#### SUDBURY BOARD OF SELECTMEN

## TUESDAY, FEBRUARY 11, 2020

Present: Chairman Daniel E. Carty, Vice-Chairman Patricia A. Brown, Selectman Janie Dretler, Selectman Jennifer Roberts, Selectman William Schineller and Interim Town Manager Maryanne Bilodeau.

The statutory requirements as to notice having been complied with, the meeting was convened at 6:30 p.m. at the Town Hall – Lower Level.

Chairman Carty called the meeting to order.

# **Opening Remarks by Chairman**

Chair Carty announced the following:

- Early voting will take place from February 24th to February 28<sup>th</sup> and the Presidential Primary is March 3, 2020. Voting locations are on the Town website.
- Small grant program for moderate income Sudbury families to make alterations and repairs to their homes for safety and health reasons.
- The Hazard Mitigation Plan from 2010 has been updated and a draft of the 2020 version is on the Town website. Public comment regarding the draft update is being sought during the month of February.
- He and Selectman Dretler will be present at BOS office hours Saturday, February 29<sup>th</sup> 10:00 a.m. at Peet's Coffee.
- League of Women Voters of Sudbury, Weston, Concord and Carlisle sponsoring their annual League of Women Voter's Civics Bee on Sunday, March 8<sup>th</sup> at LSRHS at 2:00 p.m.

# **Reports from Town Manager**

Interim Town Manager Bilodeau had no reports.

# **Reports from Selectmen**

Vice-Chair Brown shared that on January 29<sup>th</sup> the MAPC Age-Friendly Forum was held in Acton and Alice Sapienza, the Sudbury Age-Friendly Ambassador, was one of the key speakers. Ms. Sapienza spoke about the Sudbury Transportation On-Demand Pilot Program.

Vice-Chair Brown attended the last two COA meetings and was concerned about the SudburyTV viewership regarding those televised meetings. She invited citizens to watch those meetings on demand. She announced that MAGIC (Minuteman Advisory Group on Interlocal Coordination) held a transportation and climate forum in Acton.

Selectman Schineller thanked everyone who applied to Town Board/Committee openings and he was looking forward to the upcoming Election and the Town Forum.

Selectman Roberts encouraged everyone to vote at the upcoming elections.

Selectman Dretler stated that she and Chair Carty attended the Girl Scout Gold Award Ceremony on January 29<sup>th</sup> and congratulated Emily Fisher, the recipient of the Gold Award. She noted that Silver and Bronze awards were also presented and recognized the worth of Girl Scout projects including homelessness and recycling projects.

Selectman Dretler noted that she attended the CIAC (Capital Improvement Advisory Committee) meeting last week with discussion on Town Meeting articles to be continued at this week's meeting.

She noted that she and Selectman Roberts will be participants at the League of Women Voter's Civics Bee. Selectman Dretler mentioned the recent MPSC (Master Plan Steering Committee) meetings addressing Town services and transportation. Selectman Dretler mentioned that a Fairbank Community Center meeting took place earlier today.

# **Citizen's Comments**

Resident Ralph Tyler, One Deacon Lane, requested the Fairbank Community Center article be heard first at Annual Town Meeting as a gesture of goodwill allowing the senior citizens to vote early in the evening.

Vice-Chair Brown read the regulations related to changing the order of established articles.

Resident Len Simon, 40 Meadowbrook Circle, questioned the Board of Selectmen appointment of Henry Hayes as Town Manager. He indicated that Mr. Hayes did not have appropriate experience in municipal management and finance.

#### **CONSENT CALENDAR**

# Accept the Grant of Drainage Easement from Union Avenue Realty LLC on property located at 0 Station Road, aka 46 Station Road

Present: Michael Precourt, owner. 63 Harness Lane, and Lori Capone, Conservation Commission

Selectman Schineller inquired about the proximity to the rail corridor, and Ms. Capone responded that the corridor was not contained in this parcel.

Selectman Roberts requested further detail regarding the exact location mentioned, and Ms. Capone referred to the related map and provided an explanation.

Mr. Precourt detailed the exact location of the property and noted that the area was recently surveyed by Eversource.

Chair Carty noted that the primary focus involves the easement on the land which received Conservation Restriction designation and the unanimous vote of the Conservation Commission.

It was on motion unanimously

VOTED: To accept the Grant of Drainage Easement from Union Avenue Realty LLC on property located at 0 Station Road, aka 46 Station Road, pursuant to the provisions of G.L. c. 83, § 1 and Article XII, Section 3 of the Town's Bylaw.

# Accept a Conservation Restriction granted in perpetuity for conservation purposes by Union Avenue Realty LLC, on property at 0 Station Road

It was on motion unanimously

VOTED: To accept a Conservation Restriction granted in perpetuity for conservation purposes by Union Avenue Realty LLC, on property at 0 Station Road (Parcel K08-0038), as shown on plan titled "Conservation Restriction Plan of Land in Sudbury, MA" prepared by DGT Associates, dated June 10, 2019 prepared for Charles J. Precourt & Sons, Inc. pursuant to MGL Chapter 184, Section 32.

# **Appoint Nell Forgacs to the Board of Registrars of Voters**

It was on motion unanimously

VOTED: Vote to appoint Nell Forgacs (registered Democrat), 12 Great Lake Drive, to the Board of Registrars of Voters, for a term to begin 2/14/20 and expire 5/31/22. This is to fill the vacancy created by the resignation of Gary M.C. Bean as of September 1, 2019.

# Accept the \$500,000 zero percent (0%) Massachusetts Clean Water Trust Interim Loan Note

It was on motion unanimously

VOTED: To accept the \$500,000, zero percent (0%) Massachusetts Clean Water Trust Interim Loan Note, dated February 1, 2020 and payable on the closing date.

## Accept a \$10,000 donation from Middlesex Savings Bank to the Police Department

It was on motion unanimously

VOTED: To accept a \$10,000 donation from Middlesex Savings Bank to the Police Department. Funds to be used at the discretion of the Police Chief.

# Accept gift from Middlesex Savings Charitable Foundation in the amount of \$10,000 to the Fire Department

It was on motion unanimously

VOTED: To accept gift from Middlesex Savings Charitable Foundation in the amount of \$10,000 to fund the purchase of Environmental Gas Monitoring Meters to be used by Fire Dept. personnel.

# Approve award of contract by the Town Manager in the amount of \$34,309 to the Institute for Human Centered Design for the conduct of an ADA Self-Evaluation and Transition Plan for Town and School properties

It was on motion unanimously

VOTED: To approve award of contract by the Town Manager in the amount of \$34,309 to the Institute for Human Centered Design for the conduct of an ADA Self-Evaluation and Transition Plan for Town and School properties, and further to authorize execution of any documents relative thereto.

# Accept a \$500 donation from the Presbyterian Church in Sudbury to the Board of Health Social Work office

It was on motion unanimously

VOTED: To accept a \$500 donation from the Presbyterian Church in Sudbury to the Board of Health Social Work office. Funds to be used to provide Uber cards and other support to Sudbury residents.

## **Interview candidate for the Historical Commission**

Present: Steven Greene, 36 Elaine Road, candidate for appointment to the Historical Commission.

Mr. Greene commented about Historical Commission presentations he made and noted that he had particular interest in the Hosmer House.

Vice-Chair Brown asked Mr. Greene if he had been attending Historical Commission meetings. He responded affirmatively adding that he presented a historical chronology about the Sudbury Post Offices in November.

Selectman Schineller stated that the Historical Commission voted unanimously, 7-0, in favor of the appointment of Mr. Greene to the commission. He thanked Mr. Greene for his contribution to the Town.

Selectman Roberts asked Mr. Greene about the Frost Farm and the Stone Tavern Farm. Mr. Greene responded that earlier outreach may have changed the outcome.

Selectman Dretler thanked Mr. Greene for his effort and queried about the demolition delay bylaw. Mr. Greene stated that he hoped to perform related research regarding the practice of other towns. He mentioned a home on Rte. 117 slated for demolition.

Selectman Roberts inquired about the Post Office history in town. Mr. Greene provided related detail stating that the Post Office was formerly located in the Hosmer House for some 15 years.

Selectman Schineller confirmed the possibility of moving structures. Mr. Greene responded that moving properties was common for 200 years. Selectman Dretler mentioned that a building had been moved across Rte. 20 several years ago.

Chair Carty motioned and Selectman Dretler seconded the motion.

It was on motion unanimously

VOTED: To approve the Town Manager appointment of Steven Greene, 36 Elaine Road, to the Historical Commission for a term ending 5/31/23.

# Presentation of Broadacres Farm Design Charette Report by Wright Ostermier Landscape Architects

Present: Adam Duchesneau, Director of Planning and Community Development, Emily Wright and Kathryn Ostermier of Wright Ostermier Landscape Architects

Ms. Ostermier provided a summary of the Broadacres Farm Charette Report and design alternatives for the 34-acre property located at 82 Morse Road. She described the land use activities that took place at the Charette and summarized that the residents preferred the natural, agricultural-type option, which included biking and walking paths.

Selectman Dretler asked about active recreation area and a natural playground. Ms. Wright confirmed the fields will remain flexible for sports use. Selectman Dretler asked Ms. Wright to define intervention and asked if it included cost.

Selectman Roberts inquired about zoning of the different parcels on the property. Selectman Dretler suggested including the measurements of each parcel and labeling appropriately.

Selectman Schineller inquired about the proposed width of Morse Road. Ms. Wright asserted that the
proposed path would be multifunctional along Morse Road. She detailed the various concept design
alternatives.

Ms. Wright presented the three design options. Three scenarios had bike and walking paths; Bruce Freeman Rail Trail and connections to all of the parcels via pathway.

Chair Carty emphasized that the proposals presented were representations of ideas and no preliminary decisions had been made.

Ms. Ostermier presented next steps, which include schematic design planning, financing/approval, project bidding and construction.

Selectman Dretler commented that the Park & Recreation Commission had sent in an email about having a more active recreation area. Ms. Wright responded the report did not get into that level of detail.

Selectman Dretler noted the that children participated in the Charette voting and that their participation should be noted when considering the proposals.

Selectman Dretler listed the various types of designated sports fields such as baseball, football, etc. Chair Carty commented about the field possibilities.

Selectman Schineller asked about the Charette process and the inclusion of the flash vote, and Ms. Wright responded that the flash vote survey helped in the process.

Selectman Schineller asked about cost estimates and historical aspects. Ms. Ostermier noted that an architect would be of assistance and when plans were developed, design aspects would be considered. Selectman Schineller commented the Town did not view this project as an immediate consideration. Selectman Dretler stated that certain structures needed to be considered in a timely fashion due to safety.

Vice-Chair Brown asked about building conditions. Ms. Wright stated that structures on Parcel 3 were not sound. Mr. Duchesneau mentioned staff had reviewed buildings and determined they are in failing condition.

Resident and Park & Recreation Commission member Dick Williamson, 21 Pendleton Road, affirmed the fields at Broadacres Farm create great opportunity for low intervention playing fields.

Resident Kirsten Roopenian, 45 Harness Lane, indicated her preference for playing fields at the site.

Resident Charles Russo, 30 Juniper Road, asked about flash vote consideration. Chair Carty responded the flash vote would be considered and provides the Town with additional ideas regarding use at the property.

Selectman Dretler recognized the need to prioritize proposed Town projects as well as the need to evaluate other town owned properties in the immediate area as they relate to Broadacres.

Mr. Russo inquired about Melone mitigation funding. Vice-Chair Brown commented that CPA funds were specifically slated for recreation proposing on Parcel 1 and mentioned the Housing Authority request for affordable housing. Vice-Chair noted this request could now be explored.

Resident and Housing Authority member Amy Lepak, 54 Jarman Road, affirmed the Housing Authority had great interest related to the prospect of affordable housing and noted the Authority would be happy to work with the Historical Commission.

Resident Len Simon stated that the Charette Report was not online and should be included in the meeting packet for residents and posted on a timely basis.

Interim Town Manager Bilodeau responded that appropriate links were included within the packet. Selectman Roberts stated she understood the concern. Selectman Dretler suggested making the process as easy as possible, and perhaps direct to links and/or update of software.

## Review and approve letter to MassDOT on Bruce Freeman Rail Trail Design

Present: Beth Suedmeyer, Environmental Planner, and Adam Duchesneau, Director of Planning & Community Development

Selectman Dretler requested to have a letter sent to MassDOT regarding the Bruce Freeman Rail Trail. Ms. Suedmeyer explained the Town's timely submission of necessary documentation to advance the project was not distributed to all at MassDOT, specifically District 3. She recommended a letter be sent to MassDOT outlining this delay and necessary response from the rail division. Selectman Dretler stated that this letter was an urgent matter and that the Board should expedite approval of the letter.

Selectman Roberts asked about anticipated review deadline. Ms. Suedmeyer detailed the 30-day review period, 45 days from the October 16th meeting.

Selectman Schineller emphasized that the unnecessary delay was clearly the oversight of MassDOT. The lease deadline was discussed. Ms. Suedmeyer stated that the Town will engage with MassDOT to discuss the terms of a lease and that the design needs to be further advanced in order to have that discussion.

Chair Carty asserted Sudbury should be able to follow the examples of other towns. Vice-Chair Brown asked if would be possible to see those other leases. Chair Carty asked if there was any reason to believe that Sudbury would not get the lease. Ms. Suedmeyer responded there was no reason indicating that Sudbury would not obtain the lease.

Chair Carty reinforced that the spirit of the letter should indicate that this reflects a MassDOT misstep and that all procedures were followed by Sudbury in a timely fashion. Selectman Dretler noted the timely need for the urgent letter. Selectman Roberts recommended the whole process be on a fast track and suggested further amending the letter. Selectman Dretler recommended that timeline specifics be included with the letter, and the Board agreed. Chair Carty suggested that Ms. Suedmeyer redraft the letter including the Board's comments.

Vice-Chair Brown commented that the TIP (Transportation Improvement Program) manager at the MPO (Boston Region - Metropolitan Planning Organization) must be alerted to the MassDOT oversight and understand that delay is not the fault of the Town.

Vice-Chair Brown mentioned the Town's title search and asked if this was sufficient. Ms. Suedmeyer responded the title research would need updating.

Chair Carty motioned and Vice-Chair Brown seconded the motion.

It was on motion unanimously

VOTED: To amend and approve the Bruce Freeman Rail Trail Design letter to MassDOT based on Selectmen comments.

Resident Len Simon asked if a lease was needed in order to proceed with the BFRT design public hearing or the approval of the 25% design by MassDOT, and Ms. Suedmeyer responded affirmatively that the lease does not need to be in place. He also asked if the Town was on track to receive TIP funding by FY2022. Ms. Suedmeyer indicated confidence with the 2022 date, however, she noted that District did have some concerns. Ms. Suedmeyer stated that perhaps the Town would need to again advocate for funding with the Boston Region Metropolitan Planning Organization (MPO). Mr. Simon inquired about CSX acquisition, and Chair Carty responded that CSX acquisition could not be publicly discussed at this time due to ongoing negotiations. Mr. Simon asked if the town was still on track to complete the design with the funding that was appropriated at the 2018 October Special Town Meeting. Mr Simon asked if the appropriated funding was adequate to complete the

design at this point. Ms. Suedmeyer stated that an RFP would be issued as soon as possible in order to have a contract in place for the 75%-100% Design Phase.

Selectman Dretler inquired if the Town had enough resources allocated to work on the project. Selectman Roberts recommended the topic be included on future meeting agenda.

<u>Vote to consider request for use of Town locations and services in support of motion picture film</u> production throughout the Town, including authorization for negotiation and execution of a location agreement. And, further vote to authorize Town Counsel to negotiate and to authorize the Chair to sign the executed agreement.

Present: Tim Gorman, Manager and Frankie Ferrari, Assistant at Screen Gems Productions, Inc.

Mr. Gorman described the proposed filming to take place at the Wayside Inn, March 4<sup>th</sup> to March 31<sup>st</sup> and at the Goodnow Library on March 3, and on occasion, filming on adjacent roadways. He requested traffic control assistance on certain filming days.

Chair Carty commented about school bus schedule and neighbors. Mr. Gorman had spoken to the immediate abutter to the chapel and additional flyers would be circulated throughout neighborhoods. He added that Dan Nason, DPW Director, suggested utilization of message boards.

Chair Carty queried regarding a tent, and Mr. Gorman answered that a permit has been granted.

Selectman Dretler inquired about the subject of the film. Mr. Gorman detailed the film maintained a thriller/supernatural theme with a PG rating, with no stunts on-site. Selectman Dretler asked if there was sufficient number of Town safety employees to cover the event and questioned the legal arrangement with the Wayside Inn. Interim Town Manager Bilodeau detailed Town Counsel arrangement agreement including use of Goodnow Library, road access, closure of the Wayside Inn and Town areas.

Chair Carty noted that Town bylaw would be followed regarding neighborhoods, noise and related aspects. Interim Town Manager Bilodeau noted that tent specifics would also be included in such an agreement.

Mr. Gorman confirmed there would be several night scenes which could film until midnight. He noted that Chief Nix confirmed that additional police detail would not be an issue.

Selectman Dretler asked if there were any conservation land considerations. Mr. Gorman stated that the proposed tent was being installed away from the wetlands.

Selectman Roberts asked if there were any financial implications to the Town. Interim Town Manager Bilodeau further detailed terms included in the location agreement, and noted that certain financial expenses were being worked on in consideration of reimbursement by the filming company. Selectman Roberts asked about possible engagement with the community. Mr. Gorman was receptive to the idea and added it was dependent on the day of filming, especially in consideration of outdoor scenes.

Selectman Dretler asked how Sudbury was chosen as a filming site. Mr. Gorman responded one of the company executives grew up in the area and loved the Wayside Inn and spoke with the Innkeeper.

Vice-Chair Brown stated that nighttime filming must be coordinated with the neighbors. Chair Carty agreed. Mr. Gorman acknowledged the importance of such communications.

Selectman Schineller noted the timing of the Presidential Primary Election and Annual Town Election. Mr. Gorman responded the scheduling is being arranged around those dates.

Selectman Schineller moved and Vice-Chair Brown seconded the motion.

It was on motion unanimously

VOTED: To authorize the negotiations and execution of location agreement and further to authorize Town Counsel to negotiate and authorize the Chair of the Board of Selectman to sign the executed agreement.

# Accept 2020 Annual Town Meeting articles submitted by 1/31/20, vote on order of articles, and designate articles for the consent calendar

Vice-Chair Brown recommended that the Fairbank article placement discussed earlier be reviewed by Town Counsel. Interim Town Manager Bilodeau affirmed that such a vote had to be reviewed by Town Counsel.

Resident Kirsten Roopenian suggested the Fairbank article be presented early on the second night of Town Meeting.

Selectman Roberts recommended that an immediate call be made to Town Counsel. Interim Town Manager Bilodeau called Town Counsel Jonathan Silverstein and that discussion continued during this part of the meeting.

Interim Town Manager Bilodeau noted that Article 57 would be added to the Warrant.

Vice-Chair Brown motioned to accept 2020 Annual Town Meeting articles submitted by 1/31/20 in the order presented. Selectman Dretler seconded the motion.

It was on motion unanimously

VOTED: To accept 2020 Annual Town Meeting articles submitted by 1/31/20 in the order presented.

Chair Carty motioned to designate articles for the consent calendar.

It was on motion unanimously

VOTED: To designate articles for the consent calendar.

# **Citizen's Comments**

There were no citizen's comments presented.

## Vote to refer any Zoning Bylaw amendments and street acceptance articles to the Planning Board

Interim Town Manager Bilodeau provided detail regarding articles 37 and 38.

Chair Carty moved and Selectman Dretler seconded the motion.

It was on motion unanimously

VOTED: To refer any Zoning Bylaw amendments and street acceptance articles to the Planning Board.

# **Discussion on the Fairbank Community Center and Town Forum**

Vice-Chair Brown stated that the Fairbank Community Center/Town Forum will be on Saturday, March 28, 2020 at LSRHS Auditorium at 10:00 a.m. She noted the Fairbank Community Center working group will be presenting at the Forum. Interim Town Manager Bilodeau stated that the project architect would be present at the Forum.

Selectman Schineller asked about submission of Forum-related questions. Interim Town Manager Bilodeau responded an email address will be set up for this purpose.

Selectman Roberts stressed the importance of having key dates and milestones for Fairbank in one place easily accessible to the public.

# **Citizen's Comments**

There were no citizen's comments.

# **Upcoming Agenda Items**

# March 3<sup>rd</sup>

- BOS joint meeting with FinCom and CIAC to discuss capital articles
- EEE Update
- LS Superintendent Bella Wong to present use of E&D funds
- Historical Districts Commission interview

# March 17th

- Joint meeting with FinCom
- Newsletter approval
- BFRT update
- Fairbank Community Center updates

# **Future Meetings**

- Continue Fairbank Community Center updates
- Continue BFRT/CSX discussions/updates

There being no further business, the meeting adjourned at 10:30 p.m.

Attest:	
	Maryanne Bilodeau
	Interim Town Manager-Clerk

#### 2/11/20 Documents & Exhibits

**1.** Interview candidate for appointment to the Historical Commission. Following interview, vote whether to approve the Town Manager appointment of Steven Greene, 36 Elaine Road, to the Historical Commission for a term ending 5/31/23.

#### **Attachments:**

- 1.a SHC chair memo 2
- 1.b Steve\_Greene\_appl\_2
- **2.** Presentation of Broadacres Farm Design Charette Report by Wright Ostermier Landscape Architects. In attendance will be Adam Duchesneau, Director of Planning & Community Development; Kathryn Ostermier and Emily Wright, Principals, Wright Ostermier Landscape Architects.

#### **Attachments:**

- 2.a Broadacres Town Forum Charrette Summary
- 2.b Broadacres Farm Charrette presentation
- 3. Review and approve letter to MassDOT on Bruce Freeman Rail Trail Design

#### **Attachments:**

- 3.a BOS BFRT MassDOT letter 20200211 draft
- **4.** Review and possible vote to consider request for use of Town locations and services in support of motion picture film production throughout the Town, including authorization for negotiation and execution of a location agreement. In attendance will be Tim Gorman of Screen Gems Productions Inc.

#### **Attachments:**

- 4.a SCREEN GEMS FILMING IN SUDBURY\_update
- **5.** Vote to accept 2020 Annual Town Meeting articles submitted by 1/31/20, vote on order of articles, and designate articles for the consent calendar.

#### **Attachments:**

- 5.a Articles list ATM 2020\_draft
- 5.b Art 1\_18
- 5.c Art 20\_38
- 5.d Art 39 50
- 5.e Petition Articles 51-57\_numbered
- **6.** Vote to refer any Zoning Bylaw amendments and street acceptance articles to the Planning Board.
- 7. Discussion on the Fairbank Community Center/Town Forum.
- **8.** Citizen's comments (cont.)
- 9. Upcoming Agenda Items

#### **Attachments:**

- 9.a POTENTIAL UPCOMING AGENDA ITEMS\_2\_11\_20
- **10.** Vote to accept the Grant of Drainage Easement from Union Avenue Realty LLC on property located at 0 Station Road, aka 46 Station Road, pursuant to the provisions of G.L. c. 83, § 1 and Article XII, Section 3 of the Town's Bylaw.

**11.** Vote to accept a Conservation Restriction granted in perpetuity for conservation purposes by Union Avenue Realty LLC, on property at 0 Station Road (Parcel K08-0038), as shown on plan titled "Conservation Restriction Plan of Land in Sudbury, MA" prepared by DGT Associates, dated June 10, 2019 prepared for Charles J. Precourt & Sons, Inc. pursuant to MGL Chapter 184, Section 32.

#### **Attachments:**

- 11.a Sudbury CR #21 Ref. #15071 EEA Approved for Local Signatures
- 11.b Baseline Documentation Report
- 11.c CR Plan
- **12.** Vote to appoint Nell Forgacs (registered Democrat), 12 Great Lake Drive, to the Board of Registrars of Voters, for a term to begin 2/14/20 and expire 5/31/22. This is to fill the vacancy created by the resignation of Gary M.C. Bean as of September 1, 2019.
- **13.** Vote to approve the issuance of the Massachusetts Clean Water Trust short-term notes, which will be used to pay for Comprehensive Wastewater Management Plan (CWMP) approved at 2019 Annual Town Meeting.

#### **Attachments:**

- 13.a BOS MA Clean Water Trust BAN memo 2-5-2020
- **14.** Vote to accept a \$10,000 donation from Middlesex Savings Bank to the Police Department. Funds to be used at the discretion of the Police Chief.

#### **Attachments:**

- 14.a Middlesex Savings Bank Donation 1-28-20
- 14.b Middlesex Savings Donation 1-28-20
- **15.** Vote to accept gift from Middlesex Savings Charitable Foundation in the amount of \$10,000 to fund the purchase of Environmental Gas Monitoring Meters to be used by Fire Dept. personnel.

#### **Attachments:**

- 15.a Middlesex Savings CF
- **16.** Vote to approve award of contract by the Town Manager in the amount of \$34,309 to the Institute for Human Centered Design for the conduct of an ADA Self-Evaluation and Transition Plan for Town and School properties, and further to authorize execution of any documents relative thereto.
- **17.** Vote to accept a \$500 donation from the Presbyterian Church in Sudbury to the Board of Health Social Work office. Funds to be used to provide Uber cards and other support to Sudbury residents.

#### **Attachments:**

- 17.a Presbyterian Church Donation
- **18.** If necessary, at conclusion of meeting, vote to enter executive session for the following purpose: Conduct strategy session in preparation for negotiations with nonunion personnel and/or to conduct contract negotiations with nonunion personnel (new Town Manager) pursuant to General Laws chapter 30A, §21(a)(exception 2).
- 19. Vote to close executive session and not resume open session.