

SUDBURY SELECT BOARD

TUESDAY FEBRUARY 23, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Janie Dretler, Vice-Chair Jennifer Roberts, Select Board Member Daniel E. Carty, Select Board Member William Schineller, Select Board Member Charles Russo, Town Manager Henry L. Hayes, Jr., Assistant Town Manager/HR Director Maryanne Bilodeau

The statutory requirements as to notice having been complied with, the meeting was convened at 7:00 p.m. via Zoom telecommunication mode.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting. She acknowledged that the Board had just adjourned in Executive Session.

Call to Order/Roll Call

Select Board Roll Call: Carty-present, Schineller-present, Russo-present, Dretler-present.

Chair Dretler stated Vice-Chair Roberts would be joining the meeting shortly.

Opening remarks by Chair

- Yesterday, in accordance with Presidential Proclamation and per order of Governor Baker, all national and state building/properties will display the US and State flag at half-staff in memory of 500,000+ Americans who lost their lives to COVID-19; Proclamation in place until sunset February 26, 2021
- Select Board observed a memorial Moment of Silence at approximately 7:05 p.m.
- GO Sudbury! Taxi service suspended after March 1, 2021; grant opportunities expected shortly
- Final Master Plan document now available; Planning Board will be reviewing the Master Plan document at their meeting on February 24, 2021 and will be accepting written comments until March 3, 2021
- Mass Health providing free transportation for those receiving the COVID vaccine
- Sudbury Finance Committee (FinCom), Permanent Building Committee (PBC) and Design Review Board (DRB) seeking members
- Closing documents for Cold Brook Crossing and Town Center, with additional information to follow

Reports from Town Manager

- Quarterly Town Newsletter including Town Manager Newsletter and Select Board Newsletter for improved efficiency
- Finalization of negotiations and legal department reviewing documentation related to the Fairbank Community Center Owners Project Manager assignment
- ADA Self-Assessment consultant, the Institute for Human Centered Design (IHCD) to possibly present a purpose/overview and recommendation presentation to the Select Board on March 2; public comment review with IHCD on March 16
- Communities of Sudbury, Acton, Bedford, Carlisle, Concord, Lincoln, Wayland and Westford are committed to forming a regional collaboration of COVID vaccine distribution sites in the area

underserved by vaccination clinics in Middlesex County (as identified by the MA Department of Public Health)

At approximately 7:10 p.m., Chair Dretler recognized the arrival of Vice-Chair Roberts with roll call: Roberts-present.

Reports from Select Board

Select Board member Schineller:

- Grant opportunities associated with ADA Self-Assessment
- Reviewed the comprehensive Master Plan action plan/matrix implementation process
- Diversity, Equity and Inclusion Commission selection process continues
- Black History Month and associated events
- Ongoing Eversource litigation; MEPA Appeal and arguments to be presented to SJC in early March

Select Board member Carty:

- Select Board members Dretler and Carty have been members of the MPSC (Master Planning Steering Committee) for two+ years; much accomplished by the Committee
- Sudbury Public School (SPS) Committee met last night; pool testing underway with dashboard monitoring; formal vote to terminate the relationship with ENCO and Lincoln-Sudbury Regional High School (LSRHS) will likely vote to terminate the relationship with ENCO as well.
- Sudbury Schools currently in negotiations
- Superintendent Crozier planning a working group regarding increased in-person learning
- Pause for the Go Sudbury! Taxi Program; Metropolitan Area Planning Council (MAPC) sent notice of \$100,000 grant funding to be issued and divided with several towns, including Sudbury
- Thanked the Council on Aging (COA) for contributing another \$5,000 from Meadow Walk - COA mitigation funds
- Acceptance of transportation funds will be on a future Select Board agenda as well as present an update regarding the transportation program in general
- Congratulations to Firefighter Mike Hamill who will complete his last shift tonight; he has been a firefighter for some 37 years in Stow, Maynard and Sudbury

Select Board member Russo:

- School vacation week
- Historical Commission meeting and FinCom meeting last night
- Attended Regional Metropolitan Planning Organization (MPO) meeting; funding for BFRT was discussed
- BFRT Advisory Task Force meeting for the first time tonight

Vice-Chair Roberts:

- Policies & Procedures Subcommittee (Board members Schineller and Roberts) met last week, with brief update to be provided later in the meeting
- Attended the Board of Health meeting earlier; overall COVID incidence trending down, with exception at LSRHS over the past several weeks

- Families traveled during February school break, despite recommendations – guidelines for reentry by Sudbury students is being followed
- SPS COVID Pool testing has begun with sign-ups increasing
- Board of Health was expecting at least 100 vaccines per week to distribute to the community; at this time, the State has determined that local towns will not be receiving the vaccines
- Board of Health Director Bill Murphy to meet with COA Director Deb Galloway to assist seniors with the vaccine process
- Studies being initiated regarding long-term effects of COVID
- FinCom budget meeting last night with many questions answered thanks to Finance Director Dennis Keohane and Town Manager Henry Hayes
- Sustainable Sudbury article printed in the February 3, 2021 Town Crier edition, “Sustainable Power to the People”

Citizen's comments on items not on agenda

There were no citizen's comments

Zoning Board of Appeals candidate interview – Jennifer Pincus

Present: Jennifer Pincus

Ms. Pincus explained her architecture background and her Town appointments.

Chair Dretler confirmed that ZBA voted unanimously to appoint Ms. Pincus.

Chair Dretler read: vote whether to appoint Jennifer Pincus, 25 Blueberry Hill Lane, as a full member to the ZBA for a term expiring 5/31/26. Vice-Chair Roberts moved in the words of the Chair. Board Member Carty seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Russo-aye, Schineller-aye, Dretler-aye

VOTED: To appoint Jennifer Pincus, 25 Blueberry Hill Lane, as a full member to the ZBA for a term expiring 5/31/26.

Zoning Board of Appeals candidate interview – Jeffrey Rose

Present: Jeffrey Rose

Mr. Rose detailed his background in Engineering and construction.

Chair Dretler noted that ZBA voted unanimously to appoint Mr. Rose.

Chair Dretler read: vote whether to appoint Jeffrey Rose, 394 Concord Road, as an Associate Member of the ZBA for a term expiring 5/31/22. Board Member Carty moved in the words of the Chair. Board Member Russo seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Russo-aye, Schineller-aye, Dretler-aye

VOTED: To appoint Jeffrey Rose, 394 Concord Road, as an Associate Member of the ZBA for a term expiring 5/31/22.

Review draft Winter 2021 Select Board Newsletter and approve for distribution

Board Member Schineller stated that he drafted a Newsletter topic on the Sudbury restaurant gift card program for those challenged by the COVID pandemic.

Chair Dretler read: Review draft Winter 2021 Select Board Newsletter and approve for distribution. Chair Carty moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Roberts-aye, Schineller-aye, Russo-aye, Carty-aye, Dretler-aye

VOTED: To approve draft Winter 2021 Select Board Newsletter for distribution.

Update from Policies and Procedures subcommittee

Vice-Chair Roberts noted that the subcommittee, she and Board member Schineller, met last Wednesday and reviewed the present document and began a review of the DLS report.

Board member Schineller acknowledged that the subcommittee would provide proposed language changes and amendment to policies at the next Board meeting.

Resident Manish Sharma, 77 Colonial Road, asked if the proposed changes would be public. Vice-Chair Roberts responded that the public could view the document on the Town website, which will include updates.

Review open session minutes of 1/26/21 and possibly vote to approve minutes

Chair Dretler read: to approve the 1/26/21 open session minutes, as edited. Board Member Carty moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Roberts-aye, Russo-aye, Schineller-aye, Carty-aye, Dretler-aye

VOTED: To approve the 1/26/21 open session minutes, as edited.

Open Joint meeting with FinCom and Capital Improvement Advisory Committee (CIAC). Town Manger to present Town's capital budget and Town Manager's capital budget. Also, article sponsors from Town staff, SPS, LSRHS to present Town Meeting articles

Present: Finance Director Dennis Keohane, Facilities Director William Barletta

ATM Article Presenters: LSRHS Superintendent Bella Wong, SPS Superintendent Brad Crozier, DPW Director Dan Nason, Fire Chief John Whalen, LSRHS Director of Finance and Operations, Kirsteen Patterson

CIAC (Capital Improvement Advisory Committee) Members: Jamie Gossels, William Kunkle, Matthew Dallas, Lisa Gutch, Michael Cooper, Susan Asbedian-Ciaffi, Sue Abrams, Thomas Travers

FinCom (Finance Committee) Members: Saji Johnson, Michael Joachim, Howard Feng, Sonny Parente, Ron Brumback, Jean Nam, Scott Smigler, Eric Poch, Susan Berry

Mr. Poch motioned to open the joint meeting with the Select Board, CIAC and FinCom. Mr. Smigler seconded the motion.

Mr. Poch asked for Member roll call: Smigler-present, Berry-present, Brumback-present, Joachim-present, Parente-present, Feng-present, Johnson-present, Nam-present, Poch-present

Ms. Asbedian-Ciaffi motioned to open the joint meeting with the Select Board, FinCom and CIAC. Ms. Gossels seconded the motion.

It was on motion 8-0; Gossels-aye, Asbedian-Ciaffi-aye, Kunkle-aye, Dallas-aye, Gutch-aye, Cooper-aye, Abrams-aye, Travers-aye

VOTED: To open the joint meeting with the Select Board, FinCom and CIAC.

Ms. Asbedian-Ciaffi asked for Member roll call: Gossels-present, Asbedian-Ciaffi-present, Kunkle-present, Dallas-present, Gutch-present, Cooper-present, Abrams-present, Travers-present

Public Works FY2022 Capital Requests

Mr. Nason provided project updates regarding Articles approved at previous Town Meetings:

- Underground Fuel Storage and Management System Replacement - has gone smoothly and now awaiting small items to be completed by the contractor
- Dutton Road Bridge - Bids came in less than estimated and project to begin shortly
- Dump Truck with plow – Unit 36 – Delivered and in service
- Concord Road Culvert Design – Completed on schedule and within budget
- Comprehensive Wastewater Management Plan – Project pending and progressing
- Featherland Park Multisport Court Reconstruction (CPA) - Completed on schedule and on budget
- Dutton Road Bridge Project – Easements have been recorded and filed
- Roadway Drainage Improvements – Going through permitting process
- Old Sudbury Road Culvert Design – Going through permitting process and public vetting
- Dump Truck with Plow/Unit 37 – Delivery delayed
- 6-Wheel Combo Body Dump Truck w/plow & Spreader – Delivery delayed
- Wayside Inn Road Bridge Reconstruction (CPA) - Filing of Certificate of Appropriateness is pending

Mr. Nason provided detail regarding DPW internal analysis and proposed implementations.

Ms. Nam thanked Mr. Nason and his Department for the in-depth review of DPW projects.

Mr. Nason presented DPW ATM 2021 Articles:

Article 10 – Chapter 90 Highway Funding

Mr. Nason explained the procedural nature of the Article, which allows the Town to accept highway funding from the State.

Article 17 - Marlboro Road repair after erosion

Mr. Nason explained that severe rains in the last months caused erosion of the roadway. He added DPW stabilized the gabions and presented a replacement plan with a requested amount of \$400,000 to repair the road. Mr. Nason stated that DPW is working with abutter regarding a new retaining wall.

Article 18 – Front-End Loader with Plow

Mr. Nason affirmed that the front-end loader has been used in every snowstorm and is very rusted. Funding amount is \$230,000.

Article 19 – Multi-purpose Tractor

Mr. Nason explained that the tractor is primarily used for winter sidewalk treatment; it sweeps/treats sidewalks, and cuts grass in season. The tractor is twelve years old and replacement parts are very difficult to acquire. Funding amount is \$205,000.

Article 20 – 6-Wheel Combo Body with Plow

Mr. Nason noted that the 2006 machine and is used all through the year.

Board member Schineller asked about truck resale value. Mr. Nason indicated that there is not a huge demand for such well-used vehicles, with mechanical/electrical items removed.

Mr. Russo thanked Mr. Nason for the update report and hoped other departments would follow. He asked if multi-purpose trucks are cost effective. Mr. Nason responded that continuous season use is more efficient.

Before the FinCom and CIAC provided related comment, Chair Dretler motioned that the Select Board vote to enter into open joint meeting with FinCom and CIAC. Vice-Chair Roberts seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To enter into joint open meeting FinCom with FinCom and CIAC.

Mr. Brumback asked about extending vehicle life and repair costs. Mr. Nason indicated his desire to adopt a software repair program.

Mr. Smigler asked about culvert replacement costs. Mr. Nason indicated that the culvert project would likely not be qualified for a grant and stated that pricing at this time might benefit the Town.

Ms. Asbedian-Ciaffi maintained that CIAC voted unanimously in support of proposed Articles 17, 18, 19 and 20, with the recommendation that the front-end loader be kept out of the elements and in storage when not in use.

Vice-Chair Roberts asked if culvert repair projects were on the increase. Mr. Nason responded that most of the culverts were assessed recently; and most were in that state of different levels of repair. He stated the Town maintains 160 culverts and suggested that they be reviewed on a yearly basis.

Sudbury Fire Station #2

Fire Chief John Whalen presented ATM 2021 Article 16 – Construction of Housing/Living Addition – Fire Station #2

Chief Whalen presented slides of the Station 2 including phasing plans; with phase 1 estimate of \$4,300,000; Phase 2 estimate of \$6,835,000 and a total cost of \$11,135,000

Board member Schineller asked about square footage cost. Chief Whalen responded \$1,200 per square foot, with consideration of installation of new utilities.

Vice-Chair Roberts inquired about timeline for Phase 1. Chief Whalen suggesting that project bidding take place third quarter of 2021, with construction to commence in a year.

Chair Dretler acknowledged the two-phase approach would result in a cost of \$11,135,000 and asked what the difference was between this plan and the plan proposed in 2018. Chief Whalen responded that the complete

project included demolition of the existing building, as well as construction of the new structure, since that time projected cost has escalated considerably.

Mr. Brumback asked about cost if the two phases were combined into one project. Chief Whalen replied \$9.5 million. Mr. Travers confirmed that cost estimate as provided by the architect. Ms. Berry asked what the square footage cost if the two phases were combined. Mr. Travers provided the calculation and suggested the architect update that cost.

Mr. Poch asked about the timeframe if the project combined the phasing. Chief Whalen responded eighteen months.

Ms. Nam asked that a copy of the engineer's report be provided. Chief Whalen agreed to present that latest engineering report.

Mr. Howard asked where the Fire Department vehicles would be housed if phasing were combined. Chief Whalen responded the vehicles would be housed to another fire station, with the ambulance at the center station.

Mr. Parente asked if COVID had anything to do with cost increases. Chief Whalen thought not.

Chair Dretler confirmed the Select Board supported a phased approach.

Ms. Nam commented that proposed project was too big and could be decreased in size.

Board member Carty stated that the unphased approach was previously defeated at Town Meeting, which is why the phased approach was being proposed.

Mr. Kunkle suggested peer review regarding the cost estimates, rather than relying solely on the architect's estimates.

Chair Dretler stated she needed to review the engineering reports, examine the square footage costs, and understand what the funding sources might be.

Chief Whalen stated he would confer with Mr. Barletta in order to obtain additional information.

Ms. Asbedian-Ciaffi commented that both fire stations are the same age and might both need renovation. Chief Whalen responded there were more mechanical failures associated with Station 3. She asked where firefighters would be housed during construction of Station 2. Chair Whalen replied they would be relocated to the station on the other side of Town.

LSRHS Stadium Field Replacement

Ms. Bella Wong referred to the "LS Stadium Field History" document and detailed aspects of the related Inter-Municipal Terms. She maintained that the field was a safety concern at this time.

Article 25 – LSRHS Stadium Field – Submitted by LSRHS

Ms. Wong noted the requested amount for field reconstruction was \$337,500. Ms. Wong presented highlights of the "LS Stadium Field History," regarding the field replacement in consideration of the Inter-Municipal Agreement Terms, Park and Recreation user ratio.

Chair Dretler commented that CPA funds were previously used to reconstruct LS fields.

Board Member Carty opined if the Inter-municipal Agreement actually applied to field reconstruction and suggested that Town Counsel examine this aspect.

Vice-Chair Roberts requested proposed funding for the project, and questioned the structure of the Inter-Municipal Agreement. She emphasized that student safety should not be compromised.

Board member Russo echoed the comments of other members. He indicated his wish to review the related financial records regarding user fees collected.

Board member Schineller agreed that replacement of the field was necessary; adding that COVID forced the delay of such replacement.

Ms. Wong addressed field maintenance fees.

Ms. Nam commented that CPC funds could be used for the project, in part. Chair Dretler asked that Ms. Nam share the names of those communities that have used such CPC funding.

Mr. Joachim inquired about possible Park & Recreation funding. Town Manager Hayes confirmed he would consult with the Park & Recreation department regarding this matter.

Ms. Asbedian-Ciaffi recommended Park & Recreation create a 5-Year Capital Replacement Plan. She noted that CIAC voted to approve the Stadium field, 6-1 (one abstention).

Mr. Sharma asked about solar panels on the LSRHS building in connection with funding. Ms. Wong responded that a \$70,000 savings from such solar is allocated to utility costs at LSRHS.

Article 23 – Sudbury Public Schools COVID-19 Academic Program

Superintendent Brad Crozier provided detail regarding the five-week summer program for elementary students due to schooling time lost due to COVID. Mr. Crozier confirmed the requested cost at \$309,540. He explained the student selection process and noted that Park & Recreation would provide a social segment, in addition to transportation and lunch for students who require it. Mr. Crozier stated that the COVID-19 Academic Program would run in concert with the Special Education summer program.

Vice-Chair Roberts asked if federal funding could contribute to the program. Mr. Crozier stated if financial need was present, the SMILE Program might cover some enrollment fees.

Board member Russo asked if the Special Education program was ongoing and wondered about if the new program might be considered similarly. Mr. Crozier commented that possible pilot funding might be considered at a later date.

Board Member Schineller commented that the enrollment could be regarded as mandatory. Mr. Crozier recognized that eligibility for the program would be determined in part, by spring benchmarking data.

Article 24 – Sudbury Public Schools Noyes School Fire Alarm Replacement

Bill Barletta noted that all existing equipment would be removed in its entirety, with installation beginning in the summer of 2021. Mr. Barletta noted that \$220,000 was being requested.

Board member Russo asked about source of funding. Town Manager Hayes responded funding would likely come from free cash, pending availability of such funds.

Mr. Sharma inquired about brand of fire alarm system. Mr. Barletta responded that the brand was non-proprietary.

Article 3 -Town Manager to Present Budget to Select Board

Town Manager Hayes presented the 2020 Town Budget in the amount of \$107,293,927.

Town Manager Hayes highlighted several budget changes:

- Conservation
- Planning and Community Development
- Engineering
- Senior Center
- Employee Benefits (3.90% increase)
- OPEB (\$14,751 increase from FY21)
- Debt – Decrease of \$1,043,207 due to debt retirement

Vice-Chair Roberts asked about use of free cash. Town Manager Hayes noted consideration of one-time capital items. Mr. Keohane acknowledged funding via free cash in light of the continued pandemic.

Vote to close joint meeting with FinCom and CIAC, and resume Select Board meeting

Mr. Smigler motioned to adjourn the joint meeting with FinCom. Ms. Berry seconded the motion.

It was on motion 9-0; Johnson-aye, Joachim aye, Feng-aye, Parente-aye, Brumback-aye, Nam-aye, Smigler-aye, Poch-aye, Berry-aye

VOTED: To adjourn the joint meeting with FinCom.

Ms. Asbedian-Ciaffi motioned to adjourn the joint meeting with CIAC. Ms. Gossels seconded the motion.

It was on motion 8-0; Gossels-aye, Asbedian-Ciaffi-aye, Kunkle-aye, Dallas-aye, Gutch-aye, Cooper-aye, Abrams-aye, Travers-aye

VOTED: To adjourn the joint meeting with CIAC.

Chair Dretler motion to adjourn the joint meeting with FinCom and CIAC, and resume the Select Board Meeting. Vice-Chair Roberts moved in the words of the Chair. Board member Carty seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To adjourn the joint meeting with FinCom and CIAC, and resume the Select Board Meeting.

Review and vote whether to approve the Town Manager/Select Board submission to the 2020 Annual Town Report

Board Members agreed Chair Dretler and Vice-Chair Roberts would edit the submission and present to the Board at the next meeting.

Article 4 - Town Manager to Present FY22 Town Manager's Capital Operating Budget

Town Manager Hayes acknowledged the requested amount of \$1,102,537 and provided itemization of projects included in Article 4:

- General Government Budget Changes as previously mentioned
- Various Building Improvements

- Radio Receivers
- Pickup Truck with Plow – Unit 2
- Pickup Truck (Fire Dept.) Engine 8
- Loring School Playground Access Walkway
- Dump Truck with Plow – Unit 29
- Fire Department Service Truck
- Half Ton Pickup Truck
- Van
- Fire Alarm Monitoring System
- Tennis Court Repair and Resurfacing
- Curtis Boiler #3 Replacement
- Car 3 (Fire Dept.)
- Paging, Clocks, and Bell Systems\
- Aerial Fork Lift
- Loring Hot Water Heating Main Circulating Pump Replacement
- 2012 Chevrolet Express Van-15 Passenger
- Kitchen Equipment Replacement
- Document Scanning
- Demolition of 3 Sheds at Broadacres Farm
- Town-wide Walkway Design/Construction Improvements

Review 2021 Annual Town Meeting warrant schedule

Town Manager Hayes present the Town Meeting warrant schedule.

Board Member Carty asked if article ceremonial item pre-recording would be included for the ATM. Town Manager Hayes responded in the affirmative.

Discussion/preparation for joint meeting with Lincoln BOS on March 8

Board Members agreed to postpone the discussion to the next Board meeting.

Citizen's Comments (cont.)

There were no citizen's comments.

Upcoming Agenda items:

- BFRT Update
- Review edits to 2020 Annual Town Report submission
- Discussion regarding joint meeting with Lincoln BOS
- GO Sudbury! Taxi
- Transportation Update (mid-March)
- Joint Meeting with COD
- Scheduling of additional Select Board meetings in March
- Town Manager's Evaluation

Consent Calendar

Subject to approval of Town Counsel, vote to approve award of Sales Agreement (contract) and Software License Agreement by the Town Manager to Idemia Identity & Security USA, LLC for the purchase of equipment and services related to transmittal of fingerprint information pursuant to an inter-agency agreement between the Massachusetts State Police and the Sudbury Police Department, and to approve said Inter-Agency Agreement between the Town of Sudbury and the Massachusetts State Police

Chair Dretler read in the words of the motion. Board Member Russo moved in the words of the Chair. Board Member Schineller seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: Subject to approval of Town Counsel, vote to approve award of Sales Agreement (contract) and Software License Agreement by the Town Manager to Idemia Identity & Security USA, LLC for the purchase of equipment and services related to transmittal of fingerprint information pursuant to an inter-agency agreement between the Massachusetts State Police and the Sudbury Police Department, and to approve said Inter-Agency Agreement between the Town of Sudbury and the Massachusetts State Police.

Vote to sign the Annual Town Election Warrant for March 29, 2021

Chair Dretler read in the words of the motion. Board Member Russo moved in the words of the Chair. Board member Schineller seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To sign the Annual Town Election Warrant for March 29, 2021, which must be posted and delivered to residents by March 22, 2021.

Vote to approve award of contract by the Town Manager to George R. Cairns and Sons, Inc., in the amount of \$761,145 based on unit pricing for the construction of the Dutton Road Bridge replacement; and further, to approve execution of all documents related thereto

Chair Dretler read in the words of the motion. Board Member Russo moved in the words of the Chair. Board member Schineller seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To approve award of contract by the Town Manager to George R. Cairns and Sons, Inc., in the amount of \$761,145 based on unit pricing for the construction of the Dutton Road Bridge replacement; and further, to approve execution of all documents related thereto.

Vote to adjourn meeting

Board member Carty motioned to adjourn the meeting. Vice-Chair Roberts seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Schineller-aye, Russo-aye, Dretler-aye

VOTED: To adjourn the meeting

There being no further business, the meeting adjourned at 12:30 a.m., Wednesday, February 23, 2021.

2/23/21 - Documents & Exhibits

1. Interview candidate for Zoning Board of Appeals. Following interview, vote whether to appoint Jennifer Pincus, 25 Blueberry Hill Lane, as a full member to the ZBA for a term expiring 5/31/26.

Attachments:

1.a SB Recommendation Letter - Pincus 210205

2. Interview candidate for Associate position on Zoning Board of Appeals. Following interview, vote whether to appoint Jeffrey Rose, 394 Concord Road, as an Associate Member of the ZBA for a term expiring 5/31/22.

Attachments:

2.a SB Recommendation Letter Associate - Rose 210205

3. Open Joint meeting with FinCom and Capital Improvement Advisory Committee (CIAC). Town Manager to present Town's capital budget and Town Manager's capital budget. Also, article sponsors from Town staff, SPS, LSRHS to present Town Meeting articles.

Attachments:

- 3.a Articles list ATM 2021_2.18.21_rev
- 3.b FY22 DPW Capital Requests BOS-FinCom CIAC 2-23-2021
- 3.c Select Board _ CIAC_presentation_2021_2_23
- 3.d FY22 TM Operating Capital Consolidated 2-19-21 for Joint Mtg
- 3.e LS Stadium Field Replacement
- 3.f Art 23_24_SPS

5. Town Manager to present budget to Select Board

Attachments:

- 5.a Article 3 - FY22 - Budget - DRAFT for SB FC
- 5.b FY22 TM Operating Capital Consolidated 2-22-21 for Joint Mtg

6. Review 2021 Annual Town Meeting warrant schedule.

Attachments:

6.a WARRANT SCHEDULE MAY 2021 ATM

8. Review and vote whether to approve the Town Manager/Select Board submission to the 2020 Annual Town Report.

Attachments:

8.a Select Board and Town Manager Report 2020 - Draft9 2-9-21

10. Discussion on LSRHS agreement

Attachments:

- 10.a 20200908 Response Memo to Questions_Concerns with LS Regional Agreement - Town of Sudbury
- 10.b LS Agreement May 1988 Searchable Format
- 10.c MARS Regional Agreement Update

12. Review draft Winter 2021 Select Board Newsletter and approve for distribution.

Attachments:

12.a BOS Newsletter 02.23.21

13. Review open session minutes of 1/26/21 and possibly vote to approve minutes.

Attachments:

13.a BOS_draft1_1.26.21B_min_for_review

15. Upcoming Agenda Items

Attachments:

15.a POTENTIAL UPCOMING AGENDA ITEMS_2_23_21

17. Vote to sign the Annual Town Election Warrant for March 29, 2021, which must be posted and delivered to residents by March 22, 2021.

Attachments:

17.a 2021 Annual Town Election Warrant_revised