

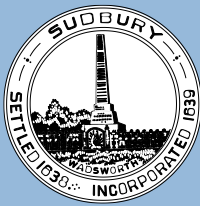
SUDBURY SELECT BOARD
TUESDAY MARCH 16, 2021
6:00 PM, ZOOM

Item #	Time	Action	Item
	6:00 PM		CALL TO ORDER
EXECUTIVE SESSION			
1.		<i>VOTE</i>	Open in Regular Session, and immediately vote to enter into Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) for the purpose of discussing collective bargaining matters related to negotiation strategy (Sudbury Supervisory Association) wherein strategy discussion with respect to collective bargaining in open session may have a detrimental effect on the bargaining position of the public body.
2.		<i>VOTE</i>	Continue executive session to review, approve and possibly release executive session meeting minutes, pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).
3.		<i>VOTE</i>	Vote to close Executive Session and resume Open Session
	7:00 PM		Opening remarks by Chair
			Reports from Town Manager
			Reports from Select Board
			Citizen's comments on items not on agenda
MISCELLANEOUS			
4.	7:15 PM	<i>VOTE</i>	Interview candidate Susan Rushfirth, 48 Harvard Drive for appointment to the Diversity, Equity and Inclusion Commission. Following interview, vote whether to appoint Ms. Rushfirth for a term to expire May 31, 2022.
5.	7:30 PM	<i>VOTE</i>	Update and possible vote on Bruce Freeman Rail Trail (BFRT) project update - Task Force Recommendations for 75% Design. Beth Suedmeyer, Environmental Planner and John Drobinski, Chair of the BFRT Advisory Task Force to attend.
6.	7:45 PM	<i>VOTE</i>	Vote to open joint meeting with Finance Committee to present/discuss recommendations on annual budget and Annual Town Meeting warrant articles.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
7.	8:45 PM	<i>VOTE</i>	Vote to close joint meeting with FinCom and resume Select Board meeting.
8.	8:45 PM		Fire Station Town Meeting article - funding sources and debt impact to residents
9.	9:15 PM	<i>VOTE</i>	Vote to take positions on any 2021 Town Meeting articles, designate articles for placement on consent calendar, and vote which Board members will make motions and present articles.
10.	9:30 PM	<i>VOTE</i>	Discussion, review, and vote on Appointment Policy
11.	10:00	<i>VOTE</i>	Discussion and vote whether to ratify the vote taken in Executive Session on 3/16/21, regarding collective bargaining matters related to negotiations between the Town of Sudbury and the Sudbury Supervisory Association, dated 3/16/21.
12.	10:10	<i>VOTE</i>	Discussion and vote whether to ratify the vote taken in Executive Session on 3/9/21 between the Town of Sudbury and the Town Manager related to the employment contract dated 3/3/20 and resulting agreement between the Town of Sudbury and the Town Manager, dated 3/9/21.
13.	10:20		Update from Policies & Procedures subcommittee (Board members Roberts and Schineller).
14.	10:40	<i>VOTE</i>	Discuss April and May 2021 Board meeting dates, and make necessary adjustments.
15.			Discussion on Statehouse Earmarks and grant applications
16.		<i>VOTE</i>	Vote to authorize the Chair to sign the joint municipal comment letter regarding the Massachusetts 2030 Clean Energy and Climate Plan.
17.		<i>VOTE</i>	Review open session minutes of 3/2/21 and possibly vote to approve minutes.
18.			Citizen's Comments (cont)
19.			Upcoming Agenda Items

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



SUDBURY SELECT BOARD

Tuesday, March 16, 2021

EXECUTIVE SESSION

1: Exec Session - collective bargaining

REQUESTOR SECTION

Date of request:

Requestor: 30 min

Formal Title: Open in Regular Session, and immediately vote to enter into Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) for the purpose of discussing collective bargaining matters related to negotiation strategy (Sudbury Supervisory Association) wherein strategy discussion with respect to collective bargaining in open session may have a detrimental effect on the bargaining position of the public body.

Recommendations/Suggested Motion/Vote: Open in Regular Session, and immediately vote to enter into Executive Session pursuant to Exemption 3 (G.L. c. 30A, §21(a)(3)) for the purpose of discussing collective bargaining matters related to negotiation strategy (Sudbury Supervisory Association) wherein strategy discussion with respect to collective bargaining in open session may have a detrimental effect on the bargaining position of the public body.

Background Information:

Financial impact expected:

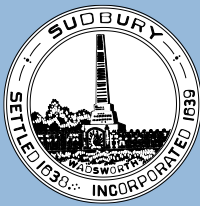
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

EXECUTIVE SESSION

2: Exec Session to review minutes

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Continue executive session to review, approve and possibly release executive session meeting minutes, pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Recommendations/Suggested Motion/Vote: Continue executive session to review, approve and possibly release executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Background Information:

Attached Executive Minutes for review/approval/possibly release:

6/9/20

10/20/20

Attached approved minutes for release:

6/22/20

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

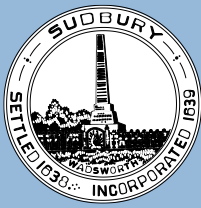
Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending

Select Board

Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

EXECUTIVE SESSION

3: Close Executive Session and resume Open Session

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close Executive Session and resume Open Session

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

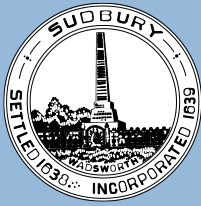
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

4: Additional Interview for Diversity, Equity and Inclusion Commission

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Interview candidate Susan Rushfirth, 48 Harvard Drive for appointment to the Diversity, Equity and Inclusion Commission. Following interview, vote whether to appoint Ms. Rushfirth for a term to expire May 31, 2022.

Recommendations/Suggested Motion/Vote: Interview candidate Susan Rushfirth, 48 Harvard Drive for appointment to the Diversity, Equity and Inclusion Commission. Following interview, vote whether to appoint Ms. Rushfirth for a term to expire May 31, 2022.

Background Information:

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting: DEI Commission Applicant Sue Rushfirth

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM

4a

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Sudbury Diversity, Equity and Inclusion Committee

Name: Susan Rushfirth

Address: 48 Harvard Drive Sudbury MA 01776

Email Address: [REDACTED]

Home phone: [REDACTED]

Work or Cell p [REDACTED]

Years lived in Sudbury: 30

Brief resume of background and pertinent experience:

I have both worked as a physical therapist and volunteered in Roxbury and surrounding neighborhoods for many years. In the distant past I was on the board of Discover Roxbury, and am currently both a member of the Hibernian Hall Advisory Committee and a board member of Family Independence - a collaborative housing project for low income, teenage single parents. Both are located in Roxbury. I enjoyed an enriching 15 year period as co-chair of the METCO cooperating families in the Sudbury and LS school systems and and have maintained contact with several alumni.

Municipal experience (if applicable):

Past member of Cultural Council and Commission on Disability

Currently member of Democratic Town Committee and an Election Officer

Educational background:

Graduate degree (UK) in Physiotherapy

Reason for your interest in serving:

PLEASE SEE ATTACHED.

Times when you would be available (days, evenings, weekends):

Days, Evenings

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

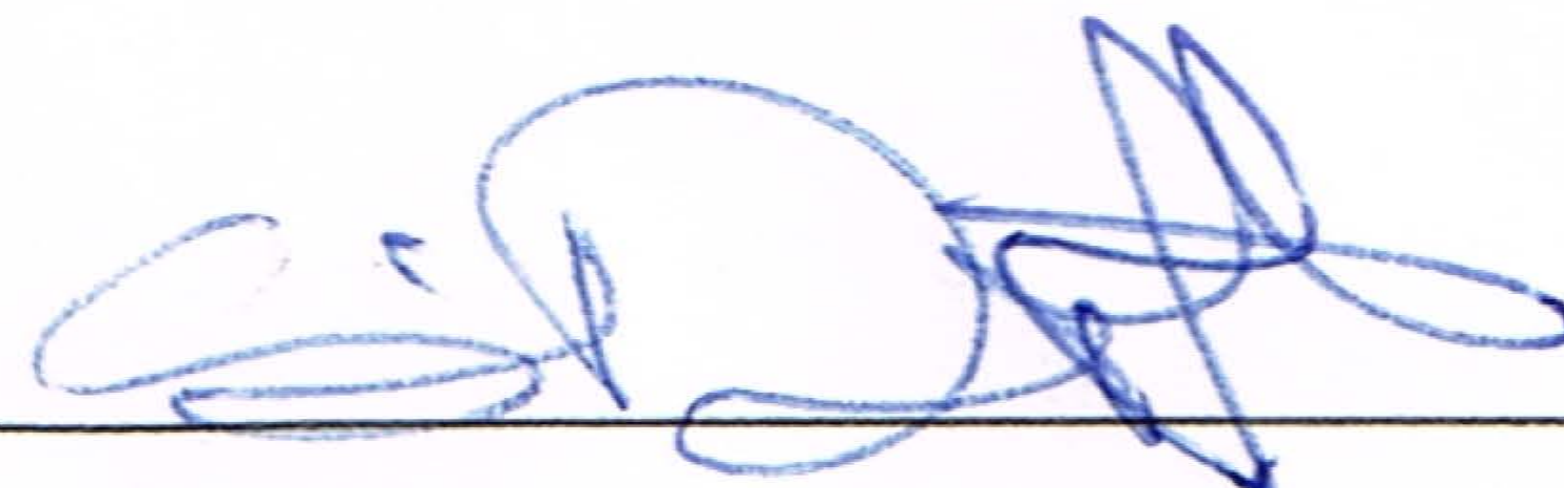
No

SR (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature



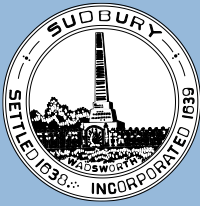
Date 1/14/2021

Reason for your interest in serving

We can see the effects of historical injustice locally – in racially determined health care outcomes, higher rates of poverty, lower levels of academic achievement, the concentration of minority groups in certain areas, and a lack of diversity - especially in towns like Sudbury. Students in the METCO program report racism and microaggressions regularly, and one might assume that Sudbury residents of color are similarly impacted. I should like to join those in the town who are committed to addressing the effects of systemic racism, opening up the dialogue with all groups, and rendering Sudbury an inclusive town that welcomes and supports everyone

Sue Ruffalo

1/14/2021.



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

5: BFRT update

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Update and possible vote on Bruce Freeman Rail Trail (BFRT) project update - Task Force Recommendations for 75% Design. Beth Suedmeyer, Environmental Planner and John Drobinski, Chair of the BFRT Advisory Task Force to attend.

Recommendations/Suggested Motion/Vote: Update and possible vote on Bruce Freeman Rail Trail (BFRT) project update - Task Force Recommendations for 75% Design. Beth Suedmeyer, Environmental Planner and John Drobinski, Chair of the BFRT Advisory Task Force to attend.

Background Information:
Documents to be provided prior to the 3/16 meeting.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



Sudbury Bruce Freeman Rail Trail Task Force Recommendations for 75% Design Select Board Meeting *March 16, 2021*



75% Design Recommendations

- Connections to Town-owned Properties
- Amenities – Locations
- Amenities – Product Selection

Connections to Town-owned Properties

- Broadacres Farm, Morse Road
- Parkinsons (Ti Sales) Field, Hudson Road
- Davis Field, North Road

Broadacres Parking and Amenities



Attachment 5.a: BFRT ATF SB Joint Meeting 2021 03 16 Recommendations (4455 : BFRT



Broadacres Parking and Amenities

Amenity	Broadacres
Parking Lot	32 spaces
Information kiosk/trail head signage	1
Bike racks	4
Benches	2+
Bike repair station	1
Hydration station	1
Recycling/Trash receptacles	1
Pet waste bag dispenser	1
Restroom facility (composting toilet)	1
Picnic area	1
Pavilion	1
Natural play space (made of historic bridge artifacts)	1
Foundation for art installation	1
Interpretive panel	1



Amenities at Broadacres Parking Lot



Attachment 5.a: BFRT ATF SB Joint Meeting 2021 03 16 Recommendations (4455 : BFRT



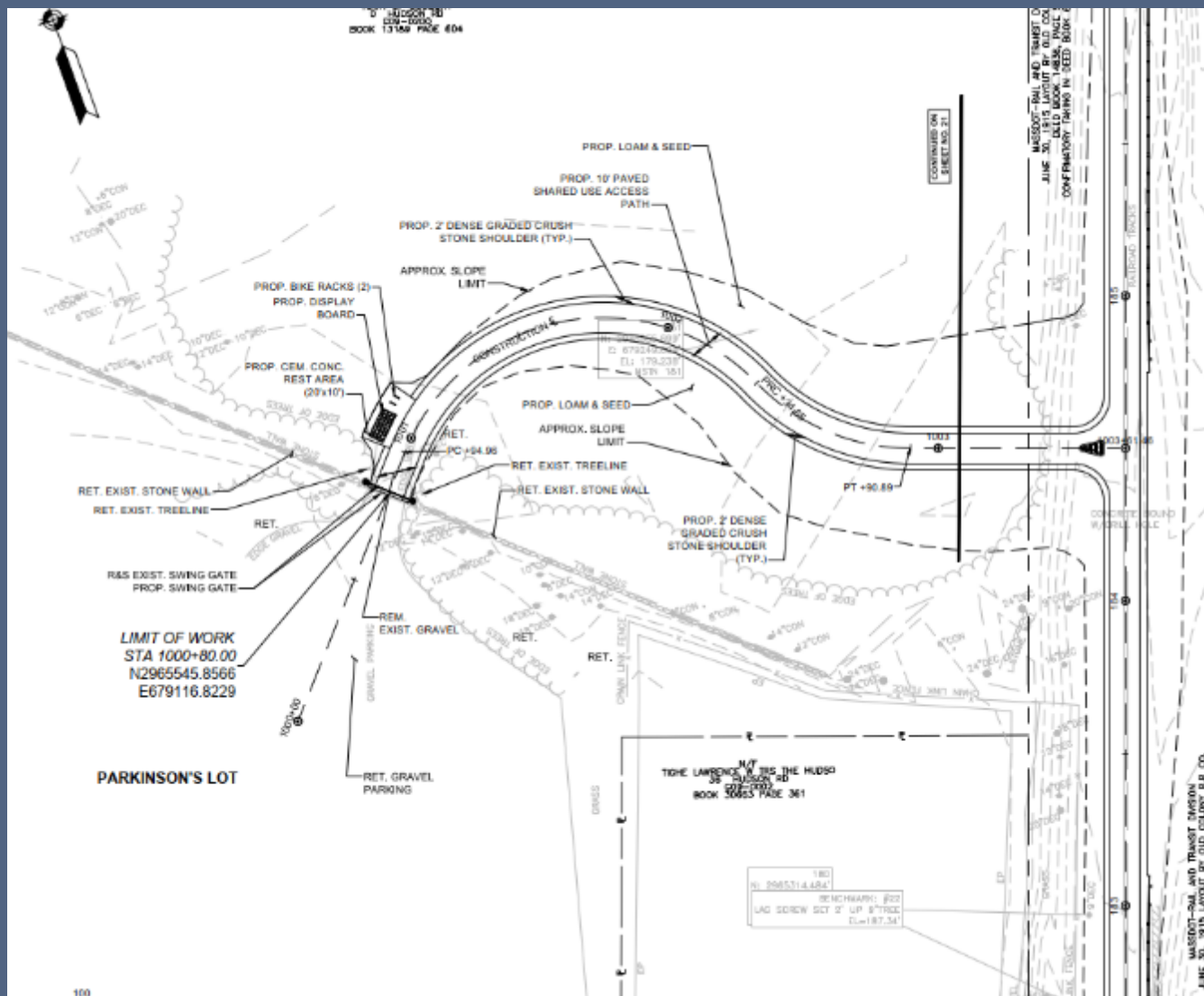
Parkinson's (Ti-Sales) Field



Attachment 5.a: BFRT ATF SB Joint Meeting 2021 03 16 Recommendations (4455 : BFRT



Parkinson's (Ti-Sales) Field



Attachment 5.a: BFRT ATF SB Joint Meeting 2021 03 16 Recommendations (4455 : BFRT

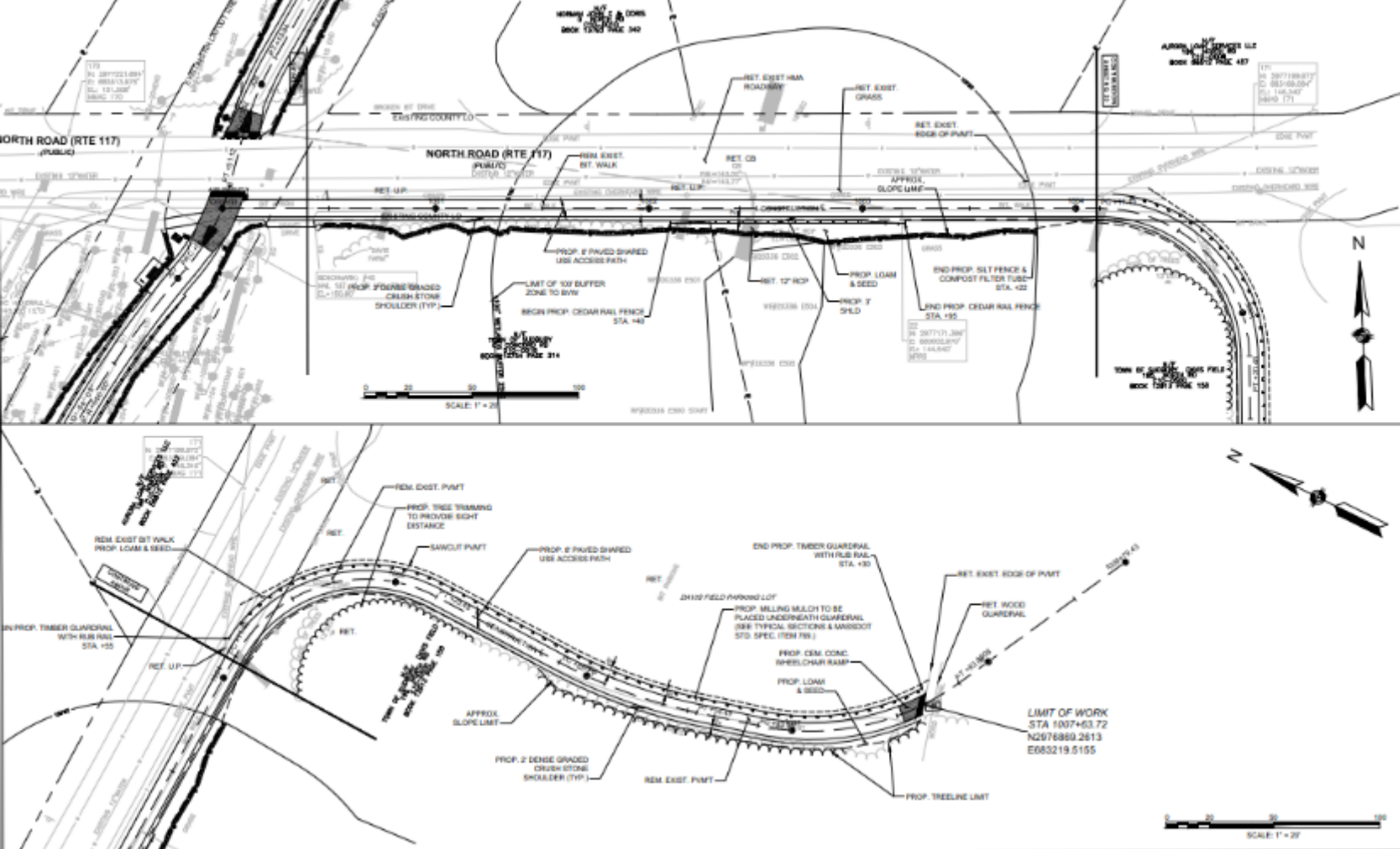


Ti Sales / Parkinsons Field Amenities

Amenity	Parkinsons Connection	Parkinsons Parking
Information kiosk/trail head signage	1	1
Bike racks	2	2
Benches	2	1
Bike repair station		
Hydration station		
Recycling/Trash receptacles		1
Pet waste bag dispenser		1
Restroom facility (composting toilet)		
Picnic area		
Pavilion		
Natural play space (made of historic bridge artifacts)		?
Foundation for art installation	1	



North Road Spur to Davis Rec Field



Attachment 5.a: BFRT ATF SB Joint Meeting 2021 03 16 Recommendations (4455 : BFRT

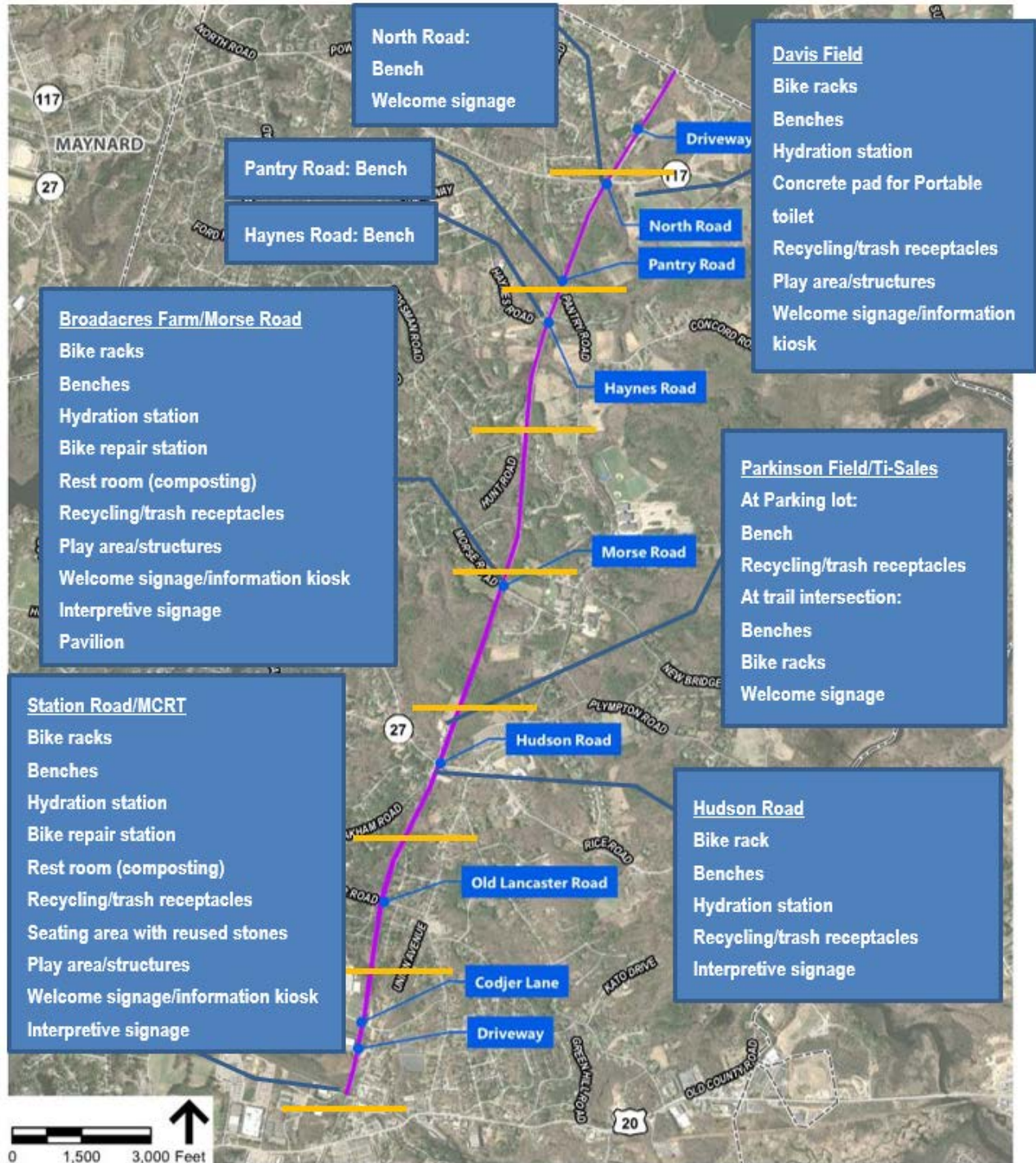


North Road and Davis Field Amenities

Amenity	Davis Field	North Road
Information kiosk/trail head signage	1	1
Bike racks	4	1
Benches	1	1
Bike repair station	1	
Hydration station	1	
Recycling/Trash receptacles	1	
Pet waste bag dispenser	1	
Restroom facility (composting toilet)		
Picnic area		
Pavilion		
Natural play space (made of historic bridge artifacts)	1	
Foundation for art installation		



Amenities – Locations



Amenity	Davis	North Road	Broadacres	Parkinsons Connection	Parkinsons Parking	Hudson Road	MCRT Junction
Information kiosk/trail head signage	1	1	1	1	1	1	1
Bike racks	4	1	4	2	2	2	4
Benches	1	1	2+	2	1	1	2
Bike repair station	1		1				1
Hydration station	1		1			1	
Recycling/Trash receptacles	1		1		1	1	
Pet waste bag dispenser	1		1		1		
Restroom facility (composting toilet)			1				
Picnic area			1				
Pavilion			1				
Natural play space (made of historic bridge artifacts)	1		1		?		?
Foundation for art installation			1	1			1

5.a

Attachment 5.a: BFRT ATF SB Joint Meeting 2021 03 16 Recommendations (4455 : BFRT



All will have confirmatory, welcome BFRT pillar.



Other Roads and Attractions

	Town Line	Pantry Road	Haynes Road	Morse Road	Cattle Crossing 190+55	Hudson Road	Old Lancaster Road	Hop Brook
Amenities and Signs								
Welcome / Confirmational/ Directional Signage	X	X	X	X		X	X	
Interpretive Signage (See also addl. List)					X			X
Bench(es)	1	1	1	1	1	1	1	1
Bike Racks	1	1	1	1	1	1	1	
X means potential concern								



Amenities – Product Selection

Upright Kiosks/Panels



Metal Benches, Bike Racks, Trash Receptacles

“Historic Sudbury” Green Color



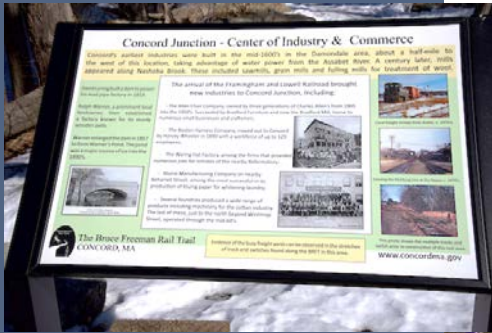
Hydration Station



Bike Repair Station



Nature-based Play Area & Historic Bridge Artifacts Interpretation



Attachment 5.a: BFRT ATF SB Joint Meeting 2021 03 16 Recommendations (4455 : BFRT

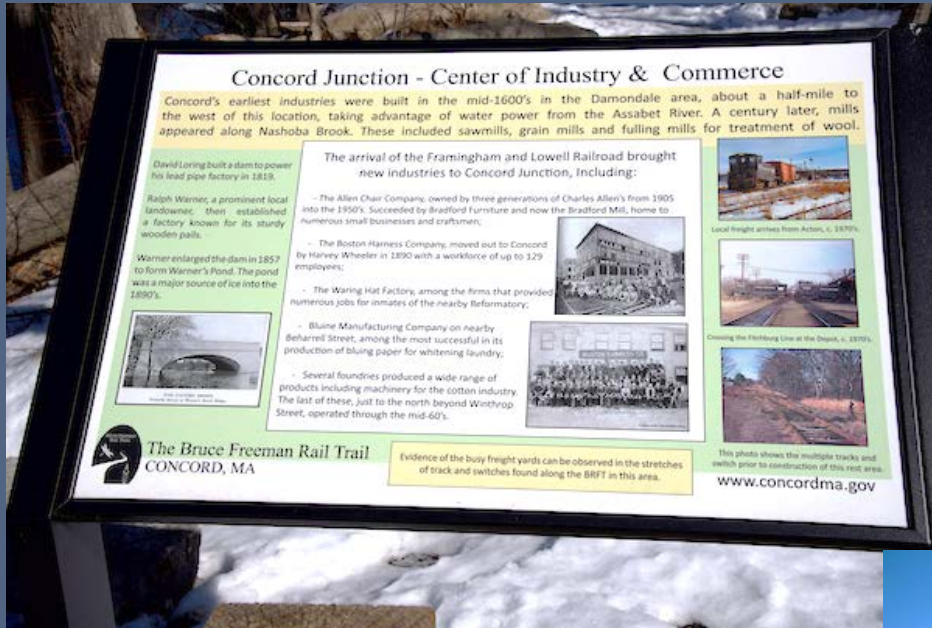


Wayfinding Signage



Attachment 5.a: BFRT ATF SB Joint Meeting 2021 03 16 Recommendations (4455 : BFRT

Interpretive Signage



Attachment 5.a: BFRT ATF SB Joint Meeting 2021 03 16 Recommendations (4455 : BFRT



Interpretive Signage – Locations/Content/Types

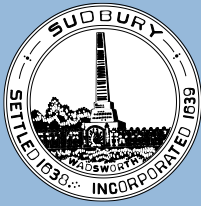
Sudbury Interpretive signage		
Locations		
Location	Content	Type
North Road intersection	History of North Sudbury	On BFRT Kiosk
Mass Central and Lowell & Framingham Railroad History	Junction with Mass Central Rail Trail	On BFRT Kiosk
Broadacres Farm	History of Haynes Farm	On BFRT Kiosk
Hudson Road intersection	Town Center History	On BFRT Kiosk
David Field Parking area	Davis Field site history	On BFRT Kiosk
South of North Road	North Sudbury Railroad Station	NPS Standard
TBD	History of Lowell-Framingham Line	NPS Standard
TBD	Cavicchio – history of agriculture in Sudbury	NPS Standard
At Survey Section 190+55	Cattle crossing	NPS Standard
Hop Brook crossing	Hop Brook Bridge history	NPS Standard
Hop Brook crossing	Hop Brook Watershed	NPS Standard
North of Hudson Road	Siding at Freight House	NPS Standard
TBD	Watershed Divide between Pantry and Hop Brook watersheds	
Pantry Brook Crossing	Pantry Brook Watershed	NPS Standard
TBD	Vernal Pool	NPS Standard
TBD	Glacial Erratic	NPS Standard
Various	Mile posts	Small
Various	Whistle posts	Small
Various	Rail rests	Small
South of Hudson Road	Signal tower	Small





Questions and Comments





SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

6: Joint meeting with FinCom

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to open joint meeting with Finance Committee to present/discuss recommendations on annual budget and Annual Town Meeting warrant articles.

Recommendations/Suggested Motion/Vote: Vote to open joint meeting with Finance Committee to present/discuss recommendations on annual budget and Annual Town Meeting warrant articles.

Background Information:

Financial impact expected:

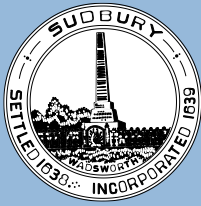
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

7: Close joint meeting with FinCom

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close joint meeting with FinCom and resume Select Board meeting.

Recommendations/Suggested Motion/Vote: Vote to close joint meeting with FinCom and resume Select Board meeting.

Background Information:

Financial impact expected:

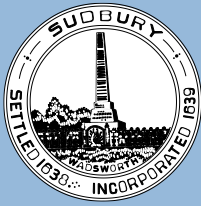
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

8: Fire station article - funding sources and debt impact

REQUESTOR SECTION

Date of request:

Requestor: Chair Dretler

Formal Title: Fire Station Town Meeting article - funding sources and debt impact to residents

Recommendations/Suggested Motion/Vote: Fire Station Town Meeting article - funding sources and debt impact to residents

Background Information:

attached documents:

- 1. Questions about fire station project
- 2. Proposed station 2 tax impact estimate - 20 and 30 years (2 documents)
- 3. Long term debt estimate with 20 and 30-year fire station projections (2 documents)

Financial impact expected:

Approximate agenda time requested: 20 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM

Questions about Fire Station Project

- Do you have any concern about our debt levels if this project is taken on as a debt project?

- **Finance Director – I do not have any concerns about the Town’s debt level if this project is taken on as a debt project. The total estimated debt service in FY24 (the first year that we have assumed payments will begin) would account for less than 4% of the budget (based on FY22 projected budget).**
- **TM – No, from a viewpoint of capacity and remaining be low 10% debt load, we will be fine from the perspective of an outside agency’s review.**

- Do we have a chart or table that shows historical, current, and future debt levels? How does this compare with what is considered a max level of debt (best practice) that we should take on? How would this look if fire station debt were added?

- **Finance Director – we do not currently have a chart that shows this information. We are working to compile this data.**

- What is the annual debt service for 20 year and 30 year bonds for: 1) phased project 2) all in project?

- **Finance Director – The annual debt service for 20- and 30-year bonds was provided in the email responding to Janie’s questions. This has been prepared for phase 1. We do not currently have a schedule for the 2nd phase.**

- What is the average tax payer impact for 20 year and 30 year bonds for: 1) phased project 2) all in project?

- **Finance Director – The annual estimated tax impact for 20- and 30-year bonds was provided in the email responding to Janie’s questions. This has been prepared for phase 1. We do not currently have a schedule for the 2nd phase.**

Debt estimate for project (20 yr / 30 yr), tax impact for average taxpayer (20 yr / 30 yr), debt service for all outstanding obligations.

Finance Director – Worksheets have been attached to this email to address this request. The following provides a brief description:

- **“Long-Term Debt Estimate with 20 Year Fire Station Projections” – This schedule shows the debt service and outstanding principal for current long-term debt, the estimated total debt service and principal balance for approved projects that have not yet been bonded (Fairbank Community Center, Dutton Road Bridge, Sewer SRF, and CSX Acquisition), and 20 year estimates for debt service at various projected bonding amounts (depending on the amount of other funds are proposed to be used) for the fire station project.**
- **“Long-Term Debt Estimate with 30 Year Fire Station Projections” – This schedule shows the debt service and outstanding principal for current long-term debt, the estimated total debt**

service and principal balance for approved projects that have not yet been bonded (Fairbank Community Center, Dutton Road Bridge, Sewer SRF, and CSX Acquisition), and 30 year estimates for debt service at various projected bonding amounts (depending on the amount of other funds are proposed to be used) for the fire station project.

- **“Proposed Fire Station 2 Tax Impact Estimate – 20 Years”**. This includes additional funding sources and the tax impact at various levels of debt issued for 20 years.
- **“Proposed Fire Station 2 Tax Impact Estimate – 30 Years”**. This includes additional funding sources and the tax impact at various levels of debt issued for 30 years.

- How are interest rates predicted to be in the next several years?

- **Finance Director – We do not have a prediction for bond rates in the next several years. The estimated debt service and tax impact calculations have been based on a conservative estimate which is about .5% - 1% higher than the current bond rates.**

- What sources of non-debt money do we have that could be applied to this project and how much are they?

- **Finance Director – Proceeds from the Sale of the old Police Station (approximately \$500,000), the Melone Land Swap (approximately \$1,000,000), and Free Cash (approximately \$680,000 that is not currently projected for appropriation) are possible funding sources to lower the amount of debt that is required to fund the project.**

- Can we apply the police station funds to the fire station? That was about \$400k plus. What needs to happen to apply those funds to reduce the debt for the fire station? Have these funds been targeted for something else?

- **Finance Director – Funds from the sale of the Police Station could be used for this project. These funds have not been targeted for another project. This would require Town Meeting approval (it would be included as a funding source in the article).**

- It was clear at our last meeting that the majority of the Board wanted to see if the Town Manager could find additional funds to lower the debt impact to taxpayers.

- **Finance Director – Funds from the sale of the Police Station, the Melone Land Swap, and Free Cash could be used to reduce the debt required for this project. The attached schedules (referenced previously in this email) include scenarios that would utilize all, some, or none of these funds to offset the debt required to fund the project.**

- Which of these funding sources are usable at this May Town Meeting? Can they mechanically be used from a timing/article perspective for this particular Town Meeting?

- **Finance Director – The funding sources referenced in the previous response would be available for appropriation at Town Meeting in May.**

- In general, how do you decide when to use free cash or other reserves vs debt on a capital project? Does size or longevity of the project play any role?

- **Finance Director – The size of a project (cost) as well as the longevity are important factors when determining when to use debt or other available funds (Free Cash, Stabilization Funds, other available funds, etc.).**
- **TM – Overall project cost and purpose of existing funds is in the equation of determining the funding mechanism for large projects. We also consider service life of the project (we would not fund a 6 year assets with 10 years of debt). The bonding principle of staying below 10% is also a key factor, as well as consideration of the impact upon the citizen’s tax responsibility.**

- Are there any items currently appropriated for free cash that could safely or easily wait a year without significant impact?

- **TM – The process we used to assess what items to put forward included safety, security, documentation/history protection or preservation, service provision, forecasted actions or responsibilities (previous or part of a series of work), response capability... The original requested Capital Plan included upwards of \$12M of requested support.**

- Do we have staff expertise that would be able to give a their opinion on the state/longevity of the existing fire station? Has Bill Barletta been able to assess?

- **Facilities Director – As documented in the 2016 feasibility study the building is structurally sound. Items pointed out in that study would need to be addressed if the building is to continue to remain in service in its current use. None of which are beyond what would be expected for a building of that type and age; masonry repairs, interior finishes, mechanical systems, etc. At this point I do not see any change to that status in the foreseeable future. The building is small and therefore the items identified would not be expected to be tremendously costly. With investments in repairs and upgrades the building can remain in service in its current configuration.**

- Do we have any sense for how long an engineering assessment for the current building would take and how much it would cost?

- **Facilities Director – An engineering assessment would need to be specified for the services being requested, allow time for an engineer to respond and then be contracted. The assessment would require research and field work to produce a draft and then final report. The process could take a couple of months. A rough estimate only would be 15K to 20K, again just a rough estimate.**

I would like to see in writing:

- cost per square foot for phase 1 and 2
- cost per square foot for the all-in project

Project		Phase 1		
Name	Cost	Cost Per Sqft	Total Sqft	
Building Cost Alone	\$ 1,760,400.00	\$ 500.00	3526	
Direct Construction Cost	\$ 2,716,000.00	\$ 770.00		
Construction Cost	\$ 3,135,000.00	\$ 889.00		
Indirect Cost	\$ 1,165,000.00	\$ 330.00		
	\$ 4,300,000.00	\$ 1,219.51		

Project		Phase 2		
Name	Cost	Cost Per Sqft	Total Sqft	
Building Cost Alone	\$ 2,702,900.00	\$ 408.00	6626	
Direct Construction Cost	\$ 3,729,000.00	\$ 563.00		
Construction Cost	\$ 4,853,000.00	\$ 732.00		
Indirect Cost	\$ 1,982,000.00	\$ 299.00		
Total Project Cost	\$ 6,835,000.00	\$ 1,031.54		
			Total Sqft	10152

Project		Complete Project		
Name	Cost	Cost Per Sqft	Total Sqft	
Total Build-out	\$ 9,500,000.00	\$ 935.78	10152	

Fire Chief

Attachment 8.a: Questions about Fire Station Project - 2021 (4469 : Fire station article - funding sources and debt impact)

Town of Sudbury
Proposed Fire Station (#2) Renovation - Debt and Tax Impact Estimate
March 15, 2021

Assumptions:

Proposed Project Cost	4,300,000
Potential Funding Sources:	
Debt	-
Free Cash	500,000
Sale of Real Estate Fund (Police Station, etc.)	500,000
Sale of Real Estate Fund (Melone Land Swap)	1,000,000
Total Potential Fund Sources (Non-Debt)	<u>2,000,000</u>
Estimated Interest Rate - 20 Year Bonds	2.50%
Average Single Family Home Value (2021)	745,255
Average tax impact per \$1,000,000 of debt service.	149.05

Estimated Tax Impact

Fiscal Year	4,300,000	3,800,000	3,300,000	2,800,000	2,300,000
2023	48.07	42.48	36.89	31.30	25.71
2024	47.27	41.77	36.28	30.78	25.28
2025	46.47	41.06	35.66	30.26	24.85
2026	45.67	40.36	35.05	29.74	24.43
2027	44.86	39.65	34.43	29.21	24.00
2028	44.06	38.94	33.82	28.69	23.57
2029	43.26	38.23	33.20	28.17	23.14
2030	42.46	37.52	32.59	27.65	22.71
2031	41.66	36.82	31.97	27.13	22.28
2032	40.86	36.11	31.36	26.61	21.85
2033	40.06	35.40	30.74	26.08	21.43
2034	39.26	34.69	30.13	25.56	21.00
2035	38.45	33.98	29.51	25.04	20.57
2036	37.65	33.28	28.90	24.52	20.14
2037	36.85	32.57	28.28	24.00	19.71
2038	36.05	31.86	27.67	23.48	19.28
2039	35.25	31.15	27.05	22.95	18.85
2040	34.45	30.44	26.44	22.43	18.43
2041	33.65	29.74	25.82	21.91	18.00
2042	32.85	29.03	25.21	21.39	17.57
Total	<u>809.16</u>	<u>715.07</u>	<u>620.98</u>	<u>526.89</u>	<u>432.80</u>

Town of Sudbury
Proposed Fire Station (#2) Renovation - Tax Impact Estimate
March 15, 2021

Assumptions:

Proposed Project Cost	4,300,000
Potential Funding Sources:	
Debt	-
Free Cash	500,000
Sale of Real Estate Fund (Police Station, etc.)	500,000
Sale of Real Estate Fund (Melone Land Swap)	1,000,000
	<hr/>
Total Potential Fund Sources (Non-Debt)	2,000,000
	<hr/>
Estimated Interest Rate - 30 Year Bonds	3.00%
Average Single Family Home Value (2021)	745,255
Average tax impact per \$1,000,000 of debt service.	149.05

Estimated Tax Impact

Fiscal Year	4,300,000	3,800,000	3,300,000	2,800,000	2,300,000
2023	40.59	35.87	31.15	26.43	21.71
2024	39.95	35.30	30.66	26.01	21.37
2025	39.31	34.74	30.17	25.60	21.03
2026	38.67	34.17	29.68	25.18	20.68
2027	38.03	33.61	29.18	24.76	20.34
2028	37.39	33.04	28.69	24.34	20.00
2029	36.75	32.47	28.20	23.93	19.65
2030	36.10	31.91	27.71	23.51	19.31
2031	35.46	31.34	27.22	23.09	18.97
2032	34.82	30.77	26.72	22.68	18.63
2033	34.18	30.21	26.23	22.26	18.28
2034	33.54	29.64	25.74	21.84	17.94
2035	32.90	29.07	25.25	21.42	17.60
2036	32.26	28.51	24.76	21.01	17.26
2037	31.62	27.94	24.27	20.59	16.91
2038	30.98	27.38	23.77	20.17	16.57
2039	30.34	26.81	23.28	19.75	16.23
2040	29.70	26.24	22.79	19.34	15.88
2041	29.05	25.68	22.30	18.92	15.54
2042	28.41	25.11	21.81	18.50	15.20
2043	27.77	24.54	21.31	18.08	14.86
2044	27.13	23.98	20.82	17.67	14.51
2045	26.49	23.41	20.33	17.25	14.17
2046	25.85	22.84	19.84	16.83	13.83
2047	25.21	22.28	19.35	16.42	13.48
2048	24.57	21.71	18.85	16.00	13.14
2049	23.93	21.15	18.36	15.58	12.80
2050	23.29	20.58	17.87	15.16	12.46
2051	22.65	20.01	17.38	14.75	12.11
2052	22.00	19.45	16.89	14.33	11.77
Total	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	938.94	829.76	720.58	611.40	502.22

Town of Sudbury
 Long-Term Debt
 March 15, 2021

Fiscal Year	Current Long-Term Debt		Approved Projects		Total Current and Approved	
	Annual Debt Service - Current	Long-Term Balance	Estimated Annual Debt Service - New Projects	Long-Term Balance (New Projects)	Estimated Annual Debt Service	Projected Total Long-Term Debt
FY21 (Balance)		23,808,613		31,252,500		55,061,113
FY22	2,378,172	22,059,706	106,350	31,176,224	2,484,522	53,235,930
FY23	2,176,160	20,461,202	201,660	31,017,544	2,377,820	51,478,746
FY24	2,109,110	18,868,086	1,670,111	30,252,477	3,779,221	49,120,563
FY25	2,012,910	17,310,241	1,667,575	29,468,863	3,680,485	46,779,104
FY26	1,922,710	15,787,346	1,665,039	28,666,150	3,587,749	44,453,496
FY27	1,748,510	14,394,073	1,662,504	27,843,772	3,411,014	42,237,845
FY28	1,709,710	13,000,286	1,659,968	27,001,142	3,369,678	40,001,428
FY29	1,676,210	11,600,645	1,657,432	26,137,658	3,333,642	37,738,303
FY30	1,642,760	10,195,000	1,654,896	25,252,701	3,297,656	35,447,701
FY31	1,507,260	8,895,000	1,652,360	24,345,631	3,159,620	33,240,631
FY32	1,325,010	7,750,000	1,649,824	23,415,790	2,974,834	31,165,790
FY33	1,301,838	6,605,000	1,565,238	22,544,551	2,867,076	29,149,551
FY34	1,278,129	5,460,000	1,564,138	21,649,166	2,842,267	27,109,166
FY35	1,248,077	4,320,000	1,563,038	20,728,916	2,811,115	25,048,916
FY36	802,558	3,600,000	1,561,938	19,783,060	2,364,496	23,383,060
FY37	789,350	2,880,000	1,560,837	18,810,837	2,350,187	21,690,837
FY38	775,875	2,160,000	1,559,738	17,811,462	2,335,613	19,971,462
FY39	762,400	1,440,000	1,558,638	16,784,125	2,321,038	18,224,125
FY40	748,658	720,000	1,557,538	15,727,995	2,306,196	16,447,995
FY41	734,462	-	1,556,438	14,642,213	2,290,900	14,642,213
FY42	-	-	1,470,987	13,610,492	1,470,987	13,610,492
FY43	-	-	1,470,987	12,547,820	1,470,987	12,547,820
FY44	-	-	1,470,987	11,453,267	1,470,987	11,453,267
FY45	-	-	1,470,987	10,325,878	1,470,987	10,325,878
FY46	-	-	1,470,987	9,164,667	1,470,987	9,164,667
FY47	-	-	1,470,987	7,968,620	1,470,987	7,968,620
FY48	-	-	1,470,987	6,736,691	1,470,987	6,736,691
FY49	-	-	1,470,987	5,467,804	1,470,987	5,467,804
FY50	-	-	1,470,987	4,160,851	1,470,987	4,160,851
FY51	-	-	1,470,987	2,814,690	1,470,987	2,814,690
FY52	-	-	1,470,987	1,428,143	1,470,987	1,428,143
FY53	-	-	1,470,987	-	1,470,987	-

Fire Station Estimated Debt Service for Various Levels				
\$4,3000 Fire Station Debt - 20 Year	\$3,8000 Fire Station Debt - 20 Year	\$3,3000 Fire Station Debt - 20 Year	\$2,8000 Fire Station Debt - 20 Year	\$2,3000 Fire Station Debt - 20 Year
4,300,000	3,800,000	3,300,000	2,800,000	2,300,000
-	-	-	-	-
-	-	-	-	-
322,500	285,000	247,500	210,000	172,500
317,125	280,250	243,375	206,500	169,625
311,750	275,500	239,250	203,000	166,750
306,375	270,750	235,125	199,500	163,875
301,000	266,000	231,000	196,000	161,000
295,625	261,250	226,875	192,500	158,125
290,250	256,500	222,750	189,000	155,250
284,875	251,750	218,625	185,500	152,375
279,500	247,000	214,500	182,000	149,500
274,125	242,250	210,375	178,500	146,625
268,750	237,500	206,250	175,000	143,750
263,375	232,750	202,125	171,500	140,875
258,000	228,000	198,000	168,000	138,000
252,625	223,250	193,875	164,500	135,125
247,250	218,500	189,750	161,000	132,250
241,875	213,750	185,625	157,500	129,375
236,500	209,000	181,500	154,000	126,500
231,125	204,250	177,375	150,500	123,625
225,750	199,500	173,250	147,000	120,750
220,375	194,750	169,125	143,500	117,875
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

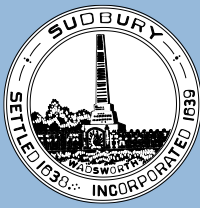
Attachment 8.d: Long-Term Debt Estimate with 20 Year Fire Station Projections 3-15-2021 (4469 : Fire

Town of Sudbury
 Long-Term Debt
 March 15, 2021

Fiscal Year	Current Long-Term Debt		Approved Projects		Total Current and Approved	
	Annual Debt Service - Current	Long-Term Balance	Estimated Annual Debt Service - New Projects	Long-Term Balance (New Projects)	Estimated Annual Debt Service	Projected Total Long-Term Debt
FY21 (Balance)		23,808,613		31,252,500		55,061,113
FY22	2,378,172	22,059,706	106,350	31,176,224	2,484,522	53,235,930
FY23	2,176,160	20,461,202	201,660	31,017,544	2,377,820	51,478,746
FY24	2,109,110	18,868,086	1,670,111	30,252,477	3,779,221	49,120,563
FY25	2,012,910	17,310,241	1,667,575	29,468,863	3,680,485	46,779,104
FY26	1,922,710	15,787,346	1,665,039	28,666,150	3,587,749	44,453,496
FY27	1,748,510	14,394,073	1,662,504	27,843,772	3,411,014	42,237,845
FY28	1,709,710	13,000,286	1,659,968	27,001,142	3,369,678	40,001,428
FY29	1,676,210	11,600,645	1,657,432	26,137,658	3,333,642	37,738,303
FY30	1,642,760	10,195,000	1,654,896	25,252,701	3,297,656	35,447,701
FY31	1,507,260	8,895,000	1,652,360	24,345,631	3,159,620	33,240,631
FY32	1,325,010	7,750,000	1,649,824	23,415,790	2,974,834	31,165,790
FY33	1,301,838	6,605,000	1,565,238	22,544,551	2,867,076	29,149,551
FY34	1,278,129	5,460,000	1,564,138	21,649,166	2,842,267	27,109,166
FY35	1,248,077	4,320,000	1,563,038	20,728,916	2,811,115	25,048,916
FY36	802,558	3,600,000	1,561,938	19,783,060	2,364,496	23,383,060
FY37	789,350	2,880,000	1,560,837	18,810,837	2,350,187	21,690,837
FY38	775,875	2,160,000	1,559,738	17,811,462	2,335,613	19,971,462
FY39	762,400	1,440,000	1,558,638	16,784,125	2,321,038	18,224,125
FY40	748,658	720,000	1,557,538	15,727,995	2,306,196	16,447,995
FY41	734,462	-	1,556,438	14,642,213	2,290,900	14,642,213
FY42	-	-	1,470,987	13,610,492	1,470,987	13,610,492
FY43	-	-	1,470,987	12,547,820	1,470,987	12,547,820
FY44	-	-	1,470,987	11,453,267	1,470,987	11,453,267
FY45	-	-	1,470,987	10,325,878	1,470,987	10,325,878
FY46	-	-	1,470,987	9,164,667	1,470,987	9,164,667
FY47	-	-	1,470,987	7,968,620	1,470,987	7,968,620
FY48	-	-	1,470,987	6,736,691	1,470,987	6,736,691
FY49	-	-	1,470,987	5,467,804	1,470,987	5,467,804
FY50	-	-	1,470,987	4,160,851	1,470,987	4,160,851
FY51	-	-	1,470,987	2,814,690	1,470,987	2,814,690
FY52	-	-	1,470,987	1,428,143	1,470,987	1,428,143
FY53	-	-	1,470,987	-	1,470,987	-

Fire Station Estimated Debt Service for Various Levels				
\$4,3000 Fire Station Debt - 30 Year	\$3,8000 Fire Station Debt - 30 Year	\$3,3000 Fire Station Debt - 30 Year	\$2,8000 Fire Station Debt - 30 Year	\$2,3000 Fire Station Debt - 30 Year
4,300,000	3,800,000	3,300,000	2,800,000	2,300,000
-	-	-	-	-
-	-	-	-	-
272,333	240,667	209,000	177,333	145,667
268,033	236,867	205,700	174,533	143,367
263,733	233,067	202,400	171,733	141,067
259,433	229,267	199,100	168,933	138,767
255,133	225,467	195,800	166,133	136,467
250,833	221,667	192,500	163,333	134,167
246,533	217,867	189,200	160,533	131,867
242,233	214,067	185,900	157,733	129,567
237,933	210,267	182,600	154,933	127,267
233,633	206,467	179,300	152,133	124,967
229,333	202,667	176,000	149,333	122,667
225,033	198,867	172,700	146,533	120,367
220,733	195,067	169,400	143,733	118,067
216,433	191,267	166,100	140,933	115,767
212,133	187,467	162,800	138,133	113,467
207,833	183,667	159,500	135,333	111,167
203,533	179,867	156,200	132,533	108,867
199,233	176,067	152,900	129,733	106,567
194,933	172,267	149,600	126,933	104,267
190,633	168,467	146,300	124,133	101,967
186,333	164,667	143,000	121,333	99,667
182,033	160,867	139,700	118,533	97,367
177,733	157,067	136,400	115,733	95,067
173,433	153,267	133,100	112,933	92,767
169,133	149,467	129,800	110,133	90,467
164,833	145,667	126,500	107,333	88,167
160,533	141,867	123,200	104,533	85,867
156,233	138,067	119,900	101,733	83,567
151,933	134,267	116,600	98,933	81,267
147,633	130,467	113,300	96,133	78,967

Attachment 8.e: Long-Term Debt Estimate with 30 Year Fire Station Projections 3-15-2021 (4469 : Fire



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

9: Town Meeting action

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to take positions on any 2021 Town Meeting articles, designate articles for placement on consent calendar, and vote which Board members will make motions and present articles.

Recommendations/Suggested Motion/Vote: Vote to take positions on any 2021 Town Meeting articles, designate articles for placement on consent calendar, and vote which Board members will make motions and present articles.

Background Information:
attached article list

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM

ATM 2021 ARTICLES

#	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
	IN MEMORIAM RESOLUTION										
	FINANCE/BUDGET										
1	Hear Reports	Select Board		5-0	n/a					Majority	
2	FY21 Budget Adjustments	Select Board		defer						Majority	
3	FY22 Budget	Town Manager		defer	8-0				\$107,093,804	Majority	
4	FY22 Capital Budget	Town Manager		defer	7-1			\$900K free cash	\$1,102,180	Majority	
5	FY22 Transfer Station Enterprise Fund Budget	Town Manager		5-0	8-0				\$309,103	Majority	
6	FY22 Pool Enterprise Fund Budget	Town Manager		5-0	8-0				\$464,136	Majority	
7	FY22 Recreation Field Maintenance Enterprise Fund Budget	Town Manager		defer	8-0				\$230,786	Majority	
8	FY21 Snow & Ice Transfer (possible withdraw)	Town Manager		defer						Majority	
9	Unpaid Bills	Town Accountant		defer						Four-fifths	
10	Chapter 90 Highway Funding	DPW Director		5-0	8-0					Majority	X
11	Stabilization Fund	Select Board		5-0	8-0			Free cash	\$281,268	Majority	X
12	FY22 Revolving Fund Limits	Select Board		5-0	8-0			spending limit		Majority	X
13	Capital Stabilization Fund	Town Manager		defer	6-2			Free cash	\$250,000	Majority	
14	Fund Litigation Costs - Eversource	Town Manager		4-0	8-0			Free cash	\$150,000	Majority	
15	Melone Stabilization Fund Repurpose	Select Board		defer	0-9			transfer funds	\$1,100,000	Two-thirds	
16	Construction of Housing/Living Addition - Fire Station #2	Fire Chief		defer		7-0			\$4,300,000	Two-thirds	
17	Marlboro Road Culvert Replacement	DPW Director		5-0	8-0	7-0		Free cash	\$400,000	Majority	X
	CAPITAL ARTICLES										
18	Front End Loader with Plow	DPW Director		defer	8-0	7-0		Free Cash	\$230,000	majority	
19	Multi-purpose Sidewalk Tractor	DPW Director		defer	8-0	7-0		Free Cash	\$205,000	majority	
20	Six-wheel Combo Dump Truck with Plow and Wing	DPW Director		defer	8-0	7-0		free cash	\$285,000	majority	

Attachment9.a: Articles list ATM 2021_3.16.21_rev (4456 : Town Meeting action)

ATM 2021 ARTICLES

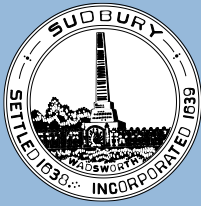
#	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
21	Street Acceptance - Anthony Drive	Town Manager		defer	n/a					Two-thirds	
22	Means Tested Senior Tax Exemption Extension	Board of Assessors		5-0	8-0					majority	
23	Sudbury Public Schools COVID-19 Academic Program	SPS Committee		5-0	8-0			free cash	\$309,540		
24	Sudbury Public Schools Peter Noyes School Fire Alarm Replacement	SPS Committee		defer	8-0	7-0		free cash	\$220,000		
25	LSRHS Stadium Field	LSRHS		defer	8-0	6-0; 1 abstain		free cash	\$337,500		
26	Amend Zoning Bylaw, Article IX: Amend text of Section 2110.Establishment	Planning Board		defer	n/a					Two-thirds	X
27	Amend Zoning Bylaw, Article IX: Amend text of Section 2324 Regarding Trailers or other structures for storage or office purposes	Planning Board		defer	n/a					Two-thirds	X
28	Amend Zoning Bylaw, Article IX: Amend text of Section 3200.Signs and Advertising Devices	Planning Board		defer	n/a					Two-thirds	X
CPC ARTICLES											
29	Community Preservation Fund - Dr. Bill Adelson Playground Improvements	CPC		5-0	7-1	7-0		CPA	\$285,000		X
30	Community Preservation Fund - Frank Feeley Fields Improvements	CPC		5-0	8-0	7-0		CPA	\$386,000		X
31	Community Preservation Fund - Historic Preservation Plan	CPC		defer	8-0			CPA	\$32,000		X
32	Community Preservation Fund - Housing Production Plan	CPC		defer	8-0			CPA	\$36,000		X
33	Community Preservation Fund - Housing Trust Allocation	CPC		defer	8-0			CPA	\$388,500		X
34	Community Preservation Fund - Regional Housing Services Office (RHSO) membership fee	CPC		defer	8-0			CPA	\$30,000		X

Attachment9.a: Articles list ATM 2021_3.16.21_rev (4456 : Town Meeting action)

ATM 2021 ARTICLES

#	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
35	Community Preservation Fund - Reversion of Funds	CPC		defer	8-0			CPA	\$539,639		X
36	Community Preservation Fund - General Budget and Appropriations	CPC		defer	8-0			CPA	\$1,178,035		X

Attachment9.a: Articles list ATM 2021_3.16.21_rev (4456 : Town Meeting action)



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

10: Discussion and review of Appointment Policy

REQUESTOR SECTION

Date of request:

Requestor: Chair Dretler

Formal Title: Discussion, review, and vote on Appointment Policy

Recommendations/Suggested Motion/Vote: Discussion, review and vote on Appointment Policy.

Background Information:
update to be provided by C Russo

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM

Appointment Policy V2 (Edited version with track changes displayed)

(Amended 5/10/76, 8/23/99, ~~XX/XX/21~~)For positions appointed by the Select ~~Boardmen~~ and the Town Manager

1. ~~The e~~Expiration date for appointments is May 31st, or until ~~his-their~~ successors ~~areis~~ appointed and -qualified, with the exception of the following:
 - a. Historic Districts Commission, which, under G.L.Ch.40C, expire January 1st.
 - ~~b.~~ Election Officers are appointed annually between July 15th and August 15th, in accordance with G.L.Ch. 54, s.12.
 - ~~c.~~ Sudbury Cultural Council appointments may expire at varying times, depending upon date of appointment.
2. The Town Manager shall:
 - a. Present, at the first regular meeting following Town Election, a list of appointments to be made or approved by the Board.
 - ~~b.~~
 - b. Notify incumbents and request their statements of availability regarding interest in reappointment.
 - ~~c.~~ Notify the public, well in advance of the expiration of an appointed position's term, of the opportunity to apply for the positions
 - ~~d.~~ Notify the chairman of the appropriate board or committee requesting recommendation for reappointment or filling vacancies.
 - ~~e-c.~~
 - f.d. Actively seek volunteers for boards and committees and maintain a "Talent File" of same.
 - e. Provide Chair ~~persons~~ ~~men~~ of boards and committees with names of candidates ~~from the Talent File~~ and request recommendations from -pertinent boards or committees to fill vacancies.
 - f. Request recommendations from the chairpersons of the appropriate boards or committees for reappointments or filling of vacancies.
3. Interviews for potential ~~new~~ appointees.
 - a. All potential appointees and re-appointees must apply.
 - ~~a.b.~~ Copies of applications shall be provided to the Select ~~Boardmen~~ and chair ~~persons~~ ~~man~~ of respective board or committee prior to interview.
 - ~~b.~~ Invite chairman to join Selectmen in conducting the interview relating to his board.
 - c. The Select Board should seek and acknowledge recommendations from the respective board or committee prior to interview.
 - d. The Select Board shall interview in open meeting the candidates for boards and committees.
 - e. As permitted by the Chair, the public, and any others that the Select Board wishes to include may attend the interviews and ask questions.
 - f. The Select board shall vote on all appointments.
 - g. Appointments should be based on merit and qualifications.
 - h. Whenever possible, the Board will seek to appoint members from varied backgrounds and fields of expertise to reflect the diversity of the community.
 - i. All appointee candidate applications shall be acknowledged.
4. Annual appointments shall be completed as soon as possible.
5. Updated lists of members will be ~~provided maintained to by~~ the Town Manager's office.
6. Retiring members will receive letters of thanks from the Town for their service.
7. The Town retains the right to rescind appointments if deemed necessary.

Appointment Policy V2 (Edited version without track changes displayed)

(Amended 5/10/76, 8/23/99, XX/XX/21)

For positions appointed by the Select Board and the Town Manager

1. The expiration date for appointments is May 31st, or until their successors are appointed and qualified, with the exception of the following:
 - a. Historic Districts Commission, which, under G.L.Ch.40C, expire January 1st.
 - b. Election Officers are appointed annually between July 15th and August 15th, in accordance with G.L.Ch. 54, s.12.
 - c. Sudbury Cultural Council appointments may expire at varying times, depending upon date of appointment.

2. The Town Manager shall:
 - a. Present, at the first regular meeting following Town Election, a list of appointments to be made or approved by the Board.
 - b. Notify incumbents and request their statements of interest in reappointment.
 - c. Notify the public, well in advance of the expiration of an appointed position's term, of the opportunity to apply for the positions.
 - d. Actively seek volunteers for boards and committees.
 - e. Provide Chairpersons of boards and committees with names of candidates and request recommendations from pertinent boards or committees to fill vacancies.
 - f. Request recommendations from the chairpersons of the appropriate boards or committees for reappointments or filling of vacancies.

3. Interviews for potential appointees.
 - a. All potential appointees and re-appointees must apply.
 - b. Copies of applications shall be provided to the Select Board and chairpersons of respective board or committee prior to interview.
 - c. The Select Board should seek and acknowledge recommendations from the respective board or committee prior to interview.
 - d. The Select Board shall interview in open meeting the candidates for boards and committees.
 - e. As permitted by the Chair, the public, and any others that the Select Board wishes to include may attend the interviews and ask questions.
 - f. The Select board shall vote on all appointments.
 - g. Appointments should be based on merit and qualifications.
 - h. Whenever possible, the Board will seek to appoint members from varied backgrounds and fields of expertise to reflect the diversity of the community.
 - i. All appointee candidate applications shall be acknowledged.

4. Annual appointments shall be completed as soon as possible.
5. Updated lists of members will be maintained by the Town Manager's office.
6. Retiring members will receive letters of thanks from the Town for their service.
7. The Town retains the right to rescind appointments if deemed necessary.

Section	Policy	Page	Date Policy Implemented	Reviewed by Policy and Procedure Subcommittee	Reviewed by Select Board	Approved Date
Section 1. Procedural	Code of Conduct of the Board of Selectmen		<i>First adopted by the Board of Selectmen May 10, 2000</i>	2018		
Section 1. Procedural	Code of Conduct for Town of Sudbury Committees Whose Members are appointed by the Sudbury Board of Selectmen or the Sudbury Town Manager		Adopted by the Board of Selectmen July 11, 2006; revised September 8, 2009. (Amended 05/10/76, 04/23/84, 10/29/84, 11/08/84, 07/08/96)	2018	3/9/2021	3/9/2021
Section 1. Procedural	Meeting Policy		(Amended 05/10/76, 04/23/84, 10/29/84, 11/08/84, 07/08/96)	2018		
Section 1. Procedural	Town Counsel Policy		(Approved 9/8/2015)			
Section 1. Procedural	Policy on Remote Participation		(Approved 12/15/2015)			
Section 1. Procedural	Appointment Policy		(Approved 12/15/2015)	2018	3/9/2021	
Section 1. Procedural	Selectmen's Liaison and Work Assignments		(Amended 5/10/76, 8/23/99)			
Section 1. Procedural	Citizen Comment Procedure			2018		
Section 1. Procedural	Sudbury Board of Selectmen's Office Hours					
Section 1. Procedural	Evaluation Process for the Town Manager		<u>Originally approved 4/5/16; revised 5/1/18</u>			
Section 2. Board of Selectmen Financial Management Policies	Operating Budget Policy			2021		
Section 2. Board of Selectmen Financial Management Policies	Revenue Policy			2018/2021		
Section 2. Board of Selectmen Financial Management Policies	Expenditure Policy			2021		
Section 2. Board of Selectmen Financial Management Policies	Reserves and Risk Management Policy			2018/2021		
Section 2. Board of Selectmen Financial Management Policies	Capital Budgeting and Planning Policy			2018/2021		
Section 2. Board of Selectmen Financial Management Policies	Debt Management Policy			2018/2021		
Section 2. Board of Selectmen Financial Management Policies	Protection of Credit Rating Policy			2018/2021		
Section 2. Board of Selectmen Financial Management Policies	Free Cash Policy			2021		
Section 3 Regulatory	Parade Policy		(approved 5/31/11, <u>reviewed 6/13/18</u>)			
Section 3 Regulatory	Alcohol Rules and Regulations		Last updated 2013	2018		
Section 3 Regulatory	Sale of Kegs		(Approved 9/10/1990, Updated 7/1/1998)			
Section 3 Regulatory	Regulations for Temporary Business or Industrial Trailers		(Adopted 7/23/1983)	2018	Planning Board TM Article 2021?	
Section 3 Regulatory	Licensing of Outdoor Amusements Policy		(Adopted as amended 4/29/71, 5/10/76)			
Section 3 Regulatory	Flag Code		(Adopted 7/23/79, 8/23/99)			
Section 3 Regulatory	Traffic Control Signs Policy		(Adopted 9/30/65, amended 5/10/76, 8/23/99)			
Section 3 Regulatory	Policy for Use of Facilities		(Amended 9/20/76, 10/14/80, 7/10/89, 3/11/91, 8/23/99)			
Section 4 Operational	Transfer Station		Rev. 3/16/06; effective 4/1/06			
Section 5. General	Citations and Proclamations					
Section 5. General	Memorial Bench Program		(September 8, 2009)			
Section 5. General	Purchase Contracts				\$25K - The Town Manager shall provide a list of such awards to the Board of Selectmen on an annual basis in January.	
Section 5. General			(Adopted 8/9/99, 6/10/02, 8/16/16)			
Section 5. General	Community Event Signs on Town Property		<u>Adopted May 7, 2018</u>			
Section 5. General	Safe Community Policy		<u>(Amended 5/10/76, 8/23/99) Adopted April 5, 2010</u>			
Section 5. General	Minutes Policy		<u>Adopted February 7, 2017</u>			
Section 5. General	Ballot Question Policy		<u>Rev. 6/2014</u>			
Section 5. General	Town of Sudbury Donation Policy		<u>Rev. 6/2014</u>			
	https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597126	Agenda Procedure		(Amended 05/10/76, 07/08/96)		
	https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597126	Treasury Warrants and Tax Anticipation Notes		(Amended 5/10/76, 8/23/99)		
	https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597126	Hearing Policy		(Amended 5/10/76, 8/23/99)		
	https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597127	Performance Review Policy (Town Manager and Town Counsel)		(Amended 5/10/76, 2/20/79, 11/9/81, 5/20/91, 8/23/99)		
	https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597128	Deed and Easement Procedure		(Adopted 12/20/76, 8/23/99)		This is procedure not pollicy

Attachment 10.b: DRAFT 2021 Select Board Policy Tracking Sheet (4464 : Discussion and review of

https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597129	Collective Bargaining	(Amended 5/10/76, 8/23/99)	This is procedure not policy
https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597130	Advertising and Directional Signs Policy	(Church Directional Signs - Adopted July 17, 1969) (Signs on Town Property - Adopted January 21, 1971)	Bylaw?
https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597131	Regulations Governing Electric Companies	(Adopted pursuant to the provisions of General Laws Chapter 164, Section 75.) Adopted 7/31/69, Amended 8/23/99	MGL?
https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597132	Affirmative Action Policy	(Adopted 7/10/78, amended 8/23/99)	Town Manager?
https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597133	Acceptance of Gifts	(Adopted 2/20/79)	MGL?
https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597134	BYOB (Bring Your Own Beer, Etc.) POLICY	(Adopted 8/23/99)	Relevance?
https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597135	Use of Town Vehicles	(Adopted 11/25/91, Amended 2/3/92, 8/23/99)	Town Manager?
https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597136	Life-threatening Illnesses	(Adopted 3/16/92, Amended 8/23/99)	Town Manager?
https://sudbury.ma.us/selectboardsoffice/wp-content/uploads/sites/342/2014/08/PoliciesProc.1999_for_website.pdf?version=00d9583da80907f3008c136f27597137	Recycled Product Procurement Policy Fee Schedules	(Adopted 6/10/96) Fee schedules are not policy	Town Manager?

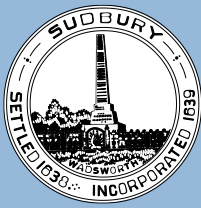
To be considered

Section 5. General	<i>SAMPLE SOCIAL MEDIA POLICY</i>	DRAFT	
Section 5. General	<i>LANGUAGE POLICY</i>	https://malegislature.gov/Bills/191/H4388_12/29/2020	STM 2020 Article 2

Attachment 10.b: DRAFT 2021 Select Board Policy Tracking Sheet (4464 : Discussion and review of

Meeting	Minutes	Notes
6/6/2018	https://s3-us-west-2.amazonaws.com/cdn.sudbury.ma.us/wp-content/uploads/sites/390/2018/06/PoliciesAndProceduresReview_2018_Jun_06_minutes.pdf?version=9361edf8d3089e1a4cf7963ac39fa3b0	
6/13/2018	https://s3-us-west-2.amazonaws.com/cdn.sudbury.ma.us/wp-content/uploads/sites/390/2018/06/PoliciesAndProceduresReview_2018_Jun_13_minutes.pdf?version=491cc0db2e2551250d4b193199de d01c	
6/20/2018	https://s3-us-west-2.amazonaws.com/cdn.sudbury.ma.us/wp-content/uploads/sites/390/2018/12/PoliciesAndProceduresReview_2018_Jun_20_minutes.pdf?version=5dd51e5e5ca44d237fa43f6e6ab97050	
11/9/2018	https://s3-us-west-2.amazonaws.com/cdn.sudbury.ma.us/wp-content/uploads/sites/390/2018/12/PoliciesAndProceduresReview_2018_Nov_09_minutes.pdf?version=db78b1a9738ce0126195d87562488d99	Town Manager to review state law changes for Alcohol Policy. Subcommittee to bring drafts to full Board.
12/4/2018	https://s3-us-west-2.amazonaws.com/cdn.sudbury.ma.us/wp-content/uploads/sites/390/2019/01/PoliciesAndProceduresReview_2018_Dec_04_minutes.pdf?version=6916d294d69f783ca28843481b3430e3	
1/8/2019	https://s3-us-west-2.amazonaws.com/cdn.sudbury.ma.us/wp-content/uploads/sites/390/2019/06/PoliciesAndProceduresReview_2019_Jan_08_minutes.pdf?version=2f0c8fed391a8f5df5ae8fda7083c62a	Vaping - may link to BOH policy. Whether to charge a fee is a matter of policy. The amount of the fees is not. Fee schedule should be linked as an exhibit. Financial Policies: The Subcommittee would like to discuss these policies with the entire Board of Selectmen when there is agenda space—probably in February.
6/19/2019	https://sudbury.ma.us/policies/wp-content/uploads/sites/390/2019/06/PoliciesAndProceduresReview_2019_Jun_19_agenda.pdf?version=a4375d0f80acd62aaecd1e1e8324be83	Schedule next meeting and/or presentation to the full Board of Selectmen
2/2/2021	Agenda: https://sudbury.ma.us/policies/wp-content/uploads/sites/390/2021/02/PoliciesAndProceduresReview_2021_Feb_02_agenda.pdf?version=6bb3dda005b4ca5a4c95fd872fa0b452	
2/17/2021	https://sudbury.ma.us/policies/wp-content/uploads/sites/390/2021/02/PoliciesAndProceduresReview_2021_Feb_17_agenda.pdf?version=de2f4074a58c0c8f6608ebd5add11251	

Attachment 10.b: DRAFT 2021 Select Board Policy Tracking Sheet (4464 : Discussion and review of



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

11: Ratify vote taken in Executive Session

REQUESTOR SECTION

Date of request:

Requestor: Town Manager Hayes

Formal Title: Discussion and vote whether to ratify the vote taken in Executive Session on 3/16/21, regarding collective bargaining matters related to negotiations between the Town of Sudbury and the Sudbury Supervisory Association, dated 3/16/21.

Recommendations/Suggested Motion/Vote: Discussion and vote whether to ratify the vote taken in Executive Session on 3/16/21, regarding collective bargaining matters related to negotiations between the Town of Sudbury and the Sudbury Supervisory Association, dated 3/16/21.

Background Information:

Financial impact expected:

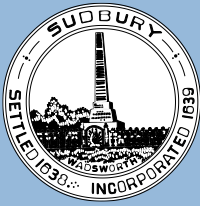
Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

12: Ratify vote taken in Executive Session

REQUESTOR SECTION

Date of request:

Requestor: Town Manager Hayes

Formal Title: Discussion and vote whether to ratify the vote taken in Executive Session on 3/9/21 between the Town of Sudbury and the Town Manager related to the employment contract dated 3/3/20 and resulting agreement between the Town of Sudbury and the Town Manager, dated 3/9/21.

Recommendations/Suggested Motion/Vote: Discussion and vote whether to ratify the vote taken in Executive Session on 3/9/21 between the Town of Sudbury and the Town Manager related to the employment contract dated 3/3/20 and resulting agreement between the Town of Sudbury and the Town Manager, dated 3/9/21.

Background Information:

Financial impact expected:

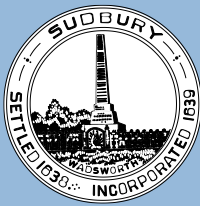
Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD

Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

13: Policy & Procedures subcommittee update

REQUESTOR SECTION

Date of request:

Requestor: Chair Dretler

Formal Title: Update from Policies & Procedures subcommittee (Board members Roberts and Schineller).

Recommendations/Suggested Motion/Vote: Update from Policies & Procedures subcommittee (Board members Roberts and Schineller).

Background Information:

Financial impact expected:

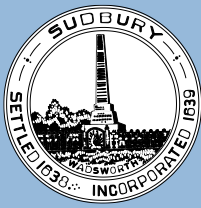
Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting: Jen Roberts and Bill Schineller

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

14: Discuss May SB meeting dates

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss April and May 2021 Board meeting dates, and make necessary adjustments.

Recommendations/Suggested Motion/Vote: Discuss April and May 2021 Board meeting dates, and make necessary adjustments.

Background Information:
currently posted meeting dates are the following:

- April 6, 27
- May 3, 4, 5, 10 (original ATM dates)
- May 22-23 new ATM dates
- May 25

Possibly add May 18 meeting?

Financial impact expected:

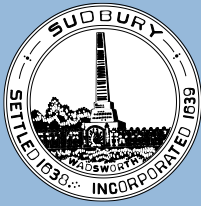
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

15: Statehouse Earmarks and grant applications

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion on Statehouse Earmarks and grant applications

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

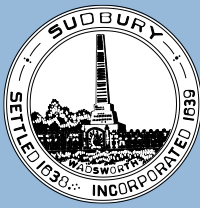
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

16: Clean Energy and Climate Plan for 2030

REQUESTOR SECTION

Date of request:

Requestor: Chair Dretler

Formal Title: Vote to authorize the Chair to sign the joint municipal comment letter regarding the Massachusetts 2030 Clean Energy and Climate Plan.

Recommendations/Suggested Motion/Vote: Vote to authorize the Chair to sign the joint municipal comment letter regarding the Massachusetts 2030 Clean Energy and Climate Plan.

Background Information:
continuation from Feb. 9, 2021 meeting

Financial impact expected:

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



March 22, 2021

Kathleen Theoharides
 Secretary of Energy and Environmental Affairs
 Executive Office of Energy and Environmental Affairs
 100 Cambridge St., Suite 900
 Boston, MA 02114

RE: Joint Comments from Municipalities regarding the Interim Clean Energy and Climate Plan for 2030

Dear Secretary Theoharides,

The Cities of Framingham, Melrose and Newton and the Towns of Arlington, Ashland, Chelmsford, Concord, Holliston, Lexington, Medfield, Natick, Northborough, Sherborn, Sudbury, Swampscott, Wayland, Wellesley, Weston and Westborough (“Communities”) are pleased to respond to the Interim Clean Energy and Climate Plan for 2030 (“2030 CECP”).

Our Communities have grave concerns regarding the impact climate change will have on the Commonwealth, the United States, and the world, and we have each made strong commitments to reducing greenhouse gas emissions. We appreciate the thoughtful analysis the Executive Office of Energy and Environmental Affairs (EEA) has conducted to understand the complex scientific, technological and economic impact for various roadmaps.

As we work with you to advance our shared focus on climate mitigation, our Communities are struggling to answer the same question the EEA posed in the 2050 Decarbonization Roadmap Study:

How can we achieve Net Zero while maintaining a healthy, equitable, and thriving economy?

The release of the 2050 Decarbonization Roadmap Study and the 2030 CECP, which provides a rich and diverse collection of strategic state actions cities and towns can use to build local implementation plans, is an important first step, and we agree with the plan’s overall approach to reducing emissions. Specifically, we agree with the bold actions, such as pressing BBRS to quickly implement a 2050-compliant building code, establishing 2035 as the end of sales of fossil fuel vehicles and taking actions that would change the goals and priorities of Mass Save and the Department of Public Utilities so as to align with our climate goals.

To further enhance the Commonwealth’s plan, we provide the following specific requests from the viewpoint of municipalities who are endeavoring to do our part in achieving Massachusetts’ climate goals and to model leading municipal actions within the state and nationally:

1. Establish a Municipal Version of the GWSA Implementation Advisory Committee

The Interim CEC Plan states that, “It will take action at all levels of government…” and “...continued action by local government across the Commonwealth is required.” The Communities agree with this statement and encourage the Commonwealth to formally engage municipalities in the Plan’s implementation. We recommend establishing a Municipal version of the GWSA Implementation Advisory Committee to provide an ongoing bridge for communications between state and local government. The Committee should be designed to reflect the diverse nature and needs of municipalities based on size, location and economic structure.

2. Increase Funding for Municipal Climate Action

The Communities encourage the Commonwealth to realize that, because work is needed at all levels of government, so too are new funds needed at all levels. Without this local support, which the 2030 CECP describes as “required”, local actions will be delayed, sporadic or in too many cases not available at all.

Local funding should be prioritized for regional collaboration which leads to greater efficiency and uniformity among neighboring municipalities. These resources are needed at three levels. First, the Commonwealth should provide support at the community level such as funding for sustainability coordinators for program administration as well as funding for community-wide coaching to guide an equitable transition to 2050-compliant technology for all stakeholders. Second, municipalities need experts who can serve as resources in clean energy and sustainability technologies who can be available regionally to define and share best practices among cities and towns and ultimately to negotiate better deals with vendors. Third, it is crucial that municipalities are included in the improvements and expansions made to grant, rebate, and incentive programs (including renewable energy incentive programs) that will help them lead by example. Funding to facilitate, implement, maintain, and operate clean energy and electrification technologies such as EV charging station networks and clean heating equipment will be crucial to accelerating municipalities’ progress to net zero.

3. Update the Building Code with a High-Performance Stretch Energy Code

The 2030 CECP correctly identifies the importance of moving quickly to a “new, high-performance stretch energy code requiring passive-house level building envelope efficiency.” In doing so, the 2030 CECP outlines a plan to “present a new high-performance stretch energy code to the Board of Building Regulations and Standards (BBRS) in 2021 that allows for Green Communities to opt in starting in 2022 and that it will become mandatory and effective statewide no later than January 1, 2028.”

The Communities – all of which have been designated as Green Communities – support the development of a new high-performance stretch energy code and the rapid, orderly transition to this code. To encourage early adoption by Green Communities, we recommend a pool of grant money be made available exclusively to Green Communities who adopt the high performance energy stretch code prior to 2028. This

would accelerate adoption of 2050-compliant technology statewide, and this incentive would provide motivation for existing Green Communities to move quickly toward the goal we share.

The Communities also seek to remind DOER how challenging it can be to adopt a new code as a general ordinance via City Council or as a bylaw through a vote of Town Meeting. Creating a mechanism for Green Communities to avoid this local legislative burden as part of the opt in process would further increase the speed of widespread code adoption. Indeed, in debating and voting to support the existing stretch energy code, Green Communities have already agreed to adopt “any future editions, amendments or modifications thereto” established through the BBRS update process. As such, the Communities ask the Commonwealth to update the 2030 CECP to clarify the process Green Communities must take to adopt the proposed high-performance stretch code, and request a provision that gives the chief municipal executive in a Green Community the authority to opt in.

The Communities welcome partnering with the DOER to further discuss these requests.

4. Align Funding for Public Buildings with Net Zero Goals

The 2030 CECP acknowledges the importance of “avoiding new infrastructure or construction that is based on fossil-fuels for heating which would not be 2050 compliant, as well as ensuring that new equipment and products within buildings are on the path towards 2050 compliance.” However, one of the largest funders of new public buildings, the Massachusetts School Building Authority (MSBA), does not currently require districts to seriously consider 2050 goals in the design and construction of new or renovated school buildings.

At present, the MSBA provides two additional reimbursement points to projects that exceed the Massachusetts Energy base code by 20%. While this is a step in the right direction, it does not go far enough. School districts across the state, including Acton-Boxborough, Arlington, Belmont, Brookline, Cambridge, Lexington, Watertown, Wellesley, and Westborough are demonstrating that fully electric, net zero ready schools – and other building types – are possible and that they do not present a significant financial burden to taxpayers. The Communities urge the EEA to require all new public buildings that are funded by the Commonwealth to be net zero ready starting in 2022 and to direct additional funding through such avenues to support the implementation of innovative clean energy and sustainability solutions in their construction.

5. Prioritize Public Transit in Transportation Emission Reduction Strategies

While the Communities applaud the plan’s focus on the “near-term, widespread electrification of the majority of the Commonwealth’s vehicles”, the absence of a clear strategy to improve and expand public transit is worrisome.

The only mention of public transit in the 2030 CECP is in relation to the Transportation and Climate Initiative Program (TCI-P), which “will also help support investments that will make it easier to get around without a car, such as improved public transportation”. This singular reference to public transit reflects an inadequate level of attention to a resource that is critical to maximizing the effectiveness of smart growth policies in our Communities and across the Commonwealth and is equally necessary in advancing equity in the transition to net zero. The Communities ask the EEA to re-evaluate the role of public transit in achieving the state’s 2030 emissions reduction goal and, at a minimum, to provide further detail on how TCI-P funding will be used to improve public transportation.

6. Provide Resources to Accelerate Electrification Locally

While municipal governments have limited expertise in emerging technologies like electric vehicles and heat pumps, we have unique insight into our communities and the concerns of local property owners who will be making decisions on the adoption of carbon-free technologies. As municipalities, we are eager to support early adopters and normalize these technologies, similar to the experience many communities have had participating in the Massachusetts Clean Energy Center’s Solarize and HeatSmart programs.

As MassCEC transitions from supporting community-level technology campaigns, we ask the state to provide municipalities with training, engineering services, technical support, web-based resources, procurement tools, implementation services and more to educate and engage with our residents and business owners about electrification opportunities.

7. Increase Access to Emissions Data

Local data supports local decisions, and provides feedback on progress. At present, state agencies and public utilities capture data about emissions-related activities occurring in local communities, but do not maintain or share the data in a timely manner that allows communities to assess needs, affirm actions or allow for adjustments.

The Communities ask the Commonwealth for increased access to emissions-related data that impact our cities and towns. This includes the number of electric and battery electric vehicles registered in our communities, the number of kilowatt-hours generated by solar panels located in our communities, the number of heat pumps installed in our communities, the number of properties that have participated in MassSave by Census blocks and the types of energy efficiency improvements taken, and more.

A step in the right direction is the Metropolitan Area Planning Council’s (MAPC) new tool for measuring community-wide greenhouse gas emissions, which was funded by an EEA grant. This tool allows any Massachusetts community to estimate its community-wide emissions without the added cost of hiring a consultant. It is a tremendously valuable start, but even it is handicapped by stale data – most notably the 2014 Massachusetts vehicle census, which – more than five years later, remains the most recent valid vehicle census available from the state.

The Communities also believe the Massachusetts Legislature plays an essential role in conveying the voice of citizens as well as providing funding and legal mandate to the goals and path forward for the Commonwealth. There are many valuable elements of the climate legislation currently being considered in the Statehouse, and the Communities urge the Baker Administration to act quickly on this and to seek a compromise to ensure a climate bill is passed early in 2021, which will ensure the 2030 CECP has the full support of the state government.

We are proud to be part of Massachusetts’s effort to achieve net zero by 2050 and look forward to collaborating with you to realize our shared goal.

Thank you for your commitment to the climate.

Sincerely,

CITY OF FRAMINGHAM

Dr. Yvonne Spicer
Mayor

CITY OF MELROSE

Paul Brodeur
Mayor

CITY OF NEWTON

Ruthanne Fuller
Mayor

TOWN OF ARLINGTON

Adam Chapdelaine
Town Manager

TOWN OF ASHLAND

Michael D. Herbert
Town Manager

TOWN OF CHELMSFORD

Paul E. Cohen
Town Manager

TOWN OF CONCORD

Stephen Crane
Town Manager

TOWN OF HOLLISTON

Travis Ahern
Town Administrator

TOWN OF LEXINGTON

Douglas M. Lucente
Chair, Select Board

TOWN OF MEDFIELD

Osler Peterson
Chairman, Board of Selectmen

TOWN OF NATICK

Jonathan Freedman
Chair, Select Board

TOWN OF NORTHBOROUGH

Jason Perreault
Chair, Board of Selectmen

TOWN OF SHERBORN

David R. Williams
Town Administrator

TOWN OF SUDBURY

Janie Dretler
Chair, Select Board

TOWN OF SWAMPSCOTT

Sean Fitzgerald
Town Administrator

TOWN OF WAYLAND

Louise Miller
Town Administrator

TOWN OF WELLESLEY

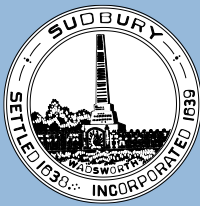
Thomas Ulfelder
Chair, Select Board

TOWN OF WESTON

Leon Gaumont
Town Manager

TOWN OF WESTBOROUGH

Kristi Williams
Town Manager



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

17: Minutes review

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Review open session minutes of 3/2/21 and possibly vote to approve minutes.

Recommendations/Suggested Motion/Vote: Review open session minutes of 3/2/21 and possibly vote to approve minutes.

Background Information:
attached draft

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM

SUDBURY SELECT BOARD

TUESDAY MARCH 2, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Janie Dretler, Vice-Chair Jennifer Roberts, Select Board Member Daniel E. Carty, Select Board Member William Schineller, Select Board Member Charles Russo, Town Manager Henry L. Hayes, Jr., Assistant Town Manager/HR Director Maryanne Bilodeau

The statutory requirements as to notice having been complied with, the meeting was convened at 7:12 p.m., via Zoom telecommunication mode.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting. She acknowledged that the Board had just adjourned in Executive Session.

Call to Order/Roll Call

Select Board Roll Call: Carty-present, Roberts-present, Schineller-present, Dretler-present, Russo-present.

Opening remarks by Chair

- Sudbury-Wayland-Lincoln Domestic Violence Round Table to present “A Call to Families,” to discuss healthy masculinity with young people; March 9, 7:00 p.m.
- March is “Shadow Pandemic Awareness Month;” Town Manager’s Sudbury Municipal Minute focused on the topic.
- Select Board Office Hours tomorrow, March 3 at noon via Zoom; she and Vice-Chair Roberts to host
- COVID-19 Emergency Rental Assistance Program expanded; more information found on Town website
- COA accepting applications for membership
- Select Board Newsletter posted on the Town website

Reports from Town Manager

- Park & Recreation team has worked diligently to sustain Town recreation and pool activities and continue offering programs
- Recommending that the citizens and families of Sudbury continue to participate in Park & Recreation offerings
- “Domestic Violence – The Shadow Pandemic” Town Manager’s Municipal Minute; with input from Social Worker Bethany Hadvab, and Police Chief Scott Nix
- Rivers Edge Development Project public hearing with environmental consultant scheduled for March 18, 2021 at 7:30 p.m.

Reports from Select Board

Select Board Member Russo:

- Planning Board receiving comments to the Master Plan until March 8; all department comments due by March 17; Planning Board will possibly finalize the Master Plan at their March 24th meeting
- Reviewed DPW Director Dan Nason’s presentation to his staff

- Attended today's MMA meeting regarding Housing Choice and suggested the Select Board Members speak to the Planning Board regarding this matter
- BFRT Task Force having their second meeting tonight

Select Board Member Carty:

- Agreed that Board should speak with the Planning Board regarding the Housing Choice topic
- Sudbury Lions Club meeting last night with Board Member Russo; the Club celebrated various Sudbury organizations

Select Board Member Schineller:

- SJC (Supreme Judicial Court) Eversource appeal decision expected in 100+ days
- Received citizen feedback about length of Select Board meetings; hardship for attending staff and other participants

Chair Dretler recommended that Board Members keep comments concise as possible, in effort to avoid extensive meeting duration.

Vice-Chair Roberts:

- Reiterated Town Manager Hayes' comments about supporting Park & Recreation programs; signups for summer camps to begin soon
- FinCom meeting weekly and scheduled to meeting with Select Board on March 16

Citizen's comments on items not on agenda

There were no citizen's comments

Discussion and possible vote regarding NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY's responses to the questions posed at the December 15, 2020 Grant of Location Hearing, to determine if there are unaddressed concerns related to the responses provided

Board Member Schineller asked who compiled the answers to questions posed at the Grant of Location hearing held on December 15, 2020. Town Manager Hayes responded that Eversource representatives provided responses.

Board Member Schineller noted that responses did not include the cost associated with possible relocation of the power line.

Chair Dretler suggested that any additional comments/questions be submitted to Town Manager Hayes no later than Monday, March 8.

Citizens Comments

Resident Dan Depompei, 35 Haynes Road, confirmed he had read the Eversource responses as well as the MA General Law concerning Grant of Location. He expressed some confusion about aspects of the Grant of Location and easements.

Resident Ray Phillips, 40 Whispering Pine Road, asked why such grant of location was required and expressed his confusion about the matter.

Interview candidates for reappointment to the Permanent Building Committee (PBC). Following interview, vote whether to reappoint Nancy Rubenstein, 57 Winsor Road, and Michael Melnick, 97 Lincoln Road, to the Permanent Building Committee, both for a term expiring 5/31/23.

Present: PBC candidates Nancy Rubenstein and Michael Melnick

Ms. Rubenstein presented her background in all aspects of structural engineering. She confirmed she had been a ZBA member for 21 years, in addition to her three-year membership on PBC.

Chair Dretler read the motion. Board Member Carty moved in the words of the Chair. Board Member Russo seconded the motion.

It was on motion 5-0; Roberts-aye, Russo-aye, Carty-aye, Schineller-aye, Dretler-aye

VOTED: To reappoint Nancy Rubenstein to the Permanent Building Committee for a term expiring 5/31/23.

Mr. Melnick provided detail regarding his 40-year professional background in structural engineering and construction management.

Chair Dretler read the motion. Board Member Carty moved in the words of the Chair. Board Member Russo seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Roberts-aye, Dretler-aye

VOTED: To reappoint Michael Melnick to the Permanent Building Committee for a term expiring 5/31/23.

Interview candidate for Historic Districts Commission (HDC). Following interview, vote whether to appoint Taryn Trexler, 253 Concord Road, to the HDC for a term expiring 1/1/26.

Present: Taryn Trexler

Ms. Trexler confirmed she had been involved in historic preservation work for some ten years and owns a historical home in Sudbury. She confirmed that she would plan to retain her membership with the Historical Commission.

Chair Dretler read the motion. Vice-Chair Roberts moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Roberts-aye, Dretler-aye

VOTED: To appoint Taryn Trexler, 253 Concord Road, to the Historic Districts Commission for a term expiring 1/1/26.

Dennis Mannone, Park & Rec Director, to present CPC Town Meeting articles

Present: Park & Recreation Director Dennis Mannone, Planning and Community Development Director Adam Duchesneau, Community Preservation Committee Chair Sherril Cline

Mr. Mannone presented the CPC Articles:

Article 30 – Community Preservation Fund - Frank Feeley Fields Improvements - \$386,000

Mr. Mannone presented the improvements proposed for the Feeley Fields, which included drainage and safety improvements.

Article 29 – Community Preservation Fund – Dr. Bill Adelson Playground Improvements \$285,000

Mr. Mannone provided detail regarding the proposed playground improvements. He noted that SMILE might be contributing to the project as well.

Open a joint meeting with the Commission on Disability (COD) regarding ADA assessment discussion with representatives from IHDC

Present: Commission on Disability Members: Chair Pat Guthy, Vice-Chair Kay Bell, Lisa Kouchakdjian, Caroline Santangelo, Doug Frey

IHCD (Institution for Human Centered Design) Representatives: David West and Meghan Dufresne; Town of Sudbury Facilities Director Bill Barletta

Chair Dretler read the motion. Board Member Schineller moved in the words of the Chair. Board Member Russo seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To open a joint meeting with the Commission on Disability (COD) regarding ADA assessment discussion with representatives from IHDC

Ms. Guthy read to open a joint meeting with the Select Board. Ms. Bell moved in the words of the Chair. Ms. Kouchakdjian seconded the motion.

It was on motion 5-0; Bell-aye, Frey-aye, Kouchakdjian-aye, Santangelo-aye, Guthy-aye.

VOTED: To open a joint meeting with the Select Board and representatives from IHDC.

Chair Dretler stated Town Manager Hayes, Assistant Town Manager/HR Director Maryanne Bilodeau and Facilities Director Bill Barletta had been instrumental in the ADA process.

Town Manager Hayes encouraged all to review the Sudbury ADA Self-Assessment, posted on the Town website. He detailed that IHCD would summarize the draft ADA property surveys, and a follow-up presentation regarding prioritization and review of comments was scheduled for later in March.

Mr. West explained the ADA process and noted that many Town buildings/properties were reviewed and hoped that all sites could be ADA compliant within three to five years.

Ms. Dufresne confirmed that the documents were online in draft form; adding that she was looking forward to receiving public comments within the next two weeks.

Mr. West recognized that ADA baseline ADA regulatory standards were being recommended; and confirmed that the Town and COD could work together to go beyond that standard.

Vice-Chair Roberts asked if IHCD would be involved in the transition plan. Ms. Dufresne responded that at the next meeting, IHCD would submit the transition plan to the Town with priority recommendations.

Mr. West stated that building entries and exists were of initial importance and IHCD would help in the process and would address any questions.

Ms. Roberts noted that additional review time was needed and inquired if other Town departments/groups could provide feedback as well. Mr. West responded affirmatively.

Board Member Russo suggested that teachers, school nurses, COA members and other interested parties; review the assessments for possible input.

Board Member Schineller asked for example of completed ADA assessments performed in other local communities. Mr. West responded he would provide some examples.

Board Member Carty stated that a two-week review period did not provide enough review time and commented that the LSRHS building was a separate entity.

Ms. Bell maintained that many suggested ADA compliance implementations were cost free and could be addressed first.

Ms. Santangelo stressed that prioritization would be especially important and agreed that sufficient review would require more than two weeks.

Ms. Kouchakdjian asked about the purpose of ADA compliance. Mr. West responded that ADA compliance was part of Civil Rights legislation.

Ms. Dufresne emphasized that ADA implementation measures would ensure that the disabled have equal opportunity to participate in activities.

Ms. Kouchakdjian inquired about related costs. Mr. West stated that a cost data base was used, which did not include design expense.

Mr. Frey commented that something as simple as installation of a curb cut, could be extremely helpful for someone in a wheelchair. He emphasized that independence and inclusivity represented civil rights.

Ms. Kouchakdjian asked if the Town should look at an accessibility plan when a new project is being considered. Mr. West stated that IHCD can help with that aspect at the initial planning stage. Ms. Dufresne agreed that an accessibility consultant should be involved at the onset of any Town project.

Mr. Guthy asked if queries could be presented to IHCD. Mr. West responded that IHCD is consulting with the Town and questions must be submitted to Town administration.

Ms. Bell asked about screen readers and accessibility of reports. Mr. West responded said he was not familiar with screen reader information and would reach out to a colleague for more information.

Ms. Guthy agreed that the review and comment period should be extended.

Town Manager Hayes confirmed that IHCD was the ADA authority in the region and the Town was committed to advancing ADA improvements.

Vote to close joint meeting with Commission on Disability (COD) and resume Select Board meeting

Ms. Guthy motioned to close the joint meeting. Ms. Kouchakdjian seconded the motion.

It was on motion 5-0; Bell-aye, Frey-aye, Kouchakdjian-aye, Santangelo-aye, Guthy-aye.

VOTED: To close the joint meeting.

Chair Dretler read the motion. Board Member Carty moved in the words of the Chair. Vice-Chair Roberts seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Russo-aye, Schineller-aye, Dretler-aye

VOTED: To close the joint meeting and resume the Select Board meeting

Chair Dretler motioned that the Board take a five-minute recess. Board Member Russo seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Russo-aye, Schineller-aye, Dretler-aye

VOTED: To take a five-minute recess.

Discuss recent OML violation decision

Chair Dretler referred to the letter from the Office of the Attorney General, dated February 25, 2021; documenting a Select Board violation of the Open Meeting Law due to omission of member roll call at the June 22, 2020 meeting.

Chair Dretler commented that a Board Member was muted at this meeting.

Chair Dretler asked Town Manager Hayes to ensure that other Town Boards were following Open Meeting Law procedure and including official roll call at each meeting.

Discussion and vote on the Annual Town Meeting start time on Saturday, May 22, 2021 at LSRHS field

After Board discussion, Board Member Russo motioned to rescind the previous vote to establish Monday, May 3, 2021 as the Annual Sudbury Town Meeting, with a backup date of May 22 and May 23, 2021; alternative backup dates of June 12 and June 13, 2021. Vice-Chair Roberts seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Roberts-aye, Schineller-aye, Dretler-aye

VOTED: To rescind the previous vote to establish Monday, May 3, 2021 as the Annual Sudbury Town Meeting, with a backup date of May 22 and May 23, 2021; alternative backup dates of June 12 and June 13, 2021.

Board Member Schineller motioned to start the Annual Town Meeting at 11:00 a.m. on May 22 and May 23, 2021. Vice-Chair Roberts seconded the motion.

It was on motion 5-0; Carty-no, Russo-no, Roberts-no, Schineller-no, Dretler-no

VOTED: Not to start the Annual Town Meeting at 11:00 a.m. on May 22 and May 23, 2021.

Chair Dretler motioned to have Annual Town Meeting on May 22, and May 23, 2021 at 12:30 p.m. with backup dates of June 12 and June 13, 2021 at 12:30 p.m. Board Member Carty seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Roberts-aye, Schineller-aye, Dretler-aye

VOTED: To have Annual Town Meeting on May 22, and May 23, 2021 at 12:30 p.m. with backup dates of June 12 and June 13, 2021 at 12:30 p.m.

Discussion on LSRHS Agreement

The Board discussed the upcoming joint meeting with the Lincoln Board of Selectmen and topics to be covered. The Board indicated that a good result would include agreement to continue LSRHS Agreement aspects.

Vice-Chair Roberts suggested that additional topics including communication, Sudbury and Lincoln Town Meeting schedules and housing be discussed. Town Manager Hayes suggested that the topic of Diversity, Equity and Inclusion also be included. Board Members agreed.

BFRT update provided by Town Manager Hayes

Town Manager Hayes provided BFRT status update. Town staff and Town contractor, Fuss & O'Neill, met with the MassDOT project manager Eamon Kernan earlier today and discussed project readiness and related TIP programming. Chapter 91 permitting was discussed at today's meeting, as this aspect appeared to be of concern to MassDOT (re: consideration of Hop Brook); and Fuss & O'Neill are submitting request for determination of applicability to MassDEP regarding Chapter 91 permitting.

Town Manager Hayes stated that filing could be accelerated if needed. Mr. John Bechard of MassDOT confirmed he would recommend that the project remain on FY 2022 TIP programming

Select Board Goal update from Board goal liaisons

Board Member Carty confirmed that the Transportation Committee would be providing update at the March 16th meeting.

Board Members Russo and Schineller provided update regarding Camp Sewataro, noting that overnight camp restrictions will likely be lifted this summer, and resident swimming at the Camp might be possible on weekends.

Board Member Russo confirmed that he discussed the formation of a kind of agreement with Sewataro representative Kristen Drummey. He noted that such agreement would address camp reservations and use.

Chair Dretler recommended that revenue share opportunities with the Town should be further explored.

Board Member Carty affirmed that all Town enterprises should be viewed in the manner as Camp Sewataro. Chair Dretler agreed with Board Member Carty.

Vice-Chair Roberts stated that further discussion with Camp Sewataro representatives would be beneficial.

Review open session minutes of 2/9/21 and possibly vote to approve minutes.

Chair Dretler read the motion. Board Member Carty moved in the words of the Chair. Member Schineller seconded the motion.

It was on motion 5-0; Roberts-aye, Russo-aye, Schineller-aye, Carty-aye, Dretler-aye

VOTED: To approve open session minutes of 2/9/21, as edited

Citizen's Comments (cont.)

There were no citizen's comments

Upcoming agenda items

Agenda item topics included:

- Housing choice discussion with Planning Board

- Update on Financial Policies/Procedures - March 16th.
- Diversity, Equity and Inclusion Commission Interviews - March 10th
- ATM Article actions on all upcoming agendas before Town Meeting in May
- Fire Station #2 Article – March 9th
- Joint meeting with FinCom – March 23rd or 30th

Consent Calendar

Vote to send a letter of thanks to Frank Riepe for his many years of service on the Historic Districts Commission

Chair Dretler read the motion. Board Member Schineller moved in the words of the Chair. Board Member Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Roberts-aye, Schineller-aye, Dretler-aye

VOTED: To send a letter of thanks to Frank Riepe for his many years of service on the Historic Districts Commission

Vote whether to approve the Town Manager/Select Board submission to the 2020 Annual Town Report

Board Member Carty indicated he did not favor edits made to the Camp Sewataro section of the 2020 Annual Town Report. Board Member Schiller agreed with Board Member Carty. Board Member Russo reiterated that Camp Sewataro should be given additional coverage, in light of the Camp's first year of operation and challenging COVID-19 restrictions.

Vice-Chair Roberts opined that Camp Sewataro might consider producing its own report for next year.

Board members approved final editing of the 2020 Annual Town Report and deleted associated Camp Sewataro language stating: "a privately run camp on Town-owned property," and also including language: "Camp Sewataro also made substantial changes to carry out its 2020 summer season. With enrollment limited to less than 2/3 of the historic enrollment to comply with COVID-19 guidance, the Camp had 202 Sudbury campers from 139 Sudbury families attend, including campers receiving scholarship support. In addition, the Camp employed 56 Sudbury residents." The word "valiant" was substituted with the word "significant,"

Chair Dretler read the motion. Vice-Chair Roberts moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Schineller-aye, Russo-aye, Dretler-aye

VOTED: To approve the Town Manager/Select Board submission to the 2020 Annual Town Report, as edited

Vote to allocate \$20,000 of the mitigation funds listed in item 4.2.c. of the Meadow Walk Development Agreement to the Go Sudbury! Microtransit Pilot Program

Board Member Carty confirmed that the \$20,000 amount to be substituted with \$5,000 due to timing of various Boards conducting their meetings. Board member Russo commented that town Manager Hayes provided extensive explanation on this aspect.

Chair Dretler provided additional background regarding the change in funding. Board Member Carty detailed various aspects related to the micro-transit program and the community compact considerations.

Chair Dretler recognized the great need for this transportation service and the Transportation Committee has been discussing future funding.

Board Member Carty moved to allocate \$5,000 of the Meadow Walk Development mitigation funds in item 4.2.c. to the Go Sudbury! Microtransit Pilot Program. Board Member Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Roberts-aye, Schineller-aye, Dretler-aye

VOTED: To allocate \$5,000 of the Meadow Walk Development mitigation funds in item 4.2.c. to the Go Sudbury! Microtransit Pilot Program.

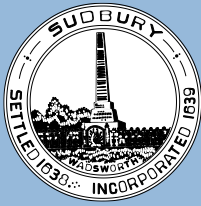
Vote to Adjourn Meeting

Chair Dretler read the motion. Vice-Chair Roberts moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Roberts-aye, Schineller-aye, Dretler-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 11:43 p.m.



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

18: Citizen's Comments (cont)

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (cont)

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

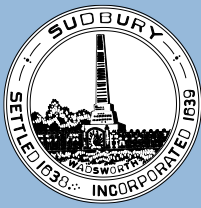
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM



SUDBURY SELECT BOARD
Tuesday, March 16, 2021

MISCELLANEOUS (UNTIMED)

19: Upcoming Agenda Items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Upcoming Agenda Items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Janie Dretler	Pending
Select Board	Pending

03/16/2021 6:00 PM

POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING	DESCRIPTION
March 23	Town Manager appointment to Commission on Disability Meet with Transportation committee CPC and Zoning - Annual Town Meeting articles discussion
Mon, March 29	Annual Town Election
March 30	Public hearing training with KP Law
Tues, April 6	Continuation of Eversource utility hearing from 12/15/20 Sign ATM warrant and send to printer for posting no later than 5/14/21 Street Acceptance – Anthony Drive Patriots Day parade application
April 27	IHDC to present summary of ADA responses
May 22-23; rain date of June 12-13	Annual Town Meeting at LSRHS field; start time 12:30 PM Sat, 5/22
Date to be Determined	ATM 2021 article - Melone Stabilization Fund Budget Strategies Task Force By-law items to examine - Special Events & Demonstration Permits; Common Victualler License Holders (Related to Farm Act exemptions, citizen request); Nuisance / Blight Bylaw; Removal Authority of members from appointments Citizen Leadership Forum Fairbank Community Center update (ongoing) Financial policy review (ongoing) Health/COVID-19 update (as of 3/18/20) Housing Choice discussion Invite Commission on Disability Chair to discuss Minuteman High School Local receipts – fee schedule review Projects to track using form (KPIs) Quarterly review of approved Executive Session Minutes for possible release (February, May, August and November). Consider separate meeting solely for this purpose. Quarterly update on Bruce Freeman Rail Trail (BFRT) (March, June, September, December) Quarterly update on CSX (January, April, July, October) Route 20 empty corner lot – former gas station Sewataro Financial Statement review Sewataro Future planning Sidewalks discussion Town meeting recap – year in review Town-wide traffic assessment and improve traffic flow Update from SB Policy Subcommittee Update on crosswalks (Chief Nix/Dan Nason) Update on traffic policy (Chief Nix)

	Work Session with Town Counsel: Select Board/Town Manager Code of Conduct and other procedural training
Standing Items for All Meetings	Select Board requests for future agenda items at end of meeting
	Citizens Comments, continued (if necessary)