

IN BOARD OF SUDBURY SELECTMEN

TUESDAY, JUNE 11, 2019

Present: Chairman Daniel E. Carty, Vice-Chairman Patricia A. Brown, Selectman Janie Dretler, Selectman Jennifer Roberts, Selectman William Schineller and Town Manager Melissa Rodrigues.

The statutory requirements as to notice having been complied with, the meeting was convened at 7:10 p.m. at Town Hall – Lower Level. Chairman Carty called the meeting to order.

Opening Remarks by Chairman

Chairman Carty announced that Sherman's Bridge will be closed tomorrow, June 12th, between 9:00 a.m. and 3:30 p.m., and that the road leading to the bridge approach will be closed on both the Wayland and Sudbury sides. The results from the Special Town Election held on June 4, 2019 indicated that 37% of the Town's 12,838 registered voters cast votes with 2,561 voting in favor and 2,196 voting against the acquisition of Camp Sewataro.

Several Town offices are following a summer schedule, and working a compressed workweek from July 8 through August 23, 2019. The departments following that schedule include: Assessors, Human Resources, Planning and Community Development, Tax Collector, Town Accounting, Town Clerk and the Veteran's Services. He suggested referring to the Town website for additional information.

Chairman Carty stated that the Sudbury Historical Commission is seeking a new member and the Planning Board is seeking an associate member.

Reports from Town Manager

Town Manager Rodrigues welcomed the new Conservation Coordinator, Laurie Capone, who is starting later this month. She added that Ms. Capone was the Assistant Director of Natural Resources in the Town of Concord. The Building Department has implemented the on-line permitting process. On December 7, 2019 the holiday tree lighting ceremony will take place.

Town Manager Rodrigues announced that she was asked to be part of the ClearGov Client Advisory Board, which involves working on new technology and products for municipalities.

Reports from Selectmen

Vice-Chairman Brown stated that the Municipal Vulnerability Preparedness (MVP) Workshop took place on May 30th and a report should be ready by July 1. There was a reception for retiring Conservation Coordinator Debbie Dineen, who will be missed. She also mentioned that a meeting of the Historical Society took place on Sunday and a topic of discussion included the renovated Loring Parsonage (Sudbury History Museum) with hopes that it will open in the Fall.

Selectman Schineller thanked all voters for their participation in the Special Town Election earlier this month. He thanked both ballot committees (pro and con) for their contributions. He attended the Municipal Finance Training session and found it very informative. He also spoke to the DLS representative working on the Sudbury budget, and the representative indicated that he might be presenting to the Board sometime in July.

Selectman Roberts stated that she also attended the Municipal Finance Training session at the College of the Holy Cross this past Thursday, which was sponsored by DLS. She agreed that it was an excellent training session and encouraged other Town committees to also review the provided on-line references. On Sunday, June 9, she attended the Race Amity celebration held at the Goodnow Library sponsored by the Race Amity Task Force. She detailed that Race Amity Day focuses on friendships between races throughout history and people of all ages attended.

Selectman Dretler also attended the Municipal Finance Training Session for the second year. Last week she presented to the League of Women voters at the Wayside Inn and updated the League on 18 different Town projects. She thanked Town Manager Rodrigues for her help with providing project information.

Selectman Dretler attended the Mass. Selectmen's Association Leadership Conference at the Sharon Community Center for the second year and participated in the second track of the Conference. She noted several conference topics including achieving Board consensus, and shared services across town lines.

Citizen's comments on items not on agenda

There were no citizen's comments.

Statewide Public Works Mutual Aid Program

Present: Town Engineer and DPW Deputy Director William O'Rourke

Mr. O'Rourke asked that the Board vote to enter into an "opt-in" agreement where Sudbury could receive and distribute resources in the event of a public works emergency. He exemplified the recent explosions in the Andover/Lawrence area where resources were needed. If there were such an emergency in Sudbury, the Town could reach out to other surrounding communities for help if Sudbury were to "opt-in" to the Mutual Aid Program. All surrounding communities have "opted-in" to the Aid Program with the exemption of Acton and Sudbury.

Mr. O'Rourke stated that DPW Director Dan Nason would like the Town of Sudbury to "opt-in" to the Program. Town Manager Rodrigues stated that the administration is very much in favor of this proposal, which also allows for FEMA (Federal Emergency Management Agency) reimbursement. She mentioned the extreme storm that Sudbury experienced last March.

Chairman Carty asked if this "opt-in" reflected Chapter 40 - Section 4K, which is the public works aspect, adding that the Town has already voted into the 4J (Public Safety) section. Town Manager Rodrigues confirmed the statement.

Selectman Schineller asked if this proposal had been presented before the Board previously. Town Manager Rodrigues responded that it had not been presented since she has been employed by the Town.

Selectman Schineller commented that the Town of Wayland is a member of the state-wide resource, but not specifically part of the "opt-in" program. Mr. O'Rourke agreed with that assessment and stated that Wayland is part of the 4J (Public Safety) section and not the 4K (Public Works).

Selectman Roberts mentioned that the program was introduced in 2011 and asked why Sudbury had not joined earlier. Vice-Chairman Brown added that she became part of the Board in 2014, and did not know the answer to the question and was not sure if it ever came before the Board before.

Town Manager Rodrigues explained that a designated committee manages the program, and a participating community is not obligated if they are unable to offer assistance or loan equipment. She mentioned that if equipment is available and there is an emergency situation, the community may be requested to provide what it can.

Selectman Dretler asked about the possibility of equipment getting damaged when assisting other communities. Town Manager Rodrigues replied that occurrence would be covered under the liability section of the law, which she referenced as Section J1.

Chairman Carty noted that in regards to public safety assistance, the Town of Sudbury has been involved for some time, especially with the ambulance and police coverage aspect, which Sudbury has been a recipient of in the past.

Selectman Dretler asked for examples of what equipment could be loaned out. Town Manager Rodrigues responded that examples are a chipper, sign boards, and additional plow operators during winter storms only for emergency situations.

Selectman Roberts asked if the aid could include staff. Town Manager Rodrigues responded that it sometime does, especially in consideration of an “off-hours” emergency.

Vice-Chairman Brown asked how often within a period of five years could the Town be called upon. Town Manager Rodrigues replied that likely it would not be often and the Town can always “opt-out” of the program.

Selectman Schineller asked if newer or older equipment must be provided. Town Manager Rodrigues replied it would depend on what equipment is available.

Selectman Schineller motioned to approve the “opt-in” 4K section of the Statewide Public Works Mutual Aid Program, as requested by DPW. Vice-Chairman Brown seconded the motion.

It was on motion unanimously

VOTED: To “opt-in” to the Statewide Public Works Mutual Aid Program, as requested by Dan Nason, DPW Director.

Discussion of Stone Farm

Town Manager Rodrigues updated the Stone Farm proposed project. She detailed that the owner of Stone Farm filed a use variance application to allow for a self-storage facility, and a variance to have more than one principal structure on a lot. The owner applied for the variance on February 5, 2019 and on May 23, 2019 and the Town had missed the 100-day deadline in order to act on the application. Due to that oversight, a “constructive approval” was filed by the developer on May 29. Town Manager Rodrigues took responsibility for the 100-day deadline oversight and apologized.

Town Manager Rodrigues explained that the Board of Selectmen did vote earlier today to appeal the ZBA’s “constructive approval” and the decision of the ZBA. She assured the Board that the Town’s appeal will be filed very shortly.

Resident Kristen Bisson, 55 Highland Avenue, stated that she has lived across the street from the Stone Farm for 25 years in an antique home and understands the Stone Farm and tavern is on the MA Historic Commission listing. She mentioned that the storage facility was not denied and there are at least four storage facilities within a three-mile radius, therefore, this is not needed in Sudbury. Stone Farm is listed as a residential and an agricultural property, but has never been listed for sale as a residential property. She hopes that the application is denied and Stone Farm can be retained as a historical part of Sudbury.

Next Steps on Camp Sewataro

Town Manager Rodrigues stated that the voter turnout regarding Camp Sewataro was impressive. She outlined that the next steps going forward involve negotiation of a purchase and sale agreement, which is important and dictates everything. Typically, the Chairman of this Board works on the P&S (Purchase and Sale agreement) with the Town Manager and would meet with the owner and the broker, as well as Attorney Lee Smith of KP Law who works on most of the Town’s real estate transactions. Town Manager Rodrigues recommended that this process go forward as soon as possible so that the Board can review and vote on the P&S.

Town Manager Rodrigues stated that she has been working on a draft Sewataro RFP and will meet with legal counsel tomorrow for additional recommendations. She noted that many camp operators have contacted her within the last week or so, which is a positive sign. Selectmen Schineller submitted several RFP suggestions and

invited other Selectmen to do the same. She commented that the current owner agreed to help her in regard to making determinations and how things should work.

Selectman Roberts inquired about the RFP timeline. Town Manager Rodrigues responded that it is dependent on the type of contract the Town would be entering into, and typically might take approximately one month.

Selectman Dretler requested clarification from Town Manager Rodrigues about her conversation with the current owner and the owner's broker. Town Manager Rodrigues stated she would like to speak with the owner about camp enrollment and the order of the camp process to help with the Purchase and Sale agreement.

Chairman Carty agreed that the P&S must be negotiated first, which will enable insurance of the property and timely receipt of revenue.

Selectman Schineller reiterated that time is of the essence and camp enrollment for the 2020 camp season begins August 2019. Selectman Schineller was pleased that Camp Sewataro has received inquiries from several prospective operators.

Town Manager Rodrigues asked that a Board member help her with the Sewataro P&S process, and Chairman Carty offered to do so.

Vice-Chairman Brown moved to delegate Chairman Dan Carty to assist Town Manager with the implementation of the Camp Sewataro P&S. Selectman Dretler seconded the motion.

It was on motion unanimously

VOTED: To delegate Chairman Dan Carty to assist Town Manager Rodrigues with the implementation of the Camp Sewataro P&S.

Selectman Roberts inquired about the care of Camp Sewataro after the Town purchases the Camp in October. Town Manager Rodrigues responded that the intent was to have an operator (lease holder) in place by the date of closing on the property.

Selectman Dretler questioned what would happen if an operator was not in place by the date of closing. Town Manager Rodrigues replied that if an operator was not in place by date of closing, insurance would have to be in place, and the insurance costs would be absorbed into the budget. Selectman Dretler asked what the insurance costs would be for the property. Town Manager Rodrigues stated it would take 4 months to evaluate the property in order to get insurance. The Town's current insurance provider will not cover the property because of the type of complex it is. The Town also needs to do its own due diligence on the property with an environmental report prior to signing a purchase and sale agreement.

Selectman Roberts asked about property maintenance if an operator was not in place by date of closing. Town Manager Rodrigues replied that Town employees would assume the maintenance aspect and the property would be winterized by the Town.

Selectman Dretler asked about RFP feedback. Town Manager Rodrigues stated that she would be meeting with Town Counsel regarding the RFP composition, and could present the RFP draft at the next Board meeting for the Board to review.

Selectman Schineller stated for the record that he produced a draft RFP to Town Manager Rodrigues.

Town Manager Rodrigues recommended a flash vote survey regarding Camp Sewataro. Selectman Roberts asked if the survey might help with the implementation of the RFP. Town Manager Rodrigues said the survey might help the Town to evaluate RFP responses.

Selectman Schineller queried about how quickly the survey results could be made available. Town Manager Rodrigues replied that a week would be sufficient and the survey would be open for 48 hours. Board members agreed with utilizing the survey.

Selectman Schineller asked about the RFP evaluation process. Town Manager Rodrigues stated that the evaluation team is usually made up of staff such as the Assistant Town Manager, the Town Finance Director, the Planning and Community Development Director, professionals in the field and herself. The evaluation team would present one option to the Board. If that option was not chosen, then a new RFP would need to be issued.

Selectman Schineller offered to be the liaison to the evaluation team similar to Selectman Dretler. Selectman Dretler clarified that there wasn't a committee for Sewataro previously and that she met with the Town Manager, former Chairman Haarde and the broker at one time in the beginning of the process.

Resident and Finance Committee member Susan Berry, 4 Dawson Drive, asked if the flash vote survey would help the Board to clarify short-term and long-term plans for Camp Sewataro.

Resident Len Simon, 40 Meadowbrook Circle, asked if the RFP would be made available to the public. Town Manager Rodrigues responded that the RFP would be made public by request, would be in the Selectmen's meeting packet and would be advertised for two weeks.

Mr. Simon commented that there is strong resident interest with Camp Sewataro and asked how residents would be updated about the project. Chairman Carty replied that updates will be frequent and Camp Sewataro developments would be presented at each Selectmen's meeting for the foreseeable future.

Mr. Simon questioned updates regarding associated Sewataro expenses and revenue. Town Manager Rodrigues responded that a lease/contract will be made public and expenses/revenue will appear as local receipts and a budgeting process will be implemented. Mr. Simon suggested that such a budgeting process might be handled as a mini-cost center and maintain a separate accounting process. Town Manager Rodrigues agreed with Mr. Simon's suggestion with a revenue source allocation maintained in a most transparent fashion. Mr. Simon commented that residents will want to be kept current regarding the associated expenses and revenues.

Update on Fairbank Community Center

Chairman Carty reiterated that the Fairbank Community Center topic will be included on all BOS meeting agendas going forward, at least until fall Town Meeting.

Selectman Dretler provided an update regarding Fairbank working group meetings. She and Town Manager Rodrigues, Facilities Manager Bill Barletta, the Council on Aging (COA), SPS and Park & Recreation working group met earlier today and will be meeting again tomorrow and on June 20.

Town Manager Rodrigues explained that, under the new bylaw, on July 1st we will need to solicit input from the town about whether we need to have a fall Town Meeting. We also need to post a public hearing. She suggested that a public hearing to determine whether there would be a fall Town Meeting be scheduled for July 9, 2019.

Town Manager Rodrigues outlined a proposed Town Meeting timeline:

- Public Hearing – July 9
- Call Town Meeting and start warrant process – August 6
- Close Warrant – Sept. 3
- BOS signing/approval of Warrant – Sept. 10
- Warrant goes to print – Sept. 12
- Town Meeting Warrant gets to Post Office – Sept. 23
- Town Meeting Warrant delivery deadline to residents – October 1

Town Manager Rodrigues suggested that Town Meeting could be held on Oct. 15 or later, and mentioned that a Saturday Town Meeting might encourage increased attendance and could facilitate the meeting being completed in one day. Chairman Carty stated that a Saturday Town Meeting suggestion would be discussed further, and ultimately is a Board of Selectmen decision. Town Manager Rodrigues stated that September 3 is the date by which a placeholder needs to be submitted.

Selectman Schineller suggested that Fairbank Center updates be added to the Town website.

Selectman Schineller further stated that we owe the Town, especially our Seniors, a plan to provide the programming and socialization space they need. He suggested that now is time to think outside the box, to keep the Senior Center at Fairbank, and consider scope of Fairbank project with Sewataro in mind, and considering SPS space could be leased. He suggested we could issue multiple RFPs, one to find SPS Admin space to lease. For community center and senior programming space, he referenced examples of land leases, and described an RFP for developer to propose use of Fairbank property, involving renovate or rebuild, which identifies the needs of current constituents for programming and socialization and fitness space.

Selectman Roberts agreed that website should be updated, and suggested that the Fairbank shelter aspect is an important factor when considering the improved Fairbank Center. Town Manager Rodrigues assured the Board that the shelter aspect is being included in the proposed planning.

Selectman Dretler stated that user groups are working together and have the most knowledge about their needs. Selectman Dretler and others have toured approximately a dozen senior centers and community centers in the region and have spoken directly to directors of those facilities. She said the Fairbank working group has a wealth of knowledge to build upon.

Town Manager Rodrigues suggested the working group attend the BOS meeting of July 9.

Resident Jen Stone, Thunder Road, asked if there are plans or ideas from Park & Recreation. Town Manager Rodrigues stated that Park & Recreation has been evaluating documents that already exist. She said Park & Recreation has done a lot of work over the past three years. They are currently reviewing the employee document created in 2017. Sudbury Public Schools have also hired an architect to evaluate their space needs.

Selectman Dretler said the user groups are looking at ways to share space.

Update on Frost Farm House Site Walk

Chairman Carty stated the Board went on a site walk at Frost Farm House on June 10, 2019.

Chairman Carty stated that the Board already voted to demolish the Frost Farm House at a meeting on February 28, 2019 because it was deemed unsafe. He stated that the Board did not previously walk through the property, but one Board member did on February 4, 2019.

Selectman Schineller stated he was shocked at the disrepair of the house. Chairman Carty agreed and said the condition of the house was a lot worse than he expected.

Selectman Dretler stated she requested the site tour and felt that the Board should have performed a walk through before voting to demolish the building in February. She stated that it wasn't clear if the condition of the house today was much different from when the town put out an RFP for rehab in 2008. She said that if the Town ever entered into a situation like Frost Farm House in the future, the Board should handle it differently.

Vice-Chairman Brown mentioned that the agreement made with the former tenant of the Frost Farm House was poor, and the Town should have a standard agreement. The Town was not maintaining records of monitoring the property.

Chairman Carty said he wasn't aware that the house was worse off now than it was in 2009. He did not know as he wasn't on the Board at that time.

Selectmen Dretler said she was convinced by what was presented as to the condition of the property by the Town Manager and Staff back in February. She values the Town's historic structures.

Selectman Roberts asked if the house was salvageable and could the Town sell it to a developer. She inquired if the Board's decision is reversible.

Town Manager Rodrigues reiterated that the Building Inspector, Fire Chief and Town Engineer agreed that the building was unsafe, is a liability for the Town, and strongly recommend demolition. She stated that the house is a condemned building the Town cannot insure. Time is of the essence in trying to get it demolished because it continues to be a liability for the Town. The state has approved emergency procurement to accomplish this demolition.

Selectman Dretler asked what it would cost to demolish the building. Town Manager Rodrigues replied that the Town would have to go out to bid, and estimated it could cost \$40,000. She stated that the way the RFP is drafted anything of value would be removed, and that value would come off of the RFP, such as the windows. Anything historical in nature could be removed and retained for future use.

Selectman Dretler stated that she would like to hear from the Sudbury Historical Commission and their thoughts on what is of historical value.

Resident Chris Hagger, Chairman of the Sudbury Historical Commission distributed the "Frost Farm Site Inspection (May 2, 2019) and pictures" document, which provided information on the Frost Farm House. He stated the Historical Commission discussed the house at their meeting that evening. He stated he has had two site inspections of the property and didn't see anything that could not be rehabilitated or restored in his opinion. He didn't see anything of major concern. He said that it's not a house that is deteriorating but it is a house that has gone halfway through a major construction/restoration project. He also suggested that a licensed structural engineer should be the professional to determine how structurally poor the house really is.

Mr. Hagger stressed that this house represents Colonial Revival architecture in the Town and has significant history linked to Sudbury's history. In 2007, the Commission used taxpayer money to have the property professionally surveyed by Preservationist Gretchen Schuyler. The survey results were accepted by the Massachusetts Historical Commission, and is listed on the Massachusetts Cultural Resource Inventory system as historically significant. Demolishing the house would go against guidance from the MA Historical Commission as they have deemed the house historic, and would go against the principles of the 1966 National Historical Preservation Act. The Sudbury Historical Commission goes by the guidance of the US Secretary of Interior standards for rehabilitation of historic buildings and demolishing it would go against every principle in that guidance. He suggested adaptive reuse for this type of building is a permissible strategy within the national standards for rehabilitation of historic buildings. Mr. Hagger pointed out that the Sudbury community has been supportive over the years of the preservation of Sudbury's heritage and buildings. Mr. Hagger said the Town could complete the restoration or sell the property with preservation restrictions. He suggested that this would be in line with the approach the Town has taken with other properties such as the Loring Parsonage and the Hosmer House. Each of those buildings had more structural issues than the Frost Farm House. The Sudbury Historical Commission believes the house has a value to another party. He said this sets a bad precedent for future Town leaders, and sends a contrary message to homeowners about the Town's value of historic preservation.

Selectman Dretler asked if the Town acquired Frost Farm property when it acquired the Unisys/Sperry property and asked if it was a part of that parcel. Selectman Brown said she thought it was a separate parcel. Town Manager Rodrigues said she hadn't heard that or found that in the plans. Selectman Dretler asked how the Town

came to acquire the property based on what she read in the Preservation Historical Survey - Inventory Form B under the historical narrative section.

Town Manager Rodrigues stated that, if we were to go forward with the demolition, and because we have been granted emergency procurement we would get three quotes; we wouldn't have to advertise. The contract would come back to the Board and the Board would have to authorize it. Alternatively, the Town could issue an RFP to sell the land as a nonconforming lot and have housing built there.

Selectmen Roberts inquired why the Town wouldn't consider selling the home as well. Town Manager Rodrigues stated the professional Town staff has deemed the house to be dangerous in its current form.

Vice-Chairman Brown emphasized that the red "X" designation currently attached to the farm house means that the house is dangerous to such an extent that the Fire Department could not enter the building or use it for training purposes to fight a fire because there is no fire break in the house. She reminded the Board that they were required to sign liability waivers before entering the building.

Mr. Hagger pointed out that historic buildings were not built to current building codes, but Town Manager Rodrigues mentioned that the concern was not directed so much at the original construction. Rather, subsequent work poses significant safety issues. Mr. Hagger stated that there are no fire breaks at the Hosmer House which is 100 years older. Most historic homes in Sudbury do not have fire breaks and do not conform to current standards including other Town-owned buildings.

Town Manager Rodrigues stated there was a lot of work on the systems without a permit including gas, electric and plumbing and that it is problematic. The prior tenants did a lot of work on the home that is beautiful.

Selectman Dretler stated that based on the documents she reviewed regarding the condition of the building ten years ago that it didn't appear to be much different except for the plumbing and gas work.

Mr. Hagger stated these issues were routine, fixable issues with old structures. He suggested that a licensed structural engineer could be hired to provide an evaluation if the Town chose to sell rather than demolish the house. Mr. Hagger stated that a licensed structural engineer is the only one who could determine if any structural changes were made to the building, and this has not been done.

Chairman Carty stated that he felt terrible about having to see the property demolished, but structurally, the building is dangerous.

Town Manager Rodrigues stated the Town couldn't get vacancy insurance on the building.

Selectman Roberts was disappointed with the prospect of losing the Frost Farm House, but felt at the time required to move the disposition of the property to Town Meeting when it's not insured is a liability. She felt that the Town could learn from this experience and could help to prevent further condemnations.

Selectman Brown said the Town did not have access to the property until after January 31, 2019.

Selectman Roberts asked Mr. Hagger if there was a process in place to track historic properties in Sudbury. Mr. Hagger replied that the Historic Commission is researching pre-1940 homes, continues to take inventories, and strives to help with preservation awareness and offer expertise to the community. The Commission does not prioritize the inventoried structures but evaluates them as they are brought before the Commission under the Demolition Delay Bylaw. He mentioned the Commission was working with the owners of a property on North Road that the Commission is focused on preserving.

Selectman Brown said there are over 400 structures and buildings in Sudbury listed with the state. She asked how the Historical Commission prioritizes them to determine which are the most important. Mr. Hagger said they don't prioritize them but evaluate them on a case-by-case basis.

Selectman Dretler thanked Mr. Hagger, and said it would be helpful if the Historical Commission could be involved earlier in the process.

Resident Charles Mills, 47 Rolling Lane, asked whether a reason the Board approved the demolition of Frost Farm House is because it cannot be insured. He believes this is a bigger issue, and that there are many private owners of older homes in Sudbury who cannot get insurance and have no financial assistance for improving the houses in order to obtain insurance.

Selectman Dretler stated that she based her decision on hearing from the Town staff and didn't take the financial issues into consideration, but rather the safety of the property and what she heard from Town staff and experts.

Transportation Committee Update

Chairman Carty provided an update regarding the Transportation Committee which was formed last year, and stated that the Committee's 16th meeting will be held tomorrow. He referred to the Mission Statement of the Sudbury Transportation Committee which was established by the Sudbury Board of Selectmen on April 10, 2018. He wanted to update the Board on the Committee's activities over the past year. The Transportation Committee is a seven-member group composed of Representative Carmine Gentile representing COA, a Board of Health member, a Planning Board member, a DPW member, a Commission on Disability member and advisory transportation experts. Representative Gentile is coming off the Council on Aging, but would like to continue to serve on the Transportation Committee. Deb Galloway, Sudbury's liaison to the MWRTA, would be helpful in this role. He has also reached out to SPS and LS for members. Alice Sapienza is connected with CrossTown Connect and now our Livable Sudbury Ambassador also serves on the Committee. Chairman Carty emphasized that the Livable Sudbury documentation plays a big role in shaping Transportation Committee considerations. Other individuals have advised the Committee as needed.

The Committee has focused on medical transportation as a major need. They have held conversations with numerous transportation and medical groups in the region and continue to work on this issue.

Chairman Carty described the pilot commuter shuttle to the MBTA Riverside Station which commenced last week. The Committee continues to negotiate for parking in Sudbury for shuttle riders.

He also announced that Sudbury is lead community for a group receiving \$80,000 in Community Compact funding for an on-demand transportation ("micro-transit") pilot to provide taxi-type services, with special consideration for the elderly and health-impacted population. He referred to the "MAGIC Communities' On-Demand Transportation Pilot – Making the Connections" document which describes this program.

Selectman Dretler asked if parking was available for riders. Chairman Carty stated there were ongoing conversations with MWRTA and the Chamber of Commerce, and there are currently scheduled stops at Sudbury Plaza and Longfellow Glen.

Selectman Schineller inquired further about specifics concerning medical transportation. Chairman Carty responded that medical need is one of the primary factors in determining Town transportation options. He emphasized that collecting data is one of the purposes of the pilot programs.

Selectman Roberts asked about a community input process. Chairman Carty responded that there have not been any direct transportation surveys, but the Committee has received related input from the Chief of Police, the Town Social Worker and the COA Director.

Selectman Dretler thanked Chairman Carty and the Transportation Committee for their work. She asked how long the transportation pilot shuttle to Riverside would continue, and would they (the MetroWest Regional Transit Authority, which runs the buses) provide statistics. Chairman Carty said he believes the pilot is slated for 18 months and will provide ridership statistics. Selectman Dretler also requested statistics from the pilot.

Selectman Dretler suggested that the Board consider a town-wide traffic study. The Town of Concord is undergoing an assessment. The Town Manager stated that this would fall under DPW and would require an appropriation, but could be considered. Chairman Carty stressed that the Transportation Committee is trying to make an impact in a limited number of projects before expanding.

Chairman Carty asked that the Board provide input and suggestions regarding membership and formal formatting of the program.

Discussion on Liaison assignments - finalization of assignments

The Board made several changes to the tentative liaison assignments discussed at the last Board meeting. Selectman Schineller amended his tentative liaison assignment of Council on Aging. Selectman Dretler amended her tentative liaison assignments of Cultural Council and Park & Recreation. Selectman Roberts assumed the liaison assignment for the Cultural Council and Selectman Schineller assumed a liaison assignment for the Park & Recreation Commission.

Vice-Chairman Brown moved to approve liaison assignments as amended.

It was on motion unanimously

VOTED: To approve Board of Selectmen liaison assignments as amended.

Update on Selectmen's Policies

Vice-Chairman Brown stated that she just received the proposed financial policies from the Financial Director and Town Manager, and recommended that the Board review those policies for discussion at the next Board of Selectmen meeting.

Town Manager Rodrigues suggested that the policies be changed to reflect ease of reading and understanding.

Chairman Carty recommended the gender-neutral term for "Selectmen" policy change. Town Manager Rodrigues said she is drafting a charter change, and it will be on the fall Town Meeting warrant. Selectman Dretler agreed that the popular title is "Select Board" based on other Massachusetts towns.

Town Manager Rodrigues recommended that Selectmen suggestions regarding agenda items should go through Chairman Carty.

Discussion of Summer Selectmen's Meeting Schedule

The Board members discussed their prospective schedules and agreed to meet on June 25, July 9, July 24th and August 6.

Town Manager Rodrigues mentioned there will be two additional meetings: Tuesday, June 18 at 10:00 a.m. (executive session), and Thursday, June 27 from 10:00 a.m. to 12:00 p.m. (open session). Selectman Dretler suggested a Board retreat prior to setting a BOS goals meeting.

Citizen's comments (cont.)

There were no Citizen's comments

Discuss upcoming agenda items

The Board agreed to include the following items on the June 25th agenda:

- Sewataro P&S – and possible review of the Sewataro RFP
- IMA Amendment

- Transportation Suggestions/Discussion

Vice-Chairman Brown announced the proposed BOS Office Hours:

- Saturday, June 29th at 10:00 a.m. with location to be announced. Vice-Chairman Brown and Chairman Carty will be present.
- Wednesday, July 17th at 7:00 p.m. with location to be announced. Selectmen Roberts and Dretler will be present.

Suggestions for future meetings:

- Town Forum in the fall suggested by Vice-Chairman Brown as a pre-Town Meeting with focus on the Fairbank Center
- Citizen Leadership Forum as suggested by Selectman Dretler
- Exploring Town-wide traffic assessment as suggested by Selectman Dretler

Consent Calendar

Approve award of contract for Water Chestnut Harvesting at Carding Mill Pond and Stearns Mill Pond

It was on motion unanimously

VOTED: To approve award of contract by the Town Manager for Water Chestnut Harvesting – Carding Mill Pond and Stearns Mill Pond upon recommendation by the DPW Director; and further to execute any documents relative to said contract.

Grant a Special Permit to hold the “Sudbury July 4th Road Race” on Thursday July 4, 2019

It was on motion unanimously

VOTED: To Grant a Special Permit to the Sudbury July 4th Road Race, to hold the “Sudbury July 4th Road Race” on Thursday July 4, 2019 from 7:00 A.M. through approximately 12:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Minutes approval

It was on motion unanimously

VOTED: To approve the regular session minutes of May 14, 2019.

Appointment to the Commission on Disability

It was on motion unanimously

VOTED: To approve the Town Manager appointment of Caroline Santangelo to the Commission on Disability for a term ending 5/31/22, as requested by Pat Guthy, Commission Chair.

There being no further business, the meeting adjourned at 10:20 p.m.

Attest:_____

Melissa Murphy-Rodrigues
Town Manager-Clerk