



SUDBURY BOARD OF SELECTMEN
TUESDAY MAY 28, 2019
7:00 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
	7:00 PM		CALL TO ORDER
			Opening remarks by Chairman
			Reports from Town Manager
			Reports from Selectmen
			Citizen's comments on items not on agenda
TIMED ITEMS			
1.	7:00 PM		Camp Sewataro public forum - Q&A
MISCELLANEOUS			
2.			Discussion on Municipal Vulnerability Preparedness (MVP) Plan Regulatory Review (Ellie Baker, Horsley Witten; Beth Suedmeyer, Environmental Planner; and other Sudbury MVP Core Team Members to attend.)
3.			Discussion on Fairbank
4.			Discussion of regional school district formula and future steps regarding the regional agreement with Lincoln- Sudbury Regional High School
5.			Discussion on liaison assignments
6.			Discussion on potentially renaming the Board of Selectmen to Select Board other gender-neutral name.
7.			Review draft Spring 2019 Board of Selectmen Newsletter and approve for distribution.
8.			Citizens' comments (cont)
9.			Discuss upcoming agenda items
CONSENT CALENDAR			

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
10.		<i>VOTE</i>	Vote to approve the regular session minutes of 4/30/19.
11.		<i>VOTE</i>	Question of entering into the Town record and congratulating members of Boy Scout Troops 60, 61, and 63 on attaining the rank of Eagle Scout. From Troop 60: Aiden Prendergast, 7 Moore Rd, Benjamin Rhys Greenblatt, 64 Hunt Rd. From Troop 61: Andrew Sills, 16 Wilson Rd, Ryan Maier, 68 Shadow Oak Drive, Seamus McNulty, 152 Barton Drive. And from Troop 63, Maximillian A. Glick, 12 Millpond Rd.
12.		<i>VOTE</i>	Question of entering into the Town record and congratulating In Memoriam Eagle Scout recipient Christopher John Manente of Troop 60.
13.		<i>VOTE</i>	Vote to grant a Special Permit to the American Cancer Society, to Hold the “Bicycles Battling Cancer Ride” on Sunday June 9, 2019, from 7:30 A.M. through approximately 4:30 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.
14.		<i>VOTE</i>	Vote to Grant a Special Permit to SMILE Mass, to Hold the “Run Into Summer” on Wednesday, June 12, 2019, from 7:00 P.M. through approximately 9:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.
15.		<i>VOTE / SIGN</i>	Vote to grant a 1-day Wine & Malt license to Sudbury Assabet and Concord Wild & Scenic River Stewardship Council, to accommodate the Riverfest Weekend Kickoff Event on Friday, June 21, 2019 from 6:00 PM to 8:00 PM at Sudbury Valley Trustees Wolbach Farm, 18 Wolbach Road, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability.
16.		<i>VOTE</i>	Vote to approve, upon recommendation of the DPW, to proceed with the DPW underground fuel storage and management system replacement upon receipt of favorable bids acceptable to the Town Manager and approve the execution of any documents related thereto by the Town Manager for said reconstruction.
17.		<i>VOTE</i>	Vote to approve award of contracts by the Town Manager commencing 7/1/19 through 9/30/19, including, but not limited to, DPW, COA, Facilities and Planning contracts, provided a listing is prepared and submitted to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.
18.		<i>VOTE</i>	Vote to approve award of contracts by the Town Manager from 7/1/19 through 12/31/19 for Park & Recreation programs which due to actual enrollment may exceed the \$25,000 Board authorized threshold and those usual to program activities exceeding the award threshold; said contracts to be included in the listing submittal to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

TIMED ITEM

1: Camp Sewataro public forum

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Camp Sewataro public forum - Q&A

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, May 28, 2019

MISCELLANEOUS (UNTIMED)

2: MVP discussion

REQUESTOR SECTION

Date of request:

Requestor: Beth Suedmeyer, Environmental Planner

Formal Title: Discussion on Municipal Vulnerability Preparedness (MVP) Plan Regulatory Review (Ellie Baker, Horsley Witten; Beth Suedmeyer, Environmental Planner; and other Sudbury MVP Core Team Members to attend.)

Recommendations/Suggested Motion/Vote: Discussion on Municipal Vulnerability Preparedness (MVP) Plan Regulatory Review (Ellie Baker, Horsley Witten; Beth Suedmeyer, Environmental Planner; and other Sudbury MVP Core Team Members to attend.)

Background Information:
see attached provided today (5/28)

Financial impact expected:n/a

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM

Horsley Witten Group

Sustainable Environmental Solutions

113 R2 Water Street • Exeter, NH • 03833
603-658-1660 • horsleywitten.com



MEMORANDUM

To: Ms. Beth Suedmeyer, Environmental Planner, Town of Sudbury
From: Ellie Baker, AICP, Senior Environmental Planner
 Craig Pereira, Project Manager
Date: May 28, 2019
Re: Sudbury Code Review to Strengthen Climate Resilience – Summary Table of Recommendations (update to May 2 and May 10, 2019 memos)

Horsley Witten Group (HW) reviewed the existing regulatory codes of the Town of Sudbury to identify specific areas in the code that could be adjusted to strengthen the resilience of the town in the face of anticipated climate changes. The attached summary table provides a preliminary set of recommendations for discussion with the Sudbury Board of Selectmen. This summary table represents the results of an initial assessment and recommendations as well as discussions with the Board of Health and the Core Team guiding the Municipal Vulnerability Preparedness (MVP) process in the town.

The purpose of this memorandum is to solicit feedback from the Board of Selectmen about which adjustments the town is interested in pursuing, so that HW can focus our efforts in the next stage of our work to develop suggested language to integrate into the town's regulatory code. This memorandum is an update to the May 2, 2019 and May 10, 2019 drafts.

In performing this code review task, HW first reviewed the following relevant reports and plans to understand the goals and recommendations that had been identified previously to improve the resilience of the town:

- Sudbury Natural Hazards Mitigation Plan (2010)
- MAGIC Climate Change Resilience Plan (2017)
- Massachusetts State Hazard Mitigation and Climate Adaptation Plan (2018)

HW also reviewed the following Town Bylaws and Regulations:

- Sudbury General Bylaws, in particular:
 - Stormwater Management Bylaw and Regulations
 - Wetlands Administration Bylaw and Regulations
- Sudbury Board of Health Regulations Governing:
 - Subsurface Disposal of Sewage
 - In-Ground Irrigation Systems
 - Stables and Keeping of Animals

Ms. Beth Suedmeyer
May 28, 2019
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- Sudbury Zoning Bylaw
 - Rules and Regulations for Water Resource Protection District Special Permits
 - Site Plan Rules and Regulations
 - Earth Removal Board Rules and Regulations
- Sudbury Rules and Regulations Governing the Subdivision of Land

Goals and Recommendations

Based on the information reviewed, HW identified the goals and recommended code revisions for improving the town's resilience. These goals and recommendations are summarized in the attached table, including reference to the specific code and section of the code where the change would be incorporated. These changes would be applicable to both public and private property and projects, as regulated by the local code.

Requested Feedback

HW requests feedback from the town regarding both the goals and the recommendations, as follows:

1. Does the town agree with the set of goals that we identified, which helped to guide our review and recommendations? Did we miss anything?
2. Does the town agree with the set of recommendations for code revisions, or did we miss anything?
3. Which goals and recommended changes should HW pursue to the next phase, by developing recommended language edits?

Conclusion and Next Steps

Once we understand which goals the town is interested in pursuing and which recommendations to pursue or explore, we will work with you to identify which changes to pursue within our current contract. We will then develop specific language edits in the form of deletions, insertions and changes to selected sections of bylaws and regulations to achieve the recommendations.

We look forward to discussing the content of this memorandum with you and your team soon. Feel free to contact Craig Pereira or me with any questions. I can be reached at ebaker@horsleywitten.com or 603-658-1660.

Review of Existing Bylaws and Regulations for Climate Adaptation and Resilience Improvements Sudbury, MA

CLIMATE ADAPTATION GOAL/RECOMMENDED CHANGE	CODE	SECTION
OPEN SPACE		
* 1. Preserve natural open space and agricultural lands		
A Incentivize the use of cluster developments and flexible developments permitted under the Alternative Residential Regulations in the Zoning Bylaw, even for small subdivisions that are currently more common, to protect open space and agricultural lands.	Zoning Bylaw	Article 5000, Alternative Residential Regulations
B Consider Open Space and LID Bylaw and/or Natural Resource Protection Zoning	Zoning Bylaw	Possible new section within Article 5000, Alternative Residential Regulations.
WATER AND OTHER NATURAL RESOURCES		
* 2. Strengthen stormwater management requirements for reduced pollution, reduced erosion, increased infiltration, and reduced flooding impacts.		
A Consider the creation of a stormwater management fee or utility to support maintenance and improvements to protect water resources and reduce erosion.	Stormwater Bylaw	Possible new section.
B Investigate options for increasing the design storm volumes to which stormwater practices and conveyances are designed to anticipate increases due to climate change.	Stormwater Bylaw	Also, Stormwater Regulations, Section 8.A.3. Design and Performance Criteria
C Strengthen the requirements for storage and treatment of runoff and infiltration from manure and urine on properties that are keeping animals.	Board of Health Regs	Rules and Regulations for Stables and Keeping of Animals in the Town of Sudbury, Section 4. Sanitary Requirements
* 3. Protect drinking water sources (from pollution, drought, depletion)		
A Evaluate the risk of private irrigation wells on the public water supply aquifer, and then explore the option of removing the exclusion of private irrigation wells from town water use restrictions or bans.	Board of Health Regs	General Bylaws, Article XXVII, remove applicability #4; or, consider new standalone bylaw.
B Consider an application fee for Special Permits within the Floodplain Overlay District or the Water Resource Protection District to support enforcement.	Zoning Bylaw	Article 6270, Procedures, special Permits, Fees.
4. Increase recharge to replenish healthy aquifers		
A Require roof runoff to be recharge within the Zone II. Add to prohibitions in Section 4242: Roofs of any primary structures that do not direct runoff to a system designed to recharge the roof runoff such that the annual volume of water recharged is equal to or greater than under natural vegetated site conditions.	Zoning Bylaw	Section 4242, Uses prohibited within Water Resource Districts, Zone II; Section 4280 Stormwater Management within Water Resource Protection Overlay Districts

Attachment2.a: 190528_Revised Draft Code Review for CC Resilience_cover memo (3290) : MVP

CLIMATE ADAPTATION GOAL/RECOMMENDED CHANGE	CODE	SECTION
5. Promote/require the use of green stormwater infrastructure		
A Strengthen the language in the Stormwater Bylaw and Regulations to <u>require</u> the use of green infrastructure practices over grey infrastructure, unless grey is justified.	Stormwater Regs	Section 8A. Stormwater Management Plan, identify green infrastructure practices.
B Allow landscaping buffers required in the Zoning Bylaw to explicitly include vegetated green infrastructure stormwater practices.	Zoning Bylaw	3550. Landscaping Requirements for Street Frontage of Non-Residential Uses
C Allow sidewalks to be constructed of pervious/porous materials.	Zoning Bylaw	3561
6. Protect floodplains		
A Consider development of Rules and Regulations for the Floodplain Overlay District	Zoning Bylaw	New rules and regulations.
B Limit the reconstruction of flooded structures within the 100 year flood plain, when such reconstruction puts public utilities and emergency services at risk.	Zoning Bylaw	2460A. Reconstruction after Catastrophe
C Create a conservative Floodplain Overlay District that is delineated to incorporate increased flood elevations (or a buffer), or to consider the 500-year floodplain, to account for climate change, rather than delineated based on the backward-looking static FIRM maps.	Zoning Bylaw	4131. Flood Plain Overlay District Location
D Prohibit encroachment in the floodplain at all. It currently depends on proving that there will be no increase in the 100-flood level as a result of encroachment in the floodway. Be more conservative.	Zoning Bylaw	4143. Prohibited Uses of Activities in the Flood Plain Overlay District
E Consider clarifying the buffers (delineation distance and standards) for certain wetland resources based on horizontal and vertical distances to provide a safety net for increased flood storage and wetland expansion.		
F Include the Stormwater Bylaw in the list of Bylaws and Regulations that projects must meet if located within the Flood Plain Overlay District.	Zoning Bylaw	4180 Other Requirements.
G Consider an application fee for Special Permits within the Floodplain Overlay District or the Water Resource Protection District to support enforcement.	Zoning Bylaw	4100 Floodplain Overlay District
7. Encourage development that is designed in harmony with natural resource protection		
A Consider transfer of development rights to protect sensitive resources	Zoning Bylaw	New Zoning
B Incorporate into site plan, subdivision, stormwater regulations requirement to minimize vegetation, slope, and land disturbance.	Zoning Bylaw	Site Plan Review, Subdivision Rules and Regulations, Stormwater Bylaw and Regulations - incorporate new set of consistent standards.

Attachment 2.a: 190528_Revised Draft Code Review for CC Resilience_cover memo (3290 : MVP

CLIMATE ADAPTATION GOAL/RECOMMENDED CHANGE	CODE	SECTION
8. Reduce impervious cover and disturbance of land and vegetation		
A Reduce parking requirements. Review Table of Parking Requirements to determine if numbers could be reduced. Consider incorporating maximums also.	Zoning Bylaw	3120. Number of Parking Spaces
B Reduce paved street widths.	Subdivision Regs	Section V. Design Standards, Subsection B. Right of Way and Roadway Design
9. Improve management of forests and tree preservation/maintenance		
A Add to site plan, subdivision, stormwater regulations requirements for tree planting or tree fund contribution if trees cannot be planted onsite	Subdivision Regs	Section V. Design Standards, Subsection D. Open Spaces and Subsection E. Protection of Natural Resources
TRANSPORTATION		
10. Increase capacity of drainage system on municipal roads and reduce stormwater flow from offsite private properties		
*		
A Investigate options to require stormwater retrofits on properties draining to public roadways, and/or prohibit flow into MS4 system.	Stormwater Bylaw	Also, Stormwater Regulations, Section 8.A.3. Design and Performance Criteria
* 11. Reduce risk to public infrastructure and public utilities (culverts, drainage, drinking water, tree management and power lines)		
A See items above.		
12. Encourage efficient parking (Route 20 corridor, shared parking between plazas)		
A Reduce parking requirements. Review Table of Parking Requirements to determine if numbers could be reduced. Consider incorporating maximums also.	Zoning Bylaw	3120. Number of Parking Spaces
13. Encourage multimodal transportation options for a healthy lifestyle (rail trail projects, connections from trail trails to key locations in town, allowing transportation options to be available)		
A Include criteria for new developments to consider bike lanes and bike transit in circu	Zoning Bylaw	3427. Site Development Criteria
ENERGY		
14. Allow/promote/facilitate the installation and use of renewable energy	Zoning Bylaw	
15. Allow/require electric microgrids	Zoning Bylaw	

Attachment2.a: 190528_ Revised Draft Code Review for CC Resilience_cover memo (3290 : MVP

CLIMATE ADAPTATION GOAL/RECOMMENDED CHANGE	CODE	SECTION
OTHER		
16. Reduce risk to public infrastructure and public utilities		
A Evaluate the potential for increased risk to public utilities and public safety response teams created by proposed project. (i.e., don't support renovations in areas where such renovation puts avoidable burden on emergency response). Can language like this be incorporated into Section 4100 of the zoning: "Uses in the Flood Plain Overlay District shall not create any undue burden on the town for the provision of maintenance of utilities, emergency response, school bussing or other public services."	Zoning Bylaw	4100 Flood Plain Overlay District
17. Create consistency in key standards across subdivision and site plan review projects		
A Require all projects in the Floodplain Overlay District to meet stormwater bylaw.	Zoning Bylaw	4180. Other Requirements in the Flood Plain Overlay District

* = Recommended goals that have been identified as priorities in working discussions with the Board of Health (May 14, 2019) and MVP Core Team (May 22, 2019).



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

MISCELLANEOUS (UNTIMED)

3: Discussion on Fairbank

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion on Fairbank

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

MISCELLANEOUS (UNTIMED)
4: Discussion on school regionalization

REQUESTOR SECTION

Date of request:

Requestor: Town Manager Rodrigues

Formal Title: Discussion of regional school district formula and future steps regarding the regional agreement with Lincoln- Sudbury Regional High School

Recommendations/Suggested Motion/Vote: Discussion of regional school district formula and future steps regarding the regional agreement with Lincoln-Sudbury Regional High School

Background Information:
attached agreement

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

- Patty Golden Pending
- Melissa Murphy-Rodrigues Pending
- Barbara Saint Andre Pending
- Robert C. Haarde Pending
- Patty Golden Pending
- Melissa Murphy-Rodrigues Pending
- Jonathan Silverstein Pending
- Robert C. Haarde Pending
- Board of Selectmen Pending

05/28/2019 7:00 PM

~~The Regional Agreement~~
between
The Town of Lincoln and The Town of Sudbury

with respect to the formation of a Regional
School District, as amended

The following agreement as it stands has been changed from
the original agreement of 1954 as the result of six amendments.

Amendment 1 changed the details of apportioning State
and Federal Aid in Section 5 (f), and was adopted
in 1966.

Amendment 2 changed the method of electing members of
the School Committee in Section 1, and was adopted
in 1970.

Amendment 3 changed the dates in Section 5 (Apportionment
of Expenses) as a result of the change from a calendar
year to a fiscal year, and was adopted in 1973.

Amendment 4 changed the dates for considering and adopting
an annual budget in Section 9, again as a result of the
change from a calendar year to a fiscal year, and was
adopted in 1974.

Amendment 5 changed the method of apportioning District
revenues and expenditures in Section 5, Section 7 and
Section 9 and established the Excess & Deficiency Fund.
It was adopted in 1988.

Amendment 6 changed the method by which town meetings amend
the Regional Agreement by eliminating the need for paper
ballots, and was adopted in 1988.

Marcia A. Roehr
Secretary to the School Committee

May 18, 1988

This Agreement entered into pursuant to Chapter 71 of the General Laws of Massachusetts as amended.

WITNESSETH that

WHEREAS the Towns of Lincoln and Sudbury desire to form a Regional School District under provision of said Chapter 71; and

WHEREAS such Towns desire to enter into an Agreement provided by said Chapter 71,

NOW THEREFORE, in consideration of the foregoing and of the mutual promises herein contained, the Towns of Lincoln and Sudbury do mutually agree as follows:

1. Number, Composition, Method of Selection and Terms of Office of the Members of the Regional District School Committee. The powers and duties and liabilities of the Regional School District shall be vested in and exercised by a Regional School District Committee. Such Committee shall consist of six members to be elected by all of the voters of Regional District voting in an annual District election to be held the last Monday in March as hereinafter provided. The term of office of each member shall be three years and until his successor has been elected and qualified. Two members shall be elected at each annual District Election commencing with the first such election to be held next following the effective date of the Second Amendment to this Agreement. A member of the Regional School District Committee must be a resident of the District. A quorum shall be four. Vacancies which occur on the Regional School District Committee shall be filled by the remaining members of the Committee acting together with the Chairman of the Board of Selectmen of each member town. The appointee filling such vacancy shall serve until the next Regional District election and until his successor has been elected and qualified. At the next Regional District election following the occurrence of such vacancy, a successor to serve for the balance of the unexpired term, if any, shall be elected. The members of the Regional School District Committee incumbent on the effective date of said Second Amendment shall hold office until the year in which their terms would ordinarily expire and until their successors have been elected and qualified as herein before provided.

Nomination papers for membership in the District Committee shall be filed with the Secretary of the District within the time allowed by Massachusetts General Laws relating to filing nominations with the town clerk in town elections and Sections 114 and 115 of Chapter 41 of the

General Laws shall so far as apt apply to nominations for the Regional District School Committee, except that the signatures of at least fifty registered voters of the Regional District shall be required for such nomination. The Annual Election shall be called and held in the manner provided for a calling and holding of an election pursuant to Section 16(n) of Chapter 71 of the General Laws so far as applicable.

Notwithstanding, the foregoing provisions of this section to the contrary, in the event the annual town elections in all the member towns shall be held on the same day as the annual District election, the annual District election may be combined with and held as part of the annual town elections in each member town and the following additional provisions shall be applicable, to wit,

- (a) The Secretary of the Regional School District shall promptly upon receipt thereof certify to the town clerk of each member town the name and address of each candidate for the Regional School District whose nomination papers have been properly filed.
- (b) The Warrant for the Annual Regional School District Election shall state that said election will be held at the same time and place as the annual town election in the member towns.
- (c) The ballot, whether printed or by voting machine, for the Annual Regional School District election may be prepared separately or with the consent of the Selectmen in all member towns may be included with and prepared as part of the ballot of the annual town election.

The town clerk in each of the member towns shall promptly certify to the Regional District Committee the result of the voting in that member town. Newly elected or appointed members of the Regional School District Committee shall be sworn to the faithful performance of the duties of the office by the Secretary of the Regional School District Committee or by the Town Clerk of the town in which he resides, who shall file a record of said oath with the Secretary of the Regional School District. Any recount petitions shall be filed with the Secretary of the School District.

2. Location of Regional District School. The Regional District School shall be located in the northeast portion of the Town of Sudbury within a radius of two and one-half miles of the junction of the two Towns.

3. Type of Regional District School. The Regional District School shall be a Senior High School consisting of Grades 9 through 12, inclusive.

The Regional District School Committee is hereby authorized to establish and maintain State-aided Vocational Education, acting as trustees therefor, in accordance with the provisions of Chapter 74, General Laws, and Acts mandatory thereto, or dependent thereon; if the Regional District School Committee deems it desirable.

4. Student Membership - Transfer Date - Tuition Pupils. The membership of the Regional School District shall include all students residing in the member Towns in Grades 9 through 12 educated at the expense of the member Town or the Regional School District.

Jurisdiction over, and responsibility for, the educational needs of such membership shall not be transferred from the local School Committees of the member Towns to the Regional District School Committee until the Student Transfer Date which shall be September 1, 1956, unless prior thereto the Regional District School Committee and the local School Committees of each of the member Towns agree upon the establishment of an earlier Student Transfer Date.

On the Student Transfer Date, the Regional District School Committee shall assume exclusive jurisdiction over, and responsibility for, the educational needs of the membership except that students of a member Town who attended High Schools outside of their Town on a tuition basis, at their Town's expense, prior to the Fall of the year that the Regional District School is prepared to accept students and who would enter Grades 11 and 12 in the Fall of such year, may finish their High School education at such High Schools outside of their Town at the Regional School District's expense. Notwithstanding the other provisions of this Agreement relating to the apportionment of operating expenses, there shall be apportioned to the respective member Towns, the entire amount, if any, by which the tuition paid by the Regional District School Committee for the students from such town exceeds the average per pupil operating cost of the Regional School District as determined by said

Committee exclusive of such tuition pupils multiplied by the number of such tuition pupils from such town.

Students residing outside the Regional School District may attend the Regional District School upon the approval of the Regional District School Committee and the payment of tuition as determined by such Committee.

Pursuant to such terms and conditions as it may prescribe the Regional District School Committee may authorize the use of Regional School District facilities by member towns or citizens thereof for such purposes as the said Committee may deem in keeping with the civic purpose of such facilities, provided no use may be authorized under this paragraph which would interfere with the use of such facilities for the purposes of the Regional School District.

5. Apportionment of Expenses and Other Items

(a) Apportionment of Costs

The several costs of construction and operation of the District and payments of principal of and interest on its bonds, notes and other obligations shall be apportioned to the member towns as follows: each member town's share for each fiscal period shall be determined by computing the ratio which the sum of its pupil enrollments in the regional school district on October 1 of the three years next preceding the start of such fiscal period bears to the sum of the pupil enrollments in the regional school district of all the member towns on October 1 of the same three years. The Treasurer of each member town shall pay to the Treasurer of the District the amount of such town's share of each installment of principal of and interest on bonds, notes and other obligations of the District at least thirty days before the due date thereof. The Treasurer of each member town shall pay to the Treasurer of the District the amount of such town's apportioned and certified share of all other expenses in twelve equal installments on the tenth day of each month.

(b) Apportionment of State and Federal Aid

Any Federal, State or other aid or grants received by the District shall be credited by the District to its budgeted expenses, and the apportionment to

the member towns under subpart (a) above shall be the net costs after the application of said aid or grants.

(c) Miscellaneous Income Defined

Miscellaneous Income shall include all income of the District other than the assessments paid by the member towns pursuant to subpart (a) above and any Federal, State or other aid or grants.

(d) Excess and Deficiency Fund

All unexpended funds, or any portion thereof, may in the discretion of the Regional District School Committee and with the written approval of the Finance Committees of each of the member towns, be paid into the Excess and Deficiency Fund provided, however, that at no time shall the total of the sums in the Excess and Deficiency Fund exceed five percent (5%) of the total District budget for the succeeding fiscal period. Monies in the Excess and Deficiency Fund may be expended, in the discretion of the Regional District School Committee for any of the following purposes: (i) to meet extraordinary and non-recurring costs attributable to the operation and maintenance of the Regional District School; (ii) to pay any other extraordinary costs when amounts from the sources described in subparts (a), (b), and (c) above are insufficient to pay such costs; or (iii) to reduce the assessment to the member towns in any fiscal period. Any such reduction of the assessment shall be in accordance with apportionment ratios set forth in subpart (a) above for the fiscal period in which such reduction occurs. Monies paid into the Excess and Deficiency Fund shall be deemed received and reserved for special purposes within the meaning of Section 9.

6. Transportation. Transportation to and from the Regional District School and any other transportation for Regional School purposes shall be the responsibility of the Regional School District and its cost shall be an ordinary operating expense.

7. Separation - Admission of Other Towns. No member Town may separate from the District except as herein provided. If no bonds or other evidence of indebtedness have

been issued by the Regional School District or if all such bonds or other indebtedness shall have been paid in full or the member Town which desires to separate shall have paid its share of installments of principal and interest of such indebtedness to date and shall have made irrevocable deposit in the name of the District with a Massachusetts bank or trust company having combined capital or surplus of not less than Five Million Dollars (5,000,000) of funds for the purpose sufficient to meet such Town's share of any future maturing installments of principal and interest on any such bonds or other indebtedness, such Town may, upon the giving of at least one year's written notice of its intention to do so pursuant to a majority vote of the voters present and voting on the question at an Annual or Special Meeting of such Town called for the purpose, withdraw from the Regional School District at the conclusion of the School term normally scheduled to end in the month of June. The Regional School District may withdraw the funds so deposited and use the same only for the payment of the share of interest and principal on its bonds or other evidences of indebtedness, which would otherwise have been apportioned to and paid by such withdrawing Town. Until such future maturing installments have been discharged, however, the withdrawing Town shall, to the extent thereof, remain liable with respect to such bonds or other indebtedness as if it had not withdrawn. The withdrawing Town's share of future maturing principal and interest shall be computed in accordance with Section 5(a), with credit for State aid as provided in Section 5(b), at the time of giving of such notice.

By an amendment of this Agreement adopted by each member Town in accordance with Section 8 and complying with the proviso therein contained, any other Town or Towns may be admitted to the Regional School District upon adoption as therein provided of such amendments and upon acceptance of the Agreement as so amended and also upon compliance with such provisions of law as may be applicable and such terms as may be set forth in such amendment.

8. Amendment of Agreement. This Agreement may be amended in any manner approved by a majority vote of those present and voting on the question at an Annual Meeting or a Special Meeting called for the purpose in the member Towns, provided that no such amendment shall adversely affect any obligation previously contracted by the Regional School District or affect in any adverse manner the liability of the Regional School District or of the respective member Towns on or with respect to the payment of principal of or interest on any bonds or other evidences of indebtedness issued by the

Regional School District, provided that this provision shall not prevent the admission of new towns to the District and the reapportionment accordingly of that part of the cost of construction represented by bonds or notes of the District then outstanding and of interest thereon.

A proposal for amendment may be initiated by the Board of Selectmen of a member Town, by a majority of all the members of the Regional District School Committee or by a signed petition bearing the signatures of five hundred (500) registered voters of the District, provided the petition shall contain the signatures of at least one hundred (100) registered voters from each member Town. Said petition shall also contain, at the end thereof, a certification by the Town Clerks of the respective member Towns as to the number of signatures on the petition which appear to be the names of registered voters from that Town. Any such proposal for amendment shall be presented to the Secretary of the Regional School District Committee who shall mail or deliver a notice in writing to the Board of Selectmen of each of the member Towns that a proposal to amend this Agreement has been received and shall enclose a copy of such proposal (without the signatures in the case of a proposal by petition). The Selectmen in each member Town shall include in the warrant for the next Annual Town Meeting or for a Special Town Meeting called for the purpose, an article stating the proposal or the substance thereof. When a majority of those present and voting upon the question in all the member Towns shall have approved a proposal for amendment, said amendment shall be adopted thereby and thereupon become a part of this Agreement.

9. Preparation and Submission of Budgets. Within sixty days after the Regional District School Committee is organized, it shall prepare a reasonably detailed budget of expenses of the balance of the calendar year. Copies of such budget shall be submitted for approval to the Finance Committee and the Selectmen of the member Towns. The amount of the budget thus approved shall be apportioned between the member Towns according to their respective apportionment factors as of the preceding October 1st and shall then be delivered by the Regional District School Committee to its Treasurer for certification of the respective share thereof to each member Town. The sums thus certified shall be payable by each member Town to the Regional District School Committee only from funds appropriated by each member Town for such purpose, if any.

Thereafter, at the opening of each academic year in September, the Regional District School Committee shall as promptly as practicable proceed with the preparation of a tentative budget for the ensuing fiscal period including provision for any installment of principal or interest to become due in such period on any bonds or other evidences of indebtedness of the District. Such tentative budget shall be in reasonable detail, including the amount payable under the following classification of expenses and such other classifications as may be necessary:

General Control, including salaries of the Superintendent, Attendance Officers, Census Enumerators, and all personnel employed in the Superintendent's Office; School Committee Expense, traveling expense, supplies, postage, and other miscellaneous expense.

Expenses of Instruction, including salaries of teachers, principals and other instructional personnel, clerks in the principal's office, traveling expenses, stationery, postage and other miscellaneous expenses of the principal's office, textbooks and instructional supplies.

Operation of School Plant, including salaries of custodial personnel, fuel, custodial supplies, telephone and other miscellaneous expenses of operation.

Maintenance of School Plant, including all expenditures made for the installation, repair or replacement of grounds, buildings or equipment.

Auxiliary Agencies, including libraries, health services, transportation, tuition, physical education, lunchrooms and miscellaneous expenses.

Outlay, including expenses for alterations of grounds and buildings; and new equipment such as furniture, furnishings, instructional equipment and laboratory apparatus.

Vocational Education, including tuition to State aided Vocational Schools.

Debt Service, including principal and interest payments.

All non-recurring expenditures shall be itemized. From the total of said budget there shall be deducted any surplus of receipts for the preceding fiscal period, excepting those received and reserved for special purposes, over said cost

and expenses for that period. Upon the preparation of such tentative budget for any fiscal period and not later than thirty days prior to the date on which the final budget is to be adopted, copies of the tentative budget shall be presented and explained to the Finance Committee in each member Town and within fifteen days thereafter the Regional District School Committee shall hold a public hearing in each member Town after posting in at least three public places at least three days in advance thereof in such town, a notice signed by the Secretary of the Regional District School Committee stating the time, place and purpose of the hearing at which it shall present the proposed Regional School tentative budget and shall answer any reasonable inquiries with respect thereto. Promptly after the holding of such hearings, the Regional District School Committee shall meet for the purpose of adopting a final budget with such modifications in their tentative budget as they may consider necessary or desirable. Failure to give notice or hold hearing as herein prescribed shall not invalidate the proceedings for adopting a budget. Not later than forty-five days prior to the earliest date on which the business session of the annual town meeting of any member town is to be held, but in no event later than March 31 of such period (provided that said budget need not be adopted earlier than February 1), the Committee shall adopt a budget for the ensuing fiscal period and apportion the amount thereof between the member towns according to their respective apportionment ratios as set forth in Section 8(a).

The budget thus adopted shall then be delivered to the Treasurer for the certification of such adjusted apportioned amounts to the respective member Towns.

10. Subcommittees. The Regional District School Committee may from time to time create subcommittees, the members of which need not be members of the Regional District School Committee, and assign to such committees, subject to the supervision of the Regional District School Committee, such advisory functions as the Regional District School Committee may determine. Without limiting the generality of the foregoing, the Regional District School Committee may, to assist it in the construction of the Regional School Building, appoint a Building Committee to advise it with respect to plans, specifications, appointment of architects, engineers, the letting of contracts, the supervision of construction, and any other assistance which the Regional School Committee may desire.

11. Agreement Not to Limit Statutory Powers. Except as otherwise expressly provided herein, no provision of this Agreement shall in any manner be deemed to limit any power now or hereafter conferred by law upon the Regional School District or the Regional District School Committee established hereby.



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

MISCELLANEOUS (UNTIMED)
5: Discussion on liaison assignments

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion on liaison assignments

Recommendations/Suggested Motion/Vote: Discussion on liaison assignments

Background Information:
see attached assignments from last year and liaison history

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM

**SUDBURY BOARD OF SELECTMEN
LIAISON AND COMMITTEE ASSIGNMENTS
2018 – 2019**

<i>Chairman Haarde</i>	<i>Vice-Chairman Carty</i>	<i>Selectman Brown</i>	<i>Selectman Dretler</i>	<i>Selectman Simon</i>
Park & Recreation Commission	Planning Board	Park & Recreation Commission	Board of Health	Board of Health
Town Manager/Town Departments	Capital Improvement Advisory Committee	Agricultural Commission	Cultural Council	Permanent Building Committee
Board of Appeals/Earth Removal Board	Ponds & Waterways Committee	Ponds & Waterways Committee	Conservation Commission	Conservation Commission
Memorial Day Committee	Sudbury Water District	Finance Committee	Commission on Disability	Sudbury Housing Authority
Lincoln-Sudbury Reg. High School Committee	Council on Aging	Lincoln-Sudbury Reg. High School Committee	Planning Board	Capital Improvement Advisory Committee
Town Historian	Sudbury Public Schools Committee		Design Review Board	Energy and Sustainability Committee
Historic Districts Commission	Goodnow Library Trustees			
Historical Commission	Design Review Board			
	Lincoln Board of Selectmen			

MEMBER OF:

Military Support Network	Strategic Financial Planning for Capital Funding	Strategic Financial Planning for Capital Funding	Sudbury Housing Trust	Military Support Network
CERT	Budget Strategies Task Force	MAGIC		
9/11 Memorial Garden Oversight Committee		Budget Strategies Task Force		
		Community Preservation Committee		

Voted 8/14/2018

Attachment 5.a: LIAISON LIST 2018-19 (3288 : Discussion on liaison assignments)

<u>Assignment</u>	<u>19-20</u>	<u>18-19</u>	<u>17-18</u>	<u>16-17</u>	<u>15-16</u>	<u>14-15</u>
Finance			SI	CW	BH	CW
Finance		PB	PB	PB	CW	PB
Lincoln BOS		BH	DC	SI	PB	CW
PBC		LS	LS	SI	SI/CW	LO
Town Manager		BH	BH	SI	PB	CW
Agricultural		PB	DC	LS	LS	PB
CIAC		DC/LS	LS/DC	LS/CW	LS/CW	PB/LS
Disability		JD	SI	SI	SI	PB
Conservation		JD/LS	PB/LS	LS/PB	PB/LS	PB/LS
Design Review		JD/DC	PB	PB	PB	PB
Planning Board		JD/DC	DC	CW	CW	PB/LO
Ponds and Waterways		PB/DC	PB	PB	PB	PB
Historical		BH	LS	BH	BH	BH
LS		BH/PB	BH/SI	BH	SI/BH	BH
Memorial Day		BH	BH	BH	BH	BH
Park and Rec		PB/BH	BH/LS	BH/LS	BH	BH/LS
SPS		DC	DC/SI	SI	BH/LS	BH
COA		DC	LS/DC	LS	LS/CW	LS
Water District		DC	DC	SI	SI	LO
Cultural		JD	DC	SI	SI	LO
ZBA		BH	BH	SI	SI	LO
SHA		LS	SI	SI	SI	LO
Historian		BH	BH	BH	BH	BH
Library		DC	DC	LS	LS	LS
Energy		LS	LS	LS	LS	LS
BOH		LS/JD	LS	LS	LS	LS
Housing Trust		JD	SI	SI	SI	LO
9/11 memorial		BH	BH	CW	CW	CW
Capital Funding		PB/DC	PB/DC	CW	SI	LO/ CW
BSTF		DC	SI	CW	CW	
BSTF		PB	PB	PB		
MAGIC		PB	PB	PB	PB	
CPC		PB	PB	PB	PB	PB
Military Support		BH/LS	BH/LS	BH/LS	BH/LS	BH/LS
CERT		BH	BH	BH	BH	

COMMITTEES:

JD - ConComm and Planning

DC - SPS and COA

LS -



SUDBURY BOARD OF SELECTMEN

Tuesday, May 28, 2019

MISCELLANEOUS (UNTIMED)

6: Renaming BOS to gender neutral name

REQUESTOR SECTION

Date of request:

Requestor: Chairman Carty

Formal Title: Discussion on potentially renaming the Board of Selectmen to Select Board other gender-neutral name.

Recommendations/Suggested Motion/Vote: Discussion on potentially renaming the Board of Selectmen to Select Board other gender-neutral name.

Background Information:

Financial impact expected:none

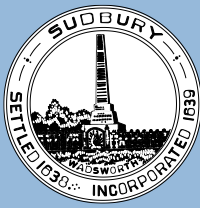
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

MISCELLANEOUS (UNTIMED)
7: Spring 2019 Selectmen Newsletter Approval

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Review draft Spring 2019 Board of Selectmen Newsletter and approve for distribution.

Recommendations/Suggested Motion/Vote:

Background Information:
Draft newsletter attached

Financial impact expected:N/A

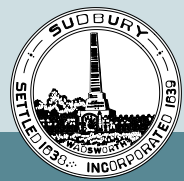
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



BOARD OF SELECTMEN NEWSLETTER

TOWN OF SUDBURY

SUDBURY'S NEW BOARD OF SELECTMEN

By Chairman Dan Carty

Our 2019 Annual Town Meeting was held on Monday, May 6th and Tuesday, May 7th. Upon its conclusion, our Board lost its two longest-serving members, Chairman Bob Haarde and Len Simon. Bob served for nine years and Len six, and we will certainly miss them and their combined years of experience. The same evening, we welcomed two new members, Jennifer Roberts and Bill Schineller. Jennifer and Bill were the winners of the March 25th Town Election and were sworn into office at the conclusion of Town Meeting. Both bring experience, enthusiasm, and fresh perspective to our Board.

Jennifer comes with strong experience in business, finance, marketing, and strategic planning. A graduate of Bowdoin College with a BA in Government and Legal Studies and an MBA from UNC-Chapel Hill, Jennifer is the Director of Marketing for a regional Financial Planning and Investment Management



Selectman Jennifer Roberts

firm. Jennifer has been active in multiple areas in town, including serving on our Master Plan Steering Committee as co-Vice Chair, as a member of the Sudbury United Methodist Church Social Justice Committee, as Sponsorship Coordinator of the Sudbury Family Network, and as a participant in the Oppose Sudbury Station citizen action group. Jennifer has also volunteered for the American Red Cross, the Maine Volunteer Lawyer's Project, and served as a Marketing Assistant at the United Nations Human Rights Commission in Geneva, Switzerland. An avid runner, Jennifer and her



Selectman Bill Schineller

husband have three sons enrolled in the Sudbury Public Schools.

Bill's background is in Engineering Management, and he has worked in the field for over 20 years. His undergraduate work was done at Boston University and he

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- Debbie Dineen..... 3
- Fairbank Center Update 4
- Mark Herweck 6
- Camp Sewataro Update ... 7

May 29, 2019

holds a Master’s Degree in Operations Research from Stanford University. Bill has volunteered with both the Boy Scouts and their Venture Crew, was a longtime local soccer coach, spent many years working on the Lincoln-Sudbury Relay for Life, and is a passionate Waypoint Adventure volunteer, assisting youth and adults with disabilities. Most recently Bill volunteered as Government Lead for Protect Sudbury, collaborating with residents, our Town Manager, members of the Board of Selectmen, the

Conservation Commission, Sudbury Valley Trustees, and our State and Federal elected officials. Bill and his wife have seen their two daughters go through the Sudbury Public Schools and graduate from Lincoln-Sudbury. In his spare time, Bill competes in curling out of the Broomstones Curling Club in Wayland.

It has been my honor and privilege to get to know Jennifer and Bill over the past couple of years, and I look forward to working with them on the Board of Selectmen.

Both are passionate about Sudbury’s historic and rural character, its excellent schools, and ensuring that its government best serve all residents. While they have big shoes to fill with the departure of Bob and Len, I am confident that their congenial and collaborative personalities will enable us to achieve our goals. Welcome aboard Jennifer and Bill!

SUDBURY MUNICIPAL VULNERABILITY PREPAREDNESS

By Selectman Janie Dretler

In the spring of 2018, Sudbury received a Municipal Vulnerability Preparedness (MVP) Program Planning Grant Award for \$33,000 from the Executive Office of Energy and Environmental Affairs. The MVP program provides support for Sudbury to plan for and implement actions for climate change resiliency.

Recently, on May 14, the Town of Sudbury and Horsley Witten Group hosted an MVP Workshop at the Fairbank Community Center gymnasium. Over 50 invited attendees participated in the workshop including Town officials, Town staff, area



Impacts of climate events as seen in Sudbury over recent years.

nonprofit staff, and business owners. Horsley Witten

consultants presented an overview of science and data

Attachment 7.a: BOS Newsletter 5.28.19 (3139 : Spring 2019 Selectmen Newsletter Approval)

resources including recent climate related events, anticipated climate changes and a summary of recent/existing planning efforts in Sudbury.

Workshop attendees participated in a large group exercise as well as small group exercises to develop and prioritize a list of hazards affecting Sudbury. The various groups identified vulnerabilities and strengths, where they are located and who is responsible for possible mitigation. The groups then worked together to prioritize potential community actions to make Sudbury more resilient to climate change.

Next steps include a **Planning for Resiliency Listening Session and Public Workshop on May 30th** at the **Sudbury Grange Hall (326 Concord Road/Meeting Room)** from **7-9pm**. Residents are invited to attend and will be able to hear the findings developed from the MVP process. Once Sudbury has successfully developed a plan, the Town will be designated as an MVP program community and will be eligible for future MVP Action Grants.

Also, at the May 30th session, attendees will receive an update on what the Town has done to implement the 2010 Hazard

Mitigation Plan (HMP), as well as the process for updating the HMP and developing new hazard mitigation initiatives for the next five years.

Please contact Beth Suedmeyer, Sudbury's Environmental Planner at 978-639-3363 or suedmeyerb@sudbury.ma.us with any questions. For more information about the MVP program, please visit <https://www.mass.gov/municipal-vulnerability-preparedness-mvp-program>.

THANK YOU: CONSERVATION COORDINATOR DEBBIE DINEEN

By Vice-Chair Pat Brown

Debbie Dineen joined the Sudbury Conservation Office as a part-time administrator in 1983. When in 1984, Sudbury Town Meeting created the position of Conservation Coordinator to assist the Conservation Commission by monitoring work under the newly revised Wetlands Protection Act, drafting permits, recommending enforcement actions, acting as liaison to other town boards, and handling office work, Debbie signed on. With a few minor breaks, she's been our Conservation Coordinator ever since. Sudbury has changed a



Conservation Coordinator Debbie Dineen will retire this June.

lot during her thirty-five years of service.

Debbie will be retiring on June 3. She will take a wealth of

expertise, experience, and historical knowledge with her.

Debbie came to Sudbury in the mid-seventies from Fairfield, Connecticut, where she grew

up. At first, she hated it: Sudbury was far from family and far from the shore. But then she discovered the people. "Sudbury people were truly welcoming. My neighborhood was a community where we all knew each other, and our kids would play together outside." Sudbury was a place to make a home, not just a stop for a few years.

She also discovered the woods. Debbie's been leading trail walks on various town properties for years. She is always surprised when she asks how many people have ever gone on a walk before and not a single hand goes up. For her, the woods are magic. I asked what her favorite area is, and she said, "Nobscot. Tippling Rock. The Boy Scout Reservation. They're all together; you can't really separate them. The woods are a place to go for escape and rejuvenation. Did you know there are waterfalls in Sudbury? We really have everything—you

just have to go out and experience it."

Wetlands protection has always been a priority for Sudbury's Conservation Office. As Debbie explained, "The state Wetlands Protection Act is the least common denominator, helping to preserve wetlands to protect against storm damage and flooding. In Sudbury, we also depend on groundwater wells for our drinking water. For us, wetlands provide additional and more important free services by filtering out surface pollutants from our water supply. If we don't defend our wetlands vigorously, then we will end up needing sewer and septic treatment plants to replace the functions the wetlands provide for free."

It is critical for the Conservation Coordinator to know and apply both state and local law to protect our wetlands. Debbie identified a thorough knowledge of statute, bylaw and regulation as the most

important qualification for her position.

It's not just protecting the water supply, though. Characteristically, Debbie observed, "Our wetlands also provide recreational opportunities. More people should get out on the river in a kayak!"

After her retirement, Debbie will move to Maine to be near her son and granddaughter. As she prepares to leave, Debbie has been working hard going through old files and tidying things up, to provide context for thirty-five years of determinations for whoever follows her. I also appreciate how much "ahead of the curve" our local wetlands bylaws are as new, more stringent federal and state requirements emerge. I want to thank Debbie for her many years of service, and I will leave you with her advice to me: "Go out! Enjoy it!"

FAIRBANK COMMUNITY CENTER PROJECT UPDATE

By Selectman Jennifer Roberts

Town officials and committees continue to work towards a solution to improve and renovate the Fairbank Community Center. Currently, the site is home to Park and

Recreation, the Senior Center, Atkinson Pool, and Sudbury Public School Administrative Offices (SPS). Additionally, it operates as an election voting place, emergency shelter,

location of various Town summer camps and Early Childhood programs, including Terrific Two's, which serves many families with young children. Issues with the aging

building are ongoing, including leaking roof portions, failing climate control, dated and worn interior, and insufficient programming space.

The three user groups of the existing facility face both similar and unique challenges there. Representatives of the Senior Center assert that limited space is a significant weakness. Currently, Sudbury is experiencing an increase in its senior population (~20% of population), and this figure is expected to grow. State guidelines are that senior centers should have ~5 sq feet per senior whereas the current site has 1.25 sq feet. The center also has inadequate storage capacity.

One of the main concerns about Fairbank for Park and Recreation are the locker rooms due to their deteriorating condition as well as lack of accessibility and family locker room sections. More programming space (and the right kind of space) is also believed to be necessary, as well as viewing areas for the Atkinson Pool.

The Sudbury Public Schools Administration is housed in the oldest segment of the Fairbank Center, a wing from the original 1958 elementary



Multiple user groups will benefit from Fairbank Center improvements.

school. In particular, this section shows significant wear and tear including roof leaking.

At Fall 2018 Town Meeting, an article to fund a \$1.9MM redesign project for an estimated \$33MM center failed to pass. The center proposed included space for Park and Recreation and the Senior Center, but did not provide a solution for Sudbury Public Schools.

Town Manager Rodrigues has expressed on multiple occasions concerns about the state of the Fairbank facility, including public safety hazards. After hearing public reaction and feedback post Fall Town meeting, Rodrigues reconvened a working group to assess the options for a new plan. The group includes the Town Manager and

representatives from Council on Aging, Park and Recreation, SPS, and Board of Selectmen. With the goal of creating a space for all three main user groups, the representatives have first been tasked with determining square footage needs. Additionally, members of Council on Aging and Board of Selectmen have visited numerous community centers in other Massachusetts towns for basis of comparison and to gather insights.

The new working group hopes to develop a solution that can meet the needs of all the user groups at Fairbank that serve the community. Their goal is to bring a new plan before the Town at Fall 2019 Town Meeting. The Board of Selectmen appreciates the Town's patience and support on this important initiative.

THANK YOU: BUILDING INSPECTOR MARK HERWECK

By Vice-Chair Pat Brown

Mark Herweck will be retiring on July 5th after almost thirteen years in the Building Department in Sudbury. He is currently our Building Inspector and Zoning Enforcement Agent.

I visited Mark in his office at the DPW building and asked what the Building Department does.

"Safety is job one," he stated. The task of the Building Department is to review plans, issue permits, and perform inspections. There are other important considerations such as zoning compliance or energy use and sustainability, but the primary job of the building inspector is to ensure safety. This involves a lot of on-site inspections and consultations with builders to be sure both that the construction conforms to the accepted plans and that the construction conforms to all the applicable building codes.

Mark joined the Sudbury Building Department in August of 2006 as Assistant Building Inspector, after working in construction and home improvement with his own firm for nearly twenty years and part-time as a subcontracted inspector for subsidized

Building Inspector Mark Herweck will retire this July.



residential housing units. He then became a Local Inspector in 2005 and then a Certified Building Official (CBO) in 2008, and took over as Sudbury's Building Commissioner in 2011 until present.

I had no idea what becoming a Certified Building Official means, but this is an internationally recognized professional designation conferred by the International Code Council after an intensive examination and maintained by continuing education. "Building Commissioner" is a designation in Massachusetts law specifying its own set of qualifications.

When I asked him the best part of his job, Mark replied without hesitation, "The volunteers!" He finds Sudbury's volunteer boards generally easy to work with, very diligent and very helpful. He enjoys working with them and greatly appreciates their thoughtful and thorough review of proposals.

There is also a lot of cooperation between the Building Department and other parts of town government. "There's not one department we don't work with," Mark said, including the Zoning Board, the Assessors, Board of Health, Conservation, Design Review Board, Historical Commission, Planning Board, Fire Department and Police Department.

The Building Department—and Mark—has been busy over the past few years permitting and inspecting new development, particularly the Avalon Bay development on the former Raytheon site on Route 20. Amounts vary as different projects come forward, but the Building Department permit fees consistently constitute a

large part of Sudbury's non-tax revenues.

Mark wants to spend some time just unwinding and has some plans for travel. He also wants to volunteer in the community, perhaps at an animal shelter.

Mark has been working with our Assistant Building Inspector,

Andrew Lewis, who will be taking over as Building Inspector in July, to make this a smooth transition.

I have always found Mark to be very approachable, responsive, patient (!) and helpful in response to my many questions. Good luck, Mark, and thank you for all your service.

CAMP SEWATARO PROPERTY ACQUISITION UPDATE

By Selectman Bill Schineller

Camp Sewataro is a 44-acre property located at 1 Liberty Ledge in Sudbury. The property is used as a summer day camp, with numerous active and passive recreational activities, including swimming, tennis, basketball and kayaking.

Sewataro has been on the Town's radar for over a decade, as described in the Fall 2018 Board of Selectmen Newsletter. Conversations between its owners, the Taylor family, and the Town warmed up in late 2017, but for most of 2018, Sewataro took a seat on the back burner, as the Town negotiated two unrelated land deals: voters approved the \$5.5M Broadacres acquisition in October, and the Sudbury Station - Quarry North land swap in December.



Aerial view of the Camp Sewataro property.

In late December, 2018, Sewataro was put on the front burner, when the Town learned that the property would be sold outright via a competitive Request for Proposals (RFP) process, with responses due in March, 2019. The owners had decided that 2019 would be their last summer owning and

operating the camp. Mark Taylor would be retiring.

On January 8, 2019, the Board of Selectmen publicly discussed a purchase and lease approach for Camp Sewataro and requested a professional appraisal of the property. During the confidential bid period, the

Town obtained the appraisal (dated February 20), and other information from the seller under a Non-Disclosure Agreement (NDA). As the Town determined a fair offer, the Parks and Recreation Commission voted 4-1 on March 18 not to support the acquisition at that time. On Tuesday, March 26 the Board of Selectmen submitted a competitive, confidential bid by the RFP deadline.

On Thursday, April 18 the Board of Selectmen entered into a letter of intent with the owners to purchase the land for \$11.3M, contingent on voter approval. The Camp's business and personal property would be donated to the Town as part of the transaction. At the time, the Town's press release stated that the future use of the Camp Sewataro property by the Town has not been determined, but the town is interested in the opportunities this land presents, including opportunities that provide offsetting revenue.

Residents would have six weeks to decide whether to approve the acquisition at a Special Town Election, scheduled for June 4. Our Town Manager, committees, boards, and energized residents have sought out answers to questions around cost, value, revenue potential, and the Town's plans for maintaining the property, operating a camp, and making it affordable and accessible to all residents. The Town and the seller have publicly engaged with residents to inform and help clarify a short-term plan and long-term possibilities.

Prior to Town Meeting, at the April 30 Board of Selectmen meeting, held in the L-S Auditorium, Town Manager Melissa Rodrigues presented her feasibility analysis, followed by extended questions and answers with the public. The purchase price was the assessed value of the property. The acquisition was put in the context of past land acquisitions. She recommended a plan of a

short-term lease for a camp operator for 2020. Her presentation and updates are available on the town website at <https://sudbury.ma.us/sewataro>

On May 7, Town Meeting voted by 2/3 majority in favor of the acquisition, gaining another month to get informed before the election. On May 14, the BoS publicly supported the Town Manager's recommendation to release a Request for Proposals in order to secure a camp operator for the Summer of 2020. The operator of Camp Everwood in Sharon, MA was identified as an interested RFP respondent.

Other information opportunities scheduled by the Town include Town Manager (May 21) and Board of Selectmen Office Hours (May 19, 29), an Open House and Property Walk (May 25), and a Public Forum (May 28).

The Selectmen encourage voter participation at the June 4 election to determine the future of Sewataro!

SPECIAL TOWN ELECTION

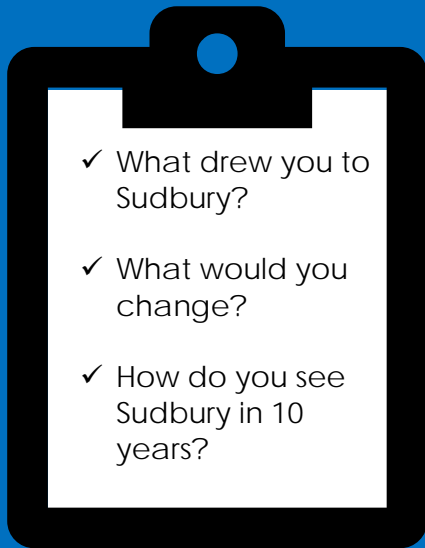
TUESDAY, JUNE 4, 2019

7AM – 8PM

FAIRBANK COMMUNITY CENTER Precincts 1, 1A, 2 and 5

TOWN HALL Precincts 3 and 4

LEARN MORE: <https://wp.me/p5uh7Z-AN>



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HELP SHAPE SUDBURY'S FUTURE!

SHARE YOUR THOUGHTS ON
SUDBURY'S NEEDS TODAY
AND GENERATIONS FROM NOW.

CLICK BELOW TO TAKE PART!

<https://www.surveymonkey.com/r/SudburyMP>

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Sign up at <https://sudbury.ma.us/boardofselectmen/bosemail/>





**Thursday
May 30, 2019
7 – 9 PM**

Sudbury Grange Hall
Meeting Room
326 Concord Road
Sudbury, MA

MAY 30, 2019

Planning for Resiliency

Listening Session and Public Workshop

Listening Session -

Municipal Vulnerability Preparedness (MVP)

The Town is currently working with community stakeholders to identify and prioritize steps to reduce risks and improve resilience to projected climate change impacts across the community. Please join us (7 – 8 PM) to hear the findings developed from the MVP process.

Public Workshop – Hazard Mitigation Plan

The Town is currently updating the 2010 Hazard Mitigation Plan. This plan is important because it helps the Town remain eligible to receive funding for projects that reduce the risk of injury or damage to property from future natural hazard events such as flooding and hurricanes. Please join us (8 – 9 PM) to understand what the Town has accomplished since the 2010 Plan and what we should be working on for the next five years.



Questions?

Contact Beth Suedmeyer
Environmental Planner

978-639-3363

suedmeyerb@sudbury.ma.us



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

MISCELLANEOUS (UNTIMED)

8: Citizens' comments (cont)

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizens' comments (cont)

Recommendations/Suggested Motion/Vote: Citizens' comments (cont.)

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

MISCELLANEOUS (UNTIMED)

9: Discuss upcoming agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss upcoming agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

CONSENT CALENDAR ITEM

10: Minutes approval

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to approve the regular session minutes of 4/30/19.

Recommendations/Suggested Motion/Vote: Vote to approve the regular session minutes of 4/30/19.

Background Information:
attached draft

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

CONSENT CALENDAR ITEM

11: Eagle Scout recognition - troops 60, 61 and 63

REQUESTOR SECTION

Date of request:

Requestor: Laura Rippy of Boy Scout troop 60, Beth Maier of troop 61, and Kate Marchand of troop 63

Formal Title: Question of entering into the Town record and congratulating members of Boy Scout Troops 60, 61, and 63 on attaining the rank of Eagle Scout. From Troop 60: Aiden Prendergast, 7 Moore Rd, Benjamin Rhys Greenblatt, 64 Hunt Rd. From Troop 61: Andrew Sills, 16 Wilson Rd, Ryan Maier, 68 Shadow Oak Drive, Seamus McNulty, 152 Barton Drive. And from Troop 63, Maximillian A. Glick, 12 Millpond Rd.

Recommendations/Suggested Motion/Vote: Question of entering into the Town record and congratulating members of Boy Scout Troops 60, 61, and 63 on attaining the rank of Eagle Scout. From Troop 60: Aiden Prendergast, 7 Moore Rd, Benjamin Rhys Greenblatt, 64 Hunt Rd.; From Troop 61: Andrew Sills, 16 Wilson Rd, Ryan Maier, 68 Shadow Oak Drive, Seamus McNulty, 152 Barton Drive. And from Troop 63, Maximillian A. Glick, 12 Millpond Rd.

Background Information:
attached requests from Troops 60, 61 and 63

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM

Golden, Patricia

From: Laura J Rippy <laura.rippy@gmail.com>
Sent: Saturday, April 27, 2019 1:52 PM
To: Golden, Patricia
Cc: Hobin, Carol
Subject: Respectful request for Eagle Scout Commendation Letters



Boy Scout Troop 60
 Sudbury, Massachusetts

April 27, 2019

Sudbury Board of Selectmen
 Sudbury, MA

Dear Selectmen:

The Scouts, Leaders, and Members of Sudbury Massachusetts Boy Scout Troop 60, take great pleasure in announcing that an Eagle Scout Board of Review has found [these boys](#) worthy of the rank Eagle Scout

Aiden Prendergast – 7 Moore Rd
 Christopher John Manente – 33 Phillips Rd
 Benjamin Rhys Greenblatt – 64 Hunt Rd

In honor of this achievement, would you be so kind as to send letters of greeting to be presented to each of them at an Eagle Scout Court of Honor in [June 2019](#)?

Please address your letter or certificate in care of the following address: c/o Laura Rippy, 61 Cudworth Lane, Sudbury, MA 01776. Letters and recognitions will be compiled, placed in a suitable keepsake, read during the Court of Honor ceremony, and displayed during this special occasion.

Thank you very much for taking the time to help this community and Sudbury Troop 60 recognize these boys for achieving the rank of Eagle Scout.

Sincerely,

Laura Rippy
 Sudbury Boy Scout Troop 60
 978-261-5114
laura@rippy.com

Attachment11.a: Eagle_Scout_troop_60 (3277 : Eagle Scout recognition - troops 60, 61 and 63)

Boy Scout Troop 61

Boy Scouts of America
Sudbury, MA 01776
<http://troop61.info/>



BOY SCOUTS OF AMERICA

May 16, 2019

Sudbury Board of Selectmen
Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776

Dear Sudbury Board of Selectmen,

Boy Scout Troop 61, within the Mayflower Council of the Boy Scouts of America, is pleased to announce Andrew Sills, Ryan Maier and Seamus McNulty have achieved the rank of Eagle Scout. A key element required to earn the rank is the leadership and completion of an Eagle Scout Service Project. Andrew's Eagle Scout project was the design and construction of an archery range for the purpose of introducing the sport of Olympic Style Archery to kids. Ryan designed and constructed a veterans' memorial at his church, Our Lady of Fatima. Seamus assembled and put up 8 different bat boxes in local conservation areas in Sudbury.

Earning the Eagle Scout rank is a notable achievement reflecting their attainment of the highest rank in Boy Scouting. Andrew, Ryan and Seamus will be recognized at a Court of Honor on June 1, 2019 at 2pm, at the Memorial Congregational Church in Sudbury, MA. You are cordially invited to attend the Eagle Court of Honor.

We ask for your assistance in recognizing the achievement and service of Andrew, Ryan and Seamus as Eagle recipients. Will you please send them a letter of greeting, along with any other items you wish to send to the boys' home address?

Andrew Sills

16 Wilson Road

Sudbury, MA 01776

Ryan Maier

68 Shadow Oak Drive

Sudbury, MA 01776

Seamus McNulty

152 Barton Drive

Sudbury, MA 01776

Thank you very much for taking time from your extremely busy work schedule to help this community and this troop recognize the personal achievement and service of Andrew, Ryan and Seamus.

Yours respectfully,

Beth Maier

Eagle Court of Honor Committee, Boy Scout Troop 61

617-335-9410

dbmaier@hotmail.com

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA
2019 MAY 20 P 12:09

Attachment 11.b: Eagle_Scout_troop_61 (3277 : Eagle Scout recognition - troops 60, 61 and 63)

Golden, Patricia

From: Kate Marchand <katemarchand@hotmail.com>
Sent: Sunday, May 5, 2019 4:30 PM
To: Rodrigues, Melissa
Cc: Golden, Patricia; Wendy Heye
Subject: Eagle Court of Honor, June 1, 2019 at 9:00AM

On behalf of the Scouts, Leaders and Committee of Troop 63 Sudbury, Massachusetts, it is my pleasure to announce that:

**Maximilian A. Glick at 12 Millpond Road in Sudbury
 has achieved the rank of Eagle Scout
 and will be recognized at a Court of Honor
 on June 1, 2019 at 9:00AM**

Max's Eagle Scout project was called "No Soldier Empty Handed". He organized, led and completed an initiative care package including donated essential items to provide relief to U.S. troops overseas. He worked with Operation American Soldier to ensure each package which also had a hand written note to the soldiers was delivered to our troops.

Would you be willing to send this worthy Eagle Scout a letter of greeting, along with any other items you wish to be presented to him during the Court of Honor? All letters and certificates received for him will be read and displayed for the guests and then presented to him.

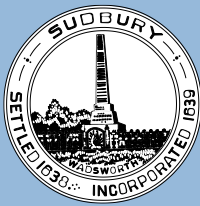
You are cordially invited to attend the Eagle Court of Honor which will be assembled to celebrate their achievement. The Eagle Court of Honor will be held at Sudbury Grange Hall, 326 Concord Road, Sudbury, MA. on Saturday, June 1, 2019 at 9:00AM.

Please address the letter to the Eagle Scout listed above and send it in care of the address below. Thank you for helping us to acknowledge this very worthy Scout.

Sincerely,

Kathleen Marchand
 Troop 63 Sudbury
 101 Victoria Road
 Sudbury, MA 01776

Attachment11.c: Eagle_Scout_troop_63 (3277 : Eagle Scout recognition - troops 60, 61 and 63)



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

CONSENT CALENDAR ITEM

12: In Memoriam Eagle Scout

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Question of entering into the Town record and congratulating In Memoriam Eagle Scout recipient Christopher John Manente of Troop 60.

Recommendations/Suggested Motion/Vote: Question of entering into the Town record and congratulating In Memoriam Eagle Scout recipient Christopher John Manente of Troop 60.

Background Information:

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

CONSENT CALENDAR ITEM
13: 2019 Bicycles Battling Cancer Ride

REQUESTOR SECTION

Date of request:

Requestor: Mark Walter, American Cancer Society

Formal Title: Vote to grant a Special Permit to the American Cancer Society, to Hold the “Bicycles Battling Cancer Ride” on Sunday June 9, 2019, from 7:30 A.M. through approximately 4:30 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Recommendations/Suggested Motion/Vote: Vote to grant a Special Permit to the American Cancer Society, to Hold the “Bicycles Battling Cancer Ride” on Sunday June 9, 2019, from 7:30 A.M. through approximately 4:30 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Background Information:
See attached application and department feedback

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: BOAdmin@sudbury.ma.us

APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT ON A PUBLIC WAY

Written permission to conduct a fundraising walk or relay race in any public street, public sidewalk or public way within the Town must be obtained from the Board of Selectmen prior to the event. The Chief of Police will determine the appropriate public safety requirements for this event and the cost of such special duty officers, if any required, will be borne by the applicant. The Town of Sudbury requires a Certificate of Insurance of no less than \$1,000,000, naming the Town as an additional insured. All cleanup from the event will be completed by the applicant within 8 hours after the stated ending time or applicant will be billed for the Town's cost to clean up. Application processing can take up to four weeks as approval from the Police, Building and Park & Recreation departments may be required prior to Board of Selectmen approval. Processing begins after all required materials are received, so please plan accordingly.

Organization Name AMERICAN CANCER SOCIETY

Event Name BICYCLES BATTLING CANCER

Organization Address 3 SPEED ST, FRAMINGHAM, MA

Name of contact person in charge MARK WALTER

Telephone Number [REDACTED]

Email address [REDACTED]

Date of event 6-9-19 Rain Date —

Starting time 7:30 AM Ending time 4:30 PM

Route of the race/relay and portion of the road requested to be used (please indicate on map and attach to this application) HUDSON RD → DUTTON RD → WAYSIDE INN RD

Anticipated number of participants 200-250

Assembly area (enclose written permission of owner if private property to be used for assembly) _____

START + FINISH @ THE HILLSIDE SCHOOL IN MARLBOROUGH

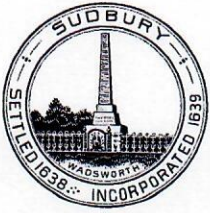
Organization that proceeds will go to AMERICAN CANCER SOCIETY

Any other important information THIS IS THE 11TH YEAR OF THIS EVENT AND THE COURSE IS THE SAME AS 2018

The undersigned applicant agrees that the applicant and event participants will conform to applicable laws, by-laws and regulations as well as any special requirement that may be made as a condition of the granting of permission pursuant to this application. I/we agree to hold the Town of Sudbury harmless from any and all liability and will defend the Town of Sudbury in connection therewith.

Signature of Applicant Mark Walter

Date 4-10-19



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: BOSSadmin@sudbury.ma.us

CONTINUED: APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT...

Application Checklist:

- Application Form
- Map of Route
- Evidence of Certificate of Insurance (please see details above)

(to come)

Please submit completed application and materials to:

Board of Selectmen
278 Old Sudbury Rd.
Sudbury, MA 01776
Fax: 978-443-0756
Email: BOSSadmin@sudbury.ma.us

From: Mark Walter
Sent: Wednesday, April 10, 2019 1:14 PM
To: Frank, Leila
Cc: Selectmen's Office <selectmensoffice@sudbury.ma.us>
Subject: 2019 Bicycles Battling Cancer and Sudbury

Hi Leila,

I'm once again working with the American Cancer Society to help coordinate the annual Bicycles Battling Cancer ride which takes place this year on Sunday, June 9, 2019. You helped coordinate approval of the ride last year with the Sudbury Selectmen and I'm hopeful you can provide that assistance again.

Bicycles Battling Cancer is an outdoor cycling fundraiser that offers 30, 50, 70, and 100 mile route options to participants. The rides start and end in Marlborough, MA. The 30 mile ride is the last 30 miles of the 100 mile ride. The 50 and 70 mile rides do not come through Sudbury.

I have attached two documents. The first includes a completed application for a Charitable Walk/Relay Permit on a Public Way. The second is a map of the ride route through Sudbury. I estimate 175-250 cyclists will ride through Sudbury between 11am and 3:30pm. Note this is not a race and cyclists will be told to obey the rules of the road and ride single file.

Proof of insurance and a COI listing Sudbury as an additional insured has been requested and I will forward these docs as soon as I receive them.

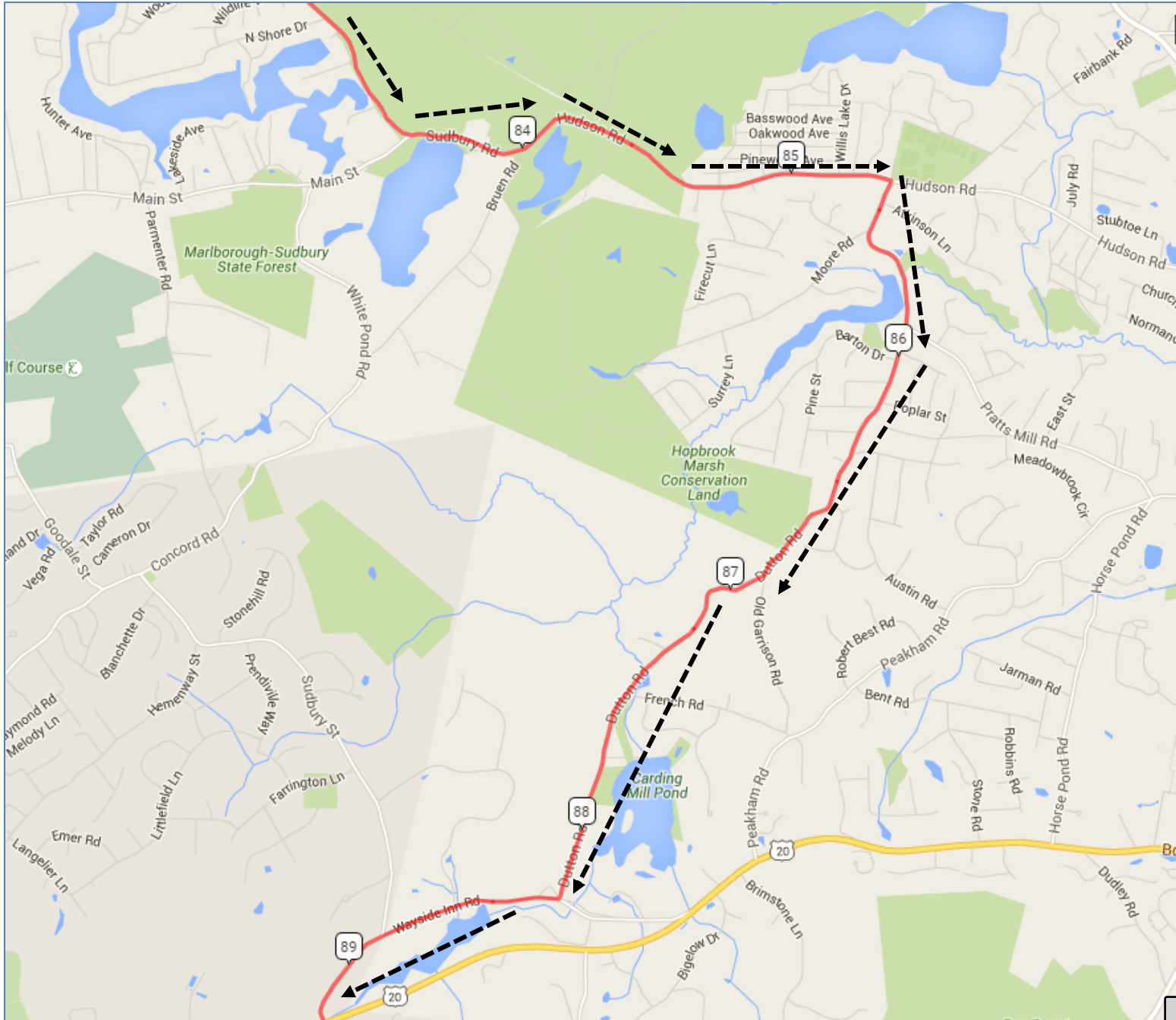
Our plan is to mark the course a few days before the event with paper arrow stickers and/or spray chalk. These markings are biodegradable and will wash away in about a week. Course markings are essential to effectively and safely guide riders along the course.

Other than the insurance docs, please let me know if you require any additional information to begin the process of reviewing my request.

Thank you.
--
Mark Walter

BICYCLES BATTLING CANCER RIDE: Sunday, 6/9/19

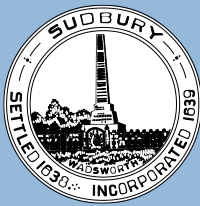
Path through Sudbury: Cyclists arrive from Sudbury Rd in Stow and continue on Hudson Road then right on Dutton Rd, then right on Wayside Inn Rd and then go into Marlborough



**American Cancer Society
Bicycles Battling Cancer Ride**

**Department Feedback
June 9, 2019**

Department	Staff	Approve/Deny	Comments
Fire Department	Lt. Choate	Approve	FD has no issues with these events.
Highway Department	Dan Nason	Approve	The DPW has no issues with either of these events assuming no involvement (resources or equipment) is required or requested from the DPW.
Park & Recreation	Kayla Wright	Approve	No issues
Police Department	Chief Nix	Approve	Approved with the assumption that riders will be in small groups and a safety briefing is provided to participants ensuring that all riders abide by the rules of the road.



SUDBURY BOARD OF SELECTMEN

Tuesday, May 28, 2019

CONSENT CALENDAR ITEM

14: SMILE Mass Run Into Summer 2019

REQUESTOR SECTION

Date of request:

Requestor: Susan Brown, SMILE Mass

Formal Title: Vote to Grant a Special Permit to SMILE Mass, to Hold the “Run Into Summer” on Wednesday, June 12, 2019, from 7:00 P.M. through approximately 9:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Recommendations/Suggested Motion/Vote: Vote to Grant a Special Permit to SMILE Mass, to Hold the “Run Into Summer” on Wednesday, June 12, 2019, from 7:00 P.M. through approximately 9:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Background Information:
Please see application and dept approvals attached.

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

- Melissa Murphy-Rodrigues Pending
- Jonathan Silverstein Pending
- Leila S. Frank Pending
- Patty Golden Pending
- Robert C. Haarde Pending
- Board of Selectmen Pending

05/28/2019 7:00 PM



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: BOSSadmin@sudbury.ma.us

APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT ON A PUBLIC WAY

Written permission to conduct a fundraising walk or relay race in any public street, public sidewalk or public way within the Town must be obtained from the Board of Selectmen prior to the event. The Chief of Police will determine the appropriate public safety requirements for this event and the cost of such special duty officers, if any required, will be borne by the applicant. The Town of Sudbury requires a Certificate of Insurance of no less than \$1,000,000, naming the Town as an additional insured. All cleanup from the event will be completed by the applicant within 8 hours after the stated ending time or applicant will be billed for the Town's cost to clean up. Application processing can take up to four weeks as approval from the Police, Building and Park & Recreation departments may be required prior to Board of Selectmen approval. Processing begins after all required materials are received, so please plan accordingly.

Organization Name SMILE Mass
 Event Name Run into Summer Road Race *4th Annual*
 Organization Address 66 Dudley Road, Sudbury, MA 01776
 Name of contact [REDACTED]
 Telephone Number [REDACTED]
 Email address [REDACTED]
 Date of event 6/12/19 Rain Date none
 Starting time 7:00pm Ending time 9:00pm
 Route of the race/relay and portion of the road requested to be used (please indicate on map and attach to this application) yes
 Anticipated number of participants 400
 Assembly area (enclose written permission of owner if private property to be used for assembly) Curtis Middle School
 Organization that proceeds will go to SMILE Mass
 Any other important information we are working with the police to hire detail

The undersigned applicant agrees that the applicant and event participants will conform to applicable laws, by-laws and regulations as well as any special requirement that may be made as a condition of the granting of permission pursuant to this application. I/we agree to hold the Town of Sudbury harmless from any and all liability and will defend the Town of Sudbury in connection therewith.

Signature of Applicant *[Signature]*

Date 4/17/19



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
 278 Old Sudbury Rd
 Sudbury, MA 01776-1843
 978-639-3381
 Fax: 978-443-0756

Email: BOSSadmin@sudbury.ma.us

CONTINUED: APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT...

Application Checklist:

- Application Form
- Map of Route
- Evidence of Certificate of Insurance (please see details above) *Storer Insurance is currently preparing*

Please submit completed application and materials to:

Board of Selectmen
 278 Old Sudbury Rd.
 Sudbury, MA 01776
 Fax: 978-443-0756
 Email: BOSSadmin@sudbury.ma.us

DISTANCE
1.39 MI



Map data ©2016 Google, Imagery ©2016

Smile MASS Run into Summer

Department Feedback June 12, 2019

Department	Staff	Approve/Deny	Comments
Fire Department	Lt. Choate	Approve	FD has no issues with these events.
Highway Department	Dan Nason	Approve	The DPW has no issues with either of these events assuming no involvement (resources or equipment) is required or requested from the DPW.
Park & Recreation	Kayla Wright	Approve	We have a few things scheduled at Curtis earlier that day, but this should be fine.
Police Department	Chief Nix	Approve	Smile Mass to work with Lieutenant Grady or I regarding safety concerns on certain roads.

Response regarding Police Dept. feedback:

Lotte (race organizer) has been in to speak to the police department. We always ask for 3 detail for this race. We don't always get 3 due to availability. I will make sure she is talking to Lt. Grady or Chief Nix.



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

CONSENT CALENDAR ITEM

15: 2019 Riverfest One Day Wine & Malt License Application

REQUESTOR SECTION

Date of request:

Requestor: Anne Slugg, River Stewardship Council

Formal Title: Vote to grant a 1-day Wine & Malt license to Sudbury Assabet and Concord Wild & Scenic River Stewardship Council, to accommodate the Riverfest Weekend Kickoff Event on Friday, June 21, 2019 from 6:00 PM to 8:00 PM at Sudbury Valley Trustees Wolbach Farm, 18 Wolbach Road, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability.

Recommendations/Suggested Motion/Vote: *Vote to grant a 1-day Wine & Malt license to Sudbury Assabet and Concord Wild & Scenic River Stewardship Council, to accommodate the Riverfest Weekend Kickoff Event on Friday, June 21, 2019 from 6:00 PM to 8:00 PM at Sudbury Valley Trustees Wolbach Farm, 18 Wolbach Road, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability.*

Background Information:

Please see attached application and department approvals.

Financial impact expected:\$25 application fee

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



TOWN OF SUDBURY

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Email: BOSSadmin@sudbury.ma.us

APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT ON A PUBLIC WAY

Written permission to conduct a fundraising walk or relay race in any public street, public sidewalk or public way within the Town must be obtained from the Board of Selectmen prior to the event. The Chief of Police will determine the appropriate public safety requirements for this event and the cost of such special duty officers, if any required, will be borne by the applicant. The Town of Sudbury requires a Certificate of Insurance of no less than \$1,000,000, naming the Town as an additional insured. All cleanup from the event will be completed by the applicant within 8 hours after the stated ending time or applicant will be billed for the Town's cost to clean up. Application processing can take up to four weeks as approval from the Police, Building and Park & Recreation departments may be required prior to Board of Selectmen approval. Processing begins after all required materials are received, so please plan accordingly.

Organization Name SMILE Mass

Event Name Run into Summer Road Race *4th Annual*

Organization Address 66 Dudley Road, Sudbury, MA 01776

Name of contact

Telephone Number

Email address

Date of event 6/12/19 Rain Date none

Starting time 7:00pm Ending time 9:00pm

Route of the race/relay and portion of the road requested to be used (please indicate on map and attach to this application) yes

Anticipated number of participants 400

Assembly area (enclose written permission of owner if private property to be used for assembly) Curtis Middle School

Organization that proceeds will go to SMILE Mass

Any other important information we are working with the police to hire detail

The undersigned applicant agrees that the applicant and event participants will conform to applicable laws, by-laws and regulations as well as any special requirement that may be made as a condition of the granting of permission pursuant to this application. I/we agree to hold the Town of Sudbury harmless from any and all liability and will defend the Town of Sudbury in connection therewith.

Signature of Applicant Date 4/17/19

Attachment 15.a: Run into Summer 2019_application_BOS (3281 : 2019 Riverfest One Day Wine & Malt License Application)



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: BOSSadmin@sudbury.ma.us

CONTINUED: APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT...

Application Checklist:

- Application Form
- Map of Route
- Evidence of Certificate of Insurance (please see details above) *Storer Insurance is currently preparing*

Please submit completed application and materials to:

Board of Selectmen
278 Old Sudbury Rd.
Sudbury, MA 01776
Fax: 978-443-0756
Email: BOSSadmin@sudbury.ma.us



5K

Attachment15.a: Run into Summer 2019_application_BOS (3281 : 2019 Riverfest One Day Wine & Malt License Application)



2019 Riverfest Weekend Kick-Off Event
Department Feedback
June 21, 2019

Department	Staff	Approve/Deny	Comments
Building Department	Mark Herweck	Approve	They will need a Fire detail if the occupant load is 50 or more, other than that the Building Department has no issues.
Fire Department	Lt. Choate	Approve	A condition of utilizing the barn at SVT on Wolbach. Rd for an assembly is that it requires a fire detail due to the type of fire detection and lack of suppression system. This is consistent with past Riverfest events and other events at SVT. SVT or an event organizer will need to contact our Office Manager to request the fire detail. We will also need to ensure that access to the property and the far end of Wolbach Rd is kept open for emergency vehicle access. They have already scheduled a fire detail for the event.
Health Department	Bill Murphy	Approve	The Board of Health does not have issues with this permit.
Police Department	Chief Nix	Approve	The police department does not have an issue with the event.



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

CONSENT CALENDAR ITEM

16: Fuel System Replacement

REQUESTOR SECTION

Date of request:

Requestor: Dan Nason, DPW Director

Formal Title: Vote to approve, upon recommendation of the DPW, to proceed with the DPW underground fuel storage and management system replacement upon receipt of favorable bids acceptable to the Town Manager and approve the execution of any documents related thereto by the Town Manager for said reconstruction.

Recommendations/Suggested Motion/Vote: Vote to approve, upon recommendation of the DPW, to proceed with the DPW underground fuel storage and management system replacement upon receipt of favorable bids acceptable to the Town Manager and approve the execution of any documents related thereto by the Town Manager for said reconstruction.

Background Information:

Article 23 of the 2018 Annual Town Meeting appropriated \$1,500,000 for the DPW Underground Fuel Storage and Management System Replacement. The design involving construction of a new fuel island, canopy, above ground gas and diesel storage tanks and fuel management system has been completed and construction bidding is expected to commence in late May with bids due in June.

Financial impact expected: Appropriated by Town Meeting

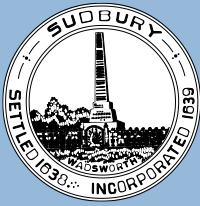
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, May 28, 2019

CONSENT CALENDAR ITEM

17: FY20 contracts

REQUESTOR SECTION

Date of request:

Requestor: Town Counsel and Town Manager

Formal Title: Vote to approve award of contracts by the Town Manager commencing 7/1/19 through 9/30/19, including, but not limited to, DPW, COA, Facilities and Planning contracts, provided a listing is prepared and submitted to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.

Recommendations/Suggested Motion/Vote: Vote to approve award of contracts by the Town Manager commencing 7/1/19 through 9/30/19, including, but not limited to, DPW, COA, Facilities and Planning contracts, provided a listing is prepared and submitted to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.

Background Information:
Expeditious contract award by the Town Manager is required which the Board’s summer schedule does not permit.

Financial impact expected: Budgeted

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, May 28, 2019

CONSENT CALENDAR ITEM
18: FY20 Park & Rec contracts

REQUESTOR SECTION

Date of request:

Requestor: Town Counsel and Town Manager

Formal Title: Vote to approve award of contracts by the Town Manager from 7/1/19 through 12/31/19 for Park & Recreation programs which due to actual enrollment may exceed the \$25,000 Board authorized threshold and those usual to program activities exceeding the award threshold; said contracts to be included in the listing submittal to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.

Recommendations/Suggested Motion/Vote: Vote to approve award of contracts by the Town Manager commencing 7/1/19 through 12/31/19, for Park & Recreation programs which due to actual enrollment may exceed the \$25,000 Board authorized threshold and those usual to program activities exceeding the award threshold; said contracts to be included in the listing submittal to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.

Background Information:

Expeditious contract award by the Town Manager is required for various Park & Recreation programs involving potential participation which may cause the \$25,000 contract award threshold to be exceeded and for those usual to program activities exceeding the award threshold.

Financial impact expected: budgeted item

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

05/28/2019 7:00 PM