

## SUDBURY SELECT BOARD

TUESDAY, DECEMBER 7, 2021

(Meeting can be viewed at [www.sudburytv.org](http://www.sudburytv.org))

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Town Manager Henry Hayes, Jr.

The statutory requirements as to notice having been complied with, the meeting was convened at 6:32 p.m. via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

### **Call to Order/Roll Call**

Select Board Roll Call: Charlie-present, Bill-present, Dretler-aye, Dan-aye, Roberts-aye

### **Opening remarks by Chair:**

- Wished everyone Happy Holidays
- Thanked Town Manager Hayes and Staff for efforts with festive Town Center holiday lighting
- Submission of entries to the holiday sweater contest ended yesterday – winner/s to be announced
- Attended BOH meeting, COVID cases increased slightly - mostly among unvaccinated youth and children – mask mandate still in place
- Will likely be changes to contact tracing model – decision of towns and individuals

### **Reports from Town Manager:**

- Electricity Disclosure Label available regarding Sudbury Community Electricity Aggregation Program
- Flags at half-staff in memory of US Senator Bob Dole
- Dutton Road Bridge completed and open to the public as of December 1, 2021

### **Reports from Select Board**

Board Member Carty:

- Apologized for missing announcing the 11<sup>th</sup> anniversary of the passing of Lt. Scott Milley on November 30
- In honor of 1<sup>st</sup> Lt. Scott Milley the 10<sup>th</sup> annual Warriors4Warriors hockey jamboree/benefit between LSRHS and Concord-Carlisle High School scheduled for Saturday, December 18<sup>th</sup> at the New England Sports Center, Marlborough, MA
- As part of the jamboree/benefit LSRHS boys Junior Varsity plays Concord-Carlisle at 1:30 p.m. – Girls Varsity to play at 3:00 p.m. – Boys Varsity to play at 5:00 p.m.
- Newly published You'll Be Fine – 33 Years of Ice, Tape and Wisdom from Yoshitaka Ando, written by Yoshitaka Ando, the beloved coach and teacher at LSRHS – all proceeds go to the Ando Family Fund – order from: **bookofando.bigcartel.com**
- He and Vice-Chair Russo will host Select Board Office Hours on December 15<sup>th</sup> at noon

Vice-Chair Russo:

- Attended a couple of Town Committee/Board meetings the past week
- Will be participating in the upcoming “Open Meeting Law” training session

Board Member Schineller:

- Happy to start the Select Board meeting earlier tonight in consideration of full agenda
- Announced anniversary of Pearl Harbor Day

Board Member Dretler:

- Thanked Park & Recreation Department and Staff for conducting a fantastic and well-run event at Level 99 – The Natick Mall for middle school students
- Attended Park & Recreation Commission meeting last night as liaison – she sent concerns to Town Manager Hayes regarding issues raised by the Commission and Staff
- Senator Eldridge hosting a “Community Climate Summit” this evening on Zoom
- “Toys for Tots” collection at the Fire Station on Hudson Road – accepting donations until Friday, December 17<sup>th</sup> with collect bin at rear entrance
- Listened to the Town of Newton ARPA public community session

**Citizen comments on items not on agenda**

None

**Employee and Supervisor of the Year recognitions**

Present: Debra Galloway, Senior Center Director; Brian Powell, IT Specialist

Town Manager Hayes announced Debra Galloway as Sudbury Supervisor of the Year for 2021, and Brian Powell as Sudbury Employee of the Year for 2021.

**Debra Galloway – Sudbury Supervisor of the Year 2021**

Town Manager Hayes detailed that Ms. Galloway began her employment with the Town on 7/1/2005 as the COA (Council on Aging) Information Referral Specialists and was appointed Director of COA 12/2010.

Debra has worked endlessly to promote every opportunity for all Seniors in Sudbury, especially in consideration of the ongoing pandemic period. Debra continues to ensure that the Senior Center offer comprehensive services, programs, and activities for seniors, via in-person, hybrid or utilizing the Zoom electronic mode. Her collaborative work with SudburyTV has provided all Seniors the opportunity to participate with all programming and stay involved.

Town Manager Hayes recognized Debra’s significant contribution as member of the Transportation Committee, with the successful implementation of GoSudbury! Taxi service, in addition to other transportation programs that provides transportation for seniors, military veterans, the disabled, and those with financial hardship.

Board members extended their congratulations and appreciation to Debra Galloway.

**Brian Powell – Sudbury Employee of the Year 2021**

Town Manager Hayes shared that Mr. Powell began his employment with the Town on 9/11/2000 as the Sudbury IT Technical Support Specialist, and continues to rise to the top as an outstanding employee.

In 2009, Brian had also achieved the Sudbury Employee of the Year distinction. Brian continues to address all IT-related issues, with individual system issues, as well as, addressing technical excellence behind the scenes.

Town Manager Hayes emphasized that Brian successfully solved additional IT challenges presented with the advent of the pandemic, such as the continued smooth processes associated with virtual Town-wide meetings, and other associated functions.

Brian's excellent effort over the course of the year has allowed all Town departments to continue to provide a high-quality level of service Town-wide.

Town Manager Hayes confirmed that Brian possesses a sterling technical aptitude and has the gift associated with directing others in this area, instilling a level of confidence in all Town employees who depend on the IT processes.

Board members extended their congratulations and appreciation to Brian Powell.

Board Member Schineller stressed the importance of IT functions during the recent Town meetings during COVID.

#### **Discussion and possible vote on finalization of Financial Policies draft document**

Present: Dennis Keohane, Finance Director

Chair Roberts confirmed she had received Financial Policies draft document comments/edits from FinCom (Finance Committee), CIAC (Capital Improvement Advisory Committee) and Select Board members.

The Board resumed discussion regarding the overlay/debt and overlay surplus topics.

Board Members presented questions regarding the Investment Advisory Group that meets with his department periodically. Mr. Keohane detailed that the members of the Advisory Group include: Dan Flanagan, 17 Lafayette Drive, Dave Petitt, 66 Robbins Road; and Frederick Pryor, 221 Nobscot Road, and have been serving Sudbury when he commenced his employment in the Finance Department. Mr. Keohane stated he would research the Advisory Group further, and provide additional information to the Board.

Various other edits were included in the areas of:

- Trust Funding Reporting – conduct performance reviews in consideration the Select Board serves as trustees.
- OPEB

Board Member Dretler recommended that at the end of each section, language be included to reflect the date the Select Board adopted a policy, or made alterations; that references be provided in consideration of updating in the future, and the inclusion of page numbers.

Board Member Carty agreed that a clean, amended copy be voted on at the next Board meeting.

Resident Pat Brown, 24 Whispering Pine Road, said she was pleased with the work done by the Board and Mr. Keohane. She recommended the Board also consider the recommendations presented by DLS (Division of Local Services).

**Bruce Freeman Rail Trail update by Environmental Planner Beth Suedmeyer**

Present: Environmental Planner Beth Suedmeyer, Town Counsel Lee Smith, Consultant Nick Lapointe, Fuss & O'Neill, Inc.

Ms. Suedmeyer provided a Bruce Freeman Rail Trail (BFRT) update, confirming that the MA Environmental Policy Act (MEPA) meeting went well today, and any additional comments from the State agencies would follow. She stated the advertising date would now be scheduled for July, and such change was inconsequential to the completion date established. Ms. Suedmeyer confirmed the NOI (Notice of Intent) hearing was scheduled for January 10, 2022.

Mr. Smith expressed no concerns regarding the related lease, adding the lease was similar to those of Acton and Concord.

Board Member Dretler asked about insurance details. Mr. Smith provided related detail.

Board Member Carty asked about the multi-use path in relation to permitted uses. Mr. Smith provided multi-use path definition and permitted uses as documented within the lease.

Board Member Carty inquired about Article 2.1 language, and referenced a recent letter from resident Dan DePompei, 35 Haynes Road, requesting that the Planning Department further examine all properties involved. Mr. Smith said such considerations would be addressed.

Board Member Carty asked about Article 3.1, and potential damage to utilities. Mr. Smith provided descriptive detail. Board Member Carty further asked if lighting would be provided on the BFRT. Mr. Smith responded not.

Vice-Chair Russo inquired about the definition of material interference and indemnification. Mr. Smith provided explanation.

Board Member Schineller inquired about the clear title aspect. Mr. Smith described the "taking" which took place in 2014 for the railroad right of way acquired by MassDOT (Mass Department of Transportation) in Acton, Concord and Sudbury. Mr. Smith added that MassDOT was not seeking further "taking" in connection with the BFRT in Sudbury.

Chair Roberts inquired about the timeline in connection with completion of the lease document and possible contingencies. Mr. Smith responded that actual finalization would be performed at the end of the process. Mr. Smith suggested Board Members review the draft and present any comments, so that the lease could be completed.

Board Member Dretler asked why date of advertising went from June to July. Vice-Chair Russo noted that the NOI process could take additional time. Ms. Suedmeyer added the NOI was being reviewed by MassDOT currently; indicating the NOI proposal was a good one. Related discussion took place.

Board Member Roberts inquired about the team confidence regarding the BFRT timeline. Mr. Lapointe expressed 100% confidence regarding the proposed project delivery date.

Resident Len Simon, 40 Meadowbrook Circle, expressed concern regarding the timing of the NOI, being in such close timing to end of project. He mentioned if the NOI was appealed, it could delay completion of the project. He was uncomfortable with additional revisions.

**Town Manager Hayes to present Key Performance Indicators (KPI) projects: Fairbank Community Center Rebuild; Eversource Litigation; Bruce Freeman Rail Trail (BFRT); Town Hall Restoration; Town-wide ADA Assessment; Comprehensive Wastewater Management Plan; and American Rescue Plan Act (ARPA).**

Town Manager Hayes presented Key Performance Indicators (KPIs) for several Town projects, including:

The Fairbank Community Center

Goal: Replacement of Current Building

Town Manager Hayes stated that construction estimates presented were in excess of the approved construction budget, and revisions are being considered, with continued discussion to take place.

Board Member Dretler asked about the water line issue. Town Manager responded the water main location could possibly be relocated, which would likely cost approximately \$300,000. Town Manager Hayes opined about the Sudbury Water District possibly assuming a portion of the related cost. Board Member Dretler stated she would be interested in learning about all potential solutions and possible funding options.

Vice-Chair Russo asked about release of contingency funds. Town Manager Hayes responded that releasing such funds early in the project is not preferable.

Board Member Dretler stated that there had already been a release of contingency funds to cover costs.

Chair Roberts addressed her concerns about cost inflation due to COVID, and how the finalized project would be affected. She agreed with Board Member Dretler about better understanding all options, as well as alternative funding considerations. She acknowledged that ARPA funds might be considered for some aspects of the project.

Board Member Dretler suggested the possibility of a Town Meeting article for furniture, fixtures, & equipment.

Vice-Chair Russo inquired about fund-raising possibilities. Board Member Carty suggested that Board Members review Article 18, and what the Town approved.

Eversource Litigation

Goal: Seek the best and safest options for Sudbury with regard to utility expansion and related unintended consequences

Board Member Schineller asked about the Board's letter sent to Governor Baker and Eversource CEO Joe Nolan. Town Manager Hayes commented that a return letter/s were not received.

Chair Roberts mentioned the conversation with she, Historical Commission Chair Chris Hagger, Historical Commission Vice-Chair Diana Warren, and the aide from Senator Markey's office regarding this issue. The representative from Senator Markey's office stated the situation would be explored further.

Bruce Freeman Rail Trail (BFRT) Phase 2D

Goal: Create rail trail from the Concord line south ending at Station Road

Town Manager Hayes stated the presented KPI was consistent with the BFRT update presentation earlier in the meeting.

Vice-Chair Russo asked if possible surplus funds could be repurposed for trail amenities that do not qualify for MassDOT funding. Board Member Carty reiterated the Board must be aware of the original purpose of those funds.

#### Town Hall Restoration/Rehabilitation Design (2017 Town Meeting Article 31)

Goal: Upgrades, adjustments and repairs to increase utilization of a Town resource within the Historic District

Town Manager Hayes confirmed there was no substantive changes made.

Board Member Schineller mentioned the possibility of CPC funding.

Chair Roberts suggested a conversation regarding a timeline take place.

Vice-Chair Russo opined about the variable/inflated construction rate, and the fact that the Town is involved with many projects at this time.

#### ADA Self-Assessment & Transition Plan

Goal: Upgrades, adjustments and repairs to increase accessibility for Town resources

Town Manager said now in a period of evaluating what can be done regarding Town buildings, and the Facilities Department is examining those aspects. He stated that planning for the Fairbank Center includes all aspects of ADA compliance.

Board Member Dretler asked if the Board could be provided with the associated evaluation costs, as well as what funding source was used. Vice-Chair Russo asked if an ADA priority list would be available. Town Manager Hayes responded related spreadsheets are online, and will be amended as each project is addressed.

Board Member Schineller suggested addressing smaller ADA projects first and keep track of those improvements; with expenses over \$20,000 becoming part of a five-year capital plan.

Chair Roberts indicated the importance of ensuring continued momentum, suggesting that larger ADA modification projects be presented at Town Meeting on a yearly basis. Town Manager Hayes agreed that bringing as many projects as possible to Town Meeting over a five-year period would be beneficial.

Resident Kay Bell, 348 Old Lancaster Road, commented that the ADA KPI needed more specificity; and suggested that COD be allowed to work more closely with Facilities Director Bill Barletta.

#### Comprehensive Wastewater Management Plan (CWMP) Updates

Goal: Completion of Town-wide Comprehensive Wastewater Management Plan and Environmental Impact Report

Town Manager Hayes confirmed that public participation would be continuing. He stated that a CWMP draft report will be completed by the end of the month.

Vice-Chair Russo asked if the MEPA filing would be provided online. Town Manager Hayes affirmed it would.

Chair Roberts mentioned the importance of public education being provided.

American Rescue Plan Act – ARPA

Goal: Utilize funding in accordance with the Federal Guidelines

Town Manager Hayes mentioned that surveys, Flash Votes, and submissions have been established and can be submitted until the end of the month.

Board Member Dretler stressed the importance of the two ARPA deadlines: December 31, 2024 to obligate the funds and December 31, 2026 for expenditure of the funds.

Recess

Chair Roberts moved in the words of the motion. Board Member Schineller moved in the words of the Chair. Board Member Dretler seconded the motion

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To recess for five minutes and return at 10:09 p.m.

Select Board meeting resumed at 10:09 p.m.

**Sewataro Discussion: - Update on outstanding Sewataro questions list - Update on public education document to be drafted by Subcommittee - Update on swimming/fishing ponds and ongoing MA Department of Public Health/MA Department of Environmental Protection meetings - Discussion on Camp Operator/Property Manager contract renewal decision approach/timeline - Sewataro Use Policy discussion - Other Outstanding Sewataro items**

Town Manager Hayes confirmed that comments/questions related to Sewataro were submitted from Select Board Members, as well as several resident comments.

Board Member Dretler motioned to release Town Counsel answers in the Sewataro Q&A document. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To release Town Counsel answers to the Sewataro Q&A document.

Town Manager Hayes acknowledged that he received a note from Health Director Bill Murphy stating that the Town should implement a testing process to establish quality of water at Sewataro.

Board Member Dretler asked if the Board of Health memo dated September, 2019 could be added to tonight's meeting as supporting material. Chair Roberts suggested including such material to the Sewataro website.

Board Member Dretler motioned to execute a one-year lease agreement extension with the current Camp Sewataro operator, and hire a consultant to study the Liberty Ledge property. Chair Roberts seconded the motion.

Board Member Carty asked for discussion time, and stated that the timing of the motion just seconded was suspect. Board Member Dretler stated the motion would provide the Camp operator a full year to extend the contract, and would give the Town time to analyze the site.

Board Member Schineller endorsed a five-year term extension. Chair Roberts iterated that a one-year extension would help to address outstanding considerations, as well as further consideration of studying the best use for the property.

Vice-Chair Russo stated he was not in favor of a one-year extension, and was not confident that such consultation would be completed in one year.

Board Member Dretler opined that ARPA funds might be considered, and there might be financial impacts to the Town created by the pond situation.

Camp Operator Scott Brody stated one or two-year contract extensions would be problematic; he confirmed that the Camp makes money for the Town.

Resident Len Simon affirmed that the use of the land should be determined by the residents, adding that the Town had until June, 2022 to make a final decision, and indicated that hiring a land use consultant would be the best option at this time. He supported a one-year agreement extension.

Kristen Drummey, Camp Sewataro representative, confirmed that the consultant hired by the camp operator, agreed that the water issue could be easily remedied. She added that those results would be shared with the Select Board, the Conservation Commission, and other town departments.

Board Member Dretler began reading emails from citizens not at the meeting who had requested that their comments be read into the record, and Board Member Carty asked when reading emails from citizens not present at a meeting became Select Board policy.

Chair Roberts mentioned she had confirmed it was procedurally allowed with Town Counsel.

Select Board Member Schineller mentioned that prior to being a Select Board member at a public hearing for which written citizen comments were explicitly solicited and for which he had emailed comments, the comments were not read but rather paraphrased.

An intense discussion took place. Board Member Schineller quoted the Gettysburg address and attempted a filibuster. The Board voted to recess for five minutes, and then Chair Roberts recessed the meeting for five minutes. Board Member Schineller continued to read his comments about Camp Sewataro while the Board was recessed.

When the meeting resumed, Board Member Dretler read comments from residents into the record:

- Resident Robert May, 98 Maynard Farm Road, indicated support of a one-year extension, and hiring a consultant to determine the best use of Sewataro.
- Resident Thomas Travis, 45 Old Framingham Road, supported a full-independent review by a land use consultant, and one-year camp operator extension.

Board Member Dretler stated that Park and Recreation staff suggested that the use of Camp Sewataro be studied. Town Staff had also mentioned the need for an outside consultant to evaluate the property.



Board Members considered the previous motion made by Board Member Dretler.

It was on motion 2-3; Schineller-no, Russo-no, Dretler-aye, Carty-no, Roberts-aye

VOTED: Not to approve a one-year lease agreement extension with the current Camp Sewataro operator, and hire a consultant to study the Liberty Ledge property.

**Fire Station discussion - Town Manager Hayes to provide update on design and project status for Fire Station 2**

Town Manager Hayes provided update regarding project schematics, noting that funding was deficient by over one million dollars. He stated that the Permanent Building Committee (PBC) and the design team are revising the project design and an updated cost estimate will determine if the project proceeds to phase one.

Related discussion ensued.

Resident Len Simon stated the Board takes a long time to arrive at project decisions.

**Open 2022 Annual Town Meeting warrant and announce that Annual Town Meeting will commence Monday, May 2, 2022 at Lincoln-Sudbury Regional High School. Warrant to close Monday, January 31, 2022 at 12:00 Noon.**

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schiller-aye, Carty-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To open 2022 Annual Town Meeting warrant and announce that Annual Town Meeting will commence Monday, May 2, 2022 at Lincoln-Sudbury Regional High School. Warrant to close Monday, January 31, 2022 at 12:00 Noon.

Board Members inquired if Town Meeting would be conducted outside or inside. Town Manager Hayes responded that a change to an outdoor Town Meeting could be made closer to the date of Town Meeting.

**Discuss 2022 Annual Town Meeting logistics and potential costs**

Town Manager Hayes asked if the Board would anticipate an outside Town meeting.

Board Member Dretler asked if ARPA funding could be used, if an outdoor Town Meeting took place. Town Manager Hayes confirmed he would check to see if ARPA funds could be used in that way. Board Member Dretler indicated her preference for using ARPA funding for a Special Town Meeting, if needed. Board Member Carty stated he hoped that Town Meeting could be held inside.

**Discuss potential 2022 Annual Town Meeting Select Board articles**

Articles discussed included:

- Sustainability Director vs. Consultant for the Climate Action Plan
- Reversion of funds
- Fairbank FF&E (furniture, fixtures, and equipment)
- Sudbury Housing Trust Bylaw Change

**American Rescue Plan Act (ARPA) funds discussion: Possible dedicated consultant/staff member; process recap and discussion on allocation tracking**

Chair Roberts asked if ARPA requests submission could be extended to December 31, 2021.

Board Member Dretler suggested a public hearing session be scheduled in January.

**Review open session minutes of 11/3/2021, and possibly vote to approve minutes**

Chair Roberts recommended that in consideration of time, review of 11/3/2021 minutes be postponed to the next meeting.

**Citizen's Comments (cont.)**

None

**Upcoming Agenda Items**

December 21:

- Reversion of funds
- Superintendent Crozier to present ARPA funding request
- Review of Minutes
- Sewataro Discussion

**Consent Calendar**

**Vote to approve the Town Manager appointment of Karyn Jones, 27 Pendleton Road, to the Commission on Disability (COD) for a term expiring 5/31/23**

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

Board Member Carty asked if COD member terms were staggered. Member Kay Bell responded that staggering was now taking place.

It was on motion 5-0; Dretler-aye, Russo-aye, Schineller-aye, Carty-aye, Roberts-aye

VOTED: To approve the Town Manager appointment of Karyn Jones, 27 Pendleton Road, to the Commission on Disability (COD) for a term expiring 5/31/23.

**Adjourn**

Chair Roberts moved in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Dretler-aye, Russo-aye, Carty-aye, Schineller-aye, Roberts-aye

VOTED: To adjourn the Select Board Meeting

There being no further business, the meeting adjourned at 12:11 a.m. Wednesday, 12/8/21.

## **12/7/21 SB Meeting - Documents & Exhibits**

2. Discussion and possible vote on finalization of Financial Policies draft document (~45 min.)

### **Attachments:**

- 2.a 2021-11-19-incorporateFinComCIACStaffFeedback - Select Board Financial Policies Edited 12.03.21
- 2.b 2021-10-27-incorporateFinCom Feedback - Select Board Financial Policies
- 2.c Department Head Feedback
- 2.d Memo regarding DLS report and Financial Policies Manual - R1

3. Bruce Freeman Rail Trail update by Environmental Planner Beth Suedmeyer. (~35 min.)

### **Attachments:**

- 3.a BFRT Update Select Board Memo 12.3.21
- 3.b KP-#790524-v1-SUDB-\_BFRT\_MassDOT\_Lease

4. Town Manager Hayes to present Key Performance Indicators (KPI) projects: Fairbank Community Center Rebuild; Eversource Litigation; Bruce Freeman Rail Trail (BFRT); Town Hall Restoration; Town-wide ADA Assessment; Comprehensive Wastewater Management Plan; and American Rescue Plan Act (ARPA). (~35 min.)

### **Attachments:**

- 4.a KPI - Fairbank SB Project Status Update 21-12-03
- 4.b KPI - Eversource Project Status Update 12-01-21
- 4.c BFRT SB Project Status Update 21-12-03
- 4.d KPI - Town Hall - Project Status Update 21-12-07
- 4.e KPI - ADA - Project Status Update 12-3-21
- 4.f KPI - CWMP - Project Status Update 21-11
- 4.g KPI - ARPA - 2021 Dec 3

5. Sewataro Discussion: ·Update on outstanding Sewataro questions list ·Update on public education document to be drafted by Subcommittee, Update on swimming/fishing ponds and ongoing MA Department of Public Health/MA Department of Environmental Protection meetings . Discussion on Camp Operator/Property Manager contract renewal decision approach/timeline ·Sewataro Use Policy discussion ·Other Outstanding Sewataro items (~45 min.)

### **Attachments:**

- 5.a Sewataro\_email\_Hayes
- 5.b DRAFT Sewataro Info for Public 2021-11-23
- 5.c KP-#787874-v3-SUDB-\_Consolidated\_Memo-\_Sewatro
- 5.d KP-#779217-v1-SUDB-\_Public\_Swimming\_Opinion\_Letter
- 5.e Sewataro Policy - Use Policy & Fees Draft 11.03.2021
- 5.f Sewataro Applicant Form
- 5.g Sewataro options table\_landscape
- 5.h Public\_Sewataro Questions FROM Select Board 2021 Dec 7 - Answers REDACTED v2
- 5.i Public\_Sewataro Questions FOR Select Board 2021 Dec 7 - Answers
- 5.j BD\_Sewataro Questions FROM Select Board 2021 Dec 7-Answers v2

6. Fire Station discussion. Town Manager Hayes to provide update on design and project status for Fire Station 2. (~20 min.)

### **Attachments:**

6.a Fire Station 2 - Status Report 12-05-21

7. Open 2022 Annual Town Meeting warrant and announce that Annual Town Meeting will commence Monday, May 2, 2022 at Lincoln-Sudbury Regional High School. Warrant to close Monday, January 31, 2021 at 12:00 Noon. (~15 min.)

**Attachments:**

7.a 2020-General-Bylaws - ATM excerpt\_pg1

9. Discuss 2022 Annual Town Meeting logistics and potential costs. (~15 min.)

**Attachments:**

9.a ATM Exp FY19-FY21

10. American Rescue Plan Act (ARPA) funds discussion: Possible dedicated consultant/staff member; process recap and discussion on allocation tracking. (~20 min.)

**Attachments:**

10.a ARPA Decision Process 11.30.21

10.b Request - ARPA Administrator - 12-05-21

11. Review open session minutes of 11/3/21 and possibly vote to approve minutes.

**Attachments:**

11.a SB\_draft1\_11.03.21\_min\_for\_review

13. Upcoming Agenda Items

**Attachments:**

13.a Upcoming items 12.07.21

14. Vote to approve the Town Manager appointment of Karyn Jones, 27 Pendleton Road, to the Commission on Disability (COD) for a term expiring 5/31/23.

**Attachments:**

14.a Recommend Karyn Jones COD membership

14.b Karyn Jones appl COD