

## IN BOARD OF SUDBURY SELECTMEN

TUESDAY, MARCH 6, 2018

Present: Chairman Robert C. Haarde, Vice-Chairman Leonard A. Simon, Selectman Susan N. Iuliano, Selectman Patricia A. Brown, Selectman Daniel E. Carty and Town Manager Melissa Rodrigues.

The statutory requirements as to notice having been complied with, the meeting was convened at 7:00 p.m. in the Lower Town Hall.

### **Opening Remarks by Chairman**

At 7:00 p.m., Chairman Haarde opened the meeting announcing that the Council on Aging (COA) is seeking new applicants, and anyone interesting in serving on the COA can find the information on the Sudbury website. The deadline for registering to vote for the Annual Town Election is tonight until 8:00 p.m. at the Town Clerk's Office. Chairman Haarde said that the Board of Selectmen Newsletter for Winter 2018 is published on the Town website.

### **Reports from Town Manager**

Town Manager Rodrigues stated a snow event is expected tomorrow into Thursday, and an extensive clean-up is anticipated due to debris on the roads and walkways.

### **Reports from Selectmen**

Vice-Chairman Simon said that Candidates' Night was most impressive featuring candidates for the Board of Selectmen, Lincoln-Sudbury School Committee and Sudbury Public School Committee. The event was televised and can be viewed on SudburyTV. Vice-Chairman Simon stated that he attended the meeting of the Permanent Building Committee last night, which dealt with the Fire Station on Route 20. The Board of Selectmen will hold office hours on Wednesday, March 28 at the Senior Center from 8:30 a.m. to 9:30 a.m., with Selectman Brown and Chairman Haarde in attendance. Vice-Chairman Simon thanked Deb Galloway for making that time available at the Senior Center.

Selectman Iuliano stated that later this evening, Selectman Carty and she would discuss recent events regarding the School District Administrative and Structural Options Subcommittee. She added that the Subcommittee was scheduled to meet tomorrow, but instead will meet Friday at 4:00 p.m. at the Flynn Building. The meeting with the LS School Committee on March 13 will be at the Hartwell Building in Lincoln at 7:30 p.m., and the Subcommittee will meet with the Sudbury Public School Committee on April 9.

Selectman Brown had no announcements.

Selectman Carty stated that it was a busy week for the League of Women Voters. He added that Vice-Chairman Simon was a participant in the Civics Bee, which the League also sponsored. He thanked the League for sponsoring these events. He stated that tonight the Sudbury Public School Committee is in the midst of candidate interviews for Superintendent, and will continue until approximately 9:00 p.m.

Town Manager Rodrigues added that she was very grateful for the hard work by DPW, the Fire Department, and the Police Department this past weekend. She added that at one point there were about a dozen streets closed off, and approximately 200 people without power. Chairman Haarde said that Town staff, as well as the DPW, handled this storm very well, and that it was wise to cancel the Marijuana Forum.

Selectman Simon stated that the students from LSRHS and Curtis Middle School represented the Town very well and were remarkable at the Civics Bee.

**Citizen's Comments on Items Not on Agenda**

There were no citizen's comments.

**Consent Calendar**

At 7:07 p.m., Chairman Haarde presented four items for Selectmen vote:

**Approve AARP/MAGIC application**

It was on motion unanimously

VOTED: To approve AARP/MAGIC application regarding age-friendly community.

**Accept a grant for \$55,000 from the Sudbury Foundation**

It was on motion one abstain, and four in favor

Haarde–aye, Simon–aye, Brown–aye, Carty–aye; and Iuliano–abstain.

VOTED: To accept a grant for \$55,000 from the Sudbury Foundation to enable the Town to hire a consultant to update the Town's Master Plan.

**Approve the installation of a Blue Star Memorial at Grinnell Park**

It was on motion unanimously

VOTED: To approve the installation of a Blue Star Memorial at Grinnell Park, as requested by the Thursday Garden Club and Sudbury Garden Club.

**Release to the Sudbury Historical Society legal opinion received from KP Law, P.C., concerning private funding of the Loring Parsonage**

Selectman Brown asked if this meant that the Historical Society would keep this opinion in confidence as well. Town Manager Rodrigues said that in the past, the Board has released information in that manner to a Town Committee or Commission; and the Sudbury Historical Society is definitely not a Town committee or commission. She believed that once this information is released to the Historical Society, it becomes public.

It was on motion unanimously

VOTED: To approve to release to the Sudbury Historical Society, a legal opinion received from KP Law, P.C., concerning the question of private funding of the Loring Parsonage construction project.

**Discussion Regarding Joint Office Hours**

Selectman Carty said that the joint office hour concept was suggested by SPS Committee member Richard Tinsley. He thought that the concept might prove to be interesting, and might promote better attendance. Selectman Carty informed the Board that at the last Selectmen office hours session he and Selectman Simon had no participants. He suggested there might be more interest with representatives from several different committees.

Selectman Iuliano said that she wondered how many committee topics would overlap, and suggested that having joint meetings on a staggered basis might be beneficial. Selectman Carty said that depending on the time of year, especially around Town Meeting time, it might be helpful. Chairman Haarde inquired about the frequency of the proposed joint meetings. Selectman Carty said that a quarterly joint meeting, or every third meeting, could be a joint meeting.

Selectman Simon suggested asking residents if they had recommended topics, and then the Board could coordinate that topic with the joint committee members. Selectman Iuliano stated that trying this approach would be worthwhile. Selectman Carty agreed, and said that he would coordinate it and try to have that first joint hour in April. Selectman Iuliano suggested asking the Sudbury Public Schools Committee first, since they initially recommended the idea of a joint meeting.

#### **Discussion with Sue Rushfirth of Sudbury-Wayland-Lincoln Domestic Violence Roundtable**

At 7:15 p.m., Chairman Haarde introduced Sue Rushfirth, Program Committee Chair, of the Sudbury-Wayland-Lincoln Domestic Violence Roundtable.

Ms. Rushfirth has been on the Sudbury-Wayland-Lincoln Domestic Roundtable for several years, and that the non-profit, volunteer organization is in its 20<sup>th</sup> year, and was started by three Sudbury women. The women's domestic violence prevention program is supported by community businesses, clergy, and other town organizations. Ms. Rushfirth mentioned that there are a considerable amount of domestic restraining orders in Sudbury, and that the program is world-wide. In 2010 the Domestic Violence Roundtable recorded 7,872 unique visits (first time visits) to their website, and in 2017 there were 241,536 unique visits which is 662 unique visits per day. The Organization has four main functions: distribution of help cards; providing hotline contact information/resources; maintenance of a world-wide website; a gift program for those in shelters and those moving out of shelters; and the White Ribbon Campaign – the expansive educational program. March is the month for the White Ribbon Campaign, which serves to educate men and boys to be ambassadors of this effort. She explained that any business, municipality or individual can become a member and support the White Ribbon Campaign. In order to become an affiliate, the organization must contact the website [JaneDoe.org](http://JaneDoe.org).

Ms. Rushfirth invited the male members of the Board to attend the White Ribbon Event on Tuesday, March 13, from 3:00 p.m.–4:30 p.m. at the Wayland Public Safety Building, 38 Cochituate Road. This event will have open discussions with local politicians in attendance, and she hoped the event would promote increased awareness and membership within the community.

Chairman Haarde said he was interested in attending. Vice-Chairman Simon thanked Ms. Rushfirth, adding that this is a very timely and important issue especially in consideration of increased gun violence. He informed Ms. Rushfirth that the Board would be having a future agenda item dedicated to gun violence, and invited Ms. Rushfirth to come to that meeting. He said that he would attend the White Ribbon event on March 13.

Chairman Haarde thanked Ms. Rushfirth and added that he and the other two male selectmen would make an effort to attend the event on March 13.

Resident Janie Dretler, 286 Goodman's Hill Road, asked about available babysitting provisions for mothers that might want to attend the White Ribbon Campaign event. Ms. Rushfirth responded that she would discuss this with Ms. Dretler after her presentation.

#### **Discussion Regarding Sudbury Housing Authority's interest in property at DPW site**

Present: Sheila Cusolito, Executive Director of the Sudbury Housing Authority, Steve Swanger, Member of the Sudbury Housing Authority, and Daniel Nason, DPW Director.

Chairman Haarde introduced Sheila Cusolito, Executive Director of the Sudbury Housing Authority (SHA).

Ms. Cusolito said that the Town is currently operating 92 low-income rental units within the scope of four programs, and SHA is interested in expanding that rental number. She informed the Board of a new state grant opportunity providing for technical assistance through Mass Housing, which could be a catalyst for other development grants via the completion of an initial technical grant application. The grant application is due March 29, must be sponsored by the Town, and would provide greater impact with the monies the Town has to spend. Local matching funds are required (10% of the value of awarded services). This opportunity might work well within the Town's proposed Master Plan.

Ms. Cusolito stated that a parcel of the DPW site at 275 Old Lancaster Road appears to be the only town-owned site that might be eligible for proposed housing development at this time. There have been related discussions with the Planning Department, DPW, Conservation and the Town Manager about this site. Even sites like the Old Meadow Road site, which is a Housing Authority site, would require Town Meeting votes because of restrictions on the number of units on that site. Completion of the application would be the first step in the process.

Town Manager Rodrigues asked if this initial application approval would allow for additional grant funding. Ms. Cusolito added that would be a possibility and the Request for Services (RFS) would be for no more than \$10,000 in technical services. If the Town receives a grant over \$10,000, then the SHA funding would go further. Some other funding opportunities may open up if the prospect of developable land is realized. Selectman Iuliano asked how much would be requested with this grant. Ms. Cusolito estimates \$20,000 would be the amount. Chairman Haarde asked what services might be included in the technical services category. Ms. Cusolito replied that services might include some conceptual site plans, mapping, and elevations. This could be an expandable opportunity and tie into 40B, adding that wording is very general at this point. Town Manager Rodrigues suggested that the Board could vote on this at the next meeting, which would allow time to review. Ms. Cusolito stated that the endorsement and application must come from the Board. Chairman Haarde asked if this application is site specific and if it binds the Town to use technical services on particular sites. Ms. Cusolito responded that she was not sure, but her understanding is that this program will allow for expansion.

Vice-Chairman Simon asked if this process requires an annual application. Ms. Cusolito replied that because this is new, she does not know. Selectman Iuliano said that it might help to understand this process better, and asked for the size of the DPW parcel being considered. Town Manager Rodrigues said that the area mentioned is the hill area in front of the DPW site. DPW Director Daniel Nason said that he and SHA had multiple discussions and composed a limited Master Plan, and he could not foresee that DPW would have any future need for this parcel. He confirmed that the parcel being considered is the area in front of DPW. Chairman Haarde asked if that area would be east of the main DPW driveway, using Old Lancaster Road as frontage for a duplex, or something of that nature.

Ms. Cusolito replied that securing the technical grant would be a way to educate the Town in terms of what really can be done on this limited site as the total DPW parcel is 16 acres. Selectman Brown added that Huckleberry Lane was proposed as a 40B site years ago, and the concern then was that Old Lancaster Road could be problematic with many twists and turns.

SHA member Steve Swanger stated that the Pine Ridge access could be used, and another pertinent question to address would be what part of the property lies within the Sudbury Water District relating to Hop Brook. Selectman Carty asked how much is actually buildable on this site. Mr. Nason stated that the area does get wet, and there is an urban berm in place.

Selectman Iuliano asked Mr. Nason if he had any concerns about this location. Mr. Nason had no real concerns, however, the wetlands issue needs a bit more investigation. Selectman Iuliano said this might be a good idea to pursue, and appreciated SHA's goal of continued scattered housing and buildings fitting well in the setting. Ms. Cusolito reiterated that securing the technical grant would help explore this area more thoroughly.

Chairman Haarde emphasized that if the Board wants to go forward with this application, they would have to vote on March 20. Ms. Cusolito said that delineating a prospective number of units would be required, and the preference would be to target a dozen units to make it a more attractive proposal. Vice-Chairman Simon asked how many of those proposed units would be located at the proposed DPW location; Ms. Cusolito answered probably three.

Vice-Chairman Simon inquired if there were a way these proposed units did not have to be identified as a 40B project. Ms. Cusolito answered that is part of what needs to be answered and determine what is most viable. Mr. Swanger stated that this could be a "friendly" 40B, (Town-sponsored) without any of the associated threats of an "unfriendly" 40B. Chairman Haarde added that these proposed units would bring the Town to an 11.2% affordable housing ratio, which more than meets the required 10%. Vice-Chairman Simon thanked the SHA members for explaining the current 40B plan and he found it most helpful.

#### **School District Administrative and Structural Options Subcommittee Presentation/Discussion**

At 8:00 p.m., Selectman Iuliano stated that the Subcommittee sent a memo to the Lincoln Board of Selectmen, which outlined a general concept and suggested a joint meeting. Selectman Carty is disappointed that the Lincoln Selectmen declined our invitation. It appears that the Lincoln Board of Selectmen want to send this request back to the various school committees. The Subcommittee proposed a discussion about the structural aspect of things and nothing to do with specific education topics. Selectman Iuliano said that the subcommittee memo was open-ended, and spoke on a range of issues, not just structural change. She added that the Subcommittee is interested in what the two towns can do to collaborate and work on a system to improve the schools' ability to look at educational matters. Chairman Haarde said there was conversation at Candidates' Night regarding how important it is that the two towns communicate. He added that he also is disappointed.

Selectman Carty said that the Subcommittee is not done yet. Selectman Iuliano agreed, and added that the Subcommittee will talk to the LS and SPS School Committees about this to suggest what might be accomplished collectively so we can bring that discussion back to the Lincoln Board of Selectmen. Selectman Brown asked if this definition of School Committee includes the Lincoln Public Schools. Chairman Haarde said that the memo inferred that they want all three school committees to take a public vote to create a task force before they would agree to meet.

Selectman Carty said that at a previous Subcommittee meeting the perspectives of SPS and LPS chairpersons were heard. He'd like to get perspectives of the rest of the other two School Committees as well, which is why our Subcommittee is going to them. Selectman Iuliano said it's still early, and the Subcommittee will talk with them and see. Chairman Haarde agreed.

Selectman Carty reminded the Board that the Subcommittee is part of this Board, and if any Board members want particular topics presented at those meetings, they should inform him.

#### **Discussion and possible vote regarding establishing Transportation Committee**

Present: Debra Galloway, Sudbury Senior Center Director, and Alice Sapienza, COA Member.

At 8:10 p.m., Chairman Haarde introduced Debra Galloway and Alice Sapienza.

Selectman Brown stated that Ms. Galloway and Ms. Sapienza have been working on various transportation initiatives. One of the initiatives is the senior needs assessment, which is ongoing and will fit into the Master Plan.

Ms. Sapienza said that the MAGIC application is the “umbrella” and has already been voted on. Sudbury is one part of 14 towns that are submitting a regional application to participate in this particular transportation network. Ms. Sapienza added that Sudbury is facing more complex questions about transportation, which need to be addressed at a town departmental level. She added that senior and disabled residents of Sudbury need a group to lead this transportation mission, and make decisions both at the regional level as well as at the local level. Ms. Galloway shared that Sudbury has two vans that run Monday through Friday from 8:30 a.m. to 4:00 p.m., and the transportation program has recently been expanded to include some evening transportation. A grant was recently awarded from Bay Path Elder Services to add a Route 20 shuttle, and that shuttle will operate twice a week with a new driver and a new van. She will invite more input from the Board of Selectmen, and from other Town departments and residents. She would like to start working with a committee that will offer a broader reach and outlook into the Town to determine what the Town needs. She acknowledged that Sudbury is changing, and the continuing trend seems to be an increase in the senior population.

Ms. Sapienza said that she had meetings with two taxi companies and a bus company, and stressed the importance of determining how the Town can make use of these companies at a time when their business models are changing with increased competition. She suggested that the Town could partner with them.

Selectman Iuliano asked if the taxi companies have wheelchair-accessible vehicles. Ms. Sapienza answered they did. Selectman Iuliano was glad to hear this, because in the past, that aspect was a challenge. She appreciated the work that Ms. Galloway and Ms. Sapienza are doing, and was pleased to see they are approaching the project from a regional perspective. Ms. Sapienza said that one of the bus companies, the Dee Bus Service, has rolling stock, and has a number of ADA (Americans with Disabilities Act) vehicles. She detailed that a transportation company like the Dee Bus Service could supplement the RTAs because there are gaps.

Vice-Chairman Simon asked if Acton was one of the participating towns. Ms. Galloway replied that Acton definitely is. Vice-Chairman Simon said that this route follows the north-south Rail Trail. He added that the Rail Trail seems to fit nicely with this proposal, and he asked if this includes any communities in the Greater Boston area.

Ms. Sapienza said that Sudbury is not covered by the RIDE, which has been the incentive to look for alternative transportation. She explained that these fill-in transportation options will go to medical areas such as the Longwood Medical Center, and would assist anyone who had to connect to the RIDE.

Selectman Brown shared that it was her understanding that if someone lived in a community that sponsored the RIDE, that was one thing, but that someone from Sudbury could not just show up in Boston and get the RIDE. Ms. Galloway said that she knows people who are able to get a ride from a non-RIDE affiliated community to a RIDE-affiliated community and use the RIDE. Selectman Brown commented that if one can get to Boston or Framingham, then they are set to pick up the RIDE.

Ms. Sapienza stated that COA is asking that there be a transportation committee with the understanding that we’re not asking for it to be in perpetuity; rather, it needs to evolve as the Town faces more complex questions. She stressed that having a transportation committee is a necessary step and the foundation for all these initiatives. Vice-Chairman Simon asked Town Manager Rodrigues which Town department would work with this transportation project. Town Manager Rodrigues answered that it would fall under the COA as well as the Planning Department. She’s met with Planning, the Social Worker, and the Health Department regarding this topic.

Selectman Brown said that the core group of people involved with this topic are Town employees who could meet as needed and would not have to go through the open meeting procedure. Town Manager Rodrigues shared that once a committee is established, it must follow Open Meeting Law (OML) requirements.

Town Manager Rodrigues recommended that Ms. Sapienza and Ms. Galloway work on a mission statement with narrative and composition, and then submit that document to her. Ms. Sapienza said that she would get on it directly. Chairman Haarde said that the Board could vote on the Committee formation at the next Board of Selectmen meeting.

#### **Presentation or discussion of other warrant articles**

At 8:29 p.m., Town Manager Rodrigues said that there were 13 remaining warrant articles that the Board had not yet voted on. If the Board wanted anything reported in the Warrant, a vote would have to be taken at the next meeting. After the Board discussed the 13 remaining articles, Town Manager Rodrigues suggested the Board take them up for vote at the next meeting.

#### **Vote to call Special Town Election for Monday, May 21, 2018**

Town Manager Rodrigues said that this Special Election would include all the bonded articles from Town Meeting. Chairman Haarde asked if there might be anything else that we might foresee. Town Manager Rodrigues stated that there was nothing else, assuming all seats are filled at the Election.

Town Manager Rodrigues said that the articles included the Fire Station, Fairbank, Broadacres, DPW Rolling Stock, Underground fuel storage, Stearns Mill Pond Dam and Dutton Road Bridge.

Vice-Chairman Simon asked Town Manager Rodrigues to explain the procedure for an article that gets voted down at Town Meeting. Town Manager Rodrigues stated that if an article does not pass at Town Meeting, it does not count whether it passes at the ballot or not.

It was on motion unanimously

VOTED: To call Special Town Election for Monday, May 21, 2018.

#### **Discussion in preparation for meeting with Legislators on March 20**

Town Manager Rodrigues presented a list of various bills that are pending at this time, and said that the list might provide the Board with suggested topics for the meeting with legislators on March 20. If the Board wants to make any changes to this list, please let her know. Some of the more interesting and timely bills at this time include: Remote Participation; Budget; An Act promoting Housing and Sustainable Development, allowing for housing grants; An Act Building the future of the Commonwealth, which suggests an annual program of training for members of planning boards and zoning board of appeals. Another bill she suggested was the Act relative to public investment in fossil fuels, and an Act for Community Empowerment, which allows communities the ability to contract with different vendors of alternative energy sources. Chairman Haarde thought this was a good list, and Selectman Brown suggested including the bill numbers on the list. Town Manager Rodrigues said that she would include each bill with its official numbering. Selectman Brown also suggested adding the bill regarding Establishing School District Foundation Budgets. Representative Gentile is co-sponsoring that bill, and she's interested to know its status. Selectman Carty suggested adding several bills to that list including: Modernization of Regional Schools Act, Safe Communities Act, Regional Stabilization Funding, and the Act to Promote Livable Communities. He added that he would provide several additional bills of further interest. Selectman Iuliano suggested including the bill regarding the Senior Tax Exemption, even though it is not a bill now. She also suggested adding the Town playground proposal to the list.

Town Manager Rodrigues said that she submitted the playground proposal for granting, and did not feel it had as much competition to get grant approval as some other proposals did. Selectman Iuliano said that she spoke to Representative Gentile today about it.

Chairman Haarde said he would also like the sewer issue placed on that suggested list. Selectman Iuliano said that Representative Gentile told her that he was working on the sewer topic as well as school regionalization.

Selectman Carty expects that the legislators will share with the Board what they're currently working on for the Town. Vice-Chairman Simon said this was a considerable list, and if there is a bill dealing with community sanctuaries, he would like that included. Selectman Carty said there have been recent changes to that bill.

Vice-Chairman Simon asked if there were any bills regarding school safety, such as funding for security systems. Also of interest would be any bills on gun safety, as well as acquisition of CSX using state funds.

Town Manager Rodrigues stated that the list numbered eighteen items. Selectman Brown would also like to know about matching CPA funding. Town Manager Rodrigues said she would submit this list to the legislators to share with them at the March 20 meeting.

Town Manager Rodrigues made a quick announcement and stated that SPS had cancelled all afternoon and evening activities for tomorrow due to the storm.

#### **Discussion on Town Manager Evaluation**

Town Manager Rodrigues said that there was a request for the Policy, so that was included in tonight's Selectmen packets.

Selectman Iuliano stated that each Board member has their evaluation pieces to complete, and that she and Selectman Brown were the Board members that came up with this process last year. Selectman Brown stated that the Town Manager submitted her self-evaluation to the Board, and now the Town Manager Evaluation Subcommittee must collect all related materials prior to the next Board meeting. Selectman Iuliano said that the Board should establish this Subcommittee. Vice-Chairman Simon asked if the Board would use the same form as last year. Selectman Iuliano said that she and Selectman Brown would form the Town Manager Evaluation Subcommittee and they would distribute the necessary evaluation forms tomorrow.

It was on motion unanimously

VOTED: To form the Town Manager Evaluation Subcommittee, comprised of Selectmen Pat Brown and Susan Iuliano, which will set-up related forms and a narrative.

#### **Citizen's Comments (cont.)**

There were no citizen comments.

#### **Discuss Upcoming Agenda Items**

Town Manager Rodrigues stated that the March 20 meeting is very busy, as the Board is meeting in Executive Session with LS and SPS at 6:00 p.m. and then returns to regular session at 7:00 p.m. Topics include a discussion on gun safety, establishing positions on the remaining articles, discuss SHA business, as well as voting on the Transportation Committee. Town Manager Rodrigues shared that other agenda items would include hearing the Finance Committee's Report on the Budget as well as the Legislators presentation. The next meeting is April 10.



Selectman Iuliano said that the Board will follow-up on the Town Manager's Evaluation at the April 10 meeting, and vote on it on April 24.

There being no further business, the meeting adjourned at 8:55 p.m.

Attest: \_\_\_\_\_

Melissa Murphy-Rodrigues  
Town Manager-Clerk