

SUDBURY BOARD OF SELECTMEN

TUESDAY OCTOBER 20, 2020

(Meeting can be viewed at www.sudburytv.org)

Present: Chairman Janie Dretler, Vice-Chairman Jennifer Roberts, Selectman Daniel E. Carty, Selectman William Schineller, Selectman Charles Russo, Town Manager Henry L. Hayes, Jr., Assistant Town Manager/Director HR Maryanne Bilodeau

The statutory requirements as to notice having been complied with, the meeting was convened at 7:01 p.m., via Zoom telecommunication mode.

CALL TO ORDER/ROLL CALL

Chair Dretler conducted roll call and made announcement regarding the recording of the meeting and other procedural aspects included in the meeting.

Roll Call: Roberts-aye, Schineller-aye, Carty-aye, Russo-aye, Dretler-aye

Opening remarks by Chairman

Chair Dretler spoke of a recent resident email which referred to the September 30th COVID discussion, and newly established Public Safety protocol. The resident indicated that treatment of the Police Department during that meeting was demeaning, and several Board members appeared not to be appreciative of the efforts made by the Police Department.

Chair Dretler affirmed that this accusation was not based on fact, and Sudbury Public Safety officials work around the clock to provide services to ensure community safety. She directed all to the August 18, 2020 Selectmen Newsletter which recognizes all the safety measures that the Police Department puts forth.

Chair Dretler recognized that the September 30th discussion was respectful/thoughtful, and dealt with evolving protocols in consideration of the uncertain pandemic period. She indicated that additional protocol review may be necessary in light of the current COVID situation.

Chair Dretler encouraged all and anyone to contact the Board of Selectmen directly with any related concerns.

Chair Dretler commented regarding:

- Town moving forward with the Complete Streets Tier 3 funding opportunity – Town putting forward three projects for potential funding (reimbursement grant)
- Early voting commenced on October 17th and will continue through October 30; resident ballot document has been mailed
- Recent Town Manager Municipal Minute regarding Gold Star families
- Park & Recreation's Great Pumpkin Carving Drive-Thru on October 30
- Town put forward a COVID/Halloween advisory, which appears on the Town website

Reports from Town Manager

Town Manager Hayes commented regarding:

- Camp Sewataro doing well, met with Camp Director Scott Brady today
- Town Manager's Newsletter was mailed to residents today
- Town will apply for Cares Act funding within ten days, and all funds must be utilized by December 30, 2020

- Board of Selectmen submitted a letter to MA DEP (Department of Environmental Protection) regarding Chapter 91 applications and scheduling of hearings
- Eversource litigation-related hearing with Conservation Commission and related interaction/performance standards
- Real estate/personal property taxes due November 2, 2020
- Political Sign Policy in place, and political signage on Town property is prohibited. Such signage will be removed

Reports from Selectmen

Selectman Carty stated that he and Chair Dretler met with LSRHS School Committee representatives as well as SPS School Committee representatives regarding the Diversity, Equity, and Inclusion Commission. He noted that schools have begun budget meeting conversations on LSRHS turf field project (approximately \$1 million) and a new roof proposal within four to five years (\$4 million), and eight other proposed projects. Selectman Carty announced that the Sudbury School waiver program for breakfast and lunch will continue to the end of the school year.

Selectman Carty provided update on Go Sudbury! Taxi program with increased patronage, and data will be reviewed.

He commented that Cynthia Gerry, Director of Assessing, will be present at the November 4 BOS meeting.

MA DEP will be hosting a meeting regarding the new drinking water standards tomorrow morning with Sudbury Water District representatives to be in attendance

Selectman Carty mentioned The HOPEsudbury Telethon to take place November 9, 2020 from 3:00 p.m. to 9:00 p.m. He congratulated Ray Phillips as receiving the Citizen of the Year Award from the Sudbury Chamber of Commerce.

Selectman Carty thanked Town Manager Hayes for installing the mask wearing messaging, and reminder to vote on November 3.

Selectman Schineller provided a Permanent Building Committee meeting update.

Selectman Russo mentioned the Goodnow Library fundraiser and described other Halloween other activities during COVID. He noted a great author series regarding "Race and The Modern American Family."

Selectman Russo reminded everyone about the Pumpkin Carving drive-through, and the Camp Sewataro Scarecrow drive-through event.

Vice-Chair Roberts stated that she participated in the Flu Clinic on October 17th and thanked the Board of Health, the Health Department, Public Safety, and particularly EMTs for their efforts.

Vice-Chair Roberts asked everyone to take note of the Town's Halloween Advisory, and emphasized lower risk activities. She expressed concern regarding the increase in COVID cases. She and Selectman Russo would be hosting Selectmen Hours virtually on Thursday, October 22 from 12:00 p.m. to 1:00 p.m.

Citizen Comments

There were no citizen's comments.

Consent Calendar

Vote to accept a \$500 donation for the installation of a tree

Selectman Carty motioned and Selectman Russo seconded the motion.

It was on motion 5-0; Russo-aye, Roberts-aye, Carty-aye, Schineller-aye, Dretler-aye

VOTED: To accept donation of \$500 for the installation of a tree, as requested by Peter Anderson.

To approve award of contract by the Town Manager for design and permitting for the replacement of Old Sudbury Road culverts (2) to Woodard & Curran as approved by the 2020 Annual Town Meeting under Article 26; and for the execution of any documents relative thereto.

Selectman Carty motioned and Selectman Russo seconded the motion.

It was on motion 5-0; Russo-aye, Roberts-aye, Carty-aye, Schineller-aye, Dretler-aye

VOTED: To approve award of contract by the Town Manager for design and permitting for the replacement of Old Sudbury Road culverts (2) to Woodard & Curran as approved by the 2020 Annual Town Meeting under Article 26; and for the execution of any documents relative thereto.

Vote to accept a grant from the Executive Office of Public Safety in the amount of \$11,840 for the purchase of Personal Protective Equipment (PPE)

Selectman Carty motioned and Selectman Russo seconded the motion.

It was on motion 5-0; Russo-aye, Roberts-aye, Carty-aye, Schineller-aye, Dretler-aye

VOTED: To accept a grant from the Executive Office of Public Safety in the amount of \$11,840 for the purchase of Personal Protective Equipment (PPE) to be used by Fire Department personnel to combat the COVID-19 pandemic.

Vote to accept a grant for the Massachusetts Department of Conservation and Recreation (DCR) relative to the Sudbury Acquisition of the CSX Corridor to expand the Bruce Freeman Rail Trail in the amount of \$300,000 to be managed by Environmental Planner Beth Suedmeyer, and further, to authorize the Town Manager to execute any documents in connection therewith

Selectman Carty asked if Ms. Suedmeyer or Town Manager Hayes would be responsible for the management of the \$300,000 grant. Town Manager Hayes responded that he would have the overall responsibility and oversight.

Selectman Carty motioned and Selectman Russo seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Roberts-aye, Dretler-aye

VOTED: To accept a grant for the Massachusetts Department of Conservation and Recreation (DCR) relative to the Sudbury Acquisition of the CSX Corridor to expand the Bruce Freeman Rail Trail in the amount of \$300,000 to be managed by Environmental Planner Beth Suedmeyer, and further, to authorize the Town Manager to execute any documents in connection therewith.

Vote to sign a proclamation for 1st Lt. Dylan DeFlorio, acknowledging his safe return home from Afghanistan

Selectman Carty motioned and Selectman Russo seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Roberts-aye, Dretler-aye

VOTED: To sign a proclamation for 1st Lt. Dylan DeFlorio, acknowledging his safe return home from Afghanistan, and proclaiming Tuesday, October 20, 2020 as 1st Lt. Dylan DeFlorio Day in Sudbury.

Vote to thank resident John Porter, 2 Woodland Road, for his years of service on the Permanent Building Committee

Selectman Carty motioned and Selectman Russo seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Roberts-aye, Dretler-aye

VOTED: To thank resident John Porter, 2 Woodland Road, for his years of service on the Permanent Building Committee from 2013 to 2019.

Vote to accept a \$23,050 Emergency COVID-19 Taxicab, Livery, and Hackney Partnership Grant award from the MAPC and the Massachusetts Development Finance Agency (MassDevelopment), with the funds to be utilized toward the Go Sudbury! Taxi Rides Transportation Program

Selectman Carty motioned and Selectman Russo seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Roberts-aye, Dretler-aye

VOTED: To accept, on behalf of the Town, a \$23,050 Emergency COVID-19 Taxicab, Livery, and Hackney Partnership Grant award from the Metropolitan Area Planning Council (MAPC) and the Massachusetts Development Finance Agency (MassDevelopment), with the funds to be utilized toward the Go Sudbury! Taxi Rides Transportation Program.

Utility petition to approve a plan presented by Nstar Electric Company d/b/a Eversource Energy for the purpose of obtaining a Grant of Location to install conduit at pole 15/1. This work is necessary to provide new electric service TLBC (Traffic Light Control Box) at 209 Boston Post Road

Present: Christine Cosby of Eversource

Chair Dretler called the Public Hearing to order at 7:30 p.m. Selectman Carty motioned to open the Public Hearing. Selectman Schineller seconded the motion.

It was on motion 5-0; Carty-aye, Roberts-aye, Schineller-aye, Russo-aye, Dretler-aye

VOTED: To open the Public Hearing

Ms. Cosby provided a summary of the utility petition for electric service installation at 209 Boston Post Road TLBC (Traffic Light Control Box).

Selectman Carty inquired if any utility poles would be removed. Ms. Cosby responded likely not as the project involved a straight underground conduit.

Selectman Russo asked about a completion schedule. Ms. Cosby responded that the project would likely be completed within a day or two.

Selectman Russo asked if the road would be closed during construction. Ms. Cosby indicated that the road would not be closed and Police detail may be included.

Chair Dretler asked if Town Manager Hayes would be coordinating the project. Town Manager Hayes responded in the affirmative.

Selectman Carty motioned and Selectman Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Roberts-aye, Dretler-aye

VOTED: To approve a plan presented by Nstar Electric Company d/b/a Eversource Energy for the purpose of obtaining a Grant of Location to install conduit at pole 15/1. This work is necessary to provide new electric service TLCB (Traffic Light Control Box) at 209 Boston Post Road.

Chair Dretler motioned to close the Public Hearing. Selectman Russo seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Schineller-aye, Roberts-aye, Dretler-aye

VOTED: To close the Public Hearing

Comcast of Massachusetts III, Inc. - Extension of current license from November 6, 2020 through November 5, 2030

Present: Jeff Winston, SAC and SudburyTV; Terry Lockhart, SudburyTV; Attorney William Solomon

Mr. Winston provided description regarding the franchise license procedure, and detailed the INET Agreement to go into effect on November 10, 2020.

Vice-Chair Roberts asked about INET funding. Mr. Winston replied that such funding would be payable every November, and SudburyTV would provide the first payment.

Selectman Schineller inquired about the fiscal budget and asked if Town online learning programs were dependent on INET. Mr. Lockhart stated that LSRHS had their own connection apart from INET, and IT Director Mark Thompson could provide more detail.

Selectman Russo asked about the 50% cost share aspect between the Town and SudburyTV. Mr. Lockhart confirmed the \$6,000 cost share status.

Town Manager Hayes questioned Mr. Solomon's representation, and queried about KP Law services. Mr. Winston responded that Mr. Solomon represented the Town, and KP Law was not used as counsel in this matter because of the specialized nature of media law. Mr. Winston suggested that the Board might consider a more detailed discussion of the matter in Executive Session.

Selectman Carty motioned and Selectman Schineller seconded the motion.

It was on motion 5-0; Carty-aye, Schineller-aye, Russo-aye, Roberts-aye, Dretler-aye

VOTED: To approve the renewal application for a cable television license in the Town of Sudbury and the extension of current license from November 6, 2020, through November 5, 2030.

Vote to extend the Sudbury Access Corporation (SAC) contract for a three year-term to expire November 15, 2023

Present: Jeff Winston, SAC and SudburyTV; Terry Lockhart, SudburyTV; Attorney William Solomon, Lynn Puorro, SudburyTV; Cliff McGann, SudburyTV; Matt Cranson, SudburyTV; Marty Greenstein, SudburyTV; Nancy Brumback, SudburyTV; Donna Fayad, SudburyTV

Mr. Winston detailed the many programs provided by SudburyTV, and stressed that SudburyTV has operated at full speed throughout the COVID pandemic. He highlighted various aspects of the SudburyTV report, and noted that three Sudbury Commissions/Committees were added to the coverage list.

Chair Dretler stated that SudburyTV does an amazing job, and Ms. Puorro is always accessible.

Vice-Chair Roberts inquired about contract terms. Mr. Winston responded the contract is approved every three years, and has remained the same since 2011. Vice-Chair Roberts asked if expenses incurred increased this year. Mr. Winston responded expenses increase with additional programming and staff coverage. He noted that cable companies provide 4.5% of revenues and the new license may increase that percentage to 5%.

Vice-Chair Roberts thanked all at SudburyTV and acknowledged the benefit associated with the added religious programming.

Selectman Carty also thanked the SudburyTV organization for all their great work.

Selectman Schineller noted that the \$286,000 expenses reflected payroll primarily. He asked how many employees were on the payroll. Ms. Puorro replied five. Mr. Winston added there were some outside contractors as well.

Selectman Russo inquired about audits. Mr. Winston stated that audits were performed yearly. Selectman Russo acknowledged that BOS appoints one member to the SudburyTV Board of Directors. Mr. Winston added that the other four members are appointed by the Board of Directors.

Selectman Schineller motioned and Selectman Russo seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Roberts-aye, Dretler-aye

VOTED: To extend the Sudbury Access Corporation (SAC) contract for a three year-term to expire November 15, 2023.

Discussion on the BFRT Design Task Force Mission

Present: John Drobinski, BFRT Advisory member; Environmental Planner Beth Suedmeyer; Director of Planning and Community Development Adam Duchesneau

Ms. Suedmeyer highlighted sections of her draft version of the BFRT Design Task Force Mission/Statement. She recognized that change resulted from the progression of the BFRT project, and noted that her draft document mimicked what other community rail trail groups had done especially in the Town of Concord.

Ms. Suedmeyer presented several areas which she revised from the original Bruce Freeman Rail Trail Advisory Task Force dated December 6, 2016:

- Mission Statement
- Change in Name
- Background
- Current Status
- Staffing Assistance
- Responsibilities and Functions adding construction operations and maintenance
- Membership and Officers
- Compliance with State and Local Laws and Town Policies

Selectman Schineller inquired about a long-term lease consideration by the Advisory Task Force. Ms. Suedmeyer responded the lease consideration did not apply because Mass DOT (Department of Transportation) implements a standard lease (99 years), which would be reviewed by Town Counsel and the Board of Selectmen. Mr. Drobinski confirmed the BFRT Advisory Task Force would not be involved with such lease negotiations.

Selectman Schineller asked about BFRT Advisory Task Force member appointments. Ms. Suedmeyer responded the preference was to appoint members from existing Town committees/boards, and members at large.

Selectman Carty asked how other Towns managed aspects of the BFRT project, as well as the involvement of other Planning Boards. Ms. Suedmeyer maintained in Concord the Advisory Task Force was heavily involved, and the Concord Planning staff lead the Concord BFRT project. Selectman Carty noted that many significant projects are under the management of Planning, and indicated that he would like more responsibility dedicated to the BFRT Advisory Task Force. Selectman Carty asked if the current BFRT Advisory Task Force membership would be retained. Ms. Suedmeyer responded the idea was to revise the membership somewhat.

Selectman Carty asked if the BFRT Advisory Task Force would be involved with the construction phase. Ms. Suedmeyer noted that most rail trail advisory groups were not in direct communication with construction professionals.

Selectman Carty recommended that CPC members and members of the Friends of the Bruce Freeman Rail Trail be eliminated from this Task Force, especially those who are not Sudbury residents.

Vice-Chair Roberts inquired about length of membership term. Ms. Suedmeyer responded that the last member iteration had an indefinite appointment term. Vice-Chair Roberts indicated that some of the original members might want to continue membership. Vice-Chair Roberts maintained she did not endorse an indefinite term; and suggested a four-year-term with staggering membership.

Vice-Chair Roberts stated that she was not opposed to a member from the Friends of BFRT being included as a member to contribute a regional prospective. Selectman Carty asked why the Friends of BFRT needed to be included in membership. Selectman Russo responded that Friends of the BFRT represented a regional grouping, and the BFRT was a regional trail. The inclusion of a Town Manager Screening Committee was mentioned.

Selectman Carty shared a Friends of the BFRT document which is felt was contentious and politically questionable.

Chair Dretler suggested that Board members provide edits/questions to Town Manager Hayes by October 26 to forward to Ms. Suedmeyer. She stated that continued review and discussion would take place at the next Board meeting on November 4.

Citizen's Comments

Resident Patricia Brown, 34 Whispering Pine Road, asked if comments and responses from the BFRT Public Hearing regarding the 25% Design was going to be made available to the public, and to the prospective members of the BFRT Advisory Task Force. She noted that there was no posting of such on the website.

Resident Len Simon, 40 Meadowbrook Circle, asked if mission statement comments regarding the BFRT Advisory Task Force could be submitted by residents to Town Manager Hayes and Ms. Suedmeyer, as such revisions are considered. Chair Dretler responded that any resident could send comments/edits to Town Manager Hayes.

Mr. Simon maintained that the Friends of the BFRT documentation presented by Selectman Carty was informational only and was derived from other sources, and no positions were endorsed in that document. He also commented about consistency in membership. He recommended that consistency be maintained when considering the BFRT Advisory Task Force membership.

Selectman Carty noted that the quotes included in the BFRT link were incomplete and taken out of context and as Mr. Simon pointed to him with a previous matter context matters.

Resident Terry Snyder, 102 Barton Drive, underscored the regional expertise of the Friends of BFRT members.

Vote to exercise, or not exercise, the Town's right of first refusal to purchase the deed restricted affordable dwelling unit at 6 Old County Road, Unit 11 (The Villages at Old County Road) and inform the Department of Housing and Community Development (DHCD).

Present: Director of Planning and Community Development Adam Duchesneau

Mr. Duchesneau clarified that DHCD was not involved with the property. He indicated the Sudbury Housing Trust and The Sudbury Housing Authority expressed no interest in the property.

Selectman Schineller asked if the Town has the responsibility of finding a suitable buyer for the property. Mr. Duchesneau responded affirmatively and stated that the resale fee would be reimbursed to the Town.

Mr. Duchesneau explained that the property was being marketed at \$227,290 for an eligible buyer, and maintains status as an affordable property, in perpetuity.

Chair Dretler motioned and Selectman Schineller seconded the motion.

It was on motion 5-0; Carty-aye, Russo-aye, Roberts-aye, Schineller-aye, Dretler-aye

VOTED: Not to exercise the Town's right of first refusal to purchase the deed restricted affordable dwelling unit at 6 Old County Road, Unit 11 (The Villages at Old County Road).

Discussion and vote on Board representative and alternate for MAPC membership for three years

Chair Dretler commented that the representative and alternate membership in MAPC (Metropolitan Area Planning Council) serve a three-year term, and Town Manager Hayes would appoint members.

Selectman Russo said he was interested in becoming a member of MAPC, he stressed he knew the subject matter, and was familiar with some people serving on MAPC. Selectman Carty commented that the Transportation Committee has extensive dealings with MAPC at this time and that he would be interested. He also also if this would be more appropriate for the Planning Department or the Planning Board than the Select Board.

Town Manager Hayes confirmed that he would reach out to interested parties soon.

As liaison to the Planning Board, Selectman Schineller stated that he would contact Planning and see if anyone in Planning had interest.

Chair Dretler confirmed that Planning should be given the opportunity first.

Citizen's Comments

There were no comments at this time.

Lincoln-Sudbury Regional High School regional agreement review and next steps. Vote to possibly release executive session minutes of 8/4/20, 8/11/20, and 9/8/20.

Chair Dretler announced that the executive session minutes of 8/4/20, 8/11/20, and 9/8/20 were approved and released by the Board.

Town Manager Hayes recommended that the Select Board ratify the vote taken in executive session, and vote to release the redacted minutes of 8/4/20, 8/11/20, and 9/8/20. Chair Dretler moved in the words of Town Manager Hayes. Selectman Carty seconded the motion.

It was on motion 3-1-1; Russo-aye, Schineller-abstain, Roberts-no, Carty-aye, Dretler-aye

VOTED: To ratify the vote taken in Executive Session, and release the redacted minutes of 8/4/20, 8/11/20, and 9/8/20.

Chair Dretler noted that the Board voted to address this topic in open session, and reviewed the existing LSRHS Agreement with legal counsel in executive session. She noted that a considerable amount of information was submitted today for Board review, and indicated that members may have not had the opportunity to review all of the submitted documentation.

Selectman Carty presented a summary of the LSRHS Agreement, which was a high priority BOS goal. He explained that KP Law could not provide consult to the Board because they represent the Lincoln schools, therefore, the Board consulted with Lampke Law.

He stressed that pre-COVID, the Board sought to secure counsel to review the LSRHS Agreement, to have a joint meeting with the Lincoln Board of Selectmen, and thirdly, have a dialogue with the legislators regarding regional budgeting.

Selectman Carty outlined the seven topics discussed with Lampke Law:

- Voter representation – 6 seats on the School Committee
- Vocational Education/Transportation
- Capital Apportionment – He exemplified the \$4 million dollar roofing needed at LSRHS
- Timeline of Budget – In consideration that Sudbury Town Meetings/Elections and Lincoln Town Meetings/Elections do not coincide
- Considerations if either Sudbury or Lincoln withdrew from the regional school district and he suspected that this would not be preferable by the Sudbury BOS
- Apportionment of student costs and expenses
- Best way to move forward

Selectman Carty suggested the most important considerations at this time involve: vocational education/transportation, disparity between the timeline of the Sudbury budget and the Lincoln budget, the inclusion of an annual/bi-annual meeting clause, and determination of a pathway forward.

Selectman Russo agreed with Selectmen Carty's listing of the most important Agreement aspects.

Selectman Schineller indicated that the Towns of Sudbury and Lincoln should attempt to work collaboratively on the LSRHS Agreement.

Vice-Chair Roberts stated that she supported moving forward with the related discussion. Vice-Chair Roberts asked if Board members agreed that the Board of Selectmen is the entity to move this conversation forward, or if the LSRHS School Committee should assume that task.

Chair Dretler asked if the Board should vote to release letter from Lampke Law, dated September 8, 2020. Town Manager Hayes responded that the Board could release such document with the released set of minutes, or keep the letter confidential in accordance with attorney/client privilege.

Selectman Carty agreed that the September 8th letter be released. Selectman Carty stated the conversation is clearly and solely in the purview of the Lincoln Board of Selectmen and the Sudbury Board of Selectmen, as they both signed the LSRHS Agreement.

Selectman Russo mentioned a discrepancy in the funding calculation and requested additional information be provided regarding the High School fields capital apportionment considerations.

Vice-Chair Roberts asked if Lampke Law made recommendation regarding release of the mentioned documents. Selectman Carty suggested that Town Manager Hayes contact Lampke Law to determine if they are in favor of releasing the documentation.

Chair Dretler recommended continuing the discussion to the next Board meeting on November 6, and stated that she would work on next steps with Town Manager Hayes.

Citizen's Comments

Mr. Simon asked if three executive sessions were held regarding the LSRHS Agreement topic. Chair Dretler answered there were three executive sessions addressing the topic.

Discussion and vote on mission statement and application process for the Sudbury Diversity, Equity, and Inclusion Commission

Chair Dretler noted that the Board might want to reconsider the proposed membership for the Sudbury Diversity, Equity and Inclusion Commission because the Sudbury schools had indicated they are overburdened at this time with COVID-related matters.

Vice-Chair Roberts mentioned that the community Race Amity Group have changed their name to the Sudbury Committee on Social Justice; and she wondered how such expertise could be shared. Selectman Schineller asserted that he was not concerned about the fact that there are many such groups, but there would be only one diversity group at the Town government level, and the Board of Selectmen would make that happen.

Selectman Carty agreed with the statement made by Selectman Schineller, adding that there are other citizen groups, and the Board focus involves the Town as a whole.

Selectman Russo confirmed there is much interest around the topic, and a Town commission would be necessary, even if the Board had to adjust the planning of such a Commission.

Vice-Chair Roberts stated that strong leadership would be needed, and a consultant could help with that aspect.

Chair Dretler forwarded several consultant names to Town Manager Hayes, and felt it was essential to have such guidance initially. Town Manager Hayes stated there was not much funding for such services, and noted that he was considering a training consultant group that has current affiliation with the Town. Chair Dretler said the contact was worth exploring, especially since that consulting group had municipal experience.

Chair Dretler stated that SPS did agree to participate in an advisory capacity, and Superintendent Crozier offered sharing related materials.

Selectman Russo mentioned that he compiled some materials regarding membership but felt the discussion could wait. In addition, he offered to research three or four local community commissions.

Selectman Schineller stated that a goal would be to involve both the youngest and oldest residents in this Commission.

Resident and member of the Sudbury Committee on Social Justice, Debbie Howell, 123 Victoria Road, commented that METCO (Metropolitan Council for Educational Opportunity) families should have a role in the Town commission as well as clergy and housing representation.

Resident Sue Abrams, 24 Hudson Road, expressed her hope that something could be done with Sudbury school participation, and the inclusion of a METCO member as well. Chair Dretler acknowledged that the Board of Selectmen had purview of the Town, but not the schools, especially LSRHS.

Selectman Russo maintained that the School Committee might not be the only way to get membership from teachers and students.

The Board agreed to take a five-minute recess.

Town Manager 360 Assessment (Direct report evaluations) 6 month review

Board members reviewed the results of the 360 Assessment for Town Manager Hayes, and indicated that the responses were overwhelmingly positive. Board members maintained that the current unprecedented pandemic exemplified the continuous leadership and management skills of Town Manager Hayes.

Selectman Russo commented that he was not surprised by the favorable results of the 360 Assessment, and was continually impressed by the skills demonstrated by Town Manager Hayes.

Chair Dretler mentioned she was most impressed by the leadership of Town Manager Hayes during the Town Meeting in September, as well as his ability to inspire employees.

Vice-Chair Roberts acknowledged that Town Manager Hayes was a team player with great consensus building qualities.

Selectman Schineller stated that Town Manager Hayes always displays an appreciative attitude and maintains objectivity.

Selectman Carty recognized and agreed with the 360 Assessment component indicating that “a good leader, leads.” He noted that such statement was representative of Town Manager Hayes.

Board members highlighted areas for improvement as indicated in the 360 Assessment: staff feeling overworked, need to provide increased interaction with Town staff/management, and decrease reliance on Department Heads regarding decisions.

Chair Dretler indicated that within the next six months Town Manager Hayes would continue to increase his knowledge base.

Vice Chair Roberts stated that she expected Town Manager Hayes would begin to apply his own vision for the Town in partnership with the Board of Selectmen.

Chair Dretler stated that the Board would provide Ms. Bilodeau with their feedback to present at the November 4th meeting. Chair Dretler stated that Town Manager Hayes would provide the Board with his finalized self-assessment.

2021 Board of Selectmen goal setting discussion

Town Manager Hayes detailed that he met with Mike Ward and Bob Halpin in preparation of the Board of Selectmen Goal Setting Session.

Chair Dretler asked if the session would follow the same format of last year's session, including the multi-voting process. Town Manager Hayes responded affirmatively.

Vice-Chair Roberts inquired about the cost of the session. Town Manager Hayes replied \$500.

Town Manager Hayes noted that many department leaders would be present at the session, and asked if citizens could participate. Selectman Carty stated that the Board of Selectmen Goal Setting Session was considered an open meeting and anyone could participate.

Chair Dretler recommended discussion of the mission vision/value aspect. Town Manager Hayes acknowledged that some communities include such a mission/value statement. Selectman Schineller agreed with the merit of such discussion, but not necessarily to present at the upcoming goal setting meeting.

After related discussion, the Board agreed that the 2021 Board of Selectmen Goal Setting Session will be November 16, 2020 from 9:00 a.m. to 12:00 p.m.

Discuss topics to be assigned for the Fall 2020 Board of Selectmen Newsletter

After brief discussion, Board members chose their Newsletter topics:

- Selectman Carty - Transportation
- Vice-Chair Roberts - Financial Plans/Policies (DLS and S&P Global Rating)
- Selectman Russo - Master Plan and Master Plan Implementation Committee
- Selectman Schineller - Review of Annual Town Meeting
- Chair Dretler – Interview with Fire Chief John Whalen

Town Manager Hayes noted that all articles must be submitted by November 2, 2020, with a recommended 500-word limit.

Review open session minutes of 8/25/20 and 9/8/20 and possibly vote to approve minutes

Selectman Carty motioned to approve the 8/25/20 minutes as edited. Selectman Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Roberts-aye, Russo-aye, Dretler-aye

VOTED: To approve the 8/25/20 minutes as edited

Selectman Carty motioned to approve the 9/8/20 minutes as edited. Selectman Schineller seconded the motion.

It was on motion 5-0; Russo-aye, Schineller-aye, Carty-aye, Roberts-aye, Dretler-aye

VOTED: To approve the 9/8/20 minutes as edited

Citizen's Comments (cont.)

There were no citizen comments.

Upcoming agenda items

- KPI Vote
- Cultural Council interviews/appointments
- BFRT Advisory Task Force discussion
- LSRHS Agreement matters/release of minutes
- Town Manager's Assessment
- Tax Classification presentation

Vote to adjourn meeting

Selectman Carty motioned to adjourn the meeting. Selectman Russo seconded the motion.

It was on motion 5-0; Schineller-aye, Carty-aye, Russo-aye, Roberts-aye, Dretler-aye.

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 12:12 a.m.

10/20/20 Documents & Exhibits

1. Open in regular session and immediately vote to enter executive session to review executive session meeting minutes, pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Attachments:

- 1.a BOS Executive Session 4-14-20_for_review
- 1.b BOS Executive Session 5-12-2020_for_review
- 1.c BOS Executive Session 5-26-2020_for_review
- 1.d BOS Executive Session 6-17-2020_for_review
- 1.e Final_BOS Executive Session 8-04-20
- 1.f Final_BOS Executive Session 8-11-20
- 1.g Final_BOS Executive Session 9-8-20

3. Consideration of utility petition to approve a plan presented by Nstar Electric Company d/b/a Eversource Energy for the purpose of obtaining a Grant of Location to install conduit at pole 15/1. This work is necessary to provide new electric service TLCD (Traffic Light Control Box) at 209 Boston Post Road. Christine Cosby of Eversource to attend.

Attachments:

- 3.a Nstar Electric Company_Petition for Location for Conduits and Manholes

4. Vote to extend the Sudbury Access Corporation (SAC) contract for a three year-term to expire November 15, 2023. Jeff Winston of SAC to attend.

Attachments:

- 4.a Sudbury Access Corp_contract renewal_2017
- 4.b SAC_agreement_2011_final
- 4.c SAC_FY2020 report

5. Comcast of Massachusetts III, Inc. In accordance with the regulations of the Department of Telecommunications & Energy 207 CMR 3.02(2) and 207 CMR 2.02, question of approving the renewal application for a cable television license in the Town of Sudbury and the extension of current license from November 6, 2020, through November 5, 2030. Jeff Winston and Attorney to attend.

Attachments:

- 5.a COMCAST_License_Review_Mtg_Info_10152020
- 5.b Sudbury INet Agreement_Sudbury_final_10.13.20
- 5.c Sudbury-Comcast Renewal License_final_10.13.20

6. Discussion on the BFRT Design Task Force Mission. Beth Suedmeyer, Environmental Planner, to attend. BFRT chair John Drobinski invited to attend.

Attachments:

- 6.a Task Force Draft Charge Oct 2020
- 6.b Task Force Draft Charge Oct 2020-Mark Up
- 6.c FofBFRT_Screenshot_10202020Sudbury_SB

7. Vote to exercise, or not exercise, the Town’s right of first refusal to purchase the deed restricted affordable dwelling unit at 6 Old County Road, Unit 11 (The Villages at Old County Road) and inform the Department of Housing and Community Development (DHCD).

Attachments:

7.a 6 Old County Road, Unit 11 (Devoll) Deed Rider

8. Discussion and vote on Board representative and alternate for MAPC membership for three years.

Attachments:

8.a MAPC_Sudbury Rep to MAPC position vacancy

9. Lincoln-Sudbury Regional High School regional agreement review and next steps. Vote to possibly release executive session minutes of 8/4/20, 8/11/20, and 9/8/20.

Attachments:

9.a Addendum to LSRHS History Report

9.b LSRHS History 1954-2006

10. Discussion and vote on commission mission statement and application process for the Sudbury Diversity, Equity and Inclusion Commission.

Attachments:

10.a Draft_Sudbury DEI Commission_093020 v3

11. Town Manager 360 Assessment (Direct report evaluations) - 6 month review

Attachments:

11.a 2020 Town of Sudbury - Town Manager 360 Assessment - Google Forms

12. 2021 Board of Selectmen goal setting discussion, and Town Manager to provide possible dates for goal setting meeting.

Attachments:

12.a Goal setting with Select Board 2020 November

12.b 2020 BOS Goal Setting Contract

12.c BOS-Goals-2020-11-1-19-FINAL

13. Discuss topics to be assigned for the Fall 2020 Board of Selectmen Newsletter.

Attachments:

13.a BOS Newsletter Previous Topics_10.20.20

13.b Proposed BOS Newsletter 2020 Schedule_6.3.20

14. Review open session minutes of 8/25/20 and 9/8/20 and possibly vote to approve minutes.

Attachments:

14.a BOS_draft1_8.25.20_min_for_review

14.b BOS_draft1_9.08.20_min_for_review

16. Upcoming agenda items

Attachments:

16.a POTENTIAL UPCOMING AGENDA ITEMS_10_20_20

17. Vote to accept donation of \$500 for the installation of a tree, as requested by Peter Anderson.

Attachments:

17.a Anderson Tree Donation Request Form

17.b Tree Donation_10.8.20

19. To approve award of contract by the Town Manager for design and permitting for the replacement of Old Sudbury Road culverts (2) to Woodard & Curran as approved by the 2020 Annual Town Meeting under Article 26; and for the execution of any documents relative thereto.

Attachments:

19.a TMWA-1774-TM-2020 Warrant Article 26

20. Vote to sign a proclamation for 1st Lt. Dylan DeFlorio, acknowledging his safe return home from Afghanistan, and proclaiming Tuesday, October 20, 2020 as 1st Lt. Dylan DeFlorio Day in Sudbury.

Attachments:

20.a Proclamation_DeFlorio

21. Vote to thank resident John Porter, 2 Woodland Road, for his years of service on the Permanent Building Committee from 2013 to 2019.

Attachments:

21.a Porter_John_Permanent Bldg Com_2020

22. Vote to accept, on behalf of the Town, a \$23,050 Emergency COVID-19 Taxicab, Livery, and Hackney Partnership Grant award from the Metropolitan Area Planning Council (MAPC) and the Massachusetts Development Finance Agency (MassDevelopment), with the funds to be utilized toward the Go Sudbury! Taxi Rides Transportation Program.

Attachments:

22.a MAPC and Town of Sudbury Grant Contract 200916 Signed

23. Vote to accept a grant from the Executive Office of Public Safety in the amount of \$11,840 for the purchase of Personal Protective Equipment (PPE) to be used by Fire Department personnel to combat the COVID-19 pandemic.

Attachments:

23.a Signed Contract - Copy