

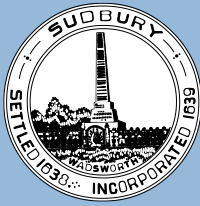
SUDBURY BOARD OF SELECTMEN  
TUESDAY SEPTEMBER 25, 2018  
6:30 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
	6:30 PM		CALL TO ORDER
<b>EXECUTIVE SESSION</b>			
1.		<i>VOTE</i>	Vote to immediately enter Executive Session to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Sudbury Station), pursuant to General Laws chapter 30A, §21(a)(3). Continue in executive session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body (Melone and Broadacre).
2.		<i>VOTE</i>	Vote to close Executive Session and resume Open Session.
	7:00 PM		Opening remarks by Chairman
			Reports from Town Manager
			Reports from Selectmen
			Citizen's comments on items not on agenda
<b>TIMED ITEMS</b>			
3.	8:00 PM		Presentation and discussion of Special Town Meeting article on 420 Lincoln Road Funding. Bella Wong, LSRHS Superintendent/Principal, to present.
<b>MISCELLANEOUS</b>			
4.		<i>VOTE</i>	Discussion and vote positions on Special Town Meeting articles, as well as speaking assignments and presentations.
5.		<i>VOTE</i>	Vote to execute the Agreement for the Purchase of Lands between the Town of Sudbury, as Vendor, and the United States of America, acting by and through the Secretary of the Interior by the Chief, Division of Realty, U.S. Fish and Wildlife Service in order to convey the fee simple interest in the Water Row parcels of land shown on Assessors maps as Parcels G12-0013 and G12-0015 for the market value of \$42,750 pursuant to the Statement of Just Compensation issued by the government.

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

Item #	Time	Action	Item
6.			Review draft BOS meeting schedule for 2019.
7.			Citizen's Comments (cont.)
8.			Discuss upcoming agenda items.
<b>CONSENT CALENDAR</b>			
9.		<i>VOTE</i>	Vote to appoint Elizabeth Dow, 52 Horse Pond Road, and Suzanne Steinbach, 83 Maynard Farm Road, to the Memorial Day Committee for terms to expire May 31, 2021, as requested by Jim Wiegel, Chairman.
10.		<i>VOTE</i>	Vote to appoint Tatiana Vitvitsky, 55 Hudson Rd, to the Sudbury Cultural Council, for a term to expire October 30, 2021, as recommended by Ellen Gitelman, Chairman. Also vote to accept the resignations of Anne Riesenfeld, 25 Concord Road, and Carole Bauer, 35 Blacksmith Drive from the council, and to send letters of thanks for their service to the Town. Also send a letter of appreciation to Tatiana Vitvitsky for her service to the Town as a member of the Board of Registrars.
11.		<i>VOTE</i>	Vote to approve the regular session minutes of 8/14/18.

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

**SUDBURY BOARD OF SELECTMEN**

Tuesday, September 25, 2018

**EXECUTIVE SESSION****1: Discuss Sudbury Station, Broadacres and Melone****REQUESTOR SECTION**

Date of request:

Requested by: Patty Golden

Formal Title: Vote to immediately enter Executive Session to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Sudbury Station), pursuant to General Laws chapter 30A, §21(a)(3). Continue in executive session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body (Melone and Broadacre).

Recommendations/Suggested Motion/Vote: Vote to immediately enter Executive Session to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Sudbury Station), pursuant to General Laws chapter 30A, §21(a)(3). Continue in executive session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body (Melone and Broadacre).

Background Information:

Financial impact expected:

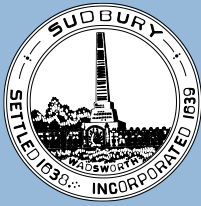
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

09/25/2018 6:30 PM



SUDBURY BOARD OF SELECTMEN  
Tuesday, September 25, 2018

**EXECUTIVE SESSION**  
**2: Close Executive Session**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to close Executive Session and resume Open Session.

Recommendations/Suggested Motion/Vote: Vote to close Executive Session and resume Open Session.

Background Information:

Financial impact expected:

Approximate agenda time requested:

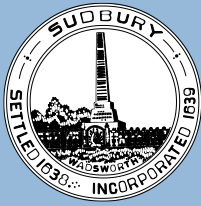
Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

09/25/2018 6:30 PM





## **TIMED ITEM**

### **3: Presentation of Lincoln Road STM article**

#### **REQUESTOR SECTION**

Date of request:

Requestor: Bella Wong

Formal Title: Presentation and discussion of Special Town Meeting article on 420 Lincoln Road Funding. Bella Wong, LSRHS Superintendent/Principal, to present.

Recommendations/Suggested Motion/Vote: Presentation and discussion of Special Town Meeting article on 420 Lincoln Road Funding. Bella Wong, LSRHS Superintendent/Principal, to present.

Background Information:  
attached materials provided by Bella

Financial impact expected:n/a

Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting: Bella Wong, LSRHS Superintendent/Principal

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

09/25/2018 6:30 PM

**420 Lincoln Road  
Renovation for new L-S Educational Program  
L-S ACADEMY  
For 2019-20 School Year**

**Proposal:** Create a substantially separate program to support students with social and emotional disabilities whose needs are currently met through placements outside of the school district. Based on an enrollment of 10 students the proposal is projected to be cost neutral to the district by the end of FY20. Enrollment greater than 5 students in any year after FY20 will provide future savings to tuition and transportation and cost avoidance.

**Rationale:** To create a school program that would serve the needs of these students without sending them out of district. Retaining students in district significantly enhances our ability to maximize opportunities for inclusion where possible. This opportunity is most critical to support students being able to return to a mainstream experience. This would help facilitate, in some cases, significantly more timely services to students who need them.

This would create a better option for LS students at a reduced cost to the district.

**Proposed Location:** 420 Lincoln Road (commonly referred to as the “White House”). Other school districts have similar substantially separate programs that operate out of a stand-alone edifice apart from the main school building but remain close enough to facilitate inclusion in mainstream academics and activities where appropriate. The physical separation from the main building is considered a pivotal structural element to the ability of the program to command a requisite level of focus and intensity of support for the particular social and emotional needs of these students.

### **Social and Emotional Special Tuition and Transportation (OOD) Costs**

#### **Historical Background**

<b>2015-16</b>	<b>Net Total</b>	<b>\$ 732,960</b>	
All OOD Tuition	\$4,761,647	58 students	
S/E Day Tuition	\$ 607,685	14 students	
Minus est. Circuit Breaker	\$ - 42,725	Excess above 50k/student x .65	
Transportation	\$ 168,000	14 X 12,000 per student	
<b>2016-17</b>	<b>Net Total</b>	<b>\$ 839,515</b>	
All OOD Tuition	5,212,186	60 students	
S/E Day Tuition	744,655	14 students	
Minus est. Circuit Breaker	-73,139	Excess above 50k/student x .65	
Transportation	168,000	14 X 12,000 per student	
<b>2017-18</b>	<b>Net Total</b>	<b>\$ 962,846</b>	

All OOD Tuition	4,977,000	63 students
S/E Day Tuition	847,996	17 students
Minus est. Circuit Breaker	-89,150	Excess above 50k/student x .65
Transportation	204,000	17 X 12,000 per student

Note:

1. Individual tuition costs have typically increased 3% annually. Tuition increases are approved by the Department of Elementary and Secondary Education (DESE).
2. Cost of Special Ed Transportation increased 10% for FY18 and 15% for FY19.

### **Funding Proposal and Projections**

#### **FY19**

1. Use up to \$350,000 of LS E & D toward total estimated project cost to complete renovation in time for 2019-20 school opening.

First Floor Construction	\$85,000	
Second Floor Construction	\$85,000	
Electrical	\$30,000	
Plumbing/HVAC	\$33,000	
Bathrooms	\$57,500	
Elevator/lift	<u>\$33,500</u>	
		\$324,000
5% contingency		\$ 16,200
Technology	\$10,600	
Furnishings	<u>\$ 8,700</u>	\$ 19,300
Total estimated project costs		\$359,500

#### **Program Space Requirements:**

Two classrooms  
Two offices  
One open-multi-purpose space  
Conference Room

2. Once approval of funding is received begin marketing LS Academy to LS Community.

#### **FY20**

1. Include out of district transportation and tuition costs for anticipated students in the FY 20 operating budget (estimated \$620,000).
2. Include operating cost of the program for 20 students
 

Special Education Teacher (dual certified in a content area)	\$70,000
Clinical Counselor	\$70,000
2 Teaching Assistants (TAs)	\$70,000
Benefits (4 persons)	\$80,000
Annual Operating Costs:	<u>\$10,000</u>
	\$300,000

	or \$155,000*
*Grant application for clinical counselor pending	(\$90,000)
*1 TA necessary for up to 10 students	(\$55,000)

3. Open LS Academy Fall 2019.
4. Number of students enrolling in LS Academy will reduce the tuition and transportation line accordingly. This unused money will become surplus at the end of FY20 and be returned to the E & D fund.
5. If 10 students enroll in LS Academy that would have otherwise been placed out of district estimated cost reduction is \$620,000 is the 'break even' number assuming no grants are awarded. If a grant is awarded, the break even number is 8 students.

#### **FY21**

1. Assuming construction costs have been covered for in FY20, enrollment of 5 students in LS Academy is the break even cost for running the LS Academy in future years.
2. Enrollment of any more than 5 students will reduce the tuition and special transportation budget lines for FY21 over FY20.
3. L-S has launched two new programs and re-organization a third program over the last 4 years. Enrollment has reached maximum in each of the programs offered. We believe there is a demonstrated need for the program being proposed and we are optimistic about full enrollment. We believe we have developed a strong record for the quality of our programs.

#### **FY22+**

1. We project sustained reduction to budget tuition line depending on number of students who enroll in LS Academy versus being placed out of district.
2. Possible capacity of 20, grades 9-12, once fully established.

# 420 Lincoln Road L-S Academy Renovation and proposal

Bella Wong  
LS Superintendent/Principal  
September, 2018

# 420 Lincoln Road

- House is located on the Southwest corner of the school campus where Lincoln and Concord Roads meet at the corner.
- Last used for a preschool 8 years ago.
- SC approved use of maintenance funds to repair the structure and prevent further deterioration.
- Work will be completed by end of October.
- It will still not be ready for use.

# Proposal

- Invest \$350,000 E & D to complete renovation of the house for educational use
- Create a substantially separate program for students with social and emotional disabilities whose needs are currently met through placements outside of the school district.
- FY20 budget will include \$300,000\* projected tuition and transportation cost for anticipated students
- When students enroll, unused funds will become FY20 surplus that will in turn restore E & D to original level
- Based on an enrollment of 10 students the proposal is projected to be cost neutral to the district by the end of FY20.
- Assuming the above, starting in FY21 enrollment greater than 5 students will provide future savings to tuition and transportation and cost avoidance.

# FY20 Budget

- \$300,000 covers the cost of one clinical counselor, one special educator, two teaching assistants and maintenance operating expenses
- A grant application may cover the cost of the clinical counselor plus benefits (\$90,000)
- For enrollment up to 10 students, only one teaching assistant is necessary (\$55,000)
- If grant application is successful and 10 or fewer students, then operating cost for FY20 reduces to \$155,000.



# Benefits to having the program

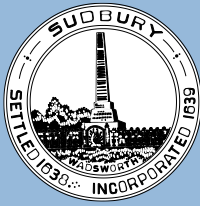
- Keeps more LS students in district
- Facilitates greater access to LS curriculum and co-curriculum
- Lowers threshold for greater chance of transitioning back to mainstream
- ‘Self-funds’ restoration of 420 Lincoln Road
- Projected cost savings starting in FY21

# Process

- Presented to LS SC on 8/16
- LSSC approved Supt/Principal to describe proposal to Lincoln and Sudbury Town Managers, town liaisons and chairs of BOS, FinComs and capital review committees for feedback
- Supt/Principal reported positive response and feedback to LS SC on 9/11
- LSSC approved presentation to Lincoln and Sudbury town boards

# Board Presentation Timeline

- 9/17: Sudbury CIAC endorsed proposal pending receipt of architectural drawings and estimates
- 9/24: Sudbury Fin Com
- 9/25: Lincoln Fin Com with liaison to Lincoln CapCom and BOS
- 9/25: Sudbury BOS
- 9/26: LS SC meeting to vote use of E & D and consider commitment not to assume 45 day default without first receiving BOS determination and support



SUDBURY BOARD OF SELECTMEN  
Tuesday, September 25, 2018

4

**MISCELLANEOUS (UNTIMED)**

**4: STM action**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and vote positions on Special Town Meeting articles, as well as speaking assignments and presentations.

Recommendations/Suggested Motion/Vote: Discussion and vote positions on Special Town Meeting articles, as well as speaking assignments and presentations.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

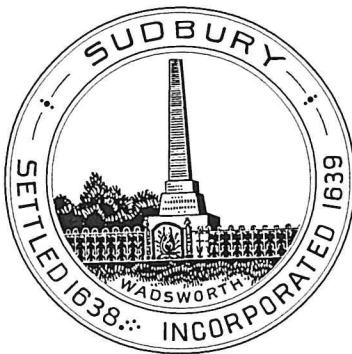
09/25/2018 6:30 PM

**October 15, 2018**  
**Special Town Meeting Articles**

#	Article Title	Developer	Sponsor	Article Category	Amount	Article Presenter	Date of BOS Article Position Vote	BOS Position	Report BOS Position at STM	FinCom Position	Required Vote
1	Melone Property Disposition	Board of Selectmen		Finance/Budget							Two-Thirds
2	Acquisition of Broadacres Farm	Board of Selectmen		Finance/Budget							Two-Thirds, if borrowed
3	Fairbank Community Center Design Funds	Board of Selectmen		Finance/Budget	\$1,900,000			Report at Town Mtg		Report at Town Mtg	Two-Thirds, if borrowed
4	Dissolution of Committee for Preservation and Management of Town Documents	Board of Selectmen		Other							Majority
5	420 Lincoln Road Funding	Board of Selectmen		Finance/Budget	\$350,000			Report at Town Mtg		Report at Town Mtg	
6	Accept General Law Reulating Speed Limits	Police Chief		Other							
7	Petition to appropriate funds for continuing design of Bruce Freeman Rail Trail to Mass DOT Standards	Petition	Simon	Petition	\$650,000						
8	Petition on Tax Rates for above-ground poles and wires	Petition	Schineller	Petition							

Attachment4.a: 3433 (2956 : STM action)

**Town of Sudbury  
Massachusetts**



**OFFICIAL WARRANT**

**SPECIAL TOWN MEETING**

**MONDAY, OCTOBER 15, 2018**

**7:30 P.M.**

Lincoln-Sudbury Regional High School Auditorium  
390 Lincoln Road, Sudbury, MA

Attachment 4.b: Final Signed Warrant 10.15.18 (2956 : STM action)

# TOWN OF SUDBURY SPECIAL TOWN MEETING WARRANT

Commonwealth of Massachusetts

Middlesex, ss.

To the Constable of the Town of Sudbury:

## GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, October 15, 2018, at 7:30 o'clock in the evening, then and there to act on the following articles:

### ARTICLE 1.                    MELONE PROPERTY DISPOSITION

To see if the Town will vote to transfer from the board or officer with custody of the land to the Board of Selectmen for the purpose of conveyance, and authorize the Board of Selectmen to convey some or all of the town-owned land commonly known as the Melone property, located off North Road and currently the site of the Town's gravel pit, and shown as Assessors' Map C12, Parcel 0100 and Concord Parcel 3419, on such terms and conditions as may be established by the Board Selectmen, said real estate disposition to be made in compliance with General Law Chapter 30B to the extent applicable, and further to authorize the Board of Selectmen and other Town Officials to execute instruments and take all other actions as may be necessary to effectuate the vote to be taken hereunder; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

BOARD OF SELECTMEN REPORT: Over the past several years, the Board of Selectmen has discussed the conditions and future use of the Melone property located on North Road. This spring the Board sought proposals for the future of the property. The Board received three proposals and is anticipated to make an award of the property contingent on this Town Meeting vote.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

### ARTICLE 2.                    ACQUISITION OF BROADACRES FARM

To see if the Town will vote, under the Community Preservation Program or otherwise, to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise the fee or lesser interest in all or a part of the land located at 82 Morse Road (Parcels F09-0002 and 0004), comprising approximately 34.5 acres, including all easements and rights appurtenant thereto and the building and improvements located thereon, for general municipal purposes and/or for open space and active recreation purposes, including leasing for purposes consistent with the use of the property, and to authorize the Board of Selectmen to lease the fee or lesser interest in all or a part of such property; and further to raise and appropriate, transfer from available funds, including the Community Preservation Fund, or borrow a sum of money for the acquisition of such property or interest therein and all incidental and related costs,



including but not limited to costs of title investigations, closing, and attorneys' fees; and, for such purposes, to authorize the Treasurer with the approval of the Board of Selectmen to borrow up to said sum pursuant to G.L. c.44, §§7 or 8 and G.L. c.44B, §11 or any other enabling authority, and issue bonds and notes of the Town therefor; and, in the event that Community Preservation funds are appropriated hereunder, to authorize the Board of Selectmen to grant a conservation restriction in said property meeting the requirements of G.L. c.184, §§31-33 as may be required in accordance with G.L. c.44B, §12; provided further that any appropriation made hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and further to authorize the Board of Selectmen to execute all instruments, including deeds, leases, and/or other agreements, upon such terms and conditions as the Selectmen deem appropriate, and take all other action as may be necessary to effectuate the vote to be taken hereunder, or take any other action relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required, if borrowed)

**BOARD OF SELECTMEN REPORT:** Broadacres Farm is a 34.5+/- acre horse farm located on both the north and south sides of 82 Morse Road (Parcels F09-0002 and 0004). The portion north of Morse Road contains approximately 15 acres, consisting of a 5-acre open field and a portion that has been improved with a house, barn and indoor riding arena. The portion southwest of Morse Road includes approximately 19.5 acres with areas of pasture, wetlands, woodland, and a barn. This farm is listed as a priority parcel for preservation in the 2009 Open Space and Recreation Plan and a priority Heritage Landscape in the 2006 Heritage Landscape Inventory Report. Protection of this property provides historical, cultural, agricultural, ecological, and recreational benefits. The property is currently enrolled in Chapter 61A tax classification, which allows for a significant reduction in taxes in exchange for a right of first refusal to the Town. Under this classification, the Town has the right to meet a bona fide offer within 120 days of receipt of the offer. This Article is intended to work with the owner on the establishment of a fair market value based on the development potential of the land in advance of the right of first refusal. A portion of the project is forecasted to be funded by Community Preservation Funds. This article requests an appropriation to fund the remainder of the purchase of all the Broadacres Farm property or a portion thereof. The parameters of the potential acquisition are being negotiated.

The property abuts the Wake Robin Woods Conservation Land, Featherland Park, and the proposed Bruce Freeman Rail Trail. Acquisition of this property will create more than 50 acres of contiguous conservation land, which is part of a larger complex of an additional 63 acres of town-owned parcels containing public trails and protecting natural resource features. The acquisition could also potentially expand the Featherland Park Complex by approximately 30%. The structures on the property including the house, barns, and a large indoor riding arena offer numerous opportunities for potential reuse by the Town. Access from south of Morse Road through Broadacres Farm will enable better upland access to Wake Robin Woods Conservation Land and provide the ability to create an expanded public trail network. It abuts a large area of mostly off-site floodplain. The protection of this section of Broadacres Farm as an undeveloped parcel will help retain the flood storage capacity of the abutting flood-prone areas.

At the time of warrant production, prior to the valuation being finalized, both the Land Acquisition Review Committee and Conservation Commission voted unanimously to support the Town pursuing acquisition of this parcel subject to establishment and acceptance of a fair market value for the property. The Committees will update their positions at Town Meeting.

**BOARD OF SELECTMEN POSITION:** The Board of Selectmen will report at Town Meeting.



FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 3.**                    **FAIRBANK COMMUNITY CENTER DESIGN FUNDS**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the sum of \$1,900,000, or any other sum, to be expended under the direction of the Permanent Building Committee and the Town Manager, for the design of a new and/or renovated Community Center and all other appurtenances thereto to be constructed on Town-owned land at the current site of the Fairbank Community Center and Atkinson Pool, 40 Fairbank Road, including professional and engineering services and project management services to implement design development, and borrowing costs including bond and note issue expense, and all other incidental and related expenses; and as funding for such purposes, to authorize the Treasurer with the approval of the Board of Selectmen to borrow said sum pursuant to M.G.L. c. 44 ss.7 or 8 or any other enabling authority and issue bonds and notes therefor; and further to determine whether the appropriation made hereunder shall be contingent upon the approval of a Proposition 2 ½ Debt Exclusion question in accordance with M.G.L. c. 59 s. 21C; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required, if borrowed)

BOARD OF SELECTMEN REPORT: The Fairbank Community Center has been a valuable community resource for over twenty-five years. The Center houses Park and Recreation, the Atkinson Pool, the Senior Center and the administration of the Sudbury Public Schools. The building has a number of issues including, lack of usable space, leaking roof portions, failing climate control, and other issues as well.

In 2017, the Fairbank Community Center Task Force retained Pros Consulting to conduct an analysis of the building, report on current conditions, and make recommendations for solutions and future building options. Pros Consulting presented three options, and one of those options was selected by the Fairbank Community Center for further review and design. The proposed building is 62,800 square feet and includes a fitness aspect, Park and Recreation, the Atkinson Pool, Senior Center, a track and a full gymnasium. The full project is estimated to cost approximately \$32,000,000. This initial request is for design development only.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 4.**                    **DISSOLUTION OF THE COMMITTEE FOR THE PRESERVATION AND MANAGEMENT OF TOWN DOCUMENTS**

To see if the Town will vote to dissolve the Committee for the Preservation and Management of Town Documents, formerly the Committee for the Preservation of Ancient Documents adopted under Article 36 of the October 26, 1956 Special Town Meeting, and last amended under Art.25 of the April 3, 1993 Annual Town Meeting.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: The functions of this Committee to administer and maintain a records management program for the protection and preservation of original documents or facsimiles that

are deemed valuable to the Town and/or required by law are being performed by the Town Clerk through preservation, restoration, digitization and conservation.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

#### **ARTICLE 5.**      **420 LINCOLN ROAD FUNDING**

To see if the Town will vote to transfer from Lincoln Sudbury Regional High School's Excess and Deficiency account, its proportionate share of \$350,000 or any other sum, to be expended under the direction of the Lincoln Sudbury School Committee for the purpose of renovating the building at 420 Lincoln Road for educational purposes.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: Approval of this article will provide funds to support a renovation in order to create a substantially separate program to support students with social and emotional disabilities whose needs are currently met through placements outside of the school district. Creating this in-school program in FY20 could likely be net cost neutral for FY20 and lead to further cost avoidance and savings beginning with the FY21 operating budget. Other school districts have similar substantially separate programs that operate out of a stand-alone edifice apart from the main school building but remain close enough to facilitate inclusion in mainstream academics and activities where appropriate. The physical separation from the main building is considered a pivotal structural element to the ability of the program to command a requisite level of focus and intensity of support for the particular social and emotional needs of these students.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

#### **ARTICLE 6.**      **ACCEPT GENERAL LAW REGULATING SPEED LIMITS**

To see if the Town will vote to accept the provisions of G.L. c.90, §17C, which allows the Board of Selectmen to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway, or take any other action relative thereto.

Submitted by the Chief of Police.

(Majority vote required)

CHIEF OF POLICE REPORT: The Municipal Modernization Act, Chapter 218 of the Acts of 2016 provides communities the ability to reduce the speed in thickly settled areas or business district to 25 miles per hour from the statutory 30 mile per hour limit. This is a safer speed for thickly settled neighborhoods with pedestrian and bicycle traffic.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



**ARTICLE 7.                    BRUCE FREEMAN RAIL TRAIL DESIGN FUNDING**

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$650,000, or any other sum, to be expended under the direction of the Town Manager for the purpose of advancing the ongoing design of the 4.4-mile Bruce Freeman Rail Trail to Massachusetts Department of Transportation standards, or act on anything relative thereto.

Submitted by Petition.

(Majority vote required)

PETITIONER'S REPORT: This article will fund the completion of the design of the Sudbury section of the Bruce Freeman Rail Trail. This section runs along the north-south corridor from the Concord town line south to Station Road. Since 2014, Sudbury Town Meeting has appropriated funds for each stage design of this project, including surveying the right of way, wetland mapping, and preliminary design. Funding for construction, currently estimated at more than \$8 million, will come from state and federal sources.

Construction of the Bruce Freeman Rail Trail in Chelmsford and part of Westford was completed in 2009. This spring, the sections in Westford, Carlisle, and Acton were completed and officially opened to the public, connecting almost 12 miles of beautiful, safe rail trail. A bridge over Route 2 in Concord has received construction funding and is slated for construction in 2020. The 3 miles in Concord are almost complete and will be officially opened in Spring 2019, extending the BFRT to more than 15 miles. The BFRT is now at the Concord/Sudbury town line, at our door step. Sudbury will be the next section to be constructed. In 2013, construction of the rail trail became a goal of the Board of Selectmen.

Town Meeting has voted for the design of the rail trail to Massachusetts Department of Transportation (MassDOT) standards. There are two parts to getting a quality rail trail, built to MassDOT standards: design and construction. Each town along the BFRT route is responsible for funding its share of the design. Then, construction will be paid for with state and federal funds.

On May 25, 2017, after Sudbury had shown good progress on the design of the BFRT, the Metropolitan Planning Organization (MPO) placed the rail trail on the Transportation Improvement Program (TIP) for construction funding in 2022. Getting onto the TIP was a significant achievement and milestone as it guarantees construction funding.

Sudbury will benefit from MassDOT approved construction in several ways. First, best construction practices will be followed. State environmental protection laws, including the Wetlands Protection Act, are followed to minimize harm to wildlife and vegetation. MassDOT works with each local conservation commission during the design and permitting phases of the project to respect local bylaws. This has been the practice followed in the six communities to our north where the BFRT has been designed and constructed.

The Bruce Freeman Rail Trail will be an attractive and valuable amenity for years. It will be accessible to residents of all ages and abilities year round. Its hard surface is ADA compliant, handicap accessible, and senior friendly. The BFRT will be low maintenance, requiring cutting of the shoulders and sweeping a few times a year. No motor vehicles are permitted on the BFRT. The rail trail's central north-south orientation connects schools, recreational areas, athletic facilities, conservation areas, town center, town safety campus, and commercial districts. It will be a safe, pleasant pathway that avoids traffic.

The BFRT has been studied and discussed for many years, in multiple committees, and every option has been considered in detail. The sooner we complete the design the sooner it will be built. It is time for a final vote to secure the remaining funding needed to complete the design and proceed to construction.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

## **ARTICLE 8. TAX RATES FOR ABOVE-GROUND POLES AND WIRES**

To see if the Town will vote to request that the Assessor's Office petition the Department of Revenue to allow the Town to separately classify underground personal property versus above-ground personal property owned by Utility Corporations or Telephone and Telegraph Companies, and enable the Town to adopt an 'above-ground factor' and a 'grandfathered above-ground factor' used to determine the percentages of the local tax levy to be borne by each class of real and personal property, such that the tax rate for above-ground personal property owned by Utility Corporations or Telephone and Telegraph Companies may be greater than or equal to the Commercial tax rate.

Submitted by Petition.

(Majority vote required.)

PETITIONER'S REPORT: This Article requests that Sudbury petition the Mass Department of Revenue for the flexibility to decide each year whether to tax above-ground utility wires at a different rate than other commercial property. Setting a higher tax rate on existing above-ground wires would reduce the tax rate on residential and other commercial property. It would provide financial justification for utilities to bury existing wires and remove poles, and put new lines underground which might otherwise go overhead.

Poles and above-ground wires impose a permanent cost on our community relative to burying wires under roadways. Tree clearing takes away from the visual landscape, and the poles and dangling wires create visual pollution. Neighborhoods and shopping areas with above-ground wires are less appealing than those with underground wires, negatively impacting home values and business.

Significantly, downed distribution wires are responsible for weather-related outages we routinely experience, closing schools and businesses, and leaving residents and businesses without power, heat, and communication for hours and days at a time.

It is appropriate to tax above-ground wires at a higher rate given their cost to the community versus alternative options to deliver reliable electricity and telecommunications to homes and businesses. On the flip-side, moving existing lines underground would provide a benefit to the community.

This Article does not change any tax rates, it only seeks the flexibility to do so.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least fourteen days before the time appointed for said meeting.

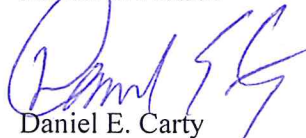
Hereof fail not and make due return by your doing thereon to the Town Clerk at or before the time of meeting aforesaid.

Given under our hands this eleventh day of September, two thousand and eighteen.

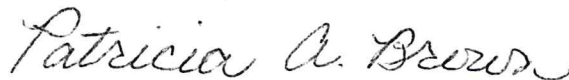
SELECTMEN OF SUDBURY:



Robert C. Haarde



Daniel E. Carty



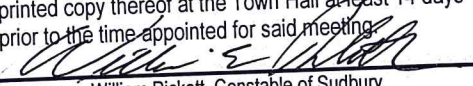
Patricia A. Brown



Janie Dretler



Leonard A. Simon

Middlesex, ss. SEPTEMBER 13, 2018  
 I have served this warrant by posting an attested  
 printed copy thereof at the Town Hall at least 14 days  
 prior to the time appointed for said meeting.  
  
 William Pickett, Constable of Sudbury

Attachment 4.b: Final Signed Warrant 10.15.18 (2956 : STM action)



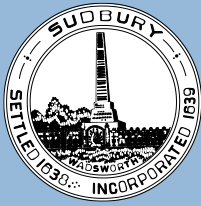


Board of Selectmen  
Sudbury, MA 01776

U.S. POSTAGE  
PAID  
Permit No. 4  
Sudbury, MA 01776  
ECRWSS

POSTAL PATRON  
SUDBURY  
MASSACHUSETTS 01776

Attachment 4.b: Final Signed Warrant 10.15.18 (2956 : STM action)



## SUDBURY BOARD OF SELECTMEN

Tuesday, September 25, 2018

**MISCELLANEOUS (UNTIMED)****5: US Fish & Wildlife land****REQUESTOR SECTION**

Date of request:

Requestor: Town Manager Rodrigues

Formal Title: Vote to execute the Agreement for the Purchase of Lands between the Town of Sudbury, as Vendor, and the United States of America, acting by and through the Secretary of the Interior by the Chief, Division of Realty, U.S. Fish and Wildlife Service in order to convey the fee simple interest in the Water Row parcels of land shown on Assessors maps as Parcels G12-0013 and G12-0015 for the market value of \$42,750 pursuant to the Statement of Just Compensation issued by the government.

Recommendations/Suggested Motion/Vote: Vote to execute the Agreement for the Purchase of Lands between the Town of Sudbury, as Vendor, and the United States of America, acting by and through the Secretary of the Interior by the Chief, Division of Realty, U.S. Fish and Wildlife Service in order to convey the fee simple interest in the Water Row parcels of land shown on Assessors maps as Parcels G12-0013 and G12-0015 for the market value of \$42,750 pursuant to the Statement of Just Compensation issued by the government.

**Background Information:**

Article 4 of the October 16, 2017 Special Town Meeting approved the land conveyance of two tax possession parcels located on Water Row comprising approximately 17.1 +/- a.in total, shown on Assessors maps as Parcels G12-0013 and G12-0015. At its 9/11/18 meeting, the Board of Selectmen declared the properties available for disposition at the total assessed value of \$8,600 and placed no use restrictions on the properties. All documents have been reviewed by Town Counsel.

---

Financial impact expected: Sale of Town-owned land for market value

Approximate agenda time requested:

Representative(s) expected to attend meeting:

**Review:**

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

09/25/2018 6:30 PM



# United States Department of the Interior

## FISH AND WILDLIFE SERVICE

300 Westgate Center Drive  
Hadley, MA 01035-9589



In Reply Refer To:  
FWS/Region 5/NWRS-RE

JUL 25 2018

CERTIFIED MAIL: 7011 2970 0002 7242 7917  
RETURN RECEIPT REQUESTED

Robert C. Haarde, Chairman  
Sudbury Board of Selectmen  
278 Old Sudbury Road  
Sudbury, Massachusetts 01776

Dear Mr. Haarde:

The U.S. Fish and Wildlife Service hereby offers the vendor FORTY TWO THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS (\$42,750.00) lump sum for your fee simple interest in 17.1 acres, more or less, of land designated as Great Meadows National Wildlife Refuge Tracts (400a,b), Town of Sudbury, Middlesex County, Commonwealth of Massachusetts.

Enclosed please find an *Agreement for the Purchase of Lands*, a *Statement of Just Compensation*, and a *Request for Taxpayer Identification Number and Certificate (W-9)*. The *Statement of Just Compensation* should be retained for your records and certifies that this offer is not less than the approved appraisal of the market value of your property which is FORTY TWO THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS (\$42,750.00) lump sum. Internal Revenue Service reporting procedures require that we submit the W-9. If this offer is acceptable to you, please refer to the green instruction sheet to complete the *Agreement for the Purchase of Lands*, and the W-9. Both completed forms should be mailed to our office in the return envelope provided.

Other points to consider in the sale are the following: (1) We will pay the cost of title search; (2) we will prepare the title transfer documents; (3) transfer taxes and recording fees will be paid or reimbursed; (4) typically, you are not required to hire a realtor or an attorney to sell your land; and (5) payment is made by electronic transfer.

Should you have any questions or you desire additional information, please contact Realty Specialist Heather Ruel at our toll-free number, 1-877-289-8495, extension 8597.

Sincerely,

Mark Maghini  
ACTING Chief, Division of Realty

Enclosures

Attachment5.a: Fish\_Wildlife\_acceptance (2949 : US Fish & Wildlife land)





# United States Department of the Interior

## FISH AND WILDLIFE SERVICE

300 Westgate Center Drive  
Hadley, MA 01035-9589



### STATEMENT OF JUST COMPENSATION

In compliance with Section 301 of *The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970*, Public Law 91-646, an estimate of just compensation has been made as to fee title interest in your real property located in the Town of Sudbury, Middlesex County, Commonwealth of Massachusetts, comprising 17.1 acres, more or less, the acreage to be ascertained by a survey to be made at the option and expense of the United States, and described as follows:

Map G12-Lot 0013 and Map G12-Lot 0015

The estimate of market value of the real property described above is based on an approved appraisal which considered current land sales and other indicators of land value in the vicinity of your property. I certify that the just compensation is not less than the approved appraisal of your property and is estimated to be:

Value of interest in land being acquired .....\$42,750.00

Any decrease or increase in the market value of the real property prior to the date of valuation caused by the public improvement or project for which the property is to be acquired, or by the likelihood that the property is to be acquired for such improvement or project, other than that due to physical deterioration within the reasonable control of the owner, has been disregarded by our agency in determining just compensation.

The market value estimate of the real property described above includes all buildings and other improvements except those specifically listed: None.

7/25/18

Date

William C. Porter

Chief, Division of Realty

RECEIVED  
LAND OF SELECTION  
SUDBURY, MA  
2018 JUL 30 P 1:54

Attachment5.a: Fish\_Wildlife\_acceptance (2949 : US Fish & Wildlife land)



# United States Department of the Interior

## FISH AND WILDLIFE SERVICE

300 Westgate Center Drive  
Hadley, MA 01035-9589



### AGREEMENT FOR THE PURCHASE OF LANDS

THIS AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the Town of Sudbury, hereinafter styled the vendor, for itself, its heirs, executors, administrators, successors, and assigns, and the United States of America, acting by and through the Secretary of the Interior or his/her authorized representative,

#### WITNESSETH:

1. In consideration of ONE DOLLAR (\$1.00) in hand paid by the United States, the receipt of which is hereby acknowledged, the vendor agrees to sell to the United States certain lands upon the terms and conditions hereinafter set forth, and for the price of FORTY TWO THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS (\$42,750.00) lump sum for all of the lands and other interests, which lands shall include all tenements, hereditaments, together with all water and other rights, easements, and appurtenances thereunto belonging, owned by it, situate and lying in Middlesex County, Commonwealth of Massachusetts, containing 17.1 acres, more or less, and are particularly described as follows:

Map G12-Lot 0013 and Map G12-Lot 0015

2. The vendor agrees that it has full right, power, and authority to convey, and that it will convey to the United States the fee simple title thereto clear, free and unencumbered, except subject to the easements or reservations of record that are acceptable to the Attorney General of the United States as stated in paragraph 5 below.

3. The vendor further agrees not to do, or suffer others to do, any act by which the value or title to said lands may be diminished or encumbered. It is further agreed that any loss or damage occurring prior to the vesting of satisfactory title in the United States of America, by reason of the unauthorized cutting or removal of products therefrom, or because of fire, shall be borne by the vendor; and that, in the event any such loss or damage occurs, the United States may refuse, without liability, to accept conveyance of said lands, or it may elect to accept conveyance upon an equitable adjustment of the purchase price.

4. The vendor further agrees that during the period covered by this instrument officers and accredited agents of the United States shall have at all proper times the unrestricted right and privilege to enter upon said lands for all lawful purposes, including examination of said lands and the resources upon them.

5. The vendor will execute and deliver upon demand of the proper officials and agents of the United States, and without payment or the tender of the purchase price, a good and sufficient deed of warranty conveying to the United States a safe title to the said lands of such character as



to be satisfactory to the Attorney General of the United States, and said deed shall provide that the use, occupation, and operation of the rights-of-way, easements, and reservations retained therein, shall be subordinate to and subject to such rules and regulations as may be prescribed by the Secretary of the Interior governing the use, occupation, protection, and administration of areas under and in compliance with the Act of October 15, 1966, (80 Stat. 926), as amended.

6. In consideration whereof, the United States agrees that it will purchase all of the said lands and other interests at the price of FORTY TWO THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS (\$42,750.00) lump sum, the acreage to be ascertained by a survey to be made at the option and expense of the United States after reasonable notice to the vendors, and according to standard methods and procedures, or by recourse to the records of the Bureau of Land Management, or by both. The United States further reserves the right to amend said purchase consideration should a final survey, prior to closing, reveal an acreage amount which differs from the herein stated optioned acreage that impacts the approved market value. Should the United States exercise this right, the vendor shall be notified in writing with an amendment to this *Agreement for the Purchase of Lands* amending the acreage and amount of consideration. The United States further agrees that, after the preparation, execution, delivery, and recordation of the deed at no cost to the vendor, and after the Attorney General shall have approved the title thus vested to the United States, it will cause to be paid to the vendors the purchase price by a United States Treasury check or by electronic funds transfer. The expenses of the vendor for recording fees, revenue stamps, transfer taxes, and similar expenses incidental to the conveyance of their property; and any amount paid as a penalty cost for prepayment of any pre-existing recorded mortgage entered into in good faith, encumbering such real property; as well as the pro rata share of prepaid real property taxes allocable to the period subsequent to the vesting of title in the United States, or the effective date of possession of such real property by the same, whichever is earlier; shall be subject to reimbursement as provided in Section 303 of the Act of January 2, 1971, 84 Stat. 1899. Full possession and use of the premises shall pass to the United States as of the date payment is made to the vendor subject only to the reservations stated in section 2 above.

7. It is understood and agreed that if the Secretary of the Interior determines that the title to said lands or any part thereof should be acquired by the United States by judicial proceedings, either to procure a safe title or, when it is in the public interest, to take immediate possession, or for any other reason, then the compensation to be claimed by the owner and the award to be made for said lands in said proceedings shall be upon the basis of the purchase price herein provided.

8. It is mutually agreed that an abstract, certificate of title, or other evidence of title to the property herein contracted to be sold, satisfactory to the Attorney General, will be obtained by the United States at its expense.

9. It is mutually understood and agreed that this contract shall not be assigned in whole or in part without the consent in writing of the United States.

10. It is further mutually agreed that no Member of or Delegate to Congress, or Resident Commissioner, shall be admitted to any share or part of this contract or agreement, or to any benefit to arise thereupon. Nothing, however, herein contained shall be construed to extend to

any incorporated company, where such contract or agreement is made for the general benefit of such incorporation or company.

11. Prior to the date title vests of record in the United States, the vendor shall pay all taxes and assessments for the entire fiscal year of the local taxing authority in which the transfer of title occurs, whether or not such taxes and assessments would otherwise constitute a lien on the site. This obligation upon the part of the vendor shall exist whether or not such taxes and assessments are due and payable as of the date title vests of record in the United States.

12. Acceptance of this agreement is contingent upon the results of a contaminants study. In the event that contaminants are found present on the site or on adjacent parcels, it will be at the discretion of the Service to either accept the property in the condition it is in, or to request that the vendor assume a responsible role in the removal or restoration of the property prior to a binding contract. If it is determined that the property is contaminated after a study has been performed, but prior to final payment, the vendor will remain responsible to effect reasonable and satisfactory removal of the contamination.

13. It is mutually understood and agreed that notice of acceptance of this agreement shall be sent to the vendor by certified mail addressed to:

Robert C. Haarde, Chairman  
Sudbury Board of Selectmen  
278 Old Sudbury Road  
Sudbury, Massachusetts 01776

and shall be effective upon date of mailing and shall be binding upon the vendor, except as such obligation may be affected by the provisions of paragraph 6 hereof.

14. It is mutually agreed that the United States shall deposit the total land payment into a non-interest-bearing escrow account and that the designated Escrow Agent shall disburse the funds at closing on behalf of the vendor.

IN WITNESS WHEREOF, the vendor has hereunto signed its name and affixed its respective seals on the day first above written, with the understanding that this agreement for purchase cannot be executed by the Secretary of the Interior or his/her authorized representative until after it is reported to him/her for his/her consideration, and therefore the vendor for and in consideration of the \$1.00 herein above acknowledged as received, has and does hereby grant unto the United States of America by and through the Secretary of the Interior or his/her authorized representative, or any other officer or agency of the United States authorized to purchase said lands, the option and right to enter into this Agreement for Purchase within 12 months from the execution thereof by the vendor, and to purchase said lands as herein provided.

In the presence of:

\_\_\_\_\_  
(Witness) \_\_\_\_\_ (Vendor) (L.S.)

\_\_\_\_\_  
(Witness) \_\_\_\_\_ (Vendor) (L.S.)

### ACKNOWLEDGMENT

Commonwealth of Massachusetts }  
County of Middlesex } ss:  
}

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, before me personally appeared Robert C. Haarde, Chairman, known to me to be the person who is described in and who executed the within instrument, and acknowledged to me that he executed the same.

My Commission expires: \_\_\_\_\_  
[SEAL] Notary Public  
\_\_\_\_\_  
County, \_\_\_\_\_

The Secretary of the Interior, acting by and through his/her authorized representative, has executed this agreement on behalf of the United States of America on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

The United States of America

By \_\_\_\_\_  
(Title) Chief, Division of Realty  
U.S. Fish and Wildlife Service



**ARTICLE 4.**                    **LAND CONVEYANCE TO FISH AND WILDLIFE SERVICE**

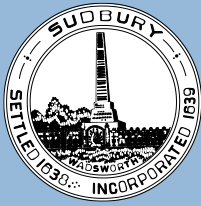
To see if the Town will vote to transfer to the Board of Selectmen for the purpose of conveying, and authorize the Board of Selectmen to convey, on the terms and conditions established by the Board of Selectmen, the following parcels of Town land: Assessors Parcel G12-0013, Water Row and Assessors Parcel G12-0015, Water Row; said real estate disposition to be made in compliance with General Laws Chapter 30B to the extent applicable, and further to authorize the Board of Selectmen and other Town officials to take all actions to carry out this Article; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

**BOARD OF SELECTMEN REPORT:** The Town of Sudbury has two tax title parcels which the US Fish and Wildlife Service is interested in purchasing from the Town. The two parcels, which are assessed at a total of \$8,600, are located on the Sudbury River, are non-buildable floodplain wetlands and are comprised of the typical vegetation that characterize that part of the river. Before Town Meeting, this property was deemed by the Town Finance Director as no longer needed for any specific purpose.

Attachment5.b: STM\_Oct\_2017\_Art\_4 (2949 : US Fish & Wildlife land)



SUDBURY BOARD OF SELECTMEN  
Tuesday, September 25, 2018

6

**MISCELLANEOUS (UNTIMED)**

**6: BOS meeting schedule 2019**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Review draft BOS meeting schedule for 2019.

Recommendations/Suggested Motion/Vote: Review draft BOS meeting schedule for 2019.

Background Information:

Attached draft for review. Dates to be approved at a future meeting.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden Pending

Melissa Murphy-Rodrigues Pending

Jonathan Silverstein Pending

Robert C. Haarde Pending

Board of Selectmen Pending

09/25/2018 6:30 PM

**DRAFT**

**TOWN OF SUDBURY**  
**Board of Selectmen Meeting Schedule**

Meetings Commence at 7:00 PM at Town Hall, 322 Concord Rd. (see Town website for updates)

**2019**

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Red=LS School Comm Meetings

Yellow=BOS Mtg

Blue=Holiday/other event

Jan. 1 New Year's Day  
 Jan. 21 MLK Day  
 Feb. 18 President's Day  
 Feb. 19-22 School Vacation  
 March 25 Annual Town Election

APRIL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

April 15 Patriot's Day  
 April 16-19 School Vacation  
 April 19 Good Friday  
 April 19 Passover (evening begins)  
 April 21 Easter  
 May 6-8 Annual Town Meeting @LSRHS  
 May 27 Memorial Day

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 4 Independence Day  
 Sept. 2 Labor Day  
 Sept. 30 Rosh Hashanah

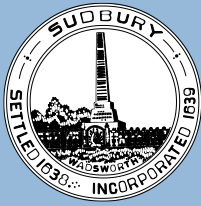
OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Oct. 8 Yom Kippur (evening begins)  
 Oct. 14 Columbus Day  
 Nov. 11 Veterans Day  
 Nov. 28-29 Thanksgiving Holiday  
 Dec. 23 Hannukah (evening)  
 Dec. 23 -Jan. 1 School Vacation  
 Dec. 25 Christmas Day  
 Dec. 31 New Year's Eve





SUDBURY BOARD OF SELECTMEN  
Tuesday, September 25, 2018

7

**MISCELLANEOUS (UNTIMED)**

**7: Citizen's Comments**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (cont.)

Recommendations/Suggested Motion/Vote: Citizen's Comments (cont.)

Background Information:

Financial impact expected:

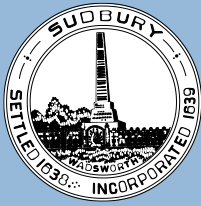
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

09/25/2018 6:30 PM



SUDBURY BOARD OF SELECTMEN  
Tuesday, September 25, 2018

8

**MISCELLANEOUS (UNTIMED)**

**8: Upcoming agenda items**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss upcoming agenda items.

Recommendations/Suggested Motion/Vote: Discuss upcoming agenda items.

Background Information:

Financial impact expected:

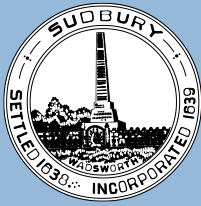
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

09/25/2018 6:30 PM



## SUDBURY BOARD OF SELECTMEN

Tuesday, September 25, 2018

9

### CONSENT CALENDAR ITEM

#### 9: Memorial Day Committee Reappointments

##### REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Vote to appoint Elizabeth Dow, 52 Horse Pond Road, and Suzanne Steinbach, 83 Maynard Farm Road, to the Memorial Day Committee for terms to expire May 31, 2021, as requested by Jim Wiegel, Chairman.

Recommendations/Suggested Motion/Vote: Vote to appoint Elizabeth Dow, 52 Horse Pond Road, and Suzanne Steinbach, 83 Maynard Farm Road, to the Memorial Day Committee for terms to expire May 31, 2021, as requested by Jim Wiegel, Chairman.

Background Information:

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Town Counsel	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

09/25/2018 6:30 PM

**From:** jaw1776  
**Sent:** Wednesday, September 5, 2018 3:14 PM  
**To:** Frank, Leila  
**Subject:** Re: Memorial Day Committee Member Re-appointment 2018

Leila,

Thank you for the message. I recommend we reappoint both Elizabeth and Suzanne. They are active and attend our meetings. I think we still have a couple open slots to fill.

Best regards,

Jim

-----Original Message-----

From: Frank, Leila  
To: jaw1776  
Sent: Wed, Sep 5, 2018 3:08 pm  
Subject: Memorial Day Committee Member Re-appointment 2018

Dear Jim,

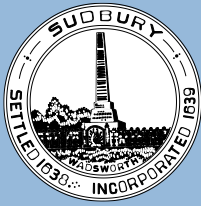
As chairman of the Memorial Day Committee, your comments and recommendation concerning the reappointment of the following member(s) whose terms will expire on 10/30/2018 are requested:

- Elizabeth Dow
- Suzanne Steinbach

Please respond by **September 17, 2018**.

If any vacancies exist or replacements are needed, please forward recommendations from your board for new member(s). The application for board/committee appointment can be found here: [https://sudbury.ma.us/selectmen/?attachment\\_id=199](https://sudbury.ma.us/selectmen/?attachment_id=199)

Thank you,  
Leila



## SUDBURY BOARD OF SELECTMEN

Tuesday, September 25, 2018

**CONSENT CALENDAR ITEM****10: Sudbury Cultural Council Appointment and Resignations**REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Vote to appoint Tatiana Vitvitsky, 55 Hudson Rd, to the Sudbury Cultural Council, for a term to expire October 30, 2021, as recommended by Ellen Gitelman, Chairman. Also vote to accept the resignations of Anne Riesenfeld, 25 Concord Road, and Carole Bauer, 35 Blacksmith Drive from the council, and to send letters of thanks for their service to the Town. Also send a letter of appreciation to Tatiana Vitvitsky for her service to the Town as a member of the Board of Registrars.

Recommendations/Suggested Motion/Vote: Vote to appoint Tatiana Vitvitsky, 55 Hudson Rd, to the Sudbury Cultural Council, for a term to expire October 30, 2021, as recommended by Ellen Gitelman, Chairman. Also vote to accept the resignations of Anne Riesenfeld, 25 Concord Road, and Carole Bauer, 35 Blacksmith Drive from the council, and to send letters of thanks for their service to the Town. Also send a letter of appreciation to Tatiana Vitvitsky for her service to the Town as a member of the Board of Registrars.

Background Information:

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

09/25/2018 6:30 PM

**TOWN OF SUDBURY**  
**APPLICATION FOR APPOINTMENT**

BOARD OF SELECTMEN  
 278 OLD SUDBURY ROAD  
 SUDBURY, MA 01776

FAX: (978) 443-0756  
 E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Cultural Council

Name: Tatiana (Tania) Vitvitsky

Address: 55 Hudson Road, Apt. 8 A

Email Address: tvitvitsky@gmail.com

Home phone: 617 201 3212

Work or Cell phone: 617 201 3212

Years lived in Sudbury: 18

Brief resume of background and pertinent experience:

Fine Arts background with exposures to cultures in Africa, Asia, Central Asia, Eastern Europe and the Middle East.  
 Brief CV attached.

Municipal experience (if applicable):

Member, Board of Registrars

Educational background:

BFA, University of the Arts (Printmaking), Philadelphia, PA

Reason for your interest in serving:

I can provide cross-cultural expertise in what is a rather homogeneous town.

Times when you would be available (days, evenings, weekends):

my time is flexible

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

NO

TV (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature

Tatiana Vitvitsky

Date

5/31/2013

## Tatiana (Tania) Vitvitsky

55 Hudson Road, Apt. 8A Sudbury, MA 01776

617-201-3212

[tvitvitsky@gmail.com](mailto:tvitvitsky@gmail.com)

### **Summary**

Extensive experience in international development and state government service. Significant cross-cultural expertise with travel to 61 countries in Africa, Asia, Europe and the Middle East.

### **International and Community Service (current):**

Trustee and Vice President, Trustees for Donations for Education in Liberia, Boston, MA; Member, Capital Campaign Steering Committee, Ukrainian Catholic Education Foundation, Chicago, IL; Member, Board of Registrars, Sudbury, MA; Member, Sudbury Democratic Town Committee, Sudbury, MA.

### **Professional Experience (most recent)**

Sabre Foundation, Cambridge, MA

1990-2012: Project Officer; Project Director; Executive Director; President

- Developed book donation program in Africa, Asia, Eastern Europe, the countries of the former Soviet Union and the Middle East.
- Negotiated MOUs and partnership agreements with international NGOs and education ministries.
- Initiated Sabre's Information Technologies Workshops, customized computer and Internet training program for professionals, scholars and students from developing countries.
- Drafted line-item budgets and managed U.S. government proposal submissions and grants, cooperative agreements and purchase orders.
- Organized international travel/site visits for board of directors and supporters (Burma, Croatia, Cuba, Ghana, Indonesia, Kenya, Liberia, Slovenia, Tanzania, Ukraine and Vietnam).

*Computer Software Skills: Microsoft Office (Word, Excel, Power Point)*

### **Education**

BFA University of the Arts, Philadelphia, PA

(September 2017)

**From:** Ellen Gitelman  
**Sent:** Wednesday, September 5, 2018 3:14 PM  
**To:** Frank, Leila  
**Subject:** Re: Cultural Council Member Re-appointment 2018

Dear Leila,

By law Anne Riesenfeld has to step off the Council after two terms, so she will not be reappointed at the present time. Carole Bauer has decided not to renew her membership on the Council.

Tania Vitvitsky sent in her application to your office to become a member of the Council, and she was unanimously approved for membership at our August 27th meeting at the Senior Center. As long as she's approved by the BOS by October 15, she will be able to vote on our grant applications.

Thanks for checking in on this.

Ellen

On 9/5/2018 3:08 PM, Frank, Leila wrote:  
Dear Ellen,

As chairman of the Sudbury Cultural Council, your comments and recommendation concerning the reappointment of the following member(s) whose terms will expire on 10/30/2018 are requested:

- Anne Riesenfeld
- Carole Bauer

Please respond by **September 17, 2018**.

If any vacancies exist or replacements are needed, please forward recommendations from your board for new member(s). The application for board/committee appointment can be found here: [https://sudbury.ma.us/selectmen/?attachment\\_id=199](https://sudbury.ma.us/selectmen/?attachment_id=199)

Thank you,  
Leila



**From:** Anne Riesenfeld  
**Sent:** Wednesday, September 5, 2018 3:11 PM  
**To:** Frank, Leila  
**Subject:** Re: Sudbury Cultural Council Reappointment

Thank you for your email,  
 Anne

On Sep 5, 2018, at 3:08 PM, Frank, Leila <[FrankL@sudbury.ma.us](mailto:FrankL@sudbury.ma.us)> wrote:

Dear Anne,

Your appointment to the **Sudbury Cultural Council** expires on October 30, 2018. We thank you for your service and hope you will be able to continue to serve. Please reply to this email using the options below to notify the Selectmen's Office of whether you wish to continue to serve.

Please respond by **September 17, 2018**.

Please let me know if you have any questions.

## REAPPOINTMENT RESPONSE

☐ **Yes**, I wish to continue my appointment on the committee

OR

☒ **No**, I do not wish to be reappointed. *If so, please check one of the below:*

- ☐ I will continue to serve until a replacement is found
- ☐ I hereby submit my resignation, effective \_\_\_\_\_ October 30, 2018 \_\_\_\_\_.

Thank you,  
 Leila

9/11/2018

Mail - crb2000@hotmail.com

10.d

## Sudbury Cultural Council Reappointment

Frank, Leila <FrankL@sudbury.ma.us>

Wed 9/5/2018 3:08 PM

To: crb2000@hotmail.com <crb2000@hotmail.com>;

Dear Carole,

Your appointment to the **Sudbury Cultural Council** expires on October 30, 2018. We thank you for your service and hope you will be able to continue to serve. Please reply to this email using the options below to notify the Selectmen's Office of whether you wish to continue to serve.

Please respond by **September 17, 2018**.

Please let me know if you have any questions.

### REAPPOINTMENT RESPONSE

☐ **Yes**, I wish to continue my appointment on the committee

OR

☒ **No**, I do not wish to be reappointed. *If so, please check one of the below:*  
☒ I will continue to serve until a replacement is found  
☐ I hereby submit my resignation, effective \_\_\_\_\_.

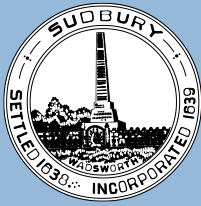
Thank you,  
Leila

LEILA S. FRANK  
OFFICE SUPERVISOR/INFORMATION OFFICER  
SUDBURY TOWN MANAGER & BOARD OF SELECTMEN'S OFFICE  
278 OLD SUDBURY ROAD  
SUDBURY, MA 01776  
978-639-3380  
[SUDBURY.MA.US](mailto:SUDBURY.MA.US)

WHEN WRITING OR RESPONDING, PLEASE BE AWARE THE SECRETARY OF STATE HAS DETERMINED THAT E-MAIL IS A PUBLIC RECORD AND THUS NOT CONFIDENTIAL.

RECEIVED  
BOARD OF SELECTMEN  
SUDBURY, MA  
2018 SEP 17 A 10:48

Attachment10.d: Carole Bauer\_Sudbury Cultural Council Resignation (2937 : Sudbury Cultural Council Appointment and Resignations)



## CONSENT CALENDAR ITEM

### 11: Minutes approval

#### REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to approve the regular session minutes of 8/14/18.

Recommendations/Suggested Motion/Vote: Vote to approve the regular session minutes of 8/14/18.

Background Information:

Attached draft

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Jonathan Silverstein	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

09/25/2018 6:30 PM