

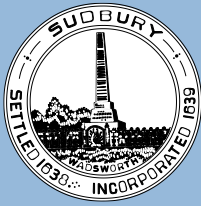
SUDBURY BOARD OF SELECTMEN
TUESDAY MARCH 6, 2018
7:00 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
	7:00 PM		CALL TO ORDER
			Opening remarks by Chairman
			Reports from Town Manager
			Reports from Selectmen
			Citizen's comments on items not on agenda
MISCELLANEOUS			
1.	7:15 PM		Discussion with Sue Rushfirth, program committee chair, Sudbury-Wayland-Lincoln Domestic Violence Roundtable, regarding current initiatives and the White Ribbon Event on Tuesday, March 13.
2.			Discussion regarding Sudbury Housing Authority's interest in property at DPW site.
3.			School Subcommittee presentation/discussion
4.		<i>VOTE</i>	Presentation or discussion of other warrant articles
5.		<i>VOTE</i>	Discussion and vote to call Special Town Election for Monday, May 21, 2018.
6.			Discussion in preparation for meeting with legislators on March 20.
7.			Discussion on Town Manager evaluation
8.		<i>VOTE</i>	Discussion and possible vote regarding establishing Transportation Committee. Debra Galloway, Senior Center Director, and Alice Sapienza, COA member, invited to attend.
9.			Discussion regarding joint office hours
10.			Citizen's Comments (cont)
11.			Discuss Upcoming Agenda Items

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
CONSENT CALENDAR			
12.		<i>VOTE</i>	Vote to approve AARP/MAGIC application regarding age-friendly community
13.		<i>VOTE</i>	Vote to accept a grant for \$55,000 from the Sudbury Foundation to enable the Town to hire a consultant to update the Town's Master Plan.
14.		<i>VOTE</i>	Vote to approve the installation of a Blue Star Memorial at Grinnell park, as requested by the Thursday Garden Club and Sudbury Garden Club.
15.		<i>VOTE</i>	Vote to release to the Sudbury Historical Society a legal opinion received from KP Law, P.C. concerning the question of private funding of the Loring Parsonage construction project.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

MISCELLANEOUS (UNTIMED)

1: Discussion with SWLDVR chair Susan Rushfirth

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion with Sue Rushfirth, program committee chair, Sudbury-Wayland-Lincoln Domestic Violence Roundtable, regarding current initiatives and the White Ribbon Event on Tuesday, March 13.

Recommendations/Suggested Motion/Vote: Discussion with Sue Rushfirth, program committee chair, Sudbury-Wayland-Lincoln Domestic Violence Roundtable, regarding current initiatives and the White Ribbon Event on Tuesday, March 13.

Background Information:

From: Sue Rushfirth
Date: Thu, Feb 1, 2018 at 8:55 PM
Subject: Sudbury-Wayland-Lincoln Domestic Violence Roundtable
To: Selectmen's Office

I am writing on behalf of the Sudbury-Wayland-Lincoln Domestic Violence Roundtable to alert the Board to the upcoming White Ribbon Campaign in March. You may recall that this is a global movement of men and boys working to end male violence against women and girls. In this time of #metoo, we hope to create even more interest this year. If possible, I would like to attend a meeting of the Board to both describe our current work and initiatives and also invite the Selectmen to our White Ribbon Event on March 13.

Sincerely,
Sue Rushfirth, Chair, Program Committee, SWLDVRT

Financial impact expected:N/A

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting: Susan Rushfirth

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM

The Sudbury-Wayland-Lincoln Domestic Violence Roundtable

The Sudbury-Wayland-Lincoln Domestic Violence Roundtable is now in its 19th year and is a non-profit, community based, volunteer group of men and women dedicated to promoting safe and healthy relationships, raising public awareness about abusive and controlling behaviors and ending relationship violence in all its forms.

We pursue these goals by educating our communities, supporting local service providers, offering resource information and outreach to survivors of domestic and relationship violence and mobilizing community leaders.

Programs and Community Outreach 2017 – Date

Through the year – Telephone Hotline Cards are distributed throughout the three towns and located in all publicly accessed private spaces.

January

What Violence Prevention Strategies are Working in the Local High Schools – A panel discussion led by the Mentors in Violence Prevention clubs of LSRHS and WHS.

February

Training to facilitate discussion on the film ESCALATION – A docu-drama depicting a tragic relationship between two college students. *

April

Celebration of 10th Anniversary of MA White Ribbon Campaign *“Take the Pledge. Be Part of the Solution.”*

Shower for Shelters – Gift Drive for those leaving shelters and moving to new homes including Celebration of SFS at Sudbury Wine and Spirits.

May

Community Screening of the film ESCALATION at LSRHS*

October – Domestic Violence Awareness Month

- Displays in libraries, purple illumination of First Parish Churches of Wayland and Sudbury
- Presentation “Survival and Empowerment” A survivor shared her experience of survival and moving forward.

November – December Holiday Gift Drive for residents of local shelters

December – Fund Raiser - Mango Tree Artisans

February – Valentines Gift Bags for residents of local shelters

March - April - White Ribbon Campaign

Website and Newsletter

Our website www.domesticviolenceroundtable.org welcomed **314,451 unique visitors** last year from all over the world

Our monthly e-newsletter is sent to nearly 300 people.

(2)

The White Ribbon Campaign

The Massachusetts White Ribbon Day Campaign mobilizes men and boys throughout the year to:

- Foster a positive image of masculinity and join in a celebration of personal peace and cooperation
- Change societal attitudes and beliefs that perpetuate and make excuses for violence against women.
- Promote safety and respect in all relationships and situations.
- Build a network of resounding voices that will support and advance Jane Doe Inc initiatives and Jane Doe Inc

Affiliates

Jane Doe invites any organization, group, town/city/county government, corporation or other entity in Massachusetts to become affiliated with the Massachusetts White Ribbon Day Campaign.

The Roundtable is already affiliated and for a list of other Affiliates go to <http://whiteribbonday.janedoe.org/call-for-affiliates/list-of-affiliates/>

Ambassadors

Men from all walks of life are invited to become White Ribbon Ambassadors and add their voice in seeking solutions to end violence against women. It's time for men and boys to stand up and say "YES" to healthy masculinity and "NO" to violence against women.

To see a list of Ambassadors, go to <http://whiteribbonday.janedoe.org/call-for-ambassadors/>

The Sudbury-Wayland-Lincoln Domestic Violence Roundtable will hold a WR event

“The Role of Men in the Time of MeToo”

3:00 P.M. Tuesday, March 13.

Wayland Safety Building

For more information or to join please go to www.domesticviolenceroundtable.org or email infodvrt@gmail.com

PLEASE LIKE US ON FACEBOOK

"From this day forward, I promise to be part of the solution in ending violence against women."



Massachusetts White Ribbon Day

A Men's Initiative Project of Jane Doe Inc.

AMBASSADOR REGISTRATION FORM

Today's Date: _____

Individual Contact Information as it should be listed on all printed materials

Name _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ E-Mail Address _____

Company/Organization _____ Title _____

Business Phone _____ Business Fax _____

- Please indicate that my company/organization affiliation is for identification purposes only.
- Please do not publish my affiliation and title.

How I Can Help

- I promise to wear the white ribbon on White Ribbon Day in Massachusetts.
- I promise to recruit 5 friends and colleagues to wear the white ribbon with me.
- I will solicit my company or organization to Sponsor White Ribbon Day.
- I would be willing to speak to the media about my involvement with Jane Doe Inc. and the White Ribbon Day Campaign.
- I have a few ideas about reaching more men, contact me.
- I would like to make a donation to Jane Doe Inc. in the amount of \$_____.
- Other: _____

Who Referred you to become a WRD Ambassador?

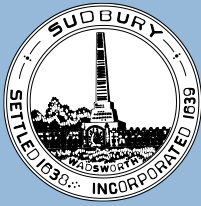
Another WRD Ambassador A Jane Doe Inc. member program

Other: _____

Mail to address below, Email an image to whiteribbonday@janedoe.org

Or Fax to: 617-248-0902





SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

MISCELLANEOUS (UNTIMED)

2: Discussion re: SHA at DPW site

REQUESTOR SECTION

Date of request:

Requestor: Sheila Cusolito

Formal Title: Discussion regarding Sudbury Housing Authority's interest in property at DPW site.

Recommendations/Suggested Motion/Vote: Discussion regarding Sudbury Housing Authority's interest in property at DPW site.

Background Information:
attached email from Sudbury Housing Authority

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting: Sheila Cusolito, Executive Director, Sudbury Housing Authority

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM

From: Sheila Cusolito, Sudbury Housing Authority
 [mailto:sudburyhousing@verizon.net<mailto:sudburyhousing@verizon.net?>]
 Sent: Friday, February 9, 2018 7:06 PM
 To: Nason, Dan <NasonD@sudbury.ma.us<mailto:NasonD@sudbury.ma.us>>; Rodrigues, Melissa
 <RodriguesM@sudbury.ma.us<mailto:RodriguesM@sudbury.ma.us>>
 Subject: RE: DPW site

Hi Dan, Melissa.

Dan,
 Thanks for your input. I'm sorry I wasn't clear that my Board considered that a letter from you might be helpful to the Selectmen as they consider the opportunity, particularly as it relates to the Master Plan you have been developing for the site. The value would be compounded by its inclusion in the application packet. In addition to meeting with you last year, we met with both SPS and the Conservation Coordinator on a number of previously identified and more recently acquired Town-owned parcels. Beyond the SHA's existing parcels, the only Town-owned parcel that seems to have any viability at this juncture is the DPW site.

Melissa,
 As noted below, this application for technical assistance must be sponsored by the municipality. Local matching funds are required (10% of the value of awarded services), which the SHA anticipates it will commit from a CPA fund request. Liz Rust and I propose to work together on the application, with a proposed scope to extend to the stage of a 40B application for any sites that actually seem viable after initial stages.

This strikes me as an excellent opportunity for partnership between the Town and SHA, as well as an opportunity to capitalize on the expertise of the RHSO with the application process. Moreover, tapping into the expertise available through MassHousing raises the likelihood of a successful local development experience. I look forward to hearing your thoughts, both in general and as they relate to the DPW site. Even without inclusion of the DPW site, the SHA hopes for Town support to apply for its own properties.

The SHA would like to appear at the March 6 Selectmen's meeting in order to meet the March 29 application deadline. Below again is the link to the program outline and application.

https://www.masshousing.com/portal/server.pt/community/planning_programs/207/planning_for_housing_production

Thanks very much for your time and thoughts and an idea of the prospects for making the March 6 agenda.
 Sheila

Sheila M. Cusolito
 Executive Director
 Sudbury Housing Authority
 55 Hudson Road
 Sudbury, MA 01778

Ph. 978-443-5112
 Cell: 978-460-7303
 Fax: 978-443-5113

MassHousing: Planning for Housing Production Program Application

PROGRAM GOALS

MassHousing's Planning for Housing Production Program builds on local affordable housing planning, by providing cities and towns with additional technical capacity to implement their own housing production goals, and deliver new mixed-income housing.

Successful applicants will identify housing development opportunities and barriers preventing the realization of local housing planning strategies, and will demonstrate a commitment to working collaboratively to deliver on their housing goals.

By assisting municipalities in progressing toward, achieving and exceeding Chapter 40B's 10 percent affordable housing goal, MassHousing's Planning for Housing Production Program will help reset the way cities and towns interact with Chapter 40B, and forge new partnerships between MassHousing and participating municipalities to meet the Commonwealth's housing challenges.

PROGRAM OVERVIEW AND USE OF FUNDS

MassHousing's Planning for Housing Production Program will provide \$2 million in grants of consultant services, across multiple years, to municipalities that are actively planning to increase their supply of affordable housing.

By providing Massachusetts cities and towns with grants of technical assistance services, and fostering deep, sustained engagements between local stakeholders and technical support teams, the program will build capacity at the local level, and empower cities and towns to control their own development destinies by achieving production-driven Chapter 40B safe harbor status.

Participating municipalities will identify a problem to be solved that stands in the way of a local housing plan being implemented, such as a lack of staffing capacity, a need for technical assistance, or project/process management. MassHousing's technical assistance grant will help the municipality overcome these self-identified roadblocks, and deliver on local housing opportunities.

The implementation projects to be funded will be locally driven. MassHousing anticipates funding projects fitting within two broad categories: Planning and community development projects, and projects involving local design services, such as public infrastructure design. MassHousing will fund planning and community development grants by contracting directly with third-party consultants, then matching consultants with municipalities, based on their respective expertise and local needs. MassHousing will fund local design services grants by making direct cash grants to selected applicants. If necessary or appropriate, MassHousing will consider other funding delivery mechanisms.

The value of grant awards will vary, depending on the level and scope of a grantee's self-identified needs. Grants will be awarded at a level commensurate with the level of new housing production being

pursued. All awards will require a local cash match, equal to 10 percent of the value of the grant or technical services awarded.

ELIGIBILITY

Municipalities in the Commonwealth with a Subsidized Housing Inventory (SHI) percentage of less than 13.0 percent are eligible to apply for Planning for Housing Production grants. Communities that currently have multifamily housing development moratoria are not eligible to apply.

The Planning for Housing Production Program seeks to implement municipal planning for mixed-income housing growth. Applicants should have already completed a locally-driven housing planning process, including but not limited to a comprehensive master plan, a DHCD-approved Housing Production Plan, or a housing visioning process. Applications will identify new housing production opportunities that could be delivered with a technical assistance intervention, and will set a meaningful and achievable local goal for achieving new mixed-income housing production.

Municipalities may partner with non-municipal entities, including regional planning agencies, on grant proposals. The municipality must be the lead applicant.

Preference will be given to applications that clearly document market demand for new mixed-income housing development and articulate a compelling vision for meeting that need. All applications shall demonstrate consistency with DHCD's fair housing principles, including the affirmative fair housing marketing requirements (see Attachment 1), and the Commonwealth's Sustainable Development Principles (see Attachment 2).

Preference will be given to communities that demonstrate a link between the proposed grant activities, and the achievement or maintenance of production-related safe harbor status under Chapter 40B, through achieving certified Housing Production Plan status or the 10 percent housing affordability goal.

ELIGIBLE GRANT ACTIVITIES

The planning services MassHousing will offer communities will vary, depending on local needs, but will generally include:

- Assistance **crafting new zoning** to spur new housing growth, whether through Chapter 40A, Chapter 40R, or a friendly Chapter 40B proposal;
- Assistance **planning public infrastructure improvements** needed to support housing growth;
- Capacity-building in **planning and community development**; and
- **Public education and data transparency** initiatives around financial feasibility, development cost-benefit analysis, local infrastructure needs, and school cost / school enrollment projections.

The implementation strategies funded under this grant program will vary, depending on local opportunities and local needs, but will generally respond to an established planning vision, and advance the realization of that vision in a measurable way.

Example projects include, but are not limited to:

- Public engagement in support of rezoning activities or housing development opportunities;

- Drafting and enacting an inclusionary zoning bylaw;
- Designing a water and sewer extension needed to unlock an affordable housing development site;
- Drafting and enacting zoning for multi-family housing, under Chapter 40A or Chapter 40R;
- Carrying out strategies to deliver new housing production in an existing Chapter 40R smart growth district;
- Developing and delivering implementation strategies for a regional housing plan;
- Conducting site feasibility and predevelopment studies;
- Creating District Increment Financing or Urban Center Housing Tax Increment Financing districts.

Grant applications shall identify the type and scope of technical assistance being sought, the deliverable associated with the technical assistance being sought (e.g., the drafting of new zoning language, the design of a public sewer extension, or the permitting of a mixed-income housing project by a zoning board or Town Meeting), and the number of new housing units and new affordable housing units to be created as a result of the grant activities.

MassHousing is prepared to make substantial multi-year commitments to projects of exceptional complexity and merit. Applicants seeking such a commitment should be prepared to meet performance benchmarks and Demonstrate forward progress throughout the grant period.

Proposals related to meeting Chapter 40B's 1.5 percent general land area minimum will not be considered.

SELECTION CRITERIA

Grant applications will be competitively scored against the following criteria:

- Documented local and regional housing need
- Clarity of the applicant's vision for meeting local and regional housing need
- Strength of the planning implementation proposal
- Degree to which the technical assistance proposal responds to locally-identified housing production roadblocks
- Feasibility and marketability of the applicant's planning vision
- Consistency of grant activities with previous local planning
- Consistency of grant activities with regional planning, where applicable
- Consistency of planning vision with fair housing and sustainable development principles (see Attachments 1 and 2)
- Degree to which grant activities will result in the achievement or maintenance of production-related safe harbor status under Chapter 40B, such as meeting Housing Production Plan targets, or exceeding 40B's 10 percent affordability goal
- Adequacy of local match and local support for the grant activities and planning vision

APPLICATION PROCESS

Applicants must submit an electronic copy of this application to Greg Watson, Manager of Planning and Programs, by 5pm on Thursday, March 29, 2018. Fax copies and hard copies of the application will not be accepted.

A complete application includes:

- 1) A cover letter signed by the municipality's chief administrative official,
- 2) A completed application form and narrative,
- 3) A proposed timeline for the technical assistance engagement,
- 4) Electronic copies of relevant planning documents, and
- 5) Any relevant letters of support.

It is the responsibility of the applicant to ensure that its application is complete and is received by MassHousing. All applications will be logged as to date and time received and retained as public records.

MassHousing reserves the right to request additional information from the applicant or external sources as may be necessary in order to complete the application review.

As needed, MassHousing will consult a team of reviewers, to review pending applications and develop recommendations for funding. Final decisions will be rendered by MassHousing's Executive Director. Funding decisions are at the discretion of the Executive Director and are not subject to challenge or appeal.

CONTACT INFORMATION

Gregory P. Watson, AICP, Manager of Planning and Programs
MassHousing
1 Beacon Street
Boston, MA 02108
E: gwatson@masshousing.com
P: 617-854-1880

MassHousing: Planning for Housing Production Program Application

Applicant Information			
Municipality	Sudbury		
Name of chief administrative official	Robert C Haarde		
Name, title, and email address of application contact	Sheila M Cusolito, Executive Director sudburyhousing@verizon.net		
Phone	978-443-5112		
Web address	https://sudbury.ma.us/housingauthority/		
Mailing address Sudbury Housing Authority 55 Hudson Road Sudbury, MA 01776	Physical address (if different)		
Does the municipality currently have a multifamily housing development moratorium?	No		
Type of housing production planning to be implemented (comprehensive master plan, Housing Production Plan, etc.)	Housing Production Plan		
Type of technical assistance sought	Rezoning____ Community Development Capacity-Building <u>X</u> Public infrastructure design____ Data Transparency____		
Grant amount requested (Local design services only, \$100,000 maximum)	\$		
Latest DHCD Subsidized Housing Inventory percentage	11.21	Has the municipality adopted the Community Preservation Act?	Yes
Does the municipality have a current DHCD-approved HPP?	Yes	Has the HPP been certified by DHCD?	No
Does the municipality have a DHCD-approved Chapter 40R district?	No	Does the municipality have a zoning district that allows by-right multifamily housing?	No
Does the municipality have a signed Community Compact?	Yes	Is the municipality pursuing a housing best practice under the Community Compact?	No
Total new housing units to be created through this application	4-6	New affordable housing units to be created through this application	4-6

Application Narrative

Briefly describe the applicant municipality's current housing stock, the housing choices currently available to households of varied ages and incomes, and the local and regional need for additional housing growth.

Sudbury is a formerly rural community whose population grew rapidly in the second half of the 20th century. Growth has stabilized in the past ten years and is beginning to decline.

Sudbury is dominated by families with children under 18, but in keeping with the statewide trend, has a growing 65+ demographic that is expected to grow dramatically in the next 15 years.

Large, high-priced, single-family owner-occupied units predominate. There is a demonstrated need for more affordable housing, particularly rental housing and housing targeted at the 65+ demographic.

During a two-month period in late 2016, the Sudbury Housing Authority accepted applications for its four programs of affordable rental housing, receiving more than 450 applications within that time-frame and approximately 100 more immediately thereafter. Annually, unsolicited applications number in the several hundreds.

This proposal aims to investigate creating rental housing to add to the Sudbury Housing Authority inventory using land owned by the housing authority. This kind of infill development is a creative strategy to create new units.

Please describe the applicant municipality's planning vision for meeting local and regional housing needs. What planning efforts inform this vision? How did the municipality engage community stakeholders in setting this planning vision?

Sudbury has an approved Housing Production Plan prepared in 2016 through a broad planning process that included community engagement. The Planning Board and Board of Selectmen adopted the plan in public open meeting.

The planning vision for meeting local and regional needs is outlined in the 2016 Sudbury Housing Production Plan through eight (8) affordable housing goals and nine (9) implementation strategies to accomplish the affordable housing goals.

Sudbury has a history of community engagement as parcels are identified for prospective uses.

What strategies will the municipality employ to deliver on its housing vision? What actions, if any, has the municipality taken to implement its housing vision?

The strategies are grouped by major category, including zoning related strategies; identification of specific sites for Comprehensive Permit applications; identification of municipally owned parcels; development of housing programs and participation in regional collaborations addressing housing development.

This particular project proposal aligns with the housing goals and strategies through reviewing existing publicly owned parcels for housing.

Briefly describe the specific barriers that prevent the full realization of the municipality's vision for housing growth.

High land values contribute to barriers for housing growth. Sudbury is a very desirable town and is also mostly built out, and there is little land left to develop. This contributes to the high cost of land.

MassHousing's Planning for Housing Production Program will build local capacity to implement housing planning, by providing municipalities with high-impact consultant services.

What are the technical assistance services requested by the municipality, as part of this grant program? What specific activities will the municipality and MassHousing's technical assistance consultants collaborate on? How will these planning implementation services assist the municipality in overcoming locally-identified housing production roadblocks?

Feasibility for developing new units of rental housing (most likely single or duplex) on the following sites: 42-56 Fairbank Circle; 45-47 Old Meadow Road; 62-64 Pine Street; 55 Hudson Road (all SHA owned); 275 Old Lancaster Road (Town-owned). If feasibility is established, then proceed with site planning (including septic and driveway), as well as elevations, architectural plans, cost analysis, and to 40B application. Septic testing might be required. For the Town-owned site, prepare materials (which might require a site survey) for Town approval, including Town Meeting.

What is the deliverable work product, or set of deliverables, that will result from the technical assistance being sought?

Conceptual site plans and elevations, project budget sources and uses; project eligibility/40B application (for any sites determined to be feasible).

What is the anticipated duration of the consulting services engagement?

If technical assistance through the 40B application stage is provided, the duration of the consulting services engagement is expected to be multi-year.

Briefly describe the feasibility and marketability of the applicant municipality's housing planning vision.

Sudbury is submitting this proposal in anticipation of the development efforts of the Sudbury Housing Authority. The SHA has a record of successful development within the municipality, including development/redevelopment efforts in 1976, 1990, and 2013. The SHA has developed in partnership with both the Department of Housing and Community Development and the Massachusetts Housing Partnership, the latter involving a mixed-financing approach, for smaller-scale development that blends with existing housing in established neighborhoods and is highly sensitive to the community at large.

Briefly describe how the proposed grant activities are consistent with previous local planning efforts.

Sudbury first published advisory Guidelines for Comprehensive Permit Development in 2007. As an entity singularly committed to the Town, the Sudbury Housing Authority proposal aligns with the desired framework in terms of such factors as scale, density, site planning considerations, and the use of previously developed

<p>parcels. Moreover, the proposed rental units, all of which will meet affordability criteria, will be owned and managed by the Sudbury Housing Authority.</p>
<p><i>Briefly describe how the proposed grant activities are consistent with previous regional planning efforts, where applicable.</i></p> <p>Sudbury participates in the Regional Housing Services Office consortium, which provides both administrative and technical services for local and regional affordable housing initiatives. The region has a demonstrated need for increasing the number and type of affordable housing opportunities.</p>
<p><i>Briefly describe how the proposed grant activities are consistent with the Commonwealth's sustainable development and fair housing principles, including affirmative fair housing marketing requirements.</i></p> <p>The proposal supports several of the Commonwealth's sustainable development principles, including: use of existing sites and infrastructure; inclusive community planning/decision-making; a plan to efficiently work within Sudbury's permitting and broader regulatory structures; a goal to expand housing opportunities to meet an identified need in a way that is compatible with Sudbury's community character and vision.</p> <p>The Sudbury Housing Authority operates its programs to meet all fair housing principles, including compliance with affirmative fair housing marketing requirements. The Regional Housing Services Office provides monitoring and other services to the SHA.</p>
<p><i>How will the proposed grant activities result in the achievement or maintenance of production-related safe harbor status under Chapter 40B?</i></p> <p>Sudbury is currently above the 10% mandate, with 11.21% above the safe harbor threshold. With the 2020 Census, it is expected that this percentage will decrease, and perhaps dip to just slightly over the 10%. Sudbury is looking to continue maintaining the 10% safe harbor through the 2020 Census.</p>
<p><i>All awards will require a local cash match, equal to 10 percent of the value of the consultant services awarded. MassHousing will confirm the estimated cost of cost of the proposed grant activities with the Agency's vendors. Please confirm that the municipality is willing to provide match funding.</i></p> <p>As a CPA community, the SHA is eligible to seek funding for this effort through the affordable housing allocation.</p>

Please email this completed application and any supplemental information, including a cover letter signed by the municipality's chief administrative official, electronic copies of relevant planning documents, a proposed timeline for the grant activities, and any relevant letters of support, to Greg Watson, Manager of Planning and Programs, at gwatson@masshousing.com.

The application deadline is 5pm on Thursday, March 29, 2018.

Thank you for your interest in MassHousing's Planning for Housing Production grant program.

ATTACHMENT 1: DHCD FAIR HOUSING PRINCIPLES

Fair Housing Mission Statement and Principles

The mission of DHCD through its programs and partnerships is to be a leader in creating housing choice and providing opportunities for inclusive patterns of housing occupancy to all residents of the Commonwealth, regardless of income, race, religious creed, color, national origin, sex, sexual orientation, age, ancestry, familial status, veteran status, or physical or mental impairment.

It shall be our objective to ensure that new and ongoing programs and policies affirmatively advance fair housing, promote equity, and maximize choice. In order to achieve our objective, we shall be guided by the following principles:

-
1. Encourage Equity: Support public and private housing and community investment proposals that promote equality and opportunity for all residents of the Commonwealth. Increase diversity and bridge differences among residents regardless of race, disability, social, economic, educational, or cultural background, and provide integrated social, educational, and recreational experiences.

 2. Be Affirmative: Direct resources to promote the goals of fair housing. Educate all housing partners of their responsibilities under the law and how to meet this important state and federal mandate.

 3. Promote Housing Choice: Create quality affordable housing opportunities that are geographically and architecturally accessible to all residents of the commonwealth. Establish policies and mechanisms to ensure fair housing practices in all aspects of marketing.

 4. Enhance Mobility: Enable all residents to make informed choices about the range of communities in which to live. Target high-poverty areas and provide information and assistance to residents with respect to availability of affordable homeownership and rental opportunities throughout Massachusetts and how to access them.

 5. Promote Greater Opportunity: Utilize resources to stimulate private investment that will create diverse communities that are positive, desirable destinations. Foster neighborhoods that will improve the quality of life for existing residents. Make each community a place where any resident could choose to live, regardless of income.

 6. Reduce Concentrations of Poverty: Ensure an equitable geographic distribution of housing and community development resources. Coordinate allocation of housing resources with employment opportunities, as well as availability of public transportation and services.

 7. Preserve and Produce Affordable Housing Choices: Encourage and support rehabilitation of existing affordable housing while ensuring that investment in new housing promotes diversity, and economic, educational, and social opportunity. Make housing preservation and production investments that will create a path to social and economic mobility.

 8. Balance Housing Needs: Coordinate the allocation of resources to address local and regional housing need, as identified by state and community stakeholders. Ensure that affordable housing preservation and production initiatives and investment of other housing resources promote diversity and social equity and improve neighborhoods while limiting displacement of current residents.

 9. Measure Outcomes: Collect and analyze data on households throughout the housing delivery system, including the number of applicants and households served. Utilize data to assess the fair housing impact of housing policies and their effect over time, and to guide future housing development policies.

 10. Rigorously Enforce All Fair Housing and Anti-Discrimination Laws and Policies: Direct resources only to projects that adhere to the spirit, intent, and letter of applicable fair housing laws, civil rights laws, disability laws, and architectural accessibility laws. Ensure that policies allow resources to be invested only in projects that are wholly compliant with such laws.

ATTACHMENT 2: SUSTAINABLE DEVELOPMENT PRINCIPLES

The Commonwealth of Massachusetts shall care for the built and natural environment by promoting sustainable development through integrated energy and environment, housing and economic development, transportation, public health and safety, and other policies, programs, investments, and regulations. The Commonwealth will encourage the coordination and cooperation of all agencies; invest public funds wisely in smart growth and equitable development; and give priority to investments that will deliver good jobs and wages, transit access, housing, and open space, in accordance with the following Sustainable Development Principles. Furthermore, the Commonwealth shall seek, through incentives and assistance, to advance these Principles in partnership with regional and municipal governments, non-profit organizations, businesses, and other stakeholders.

1. Concentrate Development and Mix Uses

Support the revitalization of city and town centers and neighborhoods by promoting development that is compact, conserves land, reduces infrastructure and service costs, protects historic resources, integrates uses, enables pedestrian and bicycle access, and connects to transit. Encourage remediation, restoration, and reuse of existing sites, structures, and infrastructure rather than new construction on farm, forest, or other undeveloped land. Create pedestrian and bicycle friendly districts and neighborhoods that mix commercial, civic, cultural, educational, and recreational activities with open spaces and homes. Promote the creation of vibrant public spaces that facilitate strong civic and social engagement, through deliberate planning, design, construction, and management.

2. Advance Equity

Promote, through plans, regulations, and investments, equitable sharing of the benefits and burdens of development including access to housing, recreational opportunities, and transportation choices. Provide technical and strategic support for inclusive community planning and decision making to ensure social, economic, and environmental justice. Ensure that the interests of our most vulnerable populations and future generations are not compromised by today's decisions.

3. Make Efficient Decisions

Make state and local regulatory, investment, and permitting processes clear, predictable, coordinated, and timely. Ensure that zoning and other development guidelines and regulations result in projects that align with the goals of smart growth, environmental stewardship, and healthy communities. Set goals and track performance to enhance consistency with these Principles.

4. Protect Land and Ecosystems

Protect and restore environmentally sensitive lands, natural resources, productive forest and agricultural lands, critical habitats, wetlands and water resources, and cultural and historic landscapes. Increase the quantity, connectivity, quality and accessibility of open spaces and recreational opportunities.

5. Use Natural Resources Wisely

Site, design, construct, and promote developments, buildings, and infrastructure that conserve natural resources by reducing waste and pollution through efficient use of land, energy, water, and materials. Operate fleets, facilities, and other assets in a manner that reduces greenhouse gas emissions, costs, and resource consumption. Advance the use and reuse of durable, sustainable materials considering their production, transportation, use, and disposal. Protect, enhance, and

restore natural infrastructure and promote ecological design.

6. Expand Housing Opportunities

Support the construction and rehabilitation of homes to meet the needs of people of all abilities, income levels, and household types. Build homes near jobs, transit, and where services are available. Encourage energy-efficient design, the use of sustainable materials, and consideration of resiliency to climate change and extreme weather. Foster the development of housing, particularly multifamily and smaller single-family homes, in a way that is compatible with the community's character and vision, while providing new housing choices for people of all means.

7. Provide Transportation Choice

Maintain and expand transportation options to enhance mobility, maximize access, promote healthy and active lifestyles, reduce congestion, minimize fuel consumption, improve air quality, reduce greenhouse gas emissions, and ensure the safety of those traveling by all modes. Prioritize rail, bus, boat, rapid and surface transit, shared-vehicle and shared-ride services, bicycling, and walking in order to increase travel by these modes. Consider climate change impacts in transportation planning, project selection, and prioritization, ensuring infrastructure resilience and provision of transportation options during extreme weather events. Distribute resources equitably. Invest strategically in existing and new passenger and freight transportation infrastructure that supports sound economic development and housing construction consistent with smart growth objectives.

8. Increase Job and Business Opportunities

Encourage businesses to locate near housing, infrastructure, and transportation options. Promote economic development through

policies and programs intended to enhance the business climate in Massachusetts across industry sectors. Expand access to education, training, and entrepreneurial opportunities. Support the growth of local businesses, including sustainable natural resource-based businesses, such as agriculture, forestry, clean energy technology, and fisheries. Protect and enhance the basis of natural resource economies.

9. Mitigate and Adapt to Climate Change

Endeavor to limit and prepare for climate change. Reduce greenhouse gas emissions from buildings, electricity generation, transportation, and other sources through decreased consumption of fossil fuels. Maximize energy efficiency and renewable energy opportunities. Support energy conservation strategies, local clean power generation, distributed generation technologies, and innovative industries. Encourage ecological siting and design before mechanical solutions. Protect against hazards in order to enhance resilience and decrease vulnerability to climate change and natural disasters in the natural and built environment. Promote redundancy of critical systems and coordinated regional, state, and local resilience planning in response to climate change and extreme weather events.

10. Plan Regionally

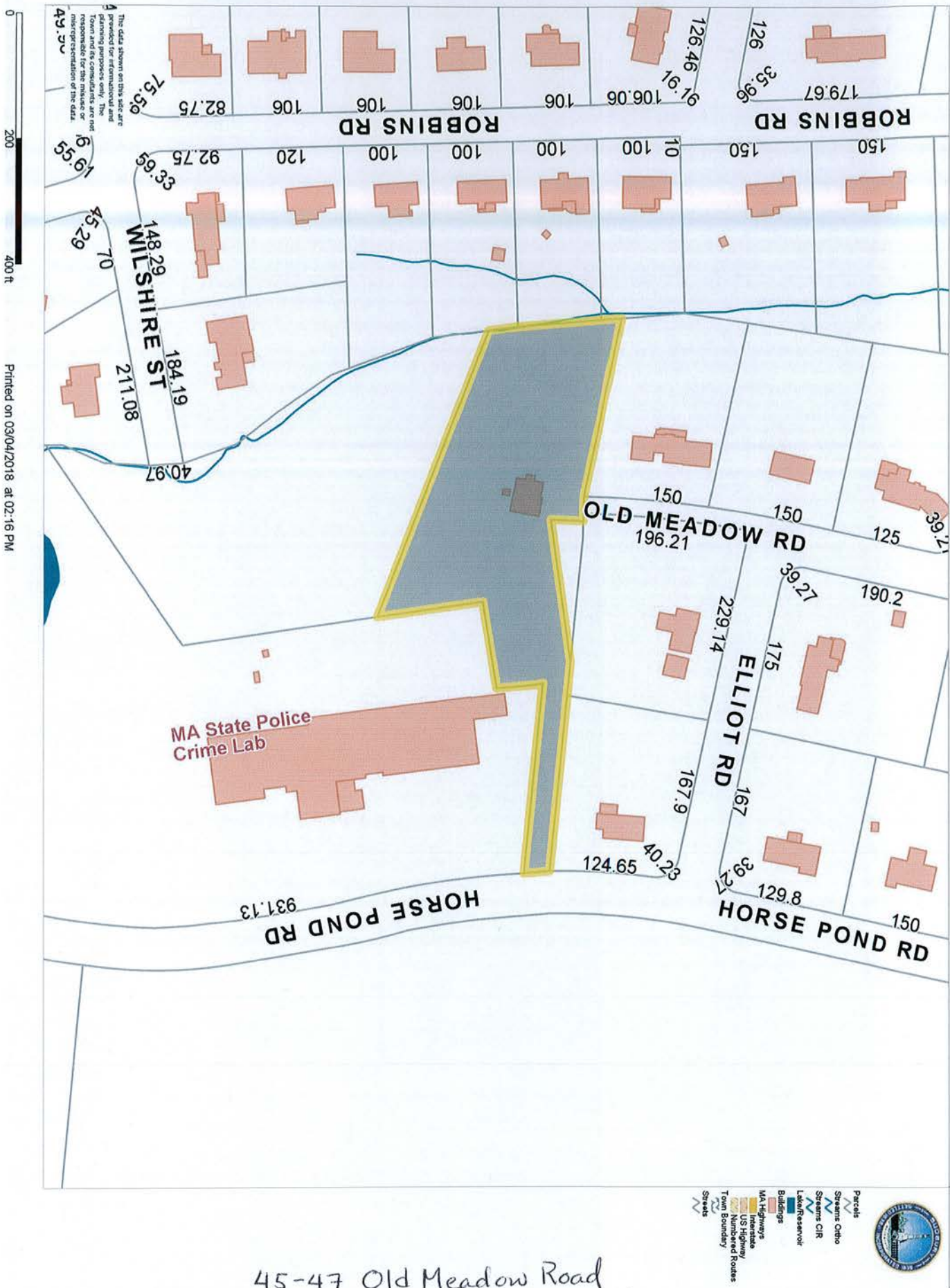
Support the collaborative development and implementation of local, regional, state, and interstate plans that are consistent with these Principles. Foster development projects, land and water conservation, transportation and housing that have a regional or multi-community benefit. Consider the long-term ecological, economic, and social costs, benefits, and impacts to the residents and natural resources of the Commonwealth.



42-56 Fairbank Circle



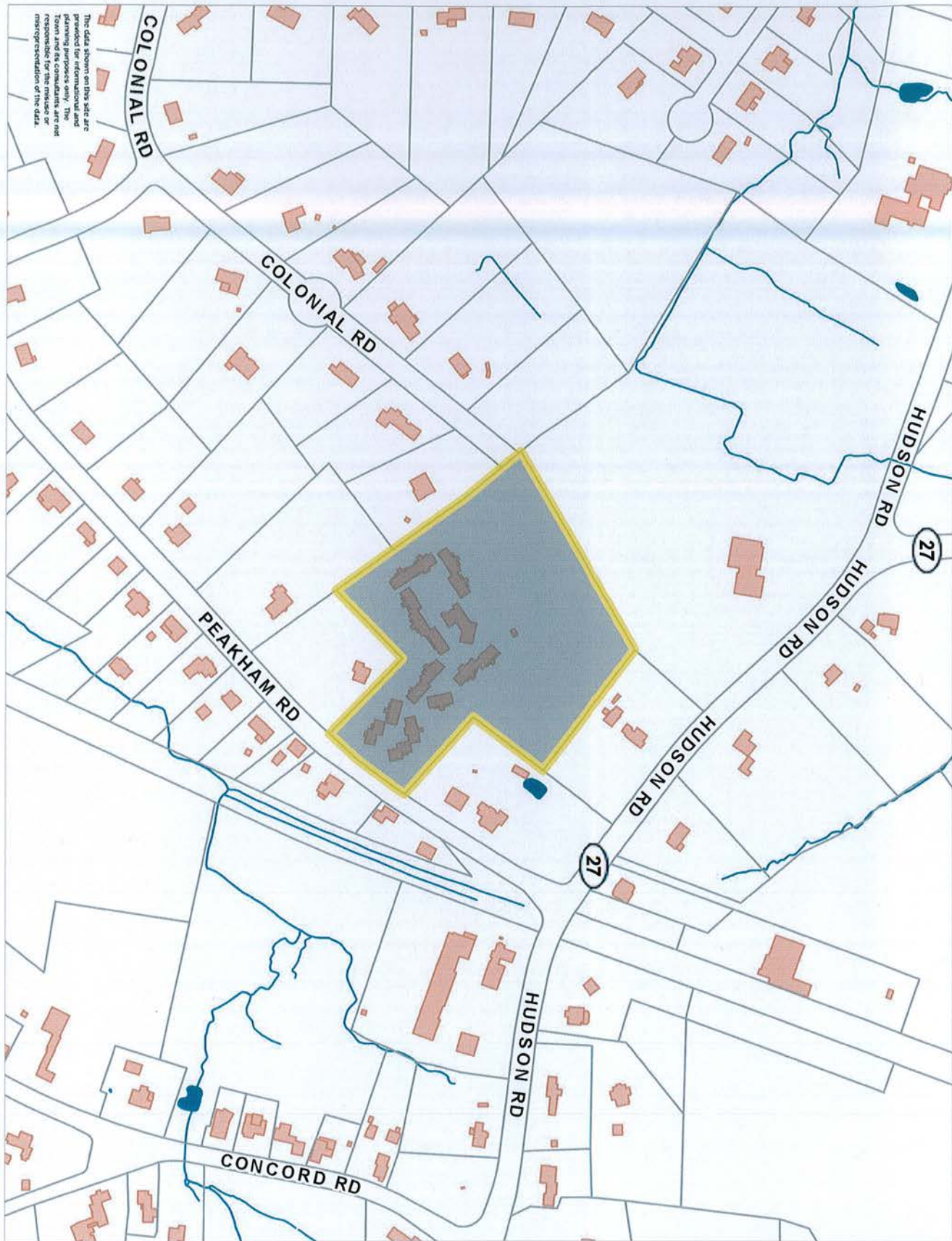
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45-47 Old Meadow Road



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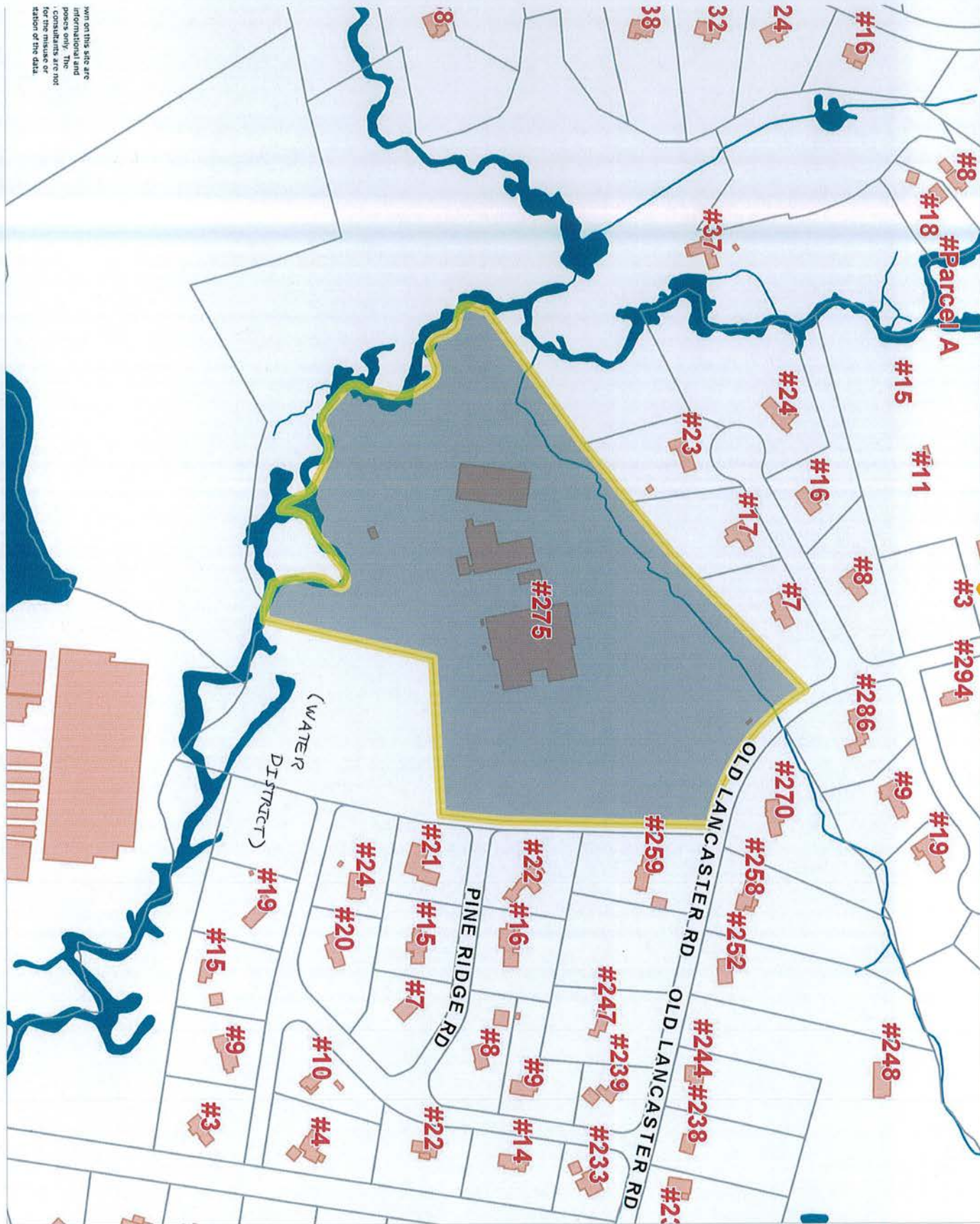


The data shown on this site are provided for informational and reference purposes only. The Town and its consultants are not responsible for the misuse or misrepresentation of the data.

55 Hudson Road

- Parcels
- Streams/Creeks
- Stearns Cir
- MA Highways
- Interstate
- US Highway
- Town Boundary
- Streets
- Reservoir
- Buildings





275 OldLancaster Road

EXCERPT

December 8, 2003

TO: Maureen G. Valente, Town Manager

FROM: Paul L. Kenny, Town Counsel

Re: Proposals for Housing Sites - SHA

Town Counsel's office has reviewed the various deeds provided and has supplemented those with additional information from various Town files.

The attached summary is in regard to parcels at the following locations:

- Nixon School
- Oliver Land (Hudson Rd.)
- Land off Pine Ridge Rd. and Wash Brook Drive
- DPW Site off Old Lancaster Rd.
- Old Meadow Rd.
- Wilshire Rd.
- Curtis School
- Tax Possession Parcel 205 – Robbins Rd.

In regard to the 10 Landham Rd. parcel, more information is required in regard to the intent of the SHA for development of that site.

Massachusetts, Sudbury Water D
12, 1935, by E.N. Montague, C.

Noyes title derived from deed of [redacted] dated at
Bk5468 Pg 206.

Would require a survey to determine boundaries of parcels (lot or lots to be conveyed), a new plan, and assent of the Board of Selectmen to excess.

DPW Site off Old Lancaster Rd.

Site contains 400 feet of frontage along Old Lancaster Road, excludes 4.03 acre parcel above which runs along easterly border to Wash Brook. Deed of Bessie R. Noyes to the Inhabitants of the Town of Sudbury dated May 18, 1949, recorded May 19, 1949 at Bk7431 Pg153.

Noyes title derived from deed of Mary A. Finney, dated June 2, 1930, recorded at Bk5468 Pg 206.

Would require a survey to determine boundary of parcel to be conveyed, a plan, and assent of the Board of Selectmen to excess.

Old Meadow Road

Deed of Town of Sudbury to Sudbury Housing Authority dated May 14, 1990, recorded May 29, 1990, by authority of ATM88 Art. 27. Site is shown as Parcel 1 on "Plan of Land in Sudbury Massachusetts", dated 3/5/89, prepared by Dunn Engineering Co., Inc., contains 82,531 sq ft.+/- (approx. 1.96 a.). The deed is restricted as follows:

"said parcel shall be used by the Sudbury Housing Authority for the purposes authorized by law, and construction thereon shall be limited to no more than one duplex and normal and usual structures accessory thereto."

Title derived from deed on Ralph W. Stone Jr., et ux for [Lot A (10.7+a. and Lot B (on Horse Pond Rd. 30,683 sq. ft.)] to The Inhabitants of the Town of Sudbury, dated November 14, 1956 recorded December 31, 1956 at Bk8882 Pg333.

Restriction can be removed by vote of Town Meeting and execution by Board of Selectmen of a Release of Restriction.

Wilshire Road

Site is shown as Parcel 2 on "Plan of Land in Sudbury Massachusetts", dated 3/5/89, prepared by Dunn Engineering Co., Inc., contains 88,789+/- sq ft. (approx. 2.04 a.). This parcel's title is derived from the same deed as the Old Meadow Parcel. When a portion of the original Horse Pond School property was sold to the State, a portion was reserved for the Town. The reserved portion included

TOWN OF SUDBURY

March 2018

Greg Watson, AICP, Manager of Planning and Programs
MassHousing
1 Beacon Street
Boston, MA 02108

Re: Planning for Housing Production Program Application

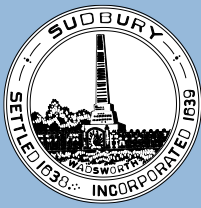
Dear Mr. Watson:

On behalf of the Town of Sudbury, please accept this application for technical services through the Planning for Housing Production Program, submitted to continue Sudbury's efforts to meet and continue to maintain the mandated percentage of subsidized housing. The focus of this proposal is a partnership with the Sudbury Housing Authority to create additional rental units, all of which will be affordable, on a number of publicly owned, developed sites.

I look forward to your review and welcome questions or the opportunity to provide additional information.

Sincerely,

Robert C. Haarde
Chairman, Sudbury Board of Selectmen



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

MISCELLANEOUS (UNTIMED)
3: School Subcommittee presentation

REQUESTOR SECTION

Date of request:

Requestor: Selectmen Dan Carty and Susan Iuliano

Formal Title: School Subcommittee presentation/discussion

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

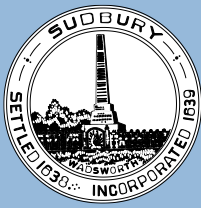
Approximate agenda time requested:

Representative(s) expected to attend meeting: Selectmen Dan Carty and Susan Iuliano

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM



MISCELLANEOUS (UNTIMED)

4: Presentation or discussion of other articles

REQUESTOR SECTION

Date of request:

Requestor: Town Manager Melissa Murphy-Rodrigues

Formal Title: Presentation or discussion of other warrant articles

Recommendations/Suggested Motion/Vote: Presentation or discussion of other warrant articles.

Background Information:
attached articles list

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM

#	Article Title	Status	Sponsor/ Submitted by	Article Presenter	BOS Position	FinCom Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
	IN MEMORIAM RESOLUTION										
	FINANCE/BUDGET										
1	Hear Reports	submitted	BOS							Majority	
2	FY18 Budget Adjustments	submitted	BOS							Majority	X
3	FY19 Budget	submitted	Town Manager							Majority	
4	FY19 Capital Budget - Town Manager	submitted	Town Manager							Majority	
5	FY19 Transfer Station Enterprise Fund Budget	submitted	Town Manager							Majority	
6	FY19 Pool Enterprise Fund Budget	submitted	Town Manager							Majority	
7	FY19 Recreation Field Maintenance Enterprise Fund Budget	submitted	Town Manager							Majority	
8	FY18 Snow & Ice Transfer	submitted	Town Manager								
9	Unpaid Bills	submitted	Town Accountant							Four-fifths	X
10	Chapter 90 Highway Funding	submitted	DPW Director							Majority	X
11	FY19 Revolving Funds Spending Limits	submitted	SPS & Town							Majority	X
12	Fund Litigation Costs - Eversource	submitted	BOS							Majority	
13	Fund Litigation Costs - Sudbury Station Project	submitted	BOS							Two-thirds	
14	Stabilization Fund (general)	submitted	BOS					Stabiliza- tion fund	\$150,000	Two-thirds	
15	Means Tested Senior Tax Exemption Extension	submitted	Assessors								X
16	Amend Article XXV - Capital Planning	submitted	BOS								

Attachment 4.a: Articles list ATM 2018 (2683 : Presentation or discussion of other articles)

ATM 2018 Articles

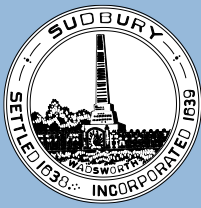
#	Article Title	Status	Sponsor/ Submitted by	Article Presenter	BOS Position	FinCom Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
17	Amend Bylaws Article I - Town Meetings, s. 3	submitted	BOS								
18	Repeal Art. V(C) Smoking Prohibition	submitted	BOS							Two-thirds	
19	Amend Art. V, s.3 Nuisance or Dangerous Dogs	submitted	BOS							Majority	
20	Amend Zoning Bylaw, Art. 7000 Marijuana	submitted	Planning Board							Majority	
CAPITAL ARTICLES											
21	DPW Rolling Stock Replacement	submitted	DPW Director					Free cash	\$60,000	Majority	
22	DPW Equipment	submitted	DPW Director					Bonds	\$860,000	Majority	
23	DPW Underground Fuel Storage, etc.	submitted	DPW Director					Bonds	\$1,500,000	Majority	
24	Stearns Mill Pond Dam/Dutton Rd. Bridge	submitted	DPW Director					Bonds	\$1,850,000	Majority	
25	Sudbury Public Schools Playground Improvement Funding	submitted - also see CPC	SPS					Free cash		Majority	
26	SPS Playground Modernization	submitted (supplement to SPS article)	CPC							Majority	
27	Noyes School Fire Alarm System Replacement	submitted	SPS						22,000	Majority	
28	LSRHS Phone System Replacement	submitted	LSRHSC						\$80,000		
29	Cutting Field	submitted - wording to be revised	Park & Rec								
30	Construction of new Fire Station #2	submitted	Fire Chief								
31	Fairbank Community Center Design Funds	submitted	BOS						\$1,900,000		

Attachment 4.a: Articles list ATM 2018 (2683 : Presentation or discussion of other articles)

ATM 2018 Articles

#	Article Title	Status	Sponsor/ Submitted by	Article Presenter	BOS Position	FinCom Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
32	Acquisition of Broadacre Farm	submitted - see also CPC	BOS								
33	Melone Property Disposition	submitted	BOS								
34	Lease Loring Parsonage	submitted	BOS								
CPC Articles											
35	Pond Invasive Weed Removal	submitted	CPC							Majority	
36	Wayside Inn Invasive Plant Species Removal	submitted	CPC								
37	Acquisition of Broadacres Farm	submitted (supplement to BOS article)	CPC							Majority	
38	Regional Housing Services Office Allocation	submitted	CPC							Majority	
39	Sudbury Housing Trust Allocation	submitted	CPC							Majority	
40	CSX Alternative Acquisition Funding Reversion FY19	submitted	CPC								
41	Reversion of Funds FY19	submitted	CPC								
42	FY19 Community Preservation Fund General Budget and Appropriations	submitted	CPC								
PETITION ARTICLES											
43	Petition - Release of Deed Restriction	submitted	Guthy							Majority	
44	Petition - Welcoming Town	submitted	Taylor							Majority	
45	Resolution - Transparency in Political Donations	submitted	Keklak								

Attachment 4.a: Articles list ATM 2018 (2683 : Presentation or discussion of other articles)



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

MISCELLANEOUS (UNTIMED)

5: Call Special Town Election for May 21, 2018

REQUESTOR SECTION

Date of request:

Requestor: Town Manager Rodrigues

Formal Title: Discussion and vote to call Special Town Election for Monday, May 21, 2018.

Recommendations/Suggested Motion/Vote: Discussion and vote to call Special Town Election for Monday, May 21, 2018.

Background Information:
attached warrant draft schedule

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM

DRAFT 2018 Warrant Schedule

Including Special Town Election May??

February							Annual Town Election March 26	Annual Town Meeting May 7
S	M	T	W	T	F	S	Determine ballot questions for Annual Town Election and submit wording to Town Clerk 35 days prior to Election (<i>not applicable this year</i>) Feb. 27 or March 6: BOS sign Election Warrant and send to printer by March 8.	Jan. 31: ATM Warrant Closing date for all articles Feb. 6: BOS accept articles and order ATM warrant. BOS refer zoning bylaw amendment(s) and any street acceptance articles to Planning Board Feb 27: BOS send copies of all articles to FinCom, Town Clerk, Finance Dir., Town Counsel, Asst. Town Mgr. Feb. 27: Joint meeting with BOS and FinCom
		Jan 31	Feb 1	1	2	3		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
25	26	27	28					

March								
S	M	T	W	T	F	S		
				1	2	3		
4	5	6	7	8	9	10	March 6: Call Special Town Election for ???	
11	12	13	14	15	16	17	March 13: Election Warrant delivered to PO for mailing and balance to BOS office for posting by Constable.	March 20: DEADLINE to withdraw any BOS articles or take positions on articles to be printed in the ATM warrant
18	19	20	21	22	23	24	March 19: Receipt of Election Warrant by households; Deadline for ATE Warrant posting is 7 days prior to Election	March 27: FinCom reports and all warrant material to Town Mgr.
25	26	27	28	29	30	31	March 26: Annual Town Election	

Yellow: BOS meeting
 Blue: Annual Town Election
Orange: Special Town Election
 Green: Annual Town Meeting
 Red: Holiday

Attachment 5.a: Warrant schedule Feb-May_2018_w_STE (2682 : Call Special Town Election for May 21,

DRAFT 2018 Warrant Schedule (cont.)

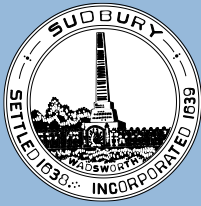
Including Special Town Election May??

April							Special Town Election May??	Annual Town Meeting May 7
S	M	T	W	T	F	S		
1	2	3	4	5	6	7		
8	9	10	11	12	13	14	April 10: BOS provides ballot question(s) to Town Clerk. Must be submitted minimum of 35 days prior to start of Special Town Election. For example, earliest election date would be Wed. May 16 if BOS calls it on April 10.	April 10: BOS signs ATM/STE warrant
15	16	17	18	19	20	21		April 12: Submit ATM/STE Warrant to printer
22	23	24	25	26	27	28		April 25-26: Printer delivers ATM Warrant to PO & BOS office
29	30							April 30: ATM/STE Warrant posting deadline and delivery to residents (7 days prior to ATM)

May								
S	M	T	W	T	F	S		
		1	2	3	4	5		May 7: Start of Annual Town Meeting
6	7	8	9	10	11	12	May ??: Special Town Election	May 14: 4 th night of ATM (only if necessary)
13	14	15	16	17	18	19		
20	21	22	23	24	25	26		
27	28	29	30	31				

Yellow: BOS meeting
 Blue: Annual Town Election
Orange: Special Town Election
 Green: Annual Town Meeting
 Red: Holiday

Attachment 5.a: Warrant schedule Feb-May_2018_w_STE (2682 : Call Special Town Election for May 21,



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

MISCELLANEOUS (UNTIMED)

6: Discussion in preparation for mtg with legislators

REQUESTOR SECTION

Date of request:

Requestor: Selectman Pat Brown

Formal Title: Discussion in preparation for meeting with legislators on March 20.

Recommendations/Suggested Motion/Vote: Discussion in preparation for meeting with legislators on March 20.

Background Information:

Financial impact expected:

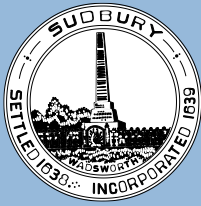
Approximate agenda time requested:

Representative(s) expected to attend meeting: Selectman Pat Brown

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

MISCELLANEOUS (UNTIMED)

7: Town Manager evaluation

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion on Town Manager evaluation

Recommendations/Suggested Motion/Vote: Discussion on Town Manager evaluation

Background Information:

Financial impact expected:

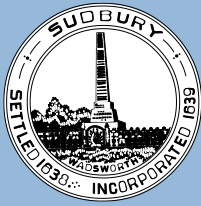
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

MISCELLANEOUS (UNTIMED)

8: Transportation Committee

REQUESTOR SECTION

Date of request:

Requestor: Council on Aging

Formal Title: Discussion and possible vote regarding establishing Transportation Committee. Debra Galloway, Senior Center Director, and Alice Sapienza, COA member, invited to attend.

Recommendations/Suggested Motion/Vote: Discussion and possible vote regarding establishing Transportation Committee. Debra Galloway, Senior Center Director, and Alice Sapienza, COA member, invited to attend.

Background Information:
see attached documents

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting: Debra Galloway, Senior Center Director, and Alice Sapienza, COA member

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM



SUDBURY SENIOR CENTER
COUNCIL ON AGING
Town of Sudbury, Massachusetts

40 Fairbank Road • Sudbury, Massachusetts • 01776-1681 • www.sudburyseniorcenter.org
Phone: 978-443-3055 • Fax: 978-443-6009 • E-mail: senior@sudbury.ma.us

MEMORANDUM

TO: Town of Sudbury Board of Selectmen
CC: Melissa Rodrigues, Town Manager
FROM: Sudbury Council on Aging/Senior Center/Debra Galloway
DATE: February 16, 2018
RE: Town Transportation Committee

Recommendation for Town-wide Transportation Committee

Recognizing the need for expanded transportation options for Sudbury residents, the Sudbury Council on Aging/Senior Center supports the establishment of a Sudbury Town Committee on Transportation. The Senior Center staff currently plan and coordinate transportation for the town focused on the needs of adults 60 and older, as well as residents with disabilities. The number of residents in these groups has increased, in addition to the growth of the overall town population due to new housing developments. Additionally, the Town and School Social Workers and Sudbury Clergy Association have identified significant transportation needs for other town residents. The administration and planning of Town transportation requires the input and guidance of a broader group of Town Departments, Town constituencies and Town residents.

The Sudbury Council on Aging supports the attached draft Mission Statement and guidelines for the new Transportation Committee.



SUDBURY TRANSPORTATION COMMITTEE

Voted to establish on [DATE] by the Sudbury Board of Selectmen

Mission Statement

The Sudbury Transportation Committee was created by the Selectmen to address a key feature of livable communities: transportation. A livable community is defined as

...one that is safe and secure, has affordable and appropriate housing and transportation options, and offers supportive community features and services. ... Well-designed, livable communities promote health and sustain economic growth, and they make for happier, healthier residents — of all ages (<http://www.aarp.org/livable-communities/net-work-age-friendly-communities/info-2014/an-introduction.html>).

With the exception of specialized transportation provided by the Council on Aging, Sudbury is currently car-dependent, putting a number of residents at risk of isolation, loss of work, inability to access medical care, etc. There is no public transportation within town boundaries; parking space for commuter rail in adjoining towns is limited; and, there are few pedestrian-friendly routes from residences to likely destinations (e.g., town buildings, library, houses of worship, etc.).

Thus, the purpose of the Transportation Committee includes the following:

- To focus on all elements of transportation: public, specialized, traffic (as distinct from recreational elements but including pedestrian walkways and bikeways) for all residents—inclusive of but not solely focused on senior residents and residents with disabilities
- To provide input from published assessments/studies and support to the Board, Town Manager, and relevant offices and departments (e.g., the Traffic Safety Coordinating Committee) regarding, especially, expansion of transportation options
- To undertake specific assessments/studies of transportation and evaluate pilot experiments, both locally and regionally
- To help integrate plans and actions across affected bodies and serve as advisor on transportation implications of development, both residential and business

AM Sapienza, DBA, 2.18

- To make recommendations that will support sustained attractiveness of the town for businesses and residents and contribute to the environmental goals defined by the Energy and Sustainability Green Ribbon Committee
- To accomplish other transportation-related tasks requested by the Board of Selectmen.

The Transportation Committee takes a proactive role in addressing transportation challenges affecting the town and may establish *pro tem* subcommittees as needed and approved by the Board.

Membership and Structure

The Transportation Committee consists of a small group of Core and a larger roster of Advisory members. Core members must be available and willing to attend the majority of scheduled meetings; Advisory members will be requested to attend meetings and/or topics for which their expertise is needed. The Core group will elect a Chair and a Clerk from among these members, for 2-year terms. The Chair will run meetings, be the designated communications link with the Town Manager and other Town staff, and schedule committee meetings. The Clerk will ensure that full minutes and a list of members in attendance are kept of each meeting and promptly submitted to the Core for approval, filing with the Town Clerk, posting to the Town's website, and disseminating to the Advisory membership within 15 days of the meeting.

Recommended roles and individuals for membership are listed in the table, below.

Compliance With State and Local Laws and Town Policies

The Transportation Committee is responsible for conducting its activities in a manner which is in compliance with all relevant state and local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law, as well as all Town policies which affect committee membership. In particular, all appointments are subject to the following:

The Code of Conduct for Selectmen-Appointed Committee. A resident or employee who accepts appointment to a Town committee by the Board of Selectmen agrees that s/he will follow this code of conduct.

The Town's Email Communication for Committee Members Policy. Anyone appointed to serve on a Town committee by the Board of Selectmen agrees that s/he will use email communication in strict compliance with the Town of Sudbury's email policy, and further understands that any use of email communication outside of this policy can be considered grounds for removal from the Committee by the Selectmen.

AM Sapienza, DBA, 2.18

Use of the Town's Website. The Committee will keep minutes of all meetings and post them on the Town's website. The Committee will post notice of meetings on the Town's website as well as at the Town Clerk's Office.

Sudbury Transportation Committee: Recommended Examples

CORE GROUP		
Representation	Individual	Contributions
Select Board	Dan Carty	Liaison to CoA; industrial engineering/operations research and economics; CQI
Council on Aging	TBD	One of key stakeholders for extended transportation services
CrossTown Connect (CTC)	Alice Sapienza	Project lead in CTC (Transportation Management Association) regional on-demand taxi pilot; Harvard MBA, DBA
Board of Health	Bethany Hadvab	Town Social Worker; link to residents in most need of transportation services
Town Planner	Beth Suedmeyer	Link to regional (e.g., Minuteman Advisory Group on Interlocal Coordination), state, and local agencies involved in land use and transportation
Department of Public Works	Dan Nason	Responsible for infrastructure elements related to all modes of transportation
Citizen	Individual(s) TBD	Vital input to transportation planning
ADVISORY GROUP (Expanded as Needed)		
Public Safety	Police (Chief Nix); Fire (Chief Whelan)	Impact of transportation options on and/or by Police and Fire departments
Chamber of Commerce	Charlie Dunn	Business needs for employment transit; impact of transportation options on retail sales, etc.
Clergy Association	Rotating individuals (leaders of town faith communities)	Transportation identified by this group as a major need
Senior Center	Debra Galloway	Director; liaison with MetroWest Regional Transit Authority; senior/disabled transportation

1. **Lead municipality and lead contact:** Sudbury, MA: Melissa Murphy-Rodrigues, Town Manager
2. **Project description and context:** Six towns—Acton, Carlisle, Concord, Maynard, Sudbury, and Westford—propose a 1-year pilot consisting of partnership between **CrossTown Connect (CTC) Transportation Management Association** and local taxi companies. The objectives are to: (1) embed an element in the regional transportation infrastructure that is a hybrid between the traditional taxi business model and mobility-on-demand services, addressing the needs of residents, service providers, and suburban municipalities; (2) provide service to both market rate and subsidized customers that encompasses vetted and potentially certified senior-friendly drivers, diverse fleet with accessible vehicles, brand recognition, and extended hours; and (3) model the use of mobility-on-demand technology for other similarly car-dependent municipalities. With the exception of specialized transportation during limited weekday hours, provided by Councils on Aging and CTC, a number of residents are at risk of isolation, loss of work and economic livelihood, inability to access medical care, etc., because of limited transportation options. Within several towns there is no public transportation; parking space for commuter rail in adjoining towns is limited; and, there are few pedestrian-friendly routes from residences to likely destinations. Further, five of the six towns are part of the MAGIC regional application for membership in the AARP/ WHO network, focusing on *housing and transportation solutions*.
3. **Project need and alignment with local, regional, and state goals:** More than a decade of research conducted by our individual towns, the Metropolitan Planning Organization, Metropolitan Area Planning Council, Minuteman Advisory Group on Interlocal Coordination, United Way, Northwest Suburban Health Alliance Community Health Network Area 15, and Citizens' Housing and Planning Association underscores transportation as a challenge. There is unmet need for all residents but particularly for seniors, people with disabilities, veterans, and low-income commuters. Projects such as new on-demand services, shared dispatch, and first- and last mile transportation have received regional and state support. Just a few examples include: Federal Transit Association's Community Transit Grant program (formerly New Freedom and Job Access Reverse Commute); Governor Patrick's Community Innovation Challenge program; initiatives at our Regional Transit Authorities (MWRTA, MART, LRTA, MBTA); MassDOT's community transit commission and the RCC program; Fitchburg rail improvements; Governor Baker's Community Compact program; and the Executive Office of Health and Human Services' MassMobility initiative. Through the Massachusetts Institute for Transportation Coordination (organized by the Work Without Limits initiative of UMass Medical School and the Community Transportation Association of America), the CTC area's team developed goals including a one-call multi-town dispatch. Since inception, CTC has achieved all the goals. The proposed initiative, partnering between municipalities and taxi companies to reach underserved populations, is a natural step in improving suburban on-demand transportation options.
4. **Project deliverables and outcome:** Given the above objectives, **desired outcomes** include data on taxi services that demonstrate: (1) addition of sustainable taxi options to the present van services (e.g., to medical appointments, commuter rail, local places of employment, etc.); (2) meeting needs of municipal residents—elderly, disabled, economically fragile, etc.—who currently have few service options; and (3) niche markets of consistent and reliable customers for our taxi partners (such as after-school transportation, civic activities, tourist destinations).

Deliverables will be resources provided by the participating communities, such as:

- a. **Parking** for taxis, vans, including accessible venues (e.g., reserved spaces or “kiosks” at relevant locations; shelter, seating, etc.);
 - b. **Publicity/approval**, utilizing social media as well as other media, via partnerships with schools, Chambers of Commerce, healthcare facilities, affordable developments, tourist destinations, retail; dedicated telephone and/or business cards at places taxis might be used, etc.;
 - c. **Subsidies for strategic purposes** (priorities to be determined by each individual community), supporting either specific passengers or specific trips;
 - d. **Mobile Phone App** access to the taxi service;
 - e. **Dispatch method** that allows non-App-users to access the service.
5. **Community engagement:** Regular intra-town and multi-community meetings typify CrossTown Connect membership. Broad representation of stakeholders is common, including those typically underrepresented regarding transportation (disabled, elderly, affordable development residents, local business). Minutes of these meetings provide evidence of continued and active engagement.
 6. **Project timeline:** Discussions among the six towns and with local taxi businesses began in early fall 2017. A request for proposal is scheduled to be sent this spring, with a planned start date of the pilot in fall 2018. This allows both partners time to continue refining the pilot, to undertake communication campaigns, to set up regular performance reporting tools, and to determine priority roll-out. The pilot will terminate in early fall 2019, and a report on the pilot will be completed within 60 days.
 7. **Municipal Commitment:** Member towns have already committed to the mission and goals of CrossTown Connect, as described in each town’s contract with CTC. As part of this proposal, a "multi-municipal project advisory committee” will be established within CTC.
 8. **Municipal Contributions:** See Section 4, above. Each town’s contributions will be distinct and based on individual community priorities. The examples in Section 4 provide illustration of possible contributions.
 9. **Signatures:**

ACTON

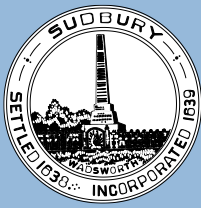
CARLISLE

CONCORD

MAYNARD

SUDBURY (LEAD)

WESTFORD



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

MISCELLANEOUS (UNTIMED)

9: Joint office hours

REQUESTOR SECTION

Date of request:

Requestor: Selectman Dan Carty

Formal Title: Discussion regarding joint office hours

Recommendations/Suggested Motion/Vote: Discussion regarding joint office hours

Background Information:

Financial impact expected:

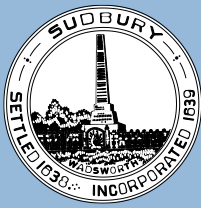
Approximate agenda time requested:

Representative(s) expected to attend meeting: Selectman Dan Carty

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

MISCELLANEOUS (UNTIMED)

10: Citizen's Comments (cont)

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (cont)

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

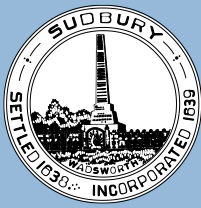
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

MISCELLANEOUS (UNTIMED)
11: Discuss Upcoming Agenda Items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss Upcoming Agenda Items

Recommendations/Suggested Motion/Vote: Discuss Upcoming Agenda items

Background Information:

Financial impact expected:

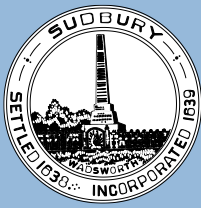
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

CONSENT CALENDAR ITEM
12: AARP/MAGIC

REQUESTOR SECTION

Date of request:

Requestor: Selectman Pat Brown

Formal Title: Vote to approve AARP/MAGIC application regarding age-friendly community

Recommendations/Suggested Motion/Vote: Vote to approve AARP/MAGIC application regarding age-friendly community

Background Information:
attached documents

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM

From: Stucker, Heidi [HStucker@mapc.org]
Sent: Tuesday, February 13, 2018 5:26 PM
To: Brown, Patricia
Cc: Donoghue, Meagen; Galloway, Debra; sgarvin@samiotes.com; Rodrigues, Melissa; alicesapienza@verizon.net; Suedmeyer, Beth
Subject: RE: [MAGIC] Sudbury's application to the AARP/WHO Network of Age Friendly Communities

Hi all,

Pat, thanks for reaching out. And, Debra, thanks for your email earlier today.

First, thank you all for expressing Sudbury's interest in joining this regional effort and articulating the range of efforts already underway in Sudbury. I anticipate the regional Age Friendly initiatives will enable integrating the work you are already advancing into regional conversation and efforts.

I understand that coordinating with each other takes time, and I appreciate you marking April 2nd as your application date. As Pat mentioned, I'd ask that you to check in with me in the first week of March – let's say by March 9th, just as a touchpoint, to let me know where you're at in the process of coordinating with each other.

And a note of clarification: Where Pat notes that you will work on creating an application, know that the draft application and template commitment letter are already done. Find the application materials [HERE](#). The request is that you simply add Sudbury-specific data to the application. The same is true for the template commitment letter. You'll see as you look at the draft application materials the highlighted areas where you would plug Sudbury data or narrative in.

Thanks again for your time and collaboration on this!

Best,

Heidi

Heidi Stucker
Regional Planner
 Metropolitan Area Planning Council
 60 Temple Place, 6th floor
 Boston, MA 02111
 phone: (617) 933-0739
hstucker@mapc.org
www.mapc.org

MAGIC Corner
 Webpage: <https://www.mapc.org/magic>





Membership Application

To join the **AARP Network of Age-Friendly Communities** and the **World Health Organization Global Network of Age-Friendly Cities and Communities**

- If you have questions while completing this form, please email livable@aarp.org
- If you need additional space for answering the questions, you may add an additional sheet of paper.

Section 1: COMMUNITY DETAILS

NAME OF THE COMMUNITY: <TOWN NAME> is a member of the Minuteman Advisory Group on Interlocal Coordination (MAGIC), the group that is leading the regional Age Friendly Planning efforts. The Minuteman Advisory Group on Interlocal Coordination (MAGIC) is a group of 13 communities northwest of Boston working collaboratively on issues of regional concern. It is comprised of Acton, Bedford, Bolton, Boxborough, Carlisle, Concord, Hudson, Lexington, Lincoln, Littleton, Maynard, Stow and Sudbury. Its membership includes planning and select board representatives from participating communities. It is convened by the regional planning agency, the Metropolitan Area Planning Council (MAPC). Westford is a neighboring town to MAGIC, and is an integral participant in regional Age Friendly discussions and activities.

STATE: Massachusetts

POPULATION SIZE: <TOWN NAME>: <##,###>. MAGIC and Westford: 177,081

PERCENTAGE OF RESIDENTS ABOVE THE AGE OF 60: <TOWN NAME>: 2010, <##%>. MAGIC and Westford: 2010: 14 %; 2030 projections: 17% (MAPC Stronger Region Scenario)

NAME AND TITLE OF THE ELECTED OFFICIAL SIGNING THE OFFICIAL COMMITMENT: _____

OFFICE ADDRESS OF THE SIGNER: _____

Section 2: COMMUNITY CONTACT FOR THE AARP NETWORK OF AGE-FRIENDLY COMMUNITIES

The community contact is the local staff member or volunteer who is primarily responsible for carrying out the community level work – it is not the responsible AARP staff member.

Please describe the named person’s role in the city or community’s age-friendly initiative:

NAME: _____

POSITION: _____



EMAIL ADDRESS: [Redacted]

TELEPHONE NUMBER: [Redacted]

Please describe the named person’s role in the city or community’s age-friendly initiative:

[Redacted text area]

Section 3: COMMUNITY ACTIVITIES, ENGAGEMENTS and COLLABORATIONS

1) Please provide a brief summary of the community policies, programs and services that are targeted toward older people and how the community plans to become more age-friendly.

During the Age Friendly Forum, convened in July 2017 by MAGIC, participants discussed Age Friendly programs, services and policies in place in the broader MAGIC region, and as well as ideas for addressing unmet needs of a growing older population. Following is a summary of the programs, services and policies in place, highlighting select examples and ideas the region is interested in exploring and promoting more.

Regional Focus

While the Age Friendly Forum evaluated all domains, the collaborative of municipalities will focus their Age Friendly Planning efforts on Housing and Transportation. As there is interest in and capacity for expanding efforts to evaluate and plan for other domains, the collaborative will do so in the future. The focus on Housing and Transportation will focus the regional Age Friendly planning efforts, but we acknowledge other domains such as Respect and Social Inclusion; Social Participation; and Communication and Information, are inherent in these topics, and as such, discussions and solutions of Housing and Transportation are likely to cover additional domains.

Individual Municipality Focus (optional)

Where individual towns are pursuing work related to domains in addition to Housing and Transportation, they may include their goals and a report of their individual efforts into the regional Age-Friendly planning documents.

<See comment. Towns that are doing this will describe their work here. If this does not apply to your town, please delete this section.>

Summary of Regional Programs, Services and Policies in Place:



Housing

- Municipalities are advancing planning and policies to meet the needs for senior housing; that encourage transit-oriented development; that apply universal design principles; and that connect older adults to important services. Littleton recently established zoning bylaws for Senior Residential Housing.
- There is interest in supporting a variety of housing options to meet the needs of older adults and support aging in the community. There is also interest in ensuring that housing is proximal to local amenities; has shuttle services; and fosters social and intergenerational cohesion, both within housing developments and through community programming. Towns are interested in municipal policy that supports age-friendly and affordable housing options for older adults.

Transportation

- CrossTown Connect is a Transportation Management Association (TMA) that facilitates regional mobility by connecting and providing area transportation services and programs. These include services and programs particularly for older adults, such as accessible transportation services to medical facilities and shopping centers, and specialized and fixed-route services within and between municipalities. CrossTown Connect serves Acton, Boxborough, Littleton, Maynard, Stow, Westford and Concord. Most of the Councils on Aging in the region also provide shuttle services for older residents.
- The region values affordable transportation services for older adults that are reliable and easy to use. Affordability and ease. The region is interested in models that meet a variety of transportation needs, including at-home pick up and drop off; and service to ‘quality of life’ locations, in addition to medical and shopping centers. The region also promotes complete streets to ensure safe walking, biking, and active movement. The region is interested in exploring how ride share apps; and short-term, on-demand rentals can fill service gaps.

Outdoor Spaces and Buildings

- The region has significant open space assets for public use, including hiking and biking trails. Municipalities also promote universal design principles of buildings to ensure ease of use and access, and many have complete streets policies in place to support pedestrians and cyclists in safely moving around shared street networks, facilitating access to both open space amenities and buildings.
- Buildings and open space can facilitate healthy and active living, by ensuring the design and amenities of both promote safety and encourage use. The region values open spaces being accessible (easy to navigate, easy to understand conditions of trails or paths, painted curbs, promote “equity at intersections” where traffic is multimodal, longer times at crosswalks, public bathrooms, water fountains); that these include age-friendly amenities (raised community garden beds, shade, places to sit, adult playgrounds/workout stations); and that they facilitate interaction and socializing, and provide opportunity for open space stewardship by older adults. The region also



values buildings being physically accessible, and that public buildings take the hearing and sight needs of older adults into consideration.

Civic Participation and Employment

- Municipalities offer programs and services to encourage adult learning, computer skills, and civic engagement. Lexington offers Citizen’s Academy, a 10-week course that introduces residents to municipal government.
- Municipalities provide engagement opportunities for older adults in town planning and political processes, and through volunteer and employment opportunities. Lincoln and Acton have volunteer positions for older adults in municipal offices.
- Municipalities encourage civic participation via approaches that deliberately include older adults. Carlisle and Concord set aside parking for older adults at town meeting to provide greater access and encourage participation.
- There is interest in identifying and streamlining information about municipal and other volunteer opportunities for older adults; increasing such volunteer opportunities; coordinating with transit services so that older adults can have greater access to municipal meetings and events.

Communication and Information

- Municipalities use a variety of communication media and approaches to reach older adults. These include in-person outreach, phone calls and texting, social media, print newsletters, and other methods. Littleton offers Tiger Tech, a program that supports older adults in trouble-shooting and using their computers, smart phones, and other devices. Technical support is provided for free by Littleton high school students.
- In addition to the current practices of disseminating information via a variety of avenues and media, there is interest in ensuring information distributed is appropriately multi-lingual and that services accommodate hearing or visual impairments.

Community and Health Services

- Municipalities’ Councils on Aging and Elder Care Services provide preventative health care and wellness services and programs, including those such as Tai Chi, blood pressure checks, falls prevention programming, and cooking demonstrations.
- There is interest in increasing the capacity of health services related to hoarding, mental health, podiatry, and addiction. There is also interest in increasing the capacity of health professionals in understanding geriatric needs and providing services.

Respect and Social Inclusion

- Efforts by municipalities in the region increase their capacity to responsibly and respectfully address the needs of older adults, and particularly those with memory issues. Among others, Concord and



Littleton have provided dementia-friendly sensitivity training to first responders and the community. Acton is engaging restaurants in “Purple Table” training that provides diners with quieter and more predictable dining environments.

- There is interest in additional considerations for promoting respect and social inclusion of older adults, including programming that is LGBT friendly and avoiding marketing programming as ‘senior’ programming, and instead use language that describes the activity event. There is also interest in advertising to older adults about programs like “Purple Table” to increase awareness about them.

Social Participation

- Councils on Aging are active in the region in providing a range of opportunities for activities for older adults to socialize with peers and within the community.
- The region values and provides programming and events that promote educational, cultural and other opportunities including memory cafés, cable television exercise classes, low-cost lunch programs, transportation services to facilitate participation.

2) How will the community engage and involve older people in the process of becoming more age-friendly?

MAGIC has already begun to engage older people in its Age Friendly discussions, and in July 2017 convened an Age Friendly Forum to discuss regional initiatives and issues regarding the needs of older adults. Participants included MAGIC members, Councils on Aging, Boards of Health, Transportation Coordinators and interested residents. Presenters included AARP’s Valerie Spain, Massachusetts Health Aging Collaborative’s James Fuccione, Jewish Family and Children’s Services’, Emily Kearns, and MAPC’s Barry Keppard. During the forum, participants provided input and information on ongoing regional efforts and new ideas related to the eight Age-Friendly Domains.

Building on this forum conversation, MAGIC and MAPC, with the help of its Community Engagement Division will coordinate to ensure that the interests of older adults continue to inform the MAGIC Age Friendly initiatives:

- Future input will be sought through targeted avenues, such as focus groups, and surveys.
- Outreach efforts will especially seek to engage vulnerable older adults, particularly those who live alone, are socially isolated, on fixed incomes, and do not speak English as their first language.
- Further, we will also engage ‘emerging retirees’, those between 50-70 years old, so that their future needs and priorities are considered in planning efforts.
- Municipal department (COAs, BOHs) and community organization and health care service providers will support outreach and engagement of older adults, and also provide insights on experiences and needs of older adults, informed by their work with older adult populations.



3) Briefly describe the mechanisms the community has or is planning to put in place to facilitate collaborative planning and implementation between different agencies and departments.

Age Friendly Planning initiatives will be coordinated via the Minuteman Advisory Group on Interlocal Coordination (MAGIC), with the support of the Metropolitan Area Planning Council (MAPC). Since 1984, MAGIC has served as the coordinating body for its member towns. In its history, MAGIC has facilitated discussions and projects addressing regional issues, including recent discussions and projects related to housing, transportation, agriculture, climate change, and stormwater management. MAGIC has regular meetings every other month to discuss progress on regional projects, exchange information on initiatives taking place in member towns, and to hear presentations from experts on topics of interest. On alternate months, MAGIC hosts special events – forums, trainings, and tours – to facilitate information exchange and educational opportunities. The Age Friendly Forum (referenced earlier) was one such special event. MAGIC pursues regional projects in coordination with MAPC; regional projects are made possible through leveraging local, state, and other resources, and are implemented with MAPC planning technical assistance services and the MAGIC coordinator’s support. MAGIC Age Friendly Planning initiatives will utilize the MAGIC structure to facilitate collaboration across its 13 towns and neighboring Westford. With the support of participating town staff and elected officials, the project will engage municipal departments (Councils on Aging, Boards of Health, Departments of Public Works, Planning Departments etc.), community organizations (transportation management associations, health care, businesses, etc.) of each town in the project. Through departmental and organizational networks, the project will reach and engage resident stakeholders in defining solutions for improving housing and transportation across the region.

Section 4: NETWORK MEMBERSHIP

Your answers to the following questions will help us complete your membership in the global age-friendly network and better enable us to understand how to support the network.

4: How do you hope to contribute to the AARP Network of Age-Friendly Communities and the World Health Organization Global Network of Age-Friendly Communities?

We hope that our regional approach to Age Friendly Planning will serve as a model for multi-municipality collaborations, and anticipate that our experiences will be useful in informing similar collaborative efforts. We are a 14-town group, convened by the regional planning agency, the Metropolitan Area Planning Council. As one of the few examples of a group of communities that are coordinating on Age Friendly planning efforts, our structure and approach may be informative to others. Additionally, we have chosen to focus our efforts on housing and transportation, two areas that the participating towns agree are high priorities. Our decision to conduct an in-depth analysis of two Age Friendly domains will allow us to more thoroughly investigate and identify regional solutions on these topics. Where the need to expand or shift focus is identified, future iterations of regional age friendly planning can pivot to address these. Our experience with this focused approach may be useful for others, where, like us, they are engaging multiple towns or cities in Age Friendly planning and seek to address priority local needs thoughtfully, thoroughly, and within the time and resource constraints of a project.



5) What motivated your community to join the AARP Network of Age-Friendly Communities and the World Health Organization Global Network of Age-Friendly Communities?

We are interested in joining the AARP Network of Age-Friendly Communities for the opportunity to thoughtfully consider and address the current and future needs of an increasingly older population in the region. Following are the top reasons we believe it is important to join the Network and engage in Age Friendly Community planning.

Projections show the region's population becoming increasingly older. Where in all communities currently 9-20% of residents are 65 years and older, in 2030 this range will jump to 14-36% (Census 2010 and MAPC MetroFuture Projections). The unique needs of a growing older adult population will influence housing, transportation, and health care, among other services and systems. Population projections show a clear need to think proactively to ensure that current efforts and planning address these issues.

The region is already actively addressing issues and implementing solutions that fall within the eight Age Friendly domains, evident in the regional examples of programming and policies highlighted during the group's Age Friendly Forum. While municipal departments and allied organizations are doing significant work that aligns with and promotes Age Friendly Communities, these activities are not always identified as such and could be better coordinated. Joint membership in the Network will support this coordination, and contribute to a better understanding of the entities and initiatives that support older adults.

Housing and transportation are important regional issues. The region has limited public transit and is largely car-dependent. Housing is primarily single-family, and may not meet the needs of adults as they age and as households get smaller. Our Age Friendly planning gives us the unique opportunity to take a nuanced look at these issues, and explore solutions specific to older adults' interests and needs.

We have engaged AARP in our initial conversations about regional Age Friendly planning opportunities, and have already received valuable input and guidance from them and partner organizations. Membership in the Network will allow us to build on our relationship with AARP and others and take advantage of the resources and support available.

6) Please provide a digital (JPG, PNG or PDF) file or link of a logo or other image that represents your community.



Sapienza, DBA
2.15.18

INSERTS TO MAGIC AARP/WHO NETWORK APPLICATION, SECTION 3, PART 1

DRAFT

Section 3: COMMUNITY ACTIVITIES, ENGAGEMENTS and COLLABORATIONS

1) Please provide a brief summary of the community policies, programs and services that are targeted toward older people and how the community plans to become more age-friendly.

Sudbury Focus

In 2016, responding to demographic changes in age and income in Sudbury, members of the Council on Aging and the Senior Center director investigated the WHO age-friendly initiative. Although the overall population grew by only 5% between 2010 and 2017, the number of residents 60 years and older grew by 33%. Now accounting for 21% of total population, this segment is likely to reach one-quarter of total in the next 3 years, not taking into account two age-restricted developments under construction. Sudbury is, in fact, aging faster than the MetroWest region itself.

In addition, the town is also providing more affordable facilities and homes under MGL Chapter 40B statute, which increases potential economic vulnerability. According to the most recent Housing Production Plan, "...[An] estimated 11% of Sudbury households have incomes at or below 80% of AMI, and ... somewhere between 1,300 and 1,400 households in Sudbury are housing cost-burdened, including 75% of low-income households – those earning below 80% of the AMI... There is a great need for more affordable housing, particularly rental housing and housing targeted at the 65+ demographic."

To address these changes, the town has embarked on two major initiatives that are pertinent to the MAGIC regional application.

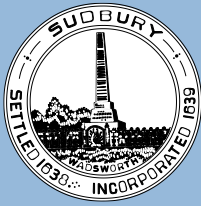
Needs Assessment. Our objective is to be all-age- ("0 to 100") and dementia-friendly. Thus, the first initiative is a formal needs assessment conducted for Sudbury by researchers at the Center for Social & Demographic Research on Aging at UMass Boston. This 9-month effort, which began last fall with two public forums, focuses on the needs and interests of Sudbury's adult population as they shape planning and development in support of being a Livable Community. In April, UMass researchers will begin the formal survey and focus group phase of the Livable Sudbury assessment, and final results should be available to the Master Plan and other town *livable* efforts in early summer.

Public/Private Transportation Pilot. The second initiative is multi-community and in support of *transportation*. Several municipalities (including Sudbury, the originator of this initiative) are submitting a Metropolitan Area Planning Council (MAPC) project concept for a 1-year pilot consisting of partnership between CrossTown Connect Transportation Management Association member towns and local taxi companies. The objectives are to: (1) embed an element in the regional transportation infrastructure that is a hybrid between the traditional taxi business model and mobility-on-demand services, addressing the needs of residents, service providers, and sub-

Sapienza, DBA
2.15.18

urban municipalities; (2) provide service to both market rate and subsidized customers that encompasses vetted and potentially certified senior-friendly drivers, diverse fleet with accessible vehicles, brand recognition, and extended hours; and (3) model the use of mobility-on-demand technology for other cities and towns. As this regional application notes, partner towns (five of the six involved in the pilot are also part of the MAGIC regional application) are generally car-dependent, putting a number of residents at risk of isolation, loss of work and economic livelihood, inability to access medical care, etc. Within several towns there is no public transportation; parking space for commuter rail in adjoining towns is limited; and, there are few pedestrian-friendly routes from residences to likely destinations.

Discussions among the six towns and with local taxi businesses began in early fall 2017. An RFP is scheduled to be sent in March, with a planned start date of the pilot in fall 2018. This allows both partner groups time to continue refining the pilot, to undertake communication campaigns, to set up regular performance reporting tools, and to determine priority roll-out. The pilot will terminate in early fall 2019, and a report on the pilot will be completed within 60 days and made available to the Master Plan and other *livable* town efforts.



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

CONSENT CALENDAR ITEM

13: Accept Sudbury Foundation check 55K

REQUESTOR SECTION

Date of request:

Requestor: Marilyn Martino, Sudbury Foundation

Formal Title: Vote to accept a grant for \$55,000 from the Sudbury Foundation to enable the Town to hire a consultant to update the Town's Master Plan.

Recommendations/Suggested Motion/Vote: Vote to accept a grant for \$55,000 from the Sudbury Foundation to enable the Town to hire a consultant to update the Town's Master Plan.

Background Information:
attached letter from Sudbury Foundation

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA

2018 FEB 23 A 10:57

February 19, 2018



**THE SUDBURY
FOUNDATION**

Trustees

Miner A. Crary
Susan Iuliano
Stephen M. Richmond
Jill M. Stansky
Bank of America, N.A.

Trustee Emeritus

Richard H. Davison

Staff

Marilyn Martino
Executive Director
Tricia Brunner
Operations Manager

Ms. Melissa Murphy-Rodrigues
Town Manager
Town of Sudbury
278 Old Sudbury Road
Sudbury, MA 01776

Dear Melissa:

On behalf of the Sudbury Foundation, I am delighted to enclose a grant check for \$55,000 to enable the Town of Sudbury to hire a consultant to update the Town's Master Plan.

Also enclosed is an acknowledgment form describing the conditions of a Sudbury Foundation grant. These include submission of financial and programmatic reports within a year of the grant award. A sample grant report outline is also enclosed. Please sign and return one copy of the Acknowledgement Form at your convenience.

The current Master Plan, though outdated, has served the Town well. The trustees are pleased to see the Town take on this important project which will help guide future decisions in a meaningful way. They join me in wishing you much success with this valuable project.

Sincerely,

Marilyn Martino
Executive Director

cc: Meagen Donaghue, Director of Planning and Community Development
Stephen Garvin, Planning Board Chairman

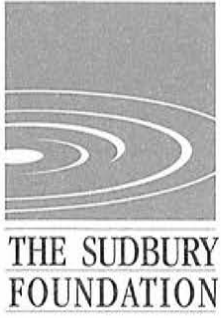
Enclosure

326 Concord Road, Sudbury, Massachusetts 01776

tel (978) 443-0849 fax (978) 579-9536 email contact@sudburyfoundation.org

Packet Pg. 61

Attachment 13.a: Sudbury_Foundation_grant_55K_master_plan (2673 : Accept Sudbury Foundation check 55K)



Grant Acknowledgment

Organization: Town of Sudbury

Grant Amount: \$55,000

Date: February 15, 2018

Purpose: To hire a consultant to help develop a new master plan for the Town.

We hereby acknowledge receipt from the Sudbury Foundation of the grant described above.

As a condition of the grant award, the Trustees request a financial statement and programmatic report describing the way in which the funds were spent and giving an appraisal of the results achieved. Applicants receiving support for a special or one-year project should submit their reports to the Foundation upon completion of the project or within one year of receiving the grant award, whichever comes first. In some cases, the Foundation may request a Year Two report as well. Recipients of multi-year grants are required to submit annual reports.

The Foundation should be notified immediately of significant changes in the management of the organization, the project manager or the project itself.

It is understood that any portion of this grant not needed for the designated purpose will be repaid to the Foundation unless permission to do otherwise is expressly given by the Trustees.

In all public statements, the Trustees request that you acknowledge this grant as a gift from the Sudbury Foundation.

The Sudbury Foundation was established in 1952 by Sudbury residents Herbert and Esther Atkinson. The Foundation is guided by the Atkinsons' generosity and commitment to the people and places that brought meaning to their lives. The Foundation operates a local scholarship program and three geographically-focused nonprofit grantmaking programs.

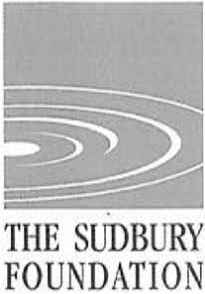
Please sign and return one copy of this acknowledgment form to 326 Concord Road, Sudbury, MA 01776. A second copy has been provided for your records.

Signature: _____

Title: _____

Date: _____

Attachment 13.a: Sudbury_Foundation_grant_55K_master_plan (2673 : Accept Sudbury Foundation check 55K)

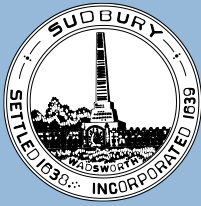


Outline for Sudbury Foundation Final Project Report

Your annual grant report helps to insure compliance and enables the Foundation to keep up with your organization's progress and activities. It is also an opportunity for you to reflect on the past year and to review and assess your own growth and development. It is not intended to be a burdensome task. Most reports can be presented well in 2-3 pages, plus attachments.

Please include:

- 1.) An accounting of all funds allocated to the project as well as a current operating budget.
- 2.) An appraisal of progress in achieving project goals and objectives as stated in the grant application, as well as unexpected difficulties, delays, opportunities, or benefits.
- 3.) Lessons Learned: What worked and what didn't? What would you do differently?
- 4.) Lessons Applied: How will this grant impact your future work? Are there programming or operational changes that might result from the project? Are there any follow-up activities anticipated or required?
- 5.) Special insights or experiences which might be useful to the Foundation in funding similar projects.
- 6.) If applicable, a brief assessment of the consultant you worked with. Please include contact information, the pros/cons of the consultation and whether you would recommend this consultant to others.
- 7.) A description of efforts to inform the community about the project.
- 8.) Any other pertinent information about the project you would like to include.



SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

CONSENT CALENDAR ITEM

14: Blue Star Memorial

REQUESTOR SECTION

Date of request:

Requestor: Town Manager Melissa Murphy-Rodrigues

Formal Title: Vote to approve the installation of a Blue Star Memorial at Grinnell park, as requested by the Thursday Garden Club and Sudbury Garden Club.

Recommendations/Suggested Motion/Vote: [Vote to approve the request of the Thursday Garden Club and the Sudbury Garden Club to install a Blue Star marker and stone at the Grinnell Park as a tribute to the Armed forces who have defended the United States of America.](#)

Background Information:
[attached request](#)

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM

To: The Town of Sudbury Selectmen

From: The Thursday Garden Club of Sudbury and The Sudbury Garden Club

Date: October 30, 2017

Dear Selectmen-

The Thursday Garden club and The Sudbury Garden club would like to request permission to add a Blue Star marker and stone to Grinnell Park. This marker is 'A tribute to the Armed Forces who have defended the United States of America'. The marker is 12"x20", mounted on a stone. For more information please go to www.gardenclub.org -projects- blue-star-program.

The stone and marker will be placed on the West facing side of the flag pole. Flowering shrubs and plants will surround the marker with red, white and blue colors.

We would like to thank-you in advance for your support. This gesture will show our gratitude to all our United States Armed Forces.

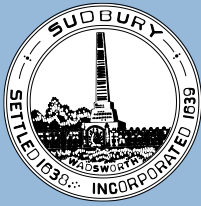
Thank-you;

Joy DiMaggio- Thursday Garden Club of Sudbury

Lynn Noland- The Sudbury Garden Club

(Here is a sample of a local Blue star marker)





SUDBURY BOARD OF SELECTMEN
Tuesday, March 6, 2018

CONSENT CALENDAR ITEM
15: Release legal opinion to SHS

REQUESTOR SECTION

Date of request:

Requestor: Town Manager Rodrigues

Formal Title: Vote to release to the Sudbury Historical Society a legal opinion received from KP Law, P.C. concerning the question of private funding of the Loring Parsonage construction project.

Recommendations/Suggested Motion/Vote: [Vote to release to the Sudbury Historical Society a legal opinion received from KP Law, P.C. concerning the question of private funding of the Loring Parsonage construction project.](#)

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

03/06/2018 7:00 PM