

SUDBURY BOARD OF SELECTMEN
TUESDAY JANUARY 8, 2019
6:30 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
	6:30 PM		CALL TO ORDER
EXECUTIVE SESSION			
1.	6:30 PM	<i>VOTE</i>	Vote to immediately enter Executive Session to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Sudbury Station), pursuant to General Laws chapter 30A, §21(a)(3).
2.		<i>VOTE</i>	Vote to close Executive Session and resume Open Session.
	7:00 PM		Opening remarks by Chairman
			Reports from Town Manager
			Reports from Selectmen
			Citizen's comments on items not on agenda
PUBLIC HEARING			
3.	7:15 PM	<i>VOTE / SIGN</i>	As the Local Licensing Authority, vote on whether to approve the application of Nala Prosperity Inc., d/b/a Riceberry, 621 Boston Post Road, Sudbury, for a Restaurant License for the Sale of All Alcoholic Beverages, under G. L. Ch. 138, s.12, Lanlailt Soares, Manager. The premises proposed to be licensed (i.e., 621 Boston Post Road) will be a one story, 900 square foot restaurant.
MISCELLANEOUS			
4.			Discuss Town Manager Goals
5.			Discuss Comprehensive Wastewater Management Plan. In attendance will be Dan Nason, DPW Director, and Rosemary Blacquier and Scott Medeiros from Woodard & Curran.
6.		<i>VOTE</i>	Discuss and possible vote to approve proposed 2019 Board of Selectmen Newsletter Schedule of Deadlines.
7.			Discussion on deed restrictions and proposals for 40 acres in Town Center.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
8.			Discussion on Camp Sewataro feasibility study and appraisal request.
9.			Citizens' comments (cont)
10.			Discuss upcoming agenda items
CONSENT CALENDAR			
11.		<i>VOTE</i>	Vote to authorize the Town Manager to submit 2019 Annual Town Meeting articles on behalf of the Board of Selectmen.
12.		<i>VOTE</i>	Vote to accept the following donations: \$75 from Cruise Planners (Carol Rice); \$100 from Martha Welsh, Agent, New York Life Insurance; \$200 from Spencer Financial (Bill Spencer); \$250 from Ti-Sales (Marty Mazzella) and \$100 from Berkshire Hathaway Stephan Home Services (Louis Stephan), totaling \$725 to be used for the 2018 Sudbury Tree Lighting. Said funds to be expended under the discretion of the Town Manager.
13.		<i>VOTE</i>	Vote to approve the Town Manager appointments of Marjorie Katz, 66 Austin Road, and Taryn Trexler, 253 Concord Road, to the Historical Commission for a term expiring 5/31/22. Also vote to approve the appointments of Fred Taylor, 38 Cider Mill Road, and Fred Bautze, 482 Peakham Road, as associate members to the Historical Commission for terms expiring 5/31/22.
14.		<i>VOTE</i>	Vote to approve the Town Manager appointment of Lisa Kouchakdjian, 30 Meadowbrook Circle, to the Commission on Disability for a term to expire 5/31/22.
15.		<i>VOTE</i>	Vote to approve the regular session minutes of 10/15/18, 11/6/18, and 11/13/18.
16.		<i>VOTE</i>	Vote to approve award of contracts by the Town Manager through 6/30/19 for Park & Recreation programs which due to actual enrollment may exceed the \$25,000 Board authorized threshold and those usual to program activities exceeding the award threshold; said contracts to be included in the listing submittal to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

EXECUTIVE SESSION
1: Discuss Sudbury Station

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to immediately enter Executive Session to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Sudbury Station), pursuant to General Laws chapter 30A, §21(a)(3).

Recommendations/Suggested Motion/Vote: Vote to immediately enter Executive Session to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Sudbury Station), pursuant to General Laws chapter 30A, §21(a)(3).

Background Information:

Financial impact expected:

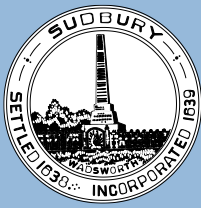
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

EXECUTIVE SESSION
2: Close Executive Session

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close Executive Session and resume Open Session.

Recommendations/Suggested Motion/Vote: Vote to close Executive Session and resume Open Session.

Background Information:

Financial impact expected:

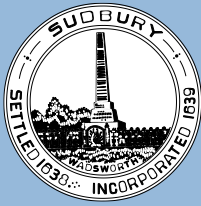
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, January 8, 2019

PUBLIC HEARING

3: Riceberry All Alcohol Restaurant License

REQUESTOR SECTION

Date of request:

Requestor: Nala Prosperity Inc., DBA Riceberry

Formal Title: As the Local Licensing Authority, vote on whether to approve the application of Nala Prosperity Inc., d/b/a Riceberry, 621 Boston Post Road, Sudbury, for a Restaurant License for the Sale of All Alcoholic Beverages, under G. L. Ch. 138, s.12, Lanlalit Soares, Manager. The premises proposed to be licensed (i.e., 621 Boston Post Road) will be a one story, 900 square foot restaurant.

Recommendations/Suggested Motion/Vote: As the Local Licensing Authority, vote on whether to approve the application of Nala Prosperity Inc., d/b/a Riceberry, 621 Boston Post Road, Sudbury, for a Restaurant License for the Sale of All Alcoholic Beverages, under G. L. Ch. 138, s.12, Lanlalit Soares, Manager. The premises proposed to be licensed (i.e., 621 Boston Post Road) will be a one story, 900 square foot restaurant.

Background Information:

Please see application and license quotas attached. Complete lease and other documents available at the Selectmen's office upon request.

Financial impact expected:\$3700 License & Application Fees

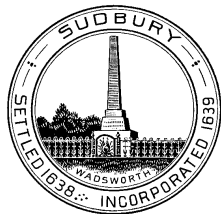
Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting: Lanlalit Soares, Owner/Manager; Narumon Lynch, VP

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: bosadmin@sudbury.ma.us

LEGAL NOTICE TOWN OF SUDBURY

The Board of Selectmen, acting as the Licensing Authority of the Town of Sudbury, will hold a Public Hearing on Tuesday, January 8, 2019, at 7:15 p.m. in the Town Hall, 322 Concord Road, Sudbury, MA on the following application:

Application of Nala Prosperity Inc., d/b/a Riceberry, 621 Boston Post Road, Sudbury, for a Restaurant License for the Sale of All Alcoholic Beverages, under G. L. Ch. 138, s.12, Lanlalit Soares, Manager. The premises proposed to be licensed (i.e., 621 Boston Post Road) will be a one story, 900 square foot restaurant.

BOARD OF SELECTMEN

For publication: *Sudbury Town Crier* December 27, 2018

Date: December 19, 2018

cc: Applicants
Building Department
Fire Department
Board of Health
Police Department

Riceberry – All Alcohol License Department Feedback

Department	Staff	Approve/Deny	Comments
Building Department	Mark Herweck	Approve	No issues. There will be final inspections with Building, BOH and Fire Departments before opening.
Fire Department	Chief Whalen	Approve	The Fire Department has no issues with this application, this location will need a complete fire inspection before a license will be issued.
Health Department	Bill Murphy	Approve	I met with the applicants months ago to discuss the proposed restaurant and upgrades and repairs to the facility necessary to obtain a food service permit. I also referred them to the building and fire department. I have not heard back from them. If the repairs and upgrades are made and compliance with building and fire requirements are met, the health department will issue appropriate permits.
Police Department	Chief Nix	Approve	Approval still stands with the police department. Thank you.



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
 239 Causeway Street Boston, MA 02114
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM

APPLICATION FOR A NEW LICENSE

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: <https://www.paybill.com/mass/abcc/retail/>
 PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL

EPAY CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME Nala Prosperity Inc.

ADDRESS 621 Boston Post Rd.

CITY/TOWN Sudbury

STATE MA

ZIP CODE 01776

For the following transactions (Check all that apply):

- | | | | |
|--|---|---|---|
| <input checked="" type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | <input type="checkbox"/> Other <input type="text"/> | | <input type="checkbox"/> Change of DBA |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS
 TRANSMITTAL FORM ALONG WITH
 COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION
 239 CAUSEWAY STREET
 BOSTON, MA 02241-3396



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street Boston, MA 02114
www.mass.gov/abcc

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA

APPLICATION FOR A NEW LICENSE

2018 DEC 12 A 4:15

Municipality

1. LICENSE CLASSIFICATION INFORMATION

ON/OFF-PREMISES	TYPE	CATEGORY	CLASS
<input type="text" value="On-Premises-12"/>	<input type="text" value="§12 Restaurant"/>	<input type="text" value="All Alcoholic Beverages"/>	<input type="text" value="Annual"/>

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

Is this license application pursuant to special legislation? Yes No Chapter Acts of

2. BUSINESS ENTITY INFORMATION

The entity that will be issued the license and have operational control of the premises.

Entity Name FEIN

DBA Manager of Record

Street Address

Phone

Alternative Phone Website

3. DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Square Footage: Number of Entrances: Seating Capacity:

Number of Floors: Number of Exits: Occupancy Number:

4. APPLICATION CONTACT

The application contact is the person whom the licensing authorities should contact regarding this application.

Name: Phone:

Title: Email:

Attachment3.c: Riceberry Alcohol Application_BOS (3072 : Riceberry All Alcohol Restaurant License)

APPLICATION FOR A NEW LICENSE

5. CORPORATE STRUCTURE

Entity Legal Structure	Corporation	Date of Incorporation	10/19/2018
State of Incorporation	Massachusetts	Is the Corporation publicly traded?	<input type="radio"/> Yes <input checked="" type="radio"/> No

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
 - On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers** - At least 50% must be US citizens;
 - Off Premises(Liquor Store) Directors or LLC Managers** - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
Lanlailt Soares	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	[REDACTED]		
President	[REDACTED]		

Name of Principal	Residential Address	SSN	DOB
Narumon Lynch	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	[REDACTED]		
Vice President	[REDACTED]		

Name of Principal	Residential Address	SSN	DOB
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
[REDACTED]	[REDACTED]	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
			MA Resident
			<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
[REDACTED]	[REDACTED]	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
			MA Resident
			<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
[REDACTED]	[REDACTED]	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
			MA Resident
			<input type="radio"/> Yes <input type="radio"/> No

Additional pages attached? Yes No

CRIMINAL HISTORY
 Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions. Yes No

MANAGEMENT AGREEMENT
 Are you requesting approval to utilize a management company through a management agreement? Please provide a copy of the management agreement. Yes No

Attachment3.c: Riceberry Alcohol Application_BOS (3072 : Riceberry All Alcohol Restaurant License)

APPLICATION FOR A NEW LICENSE

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Table with 4 columns: Name, License Type, License Name, Municipality. Contains 3 empty rows.

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Table with 4 columns: Name, License Type, License Name, Municipality. Contains 3 empty rows.

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Table with 4 columns: Date of Action, Name of License, City, Reason for suspension, revocation or cancellation. Contains 3 empty rows.

7. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises.

- If the applicant entity owns the premises, a deed is required.
• If leasing or renting the premises, a signed copy of the lease is required.
• If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.
• If the real estate and business are owned by the same individuals listed in question 6, either individually or through separate business entities, a signed copy of a lease between the two entities is required.

Please indicate by what means the applicant will occupy the premises

Lease

Landlord Name Zack Tuck

Landlord Phone [Redacted]

Landlord Address [Redacted]

Lease Beginning Date 11/01/2018

Rent per Month [Redacted]

Lease Ending Date 08/31/2024

Rent per Year [Redacted]

Will the Landlord receive revenue based on percentage of alcohol sales?

Yes No

APPLICATION FOR A NEW LICENSE

8. FINANCIAL DISCLOSURE

A. Purchase Price for Real Estate	0
B. Purchase Price for Business Assets	55000
C. Other (Please specify)	0
D. Total Cost	55000

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Bank of America	80000
Total:	80000

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

9. PLEDGE INFORMATION

Please provide signed pledge documentation.

Are you seeking approval for a pledge? Yes No

Please indicate what you are seeking to pledge (check all that apply) License Stock Inventory

To whom is the pledge being made?

Attachment3.c: Riceberry Alcohol Application_BOS (3072 : Riceberry All Alcohol Restaurant License)

10. MANAGER APPLICATION

A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name [REDACTED]

Residential Address [REDACTED]

Email [REDACTED]

Please indicate how many hours per week you intend to be on the licensed premises

B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen? Yes No *Manager must be a U.S. Citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime? Yes No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
07/13/2016	Present	President	Andaman Thai Cuisine	Self
07/07/2011	09/07/18	Office Manager	PoshOrtho P.C.	Self

D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature Date



Attachment3.c: Riceberry Alcohol Application_BOS (3072 : Riceberry All Alcohol Restaurant License)

ADDITIONAL INFORMATION

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.

A large, empty rectangular box with a thin black border, intended for the applicant to provide additional information or clarify previous answers. The box is currently blank.

APPLICANT'S STATEMENT

I, Lanlalit Soares the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory

of Nala Prosperity Inc.
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: 

Date: 09/25/2018

Title: President

Attachment3.c: Riceberry Alcohol Application_BOS (3072 : Riceberry All Alcohol Restaurant License)

CORPORATE VOTE

The Board of Directors or LLC Managers of Nala Prosperity Inc.
Entity Name
duly voted to apply to the Licensing Authority of Sudbury and the
City/Town
Commonwealth of Massachusetts Alcoholic Beverages Control Commission on _____
Date of Meeting

For the following transactions (Check all that apply):

- New License
- Change of Location
- Change of Class (i.e. Annual / Seasonal)
- Change Corporate Structure (i.e. Corp / LLC)
- Transfer of License
- Alteration of Licensed Premises
- Change of License Type (i.e. club / restaurant)
- Pledge of Collateral (i.e. License/Stock)
- Change of Manager
- Change Corporate Name
- Change of Category (i.e. All Alcohol/Wine, Malt)
- Management/Operating Agreement
- Change of Officers/
Directors/LLC Managers
- Change of Ownership Interest
(LLC Members/LLP Partners,
Trustees)
- Issuance/Transfer of Stock/New Stockholder
- Change of Hours
- Other _____
- Change of DBA

"VOTED: To authorize Lanlalit Soares
Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint Lanlalit Soares
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

[Signature]
Corporate Officer /LLC Manager Signature

For Corporations ONLY

A true copy attest,

Corporation Clerk's Signature

Attachment3.c: Riceberry Alcohol Application_BOS (3072 : Riceberry All Alcohol Restaurant License)

ADDENDUM A

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST (Continued...)

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name	Percentage of Ownership in Entity being Licensed (Write "NA" if this is the entity being licensed)		
<input type="text" value="Nala Prosperity Inc."/>	<input type="text"/>		

Name of Principal	Residential Address	SSN	DOB
<input type="text" value="Lanlailt Soares"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text" value="President"/>	<input type="text" value="60"/>	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input type="text" value="Narumon Lynch"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text" value="Vice President"/>	<input type="text" value="40"/>	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
If yes, attach an affidavit providing the details of any and all convictions.

<input type="radio"/> Yes <input checked="" type="radio"/> No

Attachment3.c: Riceberry Alcohol Application_BOS (3072 : Riceberry All Alcohol Restaurant License)



**The Commonwealth of Massachusetts
William Francis Galvin**

Minimum Fee: \$250.00

Secretary of the Commonwealth, Corporations Division
One Ashburton Place, 17th floor
Boston, MA 02108-1512
Telephone: (617) 727-9640

Articles of Organization

(General Laws, Chapter 156D, Section 2.02; 950 CMR 113.16)

Identification Number: 001347586

ARTICLE I

The exact name of the corporation is:

NALA PROSPERITY INC.

ARTICLE II

Unless the articles of organization otherwise provide, all corporations formed pursuant to G.L. C156D have the purpose of engaging in any lawful business. Please specify if you want a more limited purpose:

ARTICLE III

State the total number of shares and par value, if any, of each class of stock that the corporation is authorized to issue. All corporations must authorize stock. If only one class or series is authorized, it is not necessary to specify any particular designation.

Class of Stock	Par Value Per Share Enter 0 if no Par	Total Authorized by Articles of Organization or Amendments		Total Issued and Outstanding Num of Shares
		Num of Shares	Total Par Value	
CNP	\$0.00000	100,000	\$0.00	100,000

G.L. C156D eliminates the concept of par value, however a corporation may specify par value in Article III. See G.L. C156D Section 6.21 and the comments thereto.

ARTICLE IV

If more than one class of stock is authorized, state a distinguishing designation for each class. Prior to the issuance of any shares of a class, if shares of another class are outstanding, the Business Entity must provide a description of the preferences, voting powers, qualifications, and special or relative rights or privileges of that class and of each other class of which shares are outstanding and of each series then established within any class.

ARTICLE V

The restrictions, if any, imposed by the Articles of Organization upon the transfer of shares of stock of any class are:

ARTICLE VI

Other lawful provisions, and if there are no provisions, this article may be left blank.

Note: The preceding six (6) articles are considered to be permanent and may be changed only by filing appropriate articles of amendment.

ARTICLE VII

The effective date of organization and time the articles were received for filing if the articles are not rejected within the time prescribed by law. If a *later* effective date is desired, specify such date, which may not be later than the 90th day after the articles are received for filing.

Later Effective Date: 10/19/2018 Time: 09:19 AM

ARTICLE VIII

The information contained in Article VIII is not a permanent part of the Articles of Organization.

a,b. The street address of the initial registered office of the corporation in the commonwealth and the name of the initial registered agent at the registered office:

Name: LANLALIT SOARES
 No. and Street: 158 DALTON RD.
 City or Town: HOLLISTON State: MA Zip: 01746 Country: USA

c. The names and street addresses of the individuals who will serve as the initial directors, president, treasurer and secretary of the corporation (an address need not be specified if the business address of the officer or director is the same as the principal office location):

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
PRESIDENT	LANLALIT SOARES	158DALTON RD. HOLLISTON, MA 01746 US
TREASURER	LANLALIT SOARES	158DALTON RD. HOLLISTON, MA 01746 US
SECRETARY	LANLALIT SOARES	158DALTON RD. HOLLISTON, MA 01746 US
VICE PRESIDENT	NARUMON LYNCH	447 NORTHBORO RD, WEST, #8 MARLBOROUGH, MA 01752 US
DIRECTOR	NARUMON LYNCH	447 NORTHBORO RD, WEST, #8 MARLBOROUGH, MA 01752 US

d. The fiscal year end (i.e., tax year) of the corporation:
December

e. A brief description of the type of business in which the corporation intends to engage:

FOOD AND RESTAURANT

f. The street address (*post office boxes are not acceptable*) of the principal office of the corporation:

No. and Street: 621 BOSTON POST RD.
 City or Town: SUDBURY State: MA Zip: 01776 Country: USA

g. Street address where the records of the corporation required to be kept in the Commonwealth at

No. and Street: 621 BOSTON POST RD.
City or Town: SUDBURY State: MA Zip: 01776 Country: USA

which is

- its principal office
- an office of its secretary/assistant secretary
- an office of its transfer agent
- its registered office

Signed this 25 Day of September, 2018 at 10:52:51 AM by the incorporator(s). *(If an existing corporation is acting as incorporator, type in the exact name of the business entity, the state or other jurisdiction where it was incorporated, the name of the person signing on behalf of said business entity and the title he/she holds or other authority by which such action is taken.)*

LANLALIT SOARES

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Attachment3.c: Riceberry Alcohol Application_BOS (3072 : Riceberry All Alcohol Restaurant License)

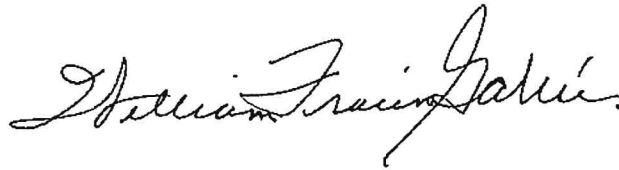
MA SOC Filing Number: 201835260430 Date: 9/25/2018 10:51:00 AM

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are

deemed to have been filed with me on:

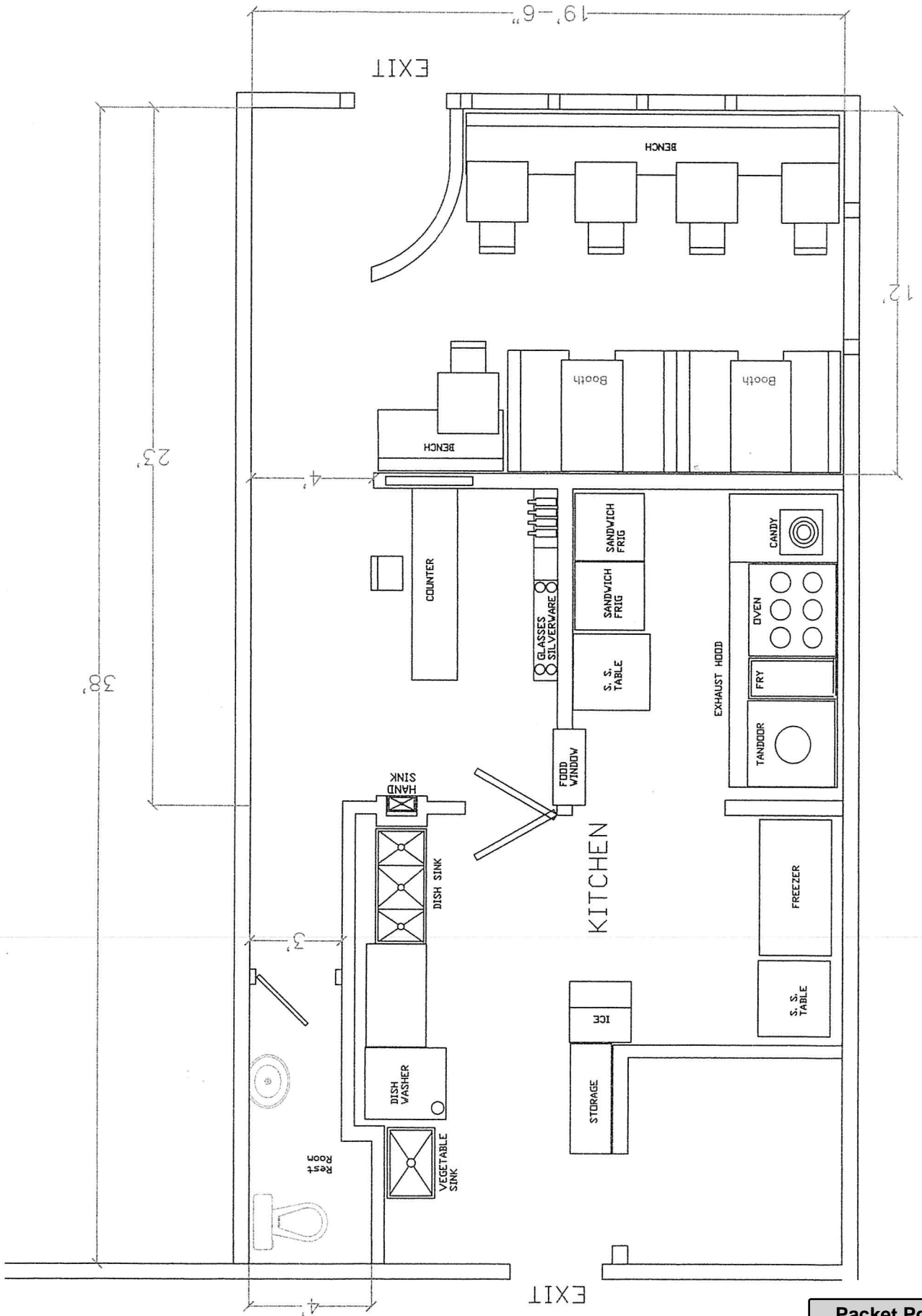
September 25, 2018 10:51 AM



WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

Attachment3.c: Riceberry Alcohol Application_BOS (3072 : Riceberry All Alcohol Restaurant License)



ASSIGNMENT OF LEASE DOCUMENTS
CONSENT OF LANDLORD TO ASSIGNMENT

ASSIGNOR: Green Cuisine, Inc.
621 Boston Post Rd.
Sudbury, MA 01776

ASSIGNEE: Nala Prosperity, Inc.
621 Boston Post Rd.
Sudbury, MA 01776

LANDLORD: Jerome M. Tuck
68 Harvard St.
Brookline, MA 02445

BUSINESS: Thai Restaurant
PREMISES: 621 Boston Post Rd.
Sudbury, MA 01776

WHEREAS, Assignor and Landlord are parties to a certain Lease dated May 30, 2009 regarding the above-referenced premises, an Addenda to Lease dated June 17, 2009, and a Second Amendment to Commercial Lease dated July 1, 2014 (collectively referred to herein as "Lease Documents"). Terms not otherwise defined herein shall have the same meanings as set forth in the Lease;

WHEREAS, Assignor desires to sell its assets to the Assignee and to assign all its interest in the Lease Documents to the Assignee;

WHEREAS, Assignee desires to buy the assets from the Assignor and accept assignment of the Lease Documents;

WHEREAS, Landlord is willing to consent to the assignment of the Lease Documents from and after the date of sale of Assignor's assets to the Assignee;


NOW THEREFORE, it is hereby agreed by and among the parties as follows:

1. The above-referenced parties hereby amend the Lease Documents as follows:
2. Assignor hereby assigns all of its right, title and interest in and to the Lease Documents as of the date of the sale of Assignor's assets to Assignee. Assignee hereby accepts the assignment of the Lease Documents and agrees to perform all of the obligations of the Lessee thereunder from and after the date of the signing of this Assignment of Lease. It is understood that Assignee does hereby become directly liable and obligated to Landlord.

3.
 - (a) Landlord and Assignor represent that the rent is current, that all terms and conditions of the Lease Documents are in proper order, in full force and effect, and that the Premises are in good condition and in complete compliance with said Lease Documents. Except as set forth herein, the Lease Documents have not been amended, modified, terminated, or previously sublet or assigned.
 - (b) Neither Assignor nor Assignee has any claim of setoff, counterclaim, or defenses to the Lessee's obligations under the Lease Documents and to the extent that any of same exist, they are hereby waived;
 - (c) No rent has been prepaid under the Lease, and Landlord holds no security deposit or any other deposits to which Assignor or Assignee may be entitled except as set forth in Section 4 below.
4. Assignor does hereby assign all right, title and interest in the security deposit currently held by Landlord in the amount of \$2400.00, and Assignee agrees to reimburse Assignor simultaneously with the execution of this Agreement said amount of \$2400.00.
5. Prior to Assignee taking possession of the Premises, Assignee shall deliver to Landlord all policies and certificates of insurance required to be delivered by the lessee under the Lease.
6. Assignor hereby represents and warrants to Landlord that Assignor has not used, stored, transported, or disposed of any hazardous substances in, on, or under the Premises, except in full compliance with applicable laws and incidental to the ordinary course of business in the use of the Premises.
7. Assignee hereby represents and warrants to Landlord that Assignee shall not use, store, transport, or dispose of any hazardous substances in, on, or under the Premises, except in full compliance with applicable laws and incidental to the ordinary course of business in the use of the Premises.
8. Assignor and Assignee acknowledge and agree that no further assignments, transfers, sublease, or other conveyances of the Lessee's interest in the Lease are permitted except in accordance with the terms and provisions of the Lease Documents. Specifically, according to the Second Amendment to Commercial Lease, dated July 1, 2014, the Lessee shall have an Option to Extend the term of the Lease for one (1) additional period of five (5) years through August 31, 2024 (hereinafter referred to as the "Extended Term"). The Lessee's option to exercise such Extended Term is governed in the same way as the "Extension Option" as set forth in Section 23(E) of the Lease. The annual rent during he Extended Term shall also be governed by section 23(E) of the Lease, with the rent increase to be based off of the base rent for the final year of the first extended term (i.e. base rent for period from September 1, 2018 through August 31, 2019).

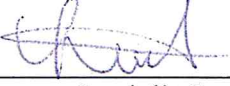
- 9. Nothing herein shall be deemed to be a waiver of Assignor's or Assignee's obligations under the Lease Documents to obtain Landlord's written consent to any further assignments of the Lease Documents or to any subletting of the Premises or any portion thereof.
- 10. Landlord hereby consents to the foregoing assignment.

EXECUTED as a sealed instrument as follows:



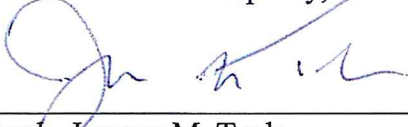
 Assignor: Vimlesh Verma, President
 Green Cuisine, Inc.

Date: 12/19/18



 Assignee: Lanlalit Soares, President
 Nala Prosperity, Inc.

Date: 12/18/18





 Landlord: Jerome M. Tuck

Date: 12-17-18

Attachment3.c: Riceberry Alcohol Application_BOS (3072 : Riceberry All Alcohol Restaurant License)

Town of Sudbury Alcohol License Quota & Availability

ALCOHOL LICENSEES

RESTAURANT/CLUB <i>M.G.L. C.138 § 12</i>		PACKAGE STORE <i>M.G.L. C.138 § 15</i>	
			
All Alcohol	Wine & Malt	All Alcohol	Wine & Malt
Acapulcos	Chili Basil	Danny's	Sperry's Wine
American Legion Post #191	Franco's Trattoria	Duck Soup	Sudbury Craft Beer
Bosse Sports & Health Club	Oishii Too Sushi Bar	Stony Brook	Sudbury Farms
Bullfinch's	Rossini's	Sudbury Wines, Spirits	<i>1- Available</i>
Conrad's	CJ's PENDING	None Available	<i>2- Available</i>
Da Vinci Bistro	None Available		
El Basha			
Fugakyu Café			
Lavender Asian Cuisine			
Longfellow's Wayside Inn			
Lotus Blossom			
Max and Leo's			
Oak Barrel Tavern			
Paani PENDING			
Riceberry PENDING			
Soul of India			
Victory Cigar Bar			
<i>1- Available</i>			
Quota:	18	5	4
Total Issued/Pending:	17	5	4
Available:	1	0	0
		5	3
		2	

Attachment3.d: Alcohol License Quotas_01.02.19 (3072 : Riceberry All Alcohol Restaurant License)



MISCELLANEOUS (UNTIMED)

4: Town Manager Goals

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss Town Manager Goals

Recommendations/Suggested Motion/Vote:

Background Information:
see attached

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM

Update on Town Manager Goals 2018

1. Submit budget to Government Finance Officer's Association for Distinguished Budget Presentation Award Program

Deliverable: Award given to state and local governments who prepare budget documents of the highest quality that reflect both the guidelines established by the National Advisory Counsel on State and Local Budgeting and the GFOA's best practices on budgeting.

Outcome: Budget was created based on GFOA guidelines and submitted before the deadline. Waiting for awards to be announced.

2. Finish MCPPO Designation

Deliverable: Designation is widely recognized by local jurisdictions as indication that you are familiar with Massachusetts Procurement Practices. As the Town's Chief Procurement Officer, I think this designation is important.

Requires three 3-day seminars and successful completion of a test after each seminar.

- Outcome: I completed the first two 3 day seminars and passed both exams. I am currently able to be certified as MCPPO Certified: Public Building Construction. This year I will finish the final 3 day course.

3. Cleargov Open checkbook

Deliverable: Cleargov has just introduced open checkbook. Brookline has rolled it out. I would like implement this year.

Outcome: I have been working with Cleargov on the project that they plan to roll out this year, which will include the more advanced version of open check book as well as many other new initiatives.

4. Review organization chart to look for efficiencies

Deliverable: Goal would be to find ways to expand and assist facilities department

Outcome: Working through the budget process and implementing small amounts of overtime, we have been able to expand the roles in the facilities department and improve services.

5. Update Personnel policies and procedures handbooks

Deliverable: Have implemented new policies, but would like to update entire book.

Outcome: Maryanne and I have drafted a new updated handbook. We have not released it due to ongoing union negotiations and mediations.

6. Find ways to increase and enhance citizen participation in Town Meeting

Outcome: We continued warrant article of the day, created flyers for important warrant articles, implemented flashvote to help gauge interest in articles, made better use of electronic signs, and for the first time offered babysitting. The first Town Meeting only had two children, but the Special Town Meeting in December had over 20 children in babysitting!

7. Software

Deliverable: Final implementation of Purchasing software

Outcome: Software is up and running

Deliverable: Implementation of permitting software, which would stream line processes and allow for electronic applications

Outcome: Funded in FY19 budget. IT is working with departments to upload permit requirements currently.

8. Work with Board of Health on proper implementation of bottle and bag bylaws

Outcome: Worked with Board of Health to secure additional funding for education and inspections, through both the Town Budget and the Sudbury Foundation. Used educational tools like the town website, bags and bottle give aways, business visits and booths at town events.

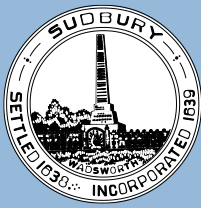
9. Clarify and streamline Capital Planning

Outcome: Ongoing. Working with committee to create types of capital and definitions for those capital types. Working with Finance Director created a more streamlined capital document. At Town Meeting, streamlined process by increasing threshold for CIAC review. Increased Town Manager's Capital Budget funding.

10. Work with various committees and commission regarding master plans, including, town-wide, fields and senior needs.

Town Manager Goals 2019

1. Fairbanks
 - a. Work with Town Staff and other interested parties to create a lower cost plan for the Fairbanks Community Center and present that plan at May Town Meeting. Also explore other resolutions as need be.
2. Final implementation of Permitting Software
 - a. Work with IT to finalize the implementation of the new Town permitting software, to include online payment.
3. Completion of MCPPO certification
 - a. Successfully complete final class for MCPPO Certification and necessary exams
4. Cleargov
 - a. Continue to work with Cleargov to evaluate new features and implement those new features when they become available.
5. Town Center
 - a. Continue to work toward protecting the land in town center, including working with Developer on permitting and working with Board of Selectmen to finalize future plans and protections for the property.
6. Cemetery
 - a. Work with DPW on plan to create future cemetery space, including increased number of plots and access
7. Work with various committees and commission regarding master plans, including, town-wide, fields and senior needs.
8. Continue to work on funding sources for routine capital, as well as finding capacity for larger projects
9. Implementation of Complete Streets
10. Working with staff regarding implementation of the Municipal Vulnerability Preparedness Plan and Hazard Mitigation plan, which received grant funding in FY19



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

MISCELLANEOUS (UNTIMED)

5: Discuss CWMP

REQUESTOR SECTION

Date of request:

Requestor: Dan Nason, DPW Director

Formal Title: Discuss Comprehensive Wastewater Management Plan. In attendance will be Dan Nason, DPW Director, and Rosemary Blacquier and Scott Medeiros from Woodard & Curran.

Recommendations/Suggested Motion/Vote: Discuss Comprehensive Wastewater Management Plan. In attendance will be Dan Nason, DPW Director, and Rosemary Blacquier and Scott Medeiros from Woodard & Curran.

Background Information:
attached memo from Dan Nason, DPW Director

Financial impact expected:

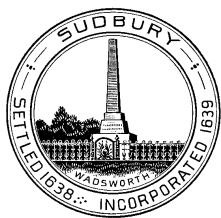
Approximate agenda time requested:

Representative(s) expected to attend meeting: Rosemary Blacquier and Scott Medeiros from Woodard & Curran

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



Town of Sudbury

Public Works Department

275 Old Lancaster Road
Sudbury, MA 01776
(978) 440-5421; (978) 440-5404 fax
Daniel F. Nason, Director

ENGINEERING • HIGHWAY • PARKS & GROUNDS • TRANSFER STATION • TREES & CEMETERY

MEMORANDUM

TO: Board of Selectmen
 CC: Melissa Murphy Rodrigues, Town Manager
 Woodard & Curran
 PREPARED BY: Daniel F. Nason, Director
 DATE: January 3, 2019
 RE: Town Wastewater Planning Summary Update

Background

The Town has been looking at wastewater options for the Route 20 Business District for decades. Septic systems have been and continue to be a limiting factor to business expansion and or actual relocation, as well as an environmental concern due to the proximity of these septic systems to the Town's Municipal Water Supply on Raymond Road. Additionally, identified high groundwater conditions pose a constraint for locating on-site systems in the geographic area. The Town previously looked at options using the Raytheon WWTF, which was located across from the Star Market Plaza on Route 20, as well as sending wastewater to the Marlborough Easterly Facility with none of these options working out.

The Town has spent considerable efforts with planning studies in the past, which are briefly summarized here:

1. 1995, "Sudbury Wastewater Disposal Options, Route 20 Business District"
2. June 2001, Assessment of Wastewater Needs for the Route 20 Business District, Weston & Sampson
3. August 2010, "Route 20 Business District Wastewater Management Plan Update"
4. June 2013, "Project Evaluation Report"

Summaries of 1995, 2001, 2010 and 2013 Studies:

1995

The most significant statement in this Study was that the septic systems in the Route 20 Business District pose a threat to the Town's main potable water supply, the Raymond Road Aquifer.

2001

June 2001, Assessment of Wastewater Needs for the Route 20 Business District, Weston & Sampson.
Highlights of this Report:

- Town looking at wastewater in this area for over 20 years
- Septic systems are limiting factor for economic development

- Town's major drinking water supply, the Raymond Road Aquifer, is located within the Central Needs Area, with a major part of the Zone II located along this area
- Three Needs Areas defined; West, East & Central
- Central is defined as critical area-top priority

Report Recommendation:

Pursue decentralized wastewater option to treat and discharge flow from Central Needs Area.

2010

2010 Update to the 2001 Study, Route 20 Business District Wastewater Management Plan Update, August 2010. Highlights of this Report:

- Reaffirmed that the Route 20 Business District's largest concentration of properties is in the Town's main drinking water supply area
- Central Needs Area in the Zone II of the Raymond Road Aquifer
- Re-evaluated parcels to be included in the Analysis based on MassDEP comments
 1. Included previously eliminated residential parcels within limits of defined Needs Areas
 2. Increased flows in the Central and West Needs Areas due to addition of residential parcels
 3. Looked at potential Groundwater Discharge Sites
 - Looked at Town-owned parcels
 - Eventually short-listed to three sites:
 1. Haskell Field
 2. Town-owned parcels along Old Lancaster Road
 3. Curtis Middle School
- Preliminary borings recommend Curtis Middle School. A preliminary review of environmental, in addition to borings, show promise for this location. This location was NOT officially confirmed with the required hydrogeological testing required
- Report recommends that groundwater discharge be located beneath athletic fields at the Curtis Middle School. Flows will be limited to handle the West and Central Needs Areas. The East Needs area is eliminated from this Report
- Identifies the Bushy Parcel on Boston Post Road be the location of a new Wastewater Treatment Facility (WWTF). Parcel is Town-owned, 1.6 acres in size and in close proximity to Central and West Needs Areas
 - Conceptual Plan includes:
 - WWTF with MBR Technology
 - Gravity sewers for all Central Needs Area, Union Avenue and Station Road
 - Low Pressure Sewer for West Needs Area (grinder pumps for property owners)

Report Recommendation:

Pursue decentralized wastewater option to treat and discharge flow from Route 20 Business District.

2013

2013 Update to the 2001 Study, Route 20 Business District Wastewater Management Plan Update, August 2010. Highlights of this Report:

- Reaffirmed that the Route 20 Business District's largest concentration of properties is in the Town's main drinking water supply area

- Central Needs Area in the Zone II of the Raymond Road Aquifer
 1. Looked at potential Groundwater Discharge Site at Curtis Middle School
- Hydrogeological Testing Completed
- Report recommends that groundwater discharge be located beneath athletic fields at the Curtis Middle School
- Reaffirms the Bushy Parcel on Boston Post Road be the location of a new Wastewater Treatment Facility (WWTF). Parcel is Town-owned, 1.6 acres in size and in close proximity to Central and West Needs Areas

Report Recommendation:

Pursue decentralized wastewater option to build a Wastewater Treatment Facility at the Town-owned Bushy property and discharge treated effluent at the Curtis Middle School.

Current Discussions

We met with staff at the Massachusetts Department of Environmental Protection's (MassDEP) Northeast Regional Office in late October to discuss what efforts Sudbury has expended to date on its wastewater planning and what will be required to move the Town's wastewater planning efforts to date to a fully compliant Comprehensive Wastewater Management Plan / Environmental Impact Report (CWMP/EIR). MassDEP suggested that once the Town agrees on moving forward, a detailed scope be presented to them for review and comment. This ensures that any and all efforts expended by the Town will be in line with the state's Guide to Wastewater Management Planning.

We requested that Woodard & Curran put together an estimated Scope of Services to bring the 2013 Report up to date as a CWMP/EIR per MassDEP Guidelines for Town review and eventual approval. Completion of a CWMP/EIR will afford the Town with a comprehensive, Town-wide plan for its wastewater systems for the next 20 years. Benefits include wastewater planning for ALL of Sudbury (not just a small geographic area), economic development and environmental planning efforts, comprehensive public outreach/education plan implementation, Regulatory and environmental consensus-building throughout Project with MEPA filings, higher ratings when applying for state and/or federal funding, as well as meeting state grant requirements on a multitude of programs.

Important items to note:

- Suggest a meeting of appropriate Town staff to discuss ultimate goals of wastewater planning to confirm all recommendations with Town
- Develop a comprehensive Public Outreach Program as part of the CWMP/EIR that will serve to update an outdated plan for the general public, regulators and Town Administration that has most certainly changed during the initial Project duration. Consensus building should start at the start of the Project and continue throughout the life of the Project. Need strong consensus building before any Town Meetings

The following Table estimates the tasks, budget and timeframe for completion to update the 2013 Report to a fully compliant CWMP/EIR based on the October MassDEP meeting:

Table 1
Conceptual Scope of Services to Update 2013 Wastewater Report to CWMP/EIR

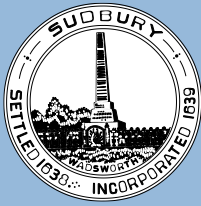
TASK	BUDGET	TIMEFRAME
1. Kick-Off Meeting with Town. Meet with Town Administration, Planning and School Department AND MassDEP on Project	<i>Included in Public Outreach</i>	<i>ONE MONTH*</i>
2. Review and Update Needs Areas	\$75,000.	TWO MONTHS
3. Update Flows and Loads	\$50,000	TWO MONTHS
4. Review and Update 2013 Report Recommended Sites for WWTF and Discharge. Additional Site Review dependent on No. 3 above	\$100,000	TWO MONTHS
5. Develop Pubic Outreach/Education Program to be conducted through Project	\$45,000	<i>ON-GOING THROUGHOUT PLANNING PROCESS</i>
6. Prepare Draft CWMP for Town Review	\$50,000	TWO MONTHS
7. Prepare Environmental Notification Form (ENF), file and address comments from	\$30,000	THREE MONTHS*
8. Prepare an Environmental Impact Report based on ENF results, file and address comments	\$150,000	TEN MONTHS*
TOTAL	\$500,000	22 MONTHS*

**Regulatory input and filings may impact times*

Every effort will be made to incorporate all appropriate work done to date by the Town into a full CWMP/EIR. Once the CWMP/EIR is completed and approved, a Design Basis Report (DBR) would follow to fully support all updated mandated testing and reporting required for the eventual permitting processes. This effort is outside of the CWMP/EIR effort detailed above.

Department of Public Works Memorandum
Sudbury Wastewater Planning Summary Update
January 2, 2019
Page 5 of 5

To ensure the Town had the necessary funds to complete a CWMP/EIR, a CY2019 Project Evaluation Report was filed in August 2018 for State Revolving Funds (SRF) to cover the full cost of planning. The CWMP Project was included in the SRF Intended Use Plan (IUP), which was released on December 21, 2018 for full funding up to \$500,000. This will ensure funding should the Town decide to move forward. At this time, there is no obligation on the Town's part, but if the intention is to move forward with the funding, there are milestones and deadlines to meet in order to secure the SRF funds. If the Town decides to fund this outside of the SRF, a simple withdrawal letter to the state is all it takes to be removed from the Program.



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

MISCELLANEOUS (UNTIMED)

6: 2019 Selectmen Newsletter Deadlines - updated

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Discuss and possible vote to approve proposed 2019 Board of Selectmen Newsletter Schedule of Deadlines.

Recommendations/Suggested Motion/Vote: Discuss and possible vote to approve proposed 2019 Board of Selectmen Newsletter Schedule of Deadlines.

Background Information:
Please see UPDATED memo attached

Financial impact expected:N/A

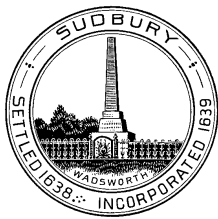
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



Town of Sudbury

Office of Selectmen

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

selectmensoffice@sudbury.ma.us

December 19, 2018

To: Board of Selectmen

From: Leila Frank

Re: **2019 Board of Selectmen Newsletter Schedule of Deadlines**

Please see below proposed schedule for assignment, submission and approval deadlines for the 2019 Board of Selectmen's Newsletter. The newsletter will be posted on the website and sent to the email subscriber list on the business day following the Board's approval.

WINTER

BOS Meeting to Discuss Topic Assignments- Tuesday, Jan 22

Materials Due (to MMR/LSF)- Monday, Jan 28

BOS Meeting Approval- Tuesday, Feb 5

SPRING

BOS Meeting to Discuss Topic Assignments- Tuesday, April 30

Materials Due (to MMR/LSF)- Monday, May 13

BOS Meeting Approval- Tuesday, May 28

SUMMER

BOS Meeting to Discuss Topic Assignments- Tuesday, July 23

Materials Due (to MMR/LSF)- Monday, July 29

BOS Meeting Approval- Tuesday, August 13

FALL

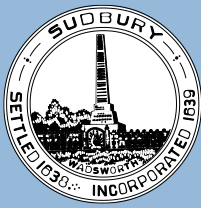
BOS Meeting to Discuss Topic Assignments- Tuesday, October 22

Materials Due (to MMR/LSF)- Monday, October 28

BOS Meeting Approval- Tuesday, November 5

Previous editions of the Board of Selectmen Newsletter can be found here:

<https://sudbury.ma.us/boardofselectmen/board-of-selectmens-newsletters/>



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

MISCELLANEOUS (UNTIMED)

7: Town Center 40 acres

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion on deed restrictions and proposals for 40 acres in Town Center.

Recommendations/Suggested Motion/Vote: Discussion on deed restrictions and proposals for 40 acres in Town Center.

Background Information:

Financial impact expected:

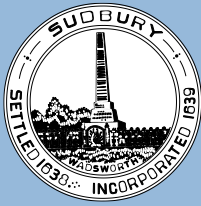
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

MISCELLANEOUS (UNTIMED)

8: Camp Sewataro

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion on Camp Sewataro feasibility study and appraisal request.

Recommendations/Suggested Motion/Vote: Discussion on Camp Sewataro feasibility study and appraisal request.

Background Information:

Financial impact expected:

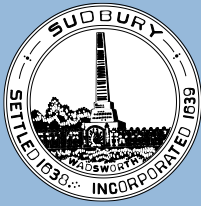
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

MISCELLANEOUS (UNTIMED)

9: Citizens' comments (cont)

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizens' comments (cont)

Recommendations/Suggested Motion/Vote: Citizens' comments (cont.)

Background Information:

Financial impact expected:

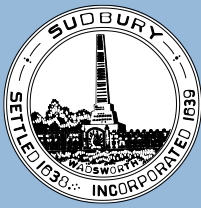
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

MISCELLANEOUS (UNTIMED)
10: Discuss upcoming agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss upcoming agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

CONSENT CALENDAR ITEM

11: Authorize TM to submit 2019 ATM articles

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to authorize the Town Manager to submit 2019 Annual Town Meeting articles on behalf of the Board of Selectmen.

Recommendations/Suggested Motion/Vote: Vote to authorize the Town Manager to submit 2019 Annual Town Meeting articles on behalf of the Board of Selectmen.

Background Information:

Financial impact expected:none

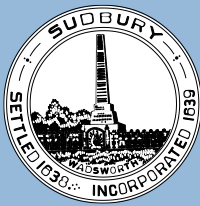
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, January 8, 2019

CONSENT CALENDAR ITEM

12: Accept donations for 2018 Sudbury Tree Lighting

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Vote to accept the following donations: \$75 from Cruise Planners (Carol Rice); \$100 from Martha Welsh, Agent, New York Life Insurance; \$200 from Spencer Financial (Bill Spencer); \$250 from Ti-Sales (Marty Mazzella) and \$100 from Berkshire Hathaway Stephan Home Services (Louis Stephan), totaling \$725 to be used for the 2018 Sudbury Tree Lighting. Said funds to be expended under the discretion of the Town Manager.

Recommendations/Suggested Motion/Vote: Vote to accept the following donations: \$75 from Cruise Planners (Carol Rice); \$100 from Martha Welsh, Agent, New York Life Insurance; \$200 from Spencer Financial (Bill Spencer); \$250 from Ti-Sales (Marty Mazzella) and \$100 from Berkshire Hathaway Stephan Home Services (Louis Stephan), totaling \$725 to be used for the 2018 Sudbury Tree Lighting. Said funds to be expended under the discretion of the Town Manager.

Background Information:

Financial impact expected:

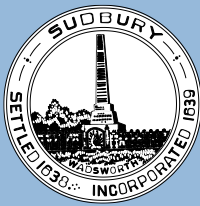
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



SUDBURY BOARD OF SELECTMEN

Tuesday, January 8, 2019

CONSENT CALENDAR ITEM

13: Appointments to Historical Commission

REQUESTOR SECTION

Date of request:

Requestor: Christopher Hagger, Chairman of Historical Commission

Formal Title: Vote to approve the Town Manager appointments of Marjorie Katz, 66 Austin Road, and Taryn Trexler, 253 Concord Road, to the Historical Commission for a term expiring 5/31/22. Also vote to approve the appointments of Fred Taylor, 38 Cider Mill Road, and Fred Bautze, 482 Peakham Road, as associate members to the Historical Commission for terms expiring 5/31/22.

Recommendations/Suggested Motion/Vote: Vote to approve the Town Manager appointments of Marjorie Katz, 66 Austin Road, and Taryn Trexler, 253 Concord Road, to the Historical Commission for a term expiring 5/31/22. Also vote to approve the appointments of Fred Taylor, 38 Cider Mill Road, and Fred Bautze, 482 Peakham Road, as associate members to the Historical Commission for terms expiring 5/31/22.

Background Information:
attached memo from chairman and applications

Financial impact expected:none

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Historical Commission

Name: Marjorie Katz

Address: 66 Austin Road

Email Address: [REDACTED]

Home phone: [REDACTED]

Work or Cell phone: [REDACTED]

Years lived in Sudbury: 26

Brief resume of background and pertinent experience:

I have an undergraduate degree in Art History. I have been a docent at the Hosmer House for the past several years. I have traveled extensively to historic and archaeological sites in the U.S. and abroad; and I am an art, antique and history enthusiast.

Municipal experience (if applicable):

Educational background:

B.S.: Psychology and Art History; Ed.S.: Counseling Psychology; and JD: Boston College

Reason for your interest in serving:

One of the main reasons I chose to move to Sudbury twenty six years ago was because of its rich historical past and its old New England charm. I have also have always loved art, history and antiques and have enjoyed being a docent at the Hosmer House for the past few years. Thus, I am interested in serving on the Historical Commission to help ensure the continued preservation of Sudbury's historical buildings and sites; and hopefully, to instill enthusiasm in Sudbury's rich historical past to the younger generations.

Times when you would be available (days, evenings, weekends):

My time is flexible.

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

No

MAK MMK (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature Marjorie Katz

Date 12/13/17

**TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT**

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Historical Commission - Full Time or Alternate Member

Name: Taryn Trexler

Address: 253 Concord Road, Sudbury

Email Address: [REDACTED]

Home phone: [REDACTED]

Work or Cell phone: [REDACTED]

Years lived in Sudbury: 3

Brief resume of background and pertinent experience:

Experience in the Historical Preservation field working with a variety of state, federal, and local preservation issues. Completed Section 106 training from the ACHP.

Municipal experience (if applicable):

Previously served on the Historical Commission in Lower Merion Township, PA

Educational background:

MA - Historic Preservation, Univ. of Pennsylvania

Reason for your interest in serving:

We moved to Sudbury, in part, for its commitment to historic preservation of cultural, architectural, and landscape resources. I would like to volunteer in a capacity for the Town that uses my educational background and experience.

Times when you would be available (days, evenings, weekends):

Flexible

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

n/a

TT (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature

Digitally signed by Taryn Trexler
DN: cn=Taryn Trexler, o=, ou=, email=TarynTrexler@gmail.com, c=US
Date: 2018.12.17 11:02:15 -0500

Date 11/07/18

Attachment 13.b: SHC_applications (3082 : Appointments to Historical Commission)

**TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT**

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: _____

Name: Fred Taylor
Address: 38 Cider Mill Road
Home phone: _____
Email Address: _____
Work or Cell phone: _____

Years lived in Sudbury: _____

Brief resume of background and pertinent experience:
Chair of HDC; Period cabinetmaker; author of American Castle: a photo essay on mills and factories of the Industrial Revolution

Municipal experience (if applicable):

Educational background:
Bachelors and Masters music degrees

Reason for your interest in serving:
Preservation of Sudbury's history

Times when you would be available (days, evenings, weekends):
Most any except Thursday evenings

Do you or any member of your family have any business dealings with the Town? If yes, please explain:
No

F.T. (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature Fred Taylor Date 8/17/18

Attachment 13.b: SHC applications (3082 : Appointments to Historical Commission)

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT TO

(Board or Committee Name) Historical Commission

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmensoffice@sudbury.ma.us

Name: Fredric A. Bautze

Brief resume of background and experience:
Life long resident of Sudbury aside from eight years.
Possess skills to maintain and remodel buildings.

Address: 482 Peakham Road Home phone: _____
Work phone: _____ cell: _____

Years lived in Sudbury: 45 E-Mail Address: _____

Municipal experience (If applicable):
N.A.

Educational background:
LSRHS, 1978 UMass. Amherst, 1982

Employment and/or other pertinent experience:
Systems Engineer. Worked with Architectural firms pr

Reason for your interest in serving:
Concern and connection to Town of Sudbury.

Times when you would be available (days, evenings, weekends):
evenings

Do you or any member of your family have any business dealings with the Town? If yes, please explain:
No

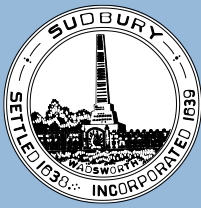
F.B. (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature Fredric A. Bautze Date 3/31/13

Attachment 13.b: SHC applications (3082 : Appointments to Historical Commission)



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

CONSENT CALENDAR ITEM

14: Appointment to Commission on Disability

REQUESTOR SECTION

Date of request:

Requestor: Patricia Guthy, COD chair

Formal Title: Vote to approve the Town Manager appointment of Lisa Kouchakdjian, 30 Meadowbrook Circle, to the Commission on Disability for a term to expire 5/31/22.

Recommendations/Suggested Motion/Vote: Vote to approve the Town Manager appointment of Lisa Kouchakdjian, 30 Meadowbrook Circle, to the Commission on Disability for a term to expire 5/31/22.

Background Information:
attached application and memo from CoD chairman

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM

Golden, Patricia

From: CHAS GUTHY <c.guthy@verizon.net>
Sent: Tuesday, December 18, 2018 12:46 PM
To: Selectmen's Office
Cc: Kay Bell; Susan Iuliano
Subject: Support of Lisa Kouchakdjian Candidacy

December 18, 2018

Town of Sudbury
 Board of Selectmen
 278 Old Sudbury Road
 Flynn Building
 Sudbury, Ma 01776

Dear Board of Selectmen:

As you are aware the Town of Sudbury Commission on Disability has been earnestly attempting to recruit the prerequisite number of active members to reach our five-member mandated membership requirement. We presently have three active members and, because this constitutes a quorum, we have been able to meet and function as a commission.

We have identified a fourth potential member, Lisa Kouchakdjian, to join the Commission. Lisa has impeccable credentials, including her service as the former president of the Noyes Schools SEPAC, and is presently serving her second term on the Sudbury School Committee. Her energy and enthusiasm coupled with her vast amount of knowledge and experience would, we feel, make her a valuable addition to our group.

We understand that Lisa has submitted her application for membership on the Commission and has also contacted the State to inquire if her serving on both the Sudbury School Committee and on the Commission on Disability would constitute a conflict of interest. She was told that there would be no conflict of interest and thus she could serve the Town in both capacities.

We, therefore, strongly urge your consideration of her candidacy and her appointment to the Disability Commission appointment as soon as your meeting schedule and agenda allows.

Thank you for your continued support.

Very truly yours,

Patricia Guthy, Chair
 Town of Sudbury Commission on Disability

Attachment14.a: Memo_COD_appt (3083 : Appointment to Commission on Disability)

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Commission on Disability

Name: Lisa V. Kouchakdjian

Address: 30 Meadowbrook Circle

Home phone: [REDACTED]

Email Address: [REDACTED]

Work or Cell phone: [REDACTED]

Years lived in Sudbury: 20

Brief resume of background and pertinent experience:

I have several family members with disabilities. I have substantive experience regarding supports people with disabilities require to be successful residents and visitors to our community.

Municipal experience (if applicable):

Educational background:

Reason for your interest in serving:

I would like to help with the great work this organization does to support the Town of Sudbury and our residents. I would also like to support work that educates our community regarding the needs of people with disabilities.

Times when you would be available (days, evenings, weekends):

Very flexible with scheduling

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

No

LVK (Initial here that you have read, understand and agree to the following statement)

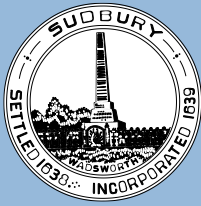
I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature _____

Date December 4, 2018

Attachment 14.b: COD_application_kouchakdjian (3083 : Appointment to Commission on Disability)



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

CONSENT CALENDAR ITEM

15: Minutes approval

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to approve the regular session minutes of 10/15/18, 11/6/18, and 11/13/18.

Recommendations/Suggested Motion/Vote: Vote to approve the regular session minutes of 10/15/18, 11/6/18, and 11/13/18.

Background Information:
attached drafts

Financial impact expected:none

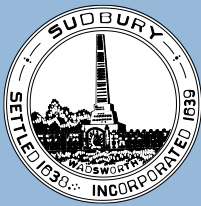
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, January 8, 2019

CONSENT CALENDAR ITEM

16: Park & Rec programs above \$25K blanket approval

REQUESTOR SECTION

Date of request:

Requestor: Town Counsel's office and Town Manager

Formal Title: Vote to approve award of contracts by the Town Manager through 6/30/19 for Park & Recreation programs which due to actual enrollment may exceed the \$25,000 Board authorized threshold and those usual to program activities exceeding the award threshold; said contracts to be included in the listing submittal to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.

Recommendations/Suggested Motion/Vote: Vote to approve award of contracts by the Town Manager through 6/30/19 for Park & Recreation programs which due to actual enrollment may exceed the \$25,000 Board authorized threshold and those usual to program activities exceeding the award threshold; said contracts to be included in the listing submittal to the Board of Selectmen for all contracts requiring Board advance approval which are executed by the Town Manager during said period.

Background Information:

Expeditious contract award by the Town Manager is required for various Park & Recreation programs involving potential participation which may cause the \$25,000 contract award threshold to be exceeded and for those usual to program activities exceeding the award threshold.

Financial impact expected:budgeted

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

01/08/2019 6:30 PM

Len's Handwritten Signature

BOARD OF SELECTMEN
POLICIES

FROM: Len Simon
TO: Town Manager, Board of Selectmen
Date: January 8, 2019

LIAISON ASSIGNMENTS

The liaison assignments shall be allocated evenly among Board of Selectmen members, and shall be based on a member's areas interest.

COMMITTEE ASSIGNMENTS

The committee assignments shall be allocated evenly among Board of Selectmen members, and shall be based on a member's areas ^{of interest} interest.

OBLIGATION OF MEMBERS OF THE BOARD OF SELECTMEN TO SUPPORT ARTICLES VOTED AT TOWN MEETING

Each member of the Board shall be aware of and respect the votes and decisions of Town Meeting as reflected in articles voted by Town Meeting. Each member of the Board shall support articles voted by Town Meeting in letter and spirit, in the fullest sense, even if, the Board member's own view is different from the Town Meeting article voted. Each member of the board shall refrain from speaking and/or voting against the will of the town as expressed in Town Meeting articles voted.