



SUDBURY BOARD OF SELECTMEN
TUESDAY JULY 14, 2020
6:00 PM EXECUTIVE SESSION
7:00 PM OPEN SESSION

REVISED AGENDA

Please click the link below to join the virtual Selectmen's Meeting:

<https://us02web.zoom.us/j/360217080>

For audio only, call the number below and enter the meeting ID on your telephone keypad

Call In number: **978-639-3366** or **470 250 9358**

Meeting ID: **360 217 080**

Item #	Time	Action	Item
	6:00 PM		CALL TO ORDER
EXECUTIVE SESSION			
1.		<i>VOTE</i>	Open in regular session and immediately vote to enter Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, pursuant to General Laws chapter 30A, §21(a)(exception 6) with respect to the Framingham portion of the CSX rail corridor.
2.		<i>VOTE</i>	Continue Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, pursuant to General Laws chapter 30A, §21(a)(exception 6) with respect to the Sudbury portion of the CSX rail corridor.
3.		<i>VOTE</i>	Also to review executive session meeting minutes, pursuant to G.L. c. 30A, § 21(a)(7) "[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements" ("Purpose 7"), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).
4.		<i>VOTE</i>	Vote to close Executive Session and resume Open Session.
	7:00 PM		Opening remarks by Chairman
			Reports from Town Manager
			Reports from Selectmen
			Citizen's comments on items not on agenda
TIMED ITEMS			
5.	7:30 PM	<i>VOTE / SIGN</i>	As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for J Carter Ventures LLC, DBA Fire Dough Kitchen, 730 Boston Post Road, as requested in an application dated June 8, 2020, subject to conditions put forth by the Fire Department and Building Department.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
MISCELLANEOUS			
6.			Recap and next steps for the Community Conversation on Race and Safety
7.		<i>VOTE</i>	Interview two candidates for the Sudbury Housing Trust. Following interviews, vote whether to appoint Robert Hummell, 414 Dutton Road, and Susan Scotti, 26 Longfellow Road to the Housing Trust to serve as Trustees, each for a term expiring May 31, 2021.
8.		<i>VOTE / SIGN</i>	As the Local Licensing Authority, vote on whether to approve the application of Acapulco's Mexican Restaurant (694 Boston Post Road) for a Temporary Outdoor Seating Permit effective through November 1, 2020, or until COVID-19 Order No. 35 is rescinded, whichever is sooner, reverting to their original licensed premises on that date.
9.		<i>VOTE</i>	Vote to request, pursuant to the provisions of G.L. c.59, s. 21C, that the Secretary of the Commonwealth include on the ballot for the November biennial state election for use in the Town of Sudbury the following debt exclusion questions: <u>QUESTION 1</u> - Shall the town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to acquire, establish, and construct, a multi-use rail trail and bicycle path on the parcel of land shown on a Railroad Map on file with the Town Clerk, and any and all incidental and related costs associated therewith? <u>QUESTION 2</u> - Shall the town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to design, permit, construct, and renovate the property located at 40 Fairbank Road, also known as the Fairbank Community Center and Atkinson Pool, and any and all incidental and related costs associated therewith, including without limitation the professional, design, engineering, and project management services, preparation of plans, specification and bidding documents, borrowing costs, purchase of equipment, technology, and furniture, as well as site preparation, demolition, landscaping, and relocation services and costs?
10.		<i>VOTE</i>	Discussion and vote on Annual Town Meeting date and venue.
11.		<i>VOTE</i>	Review Town Meeting articles (budget articles #2-16), possibly take positions on articles, and assign motions and presentations.
12.		<i>VOTE</i>	Pursuant to General Bylaws, Article 1 Town Meetings, vote to hold a public hearing at the Board of Selectmen meeting on July 28, 2020, 7:00 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same.
13.		<i>VOTE</i>	Vote to approve FY21 1/12 Budget. Participating will be Maryanne Bilodeau, Asst. Town Manager/HR Director, and Dennis Keohane, Finance Director.
14.			Discussion on restarting Selectmen's Office Hours virtually
15.			Discuss additional Board meetings - July thru Sept 2020, to include an overall "roadmap" of agenda items

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
16.			Review updated draft Spring 2020 Board of Selectmen Newsletter and approve for distribution.
17.			Discuss topics to be assigned for the Summer 2020 Board of Selectmen Newsletter.
18.		<i>VOTE</i>	Review regular session minutes of 5/5/20, 5/12/20, 5/26/20 and possibly vote to approve minutes.
19.			Citizen's Comments
20.			Upcoming Agenda Items
CONSENT CALENDAR			
21.		<i>VOTE</i>	Vote to approve the Select Board Town Counsel policy as discussed and amended at the 6/22/20 Select Board meeting.
22.		<i>VOTE</i>	Vote whether to approve the annual Selectmen's re-appointments of those listed (all of which are subject to acceptance), to acknowledge the resignations of those who choose not to be re-appointed, and to send a letter of appreciation to the resigning volunteers for their service to the community.
23.		<i>VOTE</i>	Vote to approve the following requests for removal of articles from inclusion in the September Annual Town Meeting Warrant: Article 20 Construction of Housing/Living Addition – Fire Station #2, as requested by Fire Chief Whalen; Article 24 Front End Loader with Plow and Article 27 Multi-purpose Sidewalk Tractor, as requested by DPW Director Daniel Nason. Also vote to approve withdrawal of Article 8, Snow and Ice Transfer, as requested by Town Manager Hayes.
24.		<i>VOTE</i>	To approve award of contracts by the Town Manager commencing 7/1/20 through 9/30/20, including, but not limited to, DPW, COA, Facilities and Planning contracts, provided a listing is prepared and submitted to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.
25.		<i>VOTE</i>	Approve the FY21 contract between the Town on behalf of the Goodnow Library (Participant) and Minuteman Library Network, Inc. for the Goodnow Library's share of Network costs in the total amount of \$56,427, effective July 1, 2020, as requested by the Goodnow Library Director, said Agreement to be executed by the Town Manager.
26.		<i>VOTE</i>	Vote to approve award of contract by the Town Manager for the paving of the Hudson Road Fire Headquarters property to Lazaro Paving Corporation; and further, to execute any documents relative thereto.
27.		<i>VOTE</i>	Vote to adjourn meeting

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**SUDBURY BOARD OF SELECTMEN**

Tuesday, July 14, 2020

EXECUTIVE SESSION**1: Exec session to discuss CSX Framingham****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Open in regular session and immediately vote to enter Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, pursuant to General Laws chapter 30A, §21(a)(exception 6) with respect to the Framingham portion of the CSX rail corridor.

Recommendations/Suggested Motion/Vote: Open in regular session and immediately vote to enter Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, pursuant to General Laws chapter 30A, §21(a)(exception 6) with respect to the Framingham portion of the CSX rail corridor.

Background Information:

Financial impact expected:

Approximate agenda time requested: 60 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

**SUDBURY BOARD OF SELECTMEN**

Tuesday, July 14, 2020

EXECUTIVE SESSION**2: Exec session to discuss CSX****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Continue Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, pursuant to General Laws chapter 30A, §21(a)(exception 6) with respect to the Sudbury portion of the CSX rail corridor.

Recommendations/Suggested Motion/Vote: Continue Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, pursuant to General Laws chapter 30A, §21(a)(exception 6) with respect to the Sudbury portion of the CSX rail corridor.

Background Information:

Financial impact expected:

Approximate agenda time requested: 60 minutes

Representative(s) expected to attend meeting: Beth Suedmeyer, Environmental Planner

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

EXECUTIVE SESSION**3: Exec Session to review minutes****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Also to review executive session meeting minutes, pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Recommendations/Suggested Motion/Vote: Also to review executive session meeting minutes pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Background Information:

Attached draft executive minutes of 6/11/19, 6/18/19 and 2/4/20.

Financial impact expected:

Approximate agenda time requested: 20 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

4

EXECUTIVE SESSION

4: Close Executive session

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close Executive Session and resume Open Session.

Recommendations/Suggested Motion/Vote: [Vote to close Executive Session and resume Open Session.](#)

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

TIMED ITEM**5: Fire Dough Kitchen Common Victualler License Application****REQUESTOR SECTION**

Date of request:

Requestor: J Carter Ventures LLC, DBA Fire Dough Kitchen

Formal Title: As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for J Carter Ventures LLC, DBA Fire Dough Kitchen, 730 Boston Post Road, as requested in an application dated June 8, 2020, subject to conditions put forth by the Fire Department and Building Department.

Recommendations/Suggested Motion/Vote: As the Licensing Authority for the Town of Sudbury, vote to approve a new Common Victualler License for J Carter Ventures LLC, DBA Fire Dough Kitchen, 730 Boston Post Road, as requested in an application dated June 8, 2020, subject to conditions put forth by the Fire Department and Building Department.

Background Information:

Application and department approvals attached.

Financial impact expected:\$50 Common Victualler License Fee

Approximate agenda time requested:

Representative(s) expected to attend meeting: Jason Carter, Fire Dough Kitchen Owner/Manager

Review:

Patty Golden Pending

Henry L Hayes Pending

Jonathan Silverstein Pending

Daniel E Carty Pending

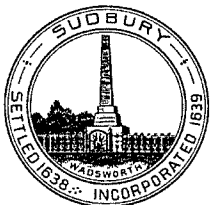
Board of Selectmen Pending

07/14/2020 6:00 PM

Fire Dough Kitchen

Common Victualler License Approvals

Department	Staff	Approve/Deny	Comments
Building Department	Andrew Lewis	Approve	6/18/20 The Building Dept. has no issue with this application.
Fire Department	Chief Whalen	Approve	6/18/20 The Fire Department has no issue with this application, we will be conducting a full fire and safety inspection along with the building department before the business will be allowed to open.
Board of Health	Bill Murphy	Approve	6/18/20 I just had a conversation with Jason Carter, owner and he has satisfied our requirements. A pre-opening inspection will be conducted prior to opening. No other concerns.
Police Department	Chief Nix	Approve	6/18/20 The police department does not have any issues with the application.



Town of Sudbury

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: selectmen@sudbury.ma.us

APPLICATION FOR COMMON VICTUALLER & ENTERTAINMENT LICENSE

Please complete this application form and return to the Selectmen's Office, along with all required materials listed below. Please review your plans with the Building Inspector, Health Director and Fire Chief prior to submitting your application. After submitting the completed form and materials, the applicant will be reviewed by Town staff and added to the Board of Selectmen's agenda. The applicant will be asked to attend a Board of Selectmen meeting to discuss the application – advanced notice of the date will be provided. The processing time for the license is approximately 30 days.

TO THE LICENSING AUTHORITY
SUDBURY, MASSACHUSETTS

Applicant or Corporate Name: Jason Carter

Applicant or Corporate Address: 99 Parmenter Rd

City: Frammingham State: MA Zip Code: 01701

Business/Restaurant Name (DBA): Fire Dough Kitchen

5.a

Business/Restaurant Address: 730 Boston Post Rd Sudbury, MA

Business/Restaurant Phone: _____

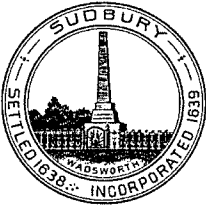
Restaurant Manager Name: Jason Carter

APPLICATION REQUIREMENTS

- ☒ Completed Tax Attestation (form attached)
- ☒ Evidence of compliance with the Worker's Compensation Act requirement to provide workers' compensation insurance for employees. (A copy of the policy or a certificate of insurance is satisfactory.)

1 OF 3

Attachment 5.a: Fire Dough



Town of Sudbury

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: selectmen@sudbury.ma.us

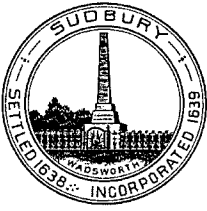
- ☒ Background information relative to the corporation. If applicable, articles of incorporation, including, names of principals of corporation, number of restaurants owned, etc.
- ☒ Floor plan: detailing plan of rooms, their use, restroom locations, exits, seating arrangements, as well as showing cooking and service area (seating capacity must be obtained from the Building Inspector).
- ☒ Whether any changes in the premises, structural or expansion, are planned.
- ☒ A dated letter from the present business owner stating the effective date of new ownership.
- ☒ A copy of the lease agreement between the property owner and the business owner.
- ☒ Application Fee:
 - **Common Victualler License: \$50**
 - **Entertainment License (if applicable): \$50**
 - ***Provide one check payable to Town of Sudbury with application materials.***

In accordance with M.G.L. c.140, I hereby request a Common Victualler license, to be presented within the premises herein described.

Date

Applicant Signature

Please submit completed application and materials to:
Board of Selectmen, 278 Old Sudbury Rd, Sudbury, MA 01776



Town of Sudbury

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: selectmen@sudbury.ma.us

APPLICATION FOR ENTERTAINMENT LICENSE

Entertainment licenses are required for live entertainment (*not* tv or radio) that occurs Monday – Saturday.

Please note: a separate license is required for entertainment on Sunday.

FORM OF ENTERTAINMENT: N/A

DAYS & HOURS OF ENTERTAINMENT: N/A

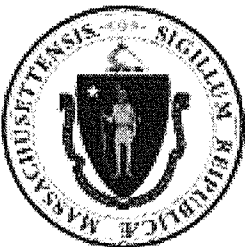
EXPECTED # OF ATTENDEES: N/A

ADDITIONAL REQUIREMENT

☐ Floor plan showing accessibility: the entrance and at least one table must be handicap-accessible.

-OR-

CHECK HERE ☒ IF ENTERTAINMENT LICENSE IS NOT REQUESTED.



The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: \$500.00

Secretary of the Commonwealth, Corporations Division
 One Ashburton Place, 17th floor
 Boston, MA 02108-1512
 Telephone: (617) 727-9640

Certificate of Organization

(General Laws, Chapter)

Identification Number: 001419154

1. The exact name of the limited liability company is: J.CARTER VENTURES LLC

2a. Location of its principal office:

No. and Street: 99 PARMENTER ROAD
 City or Town: FRAMINGHAM State: MA Zip: 01701 Country: USA

2b. Street address of the office in the Commonwealth at which the records will be maintained:

No. and Street: 99 PARMENTER ROAD
99 PARMENTER RD
 City or Town: FRAMINGHAM State: MA Zip: 01701 Country: USA

3. The general character of business, and if the limited liability company is organized to render professional service, the service to be rendered:
FOOD ESTABLISHMENT/RESTAURANT.

4. The latest date of dissolution, if specified:

5. Name and address of the Resident Agent:

Name: JASON CARTER
 No. and Street: 99 PARMENTER ROAD
 City or Town: FRAMINGHAM State: MA Zip: 01701 Country: USA

I, JASON CARTER resident agent of the above limited liability company, consent to my appointment as the resident agent of the above limited liability company pursuant to G. L. Chapter 156C Section 12.

6. The name and business address of each manager, if any:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
MANAGER	JASON CARTER	99 PARMENTER ROAD FRAMINGHAM, MA 01701 USA

7. The name and business address of the person(s) in addition to the manager(s), authorized to execute documents to be filed with the Corporations Division, and at least one person shall be named if there are no managers.

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
SOC SIGNATORY	MOIRA CARTER	99 PARMENTER ROAD

FRAMINGHAM, MA 01701 USA

8. The name and business address of the person(s) authorized to execute, acknowledge, deliver and record any recordable instrument purporting to affect an interest in real property:

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code

9. Additional matters:

SIGNED UNDER THE PENALTIES OF PERJURY, this 8 Day of January, 2020,
JASON CARTER

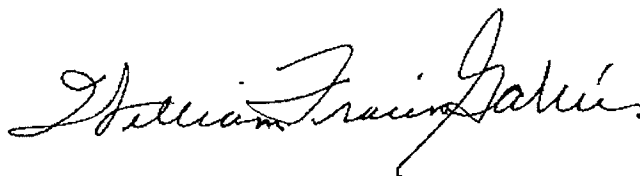
(The certificate must be signed by the person forming the LLC.)

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 All Rights Reserved

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

January 08, 2020 08:37 AM

A handwritten signature in black ink, reading "William Francis Galvin". The signature is written in a cursive, flowing style.

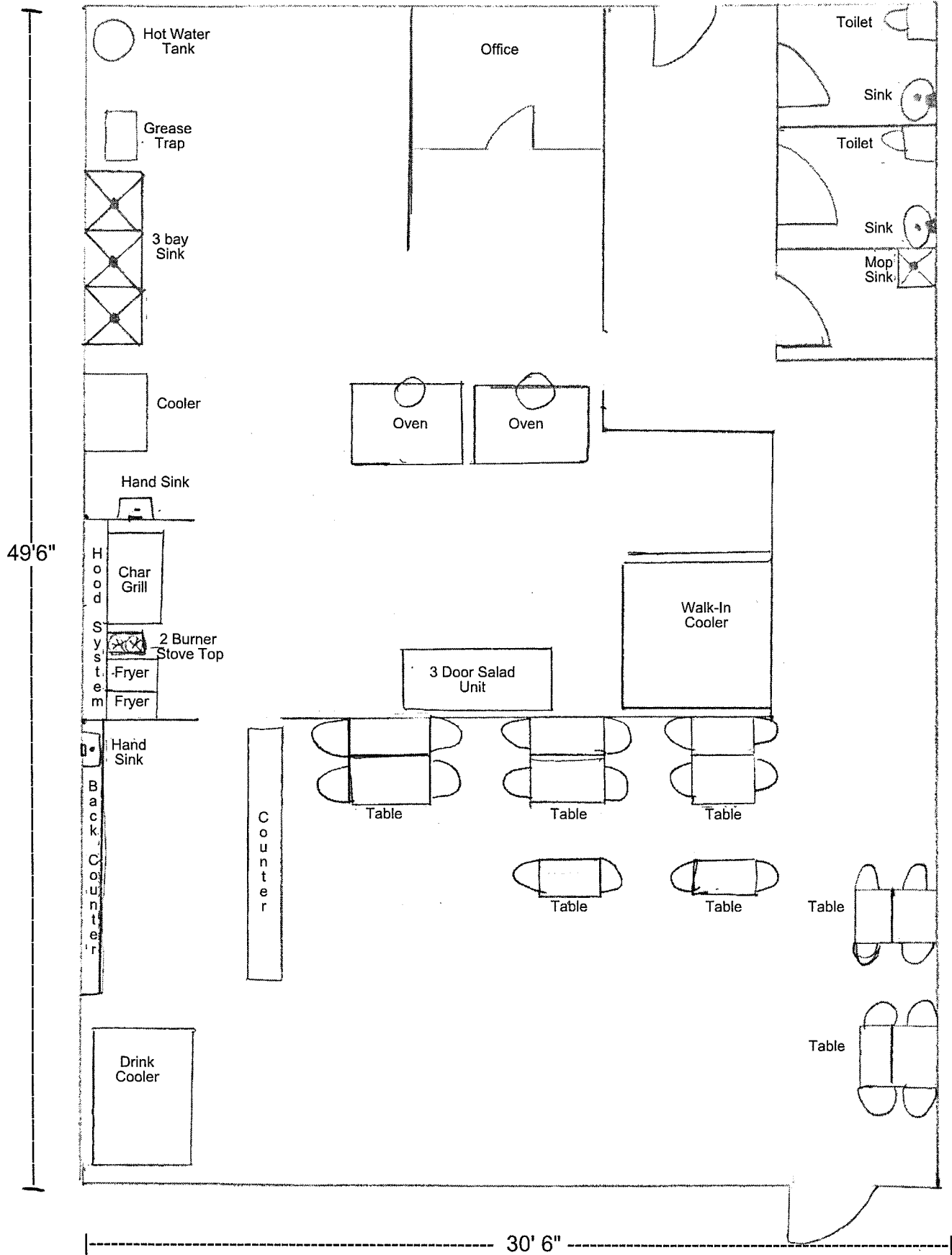
WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

Back

FIRE DOUGH

KITCHEN



Boston Post Road

From: Jason Carter

Sent: Wednesday, June 17, 2020 12:25 PM

Subject: Re: Opening a new business in Sudbury

Great. No structural changes just painting and moving a counter.

Thank you,

Jason Carter

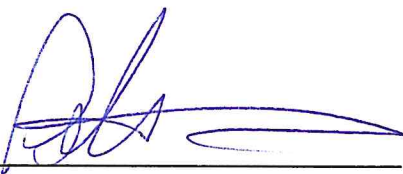
Founder

J.Carter Ventures

Change of ownership

As of June 4th, 2020 I, Petros Kayas of Olympus Rock Inc. DBA: Petros Pizzeria and Grill, located at 730 Boston Post Rd #6 Sudbury, MA 01776 have sold and transferred ownership of Petros Pizzeria and Grill to Jason Carter of J.carter Ventures LLC.

Seller:

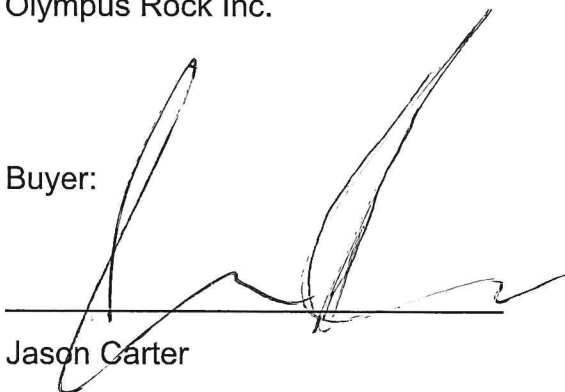


Date: 6-4-2020

Petros Kayas

Olympus Rock Inc.

Buyer:



Date: 6/4/2020

Jason Carter

J.Carter Ventures LLC



MISCELLANEOUS (UNTIMED)

6: Next steps on community conversation

REQUESTOR SECTION

Date of request:

Requestor: Chairman Carty

Formal Title: Recap and next steps for the Community Conversation on Race and Safety

Recommendations/Suggested Motion/Vote: Recap and next steps for the Community Conversation on Race and Safety

Background Information:

Financial impact expected:n/a

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden Pending

Henry L Hayes Pending

Jonathan Silverstein Pending

Daniel E Carty Pending

Board of Selectmen Pending

07/14/2020 6:00 PM

**SUDBURY BOARD OF SELECTMEN**

Tuesday, July 14, 2020

MISCELLANEOUS (UNTIMED)**7: Housing Trust appointments****REQUESTOR SECTION**

Date of request:

Requestor: Adam Duchesneau

Formal Title: Interview two candidates for the Sudbury Housing Trust. Following interviews, vote whether to appoint Robert Hummell, 414 Dutton Road, and Susan Scotti, 26 Longfellow Road to the Housing Trust to serve as Trustees, each for a term expiring May 31, 2021.

Recommendations/Suggested Motion/Vote: Interview two candidates for the Sudbury Housing Trust. Following interviews, vote whether to appoint Robert Hummell, 414 Dutton Road, and Susan Scotti, 26 Longfellow Road to the Housing Trust to serve as Trustees, each for a term expiring May 31, 2021.

Background Information:
attached memo and applications

Financial impact expected:n/a

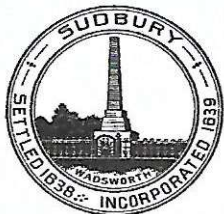
Approximate agenda time requested: 20 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



Town of Sudbury

Housing Trust

HousingTrust@sudbury.ma.us

Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776
978-639-3387
Fax: 978-639-3314

www.sudbury.ma.us/housingtrust

June 16, 2020

Mr. Daniel E. Carty, Chair
Board of Selectmen
Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776

Re: Robert Hummel and Susan Scotti Appointments to Housing Trust

Dear Chair Carty,

At their meeting on June 16, 2020, the Housing Trust voted unanimously, 4-0, to recommend the Board of Selectmen appoint Robert Hummel and Susan Scotti to the Housing Trust for one (1) year terms ending May 31, 2021.

Therefore, I am writing to recommend the Board of Selectmen appoint Mr. Hummel and Ms. Scotti to the Housing Trust, and to request the Board of Selectmen consider this recommendation at an upcoming meeting.

Please do not hesitate to contact me if you have any questions about these candidates. Please advise if you think interviews with these candidates will be necessary. Thank you.

On behalf of the Housing Trust,

Adam L. Duchesneau, AICP
Director of Planning & Community Development

cc: Housing Trust

Attachment7.a: Letter_Housing Trust Appointments (3935 : Housing Trust appointments)

TOWN OF SUDBURY

APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Sudbury Housing Trust

Name: Robert Hummel

Address: 414 Dutton Road

Email Address: XXXXXXXXXXXXXXX

Home phone: _____

Work or Cell phone: XXXXXXXXXX

Years lived in Sudbury: Since May 2020

Brief resume of background and pertinent experience:

I have worked throughout my professional career supporting local boards either by review or support of affordable housing projects. I am currently working on an updated Housing Production Plan with the Regional Housing Service Office and the Town of Acton. I am an advocate of affordable housing.

Municipal experience (if applicable):

Currently, I am the Assistant Town Planner in the Town of Acton (Planning/Zoning Division)

Educational background:

Masters Degree in Regional Planning from UMass Amherst (2016). Undergrad Degrees in Environmental Science and Regional Planning from Westfield State University (2013).

Reason for your interest in serving:

I feel strongly about the affordable housing investments and I want to be an advocate for the community. My wife and I recently moved to the town and I think this is the perfect way to get involved in the community, sharing my background and past experience.

Times when you would be available (days, evenings, weekends):

Flexible, I can work around my work schedule for the Town of Acton

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

No

RH _____ (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature Robert Hummel

Date 05/27/20

Attachment 7.b: Housing Trust Appointments of Hummel and Scotti_redacted (3935 : Housing Trust appointments)

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD

FAX:
E-MAIL:

(978) 443-0756
selectmen@sudbury.ma.
us

SUDBURY, MA 01776

Board or Committee Name: Sudbury Housing Trust

Name: Susan Scotti Address:

26 Longfellow Road

Email Address: XXXXXX

Cell phone: XXXXXXX

Years lived in Sudbury: 1 year 3 months

Brief resume of background and pertinent experience:

Current Employment: 2012-Present:

Senior Marketing & Audience Development Manager, Berklee College of Music

Volunteer & Service Activities:

January 2018-2019: Project Literacy Tutor

2014-Present: Student Employment Selection Committee, Berklee College of Music

2015-2020: Chair, Community Building Committee, Berklee College of Music

2011 - 2015: Mentor, Peter Gammons Scholarship Fund/Red Sox Foundation

2014-2017: Volunteer, Save-a-Dog, Sudbury, MA

2010-2013: Steering Committee, Room to Grow, Boston, MA

2011-2013: Committee Member, Americana Music Association, Nashville, TN

2009-2019: Boston Music Awards Nominating Committee

2010-2011: Board of Directors, Arts at The Armory, Somerville, MA

2004-2006: Concert Producer, The Somerville Arts Council

2001-2002 METCO Coordinator, Lincoln Public Schools

LinkedIn: <https://www.linkedin.com/in/susan-scotti/>

Municipal experience (if applicable): (see above)

Educational background:

Lexington High School

University of Colorado, Boulder, B.A. Liberal Arts

Reason for your interest in serving:

The need for low/moderate income housing is undeniable and I believe in the mission of the Sudbury Housing Trust.

I have personal experience as a former tenant of affordable housing when I was not as fortunate as I am now as a homeowner. I was a working parent and lived in affordable housing in Lincoln.

and Concord. I am incredibly grateful that during that time I was able to raise my daughter in those towns and she was granted such a wonderful education that led her to graduate from Boston University and I was able to excel in my profession. During those years, I learned a lot about the process and bureaucracy involved.

I believe that affordable housing is extremely important for our society and the fabric and diversity of our community. I purchased a home in Sudbury last year and love the town. When I discovered the various town volunteer opportunities, I researched each committee and the Sudbury Housing Trust seems to align with my beliefs, interests, and personal experience.

Times when you would be available (days, evenings, weekends):

Fairly Flexible

Do you or any member of your family have any business dealings with the Town? No.

(Initial here that you have read, understand and agree to the following statement)

SS

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature

Susan Scotti (digital signature)

Date: 6/3/2020

**SUDBURY BOARD OF SELECTMEN**

Tuesday, July 14, 2020

MISCELLANEOUS (UNTIMED)**8: Temporary Outdoor Seating Applications****REQUESTOR SECTION**

Date of request:

Requested by: Leila S. Frank

Formal Title: As the Local Licensing Authority, vote on whether to approve the application of Acapulcos Mexican Restaurant (694 Boston Post Road) for a Temporary Outdoor Seating Permit effective through November 1, 2020, or until COVID-19 Order No. 35 is rescinded, whichever is sooner, reverting to their original licensed premises on that date.

Recommendations/Suggested Motion/Vote: As the Local Licensing Authority, vote on whether to approve the application of Acapulcos Mexican Restaurant (694 Boston Post Road) for a Temporary Outdoor Seating Permit effective through November 1, 2020, or until COVID-19 Order No. 35 is rescinded, whichever is sooner, reverting to their original licensed premises on that date.

Background Information:

Please see application and departmental feedback attached.

Financial impact expected:N/A

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

Acapulco's

Application for Temporary Outdoor Seating

DEPARTMENT FEEDBACK

Building Dept

I have concerns with barriers being insufficient and blocking accessible parking area.

Andrew Lewis, Building Inspector

Fire Dept

My question with this application is the new location of the handicapped parking.

This new outdoor seating area removes all the handicapped parking at this location.

John M. Whalen, Fire Chief

Health Dept

We have had many problems with Acapulco's including littered premise, an unmanaged dumpster area, illegal dumping, complaints from abutters, and issues with the physical facility. Allowing outdoor seating concerns me with current management practices and a proposed outdoor expansion. If allowed I would require frequent inspections and monitoring which could be difficult with BoH current staffing.

Bill Murphy, MS,RS,CHO, Director of Public Health

Planning & Community Development

- Need to consider where customers will arrive and check in. Will there be any waiting areas/lines? Reservation only seating is strongly recommended. Ensure appropriate spacing from each other in line with marking/signs as well as appropriate distances from the seating areas. It would seem no one should be walking within 6 feet of the tables as people will not have masks on when eating. Signage indicating where people check in or to proceed directly to a table (with a map to help with locating tables) would be a good idea to ensure no one walks up to the entrance area. There should also be clarification on where the entrance to, and circulation within, the outdoor dining area will be located. Is the 6 feet of separation adequately maintained at that time?

- Are customers allowed to go inside the buildings to use the bathrooms? If so, perhaps a different configuration is needed at these entrances/exits or monitoring is needed to ensure 6 feet of separation.

- Parking: Our department agrees with the Fire Department's comments regarding the handicap parking spaces. Other spaces within the parking lot should be designated for handicap patrons and these should be located as closely as possible to the outdoor seating area. Additionally, some of the parking spaces which directly abut the outdoor seating area (or are partially blocked by it) should be fully designated as being off limits to avoid conflicts between customers entering the seating area and vehicles.

Alternatively, it is recommended the outdoor seating area occupy all of the existing handicap parking spaces to take advantage of the planting bed separating the parking area from Route 20 as a buffer. Other existing parking spaces close to the outdoor dining area could then be temporarily designated as handicap spaces. This might also allow for slightly greater separation of the tables and chairs in the proposed layout to ensure good compliance with physical distancing measures.

- The proposed barrier around the outdoor seating area seems as though it would be unstable. Stacking cinder blocks in this matter (which are not fastened in any way) could leave the barrier fairly unstable, even for a pedestrian or sitting patron who might bump into them, let alone a vehicle. Staff would recommend a more secure method to stabilize the wooden barrier and to reduce the amount of

distance between each set of cinder blocks in use (have the blocks spaced at shorter intervals). Other forms of barriers such as rigid plastic/wood fencing or large planters are recommended.

- Is there any music being proposed for this outdoor dining area?

- Is there any additional outdoor lighting being proposed?

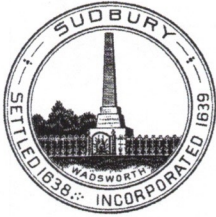
- Please note, Town Counsel has opined the Board of Selectmen, if the Board felt it made sense, could require Minor Site Plan Review or even just consultation with the Planning Board as a condition of approving the application.

Adam L. Duchesneau, AICP, Director of Planning & Community Development

Police Dept

The police department does not have an issue with the application. Thank you.

Scott Nix, Chief of Police



Town of Sudbury

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: selectmen@sudbury.ma.us

APPLICATION FOR TEMPORARY OUTDOOR SEATING

APPLICATION INSTRUCTIONS

1. SUBMIT APPLICATION: Provide Required Materials listed below to the Selectmen's Office via hard copy or email.
2. DEPARTMENTAL REVIEW: Application will be reviewed by Building, Fire, Health, Planning and Police Departments. Please be advised that depending upon the proposed location and/or nature of your outdoor seating proposal, your application may also be required to undergo review and/or apply for relief from the Planning Board or Zoning Board of Appeals.
3. BOARD OF SELECTMEN REVIEW: Once reviewed, the application will be submitted for Board of Selectmen (LLA) review and requested approval at a public meeting. The applicant will be informed of the meeting date and asked to attend (via Zoom) in order to address any questions from the Board.

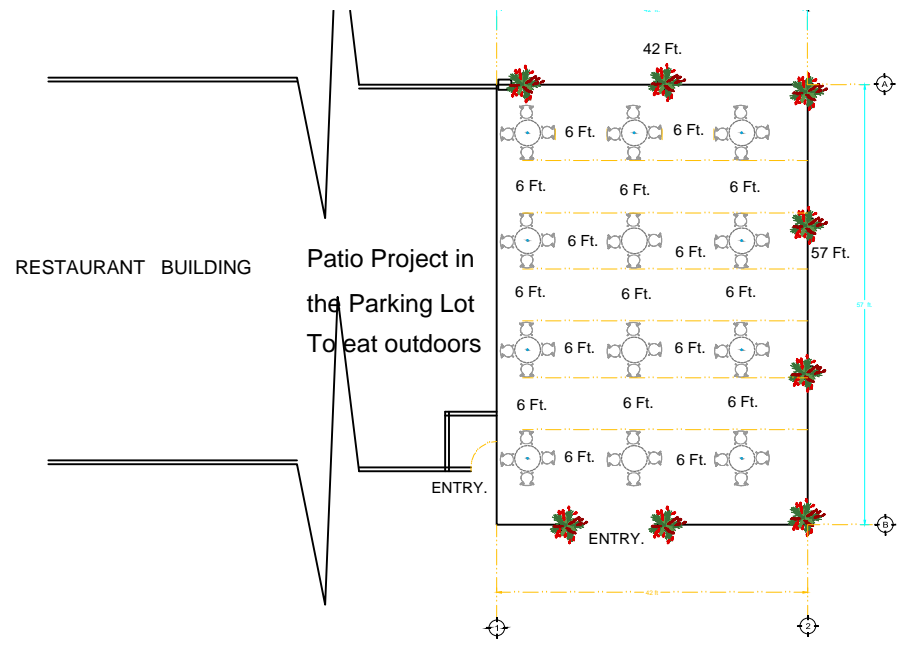
The permit will take effect when the Governor declares that the Commonwealth has entered Phase II of its reopening plan. At that time, alcohol licensees may commence on-premises consumption of alcohol via outdoor table service only. Indoor service will remain prohibited until further order from the Governor. Please be aware that all expanded premises approved pursuant to this Order are only effective through November 1, 2020, or until the Order is rescinded, whichever is sooner, and revert to their original licensed premises on that date.

TO THE LICENSING AUTHORITY
SUDBURY, MASSACHUSETTS

Restaurant Name (DBA): ACAPULCOS Mexican Restaurant

Restaurant Address: 694 Boston Post Rd Sudbury, MA

Contact Name: David Brambila



694 Boston Post R
Sudbury , Ma.
42 21" 38! N
71 26" 44! W



ACAPULCO'S OUTDOOR SEATING APPLICATION UPDATE 7/14/20

From: Cristo Brambila

Sent: Tuesday, July 14, 2020 12:22 PM

To: Frank, Leila

Subject: Re: Temporary Outdoor Seating: Acapulco's Sudbury

I just wanted to show you the upgraded barrier we've made to address the concerns for the stability and protection from cars. Please let me know if this looks suitable.

Thank you,
Cristo



HEALTH DEPARTMENT

From: Murphy, Bill

Sent: Tuesday, July 14, 2020 1:31:02 PM

Subject: RE: Temporary Outdoor Seating: Acapulco's Sudbury

I would like them to respond to my comments with assurances that they will keep the premises litter free and in a clean and sanitary condition. Failure to do so will result in suspension of outdoor seating.
-Bill

PLANNING & COMMUNITY DEVELOPMENT

From: Duchesneau, Adam

Sent: Tuesday, July 14, 2020 1:43 PM

Subject: Re: Temporary Outdoor Seating: Acapulco's Sudbury

The Planning Office has not heard from Acapulco's regarding this matter. Based on the email thread below and the image, the Planning Office still has the following questions/comments:

- Need to consider where customers will arrive and check in. Will there be any waiting areas/lines? Reservation only seating is strongly recommended. Ensure appropriate spacing from each other in line with marking/signs as well as appropriate distances from the seating areas. It would seem no one should be walking within 6 feet of the tables as people will not have masks on when eating. Signage indicating where people check in or to proceed directly to a table (with a map to help with locating tables) would be a good idea to ensure no one walks up to the entrance area. There should also be clarification on where the entrance to, and circulation within, the outdoor dining area will be located. Is the 6 feet of separation adequately maintained at that time?
- Are customers allowed to go inside the buildings to use the bathrooms? If so, perhaps a different configuration is needed at these entrances/exits or monitoring is needed to ensure 6 feet of separation.
- Parking: Our department agrees with the Fire Department's comments regarding the handicap parking spaces. Other spaces within the parking lot should be designated for handicap patrons and these should be located as closely as possible to the outdoor seating area. Additionally, some of the parking spaces which directly abut the outdoor seating area (or are partially blocked by it) should be fully designated as being off limits to avoid conflicts between customers entering the seating area and vehicles. Alternatively, it is recommended the outdoor seating area occupy all of the existing handicap parking spaces to take advantage of the planting bed separating the parking area from Route 20 as a buffer. Other existing parking spaces close to the outdoor dining area could then be temporarily designated as handicap spaces. This might also allow for slightly greater separation of the tables and chairs in the proposed layout to ensure good compliance with physical distancing measures.
- The proposed barrier around the outdoor seating area (stacked paver blocks with mortar) seems acceptable, but they should be spaced accordingly to prevent vehicles from being able to pass between them without hitting them.
- Is there any music being proposed for this outdoor dining area?
- Is there any additional outdoor lighting being proposed?

Please let me know if you have any questions. Thank you.

Adam

FIRE DEPARTMENT

From: Whalen, John

Sent: Tuesday, July 14, 2020 2:40 PM

Subject: RE: Temporary Outdoor Seating: Acapulco's Sudbury

I received a call from Cristo stating that they would be identifying some new handicapped parking areas. The new barriers are better than the last design. The Fire Department has no further issues at this location.

John M. Whalen
Fire Chief

BUILDING DEPARTMENT

From: Lewis, Andrew

Sent: Tuesday, July 14, 2020 2:41 PM

Subject: RE: Temporary Outdoor Seating: Acapulco's Sudbury

I just spoke with Acapulco's and they said they were adding three new accessible parking spaces which is ok by me.

Thanks,
Andrew

From: Lewis, Andrew

Sent: Tuesday, July 14, 2020 2:32 PM

Subject: RE: Temporary Outdoor Seating: Acapulco's Sudbury

Hi Leila,

I think the barriers are better but not ideal. I think if they are going to block accessible parking, they should use that space for seating and provide accessible parking elsewhere with signage designating it. They will need an accessible path into the building for bathroom use.

Thanks,
Andrew



MISCELLANEOUS (UNTIMED)

9: Ballot questions Nov election

REQUESTOR SECTION

Date of request:

Requestor: Town Clerk Beth Klein

Formal Title: Vote to request, pursuant to the provisions of G.L. c.59, s. 21C, that the Secretary of the Commonwealth include on the ballot for the November biennial state election for use in the Town of Sudbury the following debt exclusion questions: QUESTION 1 - Shall the town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to acquire, establish, and construct, a multi-use rail trail and bicycle path on the parcel of land shown on a Railroad Map on file with the Town Clerk, and any and all incidental and related costs associated therewith? QUESTION 2 -Shall the town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to design, permit, construct, and renovate the property located at 40 Fairbank Road, also known as the Fairbank Community Center and Atkinson Pool, and any and all incidental and related costs associated therewith, including without limitation the professional, design, engineering, and project management services, preparation of plans, specification and bidding documents, borrowing costs, purchase of equipment, technology, and furniture, as well as site preparation, demolition, landscaping, and relocation services and costs?

Recommendations/Suggested Motion/Vote: Vote to request, pursuant to the provisions of G.L. c.59, s. 21C, that the Secretary of the Commonwealth include on the ballot for the November biennial state election for use in the Town of Sudbury the following debt exclusion questions: **Question 1** - Shall the town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to acquire, establish, and construct, a multi-use rail trail and bicycle path on the parcel of land shown on a Railroad Map on file with the Town Clerk, and any and all incidental and related costs associated therewith? **Question 2** -Shall the town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to design, permit, construct, and renovate the **property located at 40** Fairbank Road, also known as the Fairbank Community Center and Atkinson Pool, and any and all incidental and related costs associated therewith, including without limitation the professional, design, engineering, and project management services, preparation of plans, specification and bidding documents, borrowing costs, purchase of equipment, technology, and furniture, as well as site preparation, demolition, landscaping, and relocation services and costs?

Background Information:

The submission of ballot question(s) depends upon whether or not the Selectmen wish to proceed with the Community Center project at this time and whether the CSX purchase agreement is firm. Need to inform the Board of time limits for submission of the question and provide the ballot questions at tonight's meeting. The Election is Nov. 3.

After submission of the ballot questions to the State, the Selectmen would then determine who provides the arguments for and against according to policy.

See attached from Town Clerk Beth Klein.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

Golden, Patricia

From: Klein, Beth
Sent: Friday, May 29, 2020 8:44 AM
To: Hayes, Henry
Cc: Bilodeau, Maryanne; Golden, Patricia; Jones, Elaine
Subject: Placing ballot questions on November 3 ballot
Attachments: 2018_Ballot_Questions_Nov_6_state_election.docx; Town of Sudbury Information to Voters_Ballot Questions.docx

Hi Henry,

If the BOS plan to vote on Fairbanks and CSX Corridor at the next ATM, and they want to place the ballot questions on the State ballot for November 3, they have to do that by the end of July. The State has to receive the request no later than August 5th. The latest the BOS could vote on it would be the July 14 meeting. I believe that Town Counsel would have to draft the actual ballot question. If the BOS decides not to place the ballot questions on the State election then there would have to be a special election in December, which I am sure you don't want to do. So it is important that the BOS vote on this as soon as possible. I attached the letter to the state which was used the last time this was done in 2018. I also attached the Information to voters that was sent out in 2018.

Let me know if you have any questions.

Thanks,

Beth R. Klein
 Sudbury Town Clerk
 322 Concord Rd.
 Sudbury, MA 01776
 978-639-3351
 Townclerk@sudbury.ma.us

UPDATED ELECTION INFORMATION

<https://sudbury.ma.us/clerk/2020/03/18/2020-annual-town-election/>

Absentee Ballot and Early Voting Applications

<https://www.sec.state.ma.us/ele/covid-19/covid-19.htm>

Attachment9.a: Klein_memo (3959 : Ballot questions Nov election)



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: selectmen@sudbury.ma.us

July 16, 2018

Mr. Howard Hock, Elections Division
Secretary of the Commonwealth
McCormack Building
One Ashburton Place
Boston, MA 02108

IN BOARD OF SUDBURY SELECTMEN
Meeting Date: July 10, 2018

Vote ballot questions for state election Nov 6, 2018

Present: Chairman Robert C. Haarde, Vice-Chairman Daniel E. Carty, Selectman Leonard A. Simon, Selectman Patricia A. Brown, Selectman Janie W. Dretler and Town Manager Melissa Murphy-Rodrigues.

It was on motion unanimously

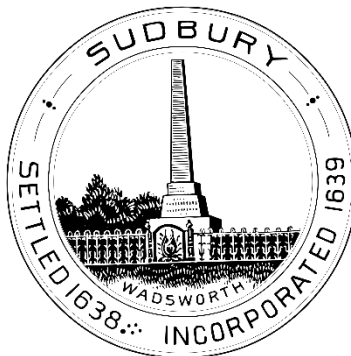
VOTED: Vote to approve ballot question language to send to the Secretary of the Commonwealth for inclusion on the November 6 state election ballot:

- (1) Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and a half, so-called- the amounts required to pay for the bonds issued in order to design a new and/or renovated Community Center and all other appurtenances thereto, to be constructed on Town-owned land on the current site of the Fairbank Community Center and Atkinson Pool, 40 Fairbank Road, including professional, engineering services and project management services, as well as preparation of plans, specifications and bidding documents, and all other incidental and related expenses?
- (2) Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and a half, so-called- the amounts required to pay for the bonds issued in order to purchase, upon such terms as the Board of Selectmen determine, the fee or other interest in the property located at 82 Morse Road, including but not limited to a conservation restriction, and all incidental and related expenses?

A True Copy Attest: Melissa Murphy-Rodrigues, Esq.
Melissa Murphy-Rodrigues, Esq.
Town Manager – Clerk

cc: Town Clerk

Town of Sudbury Massachusetts



INFORMATION FOR VOTERS

Sudbury Ballot Questions November 6, 2018 State Election

Polls Open 7:00 A.M. to 8:00 P.M.

Precincts 1, 1A, 2 & 5 - Fairbank Community Center, 40 Fairbank Road
Precincts 3 & 4 - Sudbury Town Hall, 322 Concord Road

INFORMATION FOR VOTERS

The November 6, 2018 State Ballot will include two Town of Sudbury Ballot questions as follows: Ballot Question No. 4 related to partial design funding in the amount of \$1.9M for a new and/or renovated \$32M Fairbank Community Center and Atkinson Pool; and Ballot Question No. 5 related to the Proposition 2 ½ Debt Exemption for the \$3,660,000 purchase of 24.02 a.+/- of Broadacres Farm located off Morse Road with the remaining 9.59 a.+/- portion to be funded from Community Preservation Act funds.

As the ballot will contain the questions only, the following material is provided for your information pursuant to Chapter 180 of the Acts of 1996.

BALLOT QUESTION NO. 4

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and a half, so-called- the amounts required to pay for the bonds issued in order to design a new and/or renovated Community Center and all other appurtenances thereto, to be constructed on Town-owned land on the current site of the Fairbank Community Center and Atkinson Pool, 40 Fairbank Road, including professional, engineering services and project management services, as well as preparation of plans, specifications and bidding documents, and all other incidental and related expenses?

SUMMARY: Under Article 3 of the October 15, 2018 Special Town Meeting, voters will consider funding for services relating to partial design for the construction of a new and/or renovated Community Center at the current site on Fairbank Rd. in the amount of \$1,900,000, contingent upon approval of a Proposition 2 ½ Debt Exclusion

This ballot question seeks to increase the amount of property tax revenue the Town may raise commencing in Fiscal Year 2020. It does not increase the Town's levy limit nor does it become part of the base for calculating future years' levy limits.

The estimated the tax impact on the average home value of \$726,960 is estimated at \$27 in fiscal year 2020.

A "yes" vote on this question will authorize the Town to increase taxes in excess of the levy over a 20 year period in order to pay for services related to partial design costs for an estimated \$32,000,000 project, and a "no" vote will mean the project cannot go forward.

ARGUMENT FOR PASSAGE: The Fairbank Community Center is a community asset housing Park and Recreation, Atkinson Pool, Senior Center and the Sudbury Public Schools Administrative Offices. It is the site of the Town's emergency shelter, an election voting location, and many of the Town's summer camps.

The 40,900 square foot building, which was built in 1958 as a school and converted to a community center in 1983, is located at 40 Fairbank Road.

The Senior Center, with its ever-growing constituency, services 1600 individuals each year with approximately 24,000 visits. Park and Recreation serves various demographics and provides 690 programs to 9700 participants. The pool had over 72,000 users in 2015.

The building is in varying degrees of disrepair, including drainage and slope issues, poor window conditions, exterior wall and flooring issues, roof panels and structures exposed, and ceiling staining due to leaking. The space is unsuitable and limited, and the building does not have a sufficient generator for emergencies.

The Fairbank Community Task Force and the Selectmen have put forward a proposal to encompass Park and Recreation, the Atkinson Pool and the Senior Center in a new 62,000 square foot building. The plan includes a full sized gymnasium, walking/running track, dedicated Senior space, dedicated Park and Recreation space, a shared common space, exercise space, indoor play area, kitchen, and the preschool. The total cost of the project including design costs, construction, fees and contingencies is approximately \$32,000,000. At this time, the town is only voting for preliminary design funding. For more information: https://sudbury.ma.us/boardofselectmen/2018/06/13/fairbank_community_center_project/

ARGUMENT IN OPPOSITION: The amount requested in this article is based on a feasibility study prepared by Pros Consulting. In addition to the numerous mathematical and logical errors, the study does not substantiate the need for such an expensive project with accurate market research. For example, the feasibility study claims that there are only 2 swimming facilities in a 15-mile radius of Sudbury, when, in fact, there are at least 5. Furthermore, in the model developed, year-over-year expenditures grow faster than revenue, causing the town to lose more money every year. It would be irresponsible to embark on the next stage of design based on this flawed feasibility study. Before spending tax dollars on a large capital project, we need to prove the need. In this feasibility study, there was a decent case made for improvement for our Senior Center. However, the same cannot be said for the Park and Recreation side of this project. We may be able to address the needs of our Senior Center by other means (property lease or purchase) at a significantly lower cost. These other options should be explored. A vote no on this article is the fiscally responsible vote. We cannot make large capital spending commitments based on an erroneous and unsubstantiated feasibility study.

BALLOT QUESTION NO. 5

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and a half, so-called- the amounts required to pay for the bonds issued in order to purchase, upon such terms as the Board of Selectmen determine, the fee or other interest in the property located at 82 Morse Road, including but not limited to a conservation restriction, and all incidental and related expenses?

SUMMARY: Under Article 2 of the October 15, 2018 Special Town Meeting, voters will consider approval for acquisition of all of the 82 Morse Road property known as Broadacres Farm, together with associated costs, contingent upon approval of a Proposition 2 ½ Debt Exclusion exempting the amounts required for principal and interest on the borrowing from the tax levy.

This ballot question seeks to increase the amount of property tax revenue the Town may raise to pay for the debt service related to the acquisition of Broadacres Farm. Bonds (debt) will be issued upon the transfer of the 2nd parcel as the first parcel will utilize Community Preservation Funds. The transfer of the 2nd parcel will occur in a future year, but not later than 10 years per the purchase and sale agreement. The estimated impact of increasing future fiscal year's taxes to pay for the estimated debt issuance of \$3,660,000 is estimated at \$53 for year 1 and decreasing annually to approximately \$30 in year 20 for the "average" home value of \$726,960.

A "yes" vote on this question will authorize the Town to increase taxes in excess of the levy over a 20-year period in order to pay for the acquisition; and a "no" vote will mean the acquisition cannot go forward.

ARGUMENT IN FAVOR: Broadacres Farms is an active horse farm with stables, pasture, indoor arena and riding fields on both sides of Morse Road. The farm, which is listed as a priority on the Town's Open Space Plan, abuts the Wake Robin Woods Conservation Land, Featherland Park and the proposed Bruce Freeman Rail Trail. The property is currently enrolled in Chapter 61A tax classification, which allows for a significant reduction in taxes in exchange for a right of first refusal to the Town. It contains three vernal pools and is listed as a critical concern in the Heritage Landscape Inventory. The owner of Broadacres would be selling the 33.61 acres of land to the Town in two-three phases, with the first phase being on the Featherland Park side of Morse Road. Protection of this property from development provides historical, cultural, agricultural, ecological and recreational benefits. The acquisition of this property will create more than 50 acres of contiguous conservation land, which would be part of a larger complex of an additional 63 acres of town-owned parcels containing public trails. The zoning of this property would allow for residential single-family homes.

ARGUMENT IN OPPOSITION: Any increase in the Town's debt, which is now in decline, will increase the tax bills of residents because of the real estate tax revenue needed to pay debt service each year over the life of the debt. Exempting the debt from the limits of Proposition 2 ½ and thus not affecting the levy limit also affects the efforts of those seeking to control costs by limiting spending.



Board of Selectmen
Sudbury, MA 01776

U.S. POSTAGE
PAID
Permit No. 4
Sudbury, MA 01776
ECRWSS

POSTAL PATRON
SUDBURY
MASSACHUSETTS 01776

INFORMATION FOR VOTERS

State Election
Tuesday, November 6, 2018



SUDBURY BOARD OF SELECTMEN
Tuesday, July 14, 2020

10

MISCELLANEOUS (UNTIMED)

10: Town meeting date and venue

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and vote on Annual Town Meeting date and venue.

Recommendations/Suggested Motion/Vote:

Background Information:
attached draft warrant schedule July - November

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

DRAFT - Warrant Schedule

**Tentative date: September 15-16, 21, 2020 Annual Town Meeting
LSRHS (dates/venue TBD)**

**State Primary Election Sept. 1, 2020
Presidential/State Election/Special Town Election Nov. 3, 2020**

July

S	M	T	W	T	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	July 14 – BOS votes to call Annual Town Meeting for Sept date.
12	13	14	15	16	17	18	July 14 - Also vote to place ballot questions (Fairbank and CSX) on state ballot
19	20	21	22	23	24	25	
26	27	28	29	30			July 28 – sign ATM warrant and send to printer (if ready)

August

S	M	T	W	T	F	S	
						1	Aug 5 – deadline for state to <u>receive</u> ballot questions for 11/3 election
2	3	4	5	6	7	8	Aug 11 – BOS signs state primary election warrant
9	10	11	12	13	14	15	Aug 21 – Last day to register for 9/1 state primary
16	17	18	19	20	21	22	Aug 22 – 28 Early Voting
23	24	25	26	27	28	29	Aug 25 – posting deadline for state primary election warrant (9/1)
30	31						Aug 26 – last day to register to vote at ATM

September

S	M	T	W	T	F	S	
		1	2	3	4	5	Sept. 1 State primary election
6	7	8	9	10	11	12	Sept 8 ATM Warrant posting deadline
13	14	15	16	17	18	19	Sept. 15-16, 21 Annual Town Meeting
20	21	22	23	24	25	26	Sept. 18 – deadline to post notice of proposed ballot questions and request for written pro/con arguments (for 11/3 special election)
27	28	29	30				Sept. 21 – 3 rd night of ATM (if necessary)
							Sept. 29 – BOS signs 11/3 STE/state election warrant and sends STE warrant to print

October

S	M	T	W	T	F	S	
				1	2	3	
4	5	6	7	8	9	10	Oct 17–30 Early Voting
11	12	13	14	15	16	17	Oct 23 – Last day to register for state election 11/3
18	19	20	21	22	23	24	Oct 27 - STE/state election warrant posting deadline for 11/3 election
25	26	27	28	29	30	31	Oct. 27 – Also deadline to submit ballot question pro/con to Town Counsel
Nov 1	2	3	4	5	6	7	Nov. 3 state election/ special town election

KEY: Yellow- SB meeting; Blue – holiday; Red – important date/deadline



MISCELLANEOUS (UNTIMED)

11: Town Meeting action

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Review Town Meeting articles (budget articles #2-16), possibly take positions on articles, and assign motions and presentations.

Recommendations/Suggested Motion/Vote: Review Town Meeting articles (budget articles #2-16), possibly take positions on articles, and assign motions and presentations.

Background Information:

Attached list containing articles not yet voted on. This is in Town Meeting warrant format.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

#	Article Title	Sponsor/ Submitted by	Article Presenter	BOS Position	FinCom Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar					
	IN MEMORIAM RESOLUTION														
	FINANCE/BUDGET														
1	Hear Reports	BOS			n/a		n/a	n/a	Majority						
2	FY20 Budget Adjustments	BOS			n/a		n/a	0	Majority						
3	FY21 Budget	Town Mgr					Various	\$105,769,693	Majority						
4	FY21 Capital Budget	Town Mgr					Free Cash	\$722,076	Majority						
5	FY21 Transfer Station Enterprise Fund Budget	Town Mgr			6-0		Enterprise Receipts	\$314,927	Majority						
6	FY21 Pool Enterprise Fund Budget	Town Mgr					Enterprise Receipts	\$464,249	Majority						
7	FY21 Recreation Field Maintenance Enterprise Fund Budget	Town Mgr					Enterprise Receipts	\$254,704	Majority						
8	FY20 Snow & Ice Transfer	Town Mgr					n/a	\$0	Majority		ESTIMATED	FUNDED WITH RESERVE FUND TRANSFER IN FY20. Article not necessary.			
9	Unpaid Bills	Town Accountant					n/a	n/a	Four-fifths						
10	Chapter 90 Highway Funding	DPW Director		5-0 support	6-0		n/a	n/a	Majority	X					
11	Stabilization Fund	BOS			8-0		Free Cash	\$40,496	Majority						
12	Goodnow Library Services Revolving Fund (new)	Library Director		5-0 support	6-0		n/a	n/a	Majority	X					
13	FY21 Revolving Fund limits	BOS			6-0		n/a	n/a	Majority	X?					
14	Capital Stabilization Fund	Town Mgr					Free Cash	\$250,000	Majority						
15	Fund Litigation Costs - Eversource	Town Mgr			6-0		Free Cash	\$150,000	Majority		ESTIMATED				
16	Post-Employment Health Insurance Trust Funding	Town Mgr			6-0		HI Trust Fund	\$211,867	Majority						
17	CSX Corridor	BOS					Debt Excl		Two-thirds if borrowed						
18	Fairbank Community Center Design and Construction Funds	BOS			4-4		Debt Excl	\$28,832,000	Two-thirds if borrowed						
19	WITHDRAWN														
20	Construction of Housing/Living Addition - Fire Station #2	Fire Chief					n/a		Two-thirds if borrowed						
	CAPITAL ARTICLES														
21	Purchase Fire Dept. Ambulance	Fire Chief		5-0 support	8-0; CIAC 4-0		RRA	\$340,000	Majority						
22	Dutton Road Bridge Project - Easements	DPW Director		4-0 support					Majority	x					
23	WITHDRAWN														
24	Front End Loader with Plow	DPW Director		IP	8-0		n/a	\$0	Majority						
25	Roadway Drainage Improvements	DPW Director			8-0		Free Cash	\$120,000	Majority						
26	Old Sudbury Road Culvert Design	DPW Director			8-0		Free Cash	\$100,000	Majority						
27	Multi-purpose Sidewalk Tractor	DPW Director		IP	8-0		n/a	\$0	Majority						
28	Dump Truck with Plow	DPW Director			2-4		Free Cash	\$110,000	Majority						
29	One-Ton Dump Truck with Plow, Spreader and Wing	DPW Director			2-4		Free Cash	\$140,000	Majority						
30	6-Wheel Combo Body Dump Truck with Plow and Spreader	DPW Director			2-4		Free Cash	\$260,000	Majority						
31	Sudbury Public Schools Surveillance Cameras	SPS Committee			8-0		Free Cash	\$261,023	Majority						
32	Sudbury Public Schools Playground Improvement	SPS Committee			8-0		Free Cash/grants/old articles	\$333,000	Majority						

#	Article Title	Sponsor/ Submitted by	Article Presenter	BOS Position	FinCom Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar					
33	Sudbury Public Schools Non-resident Tuition Fund	SPS Committee		5-0 support	8-0		n/a	n/a	Majority	X					
34	Authorize BOS to petition for an additional alcohol pouring license for Meadow Walk development	BOS		4-0 support	n/a		n/a	n/a	Majority	X					
35	Acceptance of Provisions of the Massachusetts Veterans' Brave Act M.G.L. Chapter 59, Sect. 5, clause twenty-second H	Board of Assessors		5-0 support	8-0		n/a	Annual RE Tax	Majority	X					
36	Addition of Associate Member to the Historic Districts Commission	HDC		5-0 support	n/a		n/a	n/a	Majority	X					
37	Amend Zoning Bylaw, Article IX: Remove Section 4800. Temporary Moratorium on Marijuana Establishments and insert Section 4800. Solar Energy Systems	Planning Board			n/a		n/a	n/a	Two-thirds						
38	Amend Zoning Bylaw, Article IX: Insert Section 5600. Inclusion of Affordable Housing	Planning Board			n/a		n/a	n/a	Two-thirds						
CONSERVATION COMMISSION ARTICLES															
39	Exchange of Real Property - Brimstone lane parcels	ConComm					n/a	n/a	Two-thirds						
40	Transfer Care & Custody of Town-Owned Water Row parcel to Conservation Commission (H11-401)	ConComm		5-0 support			n/a	n/a	two-thirds						
41	Transfer Care & Custody of Town-Owned Water Row parcel to Conservation Commission (H11-305)	ConComm		5-0 support			n/a	n/a	two-thirds						
CPC ARTICLES															
42	Community Preservation Fund - Historic Resource Inventory Survey	CPC		5-0 support	6-0		CPA Receipts	\$30,000	Majority						
43	Community Preservation Fund - Removal of Invasive Species from King Philip Woods	CPC		5-0 support	6-0		CPA Receipts	\$47,000	Majority						
44	Community Preservation Fund - Design of Wayside Inn Road Bridge over Hop Brook	CPC		5-0 support	0-6		CPA Receipts	\$125,000	Majority						
45	Community Preservation Fund - Remediation of Water Chesnuts from Hop Brook Pond System	CPC		5-0 support	6-0		CPA Receipts	\$180,000	Majority						
46	Community Preservation Fund - Sudbury Housing Authority Acquisition, Creation, Preservation, and support of Affordable Rental Housing	CPC		5-0 support	6-0		CPA Receipts	\$259,000	Majority						
47	Community Preservation Fund - Regional Housing Services Office (RHSSO) membership fee	CPC		5-0 support	6-0		CPA Receipts	\$30,000	Majority						
48	Community Preservation Fund - Library Historic Room Conversion	CPC		5-0 support			CPA Receipts	\$150,000	Majority						
49	Community Preservation Fund - Reversion of Funds	CPC		5-0 support	6-0		n/a	\$46,333	Majority						
50	Community Preservation Fund - General Budget and Appropriations	CPC		5-0 support	6-0		CPA Receipts	\$2.59M	Majority						
PETITION ARTICLES															
51	Acquire ¼ mile of CSX Corridor (Station Rd to Rt 20)	Simon						300,000	Two-thirds. If borrowed						
52	Expedite completion of BFRT	Simon					n/a	n/a	Majority						
53	Bicycle safety road signs	Porter		3-2 support			n/a	n/a	Majority						
54	Cost/benefit study on burying overhead utility lines	Pathak					n/a	n/a	Majority						

#	Article Title	Sponsor/ Submitted by	Article Presenter	BOS Position	FinCom Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar				
55	Polystyrene reduction	LS students		4-1 support			BOH supports	n/a	Majority					
56	Checkout bag charge	LS students		4-1 support			BOH supports	n/a	Majority					
57	Disposable plastic pollution reduction bylaw (straws & stirrers)	LS students		4-1 support			BOH supports	n/a	Majority					

EDUCATION

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
SUDBURY PUBLIC SCHOOLS				
Sudbury Public Schools		38,309,355	38,535,653	39,595,043
Total: Sudbury Public Schools		38,309,355	38,535,653	39,595,043

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
LS REGIONAL HIGH SCHOOL				
Sudbury Operating Assessment		23,864,710	24,923,953	25,846,224
Sudbury Debt Assessment		564,892	549,861	529,571
Sudbury OPEB Normal Cost Assessment		333,114	335,067	336,485
Total LS Regional High School		24,762,716	25,808,881	26,712,280

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
VOCATIONAL EDUCATION				
Voc. HS Expense		461,426	615,000	550,000
Sub Total: Expenses	-	461,426	615,000	550,000
Total: Vocational Education	-	461,426	615,000	550,000

GENERAL GOVERNMENT

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
SELECTMEN/TOWN MANAGER				
Town Manager	1.00	182,000	192,200	182,000
Administration	1.00	90,176	91,971	93,329
Clerical	2.00	111,654	122,944	126,529
Deferred Compensation	-	10,000	-	10,000
Professional Development	-	-	-	2,550
Sub Total: Personal Services	4.00	393,830	407,115	414,408
General Expense	-	28,840	30,550	31,161
Equipment Maintenance	-	272	-	-
Travel	-	-	750	750
Out of State Travel	-	-	2,000	2,000
Prior Year Encumbrances	-	1,707	-	-
Sub Total: Expenses	-	30,819	33,300	33,911
Total: Selectmen	4.00	424,649	440,415	448,319

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
ASSIST. TOWN MANAGER/ HUMAN RESOURCES				
Human Resources Director	1.00	152,077	153,952	156,398
Benefits Coordinator	1.00	57,523	58,896	59,775
Clerical	-	5,886	6,026	6,118
Sub Total: Personal Services	2.00	215,486	218,874	222,291
General Expense	-	1,152	1,900	1,900
Travel	-	512	2,450	2,450
Contracted Services	-	-	1,200	1,200
Professional Development	-	2,518	3,375	3,863
Prior Year Encumbrances	-	433	488	-
Sub Total: Expenses	-	4,615	9,413	9,413
Total: ATM/HR	2.00	220,101	228,287	231,704

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
LAW				
Clerical	1.00	23,824	30,134	30,604
Sub Total: Personal Services	1.00	23,824	30,134	30,604
General Expense	-	471	990	990
Legal Expenses	-	300,352	150,000	150,000
Prior Year Encumbrances	-	468	-	-
Sub Total: Expenses	-	301,291	150,990	150,990
Total: Law	1.00	325,115	181,124	181,594

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
FINANCE COMMITTEE				
Clerical	-	1,908	4,608	4,305
Total: Finance Committee	-	1,908	4,608	4,305

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
ACCOUNTING				
Town Accountant	1.00	109,954	116,598	123,199
Salaries	3.00	183,225	189,558	194,525
Sub Total: Personal Services	4.00	293,179	306,156	317,724

General Expense	-	7,341	9,900	10,000
Computer	-	48,942	51,500	54,100
Travel	-	564	500	600
Sub Total: Expenses	-	56,847	61,900	64,700
Total: Accounting	4.00	350,026	368,056	382,424

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
ASSESSORS				
Assessor	1.00	95,959	97,126	98,572
Clerical	2.00	123,396	125,846	127,718
Sick Leave Buy Back	-	4,987	5,826	5,913
Sub Total: Personal Services	3.00	224,342	228,798	232,203
General Expense	-	1,107	3,000	1,775
Contracted Services	-	55,810	57,800	59,103
Sub Total: Expenses	-	56,917	60,800	60,878
Total: Assessors	3.00	281,259	289,598	293,081

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
TREASURER/COLLECTOR				
Fin. Director/Treas.-Collector	1.00	131,717	134,551	156,048
Clerical	3.00	146,846	217,871	158,919
Sick Leave Buy Back	-	1,041	-	-
Sub Total: Personal Services	4.00	279,604	352,422	314,967
General Expense	-	12,637	12,000	13,000
Equipment Maintenance	-	640	600	650
Travel In-State	-	587	600	600
Tax Collection Services	-	8,727	7,500	9,000
Tax Title Expense	-	-	5,000	5,000
Prior Year Encumbrances	-	154	90	-
Sub Total: Expenses	-	22,745	25,790	28,250
Total: Treasurer/Collector	4.00	302,349	378,212	343,217

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
INFORMATION SYSTEMS				
Technology Administrator	1.00	109,134	110,468	112,122
Non-Clerical	1.00	86,484	92,121	93,490
Summer Help	-	11,568	8,936	8,936
Sick Leave and Vacation Buy Back	-	4,462	5,487	5,569

Sub Total: Personal Services	2.00	211,648	217,012	220,117
General Expense	-	4,115	5,000	5,000
Software	-	94,852	83,278	120,788
Equipment Maintenance	-	3,748	7,000	7,000
Travel	-	168	400	400
Contracted Services	-	33,232	50,850	54,000
Professional Development	-	5,675	6,850	7,875
Equipment	-	91,989	77,600	77,600
WAN/Telephone Connections	-	7,523	11,500	11,500
Network	-	4,046	5,000	5,000
Internet	-	7,704	15,000	15,000
Prior Year Encumbrances	-	-	26	-
Sub Total: Expenses	-	253,052	262,504	304,163
Total: Information Systems	2.00	464,700	479,516	524,280

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
TOWN CLERK				
Town Clerk	1.00	87,546	89,017	87,116
Overtime	-	4,926	2,250	5,500
Clerical	3.00	162,170	169,167	173,414
Annual Sick Buyback		1,585	-	-
Registrars	-	-	932	932
Election Workers	-	29,204	16,500	24,000
Sub Total: Personal Services	4.00	285,431	277,866	290,962
General Expense	-	8,440	8,500	8,500
Equipment Maintenance	-	1,350	3,250	1,600
Travel	-	1,103	850	1,100
Tuition	-	1,170	1,500	1,200
Elections	-	23,073	16,000	23,000
Prior Year Encumbrances	-	-	10	-
Sub Total: Expenses	-	35,136	30,110	35,400
Total: Town Clerk	4.00	320,567	307,976	326,362

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
CONSERVATION				
Conservation Coordinator	1.00	101,088	92,206	82,971
Clerical	1.00	25,693	28,832	29,268
Sub Total: Personal Services	2.00	126,781	121,038	112,239
General Expense	-	2,535	800	800
Trails Maintenance	-	-	10,000	10,000
Travel	-	645	600	600

Clothing	-	400	400	400
Sub Total: Expenses	-	3,580	11,800	11,800
Total: Conservation	2.00	130,361	132,838	124,039

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
PLANNING				
Planning Director	1.00	100,845	114,608	109,841
Staff Planning Salaries	1.00	57,307	87,365	89,794
Clerical	2.00	90,859	94,514	91,079
Stipends	-	5,580	-	-
Sub Total: Personal Services	4.00	254,591	296,487	290,714
General Expense	-	2,131	2,600	2,600
Contracted Services	-	5,884	20,000	20,000
Sub Total: Expenses	-	9,588	62,357	25,100
Total: Planning	4.00	264,179	358,844	315,814

PUBLIC SAFETY

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
POLICE				
Police Chief	1.00	166,108	168,139	170,658
Lieutenants	2.00	263,840	272,422	287,618
Patrol Officers	27.00	1,832,681	2,038,487	2,136,821
Overtime	-	343,290	315,696	329,431
Dispatcher Overtime	-	115,402	96,999	98,454
Clerical	2.00	124,222	124,895	126,757
Night Differential	-	29,167	33,523	33,523
Dispatch Night Differential	-	12,414	9,125	14,075
Dispatchers	9.00	438,313	451,963	480,890
Sick Leave Buy Back	-	7,988	9,900	12,985
Holiday Pay	-	26,449	15,636	28,215
Stipend	-	63,206	78,201	81,964
Non-accountable Clothing	-	13,290	14,640	14,220
Sub Total: Personal Services	41.00	3,436,370	3,629,626	3,815,611
General Expense	-	85,003	85,000	85,000
Dispatch General Expense	-	2,791	5,000	5,000
Gasoline	-	32,424	51,000	50,000
Maintenance	-	79,847	90,000	90,000
Travel In-state	-	783	1,500	1,500
Uniforms	-	21,298	24,800	24,000
Dispatch Clothing Allowance	-	3,722	3,825	4,500
Tuition	-	46,447	15,000	15,000

Equipment	-	46,914	50,000	50,000
Prior Year Encumbrances	-	8,094	-	-
Sub Total: Expenses		327,323	326,125	325,000

Police Cruisers	-	165,000	165,000	153,480
Sub Total: Capital	-	165,000	165,000	153,480

Total: Police	41.00	3,928,693	4,120,751	4,294,091
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	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
FIRE				
Fire Chief	1.00	136,520	154,732	164,669
Deputy Chief	1.00	113,693	122,500	129,145
Firefighters/EMTs/Paramedics	40.00	2,657,339	3,069,030	3,115,702
Overtime	-	686,306	550,000	520,000
Clerical	1.00	73,159	77,610	81,715
Weekend Differential	-	5,835	6,525	6,525
Sick leave Buy Back	-	22,692	14,754	14,398
Fire Stipends	-	61,521	43,200	89,160
Non-accountable Clothing	-	30,271	29,600	35,600
Sub Total: Personal Services	43.00	3,787,336	4,067,951	4,156,914
General Expense	-	61,338	66,000	66,000
Gasoline/Diesel Fuel	-	24,837	29,000	29,000
Maintenance	-	87,203	78,000	80,000
Utilities	-	38,002	54,000	55,080
Alarm Maintenance	-	7,219	5,500	5,500
Travel	-	1,624	2,000	2,000
Clothing	-	13,576	10,300	10,300
Tuition	-	37,974	60,000	74,034
Contracted Services	-	91,409	85,000	94,597
CERT Expense	-	396	550	600
Equipment	-	71,047	53,000	54,000
Prior Year Encumbrances	-	62,780	-	-
Sub Total: Expenses	-	497,405	443,350	471,111
Total: Fire	43.00	4,284,741	4,511,301	4,628,025

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
BUILDING				
Building Inspector	1.00	104,379	105,650	91,189
Asst. Building Inspector	1.00	68,565	72,666	69,348
Clerical	2.00	56,957	66,686	68,938
Deputy Inspector	-	1,669	17,700	17,700
Wiring Inspector	-	13,050	13,050	13,050
Sub Total: Personal Services	4.00	244,620	275,752	260,225

General Expense	-	8,479	10,500	10,500
Town Vehicle Maintenance	-	349	920	920
In-State Travel	-	1,462	1,500	1,500
Clothing Allowance	-	779	1,200	1,200
Contracted Services	-	3,000	3,000	3,000
Sub Total: Expenses	-	14,069	17,120	17,120

Total: Building	4.00	258,689	292,872	277,345
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PUBLIC WORKS

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
ENGINEERING				
Deputy Director DPW	1.00	111,325	117,998	125,119
Non-Clerical	3.00	220,527	246,866	256,642
Clerical	1.00	61,215	62,429	63,358
Summer Help	-	-	11,000	11,000
Sub Total: Personal Services	5.00	393,067	438,293	456,119
General Expense	-	15,447	17,770	18,000
Maintenance	-	2,495	3,300	3,300
Travel	-	81	500	500
Uniforms	-	2,200	3,575	3,575
Contracted Services	-	45,446	68,000	100,000
Prior Year Encumbrances	-	5,932	22,689	-
Sub Total: Expenses	-	71,601	115,834	125,375
Total: Engineering	5.00	464,668	554,127	581,494

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
STREETS & ROADS				
DPW Director	1.00	131,917	134,551	156,048
Highway Dir. Of Operations	1.00	77,791	82,443	86,952
Management Analyst	1.00	84,377	89,425	94,576
Non-Clerical	13.00	658,096	780,127	798,039
Overtime	-	39,516	26,312	50,000
Clerical	1.00	76,284	80,681	82,050
Summer Help	-	1,200	7,200	7,200
Sick Leave Buy Back	-	-	576	1,750
Stipends	-	8,174	8,190	8,190
Sub Total: Personal Services	17.00	1,077,355	1,209,505	1,284,805
General Expense	-	28,278	29,630	30,000
Gasoline	-	108,243	104,160	104,160
Bldg. Maintenance	-	18,795	38,300	38,300
Vehicle Maintenance	-	298,537	355,505	325,000

Utilities	-	19,196	18,100	19,100
Street Lighting	-	17,325	15,800	18,300
In-state Travel	-	2,644	1,500	1,700
Clothing	-	21,109	23,600	23,600
Tuition	-	10,400	8,380	9,380
Police Details	-	85,139	65,000	85,000
Roadwork	-	459,169	780,501	780,800
Culvert Repairs	-	16,943	50,000	50,000
Prior Year Encumbrances	-	2,107	276,102	-
Sub Total: Expenses	-	1,087,885	1,766,578	1,485,340

Equipment Leases	-	46,383	46,383	-
Sub Total: Capital	-	46,383	46,383	-

Total: Streets & Roads	17.00	2,211,623	3,022,466	2,770,145
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	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
SNOW & ICE				
Snow & Ice Overtime	-	265,402	120,750	120,750
Snow & Ice Materials	-	294,295	195,000	195,000
Snow & Ice Contractors	-	217,163	109,000	109,000
Total: Streets & Roads	-	776,860	424,750	424,750

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
TREES & CEMTERY				
Non-Clerical	5.00	277,133	291,651	300,210
Overtime	-	19,321	21,600	21,600
Clerical	-	11,246	11,470	11,642
Summer Help	-	720	3,840	3,840
Stipends	-	4,095	4,095	4,095
Sub Total: Personal Services	5.00	312,515	332,656	341,387

Cemetery Materials	-	16,794	18,425	18,425
Tree Contractors	-	80,255	85,560	85,560
Prior Year Encumbrances	-	-	6,045	-
Sub Total: Expenses	-	97,049	110,030	103,985

Total: Trees & Cemetery	5.00	409,564	442,686	445,372
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	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
PARKS & GROUNDS				
Non-Clerical	2.00	120,144	125,040	127,435

Overtime	-	3,922	7,517	7,517
Clerical	-	11,246	11,470	11,642
Summer Help	-	9,304	21,200	22,200
Stipends	-	4,095	4,095	4,095
Sub Total: Personal Services	2.00	148,711	169,322	172,889
Maintenance	-	51,480	58,860	58,860
Clothing	-	3,200	4,200	4,200
Contracted Services	-	40,560	47,500	47,500
Prior Year Encumbrances	-	4,107	3,840	-
Sub Total: Expenses	-	99,347	114,400	110,560
Equipment Leases	-	10,100	10,100	-
Sub Total: Capital	-	10,100	10,100	-
Total: Parks & Grounds	2.00	258,158	293,822	283,449

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
COMBINED FACILITIES				
Facilities Director	1.00	57,975	65,669	68,284
Supervisor of Town Buildings	1.00	80,873	81,654	83,071
Overtime	-	554	10,000	3,000
Clerical	1.00	44,602	33,996	31,502
Electrician	-	22,702	23,919	24,891
Town Custodial	2.00	115,364	117,757	119,532
Sick leave Buy Back	-	3,285	3,351	2,030
Sub Total: Personal Services	5.00	325,355	336,346	332,310
General Expense	-	4,777	10,000	10,000
Town Bldg. Maintenance	-	243,122	213,519	213,000
Vehicle Maintenance	-	1,517	3,000	3,000
Utilities	-	343,804	350,000	350,000
In-State Travel	-	4,165	3,500	3,500
Clothing Allowance	-	2,748	2,750	2,750
Contracted Services	-	96,409	168,481	187,750
Prior Year Encumbrances	-	3,646	37,852	-
Sub Total: Expenses	-	700,188	789,102	770,000
Total: Combined Facilities	5.00	1,025,543	1,125,448	1,102,310

HUMAN SERVICES

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
BOARD OF HEALTH				
Director	1.00	102,480	105,300	106,877
Town Social Worker	1.00	75,931	80,480	84,883

Public Health Nurse	1.00	80,392	87,916	91,175
Health Inspector	1.00	-	-	61,294
Outreach Workers	-	16,528	-	16,591
Clerical	1.00	46,203	48,926	51,605
Professional Development	-	-	-	2,318
Sub Total: Personal Services	5	321,534	322,622	414,743
General Expense	-	7,846	9,500	9,500
Nursing Services Expenses	-	6,436	6,261	6,261
Contracted Services	-	16,207	30,000	-
Mosquito Control	-	50,722	51,066	55,620
Animal/Rabies Control	-	10,499	-	-
Animal Inspector	-	3,300	13,781	13,781
Hazardous Waste	-	14,726	17,000	17,000
Community Outreach Program	-	3,204	2,500	6,000
Prior Year Encumbrances	-	1,883	173	-
Sub Total: Expenses	-	114,823	130,281	108,162
Total: Board of Health	5.00	436,357	452,903	522,905

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
COUNCIL ON AGING				
Director	1.00	95,085	96,976	98,572
Program Coordinator	1.00	50,339	96,654	104,658
Clerical	2.00	45,367	57,855	58,715
Information/Reference	1.00	52,714	56,027	58,215
Sub Total: Personal Services	5.00	243,505	307,512	320,160
General Expense	-	12,246	10,000	15,000
Sub Total: Expenses	-	12,246	10,000	15,000
Total: Council on Aging	5.00	255,751	317,512	335,160

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
VETERANS AFFAIRS				
Clerical	1.00	10,753	12,669	13,123
Sub Total: Personal Services	1.00	10,753	12,669	13,123
General Expense	-	-	407	400
Veterans Grave Markers	-	922	1,062	1,000
Contracted Services	-	10,002	11,263	10,407
Veterans Benefits	-	33,188	58,876	55,000
Sub Total: Expenses	-	44,112	71,608	66,807
Total: Veterans Affairs	1.00	54,865	84,277	79,930

CULTURE & RECREATION

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
GOODNOW LIBRARY				
Library Director	1.00	112,716	114,962	116,830
Non-Clerical	13.00	703,460	814,953	821,285
Other Hours	-	74,488	30,000	30,000
Sub Total: Personal Services	14.00	890,664	959,915	968,115
General Expense	-	9,009	9,000	9,000
Automation	-	49,939	52,000	52,000
Books & Materials	-	178,802	183,218	187,798
Contracted Services	-	52,000	52,000	54,600
Prior Year Encumbrances	-	3,879	-	-
Sub Total: Expenses	-	293,629	296,218	303,398
Total: Goodnow Library	14.00	1,184,293	1,256,133	1,271,513

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
RECREATION				
Rec. Director	1.00	63,847	72,539	94,757
Non-Clerical Salaries	-	42,252	-	26,306
Program Coordinator	2.00	-	51,960	51,856
Clerical	1.00	28,734	28,928	58,716
Sick Buyback Annual		1,293	1,300	1,355
Sub Total: Personal Services	4.00	136,126	154,727	232,990
Total: Recreation	4.00	136,126	154,727	232,990

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
HISTORICAL COMMISSION				
General Expense	-	4,038	5,800	7,800
Total: Historical Commission	-	4,038	5,800	7,800

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
HISTORIC DISTRICT COMMISSION				
Clerical	-	3,102	5,747	3,333
Sub Total: Personal Services	-	3,102	5,747	3,333

General Expense	-	255	300	300
Sub Total: Expenses	-	255	300	300
Total: Historic District Commission	-	3,357	6,047	3,633

TOWN-WIDE OPERATING AND TRANSFERS

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
TOWN-WIDE OPERATIONS EXPENSES				
General Expense	-	40,399	-	-
Copiers	-	9,266	15,740	16,055
Postage	-	48,289	45,000	45,900
Telephone	-	39,610	35,000	35,700
Audit Fees	-	45,000	45,000	45,000
Town Meeting/Election	-	21,051	24,555	25,046
Memorial Day	-	1,950	1,950	1,950
July 4th Celebration	-	4,000	6,500	6,500
Prior Year Encumbrances	-	2,672	2,252	-
Sub Total: Expenses	-	212,237	175,997	176,151
Total: Town-Wide Operations Expenses	-	212,237	175,997	176,151

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
TRANSFER ACCOUNTS				
Reserve Fund	-	-	300,000	300,000
Unclassified Salary Contingency	-	-	129,469	-
OPEB Trust Fund Contribution	-	540,249	610,249	625,000
Transfer to Pool Enterprise Fund	-	-	-	150,000
Transfer to Field Maintenance Enterprise Fund	-	-	-	50,000
Transfer to Field Stabilization Trust	-	-	-	10,201
Sub Total: Expenses	-	540,249	1,039,718	1,135,201
Total: Town-Wide Operations Expenses	-	540,249	1,039,718	1,135,201

EMPLOYEE BENEFITS (TOWN AND SPS)

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
EMPLOYEE BENEFITS				
Workers Comp	-	219,527	232,451	322,898
Unemployment Claims	-	10,350	126,291	60,000
FICA Medicare	-	632,328	680,474	719,580
Life Insurance	-	2,825	4,563	4,563
Medical Insurance	-	4,752,549	5,109,524	5,473,131

Retiree Medical	-	1,282,986	1,158,832	1,295,843
County Retirement	-	4,493,265	5,051,152	5,389,846
Prior Year Encumbrances	-	11,332	-	-
Sub Total: Expenses	-	11,405,162	12,363,287	13,265,861

Total: Employee Benefits	-	11,405,162	12,363,287	13,265,861
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	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
PROPERTY/LIABILITY INSURANCE				
Property/Liability	-	324,601	353,028	406,394
Prior Year Encumbrances	-	3,655	-	-
Sub Total: Expenses	-	328,256	353,028	406,394
Total: Property/Liability Insurance	-	328,256	353,028	406,394

TOWN DEBT SERVICE

	FTE's	FY19 Actual	FY20 Appropriated	FY21 Recommended
DEBT SERVICE				
Long-Term Principal	-	2,526,951	2,620,343	2,654,621
Long-Term Interest	-	573,674	470,082	353,892
Interest on Temporary Loans	-	-	20,000	467,933
Sub Total: Expenses	-	3,100,625	3,110,425	3,476,446
Total: Debt Service	-	3,100,625	3,110,425	3,476,446

EXPENDITURES	FY19 Actual	FY20 Budgeted	FY21 Recommended	Percentage Increase
<u>Direct</u>				
Transfer Station	295,766	295,432	297,764	0.79%
Atkinson Pool	445,109	449,323	427,421	-4.87%
Recreation Field Maintenance	198,537	228,040	230,435	1.05%
Total Direct Expenditures	939,412	972,795	955,620	-1.77%
<u>Indirect</u>				
Transfer Station	16,700	17,214	17,163	-0.30%
Atkinson Pool	36,227	18,956	36,828	94.28%
Recreation Field Maintenance	22,575	23,198	24,269	4.62%
Total Indirect Expenditures	75,502	59,368	78,260	31.82%
TOTAL:	1,014,914	1,032,163	1,033,880	0.17%

RECEIPTS & RESERVES	FY19 Actual	FY20 Budgeted	FY21 Recommended	Percentage Increase
Transfer Station	319,222	312,646	314,927	0.73%
Atkinson Pool	443,107	468,279	464,249	-0.86%
Recreation Field Maintenance	210,093	251,238	254,704	1.38%
TOTAL:	972,422	1,032,163	1,033,880	0.17%

	FY19 Actual	FY20 Appropriated	FY21 Requested
REC. FIELD MAINTENANCE ENTERPRISE			
Field Maint. Salaries	119,754	124,540	126,935
Summer Help	28	8,000	8,000
Sub Total: Personal Services	119,782	132,540	134,935
Field Maintenance	38,824	55,000	55,000
Park Maintenance	18,176	18,000	18,000
Utilities	11,655	12,000	12,000
Sub Total: Expenses	68,655	85,000	85,000
Transfer to Field Turf Stabilizatoin	-	10,500	10,500
Sub Total: Capital Expenses	10,100	10,500	10,500
Direct Costs	198,537	228,040	230,435
INDIRECT COSTS:			
Benefits/Insurance	22,575	23,198	24,269
INDIRECT COSTS*	22,575	23,198	24,269
Total Costs	221,112	251,238	254,704
Enterprise Receipts	210,093	226,238	254,704
Retained Earnings Used	-	25,000	-
Transfers In			
Total Revenues	210,093	251,238	254,704
Surplus/Deficit	(11,019)	-	-

	FY19 Actual	FY20 Appropriated	FY21 Requested
POOL ENTERPRISE FUND			
Pool Staff Salaries	130,829	48,926	101,417
Clerical	28,673	28,928	-
Part-Time Supervisors	-	31,269	33,350
Receptionists	19,390	28,948	13,000
Sick Leave Buy Back	890	2,000	-
WSI Lifeguards	59,866	75,315	36,624
Head Lifeguard	40,942	45,162	45,830
Pool Instructors	15,399	13,775	22,200
Sub Total: Personal Services	295,989	274,323	252,421
General Expense	44,461	41,000	41,000
Equipment Maintenance	22,682	32,000	32,000
Utilities	81,403	97,000	97,000
Programs	574	5,000	5,000
Sub Total: Expenses	149,120	175,000	175,000
Direct Costs	445,109	449,323	427,421
INDIRECT COSTS:			
Benefits/Insurance	36,227	18,956	36,828
INDIRECT COSTS*	36,227	18,956	36,828
Total Costs	481,336	468,279	464,249
Enterprise Receipts	443,107	468,279	464,249
Retained Earnings Used	-		
Total Revenues	443,107	468,279	464,249
Surplus/Deficit	(38,229)	-	-

	FY19 Actual	FY20 Appropriated	FY21 Requested
TRANSFER STATION ENTERPRISE FUND			
Non-Clerical	136,531	144,042	146,202
Overtime	7,265	9,065	9,065
Clerical	11,246	11,470	11,642
Summer Help	1,606	5,760	5,760
Stipends	4,095	4,095	4,095
Sub Total: Personal Services	160,743	174,432	176,764
General Expense	15,205	25,000	25,000
Maintenance	42,711	21,000	21,000
Hauling & Disposal	51,190	60,000	60,000
Resource Recovery	13,691	15,000	15,000
Sub Total: Expenses	135,023	121,000	121,000
Direct Costs	295,766	295,432	297,764
INDIRECT COSTS:			
Benefits/Insurance	16,700	17,214	17,163
INDIRECT COSTS*	16,700	17,214	17,163
Total Costs	312,466	312,646	314,927
Enterprise Receipts	319,222	272,646	314,927
Retained Earnings Used	-	40,000	-
Total Revenues	319,222	312,646	314,927
Surplus/(Deficit)	6,756	-	-

	FY19	FY20	FY21	6/17/2020 FY21 Adjustments	6/17/2020 FY21 Proposed	% Change over FY20
EXPENDITURES	Actual	Budgeted	Recommended			
Education - Sudbury Public Schools (SPS)	38,309,355	38,535,653	39,608,834	-	39,608,834	2.78%
Education - LS Regional High School (LS)	24,762,716	25,808,881	26,712,280	-	26,712,280	3.50%
Education - Vocational	461,426	615,000	550,000	-	550,000	-10.57%
General Government	3,085,214	3,143,637	3,175,064	2,500	3,177,564	1.08%
Public Safety	8,472,123	8,924,924	9,199,461	-	9,199,461	3.08%
Public Works	5,146,416	5,460,288	5,607,520	-	5,607,520	2.70%
Human Services	746,973	871,110	906,383	31,612	937,995	7.68%
Culture & Recreation	1,327,814	1,422,707	1,462,889	53,047	1,515,936	6.55%
Town-Wide Operating and Transfers	212,237	483,845	486,352	200,000	686,352	41.85%
Total Town Departments	82,524,274	85,266,045	87,708,783	287,159	87,995,942	3.20%
Town Debt Service	3,100,625	3,110,425	3,613,379	(136,933)	3,476,446	11.77%
Employee Benefits (Town and SPS)	11,718,431	12,716,315	13,672,255	-	13,672,255	7.52%
OPEB Trust Contribution (Town and SPS)	540,249	610,249	680,249	(55,249)	625,000	2.42%
Total Operating Budget	97,883,579	101,703,034	105,674,666	94,977	105,769,643	4.00%
Capital Budget	403,224	800,000	947,076	(225,000)	722,076	-9.74%
TOTAL EXPENDITURES:	98,286,802	102,503,034	106,621,742	(130,023)	106,491,719	3.89%

	FY19	FY20	FY21	6/17/2020 FY21 Adjustments	6/17/2020 FY21 Proposed	% Change over FY20
REVENUES & AVAILABLE FUNDS	Actual	Budgeted	Recommended			
Real Estate and Personal Property Taxes	86,079,321	88,883,118	92,570,647	(571,139)	91,999,508	3.51%
State Aid	6,380,977	6,397,013	6,409,839	(381,660)	6,028,179	-5.77%
MSBA Reimbursement	1,605,767	1,605,767	1,605,767	-	1,605,767	0.00%
SAFER Grant	-	193,581	210,189	-	210,189	8.58%
Local Receipts	6,464,838	4,763,555	5,165,300	(724,300)	4,441,000	-6.77%
Other Available	735,502	660,000	660,000	-	660,000	0.00%
Free Cash (Capital Budget & OPEB Contribution)	-	-	-	1,547,076	1,547,076	100.00%
TOTAL REVENUES & AVAILABLE FUNDS:	101,266,405	102,503,034	106,621,742	(130,023)	106,491,719	3.89%

Town of Sudbury
Town Manager's Capital Plan

Project Name	Department	Original Request	Projects Deferred	Final Request	Suggested Funding				
					Free Cash	Grants	Old Articles	Ambulance Receipts	Total
Town-wide Walkway Construction	DPW	50,000		50,000	50,000				50,000
Town and Schools Carpet Replacement	Facilities	50,000		50,000	50,000				50,000
Various Building Improvements	Facilities	75,000		75,000	75,000				75,000
Hosmer House Roof	Facilities	50,000		50,000	50,000				50,000
Ultraviolet Secondary Filtration Systems for Lap Pool and Dive Well	Facilities	85,000	(85,000)	-	-				-
Half Ton Pickup Truck (2)/Van	Facilities	40,000	(40,000)	-	-				-
Flynn Bldg. - 2nd floor restroom	Facilities	50,000	(50,000)	-	-				-
Car 2 (Fire Dept.)	Fire	54,000		54,000	54,000				54,000
Document Scanning	Info Systems	50,000		50,000	50,000				50,000
Fiber Optic Network (Souther Ring)	Info Systems	70,820		70,820	70,820				70,820
Buildings & Grounds 2010 Ford F350 Pickup Truck/sander	LSRHS	35,132		35,132	35,132				35,132
Athletic Van - 2011-Chevrolet Express Van- 15 Passenger	LSRHS	39,524		39,524	39,524				39,524
Portable Radios	Police	18,600		18,600	18,600				18,600
UHF Repeater	Police	25,000		25,000	25,000				25,000
Schools Cafeteria Kitchen Equipment	SPS	50,000		50,000	50,000				50,000
Paging, Clocks, and Bell Systems	SPS	25,000		25,000	25,000				25,000
Curtis Ongoing HVAC Repairs.	SPS	30,000		30,000	30,000				30,000
Noyes Replacement of Rtu-1 and RTU-2 AC package units	SPS	49,000		49,000	49,000				49,000
Schools classroom VCT Flooring Replacement	SPS/Facilities	50,000		50,000	50,000				50,000
Interior Painting of Schools and Goodnow Library	SPS/Facilities	50,000	(50,000)	-	-				-
Town Manager's Capital Operating Budget		947,076	(225,000)	722,076	722,076	-	-	-	722,076
Construction of New Fire Station #2	Fire	4,103,000	(4,103,000)	-	-				-
New Ambulance	Fire	340,000	-	340,000				340,000	340,000
Loring School Playground	SPS	333,000	-	333,000	71,000	119,495	142,505		333,000
Surveillance Cameras	SPS	261,023	-	261,023	261,023				261,023
Culvert Design/Replacement	DPW	100,000	-	100,000	100,000				100,000
6-Wheel 40,000+ GVW Combo Body Dump Truck w/Plow	DPW	260,000	-	260,000	260,000				260,000
Replace 2004 Volvo L90E Loader	DPW	230,000	(230,000)	-	-				-
Replace 2011 Chevy 1 Ton 6 Wheel Dump	DPW	140,000	-	140,000	140,000				140,000
Pratts Mill Roadway Improvements	DPW	120,000	-	120,000	120,000				120,000
Multi-purpose Sidewalk Tractor unit # 53	DPW	195,000	(195,000)	-	-				-
Replace 2011 Chevrolet 6 Wheel Dump, leased in 2012	Parks & Gnds	110,000	-	110,000	110,000				110,000
Capital Additions in Excess of \$100,000		6,192,023	(4,528,000)	1,664,023	1,062,023	119,495	142,505	340,000	1,664,023
Total FY21 Capital Plan		7,139,099	(4,753,000)	2,386,099	1,784,099	119,495	142,505	340,000	2,386,099

Attachment 11.b: Budget docs combined (3960 : Town Meeting action)

RatingsDirect®

Summary:

Sudbury, Massachusetts; General Obligation; Note

Primary Credit Analyst:

Nora G Wittstruck, New York (1) 212-438-8589; nora.wittstruck@spglobal.com

Secondary Contact:

Lauren Freire, New York (1) 212-438-7854; lauren.freire@spglobal.com

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Rating Action

Stable Outlook

Credit Opinion

Related Research

Attachment 11.b: Budget docs combined (3960 : Town Meeting action)

Summary:

Sudbury, Massachusetts; General Obligation; Note

Credit Profile

US\$11.25 mil GO BANs (Lot B) taxable ser 2020B dtd 07/01/2020 due 01/27/2021

Short Term Rating

SP-1+

New

US\$5.91 mil GO BANs (Lot A) tax exempt ser 2020A dtd 07/01/2020 due 01/27/2021

Short Term Rating

SP-1+

New

Rating Action

S&P Global Ratings assigned its 'SP-1+' short-term rating to Sudbury, Mass.' general obligation (GO) bond anticipation notes (BANs), lot A, and GO taxable BANs, lot B. At the same time, we affirmed our 'AAA' long-term rating on the town's GO debt outstanding and our 'SP-1+' short-term rating on the town's BANs outstanding. The outlook, where applicable, is stable.

The BANs are secured by the town's full faith and credit. We understand that voters exempted the entirety of both lots from the limitations of Proposition 2-1/2. Despite limitations imposed by the commonwealth levy limit law, we do not make a rating distinction between the town's unlimited- and limited-tax GO pledges on its debt outstanding, as the ad valorem tax securing the limited-tax obligation is not derived from a measurably narrower property tax base and financial resources are fungible, supporting our view of the town's overall ability and willingness to pay debt service.

The short-term rating reflects our criteria for evaluating and rating BANs. In our view, Sudbury maintains a very strong capacity to pay principal and interest when the BANs come due. The town maintains what we view as a low market-risk profile because it has strong legal authority to issue long-term debt to take out the BANs and it is a frequent issuer that regularly provides ongoing disclosure to market participants.

A portion of the proceeds from lot A (\$3.66 million) together with all of the proceeds from lot B will renew BANs that mature in July. The remainder of the proceeds from lot A (\$2.25 million) will fund authorized capital projects throughout the town.

Credit overview

Despite S&P Global Ratings' view that the economic effects of COVID-19 and the recession could pressure credit quality, as discussed in our report "The COVID-19 Outbreak Weakens U.S. State And Local Government Credit Conditions," published April 2, 2020 on RatingsDirect, we believe Sudbury's stable financial position funded primarily with property taxes is mostly resilient against revenue loss. Furthermore, with its financial reserves equal to \$16.5 million, or 15% of expenditures, at fiscal year-end 2019, we believe the town has flexibility to absorb modest changes in its budgetary performance in fiscal 2021 stemming primarily from one-time expenditures associated with its COVID-19 response. Over the longer term, the stable outlook reflects our view of the town's close proximity to Boston, strong financial management and planning practices that are instrumental in early identification of out-year budget gaps, and ongoing efforts to reduce long-term liabilities through annual appropriations into a dedicated trust fund for

retiree postemployment benefits.

We rate the town's GO bonds above the sovereign because we believe it can maintain better credit characteristics than the U.S. in a stress scenario, based on the locally derived pledged revenue for bondholders and our view that pledged revenue supporting debt service on the bonds is at limited risk of negative sovereign intervention. The rating above the sovereign is based on our criteria "Ratings Above The Sovereign: Corporate And Government Ratings--Methodology And Assumptions," published Nov. 19, 2013, on RatingsDirect.

The long-term rating reflects our opinion of Sudbury's:

- Very strong economy, with access to a broad and diverse metropolitan statistical area;
- Strong management, with good financial policies and practices under our financial management assessment methodology;
- Strong budgetary performance, with operating results that we expect could improve in the near term relative to fiscal 2019, which closed with operating surpluses in the general fund and at the total governmental fund level;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2019 of 15% of operating expenditures;
- Very strong liquidity, with total government available cash at 25.5% of total governmental fund expenditures and 7x governmental debt service, and access to external liquidity we consider strong;
- Very strong debt and contingent liability position, with debt service carrying charges at 3.7% of expenditures and net direct debt that is 28.9% of total governmental fund revenue, as well as low overall net debt at less than 3.0% of market value and rapid amortization, with 66.1% of debt scheduled to be retired in 10 years; and
- Strong institutional framework score.

Environmental, social, and governance factors

We believe Sudbury benefits from social risks that are below those of the sector, given its wealth and income demographics that are above 225% of the nation, as this could translate to greater capacity for residents to afford revenue enhancements that might be required to maintain budgetary balance during a period of fiscal stress. Furthermore, we analyzed the town's environmental and governance risks relative to its economy, budgetary outcomes, and debt and liability profile and believe they are in line with those of the sector.

Stable Outlook

Downside scenario

While unlikely during the outlook period, should revenue loss stemming from recessionary pressure and expenditure growth from higher fixed costs lead to sustained budgetary imbalances and multiyear draws on reserves, we could revise the outlook to negative or lower the rating.

Credit Opinion

Very strong economy

We consider Sudbury's economy very strong. The town, with an estimated population of 19,627, is located in Middlesex County in the Boston-Cambridge-Newton metropolitan statistical area, which we consider broad and diverse. The town has a projected per capita effective buying income of 249% of the national level, which we view as extremely high and a positive credit factor, and per capita market value of \$242,018. Overall, the town's market value grew by 1% over the past year to \$4.8 billion in 2020.

Sudbury is a wealthy suburb of Boston located in Middlesex County and is bordered by the towns of Wayland to the east, Framingham to the south, and Marlborough to the west. The town's 24.4-square-mile area is almost fully developed, but construction activity includes the recently complete mixed-use Meadow Walk development. The development includes a large resident component and various retail outlets, including Whole Foods. The residential portion represents the town's second-largest taxpayer at \$58.6 million, or 1.2%, of the town's total assessed valuation. Furthermore, the town is fulfilling its affordable housing requirement through a 275-unit apartment complex under construction.

Although Middlesex County's unemployment rate was 2.3% in 2019 and below that of the nation, it did reach nearly 7.0% in 2009 and 2010 during the prior economic downturn. We believe that the rapidly evolving economic conditions as a result of COVID-19 will continue to affect the labor market (see "U.S. Biweekly Economic Roundup: With Unprecedented Job Losses, Unemployment Soars," published May 8, 2020), and that this could affect residents of Sudbury. Despite this concern, we believe the employment diversity within Boston and the surrounding region could help mitigate the effects of social distancing and other decisions made to safeguard the community from COVID-19 on the unemployment rate. As a result, we will monitor the longer-term effects of the recession on the town's overall economic trends.

Strong management

We view the town's management as strong, with good financial policies and practices under our financial management assessment methodology, indicating our view that financial practices exist in most areas but that governance officials might not formalize or monitor all of them on a regular basis.

The town has historically utilized a conservative, multiyear forecast to formulate its budget, and employs econometrics to make revenue projections and an outside consultant to assist with expenditure determinations. The town considers about five years of historical data when developing the budget, which it reviews monthly following adoption to ensure year-to-date trends are consistent with expectations. A five-year capital improvement plan identifies funding for all projects, and management updates the document annually. Management also prepares a three-year financial projection and provides quarterly reports to the town selectmen. Finally, the town aims to maintain a stabilization fund balance equal to no less than 5% of expenditures. (In fiscal 2019 the town maintained 3% of expenditures in the committed reserve.) There is no formal debt management policy other than maintaining a debt schedule with 50% of principal amortized during 10 years.

The town's multipronged approach to protecting its systems against cybersecurity threats includes annual employee training, various software products to help prevent data breaches, and use of cloud-based data storage to ensure recovery should the town's technology become compromised. We believe this comprehensive methodology indicates

the strength of the town's management team.

Strong budgetary performance

Sudbury's budgetary performance is strong, in our opinion. We believe the town's stable revenue profile and conservative budget projections will continue to lead to strong budgetary results despite the budgetary challenges stemming from economic uncertainty in fiscal 2021. The town had operating surpluses of 2.0% of expenditures in the general fund and of 3.3% across all governmental funds in fiscal 2019. General fund operating results of the town have been stable over the past three years, with results of 0.8% in 2018 and 1.3% in 2017.

For analytical consistency, we adjust the town's audited financial statements to reflect transfers into and from the general fund and remove one-time capital expenditures funded with bond proceeds.

The town's budget is primarily funded with property taxes (79%) while intergovernmental revenue accounts for the second-largest portion of revenue (about 15%), of which half is allocated to the town as a passthrough to support teacher retirement costs.

The management team anticipates minimal deterioration in revenue in fiscal 2020, as it has collected nearly 100% of its budgeted projections. Furthermore, expenditures related to the town's COVID-19 response (about \$250,000) are modest and are likely to be reimbursed by either the state through its Coronavirus Aid, Relief, and Economic Security (CARES) Act allocation or the Federal Emergency Management Agency. Also, given the closure of school facilities for the last few months of the school year and other expenditure savings, town officials project a significant reduction in school district costs that have not been captured as part of the year-end preliminary results.

The fiscal 2021 budget is equal to about \$106.6 million, or a 4% increase over the prior year. Although management anticipates no revenue pressure related to the recession, there are some risks associated with costs for reopening the school facilities in the fall. The town is awaiting final guidance from the state to understand the scope of expenditures and responsibilities required to keep students and staff safe. However, we believe the town has flexibility to incorporate these costs into the budget without a material change in its budgetary performance, as the town could pause its other postemployment benefit (OPEB) trust fund contribution equal to \$600,000 in fiscal 2021. Although we do not view this as a long-term solution, it provides flexibility to reallocate appropriations, if necessary.

Fiscal 2019 ended with a surplus consistent with the town's long history of conservative operations. In particular, health care benefit expenditures were approximately \$600,000 below budget, reflecting 10 years of plan modifications to achieve cost savings and shift higher employee contributions to new employees when retirements occur. Revenue also trended above budget for various sources, contributing to the significant surplus at year end.

Very strong budgetary flexibility

Sudbury's budgetary flexibility is very strong, in our view, with an available fund balance in fiscal 2019 of 15% of operating expenditures, or \$16.5 million.

We have adjusted available reserves to include the committed portion of the fund balance as this amount could be made available to support operations, if necessary, by a vote at a town meeting. With annual budgetary outcomes that have produced a surplus over the past several years, the town's nominal flexibility has gradually improved. Despite the challenges arising from the pandemic and recession, we believe management's conservative planning efforts will

support this historical trend. Furthermore, management's formalized policy to maintain a stabilization fund of no less than 5% of total projected general fund operating revenue for the next fiscal year helps ensure that its budget can absorb emergencies or unexpected interruptions in operations. Given the town's incremental increase in its budget as well as the potential higher expenditures associated with the school district operations in fiscal 2021, we believe reserves may fall to less than 15% of expenditures but remain strong despite the uncertainty.

Very strong liquidity

In our opinion, Sudbury's liquidity is very strong, with total government available cash at 25.5% of total governmental fund expenditures and 7x governmental debt service in 2019. In our view, the town has strong access to external liquidity if necessary given the town's regular issuance of debt over the past 20 years. The town's maintenance of very strong liquidity as well as its conservative investment decisions insulates its operations from any near-term disruption in cash flow stemming from its decision to delay the fourth-quarter property tax due date to June 1 (from May 1). Furthermore, the town's lack of contingent liquidity risks, including privately placed loans that could contain provisions that accelerate debt service payments following certain events, supports our view that liquidity will remain very strong.

Very strong debt and contingent liability profile

In our view, Sudbury's debt and contingent liability profile is very strong. Total governmental fund debt service is 3.7% of total governmental fund expenditures, and net direct debt is 28.9% of total governmental fund revenue. Overall net debt is low at 0.9% of market value, and approximately 66.1% of the direct debt is scheduled to be repaid within 10 years, which are, in our view, positive credit factors.

The town has \$17.7 million of long term debt outstanding that matures by 2035. The two current series of BANs represent the only short-term debt outstanding, and the amortization rate accounts for a level 20-year payment schedule. Management expects to issue long-term debt to permanently finance the BANs in January 2021. Although the town has two other capital projects in the planning stages that could be approved at a town meeting later this calendar year, we anticipate that the town will maintain a conservative debt profile given the rapid amortization and substantial decline in annual debt service costs beginning in fiscal 2022.

Pension and OPEB liabilities

- We believe pension and OPEB contributions are not an immediate source of credit pressure for Sudbury given the relatively modest combined contribution costs at 5.6% of total governmental expenditures in fiscal 2019.
- However, we believe the pension system's low pension funded ratio and permissive assumptions will likely lead to contribution volatility, particularly if assumptions are not met, but Sudbury has flexibility to absorb higher costs given the strength of its tax base and its demonstrated willingness to make budgetary adjustments to maintain balance.
- The town is required to fund OPEBs only on a pay-as-you-go basis and annually contributes an excess amount to a dedicated trust.

Sudbury participated in the following plans as of June 30, 2019:

- Middlesex County Retirement System (MCRS), a cost-sharing, multiple-employer, defined-benefit pension plan that covers eligible employees. The plan's funded ratio is 46.4% and the town's net pension liability is \$63.9 million.
- A defined benefit health care plan for retired employees with a net OPEB liability of about \$58.3 million

Summary: Sudbury, Massachusetts; General Obligation; Note

The town made its full annual required pension contribution in 2019. MCRS uses a 7.5% discount rate. We believe this discount rate is high for municipal systems and could lead to volatility in contributions should market performance not meet expectations. Although Massachusetts requires all pension systems to achieve full funding no later than 2040, the system is expected to be fully funded by fiscal 2035. We generally view closed, short amortization schedules as positive, but for MCRS to meet its adopted funding schedule and achieve full funding in 2035, higher contributions are required. Furthermore, the system did not meet our static funding metric in the most recent year or our minimum funding progress calculation, indicating that it is not addressing current costs or reducing the unfunded liability.

Sudbury maintains a dedicated trust to offset its OPEB liability, which at Dec. 31, 2019 contained \$8.4 million, resulting in a fiduciary net position of close to 12%. While we consider Sudbury's prefunding of the OPEB liability a positive, its large and growing pension and OPEB liabilities could pressure the budget over the longer term.

Strong institutional framework

The institutional framework score for Massachusetts municipalities is strong.

Related Research

2019 Update Of Institutional Framework For U.S. Local Governments

Ratings Detail (As Of June 12, 2020)		
Sudbury GO		
<i>Long Term Rating</i>	AAA/Stable	Affirmed
Sudbury BANs (lot A) dtd 10/08/2019 due 07/02/2020		
<i>Short Term Rating</i>	SP-1+	Affirmed
Sudbury GO		
<i>Long Term Rating</i>	AAA/Stable	Affirmed

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ARTICLE 11. STABILIZATION FUND

To see if the Town will vote to transfer from Free Cash \$40,496, to be added to the Stabilization Fund established under Article 12, of the October 7, 1982 Special Town Meeting, pursuant to General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: Based on the Board of Selectmen's Budget and Financial Policies, the Town's goal is to maintain in the Stabilization Fund an amount equal to 5% of the total projected general fund operating revenues for the last fiscal year. This Fund protects the Town in case of a severe emergency and is beneficial in supporting the Town's AAA bond ratings, which in turn results in lowering borrowing cost.

ARTICLE 13. FY21 REVOLVING FUND SPENDING LIMITS *(Consent Calendar)*

To see if the Town will vote to establish the FY2021 spending limits for the use of revolving funds under

M.G.L. c.44, s.53E ½, by the following departments of the Town in accordance with each fund set forth in Article XXXIII of the Town of Sudbury General Bylaws:

<u>Fund</u>	<u>Department</u>	<u>Maximum Amount</u>
Public Health Vaccinations & Tobacco Control	Board of Health	30,000
Plumbing & Gas Inspectional Services	Building Inspector	65,000
Portable Sign Administration & Inspectional Services	Building Inspector	10,000
Conservation (Trail Maintenance)	Conservation Commission	15,000
Conservation (Wetlands)	Conservation Commission	50,000
Forestry Activities	Conservation Commission	10,000
Council on Aging Activities	Council on Aging	65,000
Council on Aging Van Transportation (MWRTA)	Council on Aging	150,000
Cemetery Revolving Fund	Public Works	20,000
Fire Department Permits	Fire	50,000
Goodnow Library Meeting Rooms	Goodnow Library	10,500
Goodnow Library Services	Goodnow Library	6,000
Recreation Programs	Park and Recreation Commission	650,000
Teen Center	Park and Recreation Commission	10,000
Youth Programs	Park and Recreation Commission	200,000
Bus	Sudbury Public Schools	450,000
Instrumental Music	Sudbury Public Schools	100,000
Cable Television	Town Manager	30,000
Rental Property	Town Manager	40,000
Dog	Town Clerk	75,000
Zoning Board of Appeals	Zoning Board of Appeals	35,000
Solar Energy	Combined Facilities	450,000

; or act on anything relative thereto.

Submitted by the Town Finance Director.

(Majority vote required)

FINANCE DIRECTOR REPORT: As set forth in Article XXXIII of the Town of Sudbury General Bylaws, this article seeks authorization for Fiscal Year 2021 for revolving funds previously established pursuant to M.G.L. c.44, s.53E1/2. Expenditures from each revolving fund are subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with G.L. c.44, §53E½.

The maximum amount stated is the same as the FY20 maximum voted for each revolving fund except for

the following: Board of Health Public Health Vaccinations & Tobacco Control increased from \$25,000 to \$30,000; Park and Recreation Commission Recreation Programs increased from \$542,000 to \$650,000; Park and Recreation Commission Teen Center decreased from \$20,000 to \$10,000; Park and Recreation Commission Youth Programs increased from \$170,000 to \$200,000; the new Goodnow Library Services revolving fund established under Art. 12 is set at \$6,000; and the Surplus Vehicle & Equipment category is not operational and is not listed..

ARTICLE 14. CAPITAL STABILIZATION FUND

To see if the Town will vote to transfer from Free Cash 500,000, or any other sum, to be added to the Capital Stabilization Fund established under Article 13 of the 2019 Annual Town Meeting; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: This transfer is for the purpose of saving funds for future capital needs.

ARTICLE 15. FUND LITIGATION COSTS – EVERSOURCE

To see what sum the Town will vote to raise and appropriate, or transfer from available funds, to be expended under the direction of the Town Manager, for the purpose of legal fees, hiring of experts, and all related costs related to litigation of the Eversource/Hudson reliability project; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: This article will allow the Town to transfer funds to be used to fund the costs of continuing litigation with Eversource. Litigation is ongoing at both the Energy Facility Siting Board and in the Supreme Judicial Court. The proposed project will run a 115kV power transmission line from Sudbury to Hudson. These funds will allow the Town to continue the litigation and any necessary appeals to decisions.

ARTICLE 16. POST-EMPLOYMENT HEALTH INSURANCE TRUST FUNDING

To see if the town will vote to transfer \$211,867.08 from the Health Claims Trust fund, established by the Town as of January 1, 1994, to be placed in the Post-Employment Health Insurance Liability Fund, the so-called Other Post-Employment Benefits (OPEB) Trust established by the Town of Sudbury pursuant to Chapter 72 of the Acts of 2006; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: The Health Insurance Trust was set up in 1994 to pay for health insurance claims when the Town was self-insured. Upon joining the State's Group Insurance Commission (GIC) on July 1, 2012, the Town was no longer self-insured; however, the Town needed to leave the Trust intact for at least two years to pay run out claims. The amount requested for transfer is the remaining balance in the Health Insurance Trust and is no longer needed to pay run out claims.

ARTICLE 17. CSX CORRIDOR

To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, the fee or lesser interest in all or a part of the land shown as Mile Post QBS 3.38 to QBS 4.63 on a Railroad Map dated 4/21/2015 prepared by CSX

Transportation, Inc., a copy of which is on file with the Town Clerk, consisting of 11.26 acres of land, more or less, for purposes of acquiring, establishing, constructing, operating and maintaining a multi-use rail trail/bicycle path for open space, conservation, and active recreation purposes, general municipal purposes, and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth, including leasing for purposes consistent with the use of the property, and to authorize the Board of Selectmen to lease the fee or lesser interest in all or a part of such property; and further to raise and appropriate, transfer from available funds, including the Community Preservation Fund, or borrow a sum of money for the acquisition of such property or interest therein and all incidental and related costs, including but not limited to, costs of title investigations, environmental investigations and other due diligence, closing, and attorneys' fees; and, for such purposes, to authorize the Treasurer with the approval of the Board of Selectmen to borrow a sum of money pursuant to G.L. c.44, §7 and G.L. c.44B, §11 or any other enabling authority, and issue bonds and notes of the Town therefor; and, in the event that Community Preservation funds are used for purposes of acquisition, to authorize the Board of Selectmen to grant a conservation restriction on all or a portion of said property meeting the requirements of G.L. c.184, §§31-33 as may be required in accordance with G.L. c.44B, §12; and further to authorize the Board of Selectmen to execute all instruments, including deeds, easements, leases, and/or other agreements, upon such terms and conditions as the Selectmen deem appropriate, and to take all other action as may be necessary to effectuate the vote to be taken hereunder, or take any other action relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required, if borrowed)

BOARD OF SELECTMEN REPORT: Article 17 requests an appropriation to fund the acquisition in fee simple of the 1.4 +/- mile CSX rail corridor that runs roughly from Union Avenue at the Chiswick Park entrance south to the Framingham city line, a total land area of approximately 11.26 acres. The parcel is generally 66-feet wide and is adjacent to significant wetlands, conservation lands, and water supply wells. In addition to water resource and conservation land protection, acquisition of the corridor is a priority for continuing the Bruce Freeman Rail Trail south to Route 20 in Sudbury and then to Framingham. Unlike the other rail corridors in Town, where ownership will be retained by government transportation agencies and leases for use have or may be issued, this corridor is available for outright purchase.

The Town began negotiating with CSX twenty years ago, has come close to acquiring the corridor a number of times since then, and now has permission from the Federal oversight entity, the Surface Transportation Board, to negotiate with CSX until December 2020. With new Federal policy in place, the Surface Transportation Board may not grant additional extensions beyond December and the opportunity to acquire the corridor could be lost.

The CSX Rail Corridor Acquisition project has been awarded \$100,000 in a state and federal Recreational Trails Grant funds, which expire if not spent by December, 2020. Additional grant opportunities are being pursued, but are not certain. These grants are reimbursable, so the request is for the full purchase amount, which will be reimbursed to the extent grant funds are received by the Town.

ARTICLE 18. FAIRBANK COMMUNITY CENTER DESIGN AND CONSTRUCTION FUNDS

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sum of

\$28,832,000 or any other sum of money to be expended under the direction of the Town Manager, for the design, permitting and construction or renovation of a Community Center and all other appurtenances thereto, including a pool, on the Town-owned land located at 40 Fairbank Road, known as the current site of the Fairbank Community Center and Atkinson Pool, and for all incidental and related expenses, including but not limited to professional, design, engineering and project management services, preparation of plans, specifications and bidding documents, borrowing costs, purchase of equipment, technology, and furniture, as well as site preparation, demolition, landscaping, and relocation services and costs; to determine whether the vote taken hereunder shall be contingent upon the approval by the voters at an election of a Proposition 2 ½ Debt Exclusion in accordance with G.L. c.59, s.21C; and to authorize the Board of Selectmen and Town Manager to execute such other documents and contracts as are needed to effectuate the vote taken hereunder; or act on anything related thereto.

Submitted by the Board of Selectmen
borrowed)

(Two-thirds vote required, if

BOARD OF SELECTMEN REPORT: The current Fairbank Community Center is a 40,904 square foot multi-use Town facility. It is the home of the Parks and Recreation Department offices, programming and summer camp space and Atkinson Pool, the Sudbury Public Schools administrative offices and the Sudbury Senior Center offices, programming and kitchen space. The building also houses the School Department IT Department and a portion of the Town IT infrastructure. The facility is also the only Town Emergency Shelter.

The building consists of a 1958 portion that was an elementary school, a 1987 pool addition and 1989 Senior Center addition. The building has a number of physical deficiencies including a leaking roof, antiquated locker rooms and rest rooms, original windows and a failing climate control system. The existing building suffers from a lack of usable programming space and does not meet the needs of the users.

In 2019 the Town Manager formed the Fairbank Working Group comprised of departmental user groups representatives and asked them to work together to come up with a reasonable recommendation for one community center that would meet the needs for all three user groups and to continue to serve as our Emergency Shelter. ICON Architecture was engaged to work with the Group and to formulate a Feasibility Study for a new facility. The proposed new building would be constructed on the south side of existing building adjacent to the existing pool. The pool would remain with repairs. The existing building, except the pool, would be demolished. The proposed new facility would be 42,575 square feet and \$28,832,000 to design, construct and furnish for occupancy.

ARTICLE 20. **CONSTRUCTION OF HOUSING/LIVING ADDITION - FIRE STATION #2, BOSTON POST ROAD**

To see if the Town will raise and appropriate, appropriate from available funds, or borrow \$4,103,000, or any other sum, to be expended under the direction of the Town Manager, for the purpose of constructing a new housing / living / officer area adjacent to and to be connected to the existing Fire Station #2 Building, located at 550 Boston Post Road, with the Permanent Building Committee tasked for professional, engineering, architectural, and project management services, preparation of plans, specifications, bid documents, supervision of work and including the purchase of additional equipment, technology, furniture, landscaping, and all expenses connected therewith; and to determine whether the vote taken hereunder shall be

contingent upon the approval by the voters at an election of a Proposition 2 ½ Debt Exclusion in accordance with G.L. c.59, s.21C; and to authorize the Board of Selectmen to accept and/or grant such easements as may be necessary or appropriate to accomplish the foregoing; or act on anything relative thereto.

Submitted by the Fire Chief.
borrowed)

(Two-thirds vote required, if

FIRE CHIEF REPORT: The Fire Department is seeking to add a housing, living, office and public space addition to be attached to the current Fire Station #2. The goal of this program is to provide living areas to support four fire personnel, this will allow for the staffing of a Fire Engine Company and an Advanced Life Support Ambulance (ALS) to provide for faster response to emergencies in the southern part of Sudbury.

In the past five years the development of the property's located on the Rt. 20 corridor have been brisk, the construction of Coolidge I and II have provided more than 100 additional age restricted housing units in the most southern section of Rt. 20. The redevelopment by National Development has added 250 non-aged restricted housing, a memory care health facility containing 48 units, an additional 57 units of age-restricted housing units in the Pulte housing units and additional retail commercial space. This one development added 154 emergency responses in 2019.

In the 2019 calendar year the southern section has contributed to 33% more emergency responses than both the North and West sections of the town combined. Providing additional housing at Fire Station 2 will reduce the response time to provide advanced patient care and enhance fire operations.

ARTICLE 24. FRONT-END LOADER WITH PLOW

To see if the Town will vote to transfer the sum of \$115,000 from Free Cash and the sum of \$115,000 from the Transfer Station Retained Earnings account for the purchase or acquisition of a new front-end loader with plow for the Department of Public Works; or act on anything relative thereto.

Submitted by the Department of Public Works Director

(Majority vote required)

DPW DIRECTOR REPORT: The Department currently uses four (4) front-end loaders, however the oldest one is 15-years old and is beyond its useful life expectancy as a front-line machine. This article requests funds to purchase a new machine, which will be safe, reliable, efficient, and capable of meeting the needs of the department. This equipment will make the plowing operations more efficient, and ultimately provide the staff with the proper equipment to clear the roads and parking lots during the snow and ice season.

ARTICLE 25: ROADWAY DRAINAGE IMPROVEMENTS

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$120,000, or any other sum, for the design, permitting and bidding for improvements to the drain

system throughout Town including replacement of old corrugated metal pipe that has deteriorated over time.

Submitted by the Department of Public Works Director

(Majority vote required)

DPW DIRECTOR REPORT: Approval of this article will provide funds to prepare the required design and engineering documents and relative permitting for the rehabilitation and reconstruction of the drain system throughout Town. Over time old corrugated metal drainage pipe deteriorates underground and loses its structural integrity. This occurs specifically because it is in contact with salt (in the runoff water) which is applied during winter treatment operations. This request is to design and bid drainage improvements including replacement of the deteriorated pipe network and appurtenances. Funds for the construction phase of this project and subsequent resurfacing of the roadway will be requested at a future Town Meeting, presumably FY2022.

ARTICLE 26. OLD SUDBURY ROAD CULVERT DESIGN

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$100,000, or any other sum, for the design, permitting and bidding of two culverts on Old Sudbury Road and to authorize the Board of Selectmen to accept and/or grant such easements as may be necessary or appropriate to accomplish the foregoing; or act on anything relative thereto.

Submitted by the Department of Public Works Director.

(Majority vote required)

DPW DIRECTOR REPORT: Approval of this article will provide funds to prepare all the required design and engineering documents and relative permitting of two culverts on Old Sudbury Road. These structures are located along a critical roadway for motorists traveling through Sudbury. These two culverts, located along Old Sudbury Road, need to be replaced to ensure the safe passage of motor vehicles.

ARTICLE 27. MULTI-PURPOSE SIDEWALK TRACTOR

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$195,000, or any other sum, for the purchase or acquisition of a new multi-purpose sidewalk tractor with attachments for the Department of Public works; or act on anything relative thereto.

Submitted by the Department of Public Works Director

(Majority vote required)

DPW DIRECTOR REPORT: This equipment is used to clear the snow and debris from various walkways throughout Town and supplements the roadside mowing with the boom flail mower. The multi-purpose tractor is exposed to many different environments including damaging branches, stone walls, hidden iron castings and corrosive materials (salt) which cause disintegration of the equipment. As the equipment ages, it requires additional mechanical and body work to keep it operational. These multi-purpose machines are expected to last approximately 7-10 years.

ARTICLE 28. DUMP TRUCK WITH PLOW

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$110,000, or any other sum, for the purchase or acquisition of a new dump truck with plow for the Department of Public Works; act on anything relative thereto.

Submitted by the Department of Public Works Director.

(Majority vote required)

DPW DIRECTOR REPORT: A new dump truck will provide multiple uses throughout all the divisions within the DPW as well as improve efficiencies. It is the goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. Dump trucks are one of the most used equipment in the fleet. The Public Works employees use these vehicles to perform their everyday tasks including moving materials and equipment that is carried and towed by these vehicles. These trucks are also paired with larger equipment to perform snow removal.

ARTICLE 29. ONE-TON DUMP TRUCK WITH PLOW, SPREADER & WING

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$140,000, or any other sum, for the purchase or acquisition of a new one-ton dump truck with plow, spreader and wing for the Department of Public Works; act on anything relative thereto.

Submitted by the Department of Public Works Director

(Majority vote required)

DPW DIRECTOR REPORT: The DPW will be employing the use of larger GVW one-ton dump trucks that can be used for the smaller construction projects around town throughout all divisions. This size vehicle will enable the installation of a municipal-grade plow, a side-mounted wing and a small spreader for winter operations. This new dump truck will provide multiple uses throughout all the divisions within the DPW as well as improve efficiencies in snow removal operations. It is the goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. Dump trucks are one of the most used equipment in the fleet. The Public Works employees use these vehicles to perform their everyday tasks including moving materials and equipment that is carried and towed by these vehicles. These trucks are also paired with larger equipment to perform snow removal.

ARTICLE 30. 6-WHEEL COMBO BODY DUMP TRUCK W/ PLOW & SPREADER

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$260,000, or any other sum, for the purchase or acquisition of a new 6-wheel combo body dump truck with plow and spreader for the Department of Public Works; or act on anything elative thereto.

Submitted by Department of Public Works Director
required)

(Majority vote required)

DPW DIRECTOR REPORT: The existing truck is at its useful life-expectancy of about 15 years. Due to the caustic nature of the salt and chemical additives used in snow removal operations, the bodies of these vehicles disintegrate much sooner than the total number of hours or miles would typically indicate, in spite of being washed after every treatment event. Being a dedicated spreader, this vehicle is not currently used during the construction season. It is the goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. This proposal

is to replace the existing dedicated spreader with a combination body (dump truck and spreader) to be used throughout all seasons. Dump trucks are one of the most used equipment in the fleet. The Public Works employees use these vehicles to perform their everyday tasks including moving materials and equipment that is carried and towed by these vehicles.

ARTICLE 31. SUDBURY PUBLIC SCHOOLS SURVEILLANCE CAMERAS

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$261,023, or any other sum, for the purchase or acquisition and installation of surveillance cameras and associated equipment in the Curtis Middle School, Haynes Elementary School, Loring Elementary School, Nixon Elementary School and Noyes Elementary School, and all incidental and related costs; or act on anything relative thereto.

Submitted by the Sudbury Public Schools School Committee.

(Majority vote required)

SCHOOL COMMITTEE REPORT: This article seeks funding for the purpose of the purchase and installation of surveillance cameras, switches, required licensing, and any necessary supporting hardware in the Curtis Middle School, Haynes Elementary School, Loring Elementary School, Nixon Elementary School and Noyes Elementary School. Interior cameras will improve the safety of the buildings for students and staff while reducing the probability of vandalism and assist in investigations, thus limiting the risk of damage and loss.

ART 32. SUDBURY PUBLIC SCHOOLS PLAYGROUND IMPROVEMENT

To see if the Town will vote to raise and appropriate, and/or transfer from available funds and/or accept grants, gifts, and donations, the sum of \$333,000, to be expended under the direction of the School Department for the purpose of construction, reconstruction, or making extraordinary repairs to the Sudbury Public Schools Playgrounds; and all expenses incidental and related thereto including professional and engineering, the preparation of plans, specifications and bidding documents, and supervision of work; or act on anything relative thereto.

Submitted by the Sudbury Public Schools School Committee.

(Majority vote required)

SCHOOL COMMITTEE REPORT: This article seeking funding is presented for the purpose of addressing the playground condition at the Loring Elementary School as part of the process to improve all Sudbury Schools' playgrounds originally initiated by Town Facilities Department with consultation from the Sudbury Public Schools Administration. A citizen's group, PlaySudbury, was formed to assist with design and community involvement working toward modernizing the school playgrounds.

This article seeking the funding and appropriation for playground improvements at the Loring Elementary School is part of a multi-year project goal, which, upon completion, will bring the four (4) elementary school playgrounds into compliance with the American Disabilities Act (ADA) and the Massachusetts Architectural Access Board (MAAB) accessibility requirements. These projects include playground improvements already completed at the Haynes and Noyes Elementary Schools, currently in progress at the Nixon Elementary School and this article will fund improvements at the Loring Elementary School Playground. Fundraising, grants, and in-kind donations have been secured are

currently being pursued by the Town of Sudbury, Sudbury Public Schools, and PlaySudbury in hopes of mitigating the costs of the total playgrounds project.

This article seeks to raise \$71,000 in Town Funding, transfer the remaining 10/16/17 STM Article 12 Haynes Playground project balance, transfer the remaining 5/7/18 ATM Article 25 Noyes Playground project balance, and transfer \$10,000 from the 5/6/19 ATM Article 29 Nixon Playground project funds. Secured grants and fundraising donations will fund the balance of this project.

These playground improvements intend to apply concepts of universal design in order to create not just playgrounds, but multigenerational recreational spaces so that the entire community can utilize and enjoy our school grounds.

As PlaySudbury states, every student deserves equal access to their school playground. Despite being maintained, the Sudbury School playgrounds are outdated. The surfaces are not up to Massachusetts Architectural Access Board (MAAB) standards, and much of the equipment is not ADA compliant and nearing end of equipment's useful life. Due to lack of accessibility, some students are being denied an equal opportunity to participate alongside their peers in outdoor play activities. The multi-year Playground Project seeks to provide a safe, accessible play environment for our children to grow and thrive.

NOTE: On 1/17/20, Don Sawyer reported that the remaining funds are Haynes playground, \$47,358 and Noyes playground, \$85,130.

ARTICLE 37. AMEND ZONING BYLAW, ARTICLE IX: REMOVE SECTION 4800. TEMPORARY MORATORIUM ON MARIJUANA ESTABLISHMENTS AND INSERT NEW SECTION 4800. SOLAR ENERGY SYSTEMS

To see if the Town will vote to amend the Zoning Bylaw, Article IX, by removing Section 4800. Temporary Moratorium on Marijuana Establishments in its entirety and inserting in its place a new Section 4800. Solar Energy Systems with the language as follows:

4800. SOLAR ENERGY SYSTEMS

4810. Purpose. This section is intended to define the parameters for the installation of new Solar Energy Systems by providing standards for the placement, design, construction, operation, monitoring, modification, and removal of such systems that address public safety and minimize undesirable impacts on residential property and neighborhoods, as well as scenic, natural, and historic resources.

4820. Applicability. No Solar Energy System shall be erected or installed except in compliance with the provisions of this section and other applicable sections of the Zoning Bylaw, as well as state and federal law. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment throughout the useful life of the system or where alterations may impact abutters.

4830. Roof Mounted Installations. Solar Energy Systems installed on roofs of buildings or

structures shall conform to the following provisions.

- a. Roof Mounted Solar Energy Systems of any size on single- and two-family dwellings are permitted as of right and are not subject to Site Plan Review under Section 6300.
- b. Roof Mounted Solar Energy Systems of any size on multi-family dwellings and all non-residential buildings are permitted as of right, but shall require Site Plan Review under Section 6300 prior to being erected.
- c. Roof Mounted Solar Energy Systems which require Site Plan Review may, at the discretion of the Planning Board, obtain Minor Site Plan approval under Section 6370.
- d. Roof Mounted Solar Energy Systems shall only be constructed within the footprint of the building upon which they are installed.

4840. Ground Mounted Installations. Ground Mounted Solar Energy Systems shall conform to the following provisions.

- a. Ground Mounted Solar Energy Systems shall require Site Plan Review under Section 6300 prior to being erected. Systems which also require a special permit from the Board of Appeals shall require Site Plan Review prior to submitting an application for a special permit.
- b. Ground Mounted Solar Energy Systems may, at the discretion of the Planning Board, obtain Minor Site Plan approval under Section 6370. Systems proposed to be located over parking or other vehicular areas, in lieu of naturally vegetated land, are strongly encouraged to seek this form of Site Plan Review.
- c. All setback, yard, buffer, and screening requirements applicable in the zoning district in which the Ground Mounted Solar Energy System, and all related structures, buildings, and equipment, are located shall apply, except for power feed and distribution lines.
- d. Ground Mounted Solar Energy Systems proposed to be located in the area between a property's lot frontage and an existing or proposed building shall require a special permit from the Board of Appeals.
- e. All security fences surrounding a Ground Mounted Solar Energy System shall be set back from property lines a distance equal to the setback requirement applicable to buildings within the zoning district in which the system is located.
- f. The visual impact of a Ground Mounted Solar Energy System, including all accessory structures, buildings, equipment, and appurtenances, shall be mitigated. All accessory structures, buildings, equipment, and appurtenances shall be architecturally compatible with each other. Whenever reasonable, structures shall be shielded from view by vegetation and/or joined and clustered to avoid adverse visual impacts. Methods such as the use of landscaping, natural features, and fencing shall be utilized.

- g. Wherever possible, all utility connections, conduits, cables, power lines, transformers, a and inverters shall be placed underground unless specifically permitted otherwise by the Planning Board or required by the State Building Code. Electrical transformers and inverters to enable utility interconnections may be above ground if required by the utility provider.
- h. The clearing of existing vegetation on the subject property shall be limited to what is necessary as deemed by the Planning Board for the construction, operation, and maintenance of a Ground Mounted Solar Energy System or otherwise prescribed by applicable laws, regulations, and bylaws.
- i. The entire square footage for the arrays of a Ground Mounted Solar Energy System shall count toward the area of disturbance and impervious area square footage calculations.
- j. Ground Mounted Solar Energy System owners or operators shall provide a copy of the project summary, electrical schematic, and Site Plan to the local Fire Chief. The owner or operator shall provide an emergency response plan. The emergency response plan is subject to the approval of the Fire Department and Police Department, and shall include at a minimum, explicit instructions on all means of shutting down the Solar Energy System, which shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.
- k. Applicants for Large Scale Ground Mounted Solar Energy Systems shall provide a form of surety (Decommissioning Security), either through escrow account, bond, letter of credit, or other mechanism acceptable to the Planning Board, to cover the cost of removal of all Solar Energy System facilities in the event the Town must remove the facilities and restore the property, to the extent feasible, to its original condition. The Decommissioning Security shall be in an amount and form determined to be reasonable by the Planning Board, but in no event to exceed more than 150 percent of the estimated cost of removal and compliance with the additional requirements set forth herein. Applicants shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer, which estimate may be peer reviewed by a consultant selected by the Planning Board at the applicant's expense. The amount shall include a mechanism for calculating increased removal costs due to inflation over a period of 30 years. The Decommissioning Security shall be provided at completion of construction of the Solar Energy System (Bonding Date) and will be required before any electricity, generated by the Solar Energy System, is exported to the local electrical grid for sale to third parties. From and after the Bonding Date, the amount of Decommissioning Security may be reviewed at the Planning Board's direction every five (5) years. In the event such review indicates the net decommissioning costs have increased since the Bonding Date, then the amount of the Decommissioning Security will be increased consistent with such revised estimate. The revised estimate will be obtained from a reputable, independent contractor selected by the owner of the Solar

Energy System and may be peer reviewed by a consultant chosen by the Planning Board at the owner's expense.

4850. Use Regulations for All Solar Energy Systems

- a. Lighting shall not be permitted unless required by the Special Permit/Site Plan Granting Authority or State Building Code. Where used, lighting shall be directed downward and full cut-off fixtures (Dark Sky compliant) shall be used.
- b. The Solar Energy System shall not create a nuisance, which is discernible from other properties by virtue of noise, vibration, smoke, dust, odors, heat, glare and radiation, unsightliness, or other nuisance as determined by the Special Permit/Site Plan Granting Authority.
- c. The Solar Energy System owner or operator shall maintain the system in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, continued compliance with landscaping and screening requirements, and integrity of security measures. The owner or operator shall be responsible for the maintenance of any access roads serving the system to a level acceptable to the local Fire Chief, Police Chief, Emergency Medical Services, and Building Inspector. Any required site plan approval and/or special permit may require surety to secure such ongoing maintenance.

4860. Discontinuance. A Solar Energy System shall be deemed to have been discontinued if it has not been in service for a continuous 12-month period without the written consent of the Planning Board. Upon receipt of a Notice of Discontinuance from the Building Inspector, the owner shall have the right to respond to the Notice within 30 days of receipt. The Building Inspector shall withdraw the Notice of Discontinuance and notify the owner the Notice has been withdrawn if the owner provides information that demonstrates to the satisfaction of the Building Inspector the Solar Energy System has not been discontinued. If the Solar Energy System is determined to be discontinued, the owner shall remove the system, including all structures, buildings, equipment, appurtenances, security barriers, and transmission lines, and stabilize or re-vegetate the site as necessary to minimize erosion and sedimentation, at the owner's sole expense, within six months of receipt of the Notice of Discontinuance. Should the owner of the Solar Energy System fail to remove the system and stabilize the site within said time period, the Town shall then have the option to enforce against the Decommissioning Security, and/or may subject the owner to action pursuant to Section 1340. Penalties.

4870. Administration.

- a. Where a special permit is required from the Board of Appeals to erect or install a Ground Mounted Solar Energy System, the record owner desiring to erect or install the Solar Energy System shall file with the Board of Appeals an application for a special permit, together with such plans, drawings, specifications, fees, and additional information as required by the Board of Appeals.

- b. The Board of Appeals shall have the authority to waive specific provisions of this section upon a determination the waiver is not inconsistent with the purpose and intent of this section.
- c. The Board of Appeals shall conduct its review, hold a public hearing, and file its decision with the Town Clerk as required by MGL Chapter 40A, Section 9.
- d. Approval Criteria. Before the Board of Appeals may issue a special permit, it shall determine each of the following:

(1) The Ground Mounted Solar Energy System conforms to the provisions of this section.

(2) The Ground Mounted Solar Energy System will not be detrimental to the neighborhood or the Town.

(3) Environmental features of the site and surrounding areas are protected, and the surrounding area will be protected from the proposed use by provision of adequate surface water drainage.

(4) The proposed use is in harmony with the general purpose and intent of the Zoning Bylaw.

(5) The Ground Mounted Solar Energy System meets the special permit criteria of Section 6220.

- e. Any special permit shall be subject to such conditions and safeguards as the Board of Appeals may prescribe.
- f. In reviewing any application for a special permit, the Board of Appeals shall give due consideration to promoting the public health, safety, convenience, and welfare; shall encourage the most appropriate use of land; and shall permit no building or use that is detrimental or offensive to the adjoining zoning districts and neighboring properties due to the effects of lighting, odors, smoke, noise, sewage, refuse materials, or other visual nuisances.

4880. Severability. If any provision of this Bylaw is declared invalid or unenforceable, the other provisions shall not be affected thereby.

; and further by amending Section 7000. Definitions by adding and inserting alphabetically the following definitions associated with the new Section. 4800. Solar Energy Systems as follows:

ARTICLE 7000. DEFINITIONS

Solar Energy System: A system whose primary purpose is to harvest energy by transforming solar energy into another form of energy, such as electricity, or transferring heat from a collector to another medium using mechanical, electrical, or chemical means.

Solar Energy System, Ground Mounted: An active Solar Energy System that is structurally mounted to the ground and is not roof mounted.

Solar Energy System, Large Scale Ground Mounted: An active Solar Energy System that occupies more than 1,750 square feet of surface area (equivalent to a rated nameplate capacity of about 10 kW DC or greater), except in the Single Residence "A", Single Residence "C", and Wayside Inn Historic Preservation Residential Zone Districts, where such systems occupy more than 500 square feet of surface area.

Solar Energy System, Roof Mounted: An active Solar Energy System that is structurally mounted to the roof of a building or structure.

Solar Energy System, Small Scale Ground Mounted: An active Solar Energy System that occupies 1,750 square feet of surface area or less (equivalent to a rated nameplate capacity of about 10 kW DC or less), except in the Single Residence "A", Single Residence "C", and Wayside Inn Historic Preservation Residential Zone Districts, where such systems occupy 500 square feet of surface area or less.

; and further to make the following changes to Section 2230. Table of Principal Use Regulations. Appendix A:

SECTION 2230, APPENDIX A
TABLE OF PRINCIPAL USE REGULATIONS

PRINCIPAL USE	A-RE S	C-RE S	W I	B D	LB D	V B D	I D	LI D	IP	R D
D. INDUSTRIAL										
6. Small Scale Ground Mounted Solar Energy System	Y ^{vi} _i	Y ^{vii}	Y _{vii}	Y ^{vi} _i	Y ^{vi} _i	Y ^{vi} _i	Y _{vii}	Y _{vii}	Y _{vii}	Y _{vii}
7. Large Scale Ground Mounted Solar Energy System	N	N	N	ZB _{A^{vi}_i}	ZB _{A^{vi}_i}	ZB _{A^{vi}_i}	Y _{vii}	Y _{vii}	Y _{vii}	Y _{vii}

vii. See Section 4800.

; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This new proposed section would strike, in its entirety, the current Section 4800 in the Zoning Bylaw which speaks to the temporary moratorium on marijuana establishments. The existing text of Section 4800 in the Zoning Bylaw is no longer needed because a town-wide prohibition on all forms of marijuana establishments (aside from medical marijuana treatment centers) has already been implemented. The proposed new Section 4800 would regulate Solar Energy Systems as these types of installations currently have no formal regulation in the Zoning Bylaw.

ARTICLE 38. AMEND ZONING BYLAW, ARTICLE IX. INSERT SECTION 5600.
INCLUSION OF AFFORDABLE HOUSING

To see if the Town will vote to amend the Zoning Bylaw, Article IX, by inserting a new Section 5600. Inclusion of Affordable Housing, as set forth below:

5600. INCLUSION OF AFFORDABLE HOUSING

5610. Purpose. The purpose of this Bylaw is to increase the amount of affordable housing in the Town of Sudbury available to and affordable by low- or moderate-income households who might otherwise have difficulty purchasing or renting homes in Sudbury, to ensure affordable housing remains affordable in perpetuity, and that such housing is offered in accordance with the requirements of Massachusetts General Law Chapter 40B and its implementing regulations, the Sudbury Comprehensive Permit Policy, the Sudbury Master Plan, and other ongoing programs within the Town of Sudbury. It is intended that Affordable Dwelling Units authorized under the provisions of this Bylaw be considered as Local Initiative Program (LIP) Dwelling Units in compliance with the requirements for the same as specified by the Commonwealth's Department of Housing and Community Development (DHCD) or successors, and that said units count toward the Town's requirements under Massachusetts General Law Chapter 40B, Sections 20-23, as amended.

5620. Applicability

5621. Beginning with the effective date of this Bylaw, any development or any division of land subject to Massachusetts General Law Chapter 41, Sections 81-K through 81-GG, which will result in the creation of three (3) or more dwelling units shall require a Special Permit from the Planning Board, and shall include as conditions of said permit that:

- A. At least ten percent (10%) of the dwelling units in the development, as defined by the development's application (Subdivision, Site Plan, Special Permit, etc.), shall meet the criteria of Affordable Dwelling Units. For developments consisting of at least three (3) and up to four (4) dwelling units, the applicant shall make a payment in accordance with Section 5670 or shall provide an Affordable Dwelling Unit in accordance with Section 5630. For developments consisting of at least five (5) and up to ten (10) dwelling units, a minimum of one (1) Affordable Dwelling Unit shall be included in the development. For developments consisting of eleven (11) to fifteen (15) dwelling units, a minimum of two (2) Affordable Dwelling Units shall be included in the development. For all other developments where ten percent (10%) of the dwelling units

results in a fractional number, all fractional units of 0.5 or greater shall be rounded up to the nearest whole number to determine the total number of Affordable Dwelling Units required to be included the development.

- B. The ratio of Affordable Dwelling Units to Market Rate Dwelling Units, built in any twelve-month period, shall be at least equivalent to the ratio of Affordable Dwelling Units to Market Rate Dwelling Units defined for the entire development. The development's Regulatory Agreement shall be recorded with the Registry of Deeds prior to the first Certificate of Occupancy.
- C. Resale deed restrictions shall be established, which ensure Affordable Dwelling Units remain Affordable Dwelling Units in perpetuity or for as long a period as is allowed by law.

5622. Dwelling units shall be considered part of a single development if located either on a single parcel or contiguous parcels of land which have been in the same ownership at any time subsequent to the date of adoption of Section 5600. It is the intent of this bylaw to avoid segmentation of developments intended to circumvent the affordable housing requirements set forth in this Section.

5623. Developments which are permitted under the following regulations shall be exempt from this Section 5600, in its entirety: Massachusetts General Law Chapters 40B or 40R, and from this Zoning Bylaw Section 4700A North Road Residential Overlay District, Section 4700B Melrose Smart Growth Overlay District, Section 5100 Cluster Development, Section 5200 Flexible Development, Section 5300 Senior Residential Community, and Section 5400 Incentive Senior Development.

5630. Provision of Affordable Dwelling Units. The requirement to provide Affordable Dwelling Units, as outlined under Section 5621, shall be achieved in any one or combination of methods described below, subject to approval by the Planning Board:

- A. Affordable Dwelling Units may be constructed on the subject property associated with the Special Permit.
- B. Subject to the requirements of Section 5621.B., Affordable Dwelling Units may be constructed off of the subject property associated with the Special Permit in another location at 1.5 times the ratio of Affordable Dwelling Units to be constructed on the subject property. The applicant for a development subject to this Bylaw shall prove to the Planning Board the off-site land is buildable and suitable for residential housing, including under the existing Zoning Bylaw. The Planning Board may require the applicant to submit appraisals or conduct a Phase I Environmental Site Assessment documenting there are no hazardous materials on the property as defined by Massachusetts Department of Environmental Protection and/or the United States Environmental Protection Agency, as well as conduct soil testing to ensure wastewater treatment systems can be implemented. If using this provision, the Planning Board and the applicant for a development shall make best efforts to avoid the dense concentration of Affordable Dwelling Units in town and shall attempt to ensure Affordable Dwelling Units are spread evenly throughout the community.
- C. Subject to the requirements of Section 5621.B., the applicant for a development subject to this Bylaw may choose to convert and preserve existing dwelling units, not previously established as Affordable Dwelling Units. Affordable Dwelling Units proposed under this method shall be comparable to the Market Rate Dwelling Units in the development, be in good repair, have a home inspection report from a licensed inspector submitted to the Planning Board, and it shall be proven all major home systems have a useful life of at least ten (10) years.
- D. For Affordable Dwelling Unit calculations where fractional Affordable Dwelling Units result below 0.5, the applicant for a development subject to this Bylaw shall pay equivalent fees-in-lieu

of constructing Affordable Dwelling Units (see Section 5670) or provide an additional Affordable Dwelling Unit.

- E. Other alternatives to providing Affordable Dwelling Units which are not listed in this section will also be considered for approval by the Planning Board.

5640. Provisions Applicable to Affordable Dwelling Units

5641. Permissible types of construction for Affordable Dwelling Units, built as a freestanding unit(s) or in combination with a Market Rate Dwelling Unit(s) within a development, are as follows:

- A. Single-family dwellings;
- B. Two-family dwellings which are designed to be consistent in character with the single-family dwellings in the same development;
- C. Multi-family dwellings which are designed to be consistent in character with the single-family dwellings in the same development. Such multi-family dwellings may be allowed provided:
 - i. No more than one (1) doorway faces the front yard area and further provided that, in terms of exterior appearance, the building is compatible in design and, to the extent practicable, indistinguishable from the single-family dwellings in the same development; and
 - ii. There shall be no more than four (4) dwelling units in any residential building; and
 - iii. The total number of multi-family dwellings shall not exceed 10% of the lots in the development.

5642. Siting of Affordable Dwelling Units. All Affordable Dwelling Units constructed under this Bylaw, except for those as in Section 5630.B., shall be situated within the development so as not to be in less desirable locations than Market Rate Dwelling Units and shall be no less accessible to public amenities, such as open space, than Market Rate Dwelling Units. The Site Plan shall clearly identify lots proposed for Affordable Dwelling Units.

5643. Minimum Design and Construction Standards for Affordable Dwelling Units. Affordable Dwelling Units shall be integrated with Market Rate Dwelling Units and shall be compatible in design, construction quality, and appearance with the Market Rate Dwelling Units.

5650. Maximum Incomes, Rents, and Selling Prices. To ensure a development's Affordable Dwelling Units are counted on the Town's Subsidized Housing Inventory, the applicant for a development shall retain a qualified agency or entity to conduct a lottery, and enter into a LIP Regulatory Agreement compliant with the requirements of the Commonwealth's DHCD.

5660. Maintaining Affordability. The purchaser of an Affordable Dwelling Unit developed as a result of this Bylaw shall agree to execute a deed rider in a form approved by the Commonwealth's DHCD or its successor. The applicant for a development subject to this Bylaw shall be responsible for coordinating with the Planning and Community Development Department and ensuring all requirements of DHCD to include the Affordable Dwelling Units on the Town's Subsidized Housing Inventory are satisfied.

5670. Calculation of Fees-in-Lieu for Fractional Affordable Dwelling Units. The applicant for a development subject to this Bylaw shall pay fees-in-lieu of the construction of fractional Affordable Dwelling Units below 0.5 or provide the Affordable Dwelling Unit in accordance with Section 5630. For the purposes of this Bylaw, the fees-in-lieu of the construction or provision of Affordable Dwelling Units shall be 300% of the Area Median Income (AMI) for a household of four (4) as reported by the most recent information from the United States Department of Housing and Urban Development

(HUD), multiplied by the fractional Affordable Dwelling Unit figure. For purposes of illustration, a 22-unit development shall provide two (2) Affordable Dwelling Units and shall also pay fees-in-lieu equal to 300% of the AMI x 0.2 or, alternatively, provide a total of three (3) Affordable Dwelling Units within the 22-unit development. Fees-in-lieu shall be paid to the Sudbury Housing Trust prior to the issuance of a Certificate of Occupancy for any unit in the development for the support, development, and preservation of affordable housing.

5680. Severability. If any provision of this Bylaw is declared invalid or unenforceable, the other provisions shall not be affected thereby;

; and further by amending Section 7000. Definitions by adding and inserting alphabetically the following definitions associated with the new Section 5600. Inclusion of Affordable Housing as follows:

ARTICLE 7000. DEFINITIONS

Area Median Income (AMI): The most recently published median income for the Boston-Cambridge-Quincy Metropolitan Statistical Area as determined by the United States Department of Housing and Urban Development (HUD) for a four (4)-person household.

Dwelling Unit, Affordable: A dwelling unit, the value of which is determined by the Commonwealth's Department of Housing and Community Development (DHCD) to be affordable by a low-income or moderate-income household, and thus to be included in the DHCD's Subsidized Housing Inventory of low-income or moderate-income dwelling units for the purposes of compliance with the provisions of Massachusetts General Law Chapter 40B, Sections 20-23.

Dwelling Unit, Market Rate: A dwelling unit which has no rental or ownership restrictions. The entity who owns the dwelling unit is free to attempt to rent or sell the unit at whatever price the local market may fetch.

Local Initiative Program (LIP): A state housing initiative administered by the Commonwealth's Department of Housing and Community Development (DHCD) to encourage communities to produce affordable housing for low- and moderate-income households. The program provides technical and other non-financial assistance to cities or towns seeking to increase the supply of housing for households at or below 80% of the Area Median Income (AMI). LIP-approved units are entered into the Subsidized Housing Inventory pursuant to Massachusetts General Law Chapter 40B, Sections 20-23.

Qualified Affordable Dwelling Unit Purchaser: A household with an income that qualifies for the requirements under the Commonwealth's Local Initiative Program for median area income as reported from the United States Department of Housing and Urban Development (HUD) and/or the Commonwealth's Department of Housing and Community Development (DHCD);

; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

ARTICLE 39. EXCHANGE OF REAL PROPERTY – BRIMSTONE LANE PARCELS

To see if the Town will vote to transfer the care, custody, management and control of the land off Brimstone Lane consisting of approximately 1,033 square feet, more or less, as shown on a plan of land entitled "Sketch Plan 137 Brimstone Lane Sudbury, MA" dated Oct. 16, 2019, prepared by Sullivan Connors & Associates, a copy of which is on file in the Town Clerk's Office, from the board or commission currently having custody thereof for the purpose for which said property is currently held, to the Board of Selectmen for general municipal purposes and for the purpose of conveyance, and authorize the Board of Selectmen to convey said parcel on such terms and conditions, and for such consideration, as the Board of Selectmen deems appropriate; and further, to authorize the Board of Selectmen to submit a petition to the General Court for a special act authorizing the transfer of said parcel under Article 97 of the Amendments to the Massachusetts Constitution; and further, in order to satisfy the Executive Office of Energy and Environmental Affairs' "no net loss policy," to acquire by gift, purchase, eminent domain, exchange of real property or otherwise, the fee or lesser interest in all or a part of the land and the improvements thereon, the land off Brimstone Lane consisting of approximately 16,006 square feet (0.37 acres) more or less, as shown on said Sketch Plan and being a portion of the parcel shown on Assessor's Map L04-0406, and dedicate such 16,006 square foot parcel of land for conservation and open space purposes, to be held under the care, custody, management and control of the Conservation Commission, pursuant to G.L. c. 40, §8C, with the foregoing dedication of such land to become effective upon the enactment of the Article 97 legislation; and further to authorize the Board of Selectmen to execute all instruments, agreements, deeds, conservation restrictions, easements or other documents, upon such terms and conditions as the Board of Selectmen deems appropriate, and to take all other action necessary to effectuate the vote taken hereunder, or act on anything relative thereto.

Submitted by the Conservation Commission.
(required)

(Two-thirds vote)

CONSERVATION COMMISSION REPORT: The Commission finds that the 16,006 s.f. piece of land being proposed to be transferred to the Conservation Commission contains more conservation value due to its adjacency to Nobscot Conservation Land and contributes more towards the protection of watershed resources of Sudbury, which was the intended purpose of the original gift of 1,033 s.f. of land.

ARTICLE 51. ACQUIRE ONE-FOURTH MILE OF CSX CORRIDOR (STATION ROAD TO RT. 20)

To see if the Town will vote to authorize the Board of Selectmen to acquire, by gift, purchase, eminent domain or otherwise the fee or lesser interest in all or a part of the land comprising the CSX railroad corridor (right-of-way) from Station Road to Route 20, ¼ mile, +/-, for rail trail purposes; and as funding therefor to raise and appropriate or transfer from available funds, \$300,000, or any other sum, to be expended under the direction of the Town Manager for the purpose of acquiring the CSX railroad corridor (right-of-way) from Station Road to Route 20, ¼ mile, +/-, to become part of the Bruce Freeman Rail Trail, and further to authorize the Board of Selectmen to execute all instruments, including deeds, easements and other documents or instruments, upon such terms and conditions as the Selectmen deem appropriate, and take all other action as may be necessary to effectuate the vote taken hereunder, or act on anything relative thereto.

Submitted by Petition.
(required)

(Majority vote)

PETITIONERS' REPORT: The purpose of this article is to allow the town to purchase a portion of the CSX rail corridor to become part of the Bruce Freeman Rail Trail.

The path of the Bruce Freeman Rail Trail has two parts. The northern part runs from the Concord/Sudbury line to Station Road, near Union Avenue. It is owned by the State. This part is in the design stage.

The southern part of the Bruce Freeman Rail Trail, from Station Road to the Framingham/Sudbury line, about 1.25 miles, is owned by the CSX Corporation. It is an inactive rail corridor. The Town has sought to purchase the corridor from CSXC. In 2008 Town Meeting voted unanimously to use \$420,000 of Community Preservation Act (CPA) funds to purchase the CSX rail corridor for open space and recreational purposes.

Because of a determination by the Massachusetts Department of Revenue that Community Preservation Act funds could not be used for this purchase, the Town has been unable to buy the CXS corridor. Since then the Town has been looking for alternative funding sources to buy the inactive rail corridor.

One such source of funding to buy the CSX corridor opened up when the Department of Conservation and Recreation announced its Recreational Trails Grant program. Under this program, municipalities could apply for grants for up to \$100,000 for trail acquisition. In February 2018, Sudbury applied for a \$100,000 grant to be used to acquire the northernmost ¼ mile of the CSX corridor, from Station Road to Route 20. In August 2018, the Town was notified that the Department of Conservation and Recreation approved Sudbury's \$100,000 Recreational Trails Grant application.

CSX supported Sudbury's 2018 Recreational Trails grant application and stated that it would consider dividing the sale of its corridor into four sections to be sold, north to south. That is why Sudbury must purchase the northernmost part first. It also makes sense to acquire the northern most ¼ mile, as it will bring the BFRT out to Route 20, rather than having it terminate at Station Road, which is not a main road and could be a difficult access point. MassDOT, which would fund 100% of the construction costs, wants trails to end at main roads.

The \$100,000 Recreational Trails grant Sudbury was awarded in 2018 is a reimbursement grant, meaning the Town will be reimbursed that amount when it meets the terms of the grant proposal. The Town must buy the northernmost ¼ mile of the corridor, then it will receive the \$100,000 grant reimbursement.

Under the terms of the grant, the Town has two years to make the CSX corridor acquisition. The two-year window closes at the end of 2020.

Legislation to overcome the Department of Revenue determination and allow Sudbury to use the \$420,000 in CPA funds to acquire the CSX corridor approved by the Town in 2018 is currently pending in the Legislature. This legislation is moving forward. It received a "favorable" report from the Joint Committee on Municipalities and Regional Governments in December, a key step in advancing the bill, and it should be acted upon later this year. This legislation has received widespread support from many legislators, groups, and residents.

A 'yes' vote on this article would allow the Town to acquire the northernmost ¼ mile of the CSX corridor for the Bruce Freeman Rail Trail, a unique and valuable amenity, long sought and supported by residents, the Select Board and other Town committees. The BFRT will be a safe and natural connection throughout Sudbury, running the full length of the Town, north to south. It will connect Sudbury residents with their schools, parks, athletic fields, houses of worship, Town Center, the

commercial district, and with each other without using a car.

Residents will not have to drive to another town to use their rail trails. Sudbury will have its own – a very special place for residents of all ages and abilities to enjoy the outdoors and nature.

BOARD OF SELECTMEN POSITION. The Board of Selectmen will report at Town Meeting.

ARTICLE 52. EXPEDITE COMPLETION OF DESIGN OF THE BRUCE FREEMAN RAIL TRAIL

The Bruce Freeman Rail Trail will be a major community asset and pathway for recreation and transportation for all Sudbury residents of all ages and abilities. As a non-motorized vehicle pathway, it will help out children get to school safely and bring us closer to nature. Since 2012 residents have voted for the Bruce Freeman Rail Trail and have appropriated fund for its design. The construction cost, about ten million dollars, (\$10,000,000) will be paid entirely by state and federal funds that have already been allocated. This article is direction to the Town Manager, Town staff, Town Departments, and Town Boards and Commissions, to move as quickly as possible to complete all designs, submit them to the state, and take all other actions needed to bring the Bruce Freeman Rail Trail to Sudbury.

Submitted by Petition.
(required)

(Majority vote required)

PETITIONERS' REPORT: Sudbury residents have watched rail trails being designed and built in almost every community that borders Sudbury; including Wayland, Framingham, Hudson, Maynard, Acton, and Concord. Perhaps you have had a chance to use them and see what we are missing.

Residents have voted for the Bruce Freeman Rail Trail (BFRT) at the ballot box and Town Meetings not less than six (6) times. Designing and building the BFRT has been a goal of the Select Board since 2013. Adequate funding for the design has been approved five (5) times.

Residents in neighboring communities that have built rail trails love them. Even those who may have been initially opposed appreciate and use the rail trails.

The BFRT in Sudbury will be particularly beneficial as it will be a safe pathway for children to get to school, recreation and athletic fields, or just to visit friends without needing a ride.

On a warm summer day, the trail will take you past running brooks, through verdant foliage, into forests with old stone walls, and show you water fowl and birds you may not have known inhabited Sudbury. Listen to the quiet. Listen to nature.

On a cool autumn day walk among the splendor of a forest drenched in color. See the leaves as they fall and the trees getting ready for winter. Get away from technology. Stroll safely at your leisure, and not see a car, except maybe at road crossings. Teach your children how to ride bike, or walk with friends, partners, or an aged parent.

Five towns to our north already have the BFRT: Chelmsford (2009), Westford, Carlisle and Acton (2018), and Concord (2019).

So why are we still at least four years away from cutting the ribbon the BFRT here in Sudbury? There

are probably many excuses, but not many good reasons. Some delays may have been unavoidable, but others were not. It is the responsibility of Town staff, from the Town Manager on down, to see to it that Select Board goals are achieved, but more importantly, that the will of the town is carried out. That is their job.

ARTICLE 54. COST/BENEFIT STUDY ON BURYING OVERHEAD UTILITY LINES

To see if the Town will vote to request that the Town Manager and Director of Planning & Community Development conduct a cost/benefit study on burying existing overhead utility wires, leveraging historical performance and maintenance data from power companies and under conventional wisdom that a majority of power outages are caused by a small number of power distribution routes/miles; or act on anything relative thereto.

Submitted by Petition.

(Majority vote required)

PETITIONERS' REPORT: Problem: Lately, the power outages in our town appear to be increasing in frequency, and longer in duration, when compared to the 90s, for some residents. We had power outages in the past during heavy snow or ice storms, by falling tree limbs or due to roadside accidents involving utility poles. In contrast, today we find ourselves with power outages by the wind under 30MPH. Indeed, they are more disruptive today. These power outages are forcing residents to buy multiple Uninterrupted Power Supplies (UPS) and generators if only to maintain well-charged mobile phones and electronic monitors. Invariably, access for emergency vehicles and public safety is getting blocked for more than 30 minutes, which reduces our disaster preparedness and ability to support our senior citizens.

We have three choices:

1. Do nothing, and stay the course as decided by utility providers for us,
2. Bury all utility cables at a high cost and significant disruption,
3. Consider burying select few utility cable-routes which are causing disproportionate outages

The first planning step towards the 3rd choice: Burying select few utility cables is one way to reduce power outages. While the new developments are already burying the cables, the older developments, the majority of Sudbury households, have overhead cables for power and telecom cables.

While there is no 3rd party objective cost-benefit study for a town like Sudbury (with a mix of roads, easements, and a configuration of existing underground utilities), burying all the cables is generally an expensive proposition. Therefore, a citizen petition is proposed for a vote at the ATM requesting that the Town Manager and Director of Planning & Community Development conduct a cost/benefit study on burying existing overhead utility wires, leveraging historical performance and maintenance data from power companies and under conventional wisdom that a majority of power outages are caused by a small number of power distribution routes/miles.

Benefits: If implemented, the burying of cables will –

- reduce power outages,
- help improve town resiliency under disasters and improve road access to our senior citizens,
- make our roadside worth watching, as opposed to watching unsightly clump of cables, dangling wires, butchered & bent trees, unappealing bent- or double- or fractured-poles, and potentially,

- provide some long-term cost savings in utility costs for the town and residents.

Scope, cost & deliverables: The study, projected over a year, shall require the participation of town staff to the tune of three months of a person's work (or 3 FTE Months). Optionally, the study could use a website (at a projected 3rd party cost of \$4K) to collect data and reports. The study is expected to deliver a business case on burying utility cables to help fine-tune our town's long-term utility plans. The majority of the data collection work will be done by our utility companies.

The study intends to determine whether burying a small number of cable routes/miles can achieve significant (50% or more) reduction in power outages - what is typically referred to as identifying low hanging fruits.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE POSITION: The Finance Committee will report at Town Meeting.



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

MISCELLANEOUS (UNTIMED)**12: Special Town Meeting****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Pursuant to General Bylaws, Article 1 Town Meetings, vote to hold a public hearing at the Board of Selectmen meeting on July 28, 2020, 7:00 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same.

Recommendations/Suggested Motion/Vote: Pursuant to General Bylaws, Article 1 Town Meetings, vote to hold a public hearing at the Board of Selectmen meeting on July 28, 2020, 7:00 PM, for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

MISCELLANEOUS (UNTIMED)**13: Budget discussion FY21 1/12 August**REQUESTOR SECTION

Date of request:

Requestor: Town Manager Hayes

Formal Title: Vote to approve FY21 1/12 Budget. Participating will be Maryanne Bilodeau, Asst. Town Manager/HR Director, and Dennis Keohane, Finance Director.

Recommendations/Suggested Motion/Vote: Vote to approve FY21 1/12 Budget. Participating will be Maryanne Bilodeau, Asst. Town Manager/HR Director, and Dennis Keohane, Finance Director.

Background Information:

attached documents - updated 7/14/20

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

	FY20 Appropriated	FY21 Requested	FY21 July	FY21 August	FY21 Remaining
REC. FIELD MAINTENANCE ENTERPRISE					
Field Maint. Salaries	124,540	126,935	14,646	9,764	102,524
Summer Help	8,000	8,000	4,000	4,000	-
Sub Total: Personal Services	132,540	134,935	18,646	13,764	102,524
Field Maintenance	55,000	55,000	3,500	3,500	48,000
Park Maintenance	18,000	18,000	-	-	18,000
Utilities	12,000	12,000	3,500	2,000	6,500
Sub Total: Expenses	85,000	85,000	7,000	5,500	72,500
Transfer to Field Turf Stabilizatoin	10,500	10,500	-	-	10,500
Sub Total: Capital Expenses	10,500	10,500	-	-	10,500
Direct Costs	228,040	230,435	25,646	19,264	185,524
INDIRECT COSTS:					
Benefits/Insurance	23,198	23,198	1,933	1,933	23,198
INDIRECT COSTS*	23,198	23,198	1,933	1,933	23,198
Total Costs	251,238	253,633	27,580	21,197	208,722

EXPENDITURES - GENERAL FUND	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining	Percentage Increase
Education - Sudbury Public Schools (SPS)	39,608,834	1,057,702	3,299,615	35,251,517	2.78%
Education - LS Regional High School (LS)	26,712,280	2,181,897	2,678,466	21,851,917	3.50%
Education - Vocational	550,000	23,178	-	526,822	-10.57%
General Government	3,177,614	551,783	253,942	2,371,889	1.08%
Public Safety	9,199,461	1,143,394	735,291	7,320,776	3.08%
Public Works	5,607,520	1,097,188	555,046	3,955,286	2.70%
Human Services	937,995	98,155	69,350	770,490	7.68%
Culture & Recreation	1,515,936	209,256	111,937	1,194,743	6.55%
Town-Wide Operating and Transfers	686,352	18,495	9,355	658,502	41.85%
Total Town Departments	87,995,992	6,381,048	7,713,002	73,901,942	3.20%
Town Debt Service	3,476,446	313,935	326,619	2,835,892	11.77%
Employee Benefits (Town and SPS)	13,672,255	6,728,564	629,426	6,314,265	7.52%
OPEB Trust Contribution (Town and SPS)	625,000	-	-	625,000	2.42%
Total Operating Budget	105,769,693	13,423,547	8,669,047	83,677,099	4.00%
Capital Operating Budget	722,076	-	-	722,076	-9.74%
TOTAL EXPENDITURES:	106,491,769	13,423,547	8,669,047	84,399,175	3.89%

EDUCATION

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
SUDBURY PUBLIC SCHOOLS					
Sudbury Public Schools		39,608,834	1,057,702	3,299,615	35,251,517
Total: Sudbury Public Schools		39,608,834	1,057,702	3,299,615	35,251,517

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
LS REGIONAL HIGH SCHOOL					
Sudbury Operating Assessment		25,846,224	2,181,897	2,181,897	21,482,430
Sudbury Debt Assessment		529,571	-	496,569	33,002
Sudbury OPEB Normal Cost Assessment		336,485	-	-	336,485
Total LS Regional High School		26,712,280	2,181,897	2,678,466	21,851,917

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
VOCATIONAL EDUCATION					
Voc. HS Expense		550,000	23,178	-	526,822
Sub Total: Expenses	-	550,000	23,178	-	526,822
Total: Vocational Education	-	550,000	23,178	-	526,822

GENERAL GOVERNMENT

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
SELECTMEN/TOWN MANAGER					
Town Manager	1.00	182,000	21,000	14,000	147,000
Administration	1.00	93,329	10,769	7,179	75,381
Clerical	2.00	126,529	14,600	9,733	102,197
Deferred Compensation	-	10,000	-	-	10,000
Sub Total: Personal Services	4.00	411,858	46,368	30,912	334,578
General Expense	-	31,161	600	600	29,961
Equipment Maintenance	-	-	-	-	-
Travel	-	750	-	-	750
Out of State Travel	-	2,000	-	-	2,000
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	33,911	600	600	32,711
Total: Selectmen	4.00	445,769	46,968	31,512	367,289

Attachment 13.a: Item 13 combined docs (3954 : Budget discussion FY21 1/12 August)

	FTE's	FY21 Recommended	FY21 July	August	FY21 Remaining
ASSIST. TOWN MANAGER/ HUMAN RESOURCES					
Human Resources Director	1.00	156,398	19,046	13,031	124,321
Benefits Coordinator	1.00	59,775	6,897	4,598	48,280
Clerical	-	6,118	706	471	4,941
Sub Total: Personal Services	2.00	222,291	26,649	18,099	177,543
General Expense	-	1,900	158	158	1,583
Travel	-	2,450	-	-	2,450
Contracted Services	-	1,200	-	-	1,200
Professional Development	-	3,863	1,500	-	2,363
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	9,413	1,658	158	7,596
Total: ATM/HR	2.00	231,704	28,307	18,258	185,139

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
LAW					
Clerical	1.00	30,604	3,531	2,354	24,719
Sub Total: Personal Services	1.00	30,604	3,531	2,354	24,719
General Expense	-	990	82	82	826
Legal Expenses	-	150,000	33,667	33,667	82,667
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	150,990	33,749	33,749	83,493
Total: Law	1.00	181,594	37,280	36,103	108,211

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
FINANCE COMMITTEE					
Clerical	-	4,305	497	331	3,477
Total: Finance Committee	-	4,305	497	331	3,477

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
ACCOUNTING					
Town Accountant	1.00	123,199	14,215	9,477	99,507
Salaries	3.00	194,525	22,445	14,963	157,116
Sub Total: Personal Services	4.00	317,724	36,660	24,440	256,623
General Expense	-	10,000	900	300	8,800
Computer	-	54,100	54,100	-	-
Travel	-	600	-	-	600
Sub Total: Expenses	-	64,700	55,000	300	9,400
Total: Accounting	4.00	382,424	91,660	24,740	266,023

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
ASSESSORS					
Assessor	1.00	98,572	11,374	7,582	79,616
Clerical	2.00	127,718	14,737	9,824	103,157
Sick Leave Buy Back	-	5,913	-	-	5,913
Sub Total: Personal Services	3.00	232,203	26,110	17,407	188,686
General Expense	-	1,775	-	-	1,775
Contracted Services	-	59,103	12,635	4,225	42,243
Sub Total: Expenses	-	60,878	12,635	4,225	44,018
Total: Assessors	3.00	293,081	38,745	21,632	232,704

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
TREASURER/COLLECTOR					
Fin. Director/Treas.-Collector	1.00	156,048	18,006	12,004	126,039
Clerical	3.00	158,919	18,337	12,225	128,358
Sick Leave Buy Back	-	-	-	-	-
Sub Total: Personal Services	4.00	314,967	36,342	24,228	254,396
General Expense	-	13,000	700	2,000	10,300
Equipment Maintenance	-	650	-	-	650
Travel In-State	-	600	120	120	360
Tax Collection Services	-	9,000	150	150	8,700
Tax Title Expense	-	5,000	-	-	5,000
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	28,250	970	2,270	25,010
Total: Treasurer/Collector	4.00	343,217	37,312	26,498	279,406

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
INFORMATION SYSTEMS					
Technology Administrator	1.00	112,122	12,937	8,625	90,560
Non-Clerical	1.00	93,490	10,787	7,192	75,511
Summer Help	-	8,936	1,489	1,489	5,957
Sick Leave and Vacation Buy Back	-	5,569	-	-	5,569
Sub Total: Personal Services	2.00	220,117	25,214	17,306	177,598
General Expense	-	5,000	417	417	4,167
Software	-	120,788	70,500	3,000	47,288
Equipment Maintenance	-	7,000	583	583	5,833
Travel	-	400	33	33	333
Contracted Services	-	54,000	30,000	1,300	22,700
Professional Development	-	7,875	100	-	7,775
Equipment	-	77,600	40,000	5,000	32,600
WAN/Telephone Connections	-	11,500	958	958	9,583
Network	-	5,000	417	417	4,167
Internet	-	15,000	1,250	1,250	12,500
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	304,163	144,258	12,958	146,946
Total: Information Systems	2.00	524,280	169,472	30,264	324,544

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
TOWN CLERK					
Town Clerk	1.00	87,116	10,052	6,701	70,363
Overtime	-	5,500	-	2,756	2,744
Clerical	3.00	173,414	20,009	13,340	140,065
Annual Sick Buyback	-	-	-	-	-
Registrars	-	932	-	-	932
Election Workers	-	24,000	-	5,500	18,500
Sub Total: Personal Services	4.00	290,962	30,061	28,297	232,604
General Expense	-	8,500	709	709	7,082
Equipment Maintenance	-	1,600	-	-	1,600
Travel	-	1,100	-	-	1,100
Tuition	-	1,200	175	205	820
Elections	-	23,000	230	3,000	19,770
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	35,400	1,114	3,914	30,372
Total: Town Clerk	4.00	326,362	31,175	32,211	262,976

Attachment 13.a: Item 13 combined docs (3954 : Budget discussion FY21 1/12 August)

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
CONSERVATION					
Conservation Coordinator	1.00	82,971	9,574	6,382	67,015
Clerical	1.00	29,268	3,377	2,251	23,640
Sub Total: Personal Services	2.00	112,239	12,951	8,634	90,655
General Expense	-	800	100	100	600
Trails Maintenance	-	10,000	1,000	1,000	8,000
Travel	-	600	80	80	440
Clothing	-	400	-	-	400
Sub Total: Expenses	-	11,800	1,180	1,180	9,440
Total: Conservation	2.00	124,039	14,131	9,814	100,095

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
PLANNING					
Planning Director	1.00	109,841	12,674	8,449	88,718
Staff Planning Salaries	1.00	89,794	10,361	6,907	72,526
Clerical	2.00	91,079	10,509	7,006	73,564
Stipends	-	-	-	-	-
Sub Total: Personal Services	4.00	290,714	33,544	22,363	234,807
General Expense	-	2,600	217	217	2,167
Contracted Services	-	20,000	20,000	-	-
Sub Total: Expenses	-	25,100	20,217	217	3,667
Total: Planning	4.00	315,814	53,761	22,579	238,474

PUBLIC SAFETY

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
POLICE					
Police Chief	1.00	170,658	19,691	13,128	137,839
Lieutenants	2.00	287,618	33,187	22,124	232,307
Patrol Officers	27.00	2,136,821	246,556	164,371	1,725,894
Overtime	-	329,431	27,453	27,453	274,526
Dispatcher Overtime	-	98,454	10,000	10,000	78,454
Clerical	2.00	126,757	14,626	9,751	102,381
Night Differential	-	33,523	3,868	2,579	27,076
Dispatch Night Differential	-	14,075	1,624	1,083	11,368
Dispatchers	9.00	480,890	55,487	36,992	388,411
Sick Leave Buy Back	-	12,985	11,348	-	1,637
Holiday Pay	-	28,215	2,759	-	25,456
Stipend	-	81,964	3,501	2,929	75,534
Non-accountable Clothing	-	14,220	7,110	-	7,110
Sub Total: Personal Services	41.00	3,815,611	437,210	294,343	3,084,058
General Expense	-	85,000	19,447	27,930	37,622
Dispatch General Expense	-	5,000	417	417	4,167
Gasoline	-	50,000	4,167	4,167	41,667
Maintenance	-	90,000	8,589	12,614	68,797
Travel In-state	-	1,500	125	125	1,250
Uniforms	-	24,000	2,000	4,667	17,333
Dispatch Clothing Allowance	-	4,500	375	375	3,750
Tuition	-	15,000	2,020	5,968	7,012
Equipment	-	50,000	4,167	4,167	41,667
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses		325,000	41,306	60,429	223,264
Police Cruisers	-	153,480	122,577	-	30,904
Sub Total: Capital	-	153,480	122,577	-	30,904
Total: Police	41.00	4,294,091	601,093	354,773	3,338,225

Attachment 13.a: Item 13 combined docs (3954 : Budget discussion FY21 1/12 August)

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
FIRE					
Fire Chief	1.00	164,669	19,000	12,667	133,002
Deputy Chief	1.00	129,145	14,901	9,934	104,309
Firefighters/EMTs/Paramedics	40.00	3,115,702	359,504	239,669	2,516,529
Overtime	-	520,000	51,985	45,903	422,112
Clerical	1.00	81,715	9,429	6,286	66,001
Weekend Differential	-	6,525	753	502	5,270
Sick leave Buy Back	-	14,398	11,808	-	2,590
Fire Stipends	-	89,160	1,636	1,636	85,888
Non-accountable Clothing	-	35,600	17,800	17,800	-
Sub Total: Personal Services	43.00	4,156,914	486,816	334,397	3,335,701
General Expense	-	66,000	3,620	2,300	60,080
Gasoline/Diesel Fuel	-	29,000	1,630	1,630	25,740
Maintenance	-	80,000	2,300	4,400	73,300
Utilities	-	55,080	2,385	2,442	50,253
Alarm Maintenance	-	5,500	1,000	1,000	3,500
Travel	-	2,000	150	150	1,700
Clothing	-	10,300	1,200	1,500	7,600
Tuition	-	74,034	4,100	3,500	66,434
Contracted Services	-	94,597	3,258	5,394	85,945
CERT Expense	-	600	-	-	600
Equipment	-	54,000	5,375	6,100	42,525
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	471,111	25,018	28,416	417,677
Total: Fire	43.00	4,628,025	511,834	362,813	3,753,378

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
BUILDING					
Building Inspector	1.00	91,189	10,522	7,015	73,653
Asst. Building Inspector	1.00	69,348	8,002	5,334	56,012
Clerical	2.00	68,938	7,954	5,303	55,681
Deputy Inspector	-	17,700	1,475	1,475	14,750
Wiring Inspector	-	13,050	1,088	1,088	10,875
Sub Total: Personal Services	4.00	260,225	29,040	20,214	210,970
General Expense	-	10,500	875	875	8,750
Town Vehicle Maintenance	-	920	77	77	767
In-State Travel	-	1,500	125	125	1,250
Clothing Allowance	-	1,200	100	100	1,000
Contracted Services	-	3,000	250	250	2,500
Sub Total: Expenses	-	17,120	1,427	1,427	14,267
Total: Building	4.00	277,345	30,467	21,641	225,237

PUBLIC WORKS

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
ENGINEERING					
Deputy Director DPW	1.00	125,119	14,437	9,625	101,058
Non-Clerical	3.00	256,642	29,613	19,742	207,288
Clerical	1.00	63,358	7,311	4,874	51,174
Summer Help	-	11,000	-	-	11,000
Sub Total: Personal Services	5.00	456,119	51,360	34,240	370,519
General Expense	-	18,000	1,725	500	15,775
Maintenance	-	3,300	460	355	2,485
Travel	-	500	50	25	425
Uniforms	-	3,575	2,400	-	1,175
Contracted Services	-	100,000	20,000	10,000	70,000
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	125,375	24,635	10,880	89,860
Total: Engineering	5.00	581,494	75,995	45,120	460,379

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
STREETS & ROADS					
DPW Director	1.00	156,048	18,006	12,004	126,039
Highway Dir. Of Operations	1.00	86,952	10,033	6,689	70,230
Management Analyst	1.00	94,576	10,913	7,275	76,388
Non-Clerical	13.00	798,039	92,081	61,388	644,570
Overtime	-	50,000	6,000	6,000	38,000
Clerical	1.00	82,050	9,467	6,312	66,271
Summer Help	-	7,200	1,200	1,200	4,800
Sick Leave Buy Back	-	1,750	1,750	-	-
Stipends	-	8,190	945	630	6,615
Sub Total: Personal Services	17.00	1,284,805	150,395	101,497	1,032,914
General Expense	-	30,000	2,500	2,000	25,500
Gasoline	-	104,160	6,615	6,600	90,945
Bldg. Maintenance	-	38,300	2,051	2,051	34,198
Vehicle Maintenance	-	325,000	100,000	50,000	175,000
Utilities	-	19,100	1,300	2,000	15,800
Street Lighting	-	18,300	1,800	1,800	14,700
In-state Travel	-	1,700	100	50	1,550
Clothing	-	23,600	16,000	-	7,600
Tuition	-	9,380	2,000	1,200	6,180
Police Details	-	85,000	15,000	20,000	50,000
Roadwork	-	780,800	447,000	150,000	183,800
Culvert Repairs	-	50,000	13,958	2,000	34,042
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	1,485,340	608,324	237,701	639,315
Equipment Leases	-	-	-	-	-
Sub Total: Capital	-	-	-	-	-
Total: Streets & Roads	17.00	2,770,145	758,719	339,198	1,672,229

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
SNOW & ICE					
Snow & Ice Overtime	-	120,750	-	-	120,750
Snow & Ice Materials	-	195,000	76,695	-	118,305
Snow & Ice Contractors	-	109,000	-	-	109,000
Total: Streets & Roads	-	424,750	76,695	-	348,055

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
TREES & CEMTERY					
Non-Clerical	5.00	300,210	34,640	23,093	242,477
Overtime	-	21,600	600	600	20,400
Clerical	-	11,642	1,343	896	9,403
Summer Help	-	3,840	1,440	960	1,440
Stipends	-	4,095	473	315	3,308
Sub Total: Personal Services	5.00	341,387	38,495	25,864	277,028
Cemetery Materials	-	18,425	1,100	1,500	15,825
Tree Contractors	-	85,560	20,000	15,000	50,560
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	103,985	21,100	16,500	66,385
Total: Trees & Cemetery	5.00	445,372	59,595	42,364	343,413

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
PARKS & GROUNDS					
Non-Clerical	2.00	127,435	14,704	9,803	102,928
Overtime	-	7,517	300	300	6,917
Clerical	-	11,642	1,343	896	9,403
Summer Help	-	22,200	4,080	2,400	15,720
Stipends	-	4,095	473	315	3,308
Sub Total: Personal Services	2.00	172,889	20,900	13,713	138,276
Maintenance	-	58,860	4,500	4,500	49,860
Clothing	-	4,200	3,200	-	1,000
Contracted Services	-	47,500	3,425	3,425	40,650
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	110,560	11,125	7,925	91,510
Equipment Leases	-	-	-	-	-
Sub Total: Capital	-	-	-	-	-
Total: Parks & Grounds	2.00	283,449	32,025	21,638	229,786

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
COMBINED FACILITIES					
Facilities Director	1.00	68,284	7,879	5,253	55,152
Supervisor of Town Buildings	1.00	83,071	9,585	6,390	67,096
Overtime	-	3,000	300	-	2,700
Clerical	1.00	31,502	3,635	2,423	25,444
Electrician	-	24,891	2,400	2,100	20,391
Town Custodial	2.00	119,532	9,960	9,960	99,612
Sick leave Buy Back	-	2,030	-	-	2,030
Sub Total: Personal Services	5.00	332,310	33,759	26,126	272,425
General Expense	-	10,000	800	800	8,400
Town Bldg. Maintenance	-	213,000	11,000	21,000	181,000
Vehicle Maintenance	-	3,000	400	200	2,400
Utilities	-	350,000	27,000	48,000	275,000
In-State Travel	-	3,500	200	400	2,900
Clothing Allowance	-	2,750	1,000	200	1,550
Contracted Services	-	187,750	20,000	10,000	157,750
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	770,000	60,400	80,600	629,000
Total: Combined Facilities	5.00	1,102,310	94,159	106,726	901,425

HUMAN SERVICES

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
BOARD OF HEALTH					
Director	1.00	106,877	12,332	8,221	86,324
Town Social Worker	1.00	84,883	9,794	6,529	68,559
Public Health Nurse	1.00	91,175	10,520	7,013	73,641
Outreach Workers	-	16,591	1,914	1,276	13,400
Clerical	1.00	51,605	5,954	3,970	41,681
Sub Total: Personal Services	4.00	351,131	40,515	27,010	283,606
General Expense	-	9,500	791	791	7,918
Nursing Services Expenses	-	6,261	521	521	5,219
Contracted Services	-	-	2,916	2,916	(5,832)
Mosquito Control	-	55,620	4,635	4,635	46,350
Animal/Rabies Control	-	-	-	-	-
Animal Inspector	-	13,781	1,148	1,148	11,485
Hazardous Waste	-	17,000	-	-	17,000
Community Outreach Program	-	6,000	250	250	5,500
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	108,162	10,261	10,261	87,640
Total: Board of Health	4.00	459,293	50,776	37,271	371,246

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
COUNCIL ON AGING					
Director	1.00	98,572	11,374	7,582	79,616
Program Coordinator	1.00	104,658	12,076	8,051	84,531
Clerical	2.00	58,715	6,775	4,517	47,424
Information/Reference	1.00	58,215	6,717	4,478	47,020
Sub Total: Personal Services	5.00	320,160	36,942	24,628	258,591
General Expense	-	15,000	3,356	875	10,769
Sub Total: Expenses	-	15,000	3,356	875	10,769
Total: Council on Aging	5.00	335,160	40,298	25,503	269,360

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
VETERANS AFFAIRS					
Clerical	1.00	13,123	1,514	1,009	10,599
Sub Total: Personal Services	1.00	13,123	1,514	1,009	10,599
General Expense	-	400	33	33	333
Veterans Grave Markers	-	1,000	83	83	833
Contracted Services	-	10,407	867	867	8,673
Veterans Benefits	-	55,000	4,583	4,583	45,833
Sub Total: Expenses	-	66,807	5,567	5,567	55,673
Total: Veterans Affairs	1.00	79,930	7,081	6,577	66,272

CULTURE & RECREATION

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
GOODNOW LIBRARY					
Library Director	1.00	116,830	13,480	8,987	94,363
Non-Clerical	13.00	821,285	94,764	63,176	663,346
Other Hours	-	30,000	-	-	30,000
Sub Total: Personal Services	14.00	968,115	108,244	72,163	787,708
General Expense	-	9,000	750	750	7,500
Automation	-	52,000	52,000	-	-
Books & Materials	-	187,798	15,650	15,650	156,498
Contracted Services	-	54,600	4,550	4,550	45,500
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	303,398	72,950	20,950	209,498
Total: Goodnow Library	14.00	1,271,513	181,194	93,113	997,206

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
RECREATION					
Rec. Director	1.00	94,757	10,934	7,289	76,535
Non-Clerical Salaries	-	26,306	3,035	2,024	21,247
Program Coordinator	2.00	51,856	5,983	3,989	41,884
Clerical	1.00	58,716	6,775	4,517	47,424
Sub Total: Personal Services	4.00	231,635	26,727	17,818	187,090
Total: Recreation	4.00	231,635	26,727	17,818	187,090

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
HISTORICAL COMMISSION					
General Expense	-	7,800	650	750	6,400
Total: Historical Commission	-	7,800	650	750	6,400

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
HISTORIC DISTRICT COMMISSION					
Clerical	-	3,333	385	256	2,692
Sub Total: Personal Services	-	3,333	385	256	2,692
General Expense	-	300	300	-	-
Sub Total: Expenses	-	300	300	-	-
Total: Historic District Commission	-	3,633	685	256	2,692

TOWN-WIDE OPERATING AND TRANSFERS

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
TOWN-WIDE OPERATIONS EXPENSES					
General Expense	-	-	-	-	-
Copiers	-	16,055	1,900	250	13,905
Postage	-	45,900	150	4,350	41,400
Telephone	-	35,700	1,445	1,445	32,810
Audit Fees	-	45,000	15,000	-	30,000
Town Meeting/Election	-	25,046	-	3,310	21,736
Memorial Day	-	1,950	-	-	1,950
July 4th Celebration	-	6,500	-	-	6,500
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	176,151	18,495	9,355	148,301
Total: Town-Wide Operations Expenses	-	176,151	18,495	9,355	148,301

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
TRANSFER ACCOUNTS					
Reserve Fund	-	300,000	-	-	300,000
Unclassified Salary Contingency	-	-	-	-	-
OPEB Trust Fund Contribution	-	625,000	-	-	625,000
Transfer to Field Stabilization Trust	-	10,201	-	-	10,201
Sub Total: Expenses	-	935,201	-	-	935,201
Total: Town-Wide Operations Expenses	-	935,201	-	-	935,201

EMPLOYEE BENEFITS (TOWN AND SPS)

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
EMPLOYEE BENEFITS					
Workers Comp	-	322,898	322,898	-	-
Unemployment Claims	-	60,000	5,000	5,000	50,000
FICA Medicare	-	719,580	59,965	59,965	599,650
Life Insurance	-	4,563	380	380	3,803
Medical Insurance	-	5,473,131	456,094	456,094	4,560,943
Retiree Medical	-	1,295,843	107,987	107,987	1,079,869
County Retirement	-	5,389,846	5,389,846	-	-
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	13,265,861	6,342,170	629,426	6,294,264
Total: Employee Benefits	-	13,265,861	6,342,170	629,426	6,294,264

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
PROPERTY/LIABILITY INSURANCE					
Property/Liability	-	406,394	386,394	-	20,000
Prior Year Encumbrances	-	-	-	-	-
Sub Total: Expenses	-	406,394	386,394	-	20,000
Total: Property/Liability Insurance	-	406,394	386,394	-	20,000

TOWN DEBT SERVICE

	FTE's	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
DEBT SERVICE					
Long-Term Principal	-	2,654,621	-	195,000	2,459,621
Long-Term Interest	-	353,892	-	131,619	222,273
Interest on Temporary Loans	-	467,933	313,935	-	153,999
Sub Total: Expenses	-	3,476,446	313,935	326,619	2,835,892
Total: Debt Service	-	3,476,446	313,935	326,619	2,835,892

	FY20 Appropriated	FY21 Requested	FY21 July	FY21 August	FY21 Remaining
POOL ENTERPRISE FUND					
Pool Staff Salaries	48,926	103,449	11,936	7,958	83,555
Clerical	28,928	-	-	-	-
Part-Time Supervisors	31,269	-	-	-	-
Receptionists	28,948	21,711	2,505	1,670	17,536
Sick Leave Buy Back	2,000	-	-	-	-
WSI Lifeguards	75,315	56,486	6,518	4,345	45,624
Head Lifeguard	45,162	45,830	5,288	3,525	37,017
Pool Instructors	13,775	17,219	1,435	1,435	14,349
Sub Total: Personal Services	274,323	244,695	27,682	18,933	198,080
General Expense	41,000	41,000	5,133	4,133	31,734
Equipment Maintenance	32,000	32,000	-	-	32,000
Utilities	97,000	97,000	7,000	7,000	83,000
Programs	5,000	5,000	-	-	5,000
Sub Total: Expenses	175,000	175,000	12,133	11,133	151,734
Direct Costs	449,323	419,695	39,815	30,066	349,814
INDIRECT COSTS:					
Benefits/Insurance	18,956	28,434	2,370	2,369.50	23,695
INDIRECT COSTS*	18,956	28,434	2,370	2,370	23,695
Total Costs	468,279	448,129	42,185	32,436	373,509

	FY20 Appropriated	FY21 Requested	FY21 July	FY21 August	FY21 Remaining
TRANSFER STATION ENTERPRISE FUND					
Non-Clerical	144,042	146,202	16,869	11,246	118,086
Overtime	9,065	9,065	600	600	7,865
Clerical	11,470	11,642	1,343	896	9,403
Summer Help	5,760	5,760	1,320	1,320	3,120
Stipends	4,095	4,095	473	315	3,307
Sub Total: Personal Services	174,432	176,764	20,606	14,377	141,781
General Expense	25,000	25,000	462	500	24,038
Maintenance	21,000	21,000	216	1,500	19,284
Hauling & Disposal	60,000	60,000	4,229	5,000	50,771
Resource Recovery	15,000	15,000	2,072	1,250	11,678
Sub Total: Expenses	121,000	121,000	6,979	8,250	105,771
Direct Costs	295,432	297,764	27,585	22,627	247,552
INDIRECT COSTS:					
Benefits/Insurance	17,214	17,214	1,435	1,435	14,345
INDIRECT COSTS*	17,214	17,214	1,435	1,435	14,345
Total Costs	312,646	314,978	29,019	24,061	261,897

EXPENDITURES - CPA	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
Debt Service	1,111,410	-	303,211	808,199
Administrative	85,000	-	-	85,000
Other	791,000	30,000	-	761,000
Total Expenditures	1,987,410	30,000	303,211	1,654,199

EXPENDITURES - ENTERPRISE FUNDS	FY20 Budgeted	FY21 Recommended	FY21 July	FY21 August	FY21 Remaining
<u>Direct</u>					
Transfer Station	295,432	297,764	27,585	22,627	247,552
Atkinson Pool	449,323	419,695	39,815	30,066	349,814
Recreation Field Maintenance	228,040	230,435	25,646	19,264	185,524
Total Direct Expenditures	972,795	947,894	93,046	71,957	782,891
<u>Indirect</u>					
Transfer Station	17,214	17,214	1,435	1,435	14,345
Atkinson Pool	18,956	28,434	2,370	2,370	23,695
Recreation Field Maintenance	23,198	23,198	1,933	1,933	19,332
Total Indirect Expenditures	59,368	68,846	5,737	5,737	57,372
TOTAL:	1,032,163	1,016,740	98,783	77,694	840,262



SUDBURY BOARD OF SELECTMEN
Tuesday, July 14, 2020

14

MISCELLANEOUS (UNTIMED)

14: Virtual Office Hours

REQUESTOR SECTION

Date of request:

Requestor: Chair Carty

Formal Title: Discussion on restarting Selectmen's Office Hours virtually

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

**SUDBURY BOARD OF SELECTMEN**

Tuesday, July 14, 2020

MISCELLANEOUS (UNTIMED)**15: Discuss additional meetings - July thru Sept****REQUESTOR SECTION**

Date of request:

Requestor: Chairman Carty

Formal Title: Discuss additional Board meetings - July thru Sept 2020, to include an overall “roadmap” of agenda items

Recommendations/Suggested Motion/Vote: Discuss additional Board meetings - July thru Sept 2020, to include an overall “roadmap” of agenda items

Background Information:
attached

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

Golden, Patricia

From: Hayes, Henry
Sent: Wednesday, July 8, 2020 3:57 PM
To: Golden, Patricia
Subject: RE: News flash - agenda deadline

Let's set this as the support info for

Discuss Additional Board meetings - July thru Sept 2020, to include an overall "roadmap" of agenda items

1. Prep and complete all associated actions related to Annual Town Meeting preparation
 - a. Presentation of Articles that do not have Board positions noted
 - b. Annual Town Meeting Date, Time, Location, in/outdoors, Weekend or not
 - c. Town Forum prep on Fairbank
 - d. Special Town Meeting prep if needed (there is a Bylaw item to indicate July as a month to project a Special Town Meeting)
 - e. Special Election in conjunction with presidential Election
2. Work on Meeting Minutes for Open and Executive Sessions
3. Work towards Board goals and tasks: Policies, KPIs, LSRHS Agreement, Vocational education, Governmental Lifecycle calendar, Master Plan, Revenue Diversification plan, Municipal Vulnerability, Sidewalk prioritization plan, Sewataro long term planning
4. Bylaw development: Solar, Signs and Advertisement, Special Events & Demonstration Permits, Removal of members from appointments (for cause), Election
5. Building project updates: Town Hall Renovation, other major Town facility projects of concern to the Board/Citizen

Respectfully, Henry

Henry L. Hayes, Jr.
 Town Manager
 Town of Sudbury
 Phone: (978) 639-3381

The Secretary of State's office has determined that most e-mails to and from municipal offices and officials are public records. Consequently, confidentiality should not be expected.

Attachment 15.a: Additional meetings roadmap (3975 : Discuss additional meetings - July thru Sept)



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

16

MISCELLANEOUS (UNTIMED)

16: Spring 2020 Selectmen Newsletter Approval

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Review updated draft Spring 2020 Board of Selectmen Newsletter and approve for distribution.

Recommendations/Suggested Motion/Vote:

Background Information:

Draft newsletter attached

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden Pending

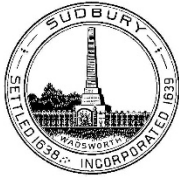
Henry L Hayes Pending

Jonathan Silverstein Pending

Daniel E Carty Pending

Board of Selectmen Pending

07/14/2020 6:00 PM



TOWN OF SUDBURY

Board of Selectmen
www.sudbury.ma.us

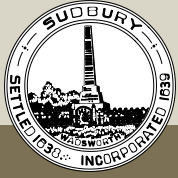
278 Old Sudbury Road
 Sudbury, MA 01776-1843
 978-639-3381
 Fax: 978-443-0756
selectmen@sudbury.ma.us

Sudbury Board of Selectmen Statement on Racial Justice

We, the Sudbury Select Board, mourn the killing of George Floyd and numerous others who fell victim to excessive force and brutality, after centuries of ongoing injustice. We staunchly uphold the American values of life, liberty, and the pursuit of happiness for all our citizens. We share the anger and sadness of those who are standing up to say enough is enough and agree that the time has come for meaningful change.

As elected leaders we recognize our responsibility to understand racial inequality in Sudbury and help foster any needed change. It is our desire for Sudbury to be a place where all individuals can live happily, free of fear, and with equal access to opportunities, regardless of race. Better understanding and action in our own community can contribute to greater systemic change at a regional, state, and national level. In upcoming days and weeks, we will engage in conversation with leaders and citizens to comprehend the current state of racial equality in Sudbury. Then importantly, we will seek to identify concrete actions that can be taken to address any areas of concern and opportunity. We look forward to the conversation and ensuing steps to advance racial equality and justice in Sudbury. We also request that our Governor and Legislators pursue a similar path to understanding and change.

Voted June 9, 2020 by Sudbury Board of Selectmen: Chairman Daniel E. Carty, Vice-Chair Patricia A. Brown, Selectman Janie W. Dretler, Selectman Jennifer S. Roberts and Selectman William J. Schineller.



BOARD OF SELECTMEN NEWSLETTER

TOWN OF SUDBURY

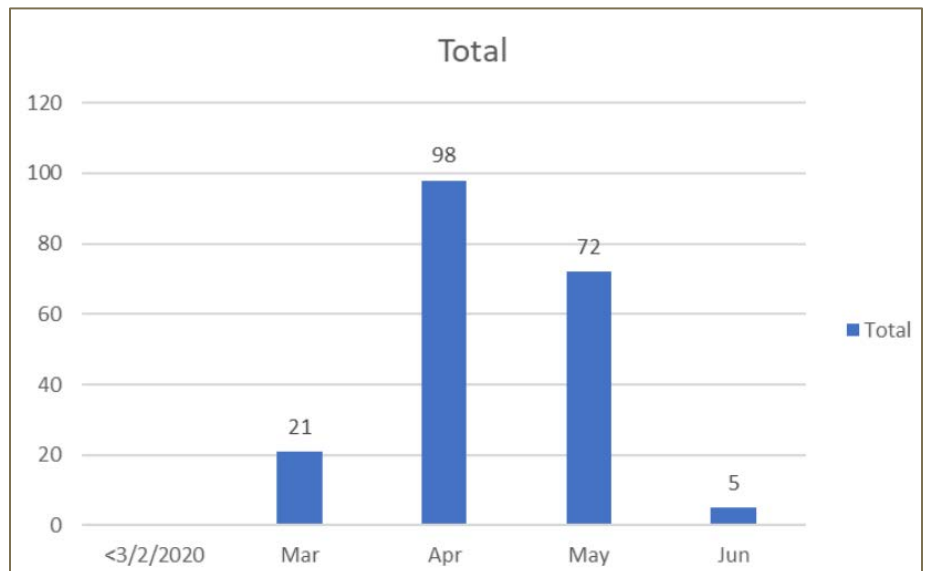
CORONAVIRUS: RESPONDING TO THE PANDEMIC IN SUDBURY

By Bill Schineller, Member

The global Coronavirus Pandemic of 2020 will be remembered as a unique time in world and Sudbury history. Society grappled with early unknowns around how COVID-19 was transmitted, limited availability of testing to identify asymptomatic carriers, concerns about our health system's capacity to handle a large influx of patients, and the lack of a cure or vaccine.

The Select Board has played a role in Sudbury's response to COVID-19, taking its cues from our outstanding Health Department and Board of Health. At the March 3, 2020 Select Board meeting, Health Director Bill Murphy provided an update on Coronavirus during an agenda item originally planned for EEE. Since then, each Select Board meeting has had COVID at the top of the agenda.

Starting March 17, Select Board meetings have been conducted virtually, using Zoom



Confirmed cases of COVID-19 in Sudbury from March 2, 2020 through June 29, 2020. Find details at sudbury.ma.us/coronavirus.

videoconferencing software. On March 18, 2020 the Town declared a State of Emergency, allowing the town to deficit spend if necessary, to protect the public. The Health Department took on additional staff to investigate each COVID-19 case in Sudbury, and has coordinated with the Mass Department of Public Health (Mass DPH) on guidelines to contain the spread. Our Health Director participates in the Governor's calls with Mass DPH,

and our Town website provides trusted information on COVID-19 and a detailed timeline of updates at sudbury.ma.us/coronavirus/

Contents

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Transportation Initiatives.....	6
Bruce Freeman Rail Trail	7
SudburyTV	10

Specific decisions on access to public facilities including schools, the Goodnow library, Fairbank Community Center, town offices, fields, courts, and playgrounds were arrived at collectively by the Town Manager, Health Department, and the schools. Business closures followed state guidelines.

On April 28, the Board voted to schedule Annual Town Meeting for September 15, giving more time for the effects of the pandemic on revenues to be understood, and for the FY2021 Town Manager's budget to be revisited. This was done with the understanding that the FY2021 Budget will not be decided before the July 1 start of the new fiscal year, meaning, per Town Counsel, that the Town

will operate after June 30 on a monthly budget based on 1/12 of last year's approved FY2020 budget.

On Tuesday, May 5, 2020, the Board of Selectmen voted to hold the Annual Town Election on Tuesday, June 23, 2020 from 12:00 PM to 8:00 PM. Originally scheduled for Monday, March 30, the Election was postponed after the Board of Selectmen voted to request emergency legislation, seeking authorization to delay and reschedule the Annual Town Election, as a safety measure responsive to COVID-19. In consultation with the Town Clerk and Health Director, the Town encourages VOTE BY MAIL as a precautionary measure. The Board approved the Warrant, reducing in-person voting hours on June 23 from 12pm to 8pm.

In mid-May, it was learned that Sudbury is eligible for \$1,730,468 through the Coronavirus Aid, Relief and Economic Security (CARES) Act's Coronavirus Relief Fund for states and municipalities. Funds may be used for necessary expenditures incurred due to the public health emergency with respect to COVID-19, but may not be used to substitute for lost revenue.

As Massachusetts begins to re-open according to Governor Baker's phased plan, the Select Board will remain involved in matters such as approving local restaurant applications for temporary outdoor seating. The Town and the Board have continued to conduct business throughout the pandemic, and will continue to consult regularly with the Health Department.

Comprehensive COVID-19 Resource Guide

Published March 26, 2020 | Social Worker | Updated June 30, 2020

Please click on the blue hyperlink text for more information.

211: One stop for information and resources related to COVID-19, basic needs, financial needs, housing, mental health and more. Call 2-1-1. Multiple languages.

Ways to support Sudbury Residents: Donation and volunteer opportunities.

Tips to Stay Informed:

- Check websites of organizations/businesses frequently for changes or information.
- Stay up-to-date about local schools, faith communities, the Senior Center, and other local organizations who may be providing your community with support or assistance as needs change.
- Due to organizations being flooded with callers and or emails at this time, it is recommended that you visit websites for information prior to emailing or calling. Contact organizations directly with specific questions if needed.
- The new messaging tool called "AlertsMA" will allow residents to subscribe to real-time notifications by texting the keyword COVIDMA to 888-777. (Para Espanol, texto COVIDMAESP a 888-777.) After signing up, state and public health officials can send short messages and

COVID-19 RESOURCES ON:

- Domestic Violence, Sexual Assault
- Employment
- Food & Basic Needs
- Financial Help
- Health, Medical
- Housing
- Immigrants & Refugees
- Mental Health, Emotional Support
- Report Abuse, Neglect
- Support for Parents, Caregivers
- Self-Care
- Seniors
- Substance Use Coping Support
- Veterans
- Volunteer & Donation Opportunities
- And more

COVID-19 Resource Guide: <https://sudbury.ma.us/socialworker/?p=1581>

UPDATE ON THE FAIRBANK COMMUNITY CENTER PROJECT

By Jennifer Roberts, Member

The Select Board would like to continue to update citizens about the progression of the Fairbank Community Center ("Fairbank") project. This Spring the plan to bring the new Fairbank proposal to Sudbury citizens was put on hold along with the Annual Town Meeting due to COVID-19. The Town Meeting is now scheduled for September, and the project is slated to be on the warrant. The Fairbank Town Forum, originally planned for March 28th, will also be rescheduled for a date prior to the Town Meeting. This Forum will serve as an opportunity for the project leads to present the proposal and answer questions from the public.

The Fairbank Community Center is home to Sudbury's Senior Center, Park and Recreation Department, and Sudbury Public Schools Administrative offices. Below is a listing of some of the valuable services these groups offer the community.

Senior Center

Life-long learning programs, social activities, fitness sessions, meal delivery, financial, legal and health counselling services, transportation.



The sign at the Fairbank Community Center entrance.

Park and Recreation

Youth summer and school vacation camps, half-day Wednesday after-school programming, early childhood programs, sports/arts/science sessions, and Atkinson pool for individuals and swim/dive teams.

Sudbury Public Schools

Superintendent Office, Finance, Technology, Student Services, Business Office, Human Resources.

In addition to housing the three core user groups, Fairbank also serves as a community voting center and Sudbury's main disaster shelter facility.

Currently, the Fairbank building is deteriorating and in need of continuous repairs and maintenance. The aging roof is prone to leaks and resulting water damage, and the boiler system has constant challenges. The energy management system is lacking in its temperature control, leading to inefficient and increased energy consumption. Much of the building's interior is old and worn dating back to the original 1958 building. Space is inadequate and inefficient for the Senior Center and Park and Recreation, restricting the volume and variety of programs that can be offered to the public. The Sudbury Public School wing is aging and suboptimal with small,

disconnected offices and insufficient meeting space.

The final proposed Community Center building is a result of over a year of hard work by the Fairbank Working Group comprised of members of the three primary user groups as well as the Select Board and other Town staff. Highlights of the new building include additional space for desired programming, a more effective and efficient layout, increased space sharing opportunities between user groups, improved

energy efficiency, and expanded shelter capabilities.

An improved multi-generational community center can enhance the quality of life for Sudbury citizens. It can serve as an affordable and convenient location for individuals to learn, socialize, exercise, and receive other valuable services. Sudbury's older citizens, families, and schools will benefit from a better facility that properly meets the needs for all.

On December 17, 2019, the Select Board voted unanimously to include the Fairbank project article on the Town Meeting warrant which would raise appropriate funding (\$28,832,000). If approved (2/3 vote required), the funds would be for the design, permitting, and construction of the new Community Center. The project would then proceed to a vote at a subsequent Town election.



CONSENSUS SOLUTION OVERHEAD

Fairbank Community Center Proposal Rendering

TRANSPORTATION INITIATIVES

By Dan Carty, Chair

Back last summer I wrote in this forum about Transportation and the Sudbury Transportation Committee. I talked about how the MetroWest Regional Transit Authority (MWRTA) had launched a shuttle down Route 20 to connect Sudbury to the Riverside T station and how we had also been granted \$80,000 Community Compact Best Practices grant to implement the "Making the Connections" initiative. The Transportation Committee has dubbed this initiative "Go Sudbury!" and has worked with Uber to help make it so qualified individuals will be able to call for a subsidized ride within and outside of Sudbury to fill the gaps when other on-demand options, public vans, and shuttles are not running, don't connect to other lines, or don't go where riders need to go. Sadly the MWRTA has paused the Route 20 shuttle due to low ridership brought on by the COVID-19 pandemic. We continue though to work with Uber and hope to launch our Go Sudbury! pilot soon.

One new initiative that people might be interested in is directly related to COVID-19 and transportation. Recently the Metropolitan Area Planning Council (MAPC) announced a grant opportunity whereas they would provide emergency funding for state and municipal

agencies to help meet the transportation and delivery needs of vulnerable populations during the COVID-19 emergency. This grant is being funded through a portion the MassDevelopment Transportation Infrastructure Enhancement Fund (TIEF) collected from calendar years 2017, 2018, and 2019. The purpose of the fund is to provide financial assistance to small businesses operating in the taxicab, livery, or hackney industries to encourage the adoption of new technologies and advanced service, safety and operational capabilities and support workforce development. This emergency grant program is designed to achieve this goal while focusing on emergency funding to assist vulnerable populations with transportation services that will help them to physically distance, remain in their homes, access housing or shelter if they need to do so, obtain critical supplies such as food or medicine, or access jobs for essential workers. Our committee has partnered with nearby taxi companies that are compliant with Center for Disease Control guidance to provide sedan and wheelchair accessible vehicle rides to older residents, veterans, those financially vulnerable, and persons with disabilities. We have asked for

\$23,260 and hope to hear back from MAPC soon.

While I enjoy my role on the Board of Selectmen I particularly appreciate working with the Transportation committee and want to extend my gratitude to each of them. I am continually impressed with their dedication to Sudbury and its people like them that make this a great town. Our members are mix of Town staff and various committee members, including Sandy Lasky from the Council on Aging, Alice Sapienza our Livable Sudbury Ambassador, Planning Director Adam Duchesneau, DPW Director Dan Nason, Senior Center Director Deb Galloway, and Doug Frey from the Commission on Disability. We also have an advisory group that includes Police Chief Scott Nix, Charlie Dunn from the Chamber of Commerce, Town Social Worker Bethany Hadvab, Beth Suedmeyer from our Planning Department, Ellen Joachim from the LS School Committee, Lisa Kouchakdjian from the SPS School committee, State Representative Carmine Gentile, and our "unofficial members" Kay Bell and Linda Faust. Thank you all!

BRUCE FREEMAN RAIL TRAIL – A JEWEL FOR SUDBURY, A REGIONAL ASSET FOR ALL

By Janie Dretler, Member

The past few months have been challenging for our community, country, and the world due to the COVID-19 pandemic. Civil unrest underscoring racial injustices have only deepened the level of despair. I truly believe we will get through this together, sadly, not without great loss and only with intense work.

One of the ways my family and I have been coping with all the uncertainty and isolation is by enjoying the abundant open spaces in Sudbury and in our adjacent communities. A favorite recreational location of ours is the Bruce Freeman Rail Trail (BFRT), located in our neighboring communities to the north. It offers opportunities for safe, accessible biking, walking, and rollerblading. I often come across Sudbury residents and families enjoying the rail trail just across the town line in Concord.

The question I hear most often from residents is, “When will the Bruce Freeman Rail Trail be built in Sudbury?” Beth Suedmeyer, Sudbury’s Environmental Planner, provides a status update on the project below. In

addition, I reached out to other BFRT towns, Concord, Acton, Westford, and Chelmsford, to learn about the impacts of having the Bruce Freeman Rail Trail in their communities. I appreciate their responses which I have also included below.

Bruce Freeman Rail Trail Design Process Update - 25% Design Final Coordination with MassDOT

The Bruce Freeman Rail Trail (BFRT) Phase 2D, associated with a 4.4-mile rail bed from the Concord town line to Station Road, a ¼ mile north of Route 20 in Sudbury, project is nearing the Massachusetts Department of Transportation (MassDOT) 25% Design Public Hearing (DPH) stage. The Town and MassDOT have been working closely to resolve outstanding comments received by MassDOT after their review of the 25% design submitted by the Town and its consultants in November 2019. The Town received comments from MassDOT at the end of March, and the rail trail design consultants, VHB and Jacobs, submitted their response to

MassDOT in April. A comment resolution meeting with MassDOT was held on May 6th and primarily focused on questions for VHB about the path design, intersection designs, and landscaping. Review of the boardwalk design proposed south of Hudson Road continues. Likewise, additional comment resolution meetings will be held to discuss traffic safety and intersection details for several rail trail and roadway intersections. It is not anticipated that these remaining discussions will delay the scheduling of the DPH.

The MassDOT DPH is a significant milestone in the project development process, during which MassDOT and the design consultants present the project to the community and seek public comment. MassDOT has adopted DPH meeting procedures under the Covid-19 response guidelines. Accordingly, the DPH will involve a virtual process with a pre-recorded presentation available online and via SudburyTV. Public comments will be submitted to MassDOT in writing while the pre-recorded

presentation is available. The presentation will be broadly publicized and will allow for sufficient promotion and public comment. We are eagerly anticipating the scheduling of the DPH in the coming weeks.

MassDOT is requesting the last ½-mile of the Concord section, from Powder Mill Road to the Sudbury town line, which was designed as part of Phase 2C, but not yet constructed, be included in the construction project for Phase 2D in Sudbury. Sudbury is coordinating with the Town of Concord and MassDOT to ensure smooth integration of this section of trail into design and construction documents.

Boston MPO Construction

Funding Approved for BFRT in 2022

On May 28, 2020 the Boston Region Metropolitan Planning Organization (MPO) voted to endorse the Transportation Improvement Program (TIP) for Federal Fiscal Years 2021-2025 which includes Sudbury's BFRT Phase 2D project, allocating \$13.4M in state and federal funds for Federal Fiscal Year 2022, to construct the rail trail from the Concord border south to Station Road. The project construction funding allocation was first approved by the MPO in 2017 and is updated annually. This year the construction cost estimate for

the project increased from \$9.3 million to \$13.4 million largely due to updated construction cost estimates for the bridge and boardwalk designs.

Comments from other Bruce

Freeman Rail Trail Communities:

"As a resident in Concord, the trail has been a most welcome addition to Concord's outdoor recreation and nature facilities – I love it."

- Michael Lawson, Chair, Select Board, Town of Concord

"Given the feedback that I have received, the community has finally embraced the rail trail – people of all different ages are using the path as a place that brings folks together – they appreciate the quiet of the trail through some beautiful natural areas, they are grateful to be away from vehicular traffic, and they are using it as a place to build and share community."

- Marcia Rasmussen, ASLA, Director of Planning & Land Management, Town of Concord

"My experience with the BFRT dates back to the 1980s when I was Properties Director for the Town of Acton, through a number of years when after retirement I served (and continue to serve) on the CPC, and into my present role as Selectman. At CPC we look at BFRT to be the signature project for the

CPA, and uniformly credit our long time Town Planner for his dedication and tenacity in bringing this project to fruition.

I recently walked a portion of the BFRT with a friend. The trail was spotlessly clean and users were safely distanced. I stopped to chat with life-long friends, who own Bursaw Gas & Oil and are direct commercial neighbors to the trail. They are avid supporters of the trail and take advantage of it for lunchtime walks. Other commercial neighbors, such as Donelan's, Dunkin', Powers Gallery, and Pedal Power have provided formal and informal access points to the trail, and it would be interesting to try to figure out, after the pandemic, how substantial the positive economic impact of the trail is on those businesses.

I must credit our Planning Department for their long-term vision for the critical need for parking and access points. Every time a site plan came for approval, they looked at how the site would eventually interact with the BFRT and worked with the applicants to secure access points and parking areas. As a result, there are multiple parking and access points along the trail in Acton and none get overloaded. This also allows users to pick the length of their journeys.

In my time on CPC and BOS, I am not aware of any complaints about the trail and the trail users. I have done the entire trail several times, in segments, from Acton to Lowell, and have had nothing but positive feelings about it. I have used rail trails on Prince Edward Island, Lake Tahoe, and Cape Cod, and have never seen any problems, and I think BFRT is equally a credit to the community."

- Dean A. Charter, Clerk,
Board of Selectmen,
Town of Acton

"The BFRT has been a very welcome addition to our Town and is in constant use. We look forward to the construction of the Route 2 overpass to connect the trail [in Acton] with Concord. I was on the CPC last decade and Town Meeting overwhelmingly supported Acton's required share of the engineering and design costs. Our retiring Town Planner has earned high recognition for his work with abutters and others in making Acton's portion of the trail a reality."

- Jon Benson, Board of
Selectmen, Town of
Acton

"To date, we have only experienced positives, in my opinion. There were nervous neighbors in the beginning, but I am not aware of any issues that neighbors have experienced. We originally tried, but failed, to get rail trail parking lots approved, so we do not have parking lots for the trail. We have had no crimes committed since it opened. We maintain it through our Recreation Department, but maintenance has been minimal."

- Jodi Ross, Town Manager,
Town of Westford

"Chelmsford has had a very favorable experience with the BFRT over the past decade (our portion of the trail opened in 2009). In fact, the rail trail is named after the late Chelmsford resident and State Representative, Bruce Freeman."

Change is always difficult because of its uncertain outcome. During the planning and permitting process, there was significant opposition from residents who directly abutted the rail trail. They were concerned about

crime, trespassing, and other negative effects. Another initial concern was parking. Some residents were concerned that cars would be parked along neighborhood roadways that are crossed by the rail trail. This problem was addressed by providing adequate designated parking areas along the rail trail route. Those concerns have all gone away and the BFRT is now seen as a positive amenity. The rail trail is heavily used by pedestrians and bicyclists, provides safe passageway to our town center, Heart pond, open spaces, and serves as a link to other communities."

- Paul E. Cohen, Town
Manager, Town of
Chelmsford

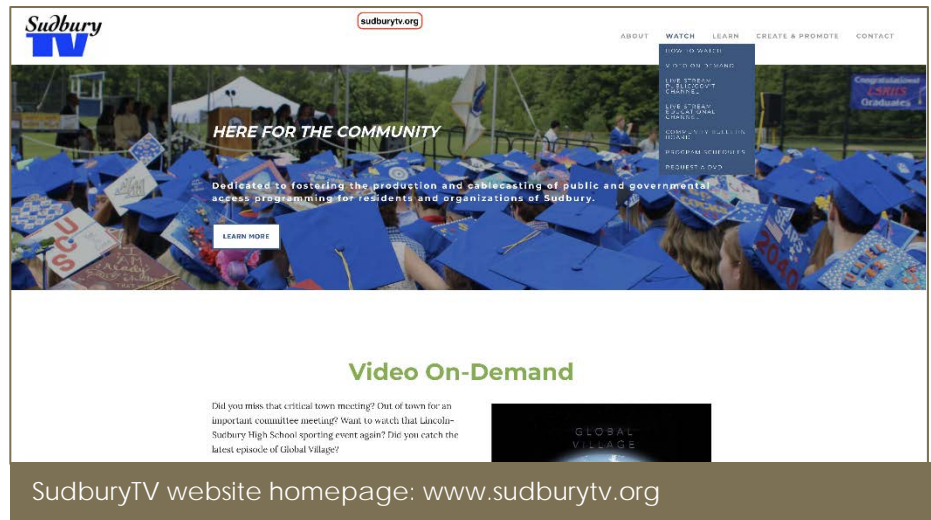
SUDBURYTV

By Pat Brown, Vice-Chair

Sudbury TV is the town's go-to agency for recording and publicizing public meetings. If you're following town government, you know how necessary they are to providing access to the meetings of town government. Executive Director Lynn Puorro met with me on Zoom to talk about who SudburyTV is, what they do, and how things have changed for them post-COVID.

As Lynn told me, "Back in March, just before the 'two-week' shutdown, we moved all of our portable production equipment out of the school. The broadcast infrastructure remains in the studio at the high school where we continue to use it remotely. However, having physical access to the cameras and microphones allows us to produce new footage for events like the Memorial Day Service and Municipal Minute."

The ability for SudburyTV to operate remotely from the Lincoln-Sudbury studio relies upon technology upgrades they completed in 2016. The SudburyTV network connecting town facilities was upgraded to



all-digital using readily available parts, which both increased the reliability of the network and the quality of the broadcast. Staff can work from home during the COVID emergency using this technology.

The official name for SudburyTV is Sudbury Access Corporation (SAC). As part of the cable franchise agreement the Town receives a fee from service providers Verizon and Comcast (this is the "PEG Grant Fee" on your cable bill) which is turned over to SudburyTV to pay for their operations and capital costs. Each October SudburyTV presents its financial and operating reports to the Select Board, as required under its contract with the town. They are not funded in the town's budget. Jeff Winston, who has

been the town's Cable Advisor since the SudburyTV nonprofit was formed in 2008 and was on the town's cable committee for twenty years prior to that, continues as the official contact within town government for the cable access television services provided by SudburyTV.

What is PEG programming?
PEG stands for Public, Educational, Government.

"Public" means not only that the content is available to the public, but also that the public can generate the programming. Sudbury TV holds adult education workshops at their studio at Lincoln-Sudbury High School to train aspiring producers, showing how to use the SudburyTV equipment

under their supervision to produce broadcast-quality videos. The only requirement is that the video must be available to show on the broadcast channels. SudburyTV also trains individual volunteers in a variety of capacities to help with SudburyTV productions. Additionally, as a summer offering through Sudbury Parks & Recreation SudburyTV holds a summer camp production workshop for middle school students.

“Educational” programming is both training interested students in how to produce video—both Curtis and LS have TV clubs—and covering and airing school events like performances and sports. SudburyTV is looking for volunteers to do play-by-play

announcing so they can cover more LS games.

“Government” programming covers a myriad of town meetings: Town Meeting, but also Select Board meetings and other boards and committees as well. Recently, SudburyTV has joined with the new Town Manager and town staff to produce Municipal Minutes, allowing us to meet our new Town Manager and to see how town departments cope with the challenges of COVID.

Recorded broadcasts of all types are available as video on demand. Check out the salutes to the LS Grads of 2020 from Sudbury Town Officials—a tribute to our seniors from town government produced by SudburyTV.

Over the years Lynn has seen the collaborative relationship between SudburyTV and town staff, including the Senior Center, Select Board office, and Planning Department, grow and strengthen. This cooperation promotes better service. Because of the longstanding understanding and communication between the town and SudburyTV—not to mention the expertise and dedication the SudburyTV staff provide—they can deliver better service to all of us.

SudburyTV is an incredible asset for the town. I encourage you to visit the SudburyTV website at sudburytv.org, and to check out all the offerings available to you there.

VIRTUAL COMMUNITY CONVERSATION

RACE AND SAFETY

WATCH:
SUDBURYTV.ORG

LEARN MORE:
SUDBURY.MA.US/CONVERSATION



**MODERATED
BY**



Brandale Randolph
Founder 1854 Cycling Co.
Co-Founder Project Poverty



Jada Edwards
L-SRHS
Class of 2020



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

17

MISCELLANEOUS (UNTIMED)

17: Summer 2020 Selectmen Newsletter Topic Discussion

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Discuss topics to be assigned for the Summer 2020 Board of Selectmen Newsletter.

Recommendations/Suggested Motion/Vote:

Background Information:

List of previous topics attached

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden Pending

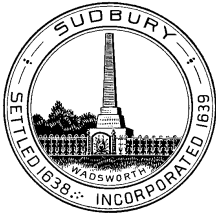
Maryanne Bilodeau Pending

Jonathan Silverstein Pending

Daniel E Carty Pending

Board of Selectmen Pending

07/14/2020 6:00 PM



Town of Sudbury

Office of Selectmen

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

selectmensoffice@sudbury.ma.us

Date: July 3, 2020
To: Board of Selectmen
From: Leila Frank
Re: **Summer 2020 Board of Selectmen Newsletter Topics**

To help facilitate discussion of topics for the upcoming Board of Selectmen Newsletter, below is a list of topics from previous editions.

JULY 2020

Statement on Racial Justice
COVID-19
Fairbank Community Center Project Update
Transportation Initiatives
BFRT
SudburyTV

MARCH 2020

Town Manager Henry Hayes, Jr.
Proposed Addition at Fire Station 2
ATM/ATE
Fairbank Community Center Proposal for ATM

NOVEMBER 2019

Town manager search
Update on complete streets
Wayside Inn Bridge
Update on Camp Sewataro
EEE

AUGUST 2019

Thank you to Town Manager Melissa Murphy-Rodrigues
Historic Preservation & the Demolition Bylaw
Board of Health
Transportation Improvements in Sudbury
Town Budget Process

SUMMER 2020 NEWSLETTER DEADLINES

BOS Meeting to Discuss Topic Assignments- Tuesday, July 14
Submission Deadline- Monday, July 27
BOS Meeting Approval- Tuesday, August 11



SUDBURY BOARD OF SELECTMEN
Tuesday, July 14, 2020

18

MISCELLANEOUS (UNTIMED)

18: Minutes review/approval

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Review regular session minutes of 5/5/20, 5/12/20, 5/26/20 and possibly vote to approve minutes.

Recommendations/Suggested Motion/Vote: Review regular session minutes of 5/5/20, 5/12/20, 5/26/20 and possibly vote to approve minutes.

Background Information:
attached drafts

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

19

MISCELLANEOUS (UNTIMED)

19: Citizen's Comments

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, July 14, 2020

20

MISCELLANEOUS (UNTIMED)

20: Upcoming Agenda Items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Upcoming Agenda Items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING	DESCRIPTION
July 21	Fairbank update and discussion
	Discussion on Key Performance Indicators (KPIs)
	Presentation of town meeting petition articles by resident Len Simon
July 28	PUBLIC HEARING to vote for the purpose of determining whether a Fall Town Meeting should occur, and to publicize the same.
August 11	<u>DROP DEADLINE to sign Annual Town Meeting Warrant</u> (in time for printing/posting for Sept. 15 ATM)
Date to be determined	Vote to elect chairman and vice-chairman of the Board of Selectmen (or SelectBoard) after Annual Town Meeting in Sept.
	Selectmen's Social Media Policy
	Work Session: Select Board/Town Manager Code of Conduct and other procedural training
	Invite Commission on Disability Chair to discuss Minuteman High School
	Eversource Public Hearing re: Grant of Location (<i>date TBD</i>)
	Approve BOS submission to 2019 Annual Town Report
	Annual meeting with state legislators (2020)
	Discussion on liaison assignments and Board membership on town committees (for 2020-2021)
	Fall Town Forum discussion (July)
	Update from BOS Policy Subcommittee
	Town meeting recap – year in review
	Transportation Committee extension
	Route 20 empty corner lot – former gas station
	Update on traffic policy (Chief Nix)
	Update on crosswalks (Chief Nix/Dan Nason)
	Citizen Leadership Forum
	Town-wide traffic assessment and improve traffic flow
	Temporary Trailer permit - 150 Boston Post Road
	Wayside Inn Road Bridge
	Eversource double pole discussion
	Future planning of Sewataro
STANDING ITEMS FOR ALL MEETINGS	BOS requests for future agenda items at end of meeting
	Citizens Comments, continued (if necessary)
	Fairbank Community Center update (ongoing)
	Bruce Freeman Rail Trail (BFRT) update (quarterly)
	COVID-19 update (as of 3/18/20)



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

CONSENT CALENDAR ITEM**21: Discussion and vote Board policy on Town Counsel****REQUESTOR SECTION**

Date of request:

Requestor: Vice Chair Brown

Formal Title: Vote to approve the Select Board Town Counsel policy as discussed and amended at the 6/22/20 Select Board meeting.

Recommendations/Suggested Motion/Vote: Vote to approve the Select Board Town Counsel policy as discussed and amended at the 6/22/20 Select Board meeting.

Background Information:
attached documents

(updated document re: Town Counsel policy attached from Pat Brown)

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

Town Counsel Policy

It is the intent of this policy to set forth general guidelines and expectations on the accessibility of Town Counsel to Town boards, commissions and committees, and employees, consistent with the Town of Sudbury general bylaws, the Town charter (the ~~Board of Selectmen~~Select Board-Town Manager Act) and state law. It is not the intent of this policy to explicitly or implicitly deny anyone access to Town Counsel but rather to control and monitor accessibility to Town Counsel, thereby understanding and controlling the cost of legal services.

A. **Boards, commissions and committees of the Town of Sudbury excluding the Select Board**

1. **Chairs of all boards**, commissions or committees, other than the ~~Board of Select~~ Boardmen, shall ~~request~~have direct access to Town Counsel from the Town Manager to obtain legal advice, including a request for a written opinion, or to request Town Counsel to attend a meeting of such board, committee or commission. Any member of a board, commission or committee may request a written opinion from Town Counsel, provided that said member obtains a majority vote of said board, committee or commission at a public meeting authorizing the request of such opinion. After obtaining a majority vote as set forth in the preceding sentence, said request shall be submitted to ~~Town Counsel with a copy to~~ the Town Manager ~~for notification purposes for approval.~~

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2. ~~The Town~~ Manager~~Counsel~~ will refer all **requests for opinions received from individual members** of boards, commissions or committee to the chair of said committee, who will schedule the request for a vote of the board, commission or committee on the matter of approving such a request at the next meeting of said committee, when feasible. ~~Town Counsel will copy the Town Manager on all such requests.~~

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3. Boards, commissions or committees may vote to **authorize one member of the board, commission or committee to communicate directly with Town Counsel** on a specific matter they have explicitly voted for that member to have responsibility for. For example, if a board appoints one member of the board to work on a policy item to be considered by the board, the board may include in their designation that this includes the ability to seek an opinion from Town Counsel as part of the work to be undertaken by that board member. Such vote of the board, commission, or committee must clearly reflect an authorization for the Town Counsel to speak directly with less than a quorum of the board, commission or committee on the specific matter. Such ~~access~~vote to Town Counsel must ~~be approved by~~ be filed with the Town Counsel and the Town Manager.

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4. The chairs or vice-chairs of all boards, committees and commission shall have direct access to Town Counsel to request advice or assistance in **preparation of the agenda** for an upcoming meeting or for advice regarding chairing an upcoming meeting. They do not need to request access from~~copy~~ the Town Manager on such inquiries.

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5. The chairs or vice-chairs of boards, committees or commission with the Town shall have direct access prospectively to Town Counsel to request opinions, advice or information concerning the **Open Meeting Law** codified at G.L. c. 39, section 23B or to receive guidance with respect to the

rules governing responses to public records requests. They do not need to request access from the Town Manager on such inquiries.

6. Officers of the Town, including all members of boards, commissions and committee requesting **Ethics Opinions** (Conflict of Interest Law) shall have direct access to Town Counsel. They do not need to request access from the Town Manager on such inquiries.

- 6- 7. **The Moderator** shall have direct access to Town Counsel to obtain legal advice, including a request for a written opinion, in relation to her/his duties as Moderator.

B. ~~Board of Selectmen~~ Select Board and Town Manager

1. The chair of the ~~Board of Selectmen~~ Select Board shall have direct access to Town Counsel to obtain legal advice, including a request for a written opinion, or to request Town Counsel to attend a meeting of the board. Any member of the ~~Board of Selectmen~~ Select Board shall have direct access to Town Counsel to obtain legal advice or request a written opinion. Such requests shall be submitted in writing to Town Counsel with a copy to the Town Manager and the chair of the ~~Board of Selectmen~~ Select Board for notification purposes. The chair of the Board shall ensure that other Board members are informed of such requests and legal opinions.

1. ~~The Town Manager shall have direct access to Town Counsel at all times in relation to her/his duties as Town Manager.~~

2. The chair of the ~~Board of Selectmen~~ Select Board shall have direct access to Town Counsel to request advice or assistance in **preparation of the agenda** for an upcoming meeting or for advice regarding chairing an upcoming meeting. The chair does not need to request access from the Town Manager on such inquiries.

- 3-4. The chair or vice-chair of the ~~Board of Selectmen~~ Select Board shall have direct access prospectively to Town Counsel to request opinions, advice or information concerning the **Open Meeting Law** codified at G.L. c. 39, section 23B or to receive guidance with respect to the rules governing responses to public records requests. They do not need to request access from the Town Manager on such inquiries.

- 4-5. All members of the ~~Board of Selectmen~~ Select Board requesting **Ethics Opinions** (Conflict of Interest Law) shall have direct access to Town Counsel. They do not need to request access from the Town Manager on such inquiries.

C. ~~Town Manager and Town Employees~~

1. ~~The Town Manager shall have direct access to Town Counsel at all times in relation to her/his duties as Town Manager.~~
2. ~~Department heads and division heads are encouraged to set up meetings with Town Counsel during regularly established Town Counsel office hours, via an email to Town Counsel with a cc to the Town Manager.~~

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3. ~~Department heads, division heads and other employees shall have email or phone access to Town Counsel as needed for general advice on issues concerning the operation of their offices, but must copy the Town Manager on the request to Town Counsel. If the request involves generation of a written opinion from Town Counsel, Town Manager shall be notified of that request before the opinion is written.~~

4. ~~Employees of the Town requesting **Ethics Opinions** (Conflict of Interest Law) shall have direct access to Town Counsel. They do not need to copy the Town Manager on such inquiries.~~

D-C. Town Meeting Issues

1. **Warrant articles** for the Annual Town Meeting or Special Town Meetings sponsored by Town boards, committees, commissions or employees shall be drafted by the Town Counsel's office.

1-2. Sponsors of warrant article(s), excluding petition articles, shall submit **draft wording for articles** or general background information that Town Counsel will use to write the article, and send it back to the sponsor for signature before submission to the ~~Board of Selectmen~~**Select Board's** Office.

2-3. **Sponsors of petition articles** for Annual or Special Town Meeting may submit draft articles to Town Counsel for legal review and guidance. Town Counsel will not draft articles for petitioners, but will be available for legal review and guidance. To obtain such legal review, draft petition articles must be submitted to the ~~Board of Selectmen~~**Select Board's** office ~~at least five business days prior to before the deadline January 31 due date~~ for article submission. Staff in the ~~Board of Selectmen~~**Select Board's** office shall forward the draft petition article to Town Counsel for review.

3-4. Town Counsel's office will write all motions for all articles for Annual or Special Town Meeting, working with the sponsors of all articles as needed in the judgment of Town Counsel.

E-D. Confidentiality of Attorney-Client Communications

The attorney-client privilege shields from the view of third parties all confidential communications between a client and its attorney undertaken for the purpose of obtaining legal advice. **As a matter of policy, the ~~Board of Selectmen~~**Select Board** hereby requires that the confidentiality of communications between town officials, departments, boards, and committees, and Town Counsel and Special Town Counsel be maintained and preserved.** The scope of privileged communications includes communications from Town officials, departments, boards or employees seeking legal advice, as well as opinions and advice received from Town Counsel or Special Town Counsel, whether in formal written opinions, email, in person, or by telephone.

The attorney-client privilege belongs to the Town of Sudbury, acting through its ~~Board of Selectmen~~**Select Board**. The ~~Board of Selectmen~~**Select Board** is the chief policy making body of the Town and is responsible, in conjunction with Town Counsel, for managing the legal affairs of the Town. Accordingly, only the ~~Board of Selectmen~~**Select Board**, acting as a Board at a duly

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noticed meeting, is authorized to waive the attorney-client privilege on behalf of the Town. Should any town official, department, board, or committee believe that it is in the best interests of the Town to waive the attorney-client privilege with respect to any privileged attorney-client communication received from Town Counsel or Special Town Counsel, they should request to discuss the matter with the ~~Board of Selectmen~~Select Board in executive session to obtain a vote by the ~~Board of Selectmen~~Select Board as to whether or not said privileged communication may be released. No town official, department, board or committee is permitted on his or her or its own volition to release any confidential attorney-client communications to third parties or otherwise purport to waive the Town's attorney-client privilege.

(Approved 9/8/2015)

(Revised 7/14/2020)



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

CONSENT CALENDAR ITEM**22: 2020 Annual Board & Committee Re-appointments****REQUESTOR SECTION**

Date of request:

Requested by: Leila S. Frank

Formal Title: Vote whether to approve the annual Selectmen's re-appointments of those listed (all of which are subject to acceptance), to acknowledge the resignations of those who choose not to be re-appointed, and to send a letter of appreciation to the resigning volunteers for their service to the community.

Recommendations/Suggested Motion/Vote: Vote whether to approve the annual Selectmen's re-appointments of those listed (all of which are subject to acceptance), to acknowledge the resignations of those who choose not to be re-appointed, and to send a letter of appreciation to the resigning volunteers for their service to the community.

Background Information:

Serving committee members and board/committee chairs were asked to provide feedback on continuing service by June 22, 2020. Expiring appointments were posted to the public and applications were requested by June 22, 2020.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM

Board/Committee Reappointments 2020

Board/Committee Name	First Name	Last Name	Member Response	Chair/Staff Response	Appt. Term
Agricultural Commission	Laura	Abrams	No- It's time for others to step up	No	3
Agricultural Commission	Madeleine	Gelson	No- Resignation effective 5/31/20	No- Madeline does not wish to continue	3
Board of Appeals	David	Booth	Yes	Yes- David is a new, recently appointed associate member of the Board. He has been diligent in attending every meeting of the Board since his appointment, and we have activated him to sit on several hearings when a full member of the Board could not be in attendance. David fully participates in discussions and provides the Board with useful insights and	1
Board of Appeals	Jennifer	Pincus	Yes	Yes- Jennifer is a new, recently appointed associate member of the Board. Her professional experience in the architectural field has been very useful to the Board. Like Mr. Booth she has participated in most every Board meeting since being appointed, and she has been activated to voting status on several occasions when a Board member had to be absent. Jennifer has greatly assisted the Chair on complex matters involving the Cold Brook Crossing matter and has shown	1
Board of Appeals	Nancy	Rubenstein	Yes	Yes- Nancy's expertise as an engineer is directly applicable to the work of the Board which often must review detailed engineering drawings and blueprints. She has volunteered to provide pre-hearing assistance to the Planning Board to make sure that applicants have submitted appropriate materials, saving valuable time for the Board.	5
Board of Appeals	Benjamin	Stevenson	Yes	Yes- As an attorney Ben brings a needed expertise to the Board as an associate member. His past experience as a full member of the Board is highly valuable. He has extensive knowledge of the Zoning Bylaw and procedures. Ben has willingly served multiple times as a voting member when needed and the Chair always welcomes his contributions and	1
Capital Improvement Advisory Committee	Michael	Cooper	Yes	Yes	3
Capital Improvement Advisory Committee	Joseph	Scanga	No- Willing to continue to serve until a replacement is found.	Yes	3
Conservation Commission	Thomas	Friedlander	Yes	Yes	3
Conservation Commission	David	Henkels	Yes	Yes	3

Board/Committee Reappointments 2020

Board/Committee Name	First Name	Last Name	Member Response	Chair/Staff Response	Appt. Term
Conservation Commission	Richard	Morse	Yes- The learning curve for this Commission is very long, requiring classes for certification, which I just achieved, and continuing education. Further, the best form of education is going through the process with many homeowners so that we as commissioners can appropriately weigh the law and its application to each situation. Each situation is different and unique. I look forward to continuing this process with a group of excellent commissioners.	Yes	3
Design Review Board	Deborah	Kruskal	No- Willing to continue to serve until a replacement is found. I have served as the landscape specialist on the board for over 25 years. It is important that my replacement be a landscape designer or architect. Knowing the appropriateness of plant material has been critical when reviewing site plans, as well as understanding the usage of various	Yes- Her landscape knowledge makes her the most qualified member of the board when it comes to landscape plan reviews and recommendations	3
Disability, Commission on	Kathleen	Bell	Yes- It is my honor to work with the other COD members to strive to make Sudbury an even more accessible and welcoming community for all.	Yes- The committee has benefited by the enormous amount of work and time and input that Kay has spent to forward the agenda and projects of the Commission. She represents the COD as liaison to the Board of Health, SPS-SEPAC and as a substitute, on as needed basis, to the Transportation Committee among many other assignments.	3
Earth Removal Board	David	Booth	Yes	Yes	1
Earth Removal Board	Jonathan	Patch	Yes	Yes	1
Earth Removal Board	Jennifer	Pincus	Yes	Yes	1
Earth Removal Board	Benjamin	Stevenson	Yes	Yes	1
Energy & Sustainability Committee	Edward	Lewis	No- Willing to continue to serve until a replacement is found.		3
Land Acquisition Review Committee	John	Cutting	Yes	Yes	2
Permanent Building Committee	Michael	Melnick	Yes - Please see application attached	Yes	3
Permanent Building Committee	Nancy	Rubenstein	Yes	Yes	3
Sept. 11th Mem. Garden Oversight Com.	Robert	Haarde	Yes		3
Town Historian	Christopher	Morely	Yes		1

NEW APPLICATIONS RECEIVED

Jeremy	Cook	Conservation Commission
Susanna	Finn	Historic Districts Commission

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Attachment 22.a:

Board or Committee Name: Permanent Building Committee

Packet Pg. 153

Name: Michael E. Melnick

Years lived in Sudbury: 53

Brief resume of background and pertinent experience:

22.a

Early background as structural design of concrete buildings at UMass, Lowell and Dartmouth. Pursued Construction Management of high-rise office and apartment buildings following up with Project Management of public schools in Lexington, Quincy and Wellesley. Developed the Mullins Center at UMass, Amherst. Served as On-Site Architect Representative during TD Boston Garden Construction.

Municipal experience (if applicable):

Sudbury Permanent Building Member 42 years, Current Co Chair. Actively participated during the design and successful construction of all Public Schools and Municipal Buildings.

Educational background:

B.S. Civil Engineering, M.S. Structural Engineering, Northeastern University
Building Envelope Water Infiltration Prevention Course, Harvard Graduate School of Design

Reason for your interest in serving:

Dedicated to continuing serving Sudbury with Design and Construction expertise for the proposed Fairbank Community Center and Fire Station Projects meeting budgets.

Times when you would be available (days, evenings, weekends):

Nearly always available (days, nights and weekends) to attend meetings for any Project needs.

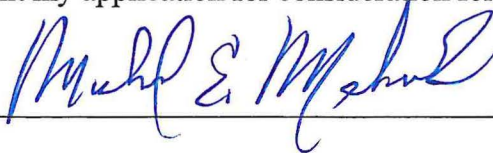
Do you or any member of your family have any business dealings with the Town? If yes, please explain:

MEM (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature



Date: June 12, 2020

Attachment 22.a: Annual Board Committee Reappointments 2020 (3876 : 2020 Annual Board

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN
 278 OLD SUDBURY ROAD
 SUDBURY, MA 01776

FAX: (978) 443-0756
 E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: _____

Name: _____

Address: _____ Email Address: _____

Home phone: _____ Work or Cell phone: _____

Years lived in Sudbury: _____

Brief resume of background and pertinent experience:

Municipal experience (if applicable):

Educational background:

Reason for your interest in serving:

Times when you would be available (days, evenings, weekends):

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

_____ (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature _____ Date _____



TOWN OF SUDBURY

APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Sudbury Historic Districts Commission

Name: Susanna Finn

Address: 58 Hudson Rd., Sudbury, MA 01776

Email Address: _____

Home phone: _____

Work or Cell phone: _____

Years lived in Sudbury: 2

Brief resume of background and pertinent experience:

I am a research scientist with a broad background and skill set, including project management, technical writing, and data analysis. I am also the Assistant Director of a small non-profit cat rescue, a role in which I manage volunteers, fundraise, and run many day-to-day operations. I have strong interpersonal skills and enjoy problem solving. I have experience serving on review panels and communicating with the public. I have a deep interest in historic preservation, and own an antique home here in Sudbury. Please see my attached resume for additional experience and skills.

Municipal experience (if applicable):

Educational background:

ScB in Physics-Mathematics, Brown University, 2005
MA in Astronomy, Boston University, 2007
PhD in Astronomy, Boston University, 2012

Reason for your interest in serving:

I have a keen interest in history and preservation of antique homes. I am the proud owner of an antique home in the Sudbury Centre Historic District. My interest in history, research skills, and sense of fairness will enable me to serve the community well in this role. I would like to be more involved in helping to preserve Sudbury's history. Please see my attached Cover Letter for more details on my interest in this role and my qualifications.

Times when you would be available (days, evenings, weekends):

Currently I am very flexible and can be available most days and times. In the future, assuming a return to work, typically evenings and weekends will be best.

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

No.

SCF _____ (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature _____ Date June 1, 2020

SUSANNA C. FINN

58 Hudson Rd., Sudbury, MA 01776
c. 1790 Reuben Moore House, Sudbury Centre Historic District

June 1, 2020

Sudbury Select Board
278 Old Sudbury Road
Sudbury, MA 01776

Dear Sudbury Select Board, Historic Districts Commission, and Town Manager Hayes:

I am writing to express my strong interest in being appointed a member of the Sudbury Historic Districts Commission. I am passionate about preservation and protection of historic buildings and properties, and I am confident that my good judgment, sense of fairness, and commitment to thorough research will be valuable to your committee.

I have always had an interest in American history, from early explorations in local history at summer camp at the Huntington, NY Historical Society's 1795 Kissam House, through travels across the country with visits to museums and historic sites. Now I am the proud owner of a beautiful antique home here in the Sudbury Centre Historic District (c. 1790), as well as a property in Somerville built in 1910, and my interest in history has become a passion. Furthermore, after seeing many homes irrevocably altered, I see the great importance of preservation and protection of these buildings, structures, and properties.

Since moving to Sudbury in 2018, I have become an active participant in the community. Voting and attending Town Meeting, attending Sudbury Historical Society events and fundraisers, touring the Hosmer House, and enjoying the town's conservation lands have deepened my appreciation of Sudbury's history. Reading books and magazines on antique homes has broadened my knowledge of preservation. I attended the New Hampshire Preservation Alliance Old House & Barn Expo, and hired an antique chimney mason specialist to work on the fireplaces in my home. I am interested in the history of a home, how to maintain and preserve it, and how to do so appropriately for the needs of the 21st century.

My relevant experience for this role comes from my past work as a scientist, as well as my role as Assistant Director of a non-profit organization. I have served on committees and panels, learning to listen to others and form opinions based on critical thinking. One aspect of my work experiences which would be of assistance should I become a member of the Commission is my involvement with reviewing grants. That work required skills in communicating with applicants in diplomatic and supportive ways about how to improve and modify grant proposals.

I would appreciate the opportunity to serve this wonderful town and be a piece of protecting its beloved history. Please feel free to contact me . Thank you for your time and consideration.

Sincerely,
Susanna Finn

SUSANNA C. FINN

58 Hudson Rd., Sudbury, MA 01776
c. 1790 Reuben Moore House, Sudbury Centre Historic District

SUMMARY

Research professional with broad background and experience. Demonstrated leadership and management. Exceptional interpersonal and communication skills. Analytical and critical thinker. Enjoys problem solving and learning, particularly with real-world applications.

Highlights of Qualifications and Skills:

- Management, leadership, and public relations
- Technical writing, grant writing, copy editing, content editing
- Excellent interpersonal skills, works well in diverse teams
- Effective communication to both technical and non-technical audiences
- Extensive data analysis experience

EDUCATION

Doctor of Philosophy (2012), Master of Arts (2007)

Astronomy | Boston University | Boston, MA

Bachelor of Science (2005)

Mathematics-Physics | Brown University | Providence, RI

SELECTED VOLUNTEER EXPERIENCE

Black Cat Rescue | Somerville, MA

Assistant Director (2015 – Present)

- Oversee operations for a 501(c)3 non-profit cat rescue, working closely with the Board of Directors
- Manage volunteers, recruit volunteers
- Identify grant and funding opportunities, organize fundraising events, promote on social media
- Facilitate cat intake, medical care, foster care, and adoption

Sudbury Senior Center | Sudbury, MA

Volunteer (2019 - Present)

- Sand Bucket Brigade, deliver sand buckets during winter months
- Phone Buddy, weekly check-on calls during time of isolation

Somerville Elections | Somerville, MA

Volunteer (2012)

- Filed voter registrations for Somerville residents

WORK EXPERIENCE

University of Massachusetts Lowell – Lowell Center for Space Science and Technology | Lowell, MA

Research Scientist (2016 - 2020)

- Served on review panels for NSF and NASA
- Guest Editor of a peer-reviewed scientific journal, Sun & Geosphere

SUSANNA C. FINN

- Was responsible for project management for various research projects, including an undergraduate small satellite project and a total solar eclipse research project
- Developed successful research grant proposals
- Mentored and trained graduate students, including weekly meetings and serving on thesis committees
- Built and maintained relationships with industry and government partners
- Participated in various outreach events educating students and the public about astronomy and space science
- Invited Panelist at a joint UMass Lowell and John F. Kennedy Library event commemorating 50 years since Apollo 11 (2019)
- Referee for various scientific journals

Postdoctoral Research Fellow (2014 - 2016)

- Instrument Scientist for a space weather instrument, launched in 2017 and installed on the International Space Station
- Adjunct Faculty in the UMass Lowell Department of Physics - Instructor for Physics 95.121 "Exploring the Universe" (2015)

New England College of Optometry | Boston, MA

Postdoctoral Research Associate (2011 - 2013)

Boston University | Boston, MA

Research Assistant (2006 - 2011)

INTERESTS

- Historic home preservation, antiques
- Nature, trail walking, bird watching
- Gardening



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

CONSENT CALENDAR ITEM**23: Approve removal of Town Meeting articles #8, 20, 24, 27**REQUESTOR SECTION

Date of request:

Requestor: DPW Director Nason and Fire Chief Whalen

Formal Title: Vote to approve the following requests for removal of articles from inclusion in the September Annual Town Meeting Warrant: Article 20 Construction of Housing/Living Addition – Fire Station #2, as requested by Fire Chief Whalen; Article 24 Front End Loader with Plow and Article 27 Multi-purpose Sidewalk Tractor, as requested by DPW Director Daniel Nason. Also vote to approve withdrawal of Article 8, Snow and Ice Transfer, as requested by Town Manager Hayes.

Recommendations/Suggested Motion/Vote: Vote to approve the following requests for removal of articles from inclusion in the September Annual Town Meeting Warrant: Article 20 Construction of Housing/Living Addition - Fire Station #2, as requested by Fire Chief Whalen; Article 24 Front End Loader with Plow and Article 27 Multi-purpose Sidewalk Tractor, as requested by DPW Director Daniel Nason. Also vote to approve withdrawal of Article 8, Snow and Ice Transfer, as requested by Town Manager Hayes.

Background Information:
attached memos

Financial impact expected:

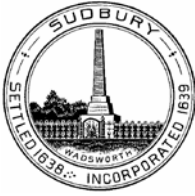
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



John M. Whalen
Fire Chief

TOWN OF SUDBURY

Fire Department

77 Hudson Road
Sudbury, MA 01776
Tel. (978) 440-5311
Fax (978) 440-5305

Date: June 25, 2020

To: Henry Hayes
Town Manager
Town of Sudbury

Subject: Annual Town Meeting Article #20 - Removal

Please accept this as an official request to remove Article #20, "The construction of a new housing addition to be located at Fire Station # 2, 550 Boston Post Road in Sudbury Massachusetts" from the Annual Town Meeting Warrant to be held in September of 2020.

With the current COVID-19 pandemic the Fire Department feels that the timing of this project is not in the best interest for the residents of the Town of Sudbury.

Sincerely

John M. Whalen

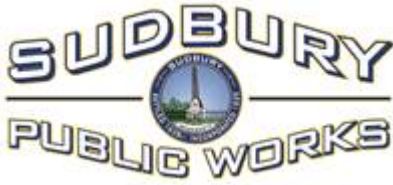
Golden, Patricia

From: Nason, Dan
Sent: Wednesday, June 24, 2020 3:45 PM
To: Hayes, Henry
Cc: Jones, Elaine
Subject: DPW - Withdrawal of Articles

Henry,

Due to the current uncertainties relative to the COVID-19 response and Town finances, I respectfully withdraw Warrant Articles 24 – Front End Loader with Plow & Article 27 – Multi-purpose Sidewalk Tractor. These items can be ordered and subsequently received in a fairly short timeline (90 days +/-), therefore the Public Works Department will forego requesting these items for this Town Meeting and reserve them for the next Town Meeting. The need for these items has not gone away. This deferment is simply to help accommodate the finances during these uncertain times.

Regards,
 Dan Nason, Director
Sudbury Public Works Department
275 Old Lancaster Road
Sudbury, MA 01776
 t: 978.440.5490 f: 978.440.5404
 e: nasond@sudbury.ma.us



President George W. Bush issued Homeland Security Presidential Directive 8 ([HSPD-8](#)), National Preparedness, in 2003, where the term "first responder" refers to those individuals who in the early stages of an incident are responsible for the protection and preservation of life, property, evidence, and the environment, including emergency response providers as defined in section 2 of the Homeland Security Act of 2002 (6 U.S.C. 101), as well as emergency management, public health, clinical care, public works, and other skilled support personnel (such as equipment operators) that provide immediate support services during prevention, response, and recovery operations.

Attachment23.b: Memo_DPW (3961 : Approve removal of Town Meeting articles #8, 20, 24, 27)



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

CONSENT CALENDAR ITEM**24: Approve FY21 contracts****REQUESTOR SECTION**

Date of request:

Requestor: Town Counsel office

Formal Title: To approve award of contracts by the Town Manager commencing 7/1/20 through 9/30/20, including, but not limited to, DPW, COA, Facilities and Planning contracts, provided a listing is prepared and submitted to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.

Recommendations/Suggested Motion/Vote: To approve award of contracts by the Town Manager commencing 7/1/20 through 9/30/20, including, but not limited to, DPW, COA, Facilities and Planning contracts, provided a listing is prepared and submitted to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.

Background Information:

Expeditious contract award by the Town Manager is required which the Board's summer schedule does not permit.

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

CONSENT CALENDAR ITEM**25: FY21 contract Goodnow Library and MLN****REQUESTOR SECTION**

Date of request:

Requestor: Anna Roughsedge, Goodnow Library Administration

Formal Title: Approve the FY21 contract between the Town on behalf of the Goodnow Library (Participant) and Minuteman Library Network, Inc. for the Goodnow Library's share of Network costs in the total amount of \$56,427, effective July 1, 2020, as requested by the Goodnow Library Director, said Agreement to be executed by the Town Manager.

Recommendations/Suggested Motion/Vote: Approve the FY21 contract between the Town on behalf of the Goodnow Library (Participant) and Minuteman Library Network, Inc. for the Goodnow Library's share of Network costs in the total amount of \$56,427, effective July 1, 2020, as requested by the Goodnow Library Director, said Agreement to be executed by the Town Manager.

Background Information:

This contract continues services provided under previous agreements for annual Network operating costs for participating libraries in the Minuteman Library Network.

Financial impact expected: Budgeted share of Network costs: \$56,427

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

CONSENT CALENDAR ITEM**26: Fire Dept parking lot paving**REQUESTOR SECTION

Date of request:

Requestor: Dan Nason DPW Director

Formal Title: Vote to approve award of contract by the Town Manager for the paving of the Hudson Road Fire Headquarters property to Lazaro Paving Corporation; and further, to execute any documents relative thereto.

Recommendations/Suggested Motion/Vote: Vote to approve award of contract by the Town Manager for the paving of the Hudson Road Fire Headquarters property to Lazaro Paving Corporation; and further, to execute any documents relative thereto.

Background Information:

This work is required to replace the 27-year-old Hudson Rd. Fire Headquarters parking lot with funding approved under Art. 24 of the 2017 ATM. The lump sum amount bid is \$124,340.

Financial impact expected:Funded under Free Cash ATM 2017

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, July 14, 2020

27

MISCELLANEOUS (UNTIMED)

27: Vote to adjourn meeting

REQUESTOR SECTION

Date of request:

Requestor: Dan Carty

Formal Title: Vote to adjourn meeting

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Henry L Hayes	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

07/14/2020 6:00 PM