

SUDBURY SELECT BOARD

TUESDAY, AUGUST 10, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Jennifer Roberts, Vice-Chair Charles Russo, Select Board Member Daniel Carty, Select Board Member William Schineller, Select Board Member Janie Dretler, Town Manager Henry Hayes, Jr.

The statutory requirements as to notice having been complied with, the meeting was convened at 7:06 p.m., via Zoom telecommunication mode.

Chair Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Schineller-present, Russo-aye, Carty-present, Dretler-present, Roberts-present

Opening remarks by Chair

- Attended last night's FinCom meeting; Select Board Policies were discussed, and FinCom is seeking new members
- Attended BOH meeting today; discussion included increase in COVID cases state and country wide, SPS COVID precautions including wearing masks, increased need for contact tracing. Other topics included increase in mosquito population in Town – no reports of EEE in MA
- Attended recent COA meeting, Institute for Human Centered Design - Valeria Fletcher, spoke of brain-based disabilities/cognitive conditions/mental health conditions; and encouraged all residents to review the presentation on SudburyTV

Reports from Town Manager

- Suggested that all be mindful of the challenges associated with COVID-19, mostly impacted by the Delta variant found in ages 12 through 24 and those unvaccinated
- Purpose of the vaccine is to prevent associated deaths and hospitalizations
- Town Manager Office Hours August 14th at 11:00 a.m.

Reports from Select Board

Vice-Chair Russo:

- The Bonnie Brook property continues working through the permitting process with the Conservation Commission; noteworthy as a large, undeveloped property with high priority on the last open space and recreation area facing potential development
- Attended the recent Sudbury Police Association family event, recognized Officer Pope for being the first participant in the dunk tank – kids also enjoyed the inflatable obstacle course activity.
- The Cochituate Rail Trail over Route 30 is being enjoyed by many; road re-striping, addition of bike lanes along Route 30, demonstrating how the rail trail can vitalize an area
- Planning for the Town Forum has begun

Board Member Schineller:

- Visited the Sudbury Police Station with Police Chief Nix, and recognized the need for resolving the problem there

- Met with Kristen Drummey and Scott Brody at Camp Sewataro and discussed public swimming there for next year
- FinCom starting to review the Select Board Financial Policies documentation
- Members sought for the Ponds and Waterways Committee

Board Member Carty:

- Noted that at the last School Committee meeting the Board of Health confirmed that COVID cases are rising, but not in high-risk category in Sudbury, and 50% of those cases involve people who were vaccinated. Contact tracing is coming back.
- The SPS free lunch program will continue through the upcoming school year
- Much communication has been received regarding the proposed gate at the Police Station and suggested that residents enroll in the upcoming Police Academy session so people might appreciate the importance of the suggested security gate

Board Member Dretler:

- Attended the BOH meeting today, and recommended continued COVID updates. She emphasized that everyone wear masks and get vaccinated
- Attended MA Selectmen Association Webinar – session 4 regarding professional development with a 5th part to follow in September on Affordable Housing
- Framingham has been conducting meetings regarding the CSX acquisition to continue the BFRt beyond Sudbury through Framingham

As the Local Licensing Authority, vote on whether to approve the application of Sobre Mesa, LLC d/b/a Sobre Mesa, 29 Hudson Rd., Sudbury, for a Common Victualler and Restaurant License for the Sale of All Alcoholic Beverages, under G. L. Ch. 138, s.12, Jordan Mackey, Manager. The premises proposed to be licensed (i.e., 29 Hudson Road) is approximately 3500 sq. ft. with a fenced in patio that seats about 50 persons. Facility also has a 3000 sq ft basement for storage and utilities.

Present: Jordan Mackey, Owner/Manager

Chair Roberts moved in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Dretler second the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To open the public hearing regarding approval of the application for Sobre Mesa.

Mr. Mackey stated the restaurant had closed due to COVID and was opening under a new brand, with a new license. He added that the old company relocated to Stow, MA.

Board Members asked about related restaurant matters, such as new format, menu style, staffing, and TIPS training.

Chair Roberts read in the words of the motion. Board Member Schineller moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Dretler-aye, Roberts-aye

VOTED: To approve the application of Sobre Mesa, LLC d/b/a Sobre Mesa, 29 Hudson Rd., Sudbury, for a Common Victualler and Restaurant License for the Sale of All Alcoholic Beverages, under G. L. Ch. 138, s.12, Jordan Mackey, Manager. The premises proposed to be

licensed (i.e., 29 Hudson Road) is approximately 3500 sq. ft. with a fenced in patio that seats about 50 persons. Facility also has a 3000 sq ft basement for storage and utilities

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Dretler-aye, Russo-aye, Carty-aye, Roberts-aye

VOTED: To close the public hearing regarding approval of the application for Sobre Mesa.

As the Local Licensing Authority, vote on whether to approve the application of Macky Brown Enterprises, LCC d/b/a Max and Leo's Artisan Pizza, 470 North Road, Sudbury, for a Pledge of License to its License to Sell Alcoholic Beverages on the premises, under G.L.Ch. 138, s.12, and Pledge of Inventory, Maximilian Candidus, Manager.

Chair Roberts asked if the pledge of license was to be used as collateral. Town Manager Hayes responded in the affirmatively.

Chair Roberts read in the words of the motion. Board Member Carty moved in words of Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Dretler-aye, Russo-aye, Carty-aye, Roberts-aye

VOTED: To approve the application of Macky Brown Enterprises, LCC d/b/a Max and Leo's Artisan Pizza, 470 North Road, Sudbury, for a Pledge of License to its License to Sell Alcoholic Beverages on the premises, under G.L.Ch. 138, s.12, and Pledge of Inventory, Maximilian Candidus, Manager

Citizen's Comments

There were no citizen's comments

Interview two candidates (Catherine Dempsey, and Kirsten Roopenian) for one at-large seat on the Community Preservation Committee (CPC). Following interview, vote to appoint as a member of the CPC for a 3-year term expiring 5/31/24.

Present: Kirsten Roopenian

Chair Roberts announced that Catherine Dempsey had withdrawn her application, and Ms. Roopenian had been endorsed by CPC members.

Ms. Roopenian stated she had been a member of the CPC years ago during a period of large land purchases made by the Town.

Board Member Schineller asked Ms. Roopenian about a five-year capital plan and the identification of CPC-eligible projects. Ms. Roopenian provided detail and interest in these areas. Board Member Schineller asked if Ms. Roopenian would remain a part-time staff employee, if appointed to CPC. Ms. Roopenian responded affirmatively and stated that she would check with Town Counsel if any aspect was in question. She added that another town employee serves on a Town committee.

Vice-Chair Russo acknowledged that Ms. Roopenian possesses extensive experience and knows the CPC process. Vice-Chair Russo asked about inclusion of CPC site walks and status reports. Ms. Roopenian indicated that project site walks and status reports would help with the CPC process.

Board Member Carty stated that Ms. Roopenian should identify any potential areas of interest conflict. Ms. Roopenian was in agreement.

Board Members acknowledged that Ms. Roopenian would be a valued member of the CPC.

Resident Pat Brown, 24 Whispering Pine Road spoke of a Preservation Plan for each community, and after an additional plan is created, CPC must hold a yearly public hearing in order to update the CPC plan. Ms. Brown indicated that her hope was to see such yearly public hearing going forward, and asked Ms. Roopenian for assurance that such yearly public hearing would happen. Ms. Roopenian acknowledged that CPC was considering a CPC Preservation Plan, and mentioned a housing production plan, as well as a Park and Recreation plan. Ms. Roopenian indicated that she would research this aspect further.

Board Member Dretler motioned to appoint Kirsten Roopenian to one at-large seat on the Community Preservation Committee (CPC) for a 3-year term expiring 5/31/24. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Dretler-aye, Carty-aye, Russo-aye, Roberts-aye

VOTED: To appoint Kirsten Roopenian to one at-large seat on the Community Preservation Committee (CPC) for a 3-year term expiring 5/31/24.

Vice-Chair Russo stated that Catherine Dempsey would make great candidate, and hoped to see her on another Town board/committee. Chair Roberts agreed.

Interview candidate for Sudbury Town Historian. Following interview, vote whether to appoint Jan Hardenbergh, 7 Tippling Road, for a 1-year appointment as Town Historian expiring 5/31/22.

Present: Jan Hardenbergh

Mr. Hardenbergh explained his background and active interest in history, noting that he had produced a Sudbury map and historic stories publication.

Board Member Carty recognized that Mr. Hardenbergh had been a member of the Master Plan Steering Committee. He stressed that Sudbury could benefit from Mr. Hardenbergh's passion for local history, and suggested conducting interviews with older residents to get a verbal history of Sudbury. Mr. Hardenbergh fully endorsed the idea, adding that he would coordinate such idea with the Sudbury Historical Society.

Board Member Dretler thanked Mr. Hardenbergh for his interest, adding she was looking forward to working with Mr. Hardenbergh in regard to related historical questions that might come before the Board.

Board Member Schineller thanked Mr. Hardenbergh and his offered availability when historical considerations arise. Mr. Hardenbergh stated that Town Manager Hayes expressed interest in capturing COVID-related stories in Town; Mr. Hardenbergh indicated he would have interest in capturing such stories.

Vice-Chair Russo Charlie recognized Mr. Hardenbergh's abilities, and noted he has hung one of Mr. Hardenbergh's maps on his wall at home.

Chair Roberts mentioned Mr. Hardenbergh's interest in Sudbury history and agreed that a COVID study would be a great asset for the Town.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Dretler-aye, Roberts-aye

Nobscot Road Property update. Planning and Community Development Director Adam Duchesneau to present.

Present: Amy Lepak, Sudbury Housing Authority Chair, Tania Vitvsky, Sudbury Housing Authority, Planning and Community Development Director Adam Duchesneau

Mr. Duchesneau provided an update noting that the Sudbury Housing Trust (SHT) and the Sudbury Housing Authority (SHA) are considering the purchase and working on a Site Evaluation Plan and a Right of Entry Agreement document to be circulated. He noted that Town Counsel was reviewing the documents.

Board Member Schineller inquired about associated funding for possible purchase by SHT and SHA. Mr. Duchesneau provided related detail.

Vice-Chair Russo asked about the four single-family homes currently on the site, and if the Board would have a role in the determination. Mr. Duchesneau responded there may be consideration by the Select Board, at some level.

Vice-Chair Russo commented that properties offered at discount rates might result in development obstacles, and applauded the due diligence measures being taken.

Board Member Carty asked about related timeframe. Mr. Duchesneau responded the hope was for the analysis to be completed by the end of September.

Board Member Dretler acknowledged her membership in the SHT, adding that the subject property was located on a challenging site, and multiple developers have previously considered the property per the owner's representative.

Vice-Chair Russo commented that ZBA special permitting would likely be required.

Chair Roberts asked about potential funding from SHT and SHA. Mr. Duchesneau stated that funding amounts could not be established until a final determination regarding a possible number of units was presented.

Ms. Vitvitsky mentioned that two site visits were made, with one being very extensive.

Discussion and possible vote to release Town Counsel Opinion related to Declaration of Trust document (Sudbury Housing Trust). Lee Smith of KP Law to attend.

Present: Town Counsel Lee Smith, KP Law

Chair Roberts noted this topic was initiated by a citizen regarding the Sudbury Housing Trust (SHT) and related amendments.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To release Town Counsel Opinion related to Declaration of Trust document (Sudbury Housing Trust).

Mr. Smith confirmed he had found discrepancy within the Declaration of Trust document. Mr. Smith suggested that a modified bylaw could be included on a future Town Meeting Warrant.

Board Member Carty stated that the presented process flaw discovery from the 2006 Town Meeting creating the Housing Trust, can be fixed with the passing of an amended bylaw, which would be consistent with what is filed at the Registry. He also inquired as to whether or not there were any other committees that upon formation were missing an associated bylaw.

Board Member Dretler stated she was interested in learning more about the presented situation.

Vice-Chair Russo confirmed that this detail should be corrected as soon as possible after the SHT is made aware of the inconsistency.

Chair Roberts acknowledged the need to amend the bylaw.

Resident Pat Brown asked for additional information regarding the bylaw reference.

Board Member Schineller motioned that the Sudbury Housing Trust consult with the Select Board before any loan obligations are agreed to by the Sudbury Housing Trust. Board Member Carty seconded the motion.

Board members discussed the motion.

Board Member Schineller rescinded the motion, asking that Vice-Chair Russo provide a motion.

Vice-Chair Russo motioned to request that the Sudbury Housing Trust consult with the Sudbury Select Board in advance of exercising any of their powers under Article 3 of The Declaration of Trust. Board Member Carty seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To request that the Sudbury Housing Trust consult with the Sudbury Select Board in advance of exercising any of their powers under Article 3 of The Declaration of Trust.

Board Member Dretler asked if the motion was enforceable. Board Member Carty responded that the motion and vote was a request of cooperation, and not necessarily enforceable.

Resident Robert May, 98 Maynard Farm Road stated that the SHT was originally intended to be known as The Sudbury Housing Trust Fund. He said the fund aspect should be closely considered by the Select Board and the Sudbury Housing Trust.

Chair Roberts thanked Mr. May for his attention to detail.

Resident Manish Sharma, 77 Colonial Road, commented that there was vagueness regarding the matter, and did not see associated financial information. Board Member Dretler directed Mr. Sharma to the Town website posting of related information, included financials.

As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for New City Microcreamery, 534 Boston Post Road, Building #2, Unit A, as requested in an application dated July 21, 2021, subject to conditions put forth by the Fire Department and Building Department.

Present: Jason Kleinerman and Karim El-Gamal, New City Microcreamery

Mr. El-Gamel provided summary of other company food businesses, and association with Whole Food locations, including Sudbury.

Mr. Kleinerman stated that New City Microcreamery was intending to open for business as soon as possible.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Dretler-aye, Carty-aye, Schineller-aye, Russo-aye, Roberts-aye

VOTED: To approve a new Common Victualler License for New City Microcreamery, 534 Boston Post Road, Building #2, Unit A, as requested in an application dated July 21, 2021, subject to conditions put forth by the Fire Department and Building Department.

Vote to accept donation of \$1400 for the installation of a bench, as requested by Girl Scout Troop 62505. Also, discussion and possible vote regarding the Heritage/Memorial Tree/Bench program for future adjustments.

Chair Roberts stated that the Board recognized the importance of this donation by the Girl Scouts.

Town Manager Hayes mentioned the related ADA factor and confirmed he had met with the Sewataro team. He emphasized that the bench location should be closer to the roadway to ensure accessibility.

Board Member Schineller expressed his support and appreciation of the gifted bench donated by the Girl Scouts in memory of their friend.

Vice-Chair Russo echoed the sentiments of Board Member Schineller and said he was ready to vote on the donation for the bench at this meeting.

Board Member Dretler thanked Town Manager Hayes for recognizing the need for ADA compliance, and did not want the donation to be held up in any way.

Board Member Schineller stated that the operator of Camp Sewataro offered to install a second bench that is accessible. Chair Roberts recognized the need for the two benches, and thanked Mr. Brody for his offer.

Board Member Carty stated that the bench offered by Camp Sewataro should not be associated with the Girl Scout contribution. Board Members were in agreement.

Kristen Drummey, Camp Sewataro representative, indicated that an ADA-compliant bench/seating area would overlook the swimming pond, independent of the Girl Scout bench.

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Schineller-aye, Russo-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To accept donation of \$1400 for the installation of a bench, as requested by Girl Scout Troop 62505. Also, discussion and possible vote regarding the Heritage/Memorial Tree/Bench program for future adjustments

Recess

Chair Roberts read in the words of the motion. Vice-Chair Russo moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Dretler-aye, Roberts-aye

VOTED: To take a five-minutes recess and return at 9:55 p.m.

Discussion and possible vote on establishing Town Manager goals

Chair Roberts displayed the Town Manager's Goals document dated August 5, 2021; which included:

- Comprehensive Wastewater Plan with action plan.
- Staff Enhancement with action plan.
- Capital Plan with action plan.
- Regional and Technical High Schools, with action plan.
- Fairbank Community Center, with action plan.
- Rail Trail Development, with action plan.
- Town Center with action plan.
- Ongoing Work with Various Committees/Commissions, with action plan.
- Implementation of Major Plans, with action plan.
- Maximize COVID-19 Related funding, with action plan.
- Sustain a Safe, Secure, Serviced & Strong Sudbury!

Related aspects were discussed by Board Members and the Town Manager.

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Vice-Chair Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Russo-aye, Carty-aye, Dretler-aye, Roberts-aye

VOTED: To approve the Town Manager Goals set forth in the presented document, as discussed.

Sewataro Use Policy Document Discussion. Vice-Chair Russo and Member Schineller to present.

Vice-Chair Russo referenced the Use Policy for Camp Sewataro. Board Member Schineller stated that he met with Scott Brody and Kristen Drummey, and discussed a plan for resident swimming next year.

Board Member Schineller presented a fee schedule chart. Board Members engaged in a brief discussion regarding such fees.

Board Members Roberts and Dretler indicated the need for Town Counsel review of a proposed fee schedule. Vice-Chair Russo confirmed he had submitted several public swimming, related liability questions to Town Counsel. Chair Roberts hoped that an approved fee schedule be completed soon.

Town Forum discussion. Vice-chair Russo to provide update.

Vice-Chair Russo confirmed that he had discussions with Planning Board Director Adam Duchesneau; recommended that the Master Plan Town Forum be scheduled for October 21, 2021.

Vice-Chair Russo stated that the Forum discussions will be led by the Master Plan consultants at Horsley Witten. He recommended that a joint meeting with the Planning Board be scheduled to review various aspects of the Forum.

Citizen's Comments (cont.)

There were no citizen's comments

Review open session minutes of 7/13/21

In consideration of the late hour, Chair Roberts suggested tabling review of minutes to the next meeting.

Upcoming Agenda Items:

August 31

- BFRT

- Sewataro Fee Policy
- KPI Updates
- Budget Strategies Task force
- COVID Update with BOH
- CPC Meetings
- Sudbury Trust Program/Policy Document discussion
- DEI Interviews
- ARPA Funding
- Proclamation for HOPEsudbury Day on their 20th anniversary

Consent Calendar

Vote to approve a special permit to Harold Cutler for the Colonial Fair and Muster of Fifes and Drums to be held on the Wayside Inn grounds from 10:00 a.m. to 5:00 p.m. on Saturday, September 25, 2021, subject to conditions and permits required by the Fire and Police Departments and the Board of Health.

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: to approve a special permit to Harold Cutler for the Colonial Fair and Muster of Fifes and Drums to be held on the Wayside Inn grounds from 10:00 a.m. to 5:00 p.m. on Saturday, September 25, 2021, subject to conditions and permits required by the Fire and Police Departments and the Board of Health.

Vote to accept two grants: (1) Public Health Excellence Shared Services Grant from the Department of Public Health - \$300,000 per year for three years; and (2) a Social Work Grant from the MetroWest Foundation in the amount of \$20,000.

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To accept two grants: (1) Public Health Excellence Shared Services Grant from the Department of Public Health - \$300,000 per year for three years; and (2) a Social Work Grant from the MetroWest Foundation in the amount of \$20,000.

Vote to approve award of contracts by the Town Manager relating to the Fire Station No. 2 office/housing/living project approved under Article 16 of the 2021 Annual Town Meeting and for the execution of any contract documents relative thereto inclusive of Owner's Project Manager.

Chair Roberts read in the words of the motion. Board Member Carty moved in the words of the Chair. Board Member Dretler seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Dretler-aye, Carty-aye, Roberts-aye

VOTED: To approve award of contracts by the Town Manager relating to the Fire Station No. 2 office/housing/living project approved under Article 16 of the 2021 Annual Town Meeting and for the execution of any contract documents relative thereto inclusive of Owner's Project Manager.

Adjourn

Chair Roberts read in the words of the motion. Board Member Dretler moved in the words of the Chair.
Board Member Russo seconded the motion.

It was on motion 5-0; Russo-aye, Dretler-aye, Schineller-aye, Carty-aye, Roberts-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 11:36 p.m.

SB Meeting 8/10/21 Documents & Exhibits

1. As the Local Licensing Authority, vote on whether to approve the application of Sobre Mesa, LLC d/b/a Sobre Mesa, 29 Hudson Rd., Sudbury, for a Common Victualler and Restaurant License for the Sale of All Alcoholic Beverages, under G. L. Ch. 138, s.12, Jordan Mackey, Manager. The premises proposed to be licensed (i.e., 29 Hudson Road) is approximately 3500 sq. ft. with a fenced in patio that seats about 50 persons. Facility also has a 3000 sq ft basement for storage and utilities (~15 min).

Attachments:

- 1.a Legal Notice_Sobre Mesa_New AA Restaurant
- 1.b Sobre Mesa_Alcohol Application_SB
- 1.c Sobre Mesa_Staff Feedback
- 1.d Alcohol License Quotas_7.13.21

2. As the Local Licensing Authority, vote on whether to approve the application of Macky Brown Enterprises, LCC d/b/a Max and Leo's Artisan Pizza, 470 North Road, Sudbury, for a Pledge of License to its License to Sell Alcoholic Beverages on the premises, under G.L.Ch. 138, s.12, and Pledge of Inventory, Maximilian Candidus, Manager (~15 min).

Attachments:

- 2.a Max and Leos Lic Pledge Application_SB
- 2.b Max and Leos Lic Pledge Feedback
- 2.c Riley_email

3. Interview two candidates (Catherine Dempsey, and Kirsten Roopenian) for one at-large seat on the Community Preservation Committee (CPC). Following interview, vote to appoint _____ as a member of the CPC for a 3-year term expiring 5/31/24 (~20 min).

Attachments:

- 3.a CPC Application_Dempsey_redact
- 3.b Kirsten Roopenian CPC Member Application 210517_redact
- 3.c Roopenian Recommendation Letter to SB for CPC 210804

4. Interview candidate for Sudbury Town Historian. Following interview, vote whether to appoint Jan Hardenberg, 7 Tippling Road Road, for a 1-year appointment as Town Historian expiring 5/31/22 (~15 min).

Attachments:

- 4.a Jan_Hardenberg_appl_redact
- 4.b TOWN HISTORIAN -JOB DESCRIPTION

5. Nobscot Road Property update. Planning and Community Development Director Adam Duchesneau to present (~20 min).

Attachments:

- 5.a RE_ Invitation to August 10 Select Board meeting - Nobscot Road property

6. Discussion and possible vote to release Town Counsel Opinion related to Declaration of Trust document (Sudbury Housing Trust). Lee Smith of KP Law to attend (~20 min).

Attachments:

- 6.a KP-#771120-v1-KP-#771026-v1-SUDB-_Sudbury_Housing_Trust_Opinion
- 6.b Email_Housing_Trust
- 6.c REM comments SudburyHousingTrustFINAL

7. As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for New City Microcreamery, 534 Boston Post Road, Building #2, Unit A, as requested in an application dated July 21, 2021, subject to conditions put forth by the Fire Department and Building Department. (~10 min)

Attachments:

- 7.a New City Microcreamery Application_SB
- 7.b New City CV Feedback

8. Vote to accept donation of \$1400 for the installation of a bench, as requested by Girl Scout Troop 62505. Also, discussion and possible vote regarding the Heritage/Memorial Tree/Bench program for future adjustments (~30 min).

Attachments:

- 8.a Lea bench for Sudbury
- 8.b Bench Donation_Lea Wallerstein
- 8.c Tursi Letter to Board Final- tk_sb
- 8.d SudburyTrust
- 8.e Camp-Sewataro-Grounds-012221

9. Discussion and possible vote on establishing Town Manager goals (~45 min).

Attachments:

- 9.a Goals and evals - Hayes - for Board - 2021 Aug 5

10. Sewataro use Policy Document Discussion. Vice-Chair Russo and Member Schineller to present (~30 min)

Attachments:

- 10.a Sewataro Actions Table
- 10.b Sewataro Policy - use & fees Draft 07.08.2021_CGR_BJS
- 10.c Sewataro Assessment And Recommendations_ 2021_ Jul_08_ supporting_ materials_ no_agenda
- 10.d SPS Building Use Request
- 10.e Sudbury_6010_fieldfacility_use_policy_2017__updated_52317
- 10.f Sudbury_PR_field_request_form_2021_15

11. Town Forum discussion. Vice-chair Russo to provide update (~10 min).

Attachments:

- 11.a Initial Planning meeting Town Forum

13. Review open session minutes of 7/13/21 and possibly vote to approve minutes.

Attachments:

- 13.a SB_draft1_7.13.21_min_for_review

14. Upcoming Agenda Items

Attachments:

- 14.a POTENTIAL UPCOMING AGENDA ITEMS_8.10.21

15. Vote to approve a special permit to Harold Cutler for the Colonial Fair and Muster of Fifes and Drums to be held on the Wayside Inn grounds from 10:00 a.m. to 5:00 p.m. on Saturday, September 25, 2021, subject to conditions and permits required by the Fire and Police Departments and the Board of Health.

Attachments:

- 15.a Colonial Fair 2021 Application_SB
- 15.b Colonial Fair Feedback 2021

16. Vote to accept two grants: (1) Public Health Excellence Shared Services Grant from the Department of Public Health - \$300,000 per year for three years; and (2) a Social Work Grant from the MetroWest Foundation in the amount of \$20,000.

Attachments:

- 16.a Grant Acceptance_BOH
- 16.b MetroWest Grant
- 16.c Approval Letter from State
- 16.d Executed Contract Signed

17. Vote to approve award of contracts by the Town Manager relating to the Fire Station No. 2 office/housing/living project approved under Article 16 of the 2021 Annual Town Meeting and for the execution of any contract documents relative thereto inclusive of Owner's Project Manager.

Attachments:

- 17.a Budget - SudFD_OPC_2021_Phase-1_0211V2