



SUDBURY BOARD OF SELECTMEN
TUESDAY SEPTEMBER 24, 2019
6:45 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
	6:45 PM		CALL TO ORDER
EXECUTIVE SESSION			
1.		<i>VOTE</i>	Open in Regular Session, and immediately vote to enter into Executive Session for the purpose of discussing collective bargaining matters related to negotiation strategy for all Town unions, wherein strategy discussion with respect to collective bargaining in open session may have a detrimental effect on the bargaining position of the public body pursuant to MGL chapter 30A §21(a)(3).
2.		<i>VOTE</i>	Also, discuss strategy with respect to potential litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Hollyer v. Conservation Commission), pursuant to General Laws chapter 30A, §21(a)(3).
3.		<i>VOTE</i>	Vote to close Executive Session and resume Open Session.
	7:15 PM		Opening remarks by Chairman
			Reports from Town Manager
			Reports from Selectmen
			Citizen's comments on items not on agenda
TIMED ITEMS			
4.	7:30 PM		Discussion and update on Master Plan by Horsley Witten Group. Attending will be Adam Duchesneau, Director of Planning & Community Development, and Krista Moravec and Nate Kelly from Horsley Witten.
MISCELLANEOUS			
5.			Update on Bruce Freeman Rail Trail (BFRT) Design Project. Attending will be Beth Suedmeyer, Environmental Planner, and Michael Trepanier, MassDOT Project Manager and MassTrails Coordinator.
6.		<i>VOTE</i>	(a) Presentation and public comment; (b) Vote: Pursuant to the Board's discussion at its March 12, 2019 meeting to authorize the Town Manager's endorsement of a Letter of Intent to the

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
			Massachusetts Department of Transportation to become a Complete Streets municipality within one year, and receipt of public comment, vote to approve and adopt the Tier 1 Complete Streets Policy, and to authorize submission of the policy to the Massachusetts Department of Transportation for approval pursuant to the Complete Streets Program. Attending will be Adam Duchesneau, Director of Planning & Community Development.
7.			LS academy update to be provided by Vice-Chairman Pat Brown.
8.			Discussion on Town Forum
9.			Discuss topics to be assigned for the Fall 2019 Board of Selectmen Newsletter.
10.			Goal setting discussion
11.			Discussion of CPC funds voted at 2008 Annual Town Meeting (Article #32).
12.			Citizen's comments (cont.)
13.			Discuss upcoming agenda items
CONSENT CALENDAR			
14.		<i>VOTE</i>	Vote to approve the regular session minutes of 8/6/19.
15.		<i>VOTE</i>	Vote to accept on behalf of the Town the following donations: \$250 from Middlesex Savings Bank, \$1,000 from Roche Brothers, and \$250 from Project Coding Schools, for a total of \$1,500 to be deposited to the Park and Recreation Program Contributions and Donations account #191448/483100, as requested by Frank Livera, Acting Director of Parks, Recreation & Aquatics.
16.		<i>VOTE</i>	Vote to accept two Mass. Council on Aging (MCOA) cost reimbursement grants of \$250 and \$150 to support the Go4Life FitWalk event and a Falls Prevention event at the Sudbury Senior Center, as requested by Debra Galloway, Senior Center Director.
17.		<i>VOTE</i>	Vote to accept AFG Grant funds for \$78,096 with a Town portion of \$2,342.88, for the replacement of the Fire Department's 27-year-old SCBA Air Compressor/Filling Station.
18.		<i>VOTE</i>	Vote to approve award of contracts by the Interim Town Manager pursuant to Art. 34 of the 2019 ATM for engineering services and subsequent installation of an Aspirating Smoke Detection (ASD) System at the Loring Parsonage under the direction of the Facilities Director.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



SUDBURY BOARD OF SELECTMEN

Tuesday, September 24, 2019

1

EXECUTIVE SESSION

1: Collective Bargaining re: GIC renewal

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Open in Regular Session, and immediately vote to enter into Executive Session for the purpose of discussing collective bargaining matters related to negotiation strategy for all Town unions, wherein strategy discussion with respect to collective bargaining in open session may have a detrimental effect on the bargaining position of the public body pursuant to MGL chapter 30a §21(a)(3).

Recommendations/Suggested Motion/Vote: Open in Regular Session, and immediately vote to enter into Executive Session for the purpose of discussing collective bargaining matters related to negotiation strategy for all Town unions, wherein strategy discussion with respect to collective bargaining in open session may have a detrimental effect on the bargaining position of the public body pursuant to MGL chapter 30a §21(a)(3).

Background Information:

See attached memo from Interim Town Manager Maryanne Bilodeau. This is a request for Board to vote to give "their authorization for the Interim Town Manager to take the steps to effectuate the Town staying with the GIC."

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting: Interim Town Manager Maryanne Bilodeau

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM

**SUDBURY BOARD OF SELECTMEN**

Tuesday, September 24, 2019

EXECUTIVE SESSION**2: Exec Session litigation with ConComm****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Also, discuss strategy with respect to potential litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Hollyer v. Conservation Commission), pursuant to General Laws chapter 30A, §21(a)(3).

Recommendations/Suggested Motion/Vote: Also, discuss strategy with respect to potential litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Hollyer v. Conservation Commission), pursuant to General Laws chapter 30A, §21(a)(3).

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, September 24, 2019

3

EXECUTIVE SESSION
3: Close Executive Session

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close Executive Session and resume Open Session.

Recommendations/Suggested Motion/Vote: Vote to close Executive Session and resume Open Session.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM

**SUDBURY BOARD OF SELECTMEN**

Tuesday, September 24, 2019

TIMED ITEM**4: Master Plan update and discussion****REQUESTOR SECTION**

Date of request:

Requestor: Adam Duchesneau, Director of Planning & Community Development

Formal Title: Discussion and update on Master Plan by Horsley Witten Group. Attending will be Adam Duchesneau, Director of Planning & Community Development, and Krista Moravec and Nate Kelly from Horsley Witten.

Recommendations/Suggested Motion/Vote: Discussion and update on Master Plan by Horsley Witten Group. Attending will be Adam Duchesneau, Director of Planning & Community Development, and Krista Moravec and Nate Kelly from Horsley Witten.

Background Information:

Horsley Witten to provide a Master Plan update of where things are at in the process and, if appropriate, conduct a short information gathering exercise/group discussion. *Attending from Horsley Witten will be Krista Moravec and Nate Kelly.*

Financial impact expected:

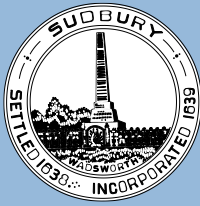
Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting: Krista Moravec and Nate Kelly of Horsley Witten Group

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

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**SUDBURY BOARD OF SELECTMEN**

Tuesday, September 24, 2019

MISCELLANEOUS (UNTIMED)**5: BFRT update****REQUESTOR SECTION**

Date of request:

Requestor: Beth Suedmeyer, Environmental Planner

Formal Title: Update on Bruce Freeman Rail Trail (BFRT) Design Project. Attending will be Beth Suedmeyer, Environmental Planner, and Michael Trepanier, MassDOT Project Manager and MassTrails Coordinator.

Recommendations/Suggested Motion/Vote: Update on Bruce Freeman Rail Trail (BFRT) Design Project. Attending will be Beth Suedmeyer, Environmental Planner, and Michael Trepanier, MassDOT Project Manager and MassTrails Coordinator.

Background Information:

Description: The BOS will receive and update on the 25% structural design progress and an overview of how municipalities and MassDOT partner on such projects and what to anticipate in the next phases of the design process.

Presentation to be provided by Monday, 9/23.

Financial impact expected:

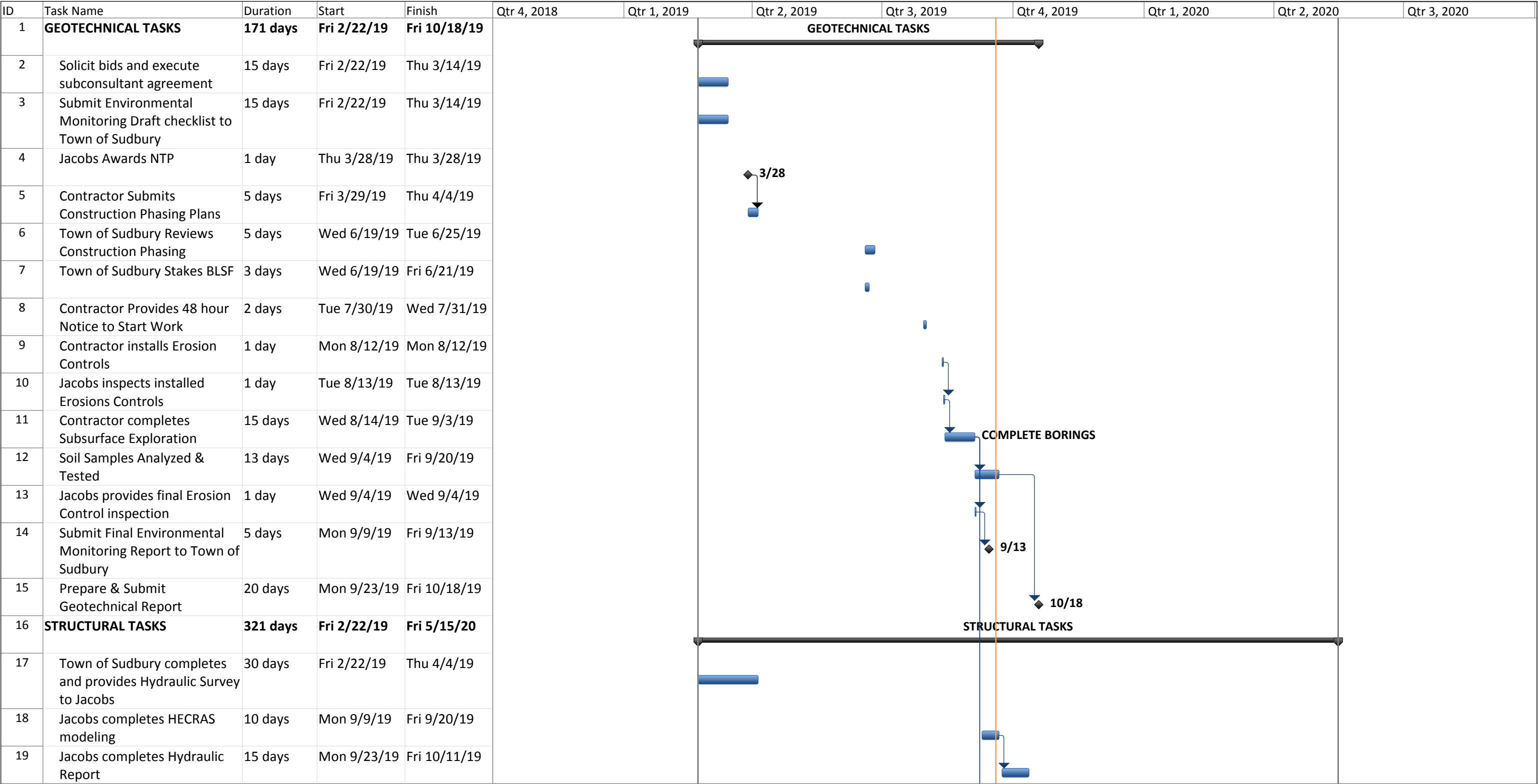
Approximate agenda time requested:

Representative(s) expected to attend meeting: Beth Suedmeyer, and Michael Trepanier, MassDOT Project Manager and MassTrails Coordinator

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

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Project: BFRT Sketch Plans
Consultant: Jacobs Engineering
Date: Thu 9/19/19

Task

Split

Milestone

Summary

Project Summary

External Tasks

External Milestone

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

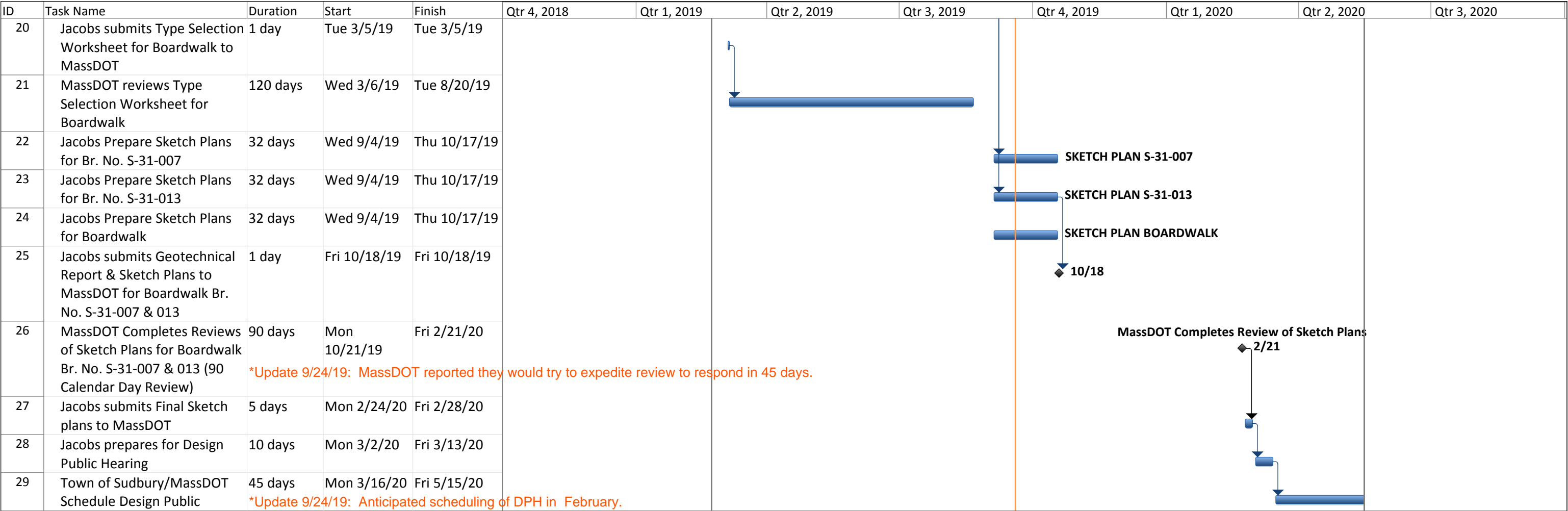
Manual Summary

Start-only

Finish-only

Deadline

Progress



Project: BFRT Sketch Plans
Consultant: Jacobs Engineering
Date: Thu 9/19/19

Task

Split

Milestone

Summary

Project Summary

External Tasks

External Milestone

Inactive Task

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

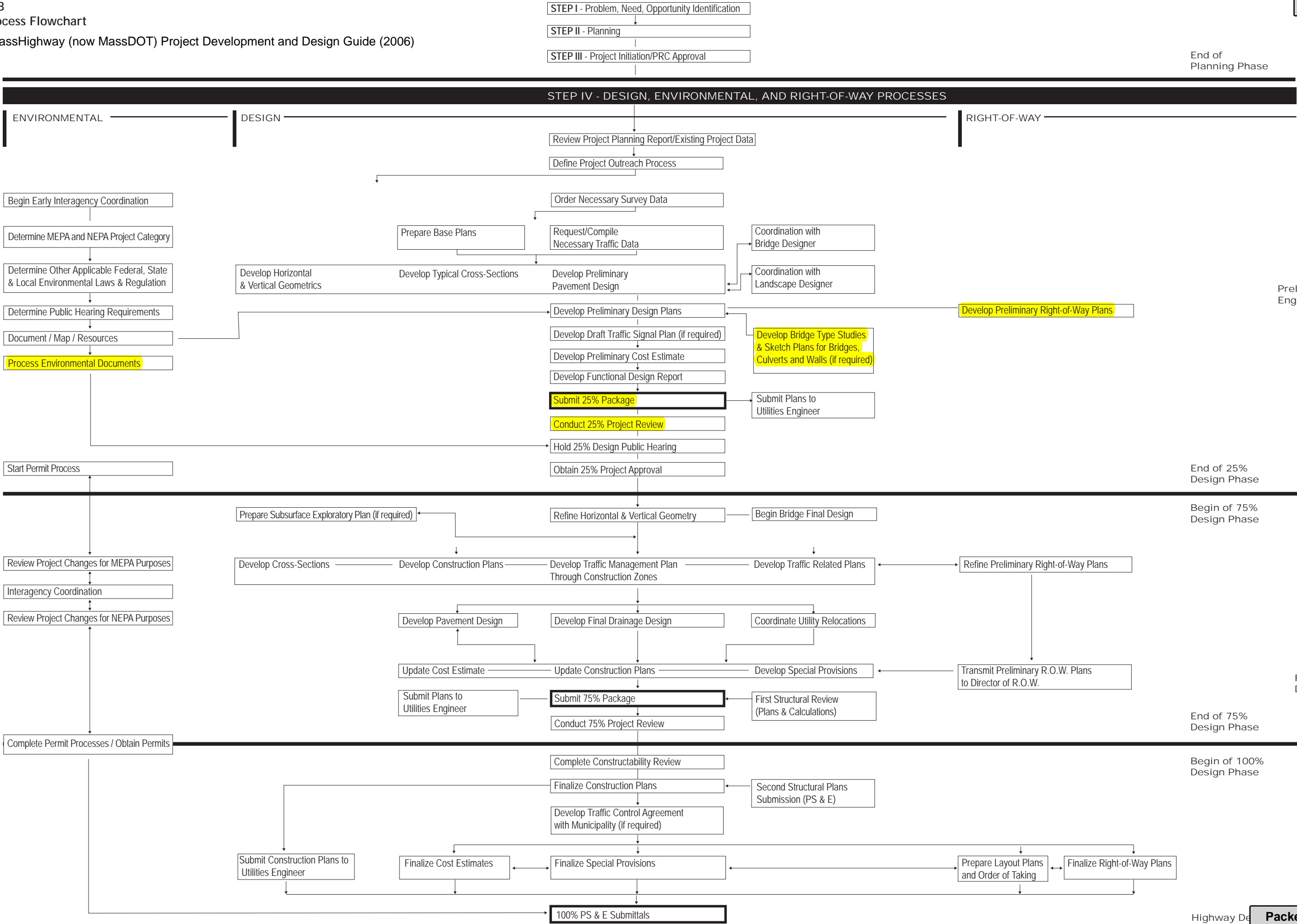
Start-only

Finish-only

Deadline

Progress

Source: MassHighway (now MassDOT) Project Development and Design Guide (2006)



Attachment 5.b: BFRT Status with PDDG Figure 2-8 (3429 : BFRT update)

**SUDBURY BOARD OF SELECTMEN**

Tuesday, September 24, 2019

MISCELLANEOUS (UNTIMED)**6: Complete Streets discussion****REQUESTOR SECTION**

Date of request:

Requestor: Adam Duchesneau, Director of Planning and Community Development

Formal Title: (a) Presentation and public comment; (b) Vote: Pursuant to the Board's discussion at its March 12, 2019 meeting to authorize the Town Manager's endorsement of a Letter of Intent to the Massachusetts Department of Transportation to become a Complete Streets municipality within one year, and receipt of public comment, vote to approve and adopt the Tier 1 Complete Streets Policy, and to authorize submission of the policy to the Massachusetts Department of Transportation for approval pursuant to the Complete Streets Program. Attending will be Adam Duchesneau, Director of Planning & Community Development.

Recommendations/Suggested Motion/Vote: (a) Presentation and public comment; (b) Vote: Pursuant to the Board's discussion at its March 12, 2019 meeting to authorize the Town Manager's endorsement of a Letter of Intent to the Massachusetts Department of Transportation to become a Complete Streets municipality within one year, and receipt of public comment, vote to approve and adopt the Tier 1 Complete Streets Policy, and to authorize submission of the policy to the Massachusetts Department of Transportation for approval pursuant to the Complete Streets Program. Attending will be Adam Duchesneau, Director of Planning & Community Development.

Background Information:

The Town is seeking to become a designated Complete Streets community under the Commonwealth's Complete Streets Funding Program. Participation in the Complete Streets Program allows the Town to seek funding for technical assistance to analyze the community's needs and develop a Complete Streets Prioritization Plan, and to obtain funding for construction of Complete Streets infrastructure projects. A Complete Street is one which provides safe and accessible options for all travel modes - walking, biking, transit, and motorized vehicles - for people of all ages and abilities. The first step in this process, Tier 1, is having a Complete Streets Policy be adopted as a bylaw, ordinance, or administrative policy by the municipality's highest elected body. Once this has been done, the Town can then proceed to Tier 2, which is the creation of a Prioritization Plan which determines the community's Complete Streets needs and prioritizes its infrastructure projects to address critical gaps in pedestrian, bicycle, and transit infrastructure. Once the Prioritization Plan is approved by the Massachusetts Department of Transportation, the Town can then apply for construction funding of up to \$400,000 to complete projects outlined in the Prioritization Plan. As such, the request of the Board of Selectmen is to approve the presented Tier 1 Complete Streets Policy and authorize submission of the policy to the Complete Streets Program for approval.

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
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Melissa Murphy-Rodrigues	Pending
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Jonathan Silverstein	Pending
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Daniel E Carty	Pending
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Board of Selectmen	Pending
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09/24/2019 6:45 PM

**TOWN OF SUDBURY
MASSACHUSETTS**

COMPLETE STREETS POLICY

Introduction

Complete Streets are roadways which are planned, designed, and constructed to meet the needs of all travel modes and people of all abilities. The Town of Sudbury has incorporated this concept by implementing numerous projects which have established a network of roadside walkways and by adopting roadway standards.

Sensitivity to the character of Sudbury's local roads as well as consideration of roadways and paths on a network basis have been key aspects of past planning efforts. The Town of Sudbury's Complete Streets Policy establishes the Town's determination to continue to implement improvements which will serve to further "Complete" Town streets for all users and modes of transportation.

Vision and Intent

The Sudbury Complete Streets Policy distinguishes that all transportation projects are opportunities to implement Complete Streets principles. The Town shall carefully consider context sensitivity and roadway character while planning, designing, constructing, and maintaining these projects to provide for a comprehensive and integrated network of facilities for people of all ages and abilities.

The Town shall continue to use public outreach during this effort to identify Complete Streets projects and initiatives, and to determine priorities. Public comment will continue to be sought to identify additional projects and update prioritization.

Core Commitment

Users and Modes: The Sudbury Complete Streets Policy affirms the Town roadway and walkway network must provide safety, comfort, and accessibility for all users including people walking, biking, driving, riding transit, and operating commercial and emergency vehicles. Furthermore, the roadway and walkway network shall provide these characteristics for people of all ages and abilities.

All Projects and Phases: All publicly and privately funded transportation projects shall be reviewed to determine the feasibility of incorporating Complete Streets elements.

Where practical, and within funding limitations, elements shall be added to all municipal road repairs, upgrades, and expansion projects which will enhance safety, accessibility, and serviceability for all users.

Procedures shall be established to identify opportunities to implement Complete Streets elements and to document the incorporation of these elements when conducting municipal road and walkway repairs, upgrades, and expansion projects.

Exceptions: It is recognized that incorporation of Complete Streets elements into a project will not always be feasible or practical.

1. Complete Streets enhancements may be determined to be infeasible and impractical due to funding limitations. In addition, it may be determined the anticipated cost associated with an

enhancement is excessively disproportionate to the need or probable use.

Constraints resulting from limitations of right-of-way and property rights, jurisdiction by other agencies, and natural features may restrict the feasibility and practicality of certain Complete Streets enhancements. The layout and width of roadways are important characteristics of the network. With relatively narrow roads, framed with numerous stone walls and trees, conditions of certain roadways may not be conducive to the implementation of Complete Streets elements.

2. Sensitivity to the context of Sudbury's historic and scenic areas may limit incorporation of certain Complete Streets elements.
3. For projects proposed at locations where there is an absence of current and future need, exceptions may be made to the Sudbury policy.

Best Practices

Network: The Sudbury policy affirms a network approach will continue to be used as enhancements to roadways and walkways are considered. The goal of this network approach is to provide increasingly accessible and efficient connections between home, school, work, transit, recreation, and commerce destinations by improving the environment for roadway users.

Network planning will include integration of off-road paths, i.e., rail trails and bike paths, with Town streets to create a safe transportation network when feasible.

Jurisdiction: The Sudbury policy shall apply to all transportation infrastructure, street design, construction, and maintenance projects subject to the exceptions described herein. To the extent to which Town jurisdiction allows, private development projects shall be required to comply with the Sudbury Complete Streets Policy.

The Town recognizes coordination with agencies, such as the Massachusetts Department of Transportation (MassDOT), will be necessary for possible projects outside the Town's jurisdiction.

Design: The Sudbury policy affirms balanced design flexibility is a key aspect in efforts to improve accessibility and safety for all users of the roadway and walkway network while at the same time maintaining context sensitivity. Recommendations and guidance contained in the most up-to-date versions of the following documents shall be considered and incorporated during the implementation of Complete Streets:

- Town of Sudbury Master Plan.
- Sudbury Pavement Management Analysis.
- Sudbury Driveway Rules and Regulations.
- The Massachusetts Department of Transportation Project Design and Development Guidebook.
- The United States Department of Transportation Federal Highway Administration's Manual on Uniform Traffic Design Controls.
- The Architectural Access Board (AAB) 521 CMR Rules and Regulations.
- American Association of State Highway and Transportation Officials (AASHTO) A Policy on Geometric Design of Highway and Streets.
- Footprint Design Manual for Local Roads, American Society of Civil Engineers

- Sudbury Scenic Roads Bylaw.

Context Sensitivity: The Town sustains that community context is an important factor in design development and decision making related to Complete Streets.

Performance Measures: The Sudbury policy identifies certain specific performance measures which will be assessed during annual reviews of progress and consideration of program enhancements. These measures include:

1. The total linear feet of walkway either expanded or repaired to restore intended functionality.
2. The total linear feet of roadway which have been enhanced through which roadway pavement has undergone reconstruction, rehabilitation, and/or preservation to improve functionality and safety of continued shared use.
3. Number of locations where pavement markings, signage, and/or some other method has been undertaken to improve functionality and safety of continued shared use.
4. Number of specific enhancements suggested through ongoing public outreach efforts.
5. Number of locations studied in order to review feasibility and practicality of possible Complete Streets enhancements suggested during public outreach efforts.

Implementation

The Town Manager shall assist the Board of Selectmen to ensure the Town's Complete Streets plans reflect the needs of the town and incorporate the best thinking among town boards, committees, commissions, staff, residents, and visitors. The Town Manager may appoint an Advisory Group to assist in fulfilling duties under this policy and may delegate to such Advisory Group such tasks as he/she may deem appropriate hereunder. The Town Manager shall facilitate an ongoing process for assessing the Town's road and walkway network; soliciting improvement suggestions from key Town departments and agencies, and the general public; compiling the input, synthesizing and evaluating the input; and developing recommendations for consideration by the Board of Selectmen. The Town Manager shall also provide project management and oversight to ensure Complete Streets projects are carried out efficiently and effectively, and in accordance with this Policy.

The Town Manager's specific duties under this Policy shall include:

1. Aid in the development of the Complete Streets Prioritization Plan in accordance with Tier 2 of the Massachusetts Department of Transportation's (MassDOT) Complete Streets Funding Program.
2. On an annual basis, submit a recommended update of the Complete Streets Prioritization Plan to the Board of Selectmen. This update should establish priorities for use of Complete Streets funding for the coming year and shall identify anticipated projects looking ahead five years.

It is anticipated this update may recommend inclusion of additional projects which may be identified through suggestions and ongoing studies. It is also anticipated as various studies are completed, previously unforeseen constraints may be identified and subsequently, some projects

may be removed from the Prioritization Plan.

The Prioritization Plan shall also identify specific locations and enhancements which are anticipated to be studied in the coming year.

3. Regularly consult with Town stakeholders on various aspects of ongoing Complete Streets initiatives. These stakeholders include the Traffic Safety Committee, Transportation Committee, Planning Board, Commission on Disability, Sudbury Public School Committee, Council on Aging, Conservation Commission, and Park and Recreation Commission. It is anticipated other Town committees and departments may be added to this list.
4. Continue the Complete Streets public outreach effort. Through public meetings and online surveys, input will be solicited regarding progress, as well as suggestions for additional enhancements and projects.
5. Be responsible for coordination and documentation related to the use of Complete Streets funding.
6. Advise municipal staff and the public of upcoming seminars, presentations, and training opportunities related to Complete Streets.
7. Annually review and report on established performance criteria, as well as provide recommendations for revisions to these criteria in the effort to continually improve methods of tracking progress and identifying opportunities.

Approved by the Board of Selectmen

Date: _____

Name, Chair

Name

Name

Name

Name

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, MARCH 12, 2019
PAGE 14

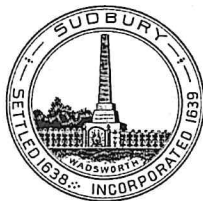
Endorse MassDOT letter with intent to become a Complete Streets municipality

Selectman Brown asked what the Complete Streets endorsement would mean to the Town. Town Manager Rodrigues stated that the Complete Streets project ensures accommodation for pedestrian, biker and vehicle safety.

Selectman Simon inquired about the DPW response.

It was on motion unanimously

VOTED: To authorize the Town Manager to endorse MassDOT letter with the intent to become a Complete Streets municipality within one year.



Melissa Murphy-Rodrigues, Esq.
Town Manager

TOWN OF SUDBURY

Office of the Town Manager

www.sudbury.ma.us

278 Old Sudbury Road
Sudbury, MA 01776-1843

978-639-3381

Fax: 978-443-0756

Email: townmanager@sudbury.ma.us

March 12, 2019

Complete Streets Program Administrator
Massachusetts Department of Transportation
10 Park Plaza
Boston, MA 02116

RE: Intent to Become a Complete Streets Municipality

Dear Complete Streets Program Administrator,

The Town of Sudbury is committed to Complete Streets and intends to pass a Complete Streets Policy within one year from the date of this letter. The Complete Streets Policy will be passed as a bylaw, ordinance, or administrative policy by our highest elected body, the Board of Selectmen. The Town will hold at least one public meeting to present the policy for public comment.

The Town of Sudbury is committed to being a part of the Complete Streets Funding Program and would like to begin work on the development of our Complete Streets Prioritization Plan (Tier 2) while our Complete Streets Policy (Tier 1) is being developed.

Sincerely,

Melissa Murphy-Rodrigues
Town Manager

Attachment11.a: 181206 Complete Streets Commitment_rev (3159 : Complete Streets)

Attachment6.b: Complete Streets_wAttachments (3452 : Complete Streets discussion)



SUDBURY BOARD OF SELECTMEN
Tuesday, September 24, 2019

7

MISCELLANEOUS (UNTIMED)

7: LS academy update

REQUESTOR SECTION

Date of request:

Requestor: Vice Chairman Brown

Formal Title: LS academy update to be provided by Vice-Chairman Pat Brown.

Recommendations/Suggested Motion/Vote: LS academy update to be provided by Vice-Chairman Pat Brown.

Background Information:
to be provided by Monday, 9/23

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting: Pat Brown or LS representative

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM

Fwd: LS Academy Update

Bella Wong <bella_wong@lsrhs.net>

Wed 9/18/2019 4:49 PM

To: Brown, Patricia <BrownP@sudbury.ma.us>; jeffrey_atwater@hotmail.com <jeffrey_atwater@hotmail.com>; Bilodeau, Maryanne <BilodeauM@sudbury.ma.us>; ellen_joachim@lsrhs.net <ellen_joachim@lsrhs.net>; Carole_Kasper@lsrhs.net <Carole_Kasper@lsrhs.net>; Carty, Daniel <cartyd@sudbury.ma.us>; Peter Rowe <peter_rowe@lsrhs.net>;

Dear Pat,

Unfortunately, I am not available to attend 9/24 or 10/22.

Below is the email I sent to our FinCom liaisons and FinCom Chairs from Lincoln and Sudbury related to LS Academy on 9/16/19. Additionally, working with our auditor, we expect to file our end of year report by the end of this month and documentation for certification for e & d by mid-October. Interim Director of Finance and Operations Peter Rowe is working with the auditors and district treasurer to complete this work. He is in regular contact with the MA Department of Revenue regarding our progress and as it relates to LS Academy.

Project bids will be open by the end of October. At that time we will have a better idea about our project costs and timeline.

Please note my update is sensitive to student privacy. Please feel free to call if you have additional questions regarding LS Academy. Or we can also arrange to meet.

Switching to a new topic...

At the 9/17/19 Lincoln Fin Com meeting, the following proposal was offered as a different way to 'handle' estimating the minimum contribution (foundation budget) that LS might receive in the next fiscal year. Currently, LS carries forward the current number when building the next year's budget and updates that number when the Governor's budget is released at the end of January. Lincoln Fin Com proposes that we take the current year's minimum contribution number divided by the number of students and then multiply that number by the most current October 1 enrollment number to predict the

Attachment 7.a: BOS_LS_Academy_Update (3443 : LS academy update)

minimum contribution for the next fiscal year.

Lincoln Fin Com would like us to do this when preparing for the next budget cycle, if amenable with the Sudbury counterparts. Jennifer Glass our liaison to Lincoln BOS was participating remotely. They asked me to convey this to Sudbury Fin Com on their behalf.

It makes sense for this to be discussed at Sudbury FinCom as soon as feasible. Once a date can be set Lincoln FinCom members would be happy to attend the meeting. I apprised our Sudbury Fin Com liaisons Ron Brumbach and Lisa Gutch who agreed I should bring it to your attention, Jeff, for placing this on the FinCom agenda if you agree.

Thank you,
Bella

----- Forwarded message -----

From: **Bella Wong** <bella_wong@lsrhs.net>

Date: Mon, Sep 16, 2019 at 11:32 AM

Subject: LS Academy Update

To: Ron Brumbach <rbrumbach123@gmail.com>, lisa gutch <lisagutch@gmail.com>, Andrew Payne <andy@payne.org>, Jeffrey Atwater <jeffrey_atwater@hotmail.com>, Nancy Marshall <nfmarshall23@gmail.com>, Ellen Joachim <ellen_joachim@lsrhs.net>, Carole Kasper <carole_kasper@lsrhs.net>, Peter Rowe <peter_rowe@lsrhs.net>

Hi All,

Both Lincoln and Sudbury FinComs happen to be meeting tonight and both have requested an update regarding LS Academy. LS SC will also receive an update at its meeting tomorrow evening. I thought it best to provide Chairs and liaisons all the same update. Please note, the level of detail I am providing is sensitive to student rights to privacy.

After the use of certified FY18 LS E & D toward the project was approved, the Sudbury Historical Commission met with the LS architect for the project in April and May, reviewed our application for endorsement of partial demolition in June, did a site visit July 2, determined 420 Lincoln to be historically significant at its meeting of July 18 which triggered a requirement to submit demolition plans for review and public hearing which was scheduled for August 29. The SHC determined the application would be approved with aesthetic modifications to the applicant's plans to renovate (which are included in the demolition plans that were submitted) without further delay. This was a good outcome! However, this part of the process added 5 months to our project timeline.

Advertising of the bid is expected to start next week with bids to be opened toward the end of October. We will then know better our final project costs at that time. Once a contract is executed we will also know a better projected timeline for move in. For now, our lease with First Parish goes until end of November.

At this date in mid-September, current enrollment stands at 5 to 10 students which is within our estimated projection. Based on this enrollment, we are cautiously optimistic costs of the project will be covered by projected savings to the tuition line plus anticipated use of ED&E funds.

A reminder, once FY19 Ed&E is certified, I will be seeking approval (again) for use to fund the launch of LS Academy. I will be asking again for \$300,000 to support operating costs and \$350,000 to support construction costs.

Most importantly, students at LS Academy are doing well. Thank you all for your ongoing support and attention.

Sincerely,
Bella

--

Bella T. Wong
Superintendent/Principal
Lincoln Sudbury Regional School District



SUDBURY BOARD OF SELECTMEN
Tuesday, September 24, 2019

8

MISCELLANEOUS (UNTIMED)

8: Discussion on Town Forum

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion on Town Forum

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, September 24, 2019

9

MISCELLANEOUS (UNTIMED)

9: Fall 2019 Selectmen Newsletter Topic Discussion

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Discuss topics to be assigned for the Fall 2019 Board of Selectmen Newsletter.

Recommendations/Suggested Motion/Vote:

Background Information:

List of previous topics attached

Financial impact expected:N/A

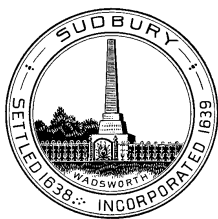
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM



Town of Sudbury

Office of Selectmen

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

selectmensoffice@sudbury.ma.us

August 2, 2019

To: Board of Selectmen

From: Leila Frank

Re: **Fall 2019 Board of Selectmen Newsletter Topics**

To help facilitate discussion of topics for the upcoming Board of Selectmen Newsletter, below is a list of topics from previous editions.

AUGUST 2019

Thank you to Town Manager Melissa Murphy-Rodrigues
Historic Preservation & the Demolition Bylaw
Board of Health
Transportation Improvements in Sudbury
Town Budget Process

MAY 2019

New Selectmen Roberts and Schineller
Sudbury Municipal Vulnerability Preparedness
Thank you to Debbie Dineen and Mark Herweck
Fairbank Community Center Project Update
Camp Sewataro Property Acquisition Update

FEBRUARY 2019

Annual Town Meeting
Employee of the Year
Stearns Mill Pond Dam and DPW Fuel Island
Adam Duchesneau, PCD Director
Melone/Quarry North
Park & Recreation Projects Update

NOVEMBER 2018

Senior Center Director
CPC Proposals 2019
Holiday Giving
Camp Sewataro
BFRT Updates

FALL 2019 NEWSLETTER DEADLINES

BOS Meeting to Discuss Topic Assignments- Tuesday, ~~October 22~~ September 24
Materials Due (to LSF)- Monday, ~~October 28~~ October 7
BOS Meeting Approval- Tuesday, ~~November 5~~ October 22



SUDBURY BOARD OF SELECTMEN

Tuesday, September 24, 2019

10

MISCELLANEOUS (UNTIMED)

10: Goal setting discussion

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Goal setting discussion

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, September 24, 2019

11

MISCELLANEOUS (UNTIMED)

11: Discussion of CPC funds voted at ATM

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion of CPC funds voted at 2008 Annual Town Meeting (Article #32).

Recommendations/Suggested Motion/Vote: Discussion of CPC funds voted at 2008 Annual Town Meeting (Article #32).

Background Information:
attached documents

Financial impact expected:

Approximate agenda time requested:

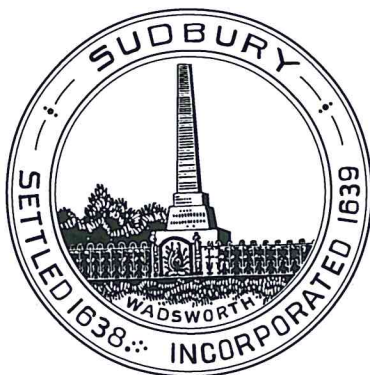
Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM

Town of Sudbury Massachusetts



OFFICIAL WARRANT 2008

ANNUAL TOWN ELECTION Including Regional District School Committee

March 31, 2008

Polls Open 7:00 A.M. to 8:00 P.M.

Precincts 1, 2 & 5 - Fairbank Community Center, Fairbank Road

Precincts 3 & 4 - Sudbury Town Hall, Concord Road

BALLOT QUESTIONS and INFORMATION (Page 1)

ANNUAL TOWN MEETING

April 7, 2008

7:30 P.M.

Lincoln-Sudbury Regional High School Auditorium

BRING THIS BOOK WITH YOU



location but also the construction parameters of multi-unit housing anywhere in Town. All appropriations will be allocated to the Community Housing category.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 31. COMMUNITY PRESERVATION FUND –
SUDBURY HOUSING AUTHORITY (SHA) UNIT RECONSTRUCTION**

To see if the Town will vote to appropriate an amount not to exceed \$600,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of contributing to a project to replace four Sudbury Housing Authority-owned single family dwellings with new, duplex units, and to construct a new 4-bedroom house on Sudbury Housing Authority-owned property on Landham Road, to be completed by the end of Fiscal Year 2011, said appropriations to be disbursed upon substantial completion of the work as determined by the Town Manager, or act on anything relative thereto. All appropriations will be allocated to the Community Housing category and funded from FY09 Revenue.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE (CPC) REPORT: Article 31 requests an appropriation to fund less than one quarter (\$600,000) of a Sudbury Housing Authority construction project. The total cost is estimated to be \$2.5 million, with the majority of the funding coming from the State. The construction project will produce five new, 1-3 bedroom duplex rental houses of the kind the SHA built in 1990 on Fairbank Circle, Pine Street and Old Meadow Road. Four of these will replace 4-5 bedroom houses built in the 1950s, and one will be constructed on an oversized lot on the Framingham town line adjacent to an existing SHA house. All of these properties have been managed by the SHA for many years. This net creation of six affordable rental units, with its unit-size mix and tenant reassignment, will also help the SHA to better utilize *all* of the housing stock that it owns, more readily satisfying the housing demand in the Sudbury area for smaller families. All appropriations will be allocated to the Community Housing category.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 32. COMMUNITY PRESERVATION FUND – CSX LAND PURCHASE

To see if the Town will vote to appropriate an amount not to exceed \$420,000 from the Community Preservation Funds, including bond and note issuance expense if borrowed, as recommended by the Community Preservation Committee, for the purpose of purchasing in fee simple approximately 9.76 +/- acres of undeveloped land known as the CSX rail corridor and running south from a point near Union Avenue and Station Road to the Framingham town line; to see whether this sum shall be raised by borrowing, under the Community Preservation Act, or otherwise; and to appropriate a sum sufficient to pay the annual debt service from FY09 Community Preservation Fund Revenue; or to fund from unrestricted reserves; or act on anything relative thereto. All appropriations will be allocated equally to the Open Space and Recreation categories.

Submitted by the Community Preservation Committee.

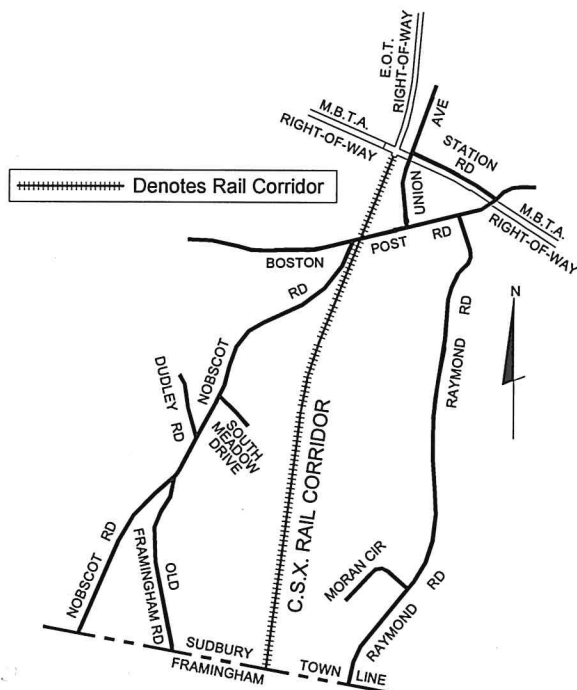
(Two-thirds vote required, if borrowed)

COMMUNITY PRESERVATION COMMITTEE (CPC) REPORT: Article 32 requests an appropriation to fund the acquisition in fee simple of the 1.4 +/- mile CSX rail corridor that runs roughly from Union Avenue at Chiswick Park Road south to the Framingham town line, a total land area of approximately 9.76 acres. Unlike the other rail corridors in Town, where no matter what the Town decides to do with them, ownership will be retained by government transportation agencies, this corridor is available for sale. The Town began negotiating with CSX in the 1990s, and from CSX's perspective the time for negotiating may be coming to an end. The price is the lowest ever by far, and the Town has received a State Department of Conservation and Recreation Drinking Water grant (\$247,350) and a contribution from the Sudbury Water District (\$25,000) to aid in the acquisition. Key reasons to acquire the property include: the corridor runs through the Town's main drinking water supply area adjacent to well heads; it provides access to enjoy large parcels of beautiful, already protected lands; and it connects to the Town-owned Mahoney Farm property, and from there to Nobscot Mountain. As it has for land purchases since its first year, the CPC recommends bonding this expenditure over twenty years in order to 1) retain enough funds to purchase additional properties in the future, and 2) spread the burden of paying for this perpetual benefit to the Town over more than one set of taxpayers. It is hopefully anticipated that this expenditure will be bonded jointly with the expenditure contemplated in Article 33, to reduce bonding expense. All appropriations will be allocated equally to the Open Space and Recreation categories.

BOARD OF SELECTMEN REPORT: The use of CPC funds for acquisition of this corridor will be further reduced by \$30,500, which will constitute the Town's share of the cost for the 1,000-foot portion of the corridor north of Route 20, which may in the future be the location of a Nobscot Road extension. As envisioned, both a roadway and recreational corridor will be able to share the 50 foot wide right-of-way from Route 20 north to Union Ave. As transportation is not an eligible CPA expense, these funds will be taken out of the Route 20 traffic mitigation account, which is funded entirely by developers' contributions and does not need Town Meeting appropriation.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.



ARTICLE 32
CSX LAND PURCHASE

Golden, Patricia

From: Russo, Joseph (HOU) <Joseph.Russo@mahouse.gov>
Sent: Thursday, September 19, 2019 10:15 AM
To: Golden, Patricia; Cgentile33@gmail.com; Gentile, Carmine - Rep. (HOU)
Cc: Bilodeau, Maryanne
Subject: RE: [External]: Town of Sudbury - CPC Article for CSX Purchase

Hi Patty,

I can help you with that.

H.1790 is still awaiting it's hearing date. We expect the hearing will be announced for one of two dates in October but this has not been confirmed and the formal notice has not been sent out.

Looking ahead to after the hearing, the Committee will have until February 5th to act on the bill (generally committees will either report bills like this "favorably" or include it in a "study order" although there is always a chance they will refer it to a different committee). They very well may act on the bill before then but they are required to at least take some action on the bill by that date.

If you have more specific questions let us know.

Best,

Joe

Joseph Russo | Legislative Aide
 Representative Gentile | 617-722-2810
 State House, Room 167 Boston, MA 02133

From: Golden, Patricia [mailto:GoldenP@sudbury.ma.us]
Sent: Thursday, September 19, 2019 10:02 AM
To: Cgentile33@gmail.com; Gentile, Carmine - Rep. (HOU)
Cc: Bilodeau, Maryanne
Subject: [External]: Town of Sudbury - CPC Article for CSX Purchase

Good morning Carmine,
 I've been asked to contact you to check on the status of bill H 1790 which was filed on 1/16/19
<https://malegislature.gov/Bills/191/HD1479>

Any update you can provide would be most helpful.

Thank you.

Patty Golden
 Senior Admin. Assistant to the Town Manager
 Town of Sudbury
 278 Old Sudbury Road
 Sudbury, MA 01776

Attachment11.b: Response_Gentile_H.1790 (3468 : Discussion of CPC funds voted at ATM)



MISCELLANEOUS (UNTIMED)

12: Citizen's comments

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's comments (cont.)

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM



MISCELLANEOUS (UNTIMED)

13: Upcoming agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss upcoming agenda items

Recommendations/Suggested Motion/Vote: Discuss upcoming agenda items

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM

POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING	DESCRIPTION
Tuesday, Oct. 8, 9:00 AM Police Station Conf. Room	Goal-setting session
Oct. 22	Sudbury Access Corp. (SAC) Annual Report (confirmed)
	Joint FinCom meeting to discuss capital planning/budget
	Update on financial policies
	DLS discussion/presentation
	Discuss Fall Town Forum
	Discuss process regarding tax rate (prior to tax classification hearing)
Date to be determined	Update from BOS Policy Subcommittee
	BOS EEE letter to state
	Wayside Inn bridge
	Town meeting recap – year in review
	Liquor License request - Whole Foods
	Route 20 empty corner lot – former gas station
	HOME program
	Update on traffic policy (Chief Nix)
	Update on crosswalks (Chief Nix/Dan Nason)
	BOS social media policy
	Tax Classification Hearing (Nov. 19 tentative)
	Annual alcohol license renewals (Dec)
	Citizen Leadership Forum
	Town-wide traffic assessment and how to improve traffic flow
	Temporary Trailer permit - 150 Boston Post Road
STANDING ITEMS FOR ALL MEETINGS	BOS requests for future agenda items at end of meeting
	Citizens Comments, continued (if necessary)
	Fairbank Community Center update (ongoing)

**SUDBURY BOARD OF SELECTMEN**

Tuesday, September 24, 2019

CONSENT CALENDAR ITEM**14: Minutes approval****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to approve the regular session minutes of 8/6/19.

Recommendations/Suggested Motion/Vote: Vote to approve the regular session minutes of 8/6/19.

Background Information:

No redline edits were received.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden Pending

Melissa Murphy-Rodrigues Pending

Jonathan Silverstein Pending

Daniel E Carty Pending

Board of Selectmen Pending

09/24/2019 6:45 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, September 24, 2019

CONSENT CALENDAR ITEM**15: Donations to Park & Rec**REQUESTOR SECTION

Date of request:

Requestor: Frank Livera, Acting Park & Rec Director

Formal Title: Vote to accept on behalf of the Town the following donations: \$250 from Middlesex Savings Bank, \$1,000 from Roche Brothers, and \$250 from Project Coding Schools, for a total of \$1,500 to be deposited to the Park and Recreation Program Contributions and Donations account #191448/483100, as requested by Frank Livera, Acting Director of Parks, Recreation & Aquatics.

Recommendations/Suggested Motion/Vote: Vote to accept on behalf of the Town the following donations: \$250 from Middlesex Savings Bank, \$1,000 from Roche Brothers, and \$250 from Project Coding Schools, for a total of \$1,500 to be deposited to the Park and Recreation Program Contributions and Donations account #191448/483100, as requested by Frank Livera, Acting Director of Parks, Recreation & Aquatics.

Background Information:
see attached memo

Financial impact expected:\$1,500 donation

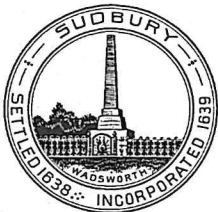
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM



Town of Sudbury

Park & Recreation Department

Wrightk@sudbury.ma.us

Park and Recreation Department
40 Fairbank Road
Sudbury, MA 01776
978-443-1092

Memorandum

TO: Patty Golden
FROM: Frank Livera
RE: Donations
DATE: September 10, 2019

2019 SEP 12 P 2:32

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA

To the Board of Selectmen:

Please accept the following donation to support the 2019 Summer Concerts. These checks will be deposited in the Program Contributions and Donations Account 191448/483100.

Middlesex Savings Bank	\$250.00
Roche Bros	\$1,000.00
Project Coding Schools	\$250.00

I have enclosed a copy of the check. The total donation is \$1,500.00.

Thank you,

Frank Livera
Acting Director of Parks, Recreation & Aquatics
40 Fairbank Road
Sudbury, MA 01776-1843

Attachment15.a: Donation_acceptance_ParkRec (3454 : Donations to Park & Rec)



SUDBURY BOARD OF SELECTMEN

Tuesday, September 24, 2019

CONSENT CALENDAR ITEM**16: Accept COA mini-grants****REQUESTOR SECTION**

Date of request:

Requestor: Debra Galloway, Senior Center Director

Formal Title: Vote to accept two Mass. Council on Aging (MCOA) cost reimbursement grants of \$250 and \$150 to support the Go4Life FitWalk event and a Falls Prevention event at the Sudbury Senior Center, as requested by Debra Galloway, Senior Center Director.

Recommendations/Suggested Motion/Vote: Vote to accept two Mass. Council on Aging (MCOA) cost reimbursement grants of \$250 and \$150 to support the Go4Life FitWalk event and a Falls Prevention event at the Sudbury Senior Center, as requested by Debra Galloway, Senior Center Director.

Background Information:

Attached memo from Debra Galloway and additional documentation

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM



SUDBURY SENIOR CENTER

COUNCIL ON AGING

Town of Sudbury, Massachusetts

40 Fairbank Road • Sudbury, Massachusetts • 01776-1681 • www.sudburyseniorcenter.org
 Phone: 978-443-3055 • Fax: 978-443-6009 • E-mail: senior@sudbury.ma.us

MEMORANDUM

TO: Town of Sudbury Board of Selectmen

CC: Maryanne Bilodeau, Interim Town Manager

FROM: Sudbury Senior Center Director Debra Galloway

DATE: September 12, 2019

RE: MCOA Grant Award

This Sudbury Senior Center respectfully requests that the Sudbury Board of Selectmen accept two Mass. Councils on Aging (MCOA) cost reimbursement grants of \$250 and \$150 - to support the Go4Life FitWalk event and a Falls Prevention event for older adult participants at the Sudbury Senior Center.

Thank you!

Attachment16.a: COA MiniGrant_Galloway (3456 : Accept COA mini-grants)

From: Lynn Wolf <lynn@mcoaonline.com>
Sent: Tuesday, July 9, 2019 3:11 PM
Cc: Shari Cox <shari@mcoaonline.com>
Subject: Go4Life Family Fun Walk Application

Congratulations! Your application for the Go4Life Family Fun Walk has been accepted. You will be awarded \$250 to help with expenses for the walk, on a cost-reimbursement basis. As part of this grant, you agree to hold a Go4Life Family Fun Walk event.

Attached are several documents to help you with the planning of the event and invoicing of the grant. They include:

- A walk checklist including items to do now, during, and after the event
- A registration sheet you can use to send me the information for your walkers, so I can enter them into the statewide drawing for one of 10 Dunkin' Donuts gift cards. If I don't receive at minimum their names, they won't be entered into the drawing!
- A certificate of completion you can use if you'd like to for those completing the walk.
- An invoice form you can use to invoice us for reimbursement. Invoices must be submitted within 30 days after the event. Please note that you are the grantee, and you must invoice us for expenses incurred; we cannot pay individuals or other organizations directly.
- A post-event report template you can use to submit your post-event report. We ask for a post-event report so we can learn from your successes and lessons learned to replicate events and programs. You should also include any photos we can share with our partners Blue Cross Blue Shield of Massachusetts and Go4Life, and copies of any press you might receive.

Don't forget, we also have a colorful, 11x17 poster that you can use to advertise your walk around town. It is available for download in PDF format from our website www.mcoaonline.com/keepmoving or in pre-press format by request. Send an email to me if you need the pre-press InDesign file. Space has been provided on the poster for you to customize the date, time and location of your walk.

If you haven't in your application, please provide me with your date, time and location, as we will both advertise the walks on the www.mcoaonline.com/keepmoving website and try to join as many of the walks as possible.

And don't forget to order your Go4Life materials at <https://go4life.nia.nih.gov/free-resources/> to distribute. These materials are bright, colorful, and encouraging, and FREE for you to order and distribute. Take advantage of this resource. (Allow 4-6 weeks for delivery.)

Please don't hesitate to let me know if you have any questions.

Best,

Lynn



Lynn Wolf
Communications Manager
Massachusetts Councils on Aging
116 Pleasant Street, Suite 306
Easthampton, MA 01027
p: 413-527-6425
f: 413-527-7138
w: www.mcoaonline.com

From: Lynn Wolf <lynn@mcoaonline.com>

Sent: Friday, August 2, 2019 11:26 AM

Cc: Shari Cox <shari@mcoaonline.com>; Mary Kay Browne <marykay@mcoaonline.com>

Subject: Falls Prevention Awareness Grant

Congratulations! You have been awarded the Falls Prevention Awareness mini-grant in the amount of \$150 to help with the expenses of a Falls Prevention Awareness event, as outlined in your proposal.

This is a cost-reimbursement grant, so you will pay upfront and submit your documentation with the budget form, attached. I have also attached a post-event report document that will need to be completed. Please know that much of this information is required by NCOA for reporting our state's events, so please complete as thoroughly as possible.

In addition, I have attached several Falls Prevention Awareness documents that you may print for distribution, if you so wish. Also a great resource is our partner Go4Life®, part of the National Institute on Aging, who offers great exercise-related brochures and flyers at no cost. You may order their materials at: <https://go4life.nia.nih.gov/free-resources/> Just allow 4-6 weeks for delivery. Besides these, there are tons of great materials on the NCOA Falls Prevention Awareness Day Website: <https://www.ncoa.org/healthy-aging/falls-prevention/falls-prevention-awareness-day/>

Should you have any questions, please don't hesitate to contact me.

Thank you
Lynn



Lynn Wolf
Communications Manager
Massachusetts Councils on Aging
116 Pleasant Street, Suite 306
Easthampton, MA 01027
p: 413-527-6425
f: 413-527-7138
w: www.mcoaonline.com



SUDBURY BOARD OF SELECTMEN

Tuesday, September 24, 2019

CONSENT CALENDAR ITEM**17: Accept AFG Grant funds**REQUESTOR SECTION

Date of request:

Requestor: Fire Chief John Whelan

Formal Title: Vote to accept AFG Grant funds for \$78,096 with a Town portion of \$2,342.88, for the replacement of the Fire Department's 27-year-old SCBA Air Compressor/Filling Station.

Recommendations/Suggested Motion/Vote: Vote to accept AFG Grant funds for \$78,096 with a Town portion of \$2,342.88, for the replacement of the Fire Department's 27-year-old SCBA Air Compressor/Filling Station.

Background Information:

see attached memo provided by Chief Whelan

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM



John M. Whalen
Fire Chief

TOWN OF SUDBURY

Fire Department

77 Hudson Road
Sudbury, MA 01776
Tel. (978) 440-5311
Fax (978) 440-5305

September 18, 2019

To: Board of Selectmen

Subject: Grant Acceptance AFG EMW-2018-FO-00449

The Fire Department has been awarded an Assistance to Firefighters Grant funded by the Department of Homeland Security. This grant is to provide funds to replace the Fire Department's twenty-seven year old SCBA Compressor / Filling station. In addition the grant will allow the Department to purchase a SCBA Mask Fit-Test machine, SCBA Mask Fit-testing is a NFPA and OSHA yearly requirement.

The total amount of the grant to be accepted is \$78,096.00 with a 3% match of \$2,342.88, I request that the Board accept these funds.

Thank you

John M. Whalen

Fire Chief

Attachment 17.a: AFG Grant Acceptance Letter SCBA Compressor (3463 : Accept AFG Grant funds)



CONSENT CALENDAR ITEM

18: Approve contract to install smoke detectors at Parsonage

REQUESTOR SECTION

Date of request:

Requestor: William Barletta, Facilities Director

Formal Title: Vote to approve award of contracts by the Interim Town Manager pursuant to Art. 34 of the 2019 ATM for engineering services and subsequent installation of an Aspirating Smoke Detection (ASD) System at the Loring Parsonage under the direction of the Facilities Director.

Recommendations/Suggested Motion/Vote: Vote to approve award of contracts by the Interim Town Manager pursuant to Art. 34 of the 2019 ATM for engineering services and subsequent installation of an Aspirating Smoke Detection (ASD) System at the Loring Parsonage under the direction of the Facilities Director.

Background Information:

A Request for Quotations has been developed and issued for the engineering services related to design through construction services for the installation of an Aspirating Smoke Detection (ASD) System at the Loring Parsonage. In anticipation of award and the completion of the design, an RFQ will be issued for the system installation.

Financial impact expected: CPA funds voted under Art. 34 of ATM19.

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Daniel E Carty	Pending
Board of Selectmen	Pending

09/24/2019 6:45 PM