits between the Town of Sudbury Conservation Area known as King Philip Woods, and the Sudbury Historical Commission's Haynes Garrison site. It was one of Sudbury's first Community Preservation Act purchases and, although required by the Community Preservation Act statute, the Town was not in the habit of placing Conservation Restrictions on land acquired with Community Preservation Act funds at the time. Two years later, Town Meeting approved the purchase of a much larger nearby property from the Libby family. These two properties (Dickson and Libby), 25.9 acres in total, together made terrific additions to the block of conservation land off Route 27 anchored by King Philips' Woods.

When the Town was awarded a Local Acquisitions for Natural Diversity (LAND) grant for the purchase of Pantry Brook Farm in 2012, the state conditioned the award on having Conservation Restrictions put on all Community Preservation Act lands, and the Town agreed to follow through on that obligation by asking Sudbury Valley Trustees to hold the Conservation Restriction on the Libby and Dickson properties. This Conservation Restriction was executed in 2021.

As part of any Conservation Restriction, certain activities are permitted and prohibited on each piece of land. These activities need to be monitored and the boundary of a property under a Conservation Restriction needs to be walked each year to ensure the Town or abutters have not encroached onto the protected land. Typically, when Sudbury Valley Trustees is involved with land acquisitions and/or Conservation Restriction acceptances, they conduct fund raising to cover their legal and monitoring costs. As holders of the Conservation Restriction, Sudbury Valley

Trustees will be required to monitor these properties for compliance at least annually in perpetuity and this funding will assist in covering some of the associated costs.

SUBMITTED BY: CPC Vote: 1/5/22, 9-0
Chad 2 Jan, Director of Planning and Community Development

Approved by: LS
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – OPEN SPACE & RECREATION PLAN AND ATHLETIC FIELDS NEEDS ASSESSMENT & MASTER PLAN

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$100,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of updating the Town's Open Space & Recreation Plan and the Athletic Fields Needs Assessment & Master Plan; or take any other action relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: Open Space & Recreation Plans allow a municipality to maintain and enhance all the benefits of open space that together make up much of the character of the community and protect the "green infrastructure" of the community. Planning this "green infrastructure" of water supply, land, working farms and forests, viable wildlife habitats, parks, recreation areas, trails, and greenways is as important to the economic future of a community as planning for schools, roads, water, and wastewater infrastructure. The Town's Open Space & Recreation Plan expired in 2013 and the need for an updated version of this planning document is critical. It is woefully out of date and is also needed to make the Town eligible to apply for certain grants. The prior plan is also significantly lacking in recreational information. Development of a robust Open Space & Recreation Plan will help guide the Town for future acquisitions to be pro-active instead of reactive when lands/opportunities become available. The Open Space & Recreation Plan will include an ADA assessment and recommendations. The timeline for completion should be approximately one year.

The original Athletic Fields Needs Assessment & Master Plan was a fields use survey. It was essentially a supply and demand analysis for field use and users, completed in 2012. The Needs Assessment described the current state of the athletic fields, and provided an assessment of unmet needs, demand from users, and expected future demand. In updating this document, the Town would also want to know about the trends of field users in general and what that would indicate for the Town's future athletic field needs.

As the Master Plan indicates, the Broadacres Farm property, Davis Field, and Feeley Fields are the biggest known issues. There are also other recreational properties around the community that are undeveloped. The hope is that this new planning initiative and product will help the Town,

and the Park & Recreation Commission in particular, dive into these issues more deeply. The Broadacres Farm property has an opportunity to serve many constituents and the planning process to update the Athletic Fields Needs Assessment & Master Plan would help to make the best use of this important property.

SUBMITTED BY: CPC Vote: 1/19/22, 9-0
Ch 2 Mr. Director of Planning and Community Development

Approved by: LS
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – REGIONAL HOUSING SERVICES OFFICE (RHSO) MEMBERSHIP FEE

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$30,000 from the Community Housing category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of supporting and creating community housing by funding of the Town's portion of the FY23 Regional Housing Services Office (RHSO) membership fee.; or take any other action relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In recent years, Sudbury has made great strides towards satisfying the requirements of the State's Comprehensive Permit Act (Chapter 40B). This Act requires cities and towns to provide certification that the number of dwelling units in the municipality which qualify as "affordable" by statute, meets or exceeds ten percent (10%) of the municipality's total number of dwelling units. Falling short of that number, as Sudbury has until recently, allows developers to both site and design partially affordable developments with extreme limitations on the Town's zoning and development requirements and design oversights. There are a great number of administrative requirements to monitor and certify this approved inventory and to maintain those certifications going forward.

Since 2011, the Town has contracted with the Regional Housing Services Office (RHSO), to provide services to the Town including affordable housing inventory monitoring; supervising lotteries to determine who qualifies for affordable housing; monitoring the Incentive Senior Developments at Frost Farm and Grouse Hill to ensure compliance with eligibility requirements; monitoring all deed restricted properties; providing valuations for deed restricted properties to the Town Assessor; reviewing compliance with Regulatory Agreements and certification to Department of Housing and Community Development (DHCD) for Local Initiative Program (LIP) rental units; maintaining the affordable housing inventory and providing estimates for 2030 SHI projections; and other administrative work, including annual action plans, 5 year consolidated plans, fair housing reports and programs, and related housing questions which arise during the year. This Article requests funding to continue to contract with RHSO for these services.

SUBMITTED BY: _____

CPC Vote: 1/5/22 9-0

Act 2. John, Director of Planning and Community Development

Approved by: LS
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

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**ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – SUDBURY
HOUSING AUTHORITY ACQUISITION, CREATION,
PRESERVATION, AND SUPPORT OF AFFORDABLE RENTAL
HOUSING**

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$276,600 from the Community Housing category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of funding the Sudbury Housing Authority's acquisition, creation, preservation, and support of affordable rental housing, or take any other action relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This article requests an appropriation to the Sudbury Housing Authority (SHA) using the ten percent (10%) of estimated annual revenue the Community Preservation Act requires to be annually set aside or expended for community housing purposes. The SHA is a quasi-governmental entity overseen by the state Department of Housing and Community Development (DHCD) under 760 CMR. While locally controlled, and created by Town Meeting in 1971 under MGL Chapter 121B, Section 3, it is not legally a part of Sudbury's Town government. The SHA, as the original and substantial creator of affordable rental housing in Sudbury, has received Sudbury Community Preservation Act funding in past years.

The SHA owns, maintains, and manages scattered-site, single-family and duplex rental houses, and 64 rental apartments at Musketahquid Village in Sudbury Center for those over 60 and disabled people. The SHA intends to use the funds, in combination with Community Preservation Act funds previously appropriated by Town Meeting and other funding sources as necessary, to create additional units of rental housing for families or individuals, particularly focused on those in the Housing and Urban Development (HUD)-defined extremely low- or very low-income range. The SHA primarily houses families and individuals who do not and will not qualify for affordable homeownership or the types of housing created by the various Chapter 40B developments in town. The SHA is singular in its exclusive commitment to the Town, combined with its interest in both expanding and managing rental opportunities for those with incomes at the lowest extreme of the income limit. The SHA prides itself in covering all of its operational costs through the rents it collects. As housing and development costs continue to rise, significant financial resources are required to maximize the SHA's flexibility to respond to those most in need of affordable housing.

SUBMITTED BY: CPC Vote: 1/5/22 9-0
Art 2 Mr. , Director of Planning and Community Development

Approved by: LS
Town Counsel

TOWN OF SUDBURY WARRANT ARTICLE FORM ARTICLE ____

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – TOWN CLOCK RESTORATION

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$16,000 from the Historic Resources category of Community Preservation Act Funds, funded from Historic Resources Reserves, for the purpose of restoring and rehabilitating the Town of Sudbury Clock faces on the First Parish Church at 327 Concord Road; or take any other action relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Town of Sudbury Clock is owned by the Town of Sudbury and located in the clock/bell tower of the First Parish Church at 327 Concord Road. The clock itself is an historically significant E. Howard #2 Flatbed Striker Tower Clock and was a gift to the Town by Sudbury school children in 1873.

This funding would support the restoration of the weathered and deteriorated clock faces, and to preserve this unique and irreplaceable historic Town Center element in the proper technique and appropriate workmanship. The work required includes: rental of a 60 foot lift for clock dial access; removing the tabs, numerals, and hands from three dials; repairing individual dials using dutchmen repair or epoxy; caulking dial board seams and painting with two coats of oil based black paint; fabricating replacement hands and tabs from mahogany; applying two layers of 23k gold leaf to hands, tabs, and numerals; and reinstalling tabs, hands, and numerals to dials with all associated labor and materials.

The Town is fortunate to have individuals at the First Parish Church who watch over the clock. The Facilities Department has coordinated and funded all routine preventative maintenance, and any required special service and repair, and will continue to do so. This work is performed by an extremely specialized service company. The individual that works on the Town Clock specializes in historic clock service, repair, and restoration. Only authentic parts are used and, if not available, are custom manufactured.

SUBMITTED BY: CPC Vote: 1/5/22, 9-0
Ch. 2 Mr. , Director of Planning and Community Development

Approved by: LS
Town Counsel

TOWN OF SUDBURY

WARRANT ARTICLE FORM

ARTICLE __

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ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – RETURN OF UNSPENT FUNDS

To see if the Town will vote to return the unused funds from appropriations voted at prior Town Meetings, for projects that have been completed and for which no liabilities remain outstanding or unpaid, into the Community Preservation Act general account as follows:

2015 ATM, Article 50 Town Center Landscaping to be returned to the category of Unrestricted Reserves; and	\$2,213.44
2015 ATM, Article 50 Town Center Landscaping to be returned to the category of Historic Resources Reserves; and	\$2,213.44
2016 ATM, Article 40 Town Center Landscaping to be returned to the category of Unrestricted Reserves; and	\$7,198.00
2016 ATM, Article 40 Town Center Landscaping to be returned to the category of Historic Resources Reserves; and	\$7,198.00
2017 ATM, Article 29 Featherland Park Court Reconstruction to be returned to the category of Unrestricted Reserves; and	\$27,480.52
2019 ATM, Article 30 Featherland Park Multisport Court Reconstruction, Phase 2 to be returned to the category of Unrestricted Reserves	\$7,574.85
=====	
Total:	\$53,878.25;

or take any other action relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: All projects are completed at this time or will not proceed further. In order to return the funds to the Community Preservation Act general account, an affirmative vote of Town Meeting on this article is necessary.

SUBMITTED BY: CPC Vote: 1/5/22, 9-0
Art 2. Mr Director of Planning and Community Development

Approved by: LS
Town Counsel

TOWN OF SUDBURY

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**ARTICLE XX. COMMUNITY PRESERVATION ACT FUND – GENERAL
BUDGET AND APPROPRIATIONS**

To see if the Town will vote to appropriate a sum or sums of money from Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the FY23 Community Preservation Act budget, including the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for FY23, amounts for payment of debt service on the Community Preservation Act projects previously appropriated by Town Meeting, and as may be needed to comply with General Laws Chapter 44B, Section 6 to reserve for future appropriation, amounts for open space, including land for recreational use, historic resources, and community housing; or take any other action relative thereto.

Submitted by the Community Preservation Committee. (Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This article sets forth the entire FY2023 Community Preservation Act budget, including appropriations and reservations as required in connection with the administration of the Community Preservation Act funds. The estimated annual revenue for FY2023 is \$2,766,000. The article appropriates funds for FY2023 debt service obligations totaling \$1,017,893. These obligations arise from prior Town Meeting approval for the bonding of six projects:

- 1) Purchase of the Dickson property utilizing the Open Space and Recreation category (\$27,378) and Historic Resources category (\$18,252);
- 2) Purchase of land and development rights as well as construction of a sports field on the Cutting property utilizing the Open Space category (\$162,442) and Recreation category (\$20,078);
- 3) Purchase of the Libby property utilizing the Open Space and Recreation category (\$126,800);
- 4) Purchase of development rights on the Nobscot Boy Scout Reservation Phases I and II utilizing the Open Space and Recreation category (\$403,275)
- 5) Purchase of development rights on Pantry Brook Farm utilizing the Open Space and Recreation category (\$187,043); and
- 6) Purchase of the Johnson Farm Property utilizing the Open Space and Recreation category (\$72,625).

The article also appropriates funds for administrative and operational expenses of the Community Preservation Committee in the amount of \$138,300. The administrative fund can be used by the Community Preservation Committee to pay for technical staffing and expertise, consulting services (e.g. land surveys and engineering), property appraisals, legal advertisements, publication fees, and other administrative expenses. By statute, the Community Preservation Committee may budget up to five percent (5%) of its annual budget for these administrative and operational expenses, or \$138,300 based upon the projected FY2023 revenue of \$2,766,000. Any funds remaining in the administrative account at the fiscal year's end revert to the Community Preservation Act Fund Balance, and need to be re-appropriated for administrative use in subsequent years. The Community Preservation Committee believes having access to administrative funds is critically important as it allows the Committee to conduct business on a time-sensitive basis, a vital component of the Community Preservation Act.

The Community Preservation Act requires 10% of the estimated annual income be allocated to current projects or reserved for future expenditures in each of the three core categories: Community Housing, Historic Resources, and Open Space and Recreation. The actual amount reserved each year depends upon whether or not Town Meeting has appropriated money totaling less than 10%, or not appropriated any money at all in any of these three core categories. If there is a balance of unspent Community Preservation Act funds from that fiscal year after such reservations and after Town Meeting has voted the Community Preservation Act articles, it is budgeted in the unrestricted reserve account for future Community Preservation Act projects in all three categories.

SUBMITTED BY: CPC Vote: 1/5/22, 9-0
Chris 2. Allen, Director of Planning and Community Development

Approved by: LS
 Town Counsel



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: selectmen@sudbury.ma.us

Petition for Town Meeting Article Submission

Date Received: January 28 2022

Petition Name: CLIMATE EMERGENCY ARTICLE PETITION

Contact Name: Alex Vai

Contact Address: 5 WADSWORTH RD, SUDBURY

Contact Phone: 617-775-3009

Contact Email: ATVAI@COMCAST.NET

Pages Submitted: 1

TOWN OF SUDBURY

FORM OF PETITION – ANNUAL TOWN MEETING ARTICLE

INSTRUCTIONS

SIGNATURE REQUIREMENTS: *Annual Town Meeting:* 10 valid signatures

NOTE: 1. Before obtaining signatures, submit a draft to the Selectmen's office for Town Counsel review. Email to bosadmin@sudbury.ma.us or provide hard copy to Selectmen's Office, 278 Old Sudbury Road, Sudbury.

2. The signatures must be certified by the Board of Registrars after submission to the Selectmen. In case any signatures must be rejected, it is suggested that you obtain more than the minimum stated above in order to have the required number certified.

3. All signatures must appear on a page containing or attached to the article wording.

4. A report, briefly explaining the intent and scope of the article, must be attached and will be printed in the Warrant.

5. Return signed original petition forms to Selectmen's Office, 278 Old Sudbury Road, Sudbury.

TO: Board of Selectmen, Sudbury, MA 01776

We, the undersigned, being registered voters of the Town of Sudbury, hereby petition that the following article be included in the Warrant for the 2 May 2022 Annual Town Meeting
(DATE)

To see if the Town will vote to

To see if the Town will vote to authorize the creation of the position of Sustainability Director to serve under the direction of the Town Manager, and further, to raise and appropriate, or transfer from available sums, the sum of \$130,000, or any other sum or sums to be expended under the direction of the Town Manager for the purpose of funding salary, benefits, and overhead for said position for FY23 with such funding thereafter to be included within the Town budget, and further vote to approve the following Resolution:

or act on anything relative thereto.

Signature	Printed Name	Address Where Registered
1 Deborah Wolozin	Deborah Wolozin	16 October Rd.
2 Michael Vai	Michael Vai	5 WADSWORTH
3 Alex T. Vai	Alex T. Vai	5 Wadsworth Road
4 Cecily Duh	Cecily Duh	5 Wadsworth Road
5 Daniel D. Rosen	Daniel D. Rosen	42 Blacksmith Drive
6 Mary Atkinson	MARY ATKINSON	18 BROOK LANE
7 Marie Royea	MARIE ROYEA	42 BLACKSMITH DR
8 Thomas H. Yelton	Thomas H. Yelton	167 Pratt's Mill Rd
9 Leslie D. Lowe	Leslie D. Lowe	167 Pratt's Mill Rd
10 Carole Bauer	Carole Bauer	35 Blacksmith Dr.
11 Eric Bauer	Eric Bauer	35 Blacksmith Dr.
12 LEONARD SIMON	LEONARD SIMON	40 MEADOWBROOK CIR
13 Gail Simon	Gail Simon	40 Meadowbrook Cir
14 David Caster Hoaglin	David Caster Hoaglin	73 Hickory Road
15 DIANNE J. HOAGLIN	DIANNE J. HOAGLIN	73 Hickory Road

ATTENTION VOTERS: Please see petition text on front of this form.

16	Priscilla Reising	Priscilla Reising	48 Cedar Creek Rd
17	Paul Reising	PAUL REISING	48 Cedar Creek Rd
18	Sarah Guilford	Sarah Guilford	126 Hemlock Rd
19	William Miniscalco	William Miniscalco	126 Hemlock Rd
20	Melissa Gough	MELISSA GOUGH	16 Wildwood Lane
21	Robert Gough	ROBERT GOUGH	16 WILWOOD LANE
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PLEASE DO NOT WRITE IN THE SPACE BELOW THIS LINE

Certification of Names

N-No such registered voter at this address or address is illegible

S-Unable to identify signature as that of a voter because of form of signature or signature is illegible

T-Already signed papers for this petition

Above signatures checked thus ✓ are the names of qualified Sudbury voters

(Date Certified)

We certify that _____
(# of names certified – use words and numbers)

Registrar of Voters of Sudbury

Attachment 3.c: 2022ATM Articles 2 T.Clerk thru Petitions (4953 : Accept 2022 ATM articles)

(Optional) To see if the Town will vote to CONTINUED

WHEREAS, cascading environmental harms, severe health impacts, and property destruction are already happening in many places around the world due to the current average global warming of more than 1°C relative to a pre-industrial baseline (World Meteorological Organization, 2020);

WHEREAS, restoring a safe and stable climate will require deep greenhouse gas emissions reductions through rapid, unprecedented transitions in all aspects of society, as described in the Intergovernmental Panel on Climate Change's (IPCC) Sixth Assessment Report, Climate Change 2021;

WHEREAS, progress toward this future is already underway in Massachusetts, a national leader on climate initiatives, including through the recently passed 2021 Next-Generation Roadmap for Massachusetts Climate Policy;

WHEREAS, Sudbury officials have recognized the threat and signed on to climate resilience, mitigation, and sustainability goals and actions in Sudbury's 2021 Master Plan, 2020 Hazard Mitigation Plan, and 2019 Municipal Vulnerability Preparedness Report;

WHEREAS, the Sudbury Select Board has recently voted to include "Sustainability and Climate Change Initiatives" among their top 5 goals;

WHEREAS, Sudbury has already undertaken important steps on climate resiliency and is well-positioned to join the growing number of Massachusetts communities leading the way on the critical transition away from fossil fuels;

WHEREAS, there remains a need and opportunity for Sudbury to accelerate its efforts in addressing the urgent challenges posed by climate change, including by refining goals, facilitating the sharing of reliable information, and establishing ways to assess and communicate community-wide progress;

WHEREAS, the scope and complexity of this work will require the leadership of an experienced, professional, and dedicated Sustainability Director;

WHEREAS, based on the experience of other towns, we can expect the work of a Sustainability Director to produce cost savings, potential additional revenues, and other tangible benefits to Sudbury.

BE IT THEREFORE RESOLVED that the citizens of Sudbury:

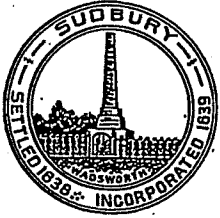
Declare that a climate emergency significantly threatens the safety and wellbeing of our town, its residents, the natural world, and our fellow people around the world;

AND declare that mobilizing urgently in response is a moral imperative and also an opportunity to build a more just and ecologically sustainable economy;

AND call on Town government and staff, as well as all Sudbury civic groups, businesses, and residents to commit to a climate mobilization effort to reduce community-wide greenhouse gas emissions as quickly as possible, but in no case slower than the state benchmarks of 50% reduction by 2030, 75% reduction by 2040, and net zero by 2050 (relative to 1990 baseline levels), as enacted by the Massachusetts General Court and signed into law by Governor Baker;

AND request the Sudbury Select Board to charge and fully support the Sudbury Town Manager or other Town Staff, as their agents:

- 1) to invite all Sudbury stakeholders to a meeting to be held within 90 days of the adoption of this resolution to educate them about the risks posed by the climate emergency and the process the Town of Sudbury is planning to address it;
- 2) to immediately create and take steps to fill an ongoing, director-level staff position of Sustainability Director that will continue until such time as the Town Meeting votes to end this position, with the responsibility to direct and coordinate Town sustainability actions including, but not limited to resiliency, mitigation and adaptation actions called for in the 2021 Sudbury Master Plan, the 2020 Hazard Mitigation Plan, and the 2019 Municipal Vulnerability Preparedness Report;
- 3) to convene an advisory team led by the Sustainability Director and consisting of municipal representatives and a diverse group of residents, to research and develop, by the following Annual Town Meeting, a Climate Mobilization Action Plan (CMAP) for the Town of Sudbury, that at a minimum includes:
 - a. an estimate of present community-wide greenhouse gas emissions from the Town of Sudbury broken down by sector (e.g., electricity, transportation, heating, etc.),
 - b. an estimate of community-wide 1990 baseline greenhouse gas emissions for the Town of Sudbury,
 - c. a method for estimating benefits and costs of potential changes and actions relative to the 'business as usual' case,
 - d. a menu of strategies, tactics, and policies for the residents, businesses, and municipal government of Sudbury to reduce their share of greenhouse gas emissions and sequester greenhouse gasses,
 - e. plans for community outreach, engagement, and education to facilitate implementation and,
 - f. plans to ensure that the costs of the required mobilization do not unfairly burden those who are economically or socially disadvantaged, and that the realized benefits of a more just and sustainable future accrue to all;
- 4) to provide an annual status report to the Town Meeting on progress towards meeting community-wide greenhouse gas reduction goals;



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: selectmen@sudbury.ma.us

Petition for Town Meeting Article Submission

Date Received: JANUARY 24, 2022

Petition Name: TOWN MEETING ARTICLE TO HIRE
A ~~LAND~~ LAND USE CONSULTANT FOR
THE LIBERTY LEDGE/SENIATOR PROPERTY

Contact Name: LEONARD SIMON

Contact Address: 40 MEADOWBROOK CIR

Contact Phone: 978 443-4206

Contact Email: LENSIMON@COMCAST.NET

Pages Submitted: 1

TOWN OF SUDBURY

FORM OF PETITION – ANNUAL TOWN MEETING ARTICLE

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA

INSTRUCTIONS

2022 JAN 24 A 11:

SIGNATURE REQUIREMENTS: *Annual Town Meeting:* 10 valid signatures

NOTE: 1. Before obtaining signatures, submit a draft to the Selectmen's office for Town Counsel review. Email to bosadmin@sudbury.ma.us or provide hard copy to Selectmen's Office, 278 Old Sudbury Road, Sudbury.

2. The signatures must be certified by the Board of Registrars after submission to the Selectmen. In case any signatures must be rejected, it is suggested that you obtain more than the minimum stated above in order to have the required number certified.

3. All signatures must appear on a page containing or attached to the article wording.

4. A report, briefly explaining the intent and scope of the article, must be attached and will be printed in the Warrant.

5. Return signed original petition forms to Selectmen's Office, 278 Old Sudbury Road, Sudbury.

TO: Board of Selectmen, Sudbury, MA 01776

We, the undersigned, being registered voters of the Town of Sudbury, hereby petition that the following article be included in the Warrant for the 2022, Annual Town Meeting
(DATE)

To see if the Town will vote to

To see if the Town will vote to raise and appropriate, or to transfer from available funds, \$200,000, or any other sum, to be expended under the direction of the Director of Planning and Community Development for the purpose of hiring an independent land use consultant to study, evaluate and expand the options for the short-term and long-term uses for the Liberty Ledge property with the address 1 Liberty Ledge and consisting of approximately 44.32 a. of land inclusive of "Camp Sewataro" acquired by the Town pursuant to a vote under Article 25 of the 2019 Annual Town Meeting. The consultant's evaluation and report shall include new and prior information regarding the financial operating costs, the identification of environmental and health issues, the capital investments required, and any restrictions with respect to access and use of the property including ADA or other compliance requirements, for each alternative. The consultant shall prepare a written report of his/her findings and conclusions for the Town to use for its decisions regarding the use of the Liberty Ledge property for the benefit of the Town's population.

or act on anything relative thereto.

Signature	Printed Name	Address Where Registered
1 Robert E. May Jr	Robert May	98 Maywood Farm Rd
2 Gail Ann T. Simon	Gail Ann T. Simon	40 Meadowbrook Circle
3 Leonardo Simon	LEONARDO SIMON	40 MEADOWBROOK CIR.
4 Alice K. Levine	Alice K. Levine	42 Chanticleer Rd
5 Jeffrey A. Levine	Jeffrey A. Levine	42 Chanticleer Rd.
6 Susan Travers	JO SUSAN TRAVERS	32 OLD FRAMINGHAM RD #45
7 Thomas Travers	THOMAS TRAVERS	32 OLD FRAMINGHAM RD #45
8 Ara Kochakdjian	Ara Kochakdjian	30 Meadowbrook Circle
9 Lisa V. Kochakdjian	Lisa V. Kochakdjian	30 Meadowbrook Circle
10 Marilyn Rand	Marilyn Rand	11 Robert Best Rd
11 Matthew Rand	MATTHEW RAND	11 ROBERT BEST RD
12 Julie Hoyman	Julie Hoyman	135 Peckham Rd Sudbury
13		
14		
15		

MEMO

FROM: Len Simon
40 Meadowbrook Circle
978-443-4206
lensimon@comcast.net

TO Selectmen's Office
278 Old Sudbury Road
Sudbury, MA 01776

DATE: January 24, 2022

RE: Petition for 2022 Annual Town Meeting Article

Enclosed for filing and processing please find:

1. Petitioner's Article for the Town Meeting Article to Hire A Land Use Consult for the Liberty Ledge/Sewataro Property
2. Report in support of Petitioner's Article for the Town Meeting Article to Hire A Land Use Consult for the Liberty Ledge/Sewataro Property

Should you have any questions please contact me at the above phone number or email address.

Thank you.

Len Simon

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA
2022 JAN 24 A 11:11

Petitioner's Report for the Town Meeting Article To Hire A Land Use Consultant for the Liberty Ledge/Sewataro Property

When the Town was presented with an opportunity to purchase the /Liberty Ledge/Sewataro property in 2019 three concerns were raised.

First, there was no plan about how to use the 44.32-acre property. Second, there was no time to do a land use study. Third, there were no funds earmarked to maintain the property to prevent it from falling into disrepair. For these reasons the Finance Committee, the Park and Recreation Commission, the Capital Investment Advisory Committee and the Land Acquisition Review Committee voted not to support the purchase.

The primary objective was to acquire the Liberty Ledge/Sewataro property to keep it as open space and other municipal uses. This objective was supported by Town Meeting on May 6, 2019.

The Select Board's solution to having the property maintained, and prevent it from falling into disrepair, was to enter into a short-term contract with a day camp operator who could run a day camp using the Camp Sewataro site and have the responsibility of maintaining the property.

This agreement limits Sudbury residents, who approved the purchase of the property for more than \$11,000,000, from using many of the facilities, and the majority of the property, from late May through September, the warm months of the year. Per the agreement, all swimming facilities, in their entirety, are completely off limits all the time. The agreement calls for lease and profit sharing payments from the operator. There is a substantial deficit between the revenues collected and the debt service (interest and principal) required to paid by the town.

The agreement was intended to be a temporary solution until a study could be done to evaluate and consider the options for the long-term use of the property. Upon completion of the study a decision on the long-term use would be made by Sudbury residents. The Select Board felt that a three-year agreement with a camp operator would be enough time to complete the land use study and plan for the implementation of its recommendations.

Because of the complex features of 44.23 acres of Liberty Ledge/Sewataro property, including four houses, a swimming/boating pond, a fishing pond, multiple open-air structures, a bomb shelter, athletic fields, parking areas, lack of permanent sanitary facilities, lack of ADA compliance, and the presence of four shallow swimming pools used to teach swimming, the land use study would take time and require the expertise of an independent land use consultant with broad based experience in developing a site like the liberty Ledge/Sewataro property . During the initial two years of the camp operator contract, the Select Board never authorized or allocated money to do the study.

Meanwhile, beneath the ground there is a hidden problem; underwater streams that fed the headwaters of Pantry Brook and are used to fill and maintain the swimming and fishing ponds. The town has been alerted that there are hygienic and environmental issues with the swimming and fishing ponds due to the underground streams. Modifications may be needed to comply with state law regarding the swimming pond and the fishing pond. As of the writing of this article it is unclear if the problems can be fixed, what such fixes will entail, how long they will take, and what the costs will be.

It is clear that the options for residents' use of Liberty Ledge/Sewataro will require intensive study and analysis. In essence, Liberty Ledge/Sewataro will need its own mini-Master Plan.

Not until the Select Board's January 10, 2022 meeting did the Select Board consider a warrant article to do a study to determine the potential uses for Liberty Ledge/Sewataro property.

This article authorizes the Town to hire an independent land use consultant to study and determine options for the use of the property that will provide the greatest benefit to the entire Town's population.

This study will include evaluation of the environmental issues, the land use issues, the capital investment cost issues, the operating costs issues, maintenance issues, real estate tax issues, the ADA issues, the issues surrounding scheduling and availability for the Town's population to use the property, the potential for revenue for the Town, as well as any other issues that should be included to evaluate the potential long-term uses of the property for the benefit of the Town's population.

In addition to the identification of the best use options for the property by the Town, a further objective of the study is to answer questions on subjects for which there was inadequate information in 2019, and answer questions that have arisen recently.

Before the Town enters into any long-term arrangement for Liberty Ledge/Sewataro, a full due diligence review of the options for the use of the property should be done by an independent land use consultant.

The complete results of the study will be made available to residents for their use in making an informed decision about the long-term use of the Liberty Ledge/Sewataro property. Town forums and discussions will be convened to answer questions and assist in the decision-making process. The consultants who conduct the study will be invited to participate in the forums and discussions.

The final determination of how Liberty Ledge/ Sewataro should be used should be placed before the residents in the form of a ballot question. That way, all residents would have an equal say in the outcome.

Liberty Ledge/Sewataro can become the durable jewel residents sought when they voted to purchase the land. The land use study proposed in this article is the tool needed to understand what is possible, and breathe life into this vision. Your support is vital to its success.

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**4: Housing Choice/MBTA Communities regulations****REQUESTOR SECTION**

Date of request:

Requestor: Vice-Chair Russo

Formal Title: Update on Housing Choice/MA Bay Transportation Authority (MBTA) Communities regulations. Adam Duchesneau, Director of Planning and Community Development, to provide update. (~25 min.)

Recommendations/Suggested Motion/Vote: Update on Housing Choice/MA Bay Transportation Authority (MBTA) Communities regulations. Adam Duchesneau, Director of Planning and Community Development, to provide update. (~25 min.)

Background Information:

In terms of information for the packet, I think the easiest thing to do is to pass along the following link to the state's website which has copious amounts of information on this matter. Here is the link:

<https://www.mass.gov/info-details/multi-family-zoning-requirement-for-mbta-communities?auHash=H6C2Re7HQiBiIYWceg3B2ApnZHjOrLEUXqR683gja34>

Please distribute this link as part of the packet materials for the February 1st meeting.

Please let me know if you have any questions. Thank you.

Adam

Financial impact expected:

Approximate agenda time requested: 25 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending

Jennifer Roberts
Select Board

Pending
Pending

02/01/2022 6:30 PM

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**5: DEI discussion****REQUESTOR SECTION**

Date of request:

Requestor: Chair Roberts

Formal Title: Discussion and possible vote to update Diversity, Equity, and Inclusion (DEI) Commission mission statement. (~15 min.)

Recommendations/Suggested Motion/Vote: Discussion and possible vote on to update Diversity, Equity, and Inclusion (DEI) Commission mission statement. (~15 min.)

Background Information:
attached mission statement

Financial impact expected:

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM

TOWN OF SUDBURY
SUDBURY DIVERSITY, EQUITY, AND INCLUSION COMMISSION

Approved by the Board of Selectmen: November 17, 2020

Amended: April 6, 2021

Mission:

The Select Board is creating the Sudbury Diversity, Equity, and Inclusion Commission to support diversity, achieve equity, and foster inclusion for every member of this community, respecting all aspects of identities. The Commission shall also critically consider intersections among these groups to facilitate learning, understanding, and unity.

The Commission shall consist of up to thirteen members-and Advisory members. The Commission shall make recommendations on a quarterly (minimum) basis to the Sudbury Select Board on policies and programs to identify and eliminate conscious or unconscious biases and prejudices, to reject discrimination, and to measure, promote, and increase diversity, equity, and inclusion of Sudbury's historically disenfranchised populations. Within the first ~~eighteen months-year~~, the commission will present an action plan to move the town toward the following goals.

Goals:

1. The Commission will meet at least monthly to hear testimony from towns people, deliberate on those discussions and submit a report within the first ~~eighteen months-year~~, including an action plan, to the Select Board which will then oversee the implementation of the recommended actions. To accomplish this goal, the Commission will:
 - a. Provide training for the members to self-examine and recognize their own experience with historically disenfranchised populations and unconscious bias.
 - b. Gather first-hand experiences in Sudbury from historically disenfranchised populations.
 - c. Solicit feedback from town departments, boards, and committees.
 - d. Collaborate with groups operating in town that are focused on related issues.
 - e. Facilitate discussions and education forums for town residents about issues of diversity, equity, and inclusion.
2. The Commission will identify ways to promote awareness, engagement, and community building around diverse experiences and to create a more inclusive community, including:
 - a. Brainstorm possible actions that can be taken to address any problems/issues found.
 - b. Leverage final report as presented to the Select Board documenting the state of diversity, equity, and inclusion in town to make appropriate recommendations and address any problems found.
3. The Select Board, in partnership with the Commission, to present findings to the town.

Membership:

The ***Sudbury Diversity, Equity, and Inclusion Commission*** shall be appointed by the Select Board according to the following list. All appointments shall expire on ~~November 30~~~~May 31~~, 2022 but may be extended by the Select Board. Members will be reflective of the diversity of the Sudbury community. The membership will be established through an open request to all residents of the town. The Select Board will send notice of the

application process to all faith communities, local civic organizations, town boards and committees, local media (including print and digital and social media) and any other outlet that will help to reach the broadest range of residents.

The Commission shall elect a Chair and Vice-Chair or Co-Chairs, and a Clerk from among its members. The Chair or Co-Chairs will run the meetings, be the designated communications link with the Select Board, and schedule meetings. Commission members will be initially appointed to serve until November 30~~May 31~~, 2022.

Membership (voting members) will include:

- Sudbury resident(s), including Students or Parents of Students attending Sudbury schools.....(up to 14 members)

Advisory (non-voting members):

- Sudbury Police Chief or delegate from Sudbury Police Department (1)
- Town of Sudbury Town Manager or delegate (1)
- Sudbury Public School and/or Lincoln Sudbury Regional High School..... (2)
- One member nominated by the Sudbury Clergy Association (1)
- Commission on Disability Member..... (1)
- Select Board liaison (2)

Areas of expertise/experience for members may include but not limited to:

- Business representatives
- Education
- Parent or caregiver
- Student
- Human Resources
- Immigration law
- Medical and healthcare
- Minority affairs
- Real estate/Affordable Housing
- Social Work

The Commission consists of a group of Commission members and a small group of Advisory members. Commission members are voting members and must be available and willing to attend the majority of scheduled meetings. They may draw upon the expertise of Advisory members, who will be requested to attend meetings and/or discuss topics for which their expertise is needed. The Chair or Co-Chairs will run meetings, be the designated communications link with the Town Manager and other Town staff, and schedule committee meetings. The Commission may internally select a Clerk who will ensure that full minutes and a list of members in attendance are kept of each meeting and promptly submitted to the Commission for approval, filing with the Town Clerk, posting to the Town's website, and disseminating to the Advisory membership.

The Select Board shall determine by September 30~~March 31~~, 2022 whether to modify the mission statement, Commission charge, or Commission composition, and act to establish duration of term effective December 1~~June 1~~, 2022.

Meetings will be open to the public, recorded, and will include community wide surveys and discussion groups.

Compliance with State and Local Laws and Town Policies

The members of the Sudbury Diversity, Equity, and Inclusion Commission are responsible for conducting their activities in a manner which is in compliance with all relevant state and local laws and regulations including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law, as well as all Town policies which affect commission membership. In particular, all appointments are subject to the following:

The Code of Conduct for Selectmen Appointed Committee

The Town's Email Communication for Committee Members Policy

- Anyone appointed to serve on a Town committee by the Select Board agrees that he/she will use email communication in strict compliance with the Town of Sudbury's email policy, and further understands that any use of email communication outside of this policy can be considered grounds for removal from the Commission by the Selectmen.

Use of the Town's Web site

- The Commission will keep minutes of all meetings and post them on the Town's web site. The Commission will post notice of meetings on the Town's website as well as at the Town Clerk's Office.

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**6: Interview candidate for Earth Removal Board****REQUESTOR SECTION**

Date of request:

Requestor: Planning & Community Development

Formal Title: Interview candidate for Earth Removal Board. Following interview, vote whether to appoint Bryan Gammons, 20 Butler Place, to the ERB for a term ending 5/31/23. (~15 min.)

Recommendations/Suggested Motion/Vote: Interview candidate for Earth Removal Board. Following interview, vote whether to appoint Bryan Gammons, 20 Butler Place, to the ERB for a term ending 5/31/23. (~15 min.) (8:45 PM)

Background Information:

candidate only available after 8:30 PM. needs to be timed item.

See attached application and letter of recommendation.

Financial impact expected:

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM

TOWN OF SUDBURY APPLICATION FOR APPOINTMENT

SELECT BOARD
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectboard@sudbury.ma.us

Board or Committee Name: Earth Removal Board

Name: Bryan O. Gammons

Address: 20 Butler Place

Email Address: [REDACTED]

Home phone: [REDACTED]

Work or Cell phone:

Years lived in Sudbury: 10

Brief resume of background and pertinent experience:

I am an senior environmental scientist with 18 years of working experience working in engineering firms in New York and Massachusetts. I am currently working at Tighe & Bond in Worcester as a technical specialist/project manager. The majority of the work I do revolves around MassDEP compliance, commercial remediation projects and soils management. I also support managing/operating several Massachusetts lined landfills.

Municipal experience (if applicable):

The majority of my municipal experience is working as consultant for towns and cities such as City of Peabody and Town of Natick. While Tighe & Bond does provide engineering services to the Town of Sudbury, I am not active on any of these projects.

Educational background:

Undergraduate - Ithaca College - BS in Environmental Science

Certificate Graduate Program - Tufts University - Environmental Planning and Policy

Reason for your interest in serving:

I have a good technical understanding of soil management and regulations which I believe may help to support the Earth Removal Board.

Times when you would be available (days, evenings, weekends):

I am looking to serve on the ERB board, however I currently do not have to availability to attend all the ZBA meetings and serve as an associate ZBA board member. I am looking to support Sudbury by providing assistance with the ERB only.

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

I do not have any current dealing with the Town of Sudbury.

BG (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature Bryan Gammons

Digitally signed by Bryan Gammons
DN: c=US, E=Gama112@yahoo.com, CN=Bryan Gammons
Date: 2021.12.03 09:46:34 -0500

Date 12/3/2021

Attachment6.a: 2021 Bryan Gammons - Earth Removal Board 211203 (5037 : Interview candidate for Earth Removal Board)



EXPERIENCE

17 Years

SPECIALTIES

Site Assessment and Remediation

Landfill Regulation and Compliance

UST Assessment and Removals

MCP Regulatory Compliance

Soil and Groundwater Management

EDUCATION

Bachelor of Arts

Environmental Studies

Ithaca College

C.D. Community Environmental

Studies, Tufts University

Wetlands Delineation Program Rutgers

University

LEAN White Belt Certification

40-Hour OSHA HAZWOPER Training

(Current 8-Hour Refresher)

10-Hour OSHA Construction Safety &

Health Training

PROFESSIONAL

AFFILIATIONS

Licensed Site Professionals

Association

Environmental Business Council

BRYAN GAMMONS

SENIOR ENVIRONMENTAL SCIENTIST

Bryan Gammons is a Senior Environmental Scientist/Project Manager with 17 years of experience in the field. He has provided his expertise on a variety of environmental projects, including regulatory compliance under the Massachusetts Contingency Plan (MCP), completion of ASTM site assessments, underground storage tank (UST) assessments and removals, planning and execution of subsurface investigation and remediation programs, hazardous waste characterization and management, in-situ chemical oxidation/bioremediation, vapor intrusion assessments and emergency response actions. He has a clear understanding of contaminated soil management related to petroleum, pesticides, hazardous waste, and radioactive waste on complicated commercial/industrial Superfund, Brownfield and Army Area of Concern (AOC) sites. He is also responsible for environmental compliance and soil approval at three Massachusetts lined landfills. His responsibilities encompass all aspects of project development and management and assessment including site evaluations, coordination of field programs, excavated soil management, preparation of regulatory reports, interpretation of data, and interaction with clients and regulatory agencies. He also stresses the importance of safety and health training on all of his projects.

SITE ASSESSMENT AND REMEDIATION

COVANTA ENERGY – HAVERHILL AND PEABODY LANDFILLS, MA/CITY OF PEABODY LANDFILL, PEABODY, MA

Served as a senior scientist/project manager for three Massachusetts lined landfills working for both a publicly traded company and the City of Peabody. His main responsibilities are to review Soil Disposal Submittals for candidate soils requested approval at one of the landfills. The submittals include a detailed review of the site the soils will be generated, analytical data and regulatory background. The submittals are required to meet the Landfill acceptance criteria and comply with MassDEP and EPA requirements.

WUXI BIOPHARMACEUTICAL MANUFACTURING FACILITY – WORCESTER, MA

Served as a senior scientist/project manager for the construction of a new biopharmaceutical manufacturing facility on Belmont Road in Worcester, MA. Tighe & Bond performed geotechnical and environmental consulting for this project. The project included the initial due diligence site assessment and limited subsurface investigation to support property acquisition and preconstruction design. The project also included a comprehensive soil and groundwater precharacterization program to facilitate the management of soil and groundwater during construction activities. The scope also included preparation and compliance with a Stormwater Pollution Prevention Plan (SWPPP) and environmental monitoring for the construction phase of the project.

EVERSOURCE UNDERGROUND TRANSMISSION LINES

Served as a senior scientist/project manager for the installation of underground transmission lines throughout the Boston area. This multi-year project involved the classification, excavation and off-site disposal of both hazardous and non-hazardous soils within active roadways throughout several cities in the Boston area. This project also required weekly

Stormwater Pollution Prevention Plan (SWPPP) compliance. In addition, this project required the preparation and implementation of four Remediation General Permits and one MWRA Construction Dewatering Permit to facilitate the dewatering needs of the project.

CASE ESTATES, HARVARD UNIVERSITY—WESTON, MA

Served as a senior scientist during the precharacterization, remediation and site closure phases of this project. This project involved the precharacterization and remediation of soils historically impacted by metals, pesticides and herbicides. Performed various rounds of site sampling and GPS mapping of precharacterization phases of this project.

1 DALTON STREET HOTEL AND RESIDENCE—BOSTON, MA

Served as a senior scientist during the precharacterization, remediation and site closure phases of this project. This project involved the precharacterization and remediation of historically impacted soil and groundwater from metals, oils and hazardous waste in downtown Boston. The project also included construction dewatering permitting, groundwater sampling and indoor air sampling. Served as technical oversight during initial phases of environmental remediation through site closure and responsible for regulatory compliance.

ARSENAL ON THE CHARLES—WATERTOWN, MA

Served as a senior scientist for the current owner of the former Superfund Site. Responsible for precharacterization of soil and groundwater during construction related activities on the campus, and regulatory compliance. Remedial activities included delineation and remediation of chlorinated solvents and LNAPL in soil and groundwater. During each project on the campus he worked closely with and collaborated with MassDEP, EPA, the Army and the client.

FORMER FORT DEVENS—DEVENS, MA

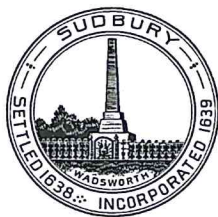
Served as a senior scientist for the current owner of the Superfund Site. Responsible for precharacterization of soil and groundwater during construction related activities on the campus, and regulatory compliance. Remedial activities included delineation and remediation of petroleum, metals and pesticides in soil and groundwater. During each project on the campus he worked closely with and collaborated with MassDEP, EPA, the Army and the client.

65 ALLERTON STREET—BOSTON, MA

Served as a senior scientist during the precharacterization, remediation and site closure phases of this project. This project involved the precharacterization and remediation of historically impacted soil and groundwater from metals, oils and chlorinated solvents. The project also included in-situ remediation, installation of a sub-slab venting system, soil vapor and indoor air sampling. Served as technical oversight during initial phases of environmental remediation through site closure.

OK PETROLEUM GAS STATIONS—LONG ISLAND, NY

Served as a scientist and environmental oversight for dismantlement of a dozens of gas station and repair garages throughout Long Island. Conducted initial sampling activities to evaluate existing environmental conditions. Provided oversight during the removal of USTs and other associated equipment. Reviewed chemical data for remedial activities. Provided oversight during excavation and removal of gasoline contaminated soils. Conducted endpoint sampling with regulatory oversight subsequent to the removal of the USTs and associated equipment. Prepared reports for station closure issued to regulatory agencies.



Town of Sudbury

Zoning Board of Appeals

appeals@sudbury.ma.us

Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776
978-639-3387
Fax: 978-639-3314
www.sudbury.ma.us/boardofappeals

January 11, 2022

Ms. Jennifer S. Roberts, Chair
Select Board
Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776

Dear Chair Roberts,

At their joint meeting on January 10, 2022, the Zoning Board of Appeals and the Earth Removal Board voted unanimously to recommend to the Select Board the appointment of Bryan Gammons as a member of the Earth Removal Board.

Therefore, I am writing to recommend the Select Board appoint Mr. Gammons as a member of the Earth Removal Board and to request the Select Board consider this recommendation at an upcoming future meeting.

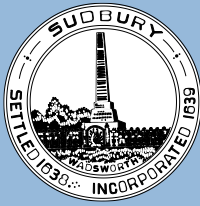
Please do not hesitate to contact me if you have any questions about this candidate. Please advise if you think an interview with the candidate will be necessary. Thank you.

Sincerely,

Adam L. Duchesneau, AICP
Director of Planning and Community Development

cc: Zoning Board of Appeals
Earth Removal Board
Town Clerk
Bryan Gammons

Attachment 6.b: SB Recommendation Letter ERB - Gammons 210111 (5037 : Interview candidate for Earth Removal Board)

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**7: ARPA project submissions review status****REQUESTOR SECTION**

Date of request:

Requestor: Chair Roberts

Formal Title: American Rescue Plan Act (ARPA) project submissions review status and next steps discussion. (~20 min.)

Recommendations/Suggested Motion/Vote: American Rescue Plan Act (ARPA) project submissions review status and next steps discussion. (~20 min.)

Background Information:

Financial impact expected:

Approximate agenda time requested: 20 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM

Sudbury American Rescue Plan Act Project Decision Process as of 02.01.22

Prepared by Select Board Chair Roberts

- All final ARPA project submission requests by 12/31.
- Town staff "cleans up" project list.
 - No deletions.
 - Bucket into categories.
 - Show tally of requests where there are multiple for same concept.
 - To the extent possible, make sure it is clear what the project is, description, and dollar amount (if included).
- 12/21: Select Board discussion with SPS on SPS requests.
- Cleaned-up list brought to Select Board to do high-level yes/no votes: Majority yes items advance on. Majority no items removed.
- Town staff reviews majority yes list and assesses for eligibility based on eligibility standards. (Update: with Final Rule, up to \$10MM in general government expenditures.)
- Presumed eligible list brought to Select Board for further deliberation, clarification on outstanding questions, possible live discussions.
- Select Board voted to proceed with contract with Powers & Sullivan for consultant services.
- 1/18: Select Board made ~\$2MM in initial ARPA decisions based on projects identified as "time-sensitive:"
 - Would be a Town Meeting article if not funded through ARPA.
 - Linked to a project or initiative with imminent deadline.
 - Urgent for other reasons.
- 2/1 Select Board to discuss next steps and timeline to review all other ARPA project submissions.



Henry L. Hayes, Jr.
Town Manager

TOWN OF SUDBURY
Office of the Town Manager
www.sudbury.ma.us

278 Old Sudbury Road
Sudbury, Massachusetts 01776
Tel: (978) 639-3381
Fax: 978-443-0756
Email: townmanager@sudbury.ma.us

January 28, 2022

Select Board
Town of Sudbury
Massachusetts

Dear Honorable Select Board Members:

Below is list of ARPA Fund authorized expenditures.

Here's the link to the online ARPA Compiled List:

<https://onedrive.live.com/View.aspx?resid=EEF118737567813D!1867&authkey=!ANqnD77KJ6Hml5g>

Project	Authorized	Balance	Notes
Starting Balance	N/A	\$5,875,013	Town & County allocation
Powers & Sullivan Agreement	\$40,000	\$5,835,013	Administrative Support
Health - Hire or contract additional social workers/social work services	\$170,000	\$5,665,013	1/18/2022
Health - Purchase emergency gift cards to meet basic needs for distribution by Jail Diversion Program Clinician, Outreach Worker at the Senior Center and Town Social Worker \$20,000-\$30,000	\$20,000	\$5,645,013	1/18/2022
Health - Contract a mental health counselor for Sudbury residents.	\$166,000	\$5,479,013	1/18/2022
Health - Purchase at home testing kits for residents who can't afford or access testing	\$50,000	\$5,429,013	1/18/2022
Schools - SPS - Summer academic program	\$620,000	\$4,809,013	1/18/2022
Schools - SPS - Supports for SEL	420000	\$4,389,013	1/18/2022

Schools - LSRHS - Upgrade to ventilation system	100000	\$4,289,013	1/18/2022
Fairbank Community Center - replacement water lines	400000	\$3,889,013	1/18/2022
Fire - New stretcher, new stair chair, and new CPR machine	55000	\$3,834,013	1/18/2022
Total	<u>\$2,041,000</u>	<u>\$3,834,013</u>	

Sincerely,

Henry L. Hayes, Jr.
Town Manager

January 26, 2022

From: Charlie Russo, Sudbury Select Board Vice Chair

To: Sudbury Select Board

Re: "And then what?" AKA Consideration of how the use of one-time funds for ongoing expenses leads to structural deficits

Hello,

Please let this memo serve as request for a Sudbury Select Board agenda item, to have Town Manager Henry Hayes and Finance Director Dennis Keohane provide advice and recommendations on how to best decide future ARPA and/or Free Cash allocations prior to any other ARPA spending decisions.

I believe this is important because, as of January 26, 2022, the Select Board has allocated approximately \$1.9 million of the approximately \$5.9 million ARPA allocation due to the Town. Of the allocated amount, combined with \$230,000 in Free Cash allocations, approximately \$900,000 of one-time revenue has been allocated to programs that could potentially become ongoing expenses.

If the funding of these programs were to continue after ARPA and other funds are depleted, and no other source of revenue or savings could be found to replace the ARPA/Free Cash funding, it could result in a structural deficit, which could lead to an Operating Override that would add approximately \$150 per year to the tax bill of the average value single family home in Sudbury (about \$800,000). (these numbers are rough approximates using round numbers, incorporating some worst-case financial assumptions). See chart below for current allocations of one-time revenue with the potential to be ongoing operations.

Existing Requests for Ongoing Operations using One-time Funds

Submitter	Proposed Project	One-Time or Ongoing Expense (length)	Cost Estimate Per Year
Health Department- Time Sensitive	Health - Hire or contract additional social workers/social work services	Annual (2+ years) (\$65,000/year +benefits)	\$65,000
Health Department- Time Sensitive	Health - Contract a mental health counselor for Sudbury residents.	Annual (2+ years) (\$83,000/year)	\$83,000
Sudbury Public Schools - Time Sensitive	Schools - SPS - Summer academic program	Ongoing through 2026 or end of need	\$310,000
Sudbury Public Schools - Time Sensitive	Schools - SPS - Supports for SEL	Ongoing through FY24	\$210,000
Select Board	Transportation	Ongoing until business plan developed	\$100,000
Citizens' Petition	Sustainability Coordinator	Ongoing with hopes of grant offsets	\$130,000
		TOTALS:	\$898,000

Existing Select Board Policies

In addition, I would like to call attention the Financial Policies approved by the Sudbury Select Board at its January 24, 2022 meeting that are applicable:

Forecasting, page 7 A. Revenue Guidelines

The Town will **generally avoid using one-time revenues to fund ongoing or recurring operating expenditures**. These one-time revenue sources can include, but are not limited to, free cash, bond premiums, overlay surplus, sale of municipal equipment, legal settlements, insurance proceeds, and gifts. Additionally, the Town hereby establishes the following priority order when appropriating one-time revenues:

- General Stabilization Fund (maintenance of 5% of prior year's General Fund budget)
- Annual Capital Spending (non-debt; target of 3% of prior year's General Fund budget)
- Capital Stabilization Fund (target of 2% of prior year's General Fund budget)
- OPEB Trust Fund
- Existing debt

Economic downturns or unanticipated fiscal stresses may compel reasonable exceptions to the use of one-time revenue. In such cases, the Town Manager, in consultation with the Finance Director, can recommend its use for operational appropriations. Such use will trigger the Town Manager to develop a plan to avoid continued reliance on one-time revenues.

Context:

It may be appropriate in some cases to use one-time ARPA/Free Cash funds for ongoing expenses. But I suggest that, if we choose to do so, we require a higher standard of planning and due diligence for expenses that are planned to be, or have the potential to be, ongoing expenses, compared to one-time expenses. I believe the proponents of all planned or potentially ongoing expenses should be asked, "and then what?" once ARPA funding runs out.

Ongoing expenses using one-time funds have three basic outcomes:

Expected End Result	Next Step
Program ends when funding ends	End program at the appropriate time.
Program planned to be absorbed into the operating budget via savings, cuts, grants, etc.	Support where possible by suggesting/moving forward with potential savings in other areas.
Program to be funded with additional revenues	Determine source of additional funds. If any kind of override is envisioned, knowing that in advance can help to "even off" debt by shifting other potential overrides to earlier or later years

Request:

Per our Financial Policies, I request that Town Manager and Finance Director evaluate our current APRA and Free Cash expenditures, as well as potential future ones, and advise the Select Board on appropriate guidelines to avoid undesirable future financial outcomes based on over reliance of one-time revenues for ongoing operations.

Definitions

Structural deficit: the amount by which a government's spending is more than it receives in taxes in a particular period, whether the economy is performing well or not:

<https://dictionary.cambridge.org/dictionary/english/structural-deficit>

Structural deficit: A structural budget deficit is that *excess of public spending over revenues which would persist* if the economy were to grow steadily at its highest sustainable employment rate, i.e. at the same rate as potential output.

https://www.oecd-ilibrary.org/economics/structural-budget-deficits-and-fiscal-stance_050184860264

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**8: Update on Fairbank Community Center water main****REQUESTOR SECTION**

Date of request:

Requestor: Chair Roberts

Formal Title: Update on Fairbank Community Center water main discussion with Sudbury Water District. (~10 min.)

Recommendations/Suggested Motion/Vote: Update on Fairbank Community Center water main discussion with Sudbury Water District. (~10 min.)

Background Information:
attached maps submitted 1/31

Financial impact expected:

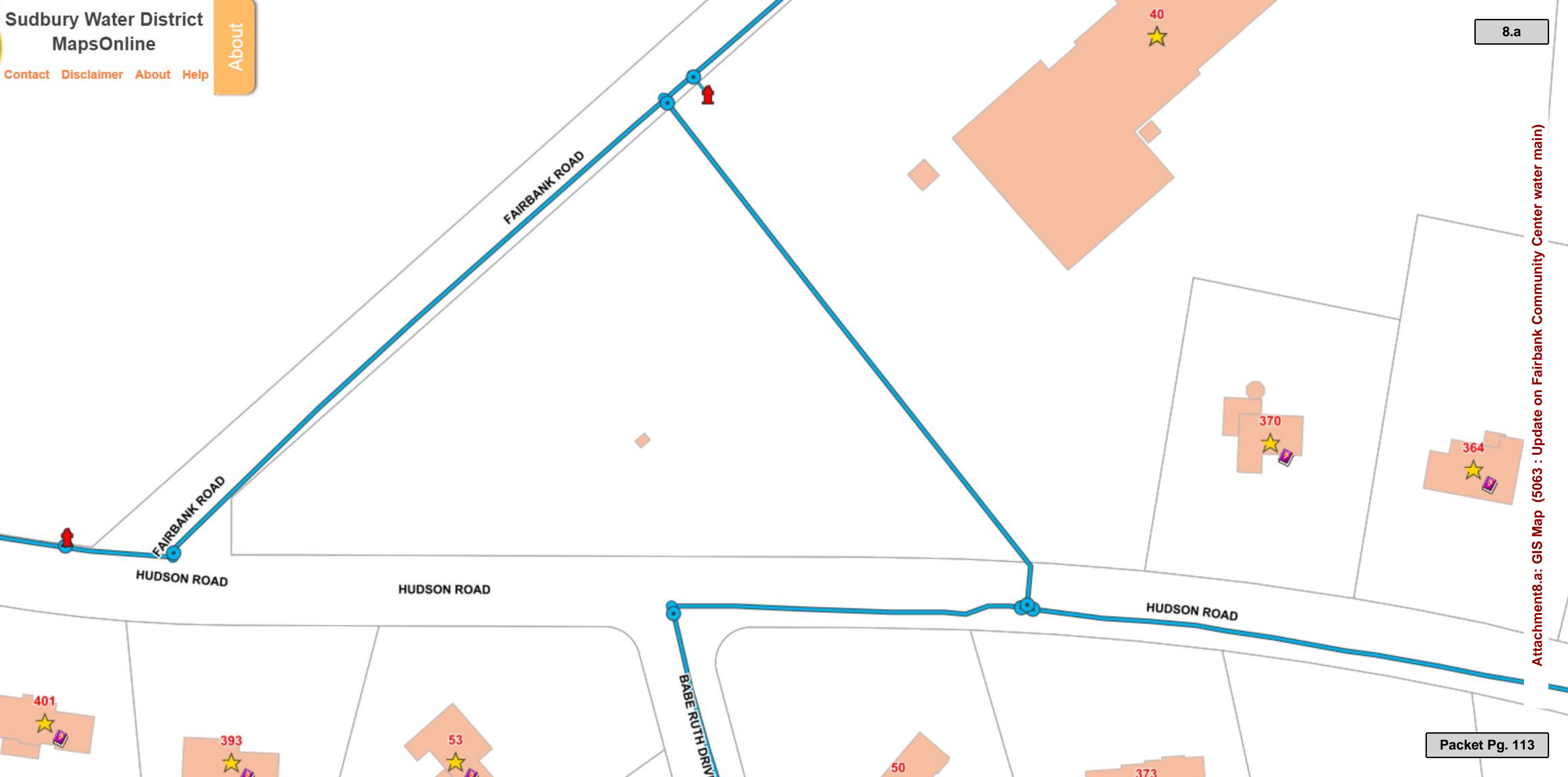
Approximate agenda time requested: 20 minutes

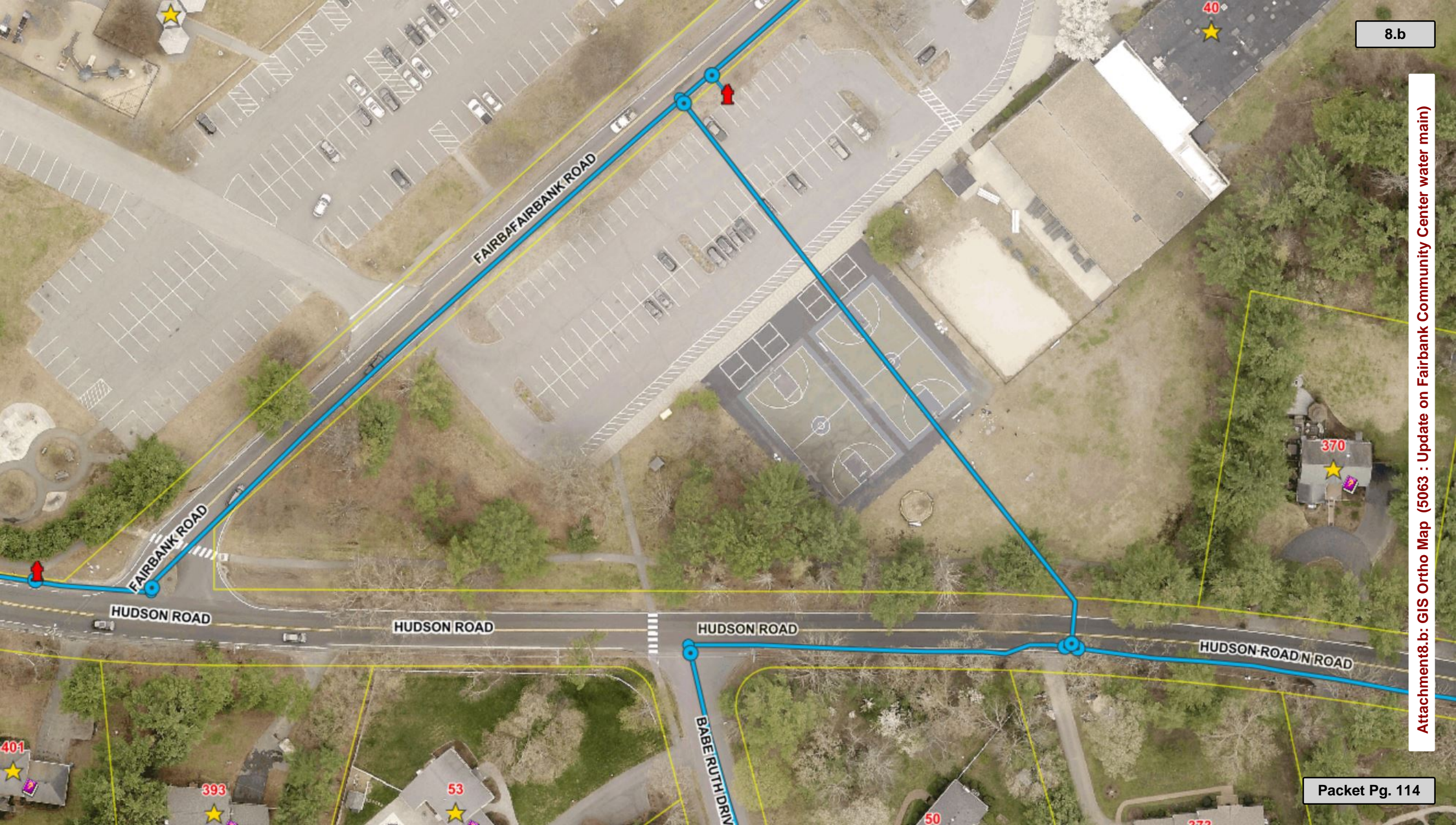
Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM





**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**9: Sewataro Camp Operator Contract Negotiation update****REQUESTOR SECTION**

Date of request:

Requestor: Chair Roberts

Formal Title: Sewataro/Liberty Ledge Camp Operator/Property Manager Contract Negotiation update.
Possible vote to dissolve Negotiation Subcommittee. (~15 min.)

Recommendations/Suggested Motion/Vote: Sewataro/Liberty Ledge Camp Operator/Property Manager
Contract Negotiation update. Possible vote to dissolve Negotiation Subcommittee. (~15 min.)

Background Information:

Financial impact expected:

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**10: 2021 SB Annual Town Report submission****REQUESTOR SECTION**

Date of request:

Requestor: Chair Roberts

Formal Title: Review and possible vote on 2021 Select Board/Town Manager Annual Town Report submission. (~15 min.)

Recommendations/Suggested Motion/Vote: Review and possible vote on 2021 Select Board/Town Manager Annual Town Report submission. (~15 min.)

Background Information:

Financial impact expected:

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden Pending

Henry L Hayes Pending

Jonathan Silverstein Pending

Jennifer Roberts Pending

Select Board Pending

02/01/2022 6:30 PM

Select Board and Town Manager

The Select Board, in conjunction with the Town Manager, hereby submits the reports of the elected and appointed Town officials, boards, and committees for the year 2021, giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. Our report follows.

Cold Brook Crossing broke ground this year, and the progress towards increasing the housing inventory in Town continues. There was immense collaboration and results from our community boards, committees and commissions, professional staff and the Town of Concord regarding this project. There are 274 units proposed, which include 81 age restricted units and 26 affordable units in townhouses and multi-family buildings on approximately 26 acres of land with associated parking, amenities, and infrastructure. Associated plans regarding traffic are in the early stages of evaluation. All acquisition transactions are now complete.

The [Sudbury Master Plan](#) was adopted by the Planning Board on April 28, 2021. The Sudbury Master Plan expresses our aspirations as a community to protect and support what we love about living in Sudbury and lays out a roadmap for the future. This plan is comprised of the Baseline Report and Master Plan documents, an appendix includes the Action Plan Matrix, which details how the Master Plan will be implemented, identifying advocates and projected timeframes for completing actions.

During the Annual Town Meeting, the Construction of Housing/Living Addition – Fire Station No. 2 Article was passed, for the purpose of constructing a new housing/living/office area adjacent to and connected to the existing Fire Station #2 Building, located at 550 Boston Post Road. The Permanent Building Committee is tasked with oversight of the key functions and services required. The project, once completed, is expected to reduce the call response time and enable the capacity to add an ambulance to that location.

Following the conclusion of Annual Town Meeting, Charles Russo, who was elected to the Select Board in June, officially took office. The Board reorganized with Jennifer Roberts elected to serve as Chair and Charles Russo to serve as Vice-Chair. On September 12, former Select Board member Patricia Brown was recognized for her service to the Town.

Throughout 2021, the Town sustained its opposition to the Sudbury to Hudson [Eversource Transmission Line project](#), which proposes to run a 115v power line along the MBTA right of way in Sudbury. The Town met with residents about the project, and Town Counsel and Special Town Counsel continued to oppose it in Supreme Judicial and Superior Courts.

The creation of the Select Board Policies & Procedures Review Sub-Committee has produced a Financial Policy draft document that will carry the Town into future years with great confidence. There are several areas that have been expanded and align with Division of Local Services principles.

The Town Manager revised Sudbury's Capital Improvement Program through the Summer. Many reviews were conducted and the final outcome was implemented towards the 2023 Fiscal Year budgetary program. The adjustments were well received by the departments and created opportunity to increase objectivity into a very subjective process.

There has been a major construction project that was completed, the [Dutton Road Bridge](#) was finalized this year. The community benefit is tremendous!

Sudbury was recognized with a "Stormy Award" by the New England Stormwater Collaborative for "Using Mini Weather Stations to Improve Winter Operations, Reduce Chloride Impacts, and Meet Stormwater Permit Requirements."

The Health Department has produced amazing results for the residents through referrals, clinics, and other activities in order to offset the woes associated with the stressors of the continuing COVID-19 pandemic. The pandemic has been characterized as a global trauma and has also resulted in a significant impact on mental health. Our efforts to continue serving the community included the onboarding of our Health Inspector and utilization of Social Work Interns. Although the challenges of the global pandemic persist, our Health Department remains resilient and innovative. Collaboration with the Commission on Disability expanded the perspectives towards brain-base disabilities, becoming

a benchmark in the region. Our very own Sudbury Health Director Bill Murphy has been awarded the Massachusetts Environmental Health Association's President's Award! The award recognizes individuals who demonstrate dedication to their colleagues and to the fields of environmental and public health.

The [Bruce Freeman Rail Trail](#) (BFRT) project has advanced this year, having submitted the 75% Design and is poised for the 100% Design. The Planning and Community Development Department has worked diligently with Fuss & O'Neill, in conjunction with the BFRT Advisory Task Force. Roadway crossings, signage, landscaping, and environmental impact mitigation are among the many topics being navigated.

Sudbury established the [Diversity, Equity and Inclusion Commission](#) with a three-fold mission to conduct extensive outreach within the Town to gather first-hand experiences of historically disenfranchised populations within our community, and solicit input from Town departments, boards, and committees and related groups, to identify where biases and issues of diversity, equity, and inclusion exist here in Sudbury. Second, the Commission will deliver a report with findings and actionable recommendations to address any problems found. Third, the Select Board, in partnership with the Commission, will present findings to the town, and the Select Board will oversee implementation of the recommended actions.

The [Fairbank Community Center Project](#) is well under way to being designed and prepared for bidding in 2022. A plethora of meetings and assessments have been conducted in order to meet the timeline and budget constraints, while seeking the service-delivery needs of the Town. Compass Project Management, Inc. was selected to be Owner's Project Manager (OPM) for the new Fairbank Community Center Project. Subsequently, Bargmann Hendrie + Archetype, Inc. (BH+A) won the design contract for the project; together, in concert with the Permanent Building Committee, the future outcome will modernize the facility and have long lasting future impacts.

As a part of its commitment to making Sudbury a livable community for all residents, the Town commissioned an [American with Disabilities Act \(ADA\) study](#). The purpose was to analyze the current level of ADA compliance in programs, services, and activities in Town-owned facilities. The Institute for Human Centered Design (IHCD) was selected to conduct the study through surveying Town facilities and properties, soliciting public input, and the writing of a final report/transition plan. The self-assessment was completed, and the journey towards improvements has begun.

In November, the Select Board met with Tanya Shallop of the Collins Center for Public Management to set the 2022 Select Board Goals.

While not quite a typical summer, 2021 was a step in that direction for Sewataro. The team was able to operate Camp at nearly full capacity, and welcomed approximately 615 campers and 170 staff per day (including 70 Sudbury resident staff) onto the property. 230 Sudbury families were served, and 33 scholarships were awarded to Sudbury residents in the summer of 2021. The Camp is working closely with the Town Social Worker and Sudbury Public Schools to identify more scholarship recipients for the summer of 2022, and will continue to recruit Sudbury (and Lincoln-Sudbury Regional High School) staff through our ongoing communications with Lincoln-Sudbury Career Services and the Lincoln-Sudbury METCO Director. Some of the other activity includes re-staining Liberty Lodge, and completing work on the fencing projects. Off season programming continued to grow in both variety and number of users, with well over 600 hours of activity during the year by more than three dozen unique groups. The Camp also hosted two successful resident events - the Sounds of Summer concert series and their second Scarecrow Spectacular. Strong partnerships have been developed with the Sudbury Community Food Pantry and HopeSudbury, and they look forward to continuing to work together with fellow Sudbury residents to serve the community.

Moving into 2021, the total number of authorized full-time employees is 181. After much consideration and the task of preparing for a change in the service delivery model, the Health Department welcomed our Health Inspector. The [2021 Employee of the Year](#) is Brian Powell. The 2021 Supervisor of the Year is Debra Galloway.

Without the diligent efforts of all of our Town's professional staff members, and their tireless efforts providing services, this year would have been unmanageable, thank you for your excellence and commitment. With respect to our residents, it is a pleasure to serve along side of you and continue to propel our Town into the future. Your contributions through volunteer positions are appreciated. A very special thank you goes out to SudburyTV for their unyielding support and coverage of our meetings and other communication efforts, you are definitely a force multiplier that facilitates the ability for our community to stay well informed. We also thank the businesses and visitors; the

collaborative perspectives enable us to make deeper assessments for the Town. Together, we sustain a safe, secure, serviced and strong Sudbury, thank you all.

Respectfully submitted,

SELECT BOARD

Jennifer S. Roberts, Chair

Charles G. Russo, Vice Chair

Daniel E. Carty

Janie W. Dretler

William J. Schineller

TOWN MANAGER

Henry L. Hayes, Jr.

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**11: Winter 2022 Select Board Newsletter Articles Approval****REQUESTOR SECTION**

Date of request:

Requested by: Leila S. Frank

Formal Title: Review and vote on Select Board Winter 2022 Municipal Update articles and approve for distribution. (~10 min.)

Recommendations/Suggested Motion/Vote: Review and vote on Select Board Winter 2022 Municipal Update articles and approve for distribution.
(~10 min.)

Background Information:
Draft newsletter attached

Financial impact expected:N/A

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM

FROM THE SELECT BOARD

Winter 2022

Town of Sudbury

Sewataro - Liberty Ledge Update

BY BILL SCHINELLER, SELECT BOARD

In June 2019, Sudbury residents voted to acquire the 44-acre Liberty Ledge (aka 'Sewataro') property near Haynes School, along with profitable Camp Sewataro assets, for the land's assessed value of \$11.27M. Prior to taking ownership in October 2019, the Town conducted a competitive RFP process for a Camp Operator / Property Manager.

The Select Board selected Scott Brody, Board Chair of the American Camp Association, to manage & maintain the property year-round, continue the day camp on summer weekdays, facilitate public access during non-camp hours, and provide revenue to the Town (as opposed to the Town paying for services). Well into the third year, all requirements of the contract have been met or exceeded, with plans for expanded access, including public outdoor swimming. The Select Board and the Property Manager now decide whether to exercise the next term (5 years) of this partnership and expand public access.



The arrangement has proven beneficial to Sudbury, generating \$582,076 in revenue to the Town in its first two years, even while operating through the COVID-19 pandemic. Unlike a housing development, Sewataro's current use does not increase Sudbury's student population, and thus doesn't impact our school budget. Under the current arrangement, the Town incurs zero operating costs, as Sewataro LLC insures, maintains, and makes improvements to the property year-round. For comparison, revenue from the low impact Sewataro small business exceeds the \$144K commercial tax revenue from Sudbury Farms plaza in 2021. Due to the unique public-private partnership, and unlike other recent Town property acquisitions (Johnson Farm, Broadacres, Town Center parcels), Sewataro was opened to the public upon acquisition, and generates significant revenue without impacting the Town's operating budget.

The public now has full access to the property's park setting year-round, with the exception of the area used by the camp during summer day camp season. The Property Manager has proposed facilitating public outdoor swimming starting in 2022, along with more access enhancements, and is currently undertaking the necessary permitting.

Sewataro LLC runs the day camp under a special permit granted by the Town to operate the camp as a business on the residentially zoned land as it has for past decades. In 2020, the Town increased the allowed number of camper slots by 50 per session, which the operator offers as scholarships to Sudbury families in need through the Town Social Worker. Over 200 Sudbury families send their children to Camp Sewataro, and with 650 campers allowed per session, tuition from campers outside Sudbury drives revenues.

Sewataro LLC's community liaison has facilitated two large town-wide events each year, free use of facilities by over 30 groups, including scouts, HOPE Sudbury fundraisers and Food Pantry drives. LS Adult Education classes and several local businesses have used the property for outdoor performances and classes at no charge, with the Town's permission. A public calendar of Sewataro reservations is maintained on the Town website. The Town is considering a nominal fee schedule for facility reservations going forward, to keep in line with Park and Recreation fees.

The Day Camp Operator and Management of Real Property contract covered an initial 3-year term from Fall 2019 through September 2022, with option for two 5-year renewals. The Town and the Operator must notify each other of agreement to renew by June 30, 2022.

Renewing the existing contract for the next 5-year term would mean that Sewataro LLC would continue to manage the property and the Town budget would not incur operating costs in upcoming Fiscal Year 2023 and through September 2027.

An early decision to renew for the next 5 years would give lead time to Sewataro LLC to make investments in the property to facilitate enhanced public access in 2022 as outlined in their proposal. The Select Board makes the decision to renew the contract.

As of this writing, the Select Board has not yet voted to renew the contract for the next 5 years. A majority of the Board has not indicated support for public outdoor swimming at Sewataro in 2022. A citizens' group comprised of members of the 2019 No On Sewataro political action committee has put forth a Town Meeting article for May 2022 to fund a land use consultant to study best use of the property. The Select Board has put forth a similar article. The Board's proposed \$100K study focused on Sewataro would be above and beyond the Planning Department's funded effort to update the Town's Open Space and Recreation Plan. Select Board Vice Chair Charlie Russo has been chosen by the Board to negotiate possible amendments to the contract with the Property Manager and report back to the Board as soon as possible.

In case the Board does not renew the contract, another Town Meeting article has been put forth to set aside \$155K of Town funds for basic operating costs to maintain the property itself for one year. Select Board Vice-Chair Russo has stated he hopes it won't come to that.

The Select Board has an opportunity to choose to shape a win-win arrangement for Sudbury. Stay tuned!

Sudbury's Town Historian

BY JANIE DRETHER, SELECT BOARD

Each year the Sudbury Select Board appoints a Town Historian. Jan C. Hardenbergh was appointed to be Sudbury's Town Historian in August 2021. Jan graciously agreed to respond to a few questions about his role.

Tell me a little about yourself and why you are interested in serving Sudbury?

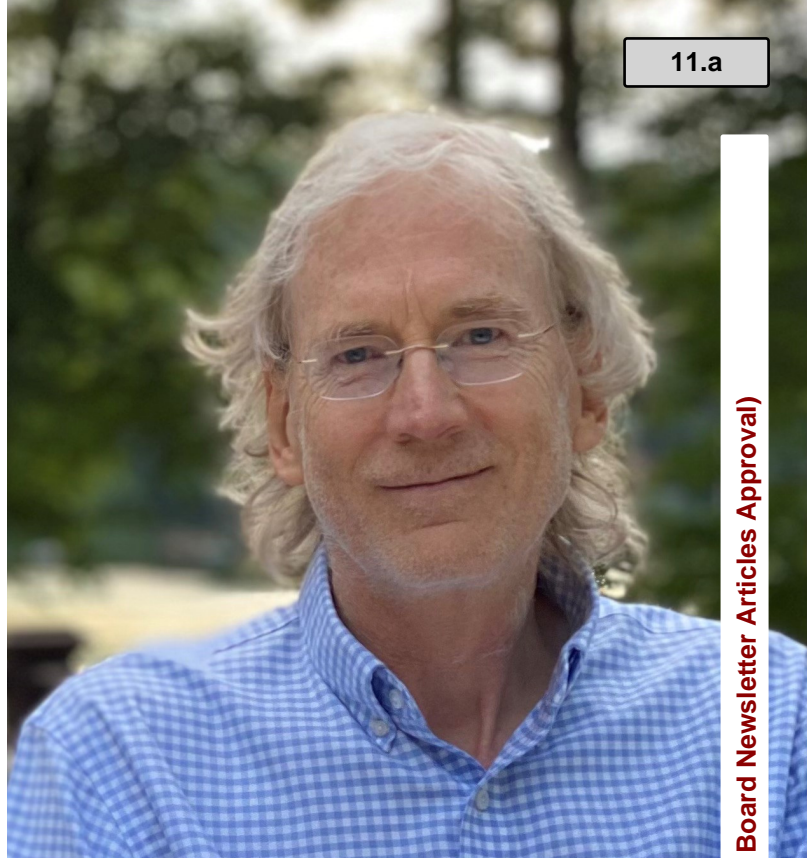
I was born and raised in Minnesota, as was my wife Gail. I came to Boston to attend Brandeis and never left. After college I got a job with Computervision working in 3D visualization and stayed in that field for 40 years. I recently cut my hours to 20 hours per week so I could have more time for history and other projects. Gail & I moved to Sudbury in 1984 because of the schools. We sent two kids through the schools and they finished L.S. with amazing educations. We also raised our kids in the First Parish congregation and remain longtime members. We have received so much from the community and the Town of Sudbury. Gratitude is one motivation. The other is that Sudbury has always had a government of the people, by the people, for the people, which means we all need to participate. Being Town Historian is a good fit for me now.

What is the role of the Town Historian?

The formal role is to "provide authoritative information, as needed or required, based on accurate data and objective evaluation and interpretation, of Sudbury's history to Town officials, boards, committees, and staff." There are also occasional queries from the general public to respond to historian@sudbury.ma.us. In speaking with previous Town Historians, that demands can be fairly light, or heavy in an anniversary year such as the 375th in 2014. Given Sudbury's place in history it is humbling to be in the role, but it is also a deep honor.

What is Sudbury's place in history?

Sudbury has a rich history featuring one of the oldest direct democracies in the world. That is a fancy way of saying there are only 6 other towns in the state that were incorporated before 1639



Sudbury Town Historian, Jan Hardenbergh

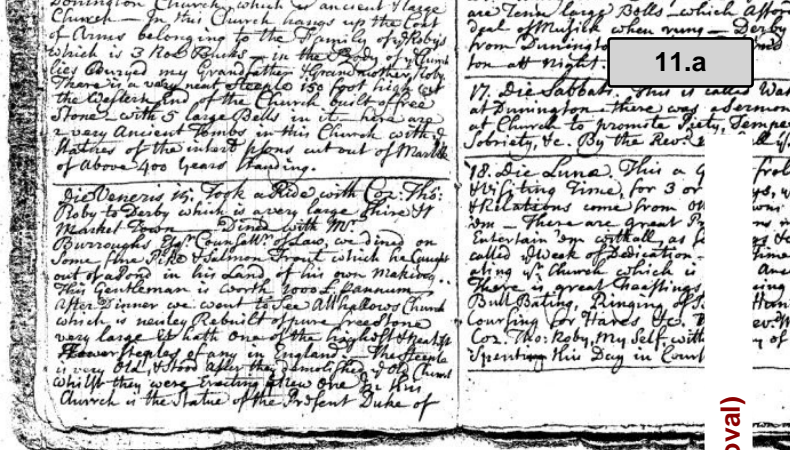
and that are still governed by "open town meetings". Sudbury was the site of a major battle in King Philip's War. There is a complicated story of the war, the colonial period and the interactions with the Native Americans that we have just begun to unpack in a broader context. Another significant story involves the splitting of the town, which is not unique, but the details of how we split introduce unique wrinkles in the separation of church and state. So many stories seem rather mundane, but they make Sudbury a small microcosm of the American experiment. Since our town records were never burned up, Sudbury is the example used in the Pulitzer Prize winning book "A Puritan Village". These are what I think of as the major stories but there are dozens of others, as well.

What historic resources are available to Sudbury residents?

The first that I would recommend everyone look at is the Sudbury Archives website: (archives.sudbury.ma.us) The next stops are the Goodnow Library, the Sudbury Historical Society, the Town's Historical Commission, the Historic Districts Commission and the Clerk's office which all provide a wealth of information. There are several books about the history of Sudbury, with Hudson's 1889 History of Sudbury being the best sources for early history. And of course we have the actual places and buildings, including the whole town center, the Wayside Inn and and other national monument that we can experience today due to the preservation efforts of the towns people throughout history.

How will the COVID pandemic's impact in Sudbury be recorded for future residents?

That is the exact question that the Town Manager, Henry Hayes, and I have tried to articulate. The first draft of history consists of the stories and documents written at the time. I volunteered to capture as much as I could in the short term by creating a document of the highlights and archiving the submissions for future research. The call for material is being done on the website jch.com/covid so that the submissions do not immediately become public records. The overview will be posted on the Town Historian webpage: sudbury.ma.us/historian and the archive will be passed on to all interested parties.

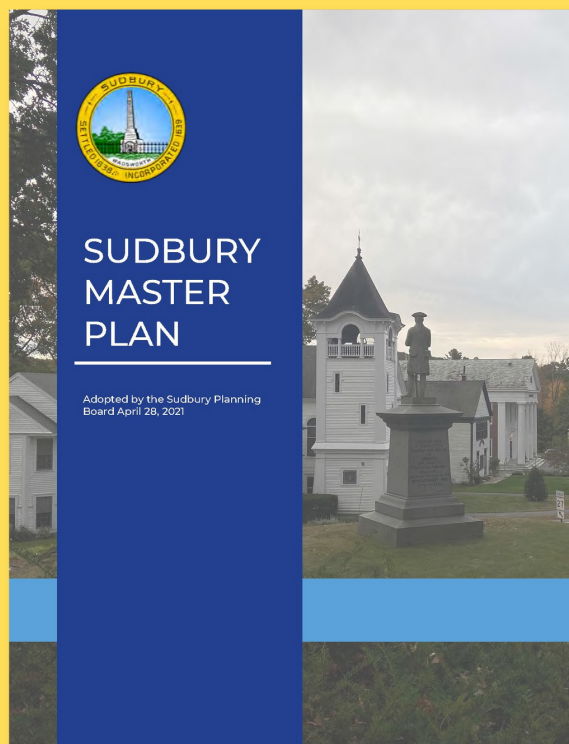


Thank you to Jan and Adam for graciously responding to my questions. I hope this will pique your interest in learning more about Sudbury's rich history.

Historic and Cultural Identity was highlighted on the Action Plan Matrix in the recently updated Master Plan. I asked Adam Duchesneau, AICP, Director of Planning & Community Development, how the Planning Board anticipates this being addressed in the short term and the long term.

Over the last few months, the Planning Board has been discussing the various short-term Action Items listed in the Action Plan Matrix of the Master Plan. As part of these discussions, the Planning Board has recently identified two Action Items under the Historic and Cultural Identity category as part of the top five short-term action items to push forward 2022. Action Item A.1 under this category calls for the creation of a historic and archaeological working group to be formed to advance the protection, preservation, and development of historical archaeological resources and town character. The other short-term Action Item prioritized from the Historic and Cultural Identity category was A.3 (which includes A.3.a, A.3.b, and A.3.c), which calls for the re-evaluation of the purpose, scope, and adequacy of regulatory tools to protect Sudbury's historical and cultural resources. With the Planning Board identifying these two actions as some of the most important, they will receive the most immediate attention from the Board and those working on them. Each of these items is significant, and their prioritization and identification as Action Items to

be advanced in 2022 is a testament to how important the Planning Board views them for the immediate future of the community. In fact, all but one of the Action Items in the Historic and Cultural Identity category of the Action Plan Matrix are short-term or ongoing items, which calls for them to be addressed in the next five years. As such, on the whole, this category in the Action Plan Matrix will likely receive the most attention in the first five years of the Master Plan's implementation.



Happenings at the Goodnow Library

BY DAN CARTY, SELECT BOARD

Recently I had the opportunity to talk to Esmé Green, Director of the Goodnow Library. I wanted to know how things were going, and in particular what types of services were available to Sudbury residents during COVID-19.

She started by telling me about the new "Library of Things". The Library of Things is a collection of non-traditional items, or at least not what people may typically expect to be available at a library. Esme elaborated "Free public libraries aim to level the playing field for all citizens. I remember when my hometown library bought its first VHS movies. Some people objected to libraries starting movie collections, but now they are considered a core component of the collection. These types of "things" collections are the newest form of public library evolution and are comprised of items that patrons may want to investigate before purchasing or may have a need for one-time use only. The collection currently is small, about 25 items, and includes things like a pop-up tent, a portable projector, an oculus headset, and a chess set." She added that thus far it has been very popular and well received. One item in the collection has drawn much attention, including from WBZ News Radio; a ghost meter! Follow this link to learn more about the Ghost Meter <https://www.tiktok.com/@wbznewsradio/video/7037100155182517509> and this one for more information on the Library of Things <https://goodnowlibrary.org/services/library-of-things/>.

I told her that recently my high schooler had spent time at the Goodnow as Lincoln-Sudbury was heading towards semester final exams and was excited that "Study Week" was happening again. Esmé agreed, saying that her staff was able to serve local students again in this capacity, the first time since COVID-19 started.

Our conversation pivoted to what was and was not available and Esmé reported that shortly after New Years the Library halted some programming for a couple of weeks, but now the numbers related to the Omicron variant are coming back down, they are generally opened back up for business without issue. There is a mix of virtual and in-person programming with limited capacity happening. Conference rooms are available for the public to use, the Goodnow To Go program, in partnership with the Senior Center is up and running, and they have even begun processing U.S. Passports. She added that the NOW Lab makerspace programming, museum pass programs, and The Book Nook, an ongoing and open 24/7 book sale, are all thriving and possible through a partnership with the Goodnow Library Foundation. And new in 2022, in an effort to encourage library usage and remove barriers to all, the library has gone fine free.



wbznewsradio WBZ NewsRadio · 2021-12-2

Got #ghosts ? This #library has something for you. #Massachusetts #Sudbury #Boston #NewEngland #Paranormal #ghosthunting #LincolnSudbury #MetrowestMA

🎵 original sound - WBZ NewsRadio



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10

When I asked her about what was next, Esmé replied “We are going to create a new strategic plan and of course we want to know how best to serve Sudbury. So be on the lookout for forthcoming surveys and focus groups”. She added that they were in the middle of redesigning their website, and that they were in discussions about adding electric car charging stations to the parking lot. “We are well-situated to provide this service to the community. Not only do we have a nice, large parking lot, but we have a wonderful, comfortable facility that is open to the public 7 days a week and 4 nights. This would be a way in which the library could participate in sustainability efforts that are so important to our community.

We are also aware that there are not many places in town where residents can charge their vehicles. Providing access to all is a core value of ours, as is leveling the playing field for everyone. If you can’t afford to purchase the charging equipment at your home or live in a building where this service isn’t available, the library could help. This is an exciting opportunity for us.”

For more information on all this and more visit <https://goodnowlibrary.org/>. Or stop on by. They are open for business!

Hidden Infrastructure: Culverts

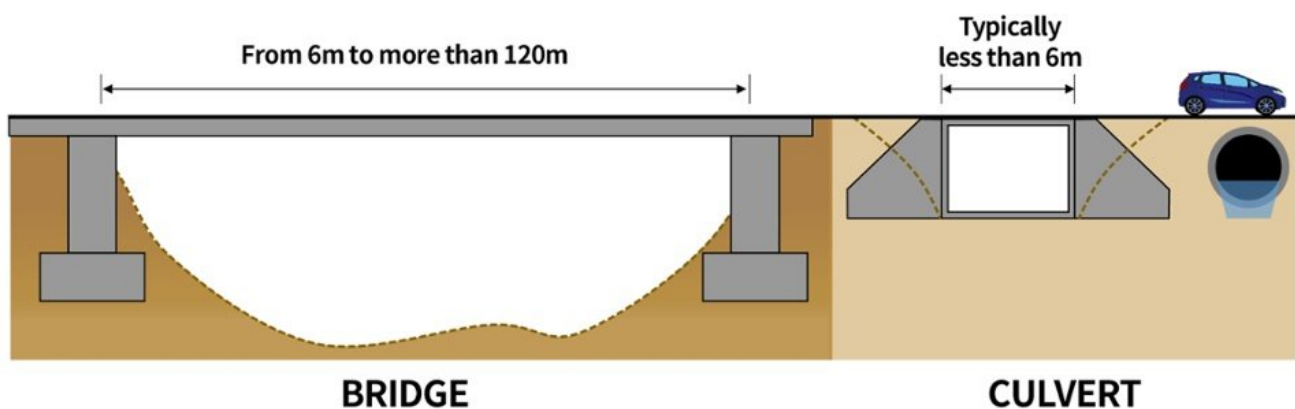
BY CHARLIE RUSSO, SELECT BOARD VICE-CHAIR

Culverts are not exciting.

Yet among the various infrastructure owned and operated by Sudbury, culverts are among the most critical. Especially in a town like Sudbury, with so many water and wetland features, culverts are essential to public safety, transportation, and quality of life.

What exactly is a culvert?

At the most basic, a culvert is a pipe that travels under a roadway, allowing water to flow under the road from one side to the other. Formally, the Massachusetts Department of Environmental Protection (MassDEP) defines a culvert as a structure, less than ten feet wide, that supports a roadway or other access way over a water body. Culverts differ from bridges mainly by being smaller in size.



Difference between culvert and bridge (according to FHWA). Image courtesy of Midas Bridge.

Why are culverts important?

A well-designed culvert can provide important transportation access, flood protection, and environmental resource protection. During a storm, a poorly designed, under-sized, or deteriorated culvert could lead to road flooding or even a road collapse.

"Culverts are a very important aspect of infrastructure," said Public Works Director Dan Nason. "Sudbury is a low-lying community, and culverts provide a conveyance under our roadways. If they fail, it affects people commuting to work, EMS response, kids going to school, and more." Beyond flood protection and stormwater management, culverts provide environmental benefits by often connecting two resource areas and providing a travel path for fish and other small animals.

In Massachusetts, with many old roads and aging infrastructure, undersized and/or degraded culverts at risk of failure have been identified as a statewide problem. Compounding this issue is the trend toward more frequent and severe storms due to climate change.

In recent years, design standards have been updated to meet these challenges by requiring new culvert designs to meet both engineering and environmental standards.

Sudbury has 165 miles of roadway and approximately 160 roadway crossings. In 2018, the Town of Sudbury teamed with the consulting firm Tighe & Bond to create a Crossing (Culvert & Bridge) Management Program. The Crossing Management Program was developed to identify the location of all culverts and crossings in town, evaluate their condition, and begin an asset management plan so that the culverts and crossings in town continue to function and remain compliant with current and future regulations.

The Crossing Management Program estimated the total cost for replacement and repairs of Sudbury's culverts and road crossing to be \$4 to \$4.5 Million (in 2018 dollars). A number of funding options are available to offset some of these costs, including Chapter 90, MassDOT Bridge grants, DER Culvert Replacement grants, and MVP Action grants. In the meantime, Sudbury's Department of Public Works has been planning and implementing the recommendations of the Culvert Management Plan, including completing maintenance and reinspection of numerous locations, replacing the Dutton Road bridge, replacing the Concord Road culvert, and planning for replacement and repairs to overlap with roadway projects in order to save taxpayer money and protect public safety and the environment.

Sudbury's 2022 Annual Town Meeting

**BY JENNIFER ROBERTS,
SELECT BOARD CHAIR**

Sudbury's 2022 Annual Town Meeting is scheduled to begin on Monday, May 2, 2022, at Lincoln-Sudbury Regional High School. Our annual Town Meeting is a vestige of colonial times when there was an effort to organize settlements into communities and create mechanisms for

leadership and decision-making. Serving as the legislative body of our town, Town Meeting is comprised of registered voters who have authority to appropriate funds, approve the Town budget, enact bylaws, and other measures. The ability to participate in Town Meeting is a privilege that we enjoy in Sudbury, where one's vote can have a direct impact on the municipal management of our community.

The season leading to Annual Town Meeting is a busy time for Town officials. Planning for the budget and other Town Meeting articles starts in the Fall and results in the creation of a Town Meeting warrant. All articles, whether from Town staff, commissions, committees, boards, or citizen petitions must be provided to the Select Board office by January 31st of each year. From February to April, many Town entities learn about the submitted articles, engage in back-and-forth dialogue, and take official positions on the measures to be presented at Town meeting. Town Meeting warrants are sent to resident households in the April preceding the Annual Town Meeting. Please be on the lookout for yours!

Town Meeting During the COVID-19 Pandemic

The Covid-19 pandemic has poised a challenge for holding Annual Town Meetings, but Sudbury has risen to this challenge. During a time, when the gathering of large groups has been a public health concern, two Sudbury Town Meetings have been transitioned outdoors, with socially distanced seating, wearing of face coverings, sanitation, and measures to maintain ADA accessibility. It has not yet been finalized how the 2022 Annual Town Meeting will be held in light of the ongoing pandemic which will be monitored in upcoming months.

ANNUAL TOWN MEETING

Town of Sudbury

**MAY 2, 2022
L-SRHS**

Topics for 2022 Annual Town Meeting

Articles for the 2022 Annual Town Meeting are being finalized and like many years will include a wide variety of proposals for our community. The Select Board will be sponsoring a number of articles including an appropriation for enhanced audio-visual capabilities at the new Fairbank Community Center, funds to support our Go Sudbury! Taxi and Uber program, a land-use consultant for the Liberty Ledge/Sewataro property, and a fund transfer to the Town's Capital Stabilization Fund. Also included in the Select Board's submissions are articles to advance the much-anticipated Bruce Freeman Rail Trail which is in final stages of design and development.

Articles through the Community Preservation Committee include appropriations to: rehabilitate our Town Clock located at the First Parish Church in Town Center, develop a new Open Space and Recreation Plan, support affordable housing needs through an annual membership to the Regional Housing Services Office (RHSO) and allocation to the Sudbury Housing Authority, and fund elements of the Bruce Freeman Rail Trail Phase 2D and beyond.

More information will come on Town sponsored articles, the annual budget, and citizen petitions. Stay tuned!

To learn more about Sudbury's Annual Town Meeting you can click [here](#). On this page are links to past Town Meetings (dating back to 1950!) with information on proceedings, warrants, and corresponding presentations. I encourage you to consider attending this year's Annual Town Meeting and experience the privilege and excitement of participating as the legislative body of our community.

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**12: Minutes Review****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Review minutes of 11/30/21, 12/13/21 and 12/21/21, and possible vote to approve minutes.

Recommendations/Suggested Motion/Vote: Review minutes of 11/30/21, 12/13/21 and 12/21/21, and possible vote to approve minutes.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM

SUDBURY SELECT BOARD

TUESDAY, NOVEMBER 30, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Town Manager Henry L. Hayes, Jr.

The statutory requirements as to notice having been complied with, the meeting was convened at 7:05 p.m., via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Dretler-present, Russo-present, Carty-present, Schineller-present, Roberts-present

Opening remarks by Chair:

- Belated Thanksgiving holiday message
- Acknowledged latest Town Manager Municipal Minute – Overview of Town Government

Reports from Town Manager:

- Town Manager Office Hours – Thursday, January 13th at 9:00 a.m.
- Select Board Goal Setting meeting to be continued – date to be announced
- Recycling and Energy Drive – Saturday, December 4, 10:00 a.m. to 1:00 p.m. at Curtis Middle School
- Town Office/Department Closings for Christmas and New Years – December 24th, December 25th, December 31st and January 1, 2022
- Dutton Road Bridge near completion
- Town is seeking snow plow truck contractors
- Fire Department Toys for Tots Collection run by the United States Marine Corp. Reserve – donations accepted until December 17 at the rear entrance of Fire Station 1
- Municipal Minute update posted on Town website

Reports from Select Board:

Vice-Chair Russo

- Extended belated Happy Thanksgiving to all
- Great Municipal Minute update
- Participated in recent Sewataro Subcommittee meeting
- Participated in recent BFRT Advisory Group meeting
- Suggested MBTA and zoning for housing be discussed at future meeting
- Mentioned holiday sweater contest

Board Member Dretler

- Belated wishes for a happy Diwali celebrated at the beginning of November
- Wished all a happy third night of Hanukkah

Board Member Carty

- Congratulated LS Players with the Addams Family musical
- SPS going into full budget mode
- Announced Select Board Office Hours on December 15 at Noon; he and Vice-Chair Russo hosting
- Participated in MAPC session – focus on ARPA
- Extended Happy Hanukkah wishes

Board Member Schineller:

- Expressed Seasons Greetings
- Happy Hanukkah wishes extended
- Participated in Financial Subcommittee and Sewataro Subcommittee meetings
- Provided update regarding Dutton Road bridge construction

Citizen comments on items not on agenda

There were no citizen comments

Tax Classification hearing - In accordance with General Laws Ch. 40, sec. 56, as amended, to determine the percentage of local tax levy which will be borne by each class of real and personal property, relative to setting the Fiscal Year 2022 tax rate. In attendance will be the Board of Assessors (Joshua M. Fox, Esq. Chair, Trevor A. Haydon, Liam J. Vesely), Cynthia Gerry, Director of Assessing, and presenting will be Harald Scheid and Jon Frank, Principal Regional Assessors.

Present - Attorney Josh Fox, Chair, Board of Assessors; Liam J. Vesely, Board of Assessors; Trevor A. Haydon, Board of Assessors; Cynthia Gerry, Director of Assessing; Jon Frank and Harald Scheid, Principal Regional Assessors

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To open the Tax Classification hearing - In accordance with General Laws Ch. 40, sec. 56, as amended, to determine the percentage of local tax levy which will be borne by each class of real and personal property, relative to setting the Fiscal Year 2022 tax rate.

Mr. Scheid confirmed the MA Department of Revenue submitted approval, inclusive of Town seeking to raise a \$9.5 million tax levy. He noted that other revenues included State funding, exercise taxes; with real estate taxes being the largest source.

Mr. Frank presented summary regarding:

- Tax Rates and Options
- Tax Impacts
- Residential Exemption was provided by Liam Vesely and noted was not adopted by the Select Board in the past.
- Small Commercial Exemption
- Open Space Exemption

Chair Roberts moved in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To close evidentiary part of the Tax Classification hearing.

Board Member Dretler moved in the words of the motion. Board Member Carty moved in the words of Board Member Dretler. Board Member Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: That the Board vote in accordance with M.G.L., Ch. 40, Section 56, to amend a percentage of local tax levy which will be borne by each class of real and personal property relative to setting the fiscal year 2022 tax rate, and to accept the Fiscal Year 2022 tax rates and the Residential Factor at 0.9729, with a corresponding CIP shift of 1.33, pending certification of the Town's annual tax recap by the Massachusetts Department of Revenue.

Board Member Dretler motioned not to adopt a residential exception for fiscal year 2022. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: Not to adopt a residential exception for fiscal year 2022.

Board Member Dretler motioned not to adopt the small commercial business exception for fiscal year 2022. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: Not to adopt the small commercial business exception for fiscal year 2022.

Board Member Dretler motioned to vote in accordance with Chapter 169 of the Acts of 2012, the total FY 2022 cap on the exemptions granted by the Means Tested Senior Tax Exemption shall be 0.50% (one half percent) of 1% of the residential property tax levy. Board Member Carty seconded the motion.

Mr. Fox provided a summary regarding the senior means tested exemption.

Board Member Schineller requested additional clarification regarding the Senior Tax Exemption. Related discussion took place.

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Board member Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To resume the evidentiary public hearing.

Related Senior Tax Exemption discussion took place.

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To close the evidentiary public hearing.

Board Member Dretler withdrew her previous motion, and motioned to vote in accordance with Chapter 169 of the Acts of 2012, the total FY 2022 cap on the exemptions granted by the Means Tested Senior Tax Exemption shall be 0.50% (one half percent) of 1% of the residential property tax levy. Board Member Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Dretler-aye, Schineller-aye, Roberts-aye

VOTED: To vote in accordance with Chapter 169 of the Acts of 2012, the total FY 2022 cap on the exemptions granted by the Means Tested Senior Tax Exemption shall be 0.50% (one half percent) of 1% of the residential property tax levy.

Vote to close Tax Classification hearing and resume Select Board meeting

Board Member Dretler motioned to close the Tax Classification hearing and resume the Select Board meeting. Board Member Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To close the Tax Classification hearing and resume the Select Board meeting.

Discussion and possible vote on finalization of Financial Policies draft document

Present: Finance Director Dennis Keohane

Board Member Schineller noted the Finance Committee, CIAC and staff submitted comments regarding the Financial Policies draft document. These comments were reviewed by the Financial Subcommittee with the Select Board.

Jean Nam, Finance Committee member, suggested that the financial policies be reviewed periodically. Mr. Keohane agreed that a quarterly Financial Report would be beneficial.

Board Members reviewed the comments and provided further edits.

Among other policies included in the draft document, language regarding several report topics were addressed:

- Capital Stabilization Fund
- Turf Stabilization Fund
- Overlay Funding

- New Growth
- Reporting

Chair Roberts suggested the draft discussion continue at the next Board meeting.

Resident Manish Sharma, 77 Colonial Road, suggested discussing fixed revenue and other financial aspects.

Discussion on whether to take up for consideration resident petition to reduce N. Peakham Road speed limit to 25 mph; also possible vote to release related Town Counsel opinion requested by Police Chief Scott Nix

Present: Town Counsel Brian Riley, Esq.

Chair Roberts described a petition brought forth by residents regarding speeding reduction on Peakham Road.

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Russo-aye, Schineller-aye, Roberts-aye

VOTED: To release the opinion of Chief Scott Nix, dated September 20, 2021

Mr. Riley suggested that the Board request input from DPW, and noted MassDOT plays a significant role in changing speed limits.

Board Members agreed that the petition be discussed by the Board. Mr. Riley confirmed the item discussed was a Select Board matter, did not necessarily require a public hearing, and could be covered at an upcoming Select Board meeting.

Resident and Petitioner Gerald Borovick, 384 Peakham Road, stated he had filed the petition, and requested the Board review the MassDOT document "Procedures for Speed Zoning on State Highways and Municipal Roads."

Resident Fred Scott, 489 Peakham Road, mentioned that the area was contiguous to park land, The Haynes Meadow Conservation Land.

Chair Roberts confirmed the Board would be discussing this item at an upcoming Select Board meeting.

Review Open Meeting Law (OML) complaint of resident Patricia Brown dated 11/9/21; discuss and potentially vote regarding the proposed response.

Chair Roberts described two open meeting complaints /violations against the Board, as presented in correspondence dated November 9, 2021, by resident Pat Brown. Chair Roberts provided detail regarding two complaints brought forward by Ms. Brown, the first complaint regarding the Board discussing something not included on the agenda, and the second complaint referenced two agenda items discussed as one.

Board Member Carty noted that the Board was not acting maliciously, but indicated that the Board could have prevented any discussion of items not included on that specific agenda.

Mr. Riley stated the Attorney General's office did not determine the presence of violation of the Open Meeting law.

Resident Manish Sharma, 77 Colony Road, opined about residents requesting related information regarding possible violations.

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the motion of the Chair.

It was on motion 4-1; Schineller-aye, Dretler-aye, Russo-aye, Carty-no, Roberts-aye

VOTED: To approve the proposed response to the two Open Meeting complaints.

Mr. Riley confirmed that his response would be sent out tomorrow with a copy to Ms. Brown.

Recess

Chair Roberts motioned to recess for five minutes. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: That the Board recess for five minutes.

The Board meeting resumed at 10:47 P.M.

Discussion on American Rescue Plan Act (ARPA) project review and decision process

Town Manager Hayes confirmed that a Town ARPA survey and related FlashVote process took place.

Chair Roberts noted \$5.9 million dollars in ARPA funding was available to the Town, to aid with impacts from COVID, with focus on infrastructure type projects.

Chair Roberts proposed an ARPA submission request/review schedule:

- All Town submissions must be received by 12/31/21
- Staff will review submissions and condense ARPA list after review for criteria appropriateness
- Select Board will review the submissions
- SPS/LS present submission before the Board

Resident Kirsten Roopenian, 45 Harness Lane, indicated that a number of Sudbury residents were having financial issues due to COVID, and the Board might consider ARPA assistance for those residents. Board Member Dretler confirmed that the Sudbury Housing Trust and Town Social Worker Bethany Hadvab provided ARPA funding requests.

Board Members considered hiring a ARPA consultant, agreeing that additional research regarding such hire would be essential. Chair Roberts mentioned that related ARPA discussion would continue at the December 7th meeting.

Sewataro Discussion on Public Access and Contract Renewal/Property next steps: - Update on outstanding Sewataro questions list – Update on public education document to be drafted by Subcommittee – Update on swimming/fishing ponds and ongoing MA Department of Public Health/MA Department of Environmental Protection meetings - Sewataro Use Policy discussion - Other Outstanding Sewataro items

Board Member Schineller reported that legal opinions were addressed at the recent Camp Sewataro Subcommittee meeting, composed of he and Vice-Chair Russo. He stressed that such legal opinion did not alter use aspects.

Vice-Chair Russo stated the Subcommittee was awaiting response from the insurance carrier, information regarding the three-part test regarding swimming availability, and Camp fee considerations.

Two Zoom interruptions took place.

Chair Roberts acknowledged that continued discussion would take place at the next Board Meeting.

Review open session minutes of 10/19/21 and 11/2/21 and possibly vote to approve minutes

10/19/21 Minutes

Chair Roberts moved in the words of the motion. Board Member Carty moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Schineller-aye, Roberts-aye

VOTED: To approve the Select Board Minutes of 10/19/21, as edited

11/2/21 Minutes

Chair Roberts moved in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To approve the Select Board Minutes of 11/2/21

Citizen's Comments (cont.)

None

Upcoming Agenda Items

December 7:

- BFRT Update
- CSX Update
- 24 Hudson Road Easement
- Senator Eldridge Letter
- Sewataro Use Policy and other items
- Financial Policies
- KPIs
- Goal Setting Session on December 14th
- Employee and Supervisor of the Year
- Select Board Office Hours 2022

December 21:

- SPS Presentation
- Housing Trust Bylaw
- Unused/unspent funds

January 4:

- DEI Update

Consent Calendar

Pursuant to the provisions of G.L. c. 83, §4, Article XII s. 1 and 3, of the Sudbury General Bylaws, and any other enabling authority, vote to accept the Grant of Easement set forth in the document entitled “DECLARATION OF RESTRICTIVE COVENANTS AND GRANT OF EASEMENT REGARDING STORMWATER MANAGEMENT SYSTEM” granted by Aruna Pundit, owner, for stormwater system maintenance purposes upon the property at 8 Stone Road.

Not ready for vote.

Pursuant to the provisions of G.L. c. 83, §4, Article XII s. 1 and 3, of the Sudbury General Bylaws, and any other enabling authority, vote to accept the Grant of Easement set forth in the document entitled “DECLARATION OF RESTRICTIVE COVENANTS AND GRANT OF EASEMENT REGARDING STORMWATER MANAGEMENT SYSTEM” granted by Gary Artie Bennos and Laura Lea Bennos, owners, for stormwater system maintenance purposes upon the property at Lot 42 Fox Hill Drive.

Not ready for vote.

Pursuant to the provisions of G.L. c. 83, §4, Article XII s. 1 and 3, of the Sudbury General Bylaws, and any other enabling authority, vote to accept the Grant of Easement set forth in the document entitled “DECLARATION OF RESTRICTIVE COVENANTS AND GRANT OF EASEMENT REGARDING STORMWATER MANAGEMENT SYSTEM” granted by RRA Construction Management LLC, owner, for stormwater system maintenance purposes upon the property at Lot 38 Fox Hill Drive.

Not ready for vote.

Pursuant to the provisions of G.L. c. 83, §4, Article XII s. 1 and 3, of the Sudbury General Bylaws, and any other enabling authority, vote to accept the Grant of Easement set forth in the document entitled “DECLARATION OF RESTRICTIVE COVENANTS AND GRANT OF EASEMENT REGARDING STORMWATER MANAGEMENT SYSTEM” granted by 554 BPR LLC, owner, for stormwater system maintenance purposes upon the property at 554 Boston Post Road.

Chair Roberts moved in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: Pursuant to the provisions of G.L. c. 83, §4, Article XII s. 1 and 3, of the Sudbury General Bylaws, and any other enabling authority, vote to accept the Grant of Easement set forth in the document entitled “DECLARATION OF RESTRICTIVE COVENANTS AND GRANT OF EASEMENT REGARDING STORMWATER MANAGEMENT SYSTEM” granted by 554 BPR LLC, owner, for stormwater system maintenance purposes upon the property at 554 Boston Post Road.

Vote to approve award by the Town Manager of all contracts required to facilitate Article 30 of the 2021 Annual Town Meeting, Community Preservation Fund – Frank Feeley Field Improvements, as described in

the article wording and report, and further to execute any documents relative thereto upon recommendation of the Parks and Recreation Director

Chair Roberts moved in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To approve award by the Town Manager of all contracts required to facilitate Article 30 of the 2021 Annual Town Meeting, Community Preservation Fund – Frank Feeley Field Improvements, as described in the article wording and report, and further to execute any documents relative thereto upon recommendation of the Parks and Recreation Director

Vote to approve award by the Town Manager of all contracts required to facilitate Article 29 of the 2021 Annual Town Meeting, Community Preservation Fund – Dr. Bill Adelson Playground Improvements, as described in the article wording and report, and further to execute any documents relative thereto upon recommendation of the Parks and Recreation Director

Chair Roberts moved in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To approve award by the Town Manager of all contracts required to facilitate Article 29 of the 2021 Annual Town Meeting, Community Preservation Fund – Dr. Bill Adelson Playground Improvements, as described in the article wording and report, and further to execute any documents relative thereto upon recommendation of the Parks and Recreation Director.

Vote to accept the resignation of Patricia Guthy, 24 Pinewood Ave., from the Commission on Disability (COD) effective 11/12/21, and to send a letter of thanks for her service to the Town.

Chair Roberts moved in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To accept the resignation of Patricia Guthy, 24 Pinewood Ave., from the Commission on Disability (COD) effective 11/12/21, and to send a letter of thanks for her service to the Town.

Adjourn

Chair Roberts moved in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Schineller-aye, Roberts-aye

There being no further business, the meeting adjourned at 12:15 a.m. Wednesday, 12/1/21.

SUDBURY SELECT BOARD

TUESDAY, DECEMBER 21, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Town Manager Henry Hayes, Jr.

The statutory requirements as to notice having been complied with, the meeting was convened at 7:21 p.m. via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting. She acknowledged that the Board just adjourned in Executive Session.

Call to Order/Roll Call

Select Board Roll Call: Dretler-present, Carty-present, Russo-present, Schineller-present, Roberts-present

Opening remarks by Chair:

Select Board met on December 13th for the second Annual Goal Setting session; 1. To advance construction phase of the Bruce Freeman Rail Trail 2. Plan and Support ARPA Funding Spending 3. Evaluate Current and Future Best use of Sewataro 4. Refine Issues, Research and make Decisions related to the LS Regional Agreement and Assessment Process, and Voc. Education Access 5. Sustainability and Climate Change Initiatives 6. Expand or Normalize Funding Transportation and Options

Wished everyone Happy Holidays

Reports from Town Manager:

Reminded all to take the necessary precautions related to COVID-19, and to be respectful to others

Reports from Select Board:

Board Member Dan Carty

Congratulated Fiona Prendergast of Sudbury Troop #65 for being the first female Scout in Sudbury to achieve the prestigious rank of Eagle Scout; will discuss further at the January 4th meeting.

There's still time to get a Christmas tree from the Sudbury Scouts at the Sullivan Tire lot on Rte. 20.

Sudbury Public School voted the FY23 General Fund Operating Budget last night (Town Meeting appropriation piece) \$41,849,664; Lincoln-Sudbury budget being discussed tonight at the School Committee Meeting

Board Member Janie Dretler

Happy Holidays to all, mentioned that all drive safely

Vice-Chair Charles Russo

Extended Happy Holiday wishes to everyone

Governor Baker announced the recommendation that everyone wear masks indoors in public areas, in step with ongoing local health authorities' recommendations

Planning Board meeting tonight – maybe considering several bylaw amendments for Town Meeting

Board Member William Schineller

Select Board Financial Policies is on tonight's agenda – hoping the document will soon be adopted by the Board

Chair Roberts recommended everyone gather safely during the holidays and wear masks in consideration of the Omicron virus.

Citizens Comments on items not on the agenda

None

Discussion and possible vote whether to ratify the vote taken in Executive Session on 12/21/21, regarding collective bargaining matters (Sudbury Police Union, Local 370, Massachusetts Coalition of Police, AFL-CIO).

Chair Roberts stated that Board voted in Executive Session to approve the collective bargaining agreement with Sudbury Police Union, Local 370, Massachusetts Coalition of Police, AFL-CIO, and will now ratify that vote.

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To ratify the vote taken in Executive Session on 12/21/21, regarding the collective bargaining agreement with the Town of Sudbury and the Sudbury Police Union, Local 370, Massachusetts Coalition of Police, AFL-CIO, dated December 13, 2021.

Town Manager Hayes detailed the agreement term to cover July 1, 2021 through June 30, 2024. Other terms of the agreement include: Police use of electronic devices, e-ticketing, adjustments to sick leave, addition of Juneteenth as a holiday, career incentive adjustments, court time adjustments, grievance procedures, union dues, non-discrimination description, and COLAs to reflect .5% for the current year, 2% and 2% for the other following two years of the agreement.

Town Manager Hayes thanked Union representatives for efforts in good faith bargaining as well as the support from the Select Board.

Discussion and possible vote whether to ratify the vote taken in Executive Session on 12/21/21 regarding negotiations with nonunion personnel (Town Manager).

Chair Roberts confirmed there was no vote taken in Executive Session; therefore, there was no vote to ratify.

Vote, as the Licensing Authority for the Town of Sudbury, to renew the Alcoholic Beverages, Common Victualler and Entertainment licenses until December 31, 2022, and the Motor Vehicle Classes 1, 2, and 3 licenses until January 1, 2023, as shown on the attached lists. Also, vote on whether to grant a license fee reduction to Sobre Mesa

Chair Roberts referred to the list of licenses to be renewed.

Vice-Chair Russo suggested consideration of capping the number of car dealerships in Town. Chair Roberts asked Vice-Chair Russo (acting Planning Board liaison) to have a related conversation with the Planning more, and include the proposed topic as a future meeting agenda item.

Vice-Chair Russo motioned to Vote, as the Licensing Authority for the Town of Sudbury, to renew the Alcoholic Beverages, Common Victualler and Entertainment licenses until December 31, 2022, and the Motor Vehicle Classes 1, 2, and 3 licenses until January 1, 2023, as shown on the attached "2022 License Application Form", and to forward the appropriate renewal forms to the Alcoholic Beverages Control Commission, where applicable; said licenses to be held subject to payment of the required license fees, compliance with the Select Board's Alcohol Training Policy, correction of any/all outstanding health, safety or zoning violations, receipt of verification of Workers' Compensation Insurance for the licensing period, and the payment of all outstanding personal property taxes, real estate taxes and state taxes; said licenses shall also be subject to all previous restrictions, and meeting any other outstanding requirements. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To vote, as the Licensing Authority for the Town of Sudbury, to renew the Alcoholic Beverages, Common Victualler and Entertainment licenses until December 31, 2022, and the Motor Vehicle Classes 1, 2, and 3 licenses until January 1, 2023, as shown on the attached "2022 License Application Form", and to forward the appropriate renewal forms to the Alcoholic Beverages Control Commission, where applicable; said licenses to be held subject to payment of the required license fees, compliance with the Select Board's Alcohol Training Policy, correction of any/all outstanding health, safety or zoning violations, receipt of verification of Workers' Compensation Insurance for the licensing period, and the payment of all outstanding personal property taxes, real estate taxes and state taxes; said licenses shall also be subject to all previous restrictions, and meeting any other outstanding requirements.

Vote on whether to grant a license fee reduction to Sobre Mesa.

Town Manager Hayes explained that the owner of Sobre Mesa paid a full year's license fee for 2021, without total use of that liquor license, and the owner is now requesting a reduction in the 2022 license fee.

Board Members discussed the situation.

Chair Roberts moved in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To grant a license reduction of \$875 to Sobre Mesa reflective of the 2022 license

Update from Sudbury Public Schools administration on American Rescue Plan Act (ARPA) project submissions. Superintendent Brad Crozier to attend.

Present: Brad Crozier, SPS Superintendent; Don Sawyer, SPS Financial Officer

Mr. Crozier presented the "SPS ARPA Requests" PowerPoint slides, dated December 21, 2021; with priorities including:

- SEL (Social Emotional Learning) Supports – positions outside of budget = \$420,000 for two years
- Summer Programing - \$310,000 for one year; \$1,240,000 for four years
- Increase Nursing Staffing - \$90,000 for one year; \$360,000 for four years
- Tiered General Education Supports (additional intervention due to covid) \$150,000 per year, \$300,00 for two years

Mr. Crozier displayed the funds used in FY21, FY22-FY24; via State & Federal COVID Funding.

Mr. Sawyer stated that utility expenses increased considerably, due to running the AC systems for cleaning air and heating systems.

Board Members presented related questions.

Chair Roberts recognized the time-sensitivity issue associated with the summer program.

Discuss and possible vote on Quarry North Mitigation Funds request for Deputy Building and Electrical Inspectors at Cold Brook Crossing for the 2023 fiscal year, totaling \$32,000. Attended by Inspector of Buildings.

Present: Building Inspector Andrew Lewis

Town Manager Hayes addressed the need for additional inspectors, in consideration of the Cold Brook Crossing inspections.

Board Member Carty asked if mitigation funding, could be assigned to the area of inspections. Board Member Dretler read aloud the mitigation section narrative, which indicated that such funding could be used for inspection-related services.

Related discussion took place.

Board Member Dretler motioned to approve the Quarry North Mitigation Funds request for Deputy Building and Electrical Inspectors at Cold Brook Crossing for the 2023 fiscal year, totaling \$32,000. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To approve the Quarry North Mitigation Funds request for Deputy Building and Electrical Inspectors at Cold Brook Crossing for the 2023 fiscal year, totaling \$32,000.

Resident Manish Sharma, 77 Colonial Road, asked how many RFPs were presented, and queried about the exact funding expenses to be considered. He recommended accuracy via evidence.

Discussion and possible vote on finalization of Financial Policies draft document

Chair Roberts mentioned a Financial Policies Subcommittee meeting took place last week, with several changes made to various areas within the draft document, including:

- Capital Improvement Plan edits
- Capital Asset Prioritization edits.
- Capital – process language regarding timeline “by January 31st.”

Board Member Dretler suggested inclusion of the applicable M.G.L., and the relevant bylaw after each appropriate section, to be referenced at the bottom of the page. Board Member Schineller agreed with such referencing.

Other draft edits were suggested by Board Members.

Chair Roberts noted that all final editing would be included for Board review at the Select Board meeting of January 18, 2022.

Recess

Chair Roberts motioned to that the Board recess for five minutes and return at 10:09 p.m. Mr. Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: That the Board recess for five minutes and return at 10:09 p.m.

The meeting resumed at 10:09 p.m.

Discussion on the letter received by Senator Eldridge and possible vote on submitting a new request for support for funding regarding sustainability initiatives. Also, discussion and possible vote to duplicate the outcome to be provided to Representative Gentile.

Chair Roberts provided update regarding the letter sent by the Board to Senator Eldridge, regarding funding for a Sudbury Sustainability Director.

The Board discussed aspects of potential funding for the position.

The Chair acknowledged that she, Town Manager Hayes and Vice-Chair Russo had related conversations with Senator Eldridge.

Board members considered the goal of including a staff member for sustainability initiatives. Vice-Chair Russo recommended the Board begin discussing aspects of the Master Plan for this position; and apply for related grants.

Board Members agreed to resubmit the October 29, 2021 letter, as edited, on Select Board letterhead to both Senator Eldridge and Representative Gentile. Vice-Chair Russo offered to redraft the amended letter, which would be reviewed at the next Board meeting on January 4 before being sent to the legislators.

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To resend the letter originally sent to Senator Eldridge and Representative Gentile on October 29, 2021 in support of funding for sustainability initiatives; with the afore mentioned changes.

Discussion and possible vote to send a letter of support to the Town of Weston regarding TIP I.D. 608940 at the Route 20/Wellesley Street/Boston Post Road intersection in Weston, MA

Town Manager Hayes detailed the Weston Town Manager reached out to him requesting support from the Town of Sudbury in consideration of any potential traffic implications for the Town of Sudbury.

Town Manager Hayes confirmed that he sought recommendation from the Sudbury Police, Sudbury DPW, and the Planning Department before submitting his letter of support to the Town Manager of Weston.

Chair Roberts suggested the Board might also want to send a similar letter to the Town of Weston, and to the MPO (Metropolitan Planning Organization).

Vice-Chair Russo volunteered to draft such letter for Board review at the January 4th Select Board meeting. Board members were in agreement.

Discuss and possible vote to approve proposed 2022 Municipal Update Newsletter Schedule of Deadlines for Select Board assignment, submission and approval

Chair Roberts noted that Newsletter submission deadline was January 24, 2022.

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Dretler-aye, Schineller-aye, Carty-aye, Roberts-aye

VOTED: To approve proposed 2022 Municipal Update Newsletter Schedule of Deadlines for Select Board assignment, submission and approval.

Discuss potential 2022 Annual Town Meeting Select Board and Town articles

Discussion and consideration of potential 2022 Annual Town Meeting articles took place.

Sustainability Director Article as led by Chair Roberts. Board Member Carty suggested receiving legal counsel opinion on this article. Board Members agreed with conferring with the energy group, to avoid confusion. Board Member Carty indicated the Board should not be sponsoring this article.

Reversion of unspent past Town Meeting article allocations, as lead by Board Member Carty. Board Member Carty stated that he would meet with Town Manager Hayes to discuss this article further.

Furniture, Fixtures & Equipment (FF&E) – Fairbanks Community Center as led by Board Member Dretler. Board Member Dretler requested further clarity regarding amounts of possible funding. Chair Roberts confirmed related bids would be submitted in March; and suggested the article include audio visual aspects, also. Board Members agreed with getting more information on the topic, and to regard it as a Town Meeting article for now.

BFRT related articles - easements and leases as led by Board Members Dretler and Russo. Board Member Dretler recommended this item be included on the next meeting agenda on January 4, 2022.

Sudbury Housing Trust Bylaw Change led by Board Member Carty. Board Member Carty noted he would gather related information from Town Manager Hayes.

COD Bylaw – as led by Chair Roberts

Sewataro Contract renewal as led by Vice-Chair Russo.

Chair Roberts asked if the article for a Sewataro Best Use Analysis would be supported by the Board Members, after Vice-Chair Russo investigates this aspect further; three Board Members supported such investigation; Board Members Carty and Schineller were not in support of further research.

Resident Manish Sharma asked if overseas vendors could be considered for the FF&E article.

Consent Calendar

Vote on whether to approve petition and plan presented by the Nstar Electric Company d/b/a Eversource Energy and Verizon for the purpose of obtaining a Grant of Location to relocate one (1) pole #78/148 at North Road, northerly side at Emery Lane. This work is necessary to clear access for a new road at new residential development, Cold Brook Crossing.

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To approve petition and plan presented by the Nstar Electric Company d/b/a Eversource Energy and Verizon for the purpose of obtaining a Grant of Location to relocate one (1) pole #78/148 at North Road, northerly side at Emery Lane. This work is necessary to clear access for a new road at new residential development, Cold Brook Crossing.

Vote to approve to continue the Opt-Out Incentive Program through 6/30/25 for those Active Employees who currently participate in the program and for those Active Employees enrolled in our health plans and who Opt Out of being covered by the Town of Sudbury health plans, as described in the attached document "Opt-Out Incentive Program."

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To approve to continue the Opt-Out Incentive Program through 6/30/25 for those Active Employees who currently participate in the program and for those Active Employees enrolled in our health plans and who Opt Out of being covered by the Town of Sudbury health plans, as described in the attached document "Opt-Out Incentive Program."

Vote to approve a one-hour extension of the licensed closing hour and serving of alcoholic beverages for Sobre Mesa, 29 Hudson Road, on Friday, December 31, 2021 (New Year's Eve), on the condition that the kitchen remains open, and food is served.

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To approve a one-hour extension of the licensed closing hour and serving of alcoholic beverages for Sobre Mesa, 29 Hudson Road, on Friday, December 31, 2021 (New Year's Eve), on the condition that the kitchen remains open, and food is served.

Vote to approve the sale (via Municibid) of a surplus 2008 E-One Pumper fire engine in the amount of \$16,300.

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To approve the sale (via Municibid) of a surplus 2008 E-One Pumper fire engine in the amount of \$16,300.

Review open session minutes of 11/3/21 and possibly vote to approve minutes

Board Member Schineller left the meeting.

Chair Roberts moved in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 4-0; Russo-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To approve the open session minutes of 11/3/21, as edited.

Citizen's Comments (cont.)

None

Upcoming Agenda Items

January 4, 2022:

- DEI Update
- BFRT Lease
- Article Updates
- Free Cash Capital Update from Town Manager
- Goal Setting Deliverables

January 18, 2022

- BFRT Update
- Sewataro Analysis
- Update with Legislators

Adjourn

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 4-0; Russo-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To Adjourn the meeting

There being no further business, the meeting adjourned at 12:09 a.m.

DRAFT

SUDBURY SELECT BOARD

MONDAY, DECEMBER 13, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Town Manager Henry Hayes, Jr., Facilitator Tanya Shallop, Edward J. Collins, Jr. Center for Public Management – University of Massachusetts, Boston

Chair Roberts opened the meeting at 7:02 p.m.

Call to Order/Roll Call

Select Board Roll Call: Dretler-present, Carty-present, Russo-present, Schineller-present, Roberts-present

Opening remarks by Chair

- Provided update of the recent CPC Meeting update – many items voted by CPC including additional BFRT Construction Articles
- Stressed that when the Board recesses there will be no further business conducted

Reports from Town Manager

- Proud of the Atkinson Pool Team - Park & Recreation's efforts for timely response provided during a recent public safety situation

Reports from Select Board

No reports presented

Citizen comments on items not on agenda

Resident Len Simon, 40 Meadowbrook Circle, indicated that the Board has been indecisive about proceeding with Town projects such as the BFRT project and the Fire Station project; with exception of Chair Roberts and Board Member Dretler.

Continuation of Annual Select Board Goal Setting discussion. Also attending will be facilitator Tanya M. Shallop of the UMass Collins Center for Public Management

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To continue the Annual Select Board Goal Setting discussion.

Ms. Shallop reviewed what was discussed at the initial Goal Setting session held on November 15, 2021. Ms. Shallop asked for input/comments regarding the Select Board Goals for 2022.

Chair Roberts suggested:

- Health goal to focus on sustainability and climate change initiatives
- Consideration of Sustainability Director
- Sewataro Goal to consider renewal of existing Camp operator and advance a Sewataro usage study be completed
- Study/implement action planning for the Sudbury Master Plan

Vice-Chair Russo suggested:

- Health sustainability goal include mitigation planning, vulnerability studies and the inclusion of hazardous management aspects
- Emphasis on completion to Town projects; Fairbank Community Center, and BFRT before considering new projects

Board Member Carty suggested:

- Advancing transportation options and continue with existing programs for seniors, disabled and economically challenged
- Include structured oversight regarding ARPA funding goal
- Include other Town properties undergo usage study with Camp Sewataro

Board Member Schineller suggested:

- Other Town properties should be included with the Sewataro usage study including the Town Center property
- The “Complete Efficiency Analysis” goal be seriously considered by the Board; “Review existing arrangement and opportunities, recommend which to revisit or pursue: Regional Housing Services (neighboring towns) Regional Health/Flu Clinics (neighboring towns) Local Transportation (neighboring towns), Lincoln-Sudbury Regional HS Vocational Education (Assabet, Middlesex...), Special Education (“White House”), Electricity Aggregation Sustainability Office (join with Natick?), Trash Collection Aggregation Transfer Station Water District v. MWRA Sewer/Wastewater Management, Hudson Light and Power, Concord Municipal Light Plant Sewataro Public/Private Partnership Police – mutual support Fire mutual support Ambulance Services Hockey Rink – Atkinson Pool (rent to other town teams), Equestrian (lease/rent Broadacres riding ring).

Board Member Dretler suggested:

- Additional specificity provided for the BFRT construction process timeline
- Issue a Sewataro RFP for usage consultant
- Determine priorities for ARPA funds
- Issue an RFP for Town-wide facilities study, not limited to upkeep/maintenance of facilities
- Improvements for Fairbank Community Center in consideration of cost-saving measures

- Planning for completion of Town construction projects before considering any other major construction projects

Ms. Shallop noted that the Board would recess at this time and proceed to select the primary goal priorities for 2022 via rank method rating from 5 to 1.

Chair Roberts moved in the words of the motion. Select Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Dretler-aye, Schineller-aye, Carty-aye, Roberts-aye

VOTED: To recess for ten minutes and return at 8:08 p.m. after ranking the 2022 Select Board Goals.

Review of Goals and Brief Discussion of Next Steps

Ms. Shallop presented the Primary 2022 Select Board Goals:

- Advance to Construction Phase – Bruce Freeman Rail Trail
- Plan and Support ARPA Funding Spending
- Evaluate Current State and Future Best Use of Sewataro
- Refine issues/research/make decisions regarding LS Regional High School and Assessment Process/Vocational Education Access
- Sustainability and Climate Change Initiatives
- Expand (Normalize) and Fund Transportation Option

Board discussion took place regarding the selection of 2022 Select Board Goals, as voted. Board Member Schineller favored including the “Complete Efficiency Analysis” topic within that primary listing.

Chair Roberts moved in the words of the motion. Select Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 3-2; Dretler-aye, Carty-no, Schineller-no, Russo-aye, Roberts-aye

VOTED: To maintain the six 2022 Select Board Goals, as voted, without inclusion of the “Complete Efficiency Analysis” item

Chair Roberts moved in the words of the motion. Select Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Dretler-aye, Schineller-aye, Roberts-aye

VOTED: To Approve the 2022 Select Board Goals

There was discussion regarding proposed next steps and deliverables.

American Rescue Plan Act (ARPA) funds discussion: Possible dedicated consultant/staff member; process recap and discussion on allocation tracking.

Town Manager Hayes confirmed that ARPA related discussions would continue throughout December and January.

Chairman Roberts presented the “Sudbury American Rescue Plan Act (ARPA) documentation, indicating discussions should proceed in attempts to move forward by the end of January.

Chair Roberts stated that allocation tracking should be included in the process; emphasizing that health-related aspects would be the focus of such funding.

Town Manager Hayes provided information regarding ARPA consultant possibilities. He provided detail regarding a price proposal from Powers & Sullivan, LLC as endorsed by the Metropolitan Area Planning Council (MAPC). After related discussion, Board Members indicated support for such consultation services.

Town Manager Hayes stated that the ARPA consultant would help the Board consider which items would be eligible for ARPA funding, in order to help avoid related audits. He confirmed that a representative from Powers & Sullivan would provide a presentation to the Board for further consideration.

Discuss Potential 2022 Annual Town Meeting Select Board and Town Articles

Sustainability Director

Chairman Roberts stated the Energy and Sustainability Committee would be presenting a Town Meeting Warrant Article to hire a Sustainability Director. Related budgetary discussion took place. Vice-Chair Russo commented about other possible funding sources.

Reversion of unspent Town Meeting article allocations

Board Member Carty suggested that reversion of unspent Town Meeting article allocation become a recognized practice.

Chair Roberts supported such a proposed article, and suggested that Board Member Carty draft a related article with staff.

Fairbank Community Center Audio Visuals and FF&E (Furniture, Fixtures & Equipment)

Board Member Dretler detailed the timeliness of this proposed article. Town Manager Hayes confirmed that he had reached out to the Permanent Building Committee and staff regarding this item. Chair Roberts indicated her support for this proposed article, and requested additional information regarding the associated funding amount.

A straw pole was taken, and Board Members indicated support regarding exploring the proposed article further.

Bruce Freeman Rail Trail – related articles for easement and lease considerations

Board Member Dretler requested BFRT updates regarding Mass DOT lease and related easements. Board discussion took place.

Town Manager Hayes confirmed that Town Counsel Lee Smith and Environmental Planner Beth Suedmeyer would be addressing these BFRT items at an upcoming Board meeting. Chair Roberts suggested additional article research be done, and directed Board Member Russo and Dretler to act as liaisons in this capacity.

Sudbury Housing Bylaw Change

Board Member Carty provided details regarding related recording aspects, and suggested a Bylaw amendment be implemented.

Chair Roberts recommended that an amended draft with Town Counsel guidance be presented to the Sudbury Housing Trust before final article language is voted on. Chair Roberts requested that Board Member Carty proceed with the proposed article preparations.

24 Hudson Road

Board Member Dretler requested that Town staff draft language for the proposed article regarding an easement. Town Manager Hayes agreed to direct staff to prepare related article language.

Vice-Chair Russo opined about related Town expense/funding if the Town chose not to extend the Camp Sewataro lease with Camp Operator Scott Brody.

Chair Roberts motioned if it was the will of the Board to further explore lease renewal aspects regarding Camp Sewataro. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To further explore lease renewal aspects regarding Camp Sewataro.

Chair Roberts suggested that Vice-Chair Russo research this aspect further, and provide possible options, as applicable.

Chair Roberts requested that Town Manager Hayes, the Permanent Building Committee, and Fire Chief Whalen discuss the Fire Station article in further detail in effort to advance this article.

Citizen comments (cont.)

None

Upcoming Agenda Items

Peakham Road speed limit update and Meadow Walk sign consideration to be discussed in January.

Adjourn

Chair Roberts moved in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Dretler-aye, Schineller-aye, Carty-aye, Roberts-aye

VOTED: To adjourn the Select Board Meeting

There being no further business, the meeting was adjourned at 9:56 p.m.

DRAFT

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**13: Citizen's Comments (cont)****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (cont)

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM



SUDBURY SELECT BOARD

Tuesday, February 1, 2022

MISCELLANEOUS (UNTIMED)**14: Upcoming agenda items**REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Upcoming agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM

POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING/EVENT	DESCRIPTION
Wed, Feb. 9, 7:00 PM	Additional SB meeting
February 15	Joint meeting with FinCom and CIAC to discuss capital Town Meeting articles
March 1	7:15 PM Public Hearing – Grant of Location (Eversource) to move utility pole at Cold Brook Crossing
	Deadline (or March 8) to sign Annual Town Election Warrant and send to print
	Peakham Road Speed limit discussion
Mon, March 28	Annual Town Election
April 5	Drop deadline to sign/approve ATM warrant and send to print
May 2-4	Annual Town Meeting at LSRHS
Date to be determined	Discussion on meeting process, efficiency, and decorum
	Discussion on Town Manager Task Requests
	Discussion on future ARPA/Free Cash allocations
	Investment Advisory Committee
	Housing Choice Legislation
	By-law items to examine - Special Events & Demonstration Permits; Common Victualler License Holders (Related to Farm Act exemptions, citizen request); Nuisance / Blight Bylaw; Removal Authority of members from appointments
	Sewataro Renewal Decision Next Steps; Sewataro Use Policy; Sewataro Financial Statement Review
	Citizen Leadership Forum
	Fairbank Community Center update (ongoing)
	FinCom joint meeting re: Financial policy review
	Health/COVID-19 update (as of 3/18/20)
	Housing Choice discussion
	Invite Commission on Disability Chair to discuss Minuteman High School
	Local receipts – fee schedule review (Vice-chair Russo)
	Quarterly update from Diversity, Equity and Inclusion Commission (DEI) (November, February, May, August)
	Quarterly update on Key Performance Indicators (KPIs) projects to track (August, November, February, May)
	Quarterly review of approved Executive Session Minutes for possible release (February, May, August and November). Consider separate meeting solely for this purpose.
	Quarterly update on Bruce Freeman Rail Trail (BFRT) (March, June, September, December)
	Quarterly update on CSX (January, April, July, October)
	Route 20 empty corner lot – former gas station
	Sidewalks discussion
	Town Manager Goals and Evaluation process
	Town meeting recap – year in review
	Town-wide traffic assessment and improve traffic flow
	Update on crosswalks (Chief Nix/Dan Nason)
	Update on traffic policy (Chief Nix)

Attachment 14.a: Upcoming items 02.01.22 (5025 : Upcoming agenda items)

	Work Session with Town Counsel: Select Board/Town Manager Code of Conduct and other procedural training	14.a
Standing Items for All Meetings	Select Board requests for future agenda items at end of meeting	
	Citizens Comments, continued (if necessary)	



SUDBURY SELECT BOARD

Tuesday, February 1, 2022

CONSENT CALENDAR ITEM**15: Boston Brain Tumor Ride 2022****REQUESTOR SECTION**

Date of request:

Requestor: David Grilk, National Brain Tumor Society

Formal Title: Vote to Grant a Special Permit to the National Brain Tumor Society, to hold the "National Brain Tumor Society Ride" on Sunday, May 15, 2022, from 7:00 A.M. through approximately 2:00 P.M., subject to compliance with conditions outlined by the Police and Fire Departments, DPW and Park and Recreation, subject to receipt of a certificate of liability.

Recommendations/Suggested Motion/Vote: Vote to Grant a Special Permit to the National Brain Tumor Society, to hold the "National Brain Tumor Society Ride" on Sunday, May 15, 2022, from 7:00 A.M. through approximately 2:00 P.M., subject to compliance with conditions outlined by the Police and Fire Departments, DPW and Park and Recreation, subject to receipt of a certificate of liability.

Background Information:

Financial impact expected:N/A

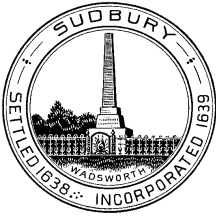
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Leila S. Frank	Pending
Patty Golden	Pending
Jennifer Roberts	Pending
Select Board	Pending

02/01/2022 6:30 PM



TOWN OF SUDBURY

Office of Select Board

www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: SBadmin@sudbury.ma.us

APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT ON A PUBLIC WAY

Written permission to conduct a fundraising walk or relay race in any public street, public sidewalk or public way within the Town must be obtained from the Select Board prior to the event. The Chief of Police will determine the appropriate public safety requirements for this event and the cost of such special duty officers, if any required, will be borne by the applicant. The Town of Sudbury requires a Certificate of Insurance of no less than \$1,000,000, naming the Town as an additional insured. All cleanup from the event will be completed by the applicant within 8 hours after the stated ending time or applicant will be billed for the Town's cost to clean up. Application processing can take up to four weeks as approval from the Police, Building and Park & Recreation departments may be required prior to Select Board approval. Processing begins after all required materials are received, so please plan accordingly.

Organization Name _____

Event Name _____

Organization Address _____

Name of contact person in charge _____

Telephone Number(s) of contact _____ (cell) _____

Email address _____

Date of event _____ Rain Date _____

Starting time _____ Ending time _____

Route of the race/relay and portion of the road requested to be used (please indicate on map and attach to this application) _____

Anticipated number of participants _____

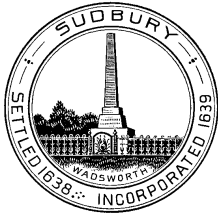
Assembly area (enclose written permission of owner if private property to be used for assembly) _____

Organization that proceeds will go to _____

Any other important information _____

The undersigned applicant agrees that the applicant and event participants will conform to applicable laws, by-laws and regulations as well as any special requirement that may be made as a condition of the granting of permission pursuant to this application. I/we agree to hold the Town of Sudbury harmless from any and all liability and will defend the Town of Sudbury in connection therewith.

Signature of Applicant  Date 1/19/22



TOWN OF SUDBURY

Office of Select Board

www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: SBadmin@sudbury.ma.us

CONTINUED: APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT...

Application Checklist:

- ☐ Application Form
- ☐ Map of Route
- ☐ Evidence of Certificate of Insurance (please see details above)

Please submit completed application and materials to:

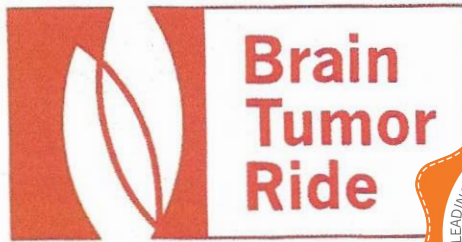
Office of Select Board

278 Old Sudbury Rd.

Sudbury, MA 01776

Fax: 978-443-0756

Email: SBadmin@sudbury.ma.us



**Brain
Tumor
Ride**



Course Map

10-Mile Ride

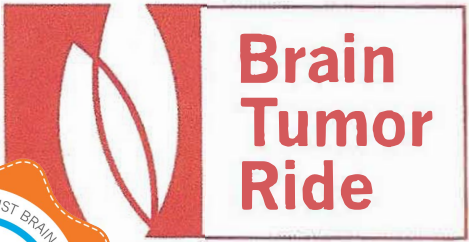


START/FINISH
200 West Street
Waltham, MA

TURN BY TURN

Turn right onto West St.
Turn left onto Winter St.
Turn left onto Trapelo Rd.
Bear right onto Old Lexington Rd.
Turn left onto Bedford Rd.
Turn left onto Weston Rd.
Stay straight on Merriam St.
Turn left onto Sunset Rd.
Turn left onto Conant Rd.
Turn right onto Viles St.
Turn right onto SR 117 (North Ave.)
Turn left onto Lexington St.
Go straight onto West St.
End at 200 West St.





Course Map

25-Mile Ride



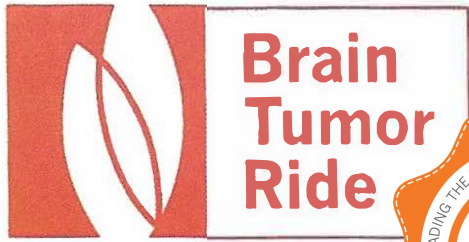
START/FINISH
200 West Street
Waltham, MA



25-Mile Ride

TURN BY TURN

Turn right onto West St.
 Turn left onto Winter St.
 Turn right onto Old County Rd.
 Turn left onto Trapelo Rd.
 Turn left onto Lincoln Rd.
 Turn right onto Codman Rd.
 Turn right onto SR 126 (Concord Rd.)
 Cross over Rt. 2 onto Walden St. (SR 126)
 Continue straight to Water Stop
 Turn right onto Heywood St.
 Turn right onto Lexington Rd. (Rt. 2A)
 Turn left onto Old Bedford Rd.
 Turn left onto SR 62 (Bedford St.)
 Go around Monument Square to Lexington Rd. (Rt. 2A)
 Turn right onto Heywood St.
 Turn left onto Walden St. (SR 126)
 Continue to Concord Water Stop
 Cross over Rt. 2 onto Walden St. (SR 126)
 Turn left onto Codman Rd.
 Turn left onto SR 117 (S Great Rd.)
 Turn right onto Tower Rd.
 Bear left onto Concord Rd.
 Bear left onto Boston Post Rd.
 Turn left onto Church St.
 Turn right onto SR 117 (North Ave)
 Turn left onto Lexington St.
 Go straight onto West St.
 End at 200 West St.



**Brain
Tumor
Ride**



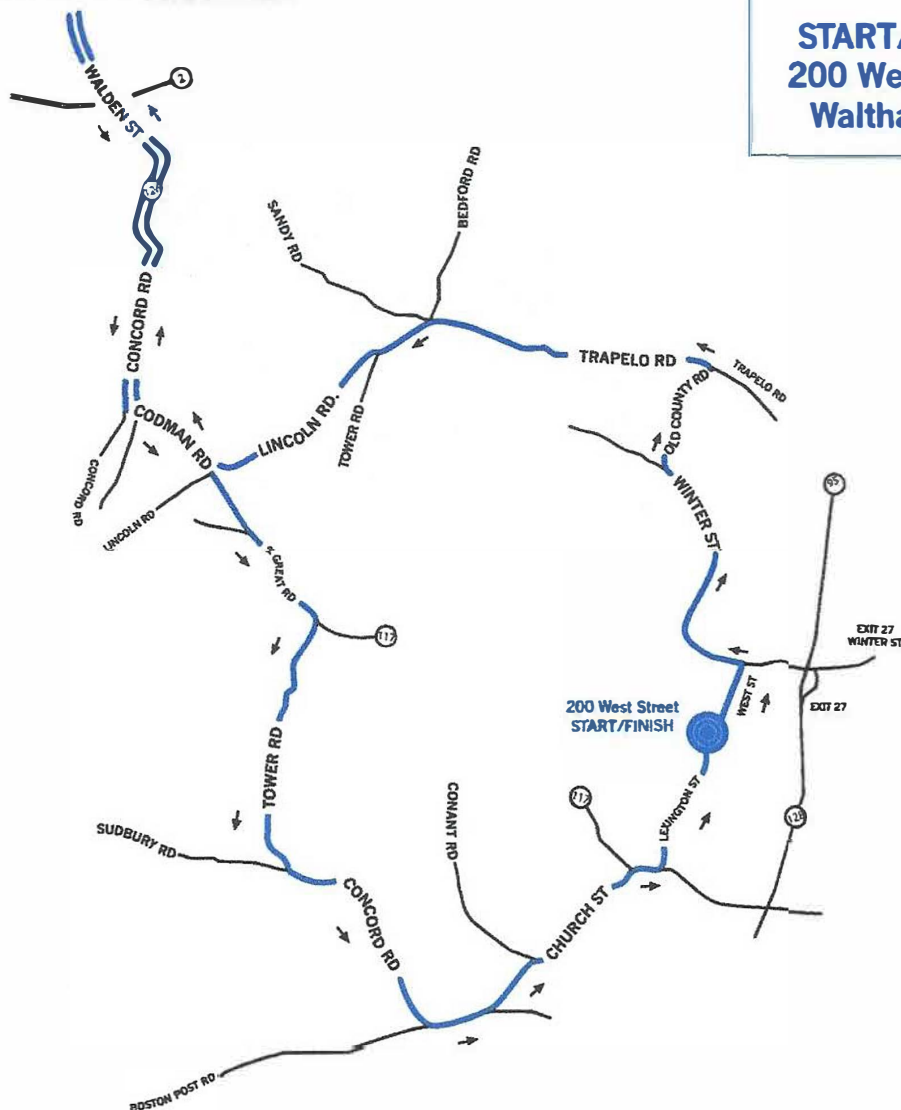
Course Map

40-Mile Ride



START/FINISH
200 West Street
Waltham, MA

Continued on Page 2



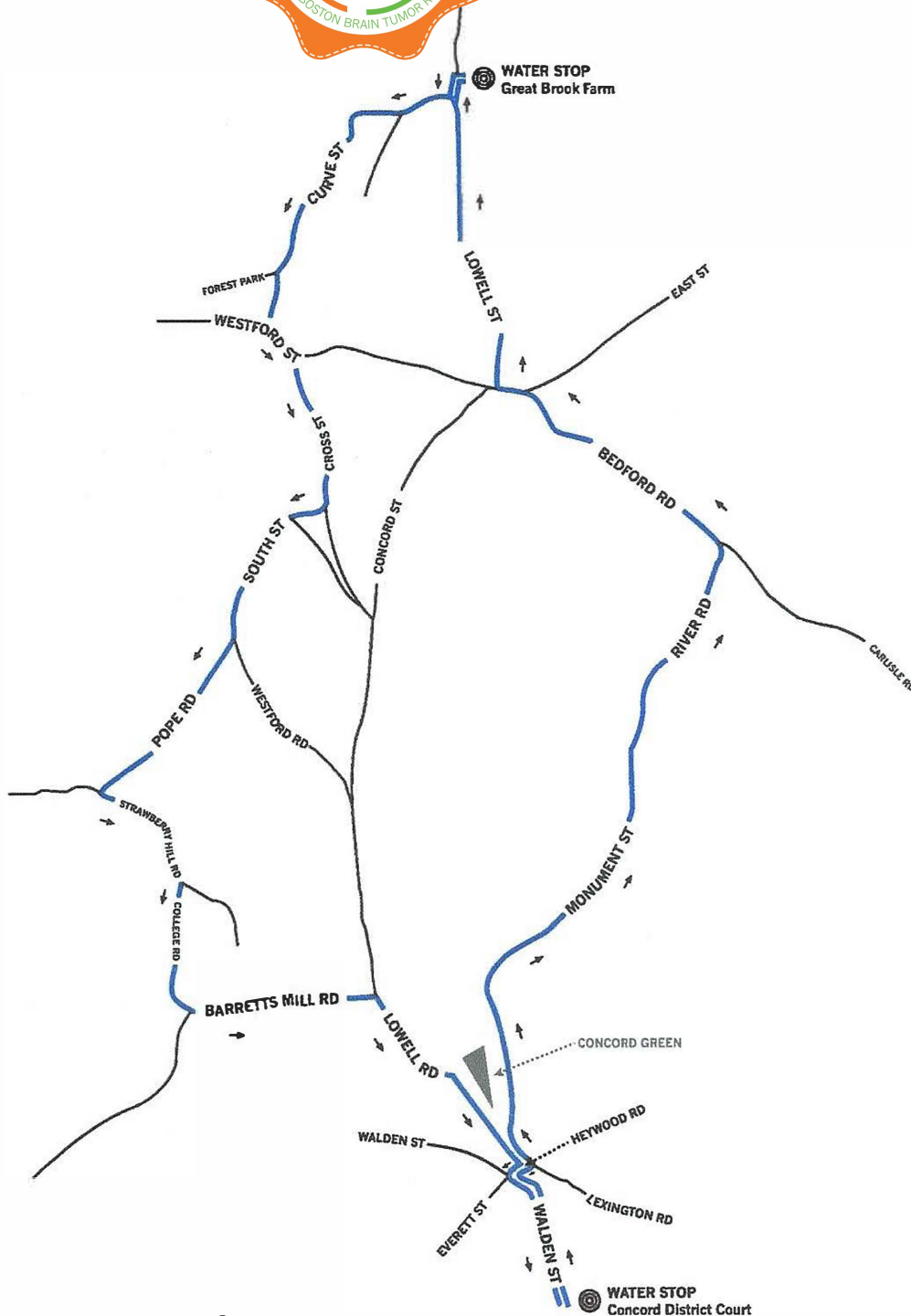


**Brain
Tumor
Ride**

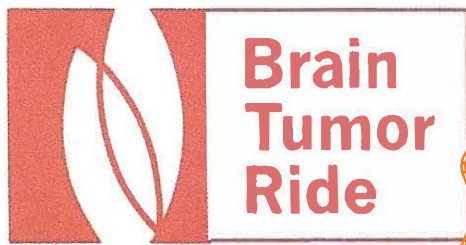


Course Map

40-Mile Ride



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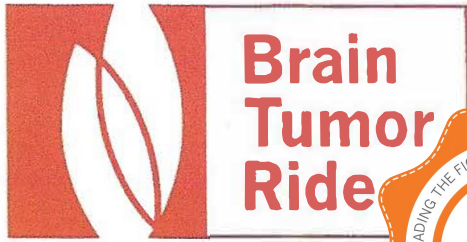


40-Mile Ride

TURN BY TURN

- 0.0 miles Turn RIGHT onto West St.
 - 0.4 miles Turn LEFT onto Winter St.
 - Two (2) speed bumps
 - 1.9 miles Turn RIGHT onto Old County Rd.
 - 2.6 miles Turn LEFT onto Trapelo Rd.
 - 4.3 miles Turn LEFT onto Lincoln Rd.
 - 6 miles Turn RIGHT onto Codman Rd.
 - 6.7 miles Turn RIGHT onto Concord Rd./Route 126 North
 - Changes to Walden St.
 - 8.6 miles Cross Rt 2/2A
- 📍 **9.3 miles WATER STOP AT CONCORD DISTRICT COURT**
- 9.7 miles Turn RIGHT onto Heywood St.
 - 9.75 miles Turn LEFT onto Lexington Rd.
 - 10.0 miles Bear RIGHT onto Monument St. at the Concord Green
 - Bear LEFT at first fork
 - Bear RIGHT at second fork to stay on Monument St.
 - Changes to River Rd.
 - 13.3 miles Monument St. becomes River Rd.
 - 14.5 miles Turn LEFT onto Bedford Rd./Route 225
 - 16.2 miles Turn RIGHT onto Lowell St. (first turn off rotary)
- 📍 **18.8 miles WATER STOP AT GREAT BROOK FARM (on right hand side on Lowell Street)**
- 19.0 miles Turn LEFT onto Lowell St.
 - 19.1 miles Turn quick RIGHT onto Curve St.
 - Bear LEFT to stay on Curve St.
 - 21.2 miles Turn LEFT onto Westford St./Route 225
 - 21.5 miles Turn RIGHT onto Cross St.
 - 22.5 miles Turn RIGHT onto South St.
 - *May be unmarked*
 - 22.6 miles Turn RIGHT to stay on South St.
 - 23.5 miles Turn LEFT onto West St.
 - 23.6 miles Turn RIGHT onto Pope Rd.
 - 25.0 miles Turn sharp LEFT onto Strawberry Hill Rd.
 - 25.9 miles Turn RIGHT onto College Rd.
 - 26.8 miles Turn LEFT onto Barretts Mill Rd.
 - 28.0 miles Turn RIGHT onto Lowell Rd.
 - 29.0 miles Go straight past the Concord Green and through rotary onto Lexington Rd.
 - 29.5 miles Turn RIGHT onto Heywood St.
 - 29.6 miles Turn LEFT onto Walden St.
 - Changes to Concord Rd.
- 📍 **30.0 miles WATER STOP AT CONCORD DISTRICT COURT**
- 32.5 miles Turn LEFT onto Codman Rd.
 - 33.6 miles Turn LEFT onto S. Great Rd./Route 117
 - 34.25 miles Turn RIGHT onto Tower Rd.
 - Changes into Concord Rd.
 - 35.6 miles Bear LEFT to stay on Concord Rd.
 - 37.2 miles Turn LEFT onto Boston Post Rd.
 - 37.6 miles Bear LEFT onto Church St.
 - 38.9 miles Turn RIGHT onto North Ave./Route 117
 - 39.0 miles Turn LEFT onto Lexington St.
 - Five (5) speed bumps
 - 40.0 miles Turn RIGHT into 200 West St.

END

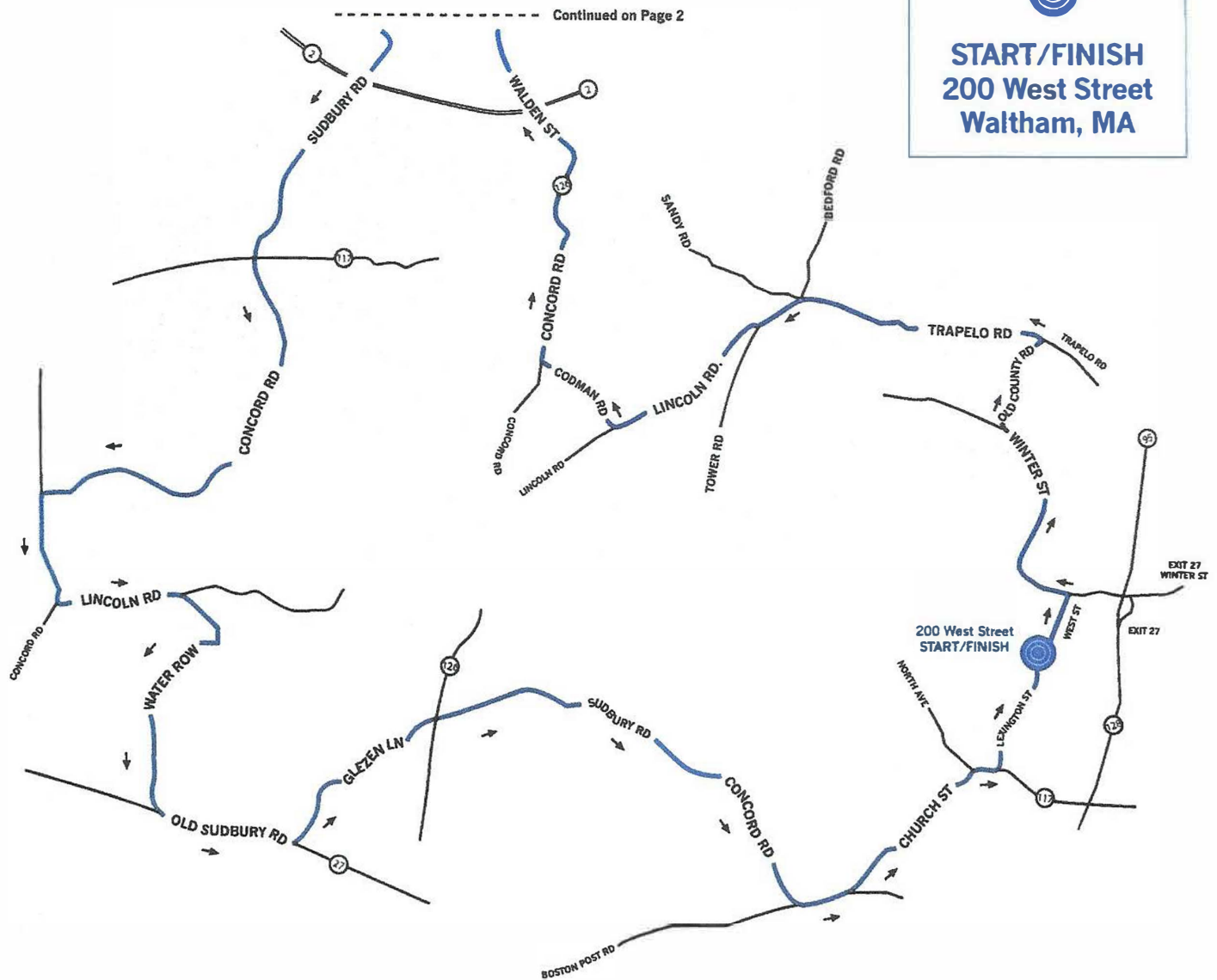


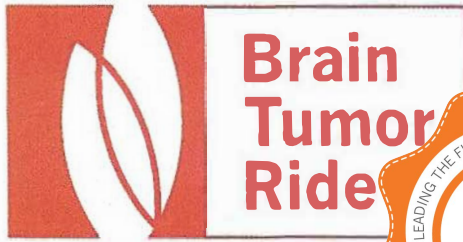
**Brain
Tumor
Ride**



Course Map

Metric Century



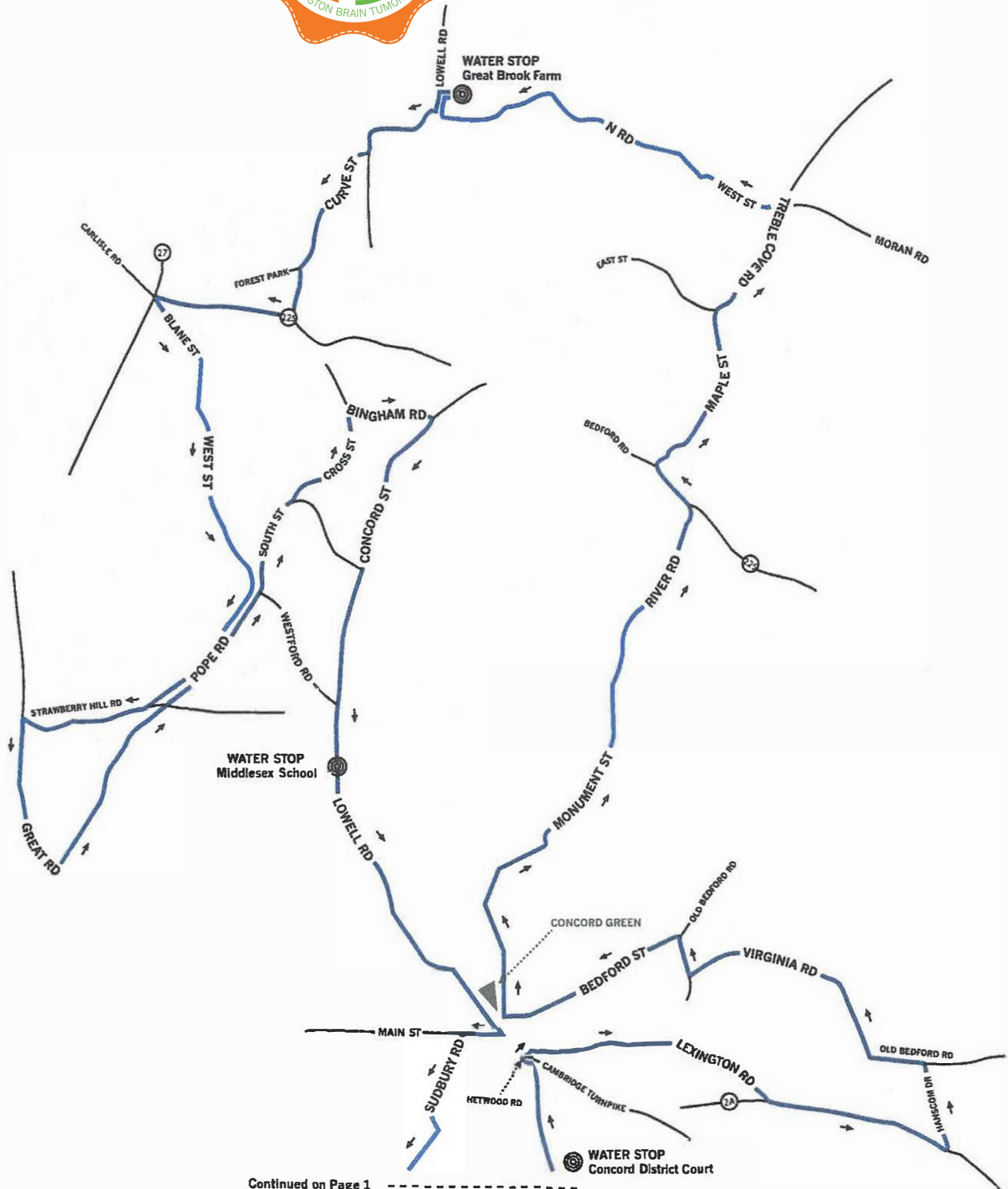


**Brain
Tumor
Ride**



Course Map

Metric Century



Continued on Page 1



Metric Century

TURN BY TURN

- 0.0 miles Turn RIGHT onto West St.
- 0.4 miles Turn LEFT onto Winter St.
 - Two (2) speed bumps
- 1.9 miles Turn RIGHT onto Old County Rd.
- 2.6 miles Turn LEFT onto Trapelo Rd.
- 4.3 miles Turn LEFT onto Lincoln Rd.
- 6.0 miles Turn RIGHT onto Codman Rd.
- 6.7 miles Turn RIGHT onto Route 126N/Concord Rd.
 - Changes to Walden St.
- 8.6 miles Cross Route 2/2A

🌀 9.3 miles WATER STOP AT CONCORD DISTRICT COURT

- 9.7 miles Turn RIGHT onto Heywood St.
- 9.75 miles Turn RIGHT onto Lexington Rd.
 - Bear LEFT at first fork
- 10.9 miles Bear RIGHT at second fork to stay on Lexington Rd.
- 11.7 miles Turn LEFT onto North Great Rd./2A East
- 13.3 miles Turn LEFT onto Hanscom Dr.
- 14.2 miles Turn LEFT onto Old Bedford Rd.
- 14.6 miles Turn RIGHT onto Virginia Rd.
- 16.2 miles Turn RIGHT onto Old Bedford Rd.
- 16.7 miles Turn LEFT onto Bedford St./Route 62
- 18.1 miles Turn RIGHT onto Monument St.
 - Bear LEFT to stay on Monument St.
- 21.4 miles Becomes River St.
- 22.5 miles Turn LEFT onto Bedford Rd./Route 225
- 22.8 miles Turn RIGHT onto Maple St.
 - Bear RIGHT staying on Maple St.
- 24.1 miles Turn RIGHT to stay on Maple St.
 - Turns into Treble Cove Rd./North Rd.
- 25.0 miles Turn LEFT onto West St.
 - Turns into North (N) Rd.
- 27.7 miles Turn RIGHT onto Lowell St.

🌀 27.8 miles WATER STOP AT GREAT BROOK FARM (on right hand side on Lowell Street)

- 27.8 miles Exit water stop and turn LEFT onto Lowell St.
- 27.9 miles Turn quick RIGHT onto Curve St.
 - Stay LEFT to stay on Curve St.
- 30.1 miles Turn RIGHT onto Westford St./Route 225

- 31.1 miles Turn sharp LEFT onto Blane St. before the traffic light
 - Turns into West St.
- 33.3 miles Bear RIGHT onto West St.
- 33.4 miles Bear RIGHT onto Pope Rd.
- 34.7 miles Turn RIGHT onto Strawberry Hill Rd.
- 35.7 miles Turn LEFT onto Great Rd/Route 2A/Route 119
- 36.8 miles Turn LEFT onto Pope Rd.
- 38.1 miles Cross Strawberry Hill Rd. continuing on Pope Rd.
- 39.4 miles Turn LEFT onto West St.
- 39.5 miles Bear RIGHT onto South St.
- 40.4 miles Turn LEFT towards Cross St.
 - May be unmarked
- 40.5 miles Turn LEFT onto Cross St.
- 41.0 miles Turn RIGHT onto Bigham Rd.
- 41.7 miles Turn RIGHT onto Concord St.
 - Turns into Lowell St.

🌀 44 miles WATER STOP AT MIDDLESEX SCHOOL

- 46.7 miles Turn RIGHT onto Main St./Route 62 after passing the Concord Green
- 46.9 miles Bear LEFT onto Sudbury Rd.
- 47.6 miles Bear RIGHT to stay on Sudbury Rd.
- 47.9 miles Cross Rt 2/2A
- 49.3 miles Bear LEFT staying on Sudbury Rd.
- 50.0 miles Cross Rt 117, becomes Concord Rd.
- 52.4 miles Turn LEFT to stay on Concord Rd.
- 53.2 miles Turn LEFT onto Lincoln Rd. at Lincoln-Sudbury High School
- 54.0 miles Turn RIGHT onto Water Row
- 56.0 miles Turn LEFT onto Old Sudbury Rd./Route 27
- 56.9 miles Turn LEFT onto Glezen Ln.
 - Four (4) speed bumps
- 57.9 miles Bear Right to stay on Glezen Ln.
- 59.2 miles Becomes Sudbury Rd.
- 60.0 miles Becomes Concord Rd.
- 61.5 miles Turn LEFT onto Boston Post Rd.
- 61.9 miles Bear LEFT onto Church St.
- 63.1 miles Turn RIGHT onto Route 117/North Ave.
- 63.3 miles Turn LEFT onto Lexington St.
 - Five (5) speed bumps
- 64.2 miles Turn RIGHT into 200 West St.

END



Course Map

10-, 25-, 40-, 62-Mile Rides



Brain Tumor Ride 2022

Sunday, May 15, 2022

Department Feedback

Department	Staff	Date	Comments
Fire Department	Asst. Chief Choate	1/20/22	Fire has no issues.
Highway Department	Dan Nason	1/20/22	The Public Works Department has no issues with this event assuming there are no resources (staff, vehicles, equipment, barricades, etc.) needed from the department.
Park & Recreation	Dennis Mannone	1/20/22	P&R has no issues.
Police Department	Chief Nix	1/26/22	Lieutenant Perodeau noted some concern at particular intersections, particularly Old Sudbury Road (RTE 27) and Water Row. I would like the opportunity to work with the organizers to better understand the logistics while re-evaluating his concerns. Otherwise, we have no issue with the event.

**SUDBURY SELECT BOARD**

Tuesday, February 1, 2022

CONSENT CALENDAR ITEM**16: Patriot's Day Parade 2022****REQUESTOR SECTION**

Date of request:

Requestor: John Neuhauser, Sudbury Companies of Militia and Minute

Formal Title: Discussion and vote whether to grant a Special Permit to the Sudbury Companies of Minute and Militia, to hold the annual Parade to Commemorate Patriot's Day on Tuesday, April 19, 2022, from 5:30 A.M. through approximately 12:30 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the parade's conclusion.

Recommendations/Suggested Motion/Vote: Discussion and vote whether to grant a Special Permit to the Sudbury Companies of Minute and Militia, to hold the annual Parade to Commemorate Patriot's Day on Tuesday, April 19, 2022, from 5:30 A.M. through approximately 12:30 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the parade's conclusion.

Background Information:

Attached

Financial impact expected:N/A

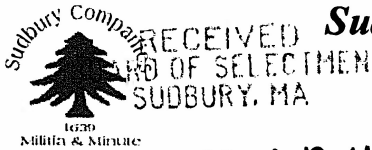
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Leila S. Frank	Pending
Patty Golden	Pending
Jennifer Roberts	Pending
Daniel E Carty	Pending
Select Board	Pending

02/01/2022 6:30 PM



2021 OCT 28 A 10:16

Sudbury Companies of Militia and Minute, Inc.

P.O. Box 187
Sudbury, Massachusetts 01776

October 25, 2021

Town of Sudbury Select Board
Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776

Re: March to the Old North Bridge on April 19, 2022

Dear Members of the Select Board:

On behalf of the Sudbury Companies of Militia and Minute, I am writing to request permission to conduct our annual march/parade to commemorate Patriot's Day. As has been the tradition, we will march on April 19th from Sudbury Center to the Old North Bridge.

Our route will follow the same route as it has in prior years (pandemic years excluded) starting in Sudbury Center at 6:15 am. The detailed Route and Timetable is attached. Our campaign will be approximately 40-50 strong.

We have contacted the Sudbury Police Department to request a patrol car to escort us from Sudbury Town Center to the Concord town line.

We sincerely appreciate your help. Should you have any comments or questions, please do not hesitate to contact me at our address above or via my personal contact information below.

Your Humble and Obedient Servant,

John Neuhauser
Sudbury Companies, Route Committee



Attachments: Route and Timetable
Insurance Liability Certificate

Attachment16.a: 2022 Patriots Day Request_SB (5014 : Patriot's Day Parade 2022)

SUDBURY COMPANIES OF MILITIA & MINUTE

March to the Old North Bridge on April 19, 2022

Route and Timetable

East Sudbury / Wayland

04:30 AM Assembly of Troops at ye First Parish Church, Wayland
 05:00 AM Depart First Parish Church
 05:05 AM Grout-Heard House – Fire Salute
 05:10 AM Continue March North on Old Sudbury Rd.
 05:25 AM Wayland North Cemetery/First Town Center (1630) – Fire Salute
 05:30 AM Depart by carriage and coach to Sudbury Center

Sudbury

05:30 AM Sudbury Town Hall: Assembly of Troops & Music
 06:15 AM Combined forces begin March on Concord
 06:20 AM Olde Town Cemetery – Fire Salute
 06:25 AM Proceed along Concord Rd. to Pantry Rd.
 07:00 AM North Cemetery – Fire Salute
 07:05 AM Continue on Pantry Rd. towards Old Dakin Rd.

Concord

07:30 AM Concord Line – Becomes Old Picard Rd. – Fire LAST salute till ONB
 08:00 AM Concord Middle School – refreshment stop
 08:30 AM Proceed on Marlboro Rd., left onto Old Bridge Rd.¹
 09:00 AM Left onto Main St., bare right onto Commonwealth Ave.
 09:30 AM Cross Rt. 2 at Rotary (w/ MA SP escort), continue onto Barrett's Mill Rd.
 10:00 AM Proceed to Honorable Col. Barrett's home – refreshment stop
 10:30 AM Proceed on to Buttrick Mansion

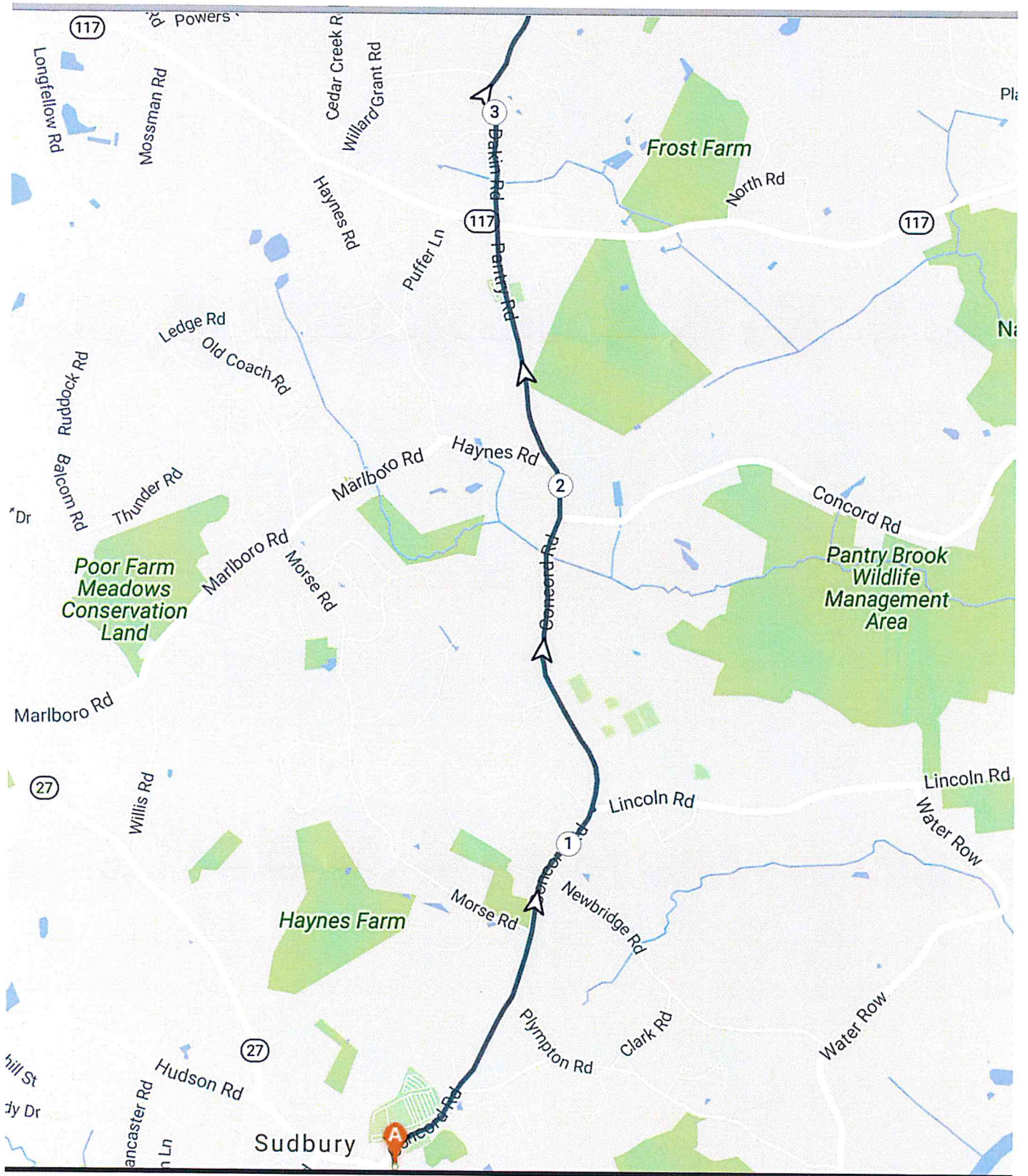
Old North Bridge

11:00 AM Arrive at the North Bridge Visitor Center
 11:15 AM Inspection of Muskets by the NHP Park Ranger
 11:30 AM Ceremonies on North Bridge Honoring the Brave Souls of our Ancestors

Wayside Inn

12:00 Noon Return to the Wayside Inn for Flag Ceremony & refreshment
 12:30 PM Flag Changing Ceremony over the Front Door of the Wayside Inn
 12:45 PM Lunch on the Terrace at the Wayside Inn

¹ Alternatively, we may enter the Bruce Freeman Bike Trail at Williams Rd. and, after one mile, exit onto Main St. at Commonwealth Ave.



2022 Patriot's Day Parade

Tuesday, April 19, 2022

Department Feedback

Department	Staff	Date	Comments
Fire Department	Chief Whalen	1/7/22	The Fire Department has no issues with this application, the group will need to follow the appropriate masking/social distancing guidelines at the time of the event.
	<i>Applicant Response</i>	1/11/22	<i>Of course. We'll abide by any guidelines that are in place.</i>
Health Department	Bill Murphy	1/11/22	The Health Dept. has no issues with this event.
Highway Department	Dan Nason	1/7/22	The Public Works Department does not have any issues with this application assuming <u>no</u> resources (personnel, barricades, signs, cones, etc.) are needed from us.
Park & Recreation	Dennis Mannone	1/7/22	No issues from P&R
Police Department	Chief Nix	1/7/22	I am not aware of them reaching out as of yet but this is the typical route/logistics that have been fine in the past with the reminder of being respectful of residents on their route. Hence I do not have an issue with the event continuing as it has.
	<i>Applicant Response</i>	1/11/22	<i>We will contact PD.</i>
	<i>Lt. Perodeau</i>	1/26/22	The Police is all set. Cruiser to assist as usual.