

## SUDBURY SELECT BOARD

TUESDAY, AUGUST 31, 2021

(Meeting can be viewed at [www.sudburytv.org](http://www.sudburytv.org))

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Town Manager Henry Hayes, Jr.

The statutory requirements as to notice having been complied with, the meeting was convened at 7:09 p.m., via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

### **Call to Order/Roll Call**

Select Board Roll Call: Carty-present, Russo-present, Schineller-present, Dretler-present, Roberts-present

### **Opening remarks by Chair**

- Sudbury Board of Health changed COVID mask status from advisory to mandate effective September 1 regarding wearing of masks within indoor spaces in Sudbury
- Sudbury students begin the first day of school tomorrow, wishing all a good safe day; thanked SPS LSRHS staff and School Committees, the Health Department, and Board of Health for their efforts in the last several months to ensure a safe start to the school year

### **Reports from Town Manager**

Town Manager Hayes deferred to Select Board reports

### **Reports from Select Board**

#### **Board Member Dretler:**

- Thanks to public safety for responding to Bear Mountain emergency
- Attended session on American Rescue Plan Act today and would like to see what other communities are doing with ARPA funds; she requested an upcoming Board discussion regarding this topic
- Attended CIAC meeting where Select Board Financial Policies was reviewed
- The Permanent Building Committee (PBC) is progressing with the Fairbank Community Center and Fire Station projects
- Extended best wishes for school openings in Sudbury tomorrow

#### **Board Member Schineller:**

- Looking forward to KPI updates later this evening

#### **Vice-Chair Russo:**

- Extended good wishes to those starting school

- Town Forum update to be presented soon, and a joint meeting to be held with the Planning Board to discuss the Forum
- Sewataro Policy Subcommittee (he and Board Member Schineller) met with Camp Sewataro representatives at the site

Board Member Carty:

- Welcomed Sudbury students back to school, and recommended that everyone be careful when driving in consideration of students, buses, and road construction
- SPS School Committee met last night, and the Committee authorized the staff and superintendent to establish a Capital Planning Task Force
- Mentioned Town Manager's recent Municipal Minute regarding the Sudbury DEI Commission
- 20 Year anniversary of the September 11 disaster, and encouraged all to come to Heritage Park for September 11 ceremony

Citizen's Comments on items not on agenda

There were no citizens comments

Health Director Bill Murphy to provide COVID-19 update

Present: Bill Murphy, Health Director

Mr. Murphy provided a COVID-19 update and explained the COVID mask mandate for interior locations within Sudbury. He commented that confirmed COVID cases were increasing in Sudbury beginning in June; though such incidence is below the State average.

Mr. Murphy confirmed that currently there were 56 COVID cases in Town, and 75% of the cases were breakthrough cases.

Board members asked related questions, including those regarding the Delta variant and other variants also.

Board Member Dretler recommended that the mask mandate be posted on the Town website. Mr. Murphy acknowledged it would be posted.

Resident Glen Pransky, MD, agreed with Mr. Murphy and Town Manager Hayes that there were more variants than Delta, and the longer the virus lived, the more likely that variants will continue to morph. Dr. Pransky stated that the suggested prevention practices made sense, and he offered his help.

Mr. Murphy stated that any public comments could be forwarded to him.

Bruce Freeman Rail Trail (BFRT) update

Present: Town Environmental Planner and Project Manager Beth Suedmeyer, Town Counsel Lee Smith

Ms. Suedmeyer provided update including submission of the 75% design, adding that she met with MassDOT representatives on August 25<sup>th</sup>. She mentioned that MassDOT questioned the necessity for:

- Bathroom, pavilion, and hydration stations
- Kiosks, interpretive signs, and granite posts

- Stockade fencing included in the Right of Way
- Amount of landscape plant screening

Ms. Suedmeyer reiterated that the itemized areas were consistent with implementations in Concord, and the team would continue to advocate for these aspects. She noted that none of these areas questioned by MassDOT would affect the design schedule.

Vice-Chair Russo inquired about the MassDOT communication process. Related process was discussed.

Board Member Carty opined about private fundraising proposing such as the inclusion of trail bathrooms.

Board Member Carty questioned the need for legal representation at this meeting and other meetings. Chair Roberts stated she wanted to hear directly from the Town Counsel on these matters.

Board Member Dretler expressed concern regarding project timing and change of milestone dates. Ms. Suedmeyer commented that MassDOT did not have concern with the construction schedule.

Board Member Dretler requested that she and Vice-Chair Russo, as BFRT liaisons, be included in other staff/BFRT team meetings. Ms. Suedmeyer agreed and confirmed that the next meeting would take place on Thursday, September 2<sup>nd</sup>. Chair Roberts agreed that inclusion of Select Board liaisons Russo and Dretler would be a good idea.

Resident and Member of the Sudbury Lions Club, Paula Magnanti, indicated that she was interested in BFRT fundraising, and would advocate for braille signage along the BFRT.

Resident Pat Brown, 34 Whispering Pine Road, asked about kiosks and noted that Concord was located in the district 3 of the Trail, and Sudbury was located in District 4. She stressed the importance of MassDOT acknowledging the different districts.

Resident Len Simon, 40 Meadowbrook Circle, commented about his memo submitted August 19, 2021, regarding the risk that the BFRT project would be delayed. He indicated that the BFRT project was at medium to high risk of not meeting the advertising date.

Resident and BFRT Friends Board Member, Chris Menge, 9 Fern Trail, expressed concern about project schedule delays, and possibly not receiving a favorable outcome regarding Chapter 91.

Attorney Smith left the meeting at 8:49 p.m.

**Interview 6 candidates for appointment to the Diversity, Equity and Inclusion Commission: Karyn Jones, 27 Pendelton Rd; Peng Zhou, 2 Meachen Rd; Pallavi Hudson, 20 Adams Rd; Janine Taylor, 386 Maynard Rd; Emily Chen, 405 Peakham Rd and Jessica Cerullo Merrill, 14 Basswood Ave. Following interview, vote to appoint three (3) candidates to the Diversity, Equity and Inclusion Commission for a term to expire May 31, 2022.**

Present: Karen Jones, Pallavi Hudson, Peng Zhou, Janine Taylor, Emily Chen, Nalini Luthra, DEI Co-Chair; Nuha Muntasser, DEI Co-Chair

Ms. Jones provided a summary of her background. She moved into Sudbury one year ago, and sought to bring the disability aspect into the DEI.

Mr. Zhou provided a summary of his background. He has lived in Sudbury since 2013, and was involved in various Sudbury committees, including his post as president of the Chinese American Association of Sudbury (CAAS).

Ms. Hudson provided a summary of her background. She grew up in Sudbury, and was currently employed as a DEI specialist for a Boston company. She indicated that she would bring DEI-related skills to the Commission.

Ms. Taylor provided a summary of her background. She has resided in Sudbury since 2017, and owned a business in Sudbury. She was currently a member of the Racial Subcommittee at LSRHS and the Black and Blended Community group. Ms. Taylor acknowledged that she has been a Human Resources professional for some 20 years, and is responsible for DEI tasks.

Ms. Chen provided a summary of her background and related interests, noting that she has lived in Sudbury for three years and is a senior at LSRHS. Ms. Chen is involved in the “safe space” program for students, and was a volunteer for 9<sup>th</sup> graders entering LSRHS. She maintained that she could bring the younger residents into the DEI world.

Board Members asked DEI applicants related questions.

In a straw poll, each Select Board member provided their top three candidate choices:

- Board Member Carty chose Ms. Hudson, Ms. Taylor, and Mr. Zhou
- Vice-Chair Russo chose Ms. Hudson, Ms. Taylor, and Mr. Zhou
- Board Member Schineller chose Ms. Hudson, Ms. Taylor, and Mr. Zhou
- Board Member Dretler chose Ms. Chen, Ms. Taylor, and Ms. Hudson
- Chair Roberts chose Ms. Hudson, Mr. Zhou, and Ms. Chen

Board Member Dretler motioned to appoint Peng Zhou, 2 Meachen Road, Pallavi Hudson, 20 Adams Road, and Janine Taylor, 386 Maynard Road to the Diversity, Equity and Inclusion Commission for a term to expire May 31, 2022. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To appoint Peng Zhou, 2 Meachen Road, Pallavi Hudson, 20 Adams Road, and Janine Taylor, 386 Maynard Road to the Diversity, Equity and Inclusion Commission for a term to expire May 31, 2022.

#### **Update from Diversity, Equity, and Inclusion (DEI) Commission**

Present: Nalini Luthra and Nuha Muntasser, Co-Chairs of the DEI Commission

Ms. Luthra and Ms. Muntasser provided an update stressing that it was very important to support diversity and equity for every member of the community. Ms. Luthra explained that DEI Commission meets two times per month, and continues to make progress. She noted that Chief Nix, Rev. Matty, and Rabbi Freeman have come to speak to the group.

Ms. Muntasser confirmed the formation of two working groups within the Commission in order to advance to next steps with:

- Outreach via special media working group

- Reaching out to DEI groups in other communities and examine what they are working on and their associated budgets
- Sudbury's social worker will be joining the DEI group at the September meeting

Ms. Muntasser stated that the Commission's primary goals at this time include engaging a professional consultant to assist the Commission with composing a racial equity survey and secure a DEI budget to help hire consultants. Other goals include Community-wide DEI Celebrations, working to support legislation - Bill #465 that Senator Eldridge has promoted to allow expanded vote for non-citizens.

Questions/comments/recommendations from Board members were presented.

Resident Manish Sharma, 77 Colonial Road, expressed his endorsement for the progress made by the DEI Commission, and recommended the Select Board consider appointing Emily Chen to the DEI Commission.

#### Five-Minute Recess

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Dretler-aye, Russo-aye, Roberts-aye

VOTED: To recess for five minutes and resume the meeting at 10:33 p.m.

#### **Town Manager to present Key Performance Indicators (KPI) projects: Fairbank Community Center Rebuild; Eversource Litigation; Bruce Freeman Rail Trail (BFRT); Town Hall Restoration; Town-wide ADA Assessment; and Comprehensive Wastewater Management Plan.**

Town Manager Hayes included detail for listed properties:

#### Fairbank Community Center Rebuild

Town Manager Hayes stated that Geo Tech and Site Survey work was completed, and the schematic design was nearing completion. Next step was design development, and the initial cost estimate had been submitted.

#### Eversource Litigation

Town Manager Hayes presented the Eversource Litigation KPI with total expenditure of \$1,327,770.22 and a remaining balance of \$167,229.78.

#### Bruce Freeman Rail Trail

Town Manager Hayes presented the BFRT KPI, noting that additional data would be included later to include Ms. Suedmeyer's update presented earlier in the meeting.

#### Town Hall Restoration

Town Manager Hayes stated there was no change to this KPI; he noted there was no continued work on this project.

Town-Wide ADA Assessment

Town Manager Hayes detailed that the final report was received on July 22, 2021, and is included on the Town website.

Town Manager Hayes confirmed that IHCD (Institute for Human Centered Design) report recommendations would be implemented, and priorities would be set based on staff input and COD comments. He noted that as the process advances, all items will be tracked and made available to the public.

Comprehensive Wastewater Management Plan

Town Manager Hayes noted that the \$500,000 has been appropriated for assessment and reporting with anticipated filing by November 2021.

**Discussion on Sewataro use Policy Document. Vice-Chair Russo and Member Schineller to present**

Board Member Dretler suggested that legal review of the Sewataro use policy document take place before being presented to the Board. Chair Roberts agreed with legal review, and stated that the reviewed draft could be brought before the Board at the next meeting, as well as proposed goals.

**Move that the Board vote to authorize the Town Manager to award a contract to an energy supplier for supply of electricity to Town-owned properties for such period as the Town Manager determines to be in the best interest of the Town, via a procurement process, and at the price established pursuant to a solicitation on the Town's behalf in accordance with the Energy Procurement Services Agreement between the Town and Axsess Energy Group, LLC., and to specifically authorize the Town Manager to award the contract for a term exceeding three years.**

Town Manager Hayes summarized the Agreement between the Town and Axsess Energy Group, LLC.

Board Member Dretler motioned to authorize the Town Manager to award a contract to an energy supplier for supply of electricity to Town-owned properties for such period as the Town Manager determines to be in the best interest of the Town, via a procurement process, and at the price established pursuant to a solicitation on the Town's behalf in accordance with the Energy Procurement Services Agreement between the Town and Axsess Energy Group, LLC., and to specifically authorize the Town Manager to award the contract for a term exceeding three years. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To authorize the Town Manager to award a contract to an energy supplier for supply of electricity to Town-owned properties for such period as the Town Manager determines to be in the best interest of the Town, via a procurement process, and at the price established pursuant to a solicitation on the Town's behalf in accordance with the Energy Procurement Services Agreement between the Town and Axsess Energy Group, LLC., and to specifically authorize the Town Manager to award the contract for a term exceeding three years.

**CPC discussion regarding presentation of CPC articles to Select Board**

Chair Roberts postponed this CPC discussion to the next Board meeting.

**Review the Select Board Summer 2021 Newsletter articles and approve for distribution**

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To approve the Select Board Summer 2021 Newsletter articles for distribution

**Discussion and vote whether or not to dissolve the Budget Strategies Task Force**

Chair Roberts postponed the discussion and possible vote whether or not to dissolve the Budget Strategies Task Force to the next Board meeting.

**Review open session minutes of 7/1/21 (joint with SPS), 7/13/21, 7/27/21 and possibly vote to approve minutes.**

**7/1/21 Minutes**

Board Member Dretler motioned to approve the 7/1/21 minutes (joint with SPS). Vice-Chair Russo seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To approve the minutes of 7/1/21 (joint with SPS)

**7/13/21 Minutes**

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To approve the minutes of 7/13/21, as edited

**7/27/21 Minutes**

Chair Roberts stated the 7/27/21 Minutes would be reviewed at the next Select Board meeting.

**Citizen's Comments (cont.)**

There were no citizen's comments.

**Upcoming Agenda Items**

**September 14**

- ADA Policy
- Sewataro Use Policy
- Sudbury Housing Trust
- Sewataro Goals
- Budget Strategies Task Force

- CPC Presentation Plan
- BFRT – letter for MassDOT
- LSRHS Agreement
- Town Manager’s Final Goals

October 19

- Transportation Committee

Future

- Legal opinion expense/authorization
- Select Board Goal Planning
- Clean-up TBA topics
- Traffic Safety committee

**Consent Calendar**

**Vote whether to accept expenditure limits for the Town Trust Funds for Fiscal Year 2022 as requested by Dennis Keohane, Finance Director**

Vice-Chair Russo opined about related expenditures in the past years and recommended that going forward, the Select Board Financial Policies subcommittee review Town Trust Funds for each fiscal year. Board Member Carty agreed adding that the Board is dealing with history when considering such expenditures.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To accept the following expenditure limits for the Town Trust Funds for Fiscal Year 2022: Goodnow Library \$35,000; Rhodes Memorial \$600; Lydia Raymond \$100; Forrest Bradshaw \$100; Cheri-Anne Cavanaugh \$1,000; Raymond Scholarship \$1,000; Discretionary \$4,000; Sept. 11 Memorial \$2,000; Perpetual Care \$70,000, for a total of \$113,800, as requested by Dennis Keohane, Finance Director.

**Vote to sign a proclamation recognizing the 20th anniversary of HOPEsudbury**

Chair Roberts thanked Board Member Schineller for his efforts regarding this proclamation.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To sign a proclamation recognizing the 20th anniversary of HOPEsudbury, and to proclaim Saturday, November 6, 2021 as HOPEsudbury Day in the Town of Sudbury



**Vote to accept a grant awarded to the Sudbury Police Department by the Executive Office of Public Safety and Security's Office of Grants and Research (OGR) in the amount of \$27,000 in Edward Byrne Memorial Justice Assistance Grant (JAG) funds; said funds to be allocated for two new fingerprint scanners**

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To accept a grant awarded to the Sudbury Police Department by the Executive Office of Public Safety and Security's Office of Grants and Research (OGR) in the amount of \$27,000 in Edward Byrne Memorial Justice Assistance Grant (JAG) funds; said funds to be allocated for two new fingerprint scanners.

**Pursuant to the Street Acceptance vote under Article 21 of the May 22, 2021 Annual Town Meeting, vote to execute the Order of Taking of a permanent easement for all purposes, including attendant customary uses for which public ways are utilized in the Town of Sudbury, in, on and under the parcel of land shown as Lot 224 "Anthony Drive" (the "Easement Premises") on a plan entitled "North Ridge Farm, Definitive Subdivision Plan, Site Location: 338 North Road, Sudbury, Massachusetts 01776, Prepared for: Prepared for Distinctive Acton Homes, Inc. by Foresite Engineering Associates, Inc." dated November 1, 2013, rev. 3/14/14; 4/11/14 and 5/21/14 filed with the Land Registration Office for the Middlesex South Registry of Deeds as Land Court Plan 2170-Y (the "Plan").**

Board Member Dretler confirmed that the correct language of the motion includes "in, on and under the parcel of land shown as Lot 224 "Anthony Drive" (the "Easement Premises") on a plan entitled..."

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: As amended; Pursuant to the Street Acceptance vote under Article 21 of the May 22, 2021 Annual Town Meeting, vote to execute the Order of Taking of a permanent easement for all purposes, including attendant customary uses for which public ways are utilized in the Town of Sudbury, in, on and under the parcel of land shown as Lot 224 "Anthony Drive" (the "Easement Premises") on a plan entitled "North Ridge Farm, Definitive Subdivision Plan, Site Location: 338 North Road, Sudbury, Massachusetts 01776, Prepared for: Prepared for Distinctive Acton Homes, Inc. by Foresite Engineering Associates, Inc." dated November 1, 2013, rev. 3/14/14; 4/11/14 and 5/21/14 filed with the Land Registration Office for the Middlesex South Registry of Deeds as Land Court Plan 2170-Y (the "Plan").

**Vote to approve award of contract by the Town Manager for the reconstruction of the Marlboro Road Culvert pursuant to Article 17 of the 2021 Annual Town Meeting for property located at 270 Marlboro Road and shown on "Easement Plan Marlboro Road, Sudbury, Massachusetts" dated April 20, 2021, revised June 10, 2021, prepared by Chappel Engineering Associates, LLC; and further to approve award of all contracts related thereto.**

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To approve award of contract by the Town Manager for the reconstruction of the Marlboro Road Culvert pursuant to Article 17 of the 2021 Annual Town Meeting for property located at 270 Marlboro Road and shown on "Easement Plan Marlboro Road, Sudbury, Massachusetts" dated April 20, 2021, revised June 10, 2021, prepared by Chappel Engineering Associates, LLC; and further to approve award of all contracts related thereto

**Vote to accept a Social Work Grant from the MetroWest Foundation in the amount of \$30,000**

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To accept a Social Work Grant from the MetroWest Foundation in the amount of \$30,000

**Vote to grant a special permit to Lisa Hanson, St. Anselm Conference of the Society of St. Vincent de Paul, to hold a "Walk for the Poor" on Sunday, September 26, 2021, from 11:30 a.m. through approximately 2:00 p.m.**

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To grant a special permit to Lisa Hanson, St. Anselm Conference of the Society of St. Vincent de Paul, to hold a "Walk for the Poor" on Sunday, September 26, 2021, from 11:30 a.m. through approximately 2:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race's conclusion

**Vote to grant a special permit to Bikes Not Bombs to hold the "34th Annual Bike-A-Thon" on Sunday, September 12, 2021, from 11:00 A.M. through approximately 3:00 P.M., with a rain date of Sunday, September 26, 2021**

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To grant a special permit to Bikes Not Bombs to hold the "34th Annual Bike-A-Thon" on Sunday, September 12, 2021, from 11:00 A.M. through approximately 3:00 P.M., with a rain date of Sunday, September 26, 2021, subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race's conclusion

**Vote to accept the resignations of Nancy Kimble and Susan Tripi from the Diversity, Equity and Inclusion Commission (DEI) and to send thank you letters for their service to the Town**

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Dretler-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To accept the resignations of Nancy Kimble, 589 Concord Road, and Susan Tripi, 23 Belcher Drive, from the Diversity, Equity and Inclusion Commission (DEI) and to send thank you letters for their service to the Town

**Adjourn**

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 12:06 a.m. on Wednesday, September 1, 2021.

### **SB Meeting 8/31/21 Documents & Exhibits**

1. Open in regular session, then immediately vote to enter executive session to review, approve and possibly release executive session meeting minutes, pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

**Attachments:**

- 1.a SB Executive Session 6-29-21\_for\_review
- 1.b SB\_draft\_Executive Session 7.13.21\_for\_review
- 1.c SB Executive Session 7-27-21\_for\_review
- 1.d SB\_draft\_Executive Session 8.5.21\_for\_review

3. Health Director Bill Murphy to provide COVID-19 update (~20 min)

**Attachments:**

- 3.a 09-01-21 Combined Mask Mandate

4. Bruce Freeman Rail Trail (BFRT) update. Town Environmental Planner and Project Manager Beth Suedmeyer and Town Counsel Lee Smith (KP Law) to attend. (~30 min.)

**Attachments:**

- 4.a BFRT Update Select Board Memo 8.26.21
- 4.b BFRT SB Project Status KPI Update 21-08-19
- 4.c MEMO BFRT AT RISK OF NOT OF MAKING ADVERTISING DEADLINE.3  
wo filename

5. Interview 6 candidates for appointment to the Diversity, Equity and Inclusion Commission: Karyn Jones, 27 Pendelton Rd; Peng Zhou, 2 Meachen Rd; Pallavi Hudson, 20 Adams Rd; Janine Taylor, 386 Maynard Rd; Emily Chen, 405 Peakham Rd and Jessica Cerullo Merrill, 14 Basswood Ave. Following interview, vote whether to appoint the following three (3) candidates \_\_\_\_ to the Diversity, Equity and Inclusion Commission for a term to expire May 31, 2022. (~35 min.)

**Attachments:**

- 5.a Janine Taylor\_DEI\_SB
- 5.b Karyn Jones\_DEI\_SB
- 5.c Pallavi Hudson\_DEI\_SB
- 5.d Peng Zhou\_DEI\_SB
- 5.e Emily Chen\_DEI\_sb
- 5.f Jessica Cerullo Merrill\_DEI\_SB

6. Update from Diversity, Equity, and Inclusion (DEI) Commission. In attendance will be Co-chairs Nalini Luthra and Nuha Muntasser. (~25 min.)

**Attachments:**

- 6.a DEI Commission Quarterly Report to the Select Board final

7. Town Manager to present Key Performance Indicators (KPI) projects: Fairbank Community Center Rebuild; Eversource Litigation; Bruce Freeman Rail Trail (BFRT); Town Hall Restoration; Town-wide ADA Assessment; and Comprehensive Wastewater Management Plan. (~30 min.)

**Attachments:**

- 7.a KPI - CWMP - Project Status Update 21-08-19
- 7.b KPI - Eversource Project Status Update 08-04-21

- 7.c KPI - Fairbank SB Project Status Update 21-08-04
- 7.d KPI - ADA - Project Status Update 21-08-04
- 7.e KPI - Town Hall - Project Status Update 21-08-04
- 7.f BFRT SB Project Status KPI Update 21-08-19

**8.** Move that the Board vote to authorize the Town Manager to award a contract to an energy supplier for supply of electricity to Town-owned properties for such period as the Town Manager determines to be in the best interest of the Town, via a procurement process, and at the price established pursuant to a solicitation on the Town's behalf in accordance with the Energy Procurement Services Agreement between the Town and Axsess Energy Group, LLC., and to specifically authorize the Town Manager to award the contract for a term exceeding three years. (~15 min.)

**Attachments:**

- 8.a Axsess EPA 102519 fexec
- 8.b Constellation contract TOWN OF SUDBURY, MA\_ 23110231000 \_Contract \_20191112

**9.** Discussion on Sewataro use Policy Document. Vice-Chair Russo and Member Schineller to present (~30 min)

**Attachments:**

- 9.a Sewataro Policy - use & fees Draft 08.19.2021

**10.** CPC discussion regarding presentation of CPC articles to Select Board. Select Board Chair/CPC member Roberts to present. (~10 min.)

**Attachments:**

- 10.a CPC email Cline

**11.** Review the Select Board Summer 2021 Newsletter articles and approve for distribution (~10 min.)

**Attachments:**

- 11.a Sudbury Newsletter Summer 2021 (5)\_SB

**12.** Discussion and possible vote whether or not to dissolve the Budget Strategies Task Force (~15 min.)

**Attachments:**

- 12.a Budget-Strategies-Task-Force-Mission-Statement
- 12.b Members » Budget Strategies Task Force

**13.** Review open session minutes of 7/1/21 (joint with SPS), 7/13/21, 7/27/21 and possibly vote to approve minutes.

**Attachments:**

- 13.a July 1 2021 School Committee Meeting Minutes
- 13.b SB\_draft1\_7.13.21\_min\_for\_review
- 13.c SB\_draft1\_7.27.21\_min for review

**14.** Upcoming Agenda Items

**Attachments:**

- 14.a POTENTIAL UPCOMING AGENDA ITEMS\_8.31.21

**16.** Vote whether to accept the following expenditure limits for the Town Trust Funds for Fiscal Year 2022: Goodnow Library \$35,000; Rhodes Memorial \$600; Lydia Raymond \$100; Forrest Bradshaw \$100; Cheri-Anne Cavanaugh \$1,000; Raymond Scholarship \$1,000; Discretionary \$4,000; Sept. 11

Memorial \$2,000; Perpetual Care \$70,000, for a total of \$113,800, as requested by Dennis Keohane, Finance Director.

**Attachments:**

16.a FY22 Trust Fund Spending Limits

**17.** Vote to sign a proclamation recognizing the 20th anniversary of HOPEsudbury, and to proclaim Saturday, November 6, 2021 as HOPEsudbury Day in the Town of Sudbury.

**Attachments:**

17.a HOPEsudbury Day Proclamation 8.31.21

**18.** Vote to accept a grant awarded to the Sudbury Police Department by the Executive Office of Public Safety and Security's Office of Grants and Research (OGR) in the amount of \$27,000 in Edward Byrne Memorial Justice Assistance Grant (JAG) funds; said funds to be allocated for two new fingerprint scanners.

**Attachments:**

18.a Sudbury OGR Award Letter

18.b Funds Receipt for Fingerprint Scanner Grant

**19.** Pursuant to the Street Acceptance vote under Article 21 of the May 22, 2021 Annual Town Meeting, vote to execute the Order of Taking of a permanent easement for all purposes, including attendant customary uses for which public ways are utilized in the Town of Sudbury, in, on and under the parcel of land shown as Lot 224 "Anthony Drive" (the "Easement Premises") on a plan entitled "North Ridge Farm, Definitive Subdivision Plan, Site Location: 338 North Road, Sudbury, Massachusetts 01776, Prepared for: Prepared for Distinctive Acton Homes, Inc. by Foresite Engineering Associates, Inc." dated November 1, 2013, rev. 3/14/14; 4/11/14 and 5/21/14 filed with the Land Registration Office for the Middlesex South Registry of Deeds as Land Court Plan 2170-Y (the "Plan").

**Attachments:**

19.a Anthony Drive - Street Acceptance Plan 191205

19.b KP-#775714-v1-SUDB-\_Order\_of\_Taking\_Anthony\_Drive

**20.** Vote to approve award of contract by the Town Manager for the reconstruction of the Marlboro Road Culvert pursuant to Article 17 of the 2021 Annual Town Meeting for property located at 270 Marlboro Road and shown on "Easement Plan Marlboro Road, Sudbury, Massachusetts" dated April 20, 2021, revised June 10, 2021, prepared by Chappel Engineering Associates, LLC; and further to approve award of all contracts related thereto.

**Attachments:**

20.a MARLBORO ROAD Easement plan Rev 6-14-21-2

**21.** Vote to accept a Social Work Grant from the MetroWest Foundation in the amount of \$30,000.

**Attachments:**

21.a Grant Acceptance Request\_B Murphy\_8.19.21

21.b Health Internship Grant\_red

**22.** Vote to grant a special permit to Lisa Hanson, St. Anselm Conference of the Society of St. Vincent de Paul, to hold a "Walk for the Poor" on Sunday, September 26, 2021, from 11:30 a.m. through approximately 2:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race's conclusion.

**Attachments:**

- 22.a St Vincent de Paul Walk 2021\_SB
- 22.b St Anselm Walk Feedback 2021
- 22.c Health\_feedback

**23.** Vote to grant a special permit to Bikes Not Bombs to hold the “34th Annual Bike-A-Thon” on Sunday, Sunday September 12, 2021, from 11:00 A.M. through approximately 3:00 P.M., with a rain date of Sunday, September 26, 2021, subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

**Attachments:**

- 23.a Bikes Not Bombs 2021\_SB
- 23.b Bike not Bombs Feedback 2021

**24.** Vote to accept the resignations of Nancy Kimble, 589 Concord Road, and Susan Tripi, 23 Belcher Drive, from the Diversity, Equity and Inclusion Commission (DEI) and to send thank you letters for their service to the Town.

**Attachments:**

- 24.a Kimble\_resignation\_DEI
- 24.b Susan Tripi \_ DEI Commission - Letter of Resignation