

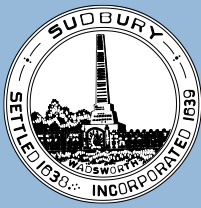
SUDBURY BOARD OF SELECTMEN  
TUESDAY NOVEMBER 7, 2017  
7:30 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
	7:30 PM		CALL TO ORDER
			Opening remarks by Chairman
			Reports from Town Manager
			Reports from Selectmen
			Citizen's comments on items not on agenda
<b>PUBLIC HEARING</b>			
1.	7:45 PM	<i>VOTE</i>	Update on compliance with June 14, 2017 Notice of Decision and Order, re: Boomer the Dog, which was updated by vote of the Board of Selectmen on August 8, 2017. (Update from 9/12/17 meeting)
<b>MISCELLANEOUS</b>			
2.		<i>VOTE / SIGN</i>	(a) Inform the Board of response to notice for ballot question written arguments pro/con. (b) Also vote to sign Warrant for Special Town Election Dec. 11, 2017, which must be received by voters and posted by Monday, December 4, 2017.
3.			Discussion of Town Forum scheduled for Saturday, March 3, 2018 at LSRHS.
4.		<i>VOTE</i>	Review recording of CPC meeting of 10/12/17 (if needed) where candidates Scott Smigler, 125 Plympton Road, and Taryn Trexler, 253 Concord Road, are interviewed by CPC, and potentially vote to appoint a candidate to fill a vacancy on the Community Preservation Committee (CPC) for a term ending 5/31/20.
5.		<i>VOTE</i>	Discussion and potential vote on next steps for Melone Property. Meagen Donoghue, Director of Planning & Community Development, to present results of "Envision Melone: Shaping Melone's Future Together" held on October 3, 2017.
6.			Discuss Selectmen and Town Manager Goals
7.			Citizen's Comments (cont)

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

<b>Item #</b>	<b>Time</b>	<b>Action</b>	<b>Item</b>
8.			Discuss future agenda items
<b>CONSENT CALENDAR</b>			
9.		<i>VOTE</i>	Vote to extend the Sudbury Access Corporation (SAC) contract for a three year-term to expire November 15, 2020.
10.		<i>VOTE</i>	Vote to approve renewal of the Professional Service Agreement for Dog/Animal Control Officer services with Jennifer a. Condon, CEO, Owner of Boardmans Animal Control, Inc., 147 Parker St., Maynard, MA for a two-year renewal period commencing November 1, 2017 through October 31, 2019, upon the terms and conditions set forth in the initial contract, said compensation to be eleven monthly payments of \$1,942.59 each, plus one monthly payment of \$1942.62 for the first renewal term (2nd year of contract) and twelve monthly payments of \$2,000.87 for the second renewal term (3rd year of contract); and to appoint Jennifer A. Condon as Dog/Animal Control Officer for the Town of Sudbury for one-year through October 31, 2018 in accordance with statute.
11.		<i>VOTE</i>	Vote to approve the regular session minutes of 10/24/17.
12.		<i>VOTE</i>	Vote to grant a Special Permit to the National Multiple Sclerosis Society, to Hold the "Bike MS Minuteman Ride" on Saturday, July 14, 2018, from 9:00 A.M. through approximately 3:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race's conclusion.
13.		<i>VOTE</i>	Vote to appoint Ellen Gitelman, 19 Raynor Road, to the Sudbury Cultural Council as Chairman for a term to expire October 30, 2020, as requested by SCC Member Cynthia Nelissen. Also, vote to reappoint Cynthia Kazior, 34 Blacksmith Drive, and Yael Kupiec-Dar, 77 Hemlock Road, to the Sudbury Cultural Council for terms to expire 11/13/2020. Also, vote to accept the resignation of Jeanne Maloney, 119 Willis Rd, as a member of the Sudbury Cultural Council, and to send a letter of thanks for her service to the Town.
14.		<i>VOTE</i>	Vote to reappoint Susan Berry, 4 Dawson Dr; Joan Carlton, 47 Old Coach Rd; Richard Tinsley, 6 Meachen Rd; Radha Gargeya, 120 Powder Mill Rd; Melissa Murphy-Rodrigues, Town Manager; Anne Wilson, SPS Superintendent and Bella Wong, LSRHS Superintendent to the Budget Strategies Task Force for a term ending 6/30/18. Vote to appoint Christine Hogan, 49 Blueberry Hill Ln, to the Budget Strategies Task Force for a term ending 6/30/18, as recommended by the Lincoln-Sudbury Regional High School Committee. Also, to send a letter of thanks to resigning member Lucie S. St George for her service to the Town.
15.		<i>VOTE / SIGN</i>	Vote to renew the current Sunday Entertainment License for Bullfinch's, Inc., d/b/a Bullfinch's Restaurant, 730 Boston Post Road, for a live jazz trio from 11:00 a.m. to 2:00 p.m. for the period of January 1, 2018 to December 31, 2018.

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**PUBLIC HEARING**

**1: Dog Hearing Update (continued from 9/12)**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Update on compliance with June 14, 2017 Notice of Decision and Order, re: Boomer the Dog, which was updated by vote of the Board of Selectmen on August 8, 2017. (Update from 9/12/17 meeting)

Recommendations/Suggested Motion/Vote: Update on compliance with June 14, 2017 Notice of Decision and Order, re: Boomer the Dog, which was updated by vote of the Board of Selectmen on August 8, 2017. (Update from 9/12/17 meeting)

Background Information:  
attached documents

Financial impact expected:N/A

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM

**Golden, Patricia**

---

**From:** Lisa Burke <lisasburke@yahoo.com>  
**Sent:** Tuesday, October 24, 2017 1:45 PM  
**To:** Golden, Patricia; ekруб15  
**Subject:** Request to Modify June Order

Hi Patty,

I would like to request to modify the June order requesting we install a 6 total foot stockade fence (2 feet in the ground and 4 feet high) to a 7.5 total foot cedar wood post and heavy gauge wire fencing ( 2 feet in the ground and 5'6 feet high).

The installation was completed by a professional fencing company and was inspected by Officer Condon and Chief Nix. Both Nix and Condon believe the fence configuration, as installed, is a more secure enclosure than previously ordered by the board.

Additionally the fencing company did not recommend installing wood stockade fencing 2 feet in the ground as, in their opinion, the fencing would rot in one year. Therefore the only option was to install heavy gauge wire fencing in the ground.

Thank you,  
Lisa

Sent from my iPhone

Attachment1.a: Burke\_Email (2530 : Dog Hearing Update (continued from 9/12))



# Sudbury Police Department

## Office of the Chief of Police

75 Hudson Road  
Sudbury, MA 01776  
Business (978) 443-1042  
Fax (978) 443-1045  
nixs@sudbury.ma.us

**Scott Nix**  
*Chief of Police*

September 6, 2017

To: Melissa Rodrigues, Town Manager  
From: Scott Nix, Chief of Police  
RE: Dangerous Dog Hearing Supplemental Report – Boomer 39 Poplar Street

Melissa,

As requested by the Board of Selectmen, here is a summary of compliance regarding the aforementioned Dangerous Dog Hearing:

- ◆ I am scheduled to visit the residence at 39 Poplar Street upon Mrs. Burke's return on September 8, 2017. Findings, in addition to those listed below, will be reported to the Board of Selectmen during the meeting of September 12, 2017.
- ◆ A wrought iron gate been installed on the front entrance. ACO Condon visited the residence on 9-5-17 (see attached report) where she was greeted at the front door. From her vantage point she observed an interior gate further in the residence, on the second, floor preventing any of the dogs from gaining access to the front door as a secondary precaution to the wrought iron gate. I had previously verified the installation of the wrought iron gate while driving by the residence. I have had conversation with Mrs. Burke regarding other measures within the residence. I will very during my visit but on advice of counsel do not want pictures taken.
- ◆ A fence has been erected and inspected by the ACO on 9-5-17. The fence consists of a six foot wooden panel fence along the front portion of the property with a six foot post fencing with heavy gauge wire fencing attached thereto. The only concern with the construction of the fence was the vulnerability under the gate which needs additional measures to prevent digging under in the area. To be further inspected on the 8<sup>th</sup>.
- ◆ Certificate of insurance has been provided via email to the Town Manager and subsequently forwarded to me, Town Counsel and Selectmen Haarde (see attached).
- ◆ Microchip has been completed by Sudbury Animal Hospital on June 26, 2017 (see attached).
- ◆ Training has continued by their trainer, Daniel Titus, who is scheduled to be present during my visit. I will verify the continued training and he provided a letter dated 8-3-17

indicating the continued training to that point while explaining Boomer's progress (see attached).

- ◆ The letter of apology has not been provided on advice of counsel which was acknowledged by the Board of Selectmen.
- ◆ There have been no further reported incidents regarding the dog in question, "Boomer."
- ◆ The owner, son of the Burke's, has secured a lease whereby he will be moving out September 15<sup>th</sup> with Boomer relocating with him to Natick, MA. To be verified following the 15<sup>th</sup> while adding the same measures must be maintained if he is going to visit the residence at 39 Poplar Street. Information surrounding the hearing and stipulations established with be conveyed to the new jurisdiction upon confirmation of the move as ordered.

Respectfully,



Scott Nix  
Chief of Police



Melissa Murphy-Rodrigues, Esq.  
Town Manager

**TOWN OF SUDBURY**  
*Office of the Town Manager*  
[www.sudbury.ma.us](http://www.sudbury.ma.us)

278 Old Sudbury Road  
Sudbury, MA 01776-1843  
978-639-3381  
Fax: 978-443-0756  
Email: [townmanager@sudbury.ma.us](mailto:townmanager@sudbury.ma.us)

June 14, 2017

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Ms. Lisa Burke  
39 Poplar Street  
Sudbury, MA 01776

**NOTICE OF DECISION AND ORDER  
DANGEROUS DOG**

Dear Ms. Burke:

On Thursday, June 8, 2017, the Sudbury Board of Selectmen, held a public hearing in accordance with Massachusetts General Laws, Chapter 140, Section 157 to determine whether the dog owned and/or kept by you in the Town of Sudbury is a Nuisance Dog or Dangerous Dog as those terms are defined in said statute. The hearing was held based on complaints and reports that, on two separate occasions, your dog known as “Boomer” was not properly restrained and attacked an adult and a child without provocation.

Based on the credible evidence and sworn testimony provided at said hearing, the Board unanimously voted to declare that Boomer is a Dangerous Dog and it unanimously voted to impose the following conditions:

1. The dog shall be confined to the premises of the owner, which means that the dog shall be kept within the house and restrained so that it cannot escape at any time.
2. Within thirty days of entry of this Order, the owner shall install secondary doors or gates, acceptable to the Animal Control Officer, to ensure that the dog cannot escape at any time.
3. The dog shall not be permitted outside the house at any time unless it is humanely muzzled, which may include a basket-type muzzle. If the dog is outside the enclosure described below, it shall be on a leash having a minimum tensile strength of 300 pounds and not exceeding three feet in length and held by a responsible adult and it shall also be fitted with a shock collar controlled by the person walking the dog.



**TOWN OF SUDBURY**  
*Office of the Town Manager*  
 www.sudbury.ma.us

278 Old Sudbury Road  
 Sudbury, MA 01776-1843  
 978-639-3381

Fax: 978-443-0756

Email: [townmanager@sudbury.ma.us](mailto:townmanager@sudbury.ma.us)

Melissa Murphy-Rodrigues, Esq.  
 Town Manager

4. The owner shall install at the property a six-foot high stockade fence, embedded in the ground for not less than two feet to serve as a secure enclosure for the dog. The plans and specifications for said enclosure shall be approved by the Animal Control Officer prior to installation. The enclosure shall be installed and approved by the Animal Control Officer within thirty days of entry of this Order.
5. Notwithstanding Paragraphs 1 and 3 of this Order, the dog may be permitted outside on the premises of the Owner only when enclosed within the fence described in Paragraph 4. In addition to being within the enclosure, the dog shall be muzzled and either fitted with a shock collar controlled by a nearby adult or trained to use the electric fence.
6. Within one week of entry of this order, the owner shall provide the Town Manager with proof of insurance in an amount not less than \$100,000 insuring the owner against any claim, loss, damage or injury to persons, domestic animals or property resulting from the acts, whether intentional or unintentional, of the dog.
7. The dog shall continue training with a professional trainer twice per week for one hour each session. Proof of training shall be provided to the Animal Control Officer on a weekly basis. Said training shall continue for four months or such longer period of time as may be recommended by the Animal Control Officer. Within four months of entry of this order, the dog shall be evaluated by the Animal Control Officer to determine whether further training is necessary.
8. Within seven days of entry of this order, the owner shall provide the Animal Control Officer with information from which the dog can be identified, to wit: microchip implantation.
9. The owner shall notify the Town Manager if the dog is going to be relocated to another residence, whether within or outside the Town. Prior to moving the dog to another jurisdiction, the Town Clerk and Animal Control Officer of that jurisdiction shall be notified of this Order.
10. Within seven days of entry of this Order, the owner shall provide a written apology to Sam Rocca.
11. If it is determined, after further public hearing, that there has been a violation of this Order or that the dog has bitten or attacked another person or domestic animal, the Board may order that the dog may be seized by the Animal Control Officer and euthanized.





**TOWN OF SUDBURY**  
*Office of the Town Manager*  
[www.sudbury.ma.us](http://www.sudbury.ma.us)

Melissa Murphy-Rodrigues, Esq.  
Town Manager

278 Old Sudbury Road  
Sudbury, MA 01776-1843  
978-639-3381  
Fax: 978-443-0756  
Email: [townmanager@sudbury.ma.us](mailto:townmanager@sudbury.ma.us)

If you are aggrieved by this decision, you may appeal to the District Court within ten (10) days of the date written above.

Very truly yours,

Melissa Rodrigues, Esq.  
Town Manager

**Nix, Scott**

---

**From:** Boardmans Animal Control <jabbal@verizon.net>  
**Sent:** Friday, July 21, 2017 12:57 PM  
**To:** Nix, Scott  
**Subject:** RE: Boomer

Hi Chief

Jennifer at 39 Poplar today, 6 foot fence is in process, not completed. Son has signed a lease on new residence, will be moving effective August 12th.

Jennifer intends on stopping by again early next week to obtain all specific information on where he is relocating to. Once we know, she will forward all related documents to the ACO in that town.

Thanks,  
 Joyce for Jennifer

Jennifer A. Condon - Owner, Inspector/Officer State of Massachusetts Certified, Graduate of ACOAM Class of 2008  
 Donna DeWallace - PT, Officer State of Massachusetts Certified, Graduate of ACOAM Class of 2010  
 Michael (Mike) Albanese - Officer State of Massachusetts Certified, Graduate of ACOAM Spring Class of 2016  
 Boardmans Animal Control Inc  
 145-147 Parker Street  
 Maynard, MA 01754  
 Office: (978) 897-5596; PAGER: (508) 722-9659

-----Original Message-----

**From:** Nix, Scott [mailto:NixS@sudbury.ma.us]  
**Sent:** Thursday, July 20, 2017 5:57 AM  
**To:** Condon, Jennifer <jabbal@verizon.net>  
**Subject:** Re: Boomer

Great. Thank you.

Respectfully,

Scott Nix  
 Chief of Police

----- Original message -----

**From:** Boardmans Animal Control <jabbal@verizon.net>  
**Date:** 7/19/17 16:54 (GMT-05:00)  
**To:** "Nix, Scott" <NixS@sudbury.ma.us>  
**Subject:** RE: Boomer

Hi Chief,

I am off tomorrow but will follow up first thing on Friday.

Thanks,

From: Nix, Scott [mailto:NixS@sudbury.ma.us]  
Sent: Wednesday, July 19, 2017 3:41 PM  
To: Condon, Jennifer <jabbal@verizon.net>  
Subject: Boomer

Good afternoon,

Do you know if Boomer has moved as of yet? If not, could you follow up at your convenience to see where we stand?  
Thank you!

Scott

Respectfully,

Scott Nix  
Chief of Police  
Sudbury Police Department  
75 Hudson Road  
Sudbury, MA 01776  
(978) 443-1042  
nix@sudbury.ma.us<mailto:nix@sudbury.ma.us>

**Nix, Scott**

---

**From:** Boardmans Animal Control <jabbal@verizon.net>  
**Sent:** Wednesday, September 6, 2017 12:24 PM  
**To:** Nix, Scott  
**Subject:** 39 POPLAR

I was at Burke residence at 39 Poplar yesterday, 9/5/17. Upon approach to front door they have installed a heavy duty rod iron gate. Mr. Burke answered door, both dogs were found to be secured on second floor by a gate. I walked the property with Mr. Burke, they have completed fencing (as modified by BOS). On the street side it is stockade fencing, on the down side of property and rear it is post fencing with heavy gauge wire fencing. I feel confident that this fence will secure the dog known as "Boomer". I indicated to Mr. Burke that I will required to meet with both his Son, and the dog "Boomer" prior to the Son moving from property, which is scheduled to occur on the 15<sup>th</sup> of this month. Mr. Burke informed me that everything is set up for the move. I will follow-up with the Burke's next week, prior to the departure date to obtain the location the Son and dog are moving to. Once I have this information, I will speak with the Animal Control Officer in the appropriate town, and forward Sudbury's hearing document for their records.

Regards,  
 Jennifer

Jennifer A. Condon – Owner, Inspector/Officer  
*State of Massachusetts Certified, Graduate of ACOAM Class of 2008*  
 Donna DeWallace – PT, Officer  
*State of Massachusetts Certified, Graduate of ACOAM Class of 2010*  
 Michael (Mike) Albanese – Officer  
*State of Massachusetts Certified, Graduate of ACOAM Spring Class of 2016*  
*Boardmans Animal Control Inc*  
 145-147 Parker Street  
 Maynard, MA 01754  
 Office: (978) 897-5596; PAGER: (508) 722-9659

Attachment1.b: Dangerous Dog Supplement for 9-12-17 (2530 : Dog Hearing Update (continued from 9/12))



Form 12

PLACE ACCOUNT STICKER HERE  
 Phone number ( ) -  
 Clinic/Shelter code

ENTER CHECK HERE  
**985 113 000 696 514**  
 IMPORT enrollment in the HomeAgain® pet safety and wellness network expedited

PLEASE PRINT IN BLUE OR BLACK INK

**PET/PRIMARY CONTACT INFORMATION**

**Pet Information**  
 Pet name Boomer Burke Dog  Cat  Other GSD

**Primary contact**  
 First name Sueck B Last name Burke  
 Address 39 Poplar St Apt. \_\_\_\_\_  
 City Swanton State MA ZIP 01776  
 E-mail SBurke37@gmail.com  
 Phone 1 ( 508 ) 333 - 3076 EXT. 2714 Phone 2 ( ) - Ext. \_\_\_\_\_

I understand I will receive pet recovery, service-related communications. Please also send me: (check all that apply)  
 Lost Pet Alert emails when a pet is lost in my area  
 Email newsletters with information about pet protection and safety

**Alternate contact**  
 First name \_\_\_\_\_ Last name \_\_\_\_\_  
 Phone 1 ( ) - Ext. \_\_\_\_\_ Phone 2 ( ) - Ext. \_\_\_\_\_

**DO NOT SEND CASH. DEBIT CARDS ARE NOT ACCEPTED. PAYMENT OPTIONS**

HomeAgain® membership services are \$19.99 per year.\*

VISA    M/C    AMEX    DISCOVER    Account #    -    -    -    Expiration date    mm    yy

Billing address \_\_\_\_\_ Apt. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Check enclosed for annual membership fee    Enrollment paid by clinic    Promotion code (if applicable)  
 Make check payable to HomeAgain® and mail to: HomeAgain® P.O. Box 28153, Miami, FL 33102-8153

Signature \_\_\_\_\_ Print name \_\_\_\_\_ Date \_\_\_\_\_  
 \*You understand that once charged, membership fees are non-refundable.    \*Membership fees are subject to change.

**IMPORTANT** Please return this form to the HomeAgain® Pet Recovery Service or we will not be able to identify your pet if lost.  
 To enroll, mail this form to HomeAgain, P.O. Box 28153, Miami, FL 33102-8153, visit [www.homeagain.com](http://www.homeagain.com) or call 1-888-HOMEAGAIN (1-888-466-3242).

**Make it even easier to identify your pet.  
 Save your lost pet a trip to the shelter to be scanned for a chip!**

HomeAgain® offers high quality collar tags engraved with your pet's name and microchip ID number.

Additional styles available at [HomeAgain.com](http://HomeAgain.com).

See back to order by mail.

**Round Tags**  
 1 1/4" - up to 12 characters for name  
 N - Blue and Yellow Round \$14  
 O - Pink Round \$14

**House Tags**  
 1 1/2" - up to 10 characters for name  
 P - Nickel-Plated House: \$14  
 Q - Pink House: \$14  
 S - Gold-Plated House: \$14

Attachment 1.b: Dangerous Dog Supplement for 9-12-17 (2530 : Dog Hearing Update (continued from 9/12))

Order Information

	Owner	Microchip #	Pet Name	Payment Status	Price
1.	Jack Burke	985113000696514	Boomer	To Be Invoiced	\$0.00
<b>Grand Total:</b>					\$0.00

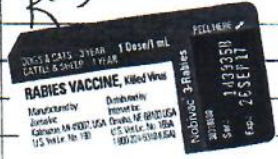
Attachment1.b: Dangerous Dog Supplement for 9-12-17 (2530 : Dog Hearing Update (continued from 9/12))

OWNER'S NAME BURKE PET BOOMER 1A

DATE 1/7/15 (?) is granoma vs healing trauma (?)  
Mo Day Yr. 1/7/15  
positive neuter (large fluid on scrotum does not look active)  
- 3000 bacteria completely dead by light, + large clots  
Rx: RIMADYL (10) 7# 10 B.D x 5  
collected part of grave post up & removed

12/28/15 Bite other dog scams while playing  
on 12/20/15

1/25/17 R(1) WT: 89.9  
1yr 5oz of Grained when walked in  
KH 276 of room.



6/26/17 annual exam/snap40X Heartworm + WT: 92.9  
home again microchip Lyme +  
Ehrlichiosis +  
Anaplasmosis +  
Date: 6/26/17 985 113 000 696 514

- no VDICALS. Normal app & energy. Mandated to wear muzzle.  
S. B&P - wearing E's mesh muzzle, 11 lbs. Still grating, but did well today.  
O EENT eyes clear, ears clear, N No oral exam. RIN normal. HR/CR: normal  
rate & rhythm, no murmurs. Lungs: clear. Abd Wb: soft, non-painful. MS/11: ambly.  
Integ. w/e.  
A. 4 y.o. NM 6.5D. @ aggression  
P. YDX - @ M4  
Scanned for microchip, none found; placed Home Again Membership Sp inters. +  
verified placement w/ trainer

(M)

Attachment 1.b: Dangerous Dog Supplement for 9-12-17 (2530 : Dog Hearing Update (continued from 9/12))

Titus Dog Training  
102 Belcher Drive  
Sudbury, MA 01776  
(978) 697-0588

Boardmans Animal Control  
147 Parker Street  
Maynard, MA 01754

August 3, 2017

Dear Ms. Condon,

It has been my pleasure to work with Lisa Burke and Boomer of 39 Poplar Street, Sudbury, Massachusetts since April 18, 2017. Over that time period, I have held twelve private lessons with Lisa and Boomer. He is a wonderful animal with a lot of energy. Boomer has competed basic obedience and is continuing behavioral modifications, with which he is excelling. We have also been working on introducing Boomer to people coming on the property, mainly my wife, who has been kind enough to help out and has done this on many occasions. With each occasion, Boomer has shown improvement and is doing quite well. Over this time, Lisa has become a more confident owner and handler. She has signed up for ten more lessons and is very enthusiastic to have her dogs be the best they can be.

If you have any questions or concerns, please feel free to contact me at (978) 697 – 0588.

Thank you,

Daniel J Titus





# Town of Sudbury

Office of Selectmen

Flynn Building  
278 Old Sudbury Rd  
Sudbury, MA 01776-1843  
978-639-3381  
Fax: 978-443-0756  
[selectmen@sudbury.ma.us](mailto:selectmen@sudbury.ma.us)

August 2, 2017

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Ms. Lisa Burke  
39 Poplar Street  
Sudbury, MA 01776

**NOTICE OF HEARING  
TO REVIEW COMPLIANCE WITH  
ORDER TO RESTRAIN DANGEROUS DOG**

Dear Ms. Burke:

On Tuesday, August 8, 2017, at 8:00 pm at the Sudbury Town Hall, the Sudbury Board of Selectmen, will hold a public hearing in accordance with Massachusetts General Laws, Chapter 140, Section 157 to determine whether you have complied with the terms of the Board's June 14, 2017 order to restrain the dangerous dog owned and/or kept by you in the Town of Sudbury, and/or to determine whether all or any portion of said order should be modified or withdrawn or if any additional conditions should be imposed.

You are invited to attend the hearing and at that time you may produce any documentation and/or witnesses which show that you have complied with the order. You may be represented by counsel at your own expense. You are also invited to make an appointment to examine the Board of Selectmen's file on this matter during regular business hours.

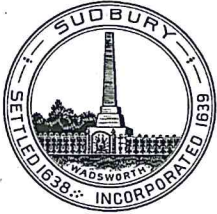
Please be advised that if you are found to have violated the Board's order you may be subject to financial penalties and/or further enforcement action by the Board. In addition, in accordance with G.L. c. 140, Section 157(h), you may be required to surrender the dog to the Town and be prohibited from owning another dog in the Commonwealth for a period of five years. Therefore, due to the serious consequences that may follow a finding that you violated the order of the Board of Selectmen, your prompt attention to this matter is strongly suggested.

If you have any questions in this regard, you may contact Town Manager, Melissa Rodrigues, at (978) 639-3381.

Very truly yours,

Leila S. Frank  
Selectmen's Office

Attachment1.c: Aug 2 Cert Hearing Notice Letter (2530 : Dog Hearing Update (continued from 9/12))



## TOWN OF SUDBURY

Office of the Town Manager  
www.sudbury.ma.us

278 Old Sudbury Road  
Sudbury, MA 01776-1843  
978-639-3381

Fax: 978-443-0756

Email: [townmanager@sudbury.ma.us](mailto:townmanager@sudbury.ma.us)

Melissa Murphy-Rodrigues, Esq.  
Town Manager

August 10, 2017

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Ms. Lisa Burke  
39 Poplar Street  
Sudbury, MA 01776

### NOTICE OF DECISION AND ORDER DANGEROUS DOG

Dear Ms. Burke:

On Tuesday August 8, 2017, the Sudbury Board of Selectmen, held a public hearing in accordance with Massachusetts General Laws, Chapter 140, Section 157 to determine whether or not to amend the June 14 Order of Conditions concerning a dog kept by you in the Town of Sudbury, which was deemed a Nuisance Dog or Dangerous Dog as those terms are defined in said statute.

The Board voted to remove Condition Number 10, which read

Within seven days of entry of this Order, the owner shall provide a written apology to Sam Rocca.

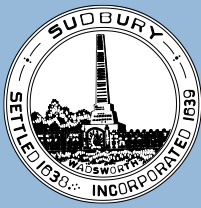
The other 10 conditions remain, and must be complied with. I have attached a copy of that order for your convenience.

Very truly yours,

Melissa Rodrigues, Esq.  
Town Manager

CC: Chief Nix  
Board of Selectmen

Attachment1.d: Aug\_10\_dog\_ltr (2530 : Dog Hearing Update (continued from 9/12))



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**MISCELLANEOUS (UNTIMED)**

**2: Sign STE Warrant**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: (a) Inform the Board of response to notice for ballot question written arguments pro/con. (b) Also vote to sign Warrant for Special Town Election Dec. 11, 2017, which must be received by voters and posted by Monday, December 4, 2017.

Recommendations/Suggested Motion/Vote: (a) Inform the Board of response to notice for ballot question written arguments pro/con. (b) Also vote to sign Warrant for Special Town Election Dec. 11, 2017, which must be received by voters and posted by Monday, December 4, 2017.

Background Information:  
attached

Financial impact expected:

Approximate agenda time requested:

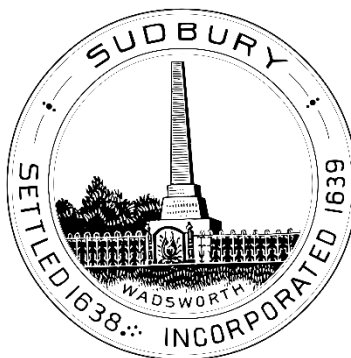
Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM

# Town of Sudbury Massachusetts



## OFFICIAL WARRANT

## SPECIAL TOWN ELECTION

**MONDAY, DECEMBER 11, 2017**

Polls Open 7:00 A.M. to 8:00 P.M.

Precincts 1, 1A, 2 & 5 - Fairbank Community Center, 40 Fairbank Road  
Precincts 3 & 4 - Sudbury Town Hall, 322 Concord Road

---

## TOWN OF SUDBURY SPECIAL TOWN ELECTION WARRANT

Commonwealth of Massachusetts  
Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town Elections, that voters residing in Precincts 1, 1A, 2 and 5 should meet at the Fairbank Community Center and voters residing in Precincts 3 and 4 should meet at the Town Hall in said Town on Tuesday, December 12, 2017, between the hours of seven o'clock in the forenoon and eight o'clock in the evening, to cast their votes on the following ballot questions:

### BALLOT QUESTION

*Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to construct a new Fire Station #2 and appurtenant structures on Town-owned land, for site development, purchasing additional equipment, technology, furniture, landscaping, and all expenses connected therewith, including professional, engineering, and architectural services and preparation of plans, specifications and bidding documents, supervision of work, relocation, and borrowing costs and expenses?*

YES \_\_\_\_\_ NO \_\_\_\_\_

**SUMMARY:** The 2017 Special Town Meeting approved Article 8 for the expenditure of funds to construct a new Fire Station #2 on Town-owned land at the location of the current Fire Station #2 located on Boston Post Road.

This ballot question seeks to exclude from the Proposition 2 ½ levy limit the principal and interest to pay for this project. If this debt exclusion receives approval via this ballot, permanent bonding will be obtained at the conclusion of the project based on actual expenditures.

At the time of warrant signing, the total project cost has not been finalized; however, predicated upon an estimated total project cost of \$7.1 million, impact on the tax rate is: \$0.16 per \$1,000 assessed value at the highest point of the bonding period (based upon a 20-year bond at 4.0%). For example, the tax impact on the 2017 average home value of \$705,763 is estimated at \$100 in the first year of debt service, and would decline approximately \$2/year during the bonding period.

A “yes” vote on this question will authorize the Town to exclude from the levy limit the debt required to fund construction of a new Fire Station #2 Headquarters with all associated work and expenditures connected thereto and a “no” vote will mean the project cannot go forward without the appropriation being re-voted followed by approval of a debt exclusion at an election.

**ARGUMENT FOR PASSAGE:** Due to the continued building of commercial and residential occupancies along the Route 20 corridor, the Fire Department is seeking approval to replace Fire Station 2. Opened in 1961 in front of the Raytheon Facility, the 56 year-old fire station is a small two person facility that has become inadequate for storing and maintaining modern fire apparatus. It does not conform to many requirements of present building codes and lacks accommodations for female firefighters. Simply put, it has become too small for modern fire department operations.

The Town has seen continued expansion along Route 20 including occupancies that are labor intensive for the fire department, including nursing homes, assisted living facilities, and large residential developments. To catch up with past development and the recent approval of the new Meadow Walk project, an additional ambulance with the required paramedic staffing is needed to respond to the recent and anticipated increases in emergency calls.

The newly designed Station 2 includes adequate space to house the present Engine 2 and provides needed capacity to house an additional ambulance. The three wide bays would hold two trucks each, providing adequate space for present and future needs of the fire department. The proposed design also includes the appropriately designed number of bathrooms and bunkrooms to house female firefighters. In addition, the new station would feature a much safer rear drive through capability to prevent the apparatus from turning around in the newly widened Route 20 in order to back into the present station.

**ARGUMENT IN OPPOSITION:** The total project cost has not been finalized, so the total cost is unknown. Based on the estimated total project cost of \$7.1 million, passage of this debt exclusion would increase the tax rate \$0.16 per \$1,000 assessed value at the highest point of the bonding period (based upon a 20-year bond at 4.0%). For example, the tax impact on the 2017 average home value of \$705,763 is estimated at \$100 in the first year of debt service, and would decline approximately \$2/year during the bonding period. Any increase in the Town's tax levy may cause financial hardship to many residents.

Polls will open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for such election.

Hereof fail not and make due return of the Warrant by your doing thereon to the Town Clerk, at or before the time of election aforesaid.

Given under our hands this 7th day of November, 2017.

SELECTMEN OF SUDBURY:

Robert C. Haarde

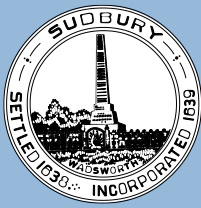
Leonard A. Simon

Patricia A. Brown

Daniel E. Carty

Susan N. Iuliano

Attachment2.a: STE Warrant\_12.11.17 (2520 : Sign STE Warrant)



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**MISCELLANEOUS (UNTIMED)**

**3: Town Forum Discussion**

REQUESTOR SECTION

Date of request:

Requestor: Selectman Simon

Formal Title: Discussion of Town Forum scheduled for Saturday, March 3, 2018 at LSRHS.

Recommendations/Suggested Motion/Vote: Discussion of Town Forum scheduled for Saturday, March 3, 2018 at LSRHS.

Background Information:

Financial impact expected:

Approximate agenda time requested:

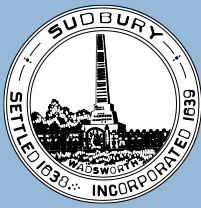
Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM





SUDBURY BOARD OF SELECTMEN

Tuesday, November 7, 2017

MISCELLANEOUS (UNTIMED)

4: Discussion and potential vote on CPC candidates

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Review recording of CPC meeting of 10/12/17 (if needed) where candidates Scott Smigler, 125 Plympton Road, and Taryn Trexler, 253 Concord Road, are interviewed by CPC, and potentially vote to appoint a candidate to fill a vacancy on the Community Preservation Committee (CPC) for a term ending 5/31/20.

Recommendations/Suggested Motion/Vote: Review recording of CPC meeting of 10/12/17 (if needed) where candidates Scott Smigler, 125 Plympton Road, and Taryn Trexler, 253 Concord Road, are interviewed by CPC, and potentially appoint to select a candidate to fill a vacancy on the Community Preservation Committee (CPC) for a term ending 5/31/20.

Background Information:

attached are both candidates' applications. PRIOR TO 11/7, please review recording of CPC meeting on 10/12/17. The interviews begin at the 47:00 minute mark:

[http://sudbury.vod.castus.tv/vod/index.php/4/0/2/b/7/2/402b72ad-8d54-43de-89ec-0421c439cf931508213644.364+11365832.371@castus4-sudbury+15082188301508213722820001.vod.720p.CPC\\_10\\_12\\_17.mov.mp4#castusvod\\_autoplay=1](http://sudbury.vod.castus.tv/vod/index.php/4/0/2/b/7/2/402b72ad-8d54-43de-89ec-0421c439cf931508213644.364+11365832.371@castus4-sudbury+15082188301508213722820001.vod.720p.CPC_10_12_17.mov.mp4#castusvod_autoplay=1)

Financial impact expected:

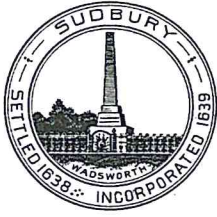
Approximate agenda time requested: 15 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM



# Town of Sudbury

## Community Preservation Committee

Flynn Building  
278 Old Sudbury Rd  
Sudbury, MA 01776

TO: Board of Selectmen

FROM: Meagen P. Donoghue *MPD*

RE: CPC Appointment

DATE: October 18, 2017

2017 OCT 18 A 10: 16

BOARD OF SELECTMEN  
SUDBURY, MA

On October 12, 2017, the Community Preservation Committee (CPC) interviewed two candidates for the position of At-Large member for recommendation to the Board of Selectmen. The candidates included Taryn Trexler and Scott Smigler. See attached resumes.

Both candidates come with a breadth of experience and interviewed with the CPC very well. So well that when it came time to vote, the CPC had three in favor for Ms. Trexler and three in favor for Mr. Smigler, with one abstention.

Therefore, due to the split decision of the CPC, the decision will be up to the Board of Selectmen to determine the one available At-large position.

The next meeting of the CPC is November 15, 2017, for what is known as the start of the "Season," when we begin reviewing applications for the upcoming Annual Town Meeting. To have a full board by this time would make for an efficient review period.

Should you have any questions, please do not hesitate to contact the Office of Planning and Community Development.

Thank you.

**TOWN OF SUDBURY  
APPLICATION FOR APPOINTMENT**

BOARD OF SELECTMEN  
278 OLD SUDBURY ROAD  
SUDBURY, MA 01776

FAX: (978) 443-0756  
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Community Preservation Committee

Name: Scott Smigler

Address: 125 Plympton Road

Email Address: [REDACTED]

Home phone: [REDACTED]

Work or Cell phone: [REDACTED]

Years lived in Sudbury: 3

Brief resume of background and pertinent experience:

I believe I can bring a unique skillset and perspective to CPC. I founded and currently operate two companies that employ 150+ individuals on a full-time basis. One is a marketing agency, and the other is a data analytics company. The companies have grown organically, which has helped me to develop important skills and values that can help the CPC address its opportunities and challenges: 1) Being an active and objective listener to understand needs and requirements, 2) Thinking pragmatically and proactively, 3) Creative problem-solving balanced with big-picture thinking. 4) Strategic prioritization 5) Collaboration.

Municipal experience (if applicable):

Indirectly, I have learned a lot about how municipalities function, and their strengths and weaknesses, through my advocacy related to Sudbury Station.

Educational background:

Honors Degree in Finance from Bentley College (2004)

Reason for your interest in serving:

Sudbury will be my home for many years. I value the community, and I believe that what happens at CPC can have a big impact on the town. It faces challenges, and I believe I can make a positive contribution. I also believe I will learn a lot in the process from its others members.

Times when you would be available (days, evenings, weekends):

Available several nights per week. Sometimes on the weekends. Usually not available days during the week. Do you or any member of your family have any business dealings with the Town? If yes, please explain:

No

[Signature] (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature

[Signature]

Date

9/27/17

Attachment4.a: PCD\_memo\_CPC\_applicants (2531 : Discussion and potential vote on CPC candidates)

TOWN OF SUDBURY  
APPLICATION FOR APPOINTMENT TO  
Community Preservation Committee

Board of Selectmen  
278 OLD SUDBURY ROAD  
SUDBURY, MA 01776

PHONE (978)639-3381  
FAX (978) 443-0756  
E-MAIL: boardofselectmen@sudbury.ma.us

Name:  
Taryn Trexler

Brief resume of background and experience:

I have worked for several years in the Historic Preservation field as a consultant for architectural firms, government projects, and landscape conservation issues. Most of my work was in Pennsylvania before relocating to Massachusetts; I am currently taking a few years off to be with my young children.

Address:  
253 Concord Road, Sudbury, MA, 01776

Home phone:  
Work phone: h: (978) 443-2767, c: (413) 971-0097

Years lived in Sudbury: 2

E-Mail Address: taryntrexler@gmail.com

Municipal experience (If applicable):

Historic Commission (appointed), Lower Merion Township, PA - 2010-11 - provided counsel regarding the preservation or demolition of resources of historic significance located in the Township, but not within a local historic district.

Educational background:

MSHP Masters in Historic Preservation (Univ. of Pennsylvania)

Employment and/or other pertinent experience:

Work experience in the Historic Preservation field working on a variety of state (PA Section 106), federal (cultural landscape projects for the NPS), and local preservation issues (preservation advocacy, historic district creation). I have also completed Section 106 training from the ACHP.

Reason for your interest in serving: We moved to Sudbury in part because of its commitment to community preservation (architectural and landscape heritage); serving on CPC would combine my desire to volunteer with the Town with an cause I am passionate about.

Times when you would be available (days, evenings, weekends):

I am available for weekday evening meetings and day/weekend with advance notice.


Do you or any member of your family have any business dealings with the Town? If yes, please explain:

n/a

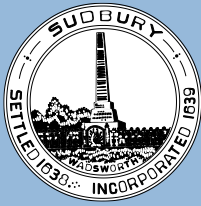
TT (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committees' mission statement as adopted by the Board of Selectmen and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature  Digitally signed by Taryn Trexler  
DN: cn=Taryn Trexler, o, ou,  
email=taryntrexler@gmail.com, c=US Date 9/29/17  
Date: 2017.09.28 11:24:13 -04'00'

Attachment4.a: PCD\_memo\_CPC\_applicants (2531 : Discussion and potential vote on CPC candidates)



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**MISCELLANEOUS (UNTIMED)**

**5: Results of Melone Charrette**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and potential vote on next steps for Melone Property. Meagen Donoghue, Director of Planning & Community Development, to present results of "Envision Melone: Shaping Melone's Future Together" held on October 3, 2017.

Recommendations/Suggested Motion/Vote: Discussion and potential vote on next steps for Melone Property. Meagen Donoghue, Director of Planning & Community Development, to present results of "*Envision Melone: Shaping Melone's Future Together*" held on October 3, 2017.

Background Information:

Materials to be provided on 11/6.

Financial impact expected:none

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM

Draft RFP for discussion purposes only. Town Counsel would review any final draft.

### **Introduction and Statement of Public Purpose**

The Town of Sudbury, Massachusetts (the “Town”), acting through its Board of Selectman is issuing for sale and development a parcel of Town- owned property, consisting of 46.6 acres of property off North Road (Route 117) (hereafter referred to as the “Property”). The Property was the site of the Town’s gravel pit and is directly adjacent to a parcel of land owned by the Sudbury Water District. See attachment 1 for the “RFP Plan of Land.” This conveyance is subject to Massachusetts General Law Chapter 30B Section 16. This conveyance will require an affirmative vote at a future Town Meeting. The Town reserves the right to waive minor informalities, reject any and all proposals, award the sale to a developer who does not offer the highest purchase price, or to cancel this procurement at any time if the Town determines it is in the best interests of the Town to do so.

### **Community Profile and Demographics**

The Town of Sudbury, incorporated in 1639, was a population of 18,274 and is 24.7 square miles. Sudbury is a mostly residential community with an agricultural background. High way access to the Town is provided by Route 2. The Town’s unique historic character, proximity to Boston and excellent schools have attracted many families and commuters.

### **Property Description**

The Melone property, an approximately 46.6 acre parcel off North Road (Rt. 117), which was the site of the town’s gravel pit, and is directly adjacent to a parcel of land owned by the Sudbury Water district, on which is located a cellular communications tower and antennae. Of the site’s total acreage, approximately 16.4 acres (35%) is located in the Town of Concord. The site does have some wetlands, the bulk of which are located in the Town of Concord. The site is irregular in shape, with two of its boundaries following the centerline of unnamed brooks. Nearly the entire site has been disturbed by gravel and sand mining operations conducted by the Town. The topography of the site is typical of a working pit, with a broad flat area in the center and areas of steep slopes are the perimeter of the site where grades must meet existing grades of the abutter’s properties.

The property is of a somewhat odd shape and a private residential property extends into the site. The property is within a Zone II of Sudbury and Concord Town wells. The site is currently zoned Research District. More information on the zoning can be found here: <https://s3-us-west-2.amazonaws.com/cdn.sudbury.ma.us/wp-content/uploads/sites/270/2017/08/2017-Zoning-Bylaw.pdf?version=376f3f3d1a5ede0767cbdd9f881f0929>

The property has access to public water through the Water District. Electrical through Eversource. Natural gas through National Grid. The Town does not have sewer.

The Property has some history of contamination. More information on site conditions can be found: <https://sudbury.ma.us/pcd/melonetechnical-memorandum-2016/>

The property is being sold as is.

### **Restrictions on Future Use**

The Town of Sudbury anticipates that appropriate zoning for potential development is currently in place. Projects that involve a zoning change will only be considered if the project has a clear and demonstrative benefit to the town as determined by the Board of Selectmen and Zoning Board of Appeals. Zoning changes require a Town Meeting vote.

Developers will be required to comply with Town By-Laws, and any conditions imposed by Town boards and committees.

Uses that are consistent with zoning and uses that include recreational aspects will be looked on most favorably.

### **Public Infrastructure or Public Use improvements**

More consideration will be given to a developer that presents a project containing the following:

Playing fields that will be open to the public or gifted to the municipality

### **Proposal Contents**

The proposal shall include the following:

1. Narrative Description and Overview of Proposed Development

Proposer shall submit a detailed description of the proposed project; its specific components and uses; any proposed joint ventures and the benefits that the Town of Sudbury will receive directly or indirectly, and when they will be realized. An overview of the proposed development shall include elements of the project including uses, tenants, square footage of uses, number of units if housing and other basic data. Proposal shall include a timeline for project.

2. Proposed site layout and sketches
3. Development Impact Analysis

Proposer shall include a brief assessment of the negative/positive impacts that the proposal will have and descriptions of the potential mitigation measures. Impact analysis should include preliminary information on water resources, natural resources, and municipal infrastructure.

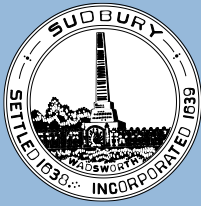
4. Financial benefit analysis
5. Purchase Price
6. Permitting Strategy
7. Proposed Project Team
8. Project Schedule
9. Financing

### **Site Visit**

A mandatory site visit will occur on XXXX.

### **Evaluation Process**

This is complicated and I will lay this out later with Town Counsel.



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**MISCELLANEOUS (UNTIMED)**

**6: Discuss BOS and TM Goals**

REQUESTOR SECTION

Date of request:

Requestor: Chairman Haarde

Formal Title: Discuss Selectmen and Town Manager Goals

Recommendations/Suggested Motion/Vote: Discuss Selectmen and Town Manager Goals

Background Information:

Financial impact expected:

Approximate agenda time requested:

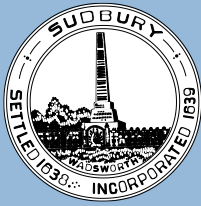
Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM





SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**MISCELLANEOUS (UNTIMED)**

**7: Citizen's Comments (cont)**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (cont)

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

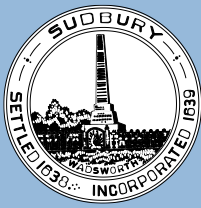
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**MISCELLANEOUS (UNTIMED)**

**8: Discuss future agenda items**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss future agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

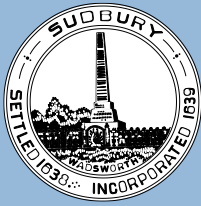
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**CONSENT CALENDAR ITEM**

**9: SAC contract extension**

REQUESTOR SECTION

Date of request:

Requestor: Jeff Winston

Formal Title: Vote to extend the Sudbury Access Corporation (SAC) contract for a three year-term to expire November 15, 2020.

Recommendations/Suggested Motion/Vote: Vote to extend the Sudbury Access Corporation (SAC) contract for a three year-term to expire November 15, 2020.

Background Information:

This is the same contract since 2011. The BOS voted to extend this in 2014 for another 3 year term through Nov. 15, 2017. It now needs to be extended for another 3 years.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM

## AGREEMENT BETWEEN THE BOARD OF SELECTMEN OF THE TOWN OF SUDBURY, MASSACHUSETTS, AND SUDBURY ACCESS CORPORATION

This Agreement is made this 15th day of November, 2011 by and between the Board of Selectmen of the Town of Sudbury, Massachusetts (hereinafter referred to as the “Town” or “Sudbury”) and the Board of Directors of Sudbury Access Corporation (hereinafter referred to as “SAC”), a non-profit tax-exempt corporation duly established under the laws of the Commonwealth of Massachusetts.

WHEREAS, the Board of Selectmen, as statutory Issuing Authority, granted a Cable Television Final License (the “Verizon Final License”) to Verizon New England, Inc. (“Verizon”) on February 13, 2007; and

WHEREAS, the Board of Selectmen granted a Cable Television Renewal License (the “COMCAST Renewal License”) to Comcast of Massachusetts I, Inc. (“COMCAST”) on November 6, 2000; and

WHEREAS, the Board of Selectmen have and will negotiate certain benefits in the Verizon Final License and the COMCAST Renewal License for, among other purposes, public, educational and governmental (“PEG”) programming to be produced and cablecast in the Town; and

WHEREAS, the Board of Selectmen of the Town and the Board of Directors of SAC wish to reach agreement on SAC producing and cablecasting PEG Access programming in Sudbury,

NOW THEREFORE, in consideration of the mutual covenants herein contained and intending to be legally bound, the parties agree as follows:

### Section 1---DEFINITIONS

For the purpose of this Agreement, the following words, terms, phrases and their derivations shall have the meanings given herein, unless context clearly requires a different meaning. When not inconsistent with the context, the masculine pronoun includes the feminine pronoun, words used in the present tense include the future tense, words in the plural number include the singular number and words in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

1. Access: The right or ability of any Sudbury resident and/or any Persons affiliated with a Sudbury institution to use designated facilities, equipment and/or channels of the Cable Television System, subject to the conditions and procedures established for such use.
2. Access Channel: A video channel which the Licensee(s) shall make available, without charge, for the purpose of transmitting programming by members of the public, Town departments and agencies, public schools, educational, institutional and similar organizations.
3. Access Corporation: The entity, designated by the Issuing Authority of the Town of Sudbury, for the purpose of operating and managing the use of PEG access funding, equipment and channels on the Sudbury Cable Television System.
4. Cable Television System or Cable System: A facility, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designated to provide Cable Service which includes Video Programming and which is provided to multiple Subscribers in the Town.

5. Issuing Authority: The Board of Selectmen of the Town of Sudbury, Massachusetts.
6. Licensee: Verizon and/or COMCAST and/or any successor or transferee in accordance with the terms and conditions in the Verizon Final License and/or the COMCAST Renewal License.
7. PEG: The acronym for “public, educational and governmental,” used in conjunction with Access Channels, support and facilities.
8. PEG Access Channels: Any channel(s) made available for the presentation of PEG Access programming.
9. SAC: The acronym for the Sudbury Access Corporation
10. Subscriber: Any person, firm, corporation or other entity who or which elects to subscribe to, for any purpose, a Service provided by the Licensee by means of, or in connection with, the Cable Television System.
11. Town: The Town of Sudbury, Massachusetts.

## Section 2---TERM

This Agreement shall be for a term of three (3) years, and may be extended for additional three-year terms upon the advance written agreement of the parties hereto. The Town will determine whether to renew based on the performance of the designated PEG Access provider in meeting its objectives. The Town will measure success in this context based on reports submitted by the designated PEG Access provider and on opinions of the public as determined by polling, questionnaires, public hearings, and other means.

## SECTION 3---DESIGNATION

Subject to Section 5 below, the Issuing Authority hereby awards SAC, an independent non-profit corporation, an agreement, which by its terms, designates SAC as the PEG Access Corporation to provide services to PEG Access Users.

## Section 4---PERIODIC REPORTING

1. Reporting Requirements. Within ninety days after the end of each calendar year or fiscal year established by the PEG Access provider, the designated PEG Access provider will provide, at its own expense, financial and operating reports to the Town Manager. All reports shall be accessible to the public through the Web site created and maintained by the designated PEG Access provider.
2. Year end financial statements will be audited by an independent CPA if required by applicable law, or every five years. If the Town requires the year end financial statement to be audited, it shall notify SAC in writing before the end of the calendar or fiscal year for which the Town wants the audited statement, and pay the cost of said audit, if it would not otherwise be performed, from the access funds withheld by the

Town. Audited statements shall not be required until 180 days after the end of the calendar or fiscal year that they cover. For purposes of this section, a "CPA Review Report" shall be considered equivalent to an audit.

3. The operating report may reflect input received from community members and organizations, and will serve as a means of evaluating the performance of SAC and identifying new goals and directions. The operating report shall include the following information:

For the just-completed year,

- Results of fundraising
- Statistics on number of residents trained, number of hours of public programming,.
- Number of hours by type of programming
- Inventory of all operating equipment,

For the upcoming year:

- Budget for next year by category. The budget should include a statement of condition for any operating equipment that is being replaced, and a reserve for replacing equipment that unexpectedly fails.
- Fundraising targets
- Programming plans for the next year
- Plans for expanding existing services and adding new services
- Plans for equipment upgrades
- Plans for expanding training capabilities.

4. Within thirty (30) days of filing, SAC shall provide a copy to the Issuing Authority of all filings to the State and Federal government, including, but not limited to, Change of Directors and/or Officers, instruments of restatement of articles of incorporation, by-laws, dissolution, and other corporate filings.
5. SAC shall cooperate fully in answering questions from the Issuing Authority regarding reporting required under this section.
6. SAC shall provide the following information to the Issuing Authority on a quarterly basis:
- a. SAC Treasurer's Reports; and
  - b. Meeting minutes for all regular meetings of SAC's Board of Directors.

## Section 5---PERFORMANCE EVALUATIONS

Public Performance Evaluations. Every year, within sixty days of the deadline for filing of

the reports required under paragraph 1 of Section 4, SAC shall meet with the Issuing Authority, or its designee(s), for the purpose of jointly evaluating SAC's operations, budget, programming and items contained in the Report to the IA. The process and conduct of this evaluation will be determined by the Town and communicated to SAC at least 30 days in advance. The purpose of said evaluation will be to determine whether SAC is performing its responsibilities pursuant to this contractual agreement including, without limitation, public access programming, managing the payments for PEG Access, training residents, and scheduling PEG Access channels.

### **Section 6---ACCESS CORPORATION OBLIGATIONS**

SAC shall provide PEG Access programming and services to PEG Access Users, Subscribers and the Town as follows:

1. Schedule, operate and program the PEG Access Channel(s) provided in accordance with Section 7 herein;
2. Manage funding, pursuant to Section 8 herein;
3. Purchase and/or lease equipment,
4. Operate and maintain a PEG Access studio in the Town for Sudbury for users and Sudbury residents.
5. Conduct periodic training programs for Sudbury residents and members of Sudbury-based organizations in the skills necessary to produce PEG Access programming;
6. Provide access to production and post-production equipment and facilities, and technical assistance, to PEG Access users, in accordance with SAC Policies and Procedures;
7. Establish rules, procedures and guidelines for the use of the PEG Access Channel(s);
8. Engage in publicity, fund-raising, outreach, referral and other activities to support PEG Access;
9. Provide Lincoln-Sudbury Regional High School faculty and staff with reasonable access to studio facilities;
10. Accomplish such other tasks relating to the operation, scheduling and/or management of the PEG Access Channel, facilities and equipment as SAC may consider appropriate and necessary; and
11. Provide support to, assist and cooperate with, Town or School personnel and residents in producing and cablecasting events of interest to Sudbury Subscribers including, but not limited to, governmental meetings, public hearings, and other Sudbury events. SAC acknowledges that cablecast of government meetings is of great importance to the Town and shall provide live coverage of Annual Town Meeting. SAC shall also provide, except in the case of an emergency, live or recorded coverage of Board of Selectmen's meetings. SAC shall also provide, to the extent reasonably possible, live or recorded coverage of certain other meetings of general interest as designated by the Issuing Authority, if volunteers cannot be found to do so.
12. To facilitate this coverage, the Issuing Authority shall provide SAC personnel access to these meetings and events. It is understood that the SAC personnel may be either paid staff, volunteers, or a combination of paid staff and volunteers.

13. Meetings of SAC shall be publicized on the PEG Access Channel, and on the SAC website, and shall be open to the public. Notwithstanding the foregoing, SAC is a vendor, not a governmental body, is not an agent of the Town and is not subject to M.G.L. c.39, sec. 23B (the "Open Meeting Law"). However, SAC may close its meetings to discuss litigation, to discuss personnel matters (selection, evaluation, disciplinary action), to discuss negotiations related to future contracts or purchases, or where required to comply with provisions of any law.

#### **SECTION 7---PEG ACCESS CHANNELS AND PROGRAMMING**

1. SAC shall have the responsibility for managing, scheduling, operating and programming the combined Public/Governmental Access channel. Said channel shall be available for each cable system operating in the Town to pick up.
2. SAC shall maintain a programming schedule for the PEG Access Channel on its own website, or when facilitated by the Issuing Authority, on the Town website. SAC shall also make a good faith attempt to make a weekly schedule available upon request to any local newspaper. This schedule shall include future programming to the extent that it is known. Other media shall be free to publish this schedule without special permission or payment.
3. SAC shall operate PEG Access facilities and services and produce PEG Access Programming in Sudbury. This includes facilities at the Lincoln-Sudbury Regional High School and the Sudbury Town Hall.
4. The Issuing Authority shall provide to SAC all necessary access to SAC facilities at the Sudbury Town Hall.
5. In programming the PEG Access Channels, the Access Corporation shall comply with all Federal and State laws and regulations at all times during the term of this Agreement.
6. Neither the Issuing Authority, nor the Town, shall engage in any program censorship or any other control of the content of the PEG Access Programming on the Cable System, except as otherwise required by applicable law.
7. SAC shall not engage in any program censorship or any other control of the content of the PEG Access Programming on the Cable System, except as otherwise required or permitted by applicable law. SAC represents that it will provide programming appropriate to the needs of the community.

#### **Section 8---ANNUAL AND CAPITAL FUNDING FOR PEG ACCESS**

- a) The Town shall provide no less than 95% of i) the funding described by section 6.11 of the Cable Television Renewal License executed between the Town of Sudbury and COMCAST, as revised on January 8, 2008 and ii) the funding described by Sections 5.2.1 through 5.2.4 of the Cable Television Final License executed between the Town of Sudbury and Verizon on February 13, 2007 and iii) any similar funding mandated by successor licenses, to SAC within 21 days of receipt by the Town. The balance shall be used to support town costs associated with cable and PEG access. In no event shall these funds be diverted for other town purposes or considered as general Town Funds.



- b) In the event the Issuing Authority is approached by any provider to reduce any funding, the Issuing Authority shall notify SAC in a timely manner and keep SAC apprised of the status of such discussions. SAC will also be kept apprised of Cable Television franchise renewal discussions.
- c) In the event that a payment required by section 6.11 of the Cable Television Renewal License executed between the Town of Sudbury and COMCAST, as revised on January 8, 2008, or any similar payment mandated by a successor license, is not made on time, or is not made in its full amount, the Town will vigorously pursue all remedies afforded it by the aforementioned Agreement, and by statute, to cause COMCAST to comply with the Agreement in this regard.
- d) In the event that a payment required by Sections 5.2.1 through 5.2.4 of the Cable Television Final License executed between the Town of Sudbury and Verizon on February 13, 2007, or any similar payment mandated by a successor license, is not made on time, or is not made in its full amount, the Town will vigorously pursue all remedies afforded it by the aforementioned agreement, and by statute, to cause Verizon to comply with the Agreement in this regard.

### **Section 9---OWNERSHIP AND CONTROL**

SAC, as the designated Access Provider, shall own all PEG Access equipment. In the event that this Agreement is terminated, all of said equipment, and clear title thereto, shall be transferred to the Issuing Authority. SAC may not transfer or alienate any property or equipment without the express written permission of the Town, such permission to be provided in a timely manner and not unreasonably withheld.

### **Section 10---SAC BOARD OF DIRECTORS**

The Board of Selectmen shall have the right to appoint and designate, at its sole discretion, one (1) person to serve on SAC's Board of Directors throughout the term of this Agreement. The Issuing Authority shall be able to install, replace, or remove this person at any time, with 30 days written notice to SAC, and will fill vacancies in a timely manner

### **Section 11---INDEMNIFICATION**

SAC shall, at its sole cost and expense, indemnify and hold harmless the Board of Selectmen, the Town, its officials, boards and employees against any and all claims arising out of the act(s) or omission(s) of SAC. In addition, SAC shall, in its rules for PEG Access, require every PEG Access User, at their sole cost and expense, to indemnify and hold harmless the Board of Selectmen, the Town, its officials, boards and employees against any and all claims arising out of the act(s) or omission(s) of the respective PEG Access User with respect to any programming cablecast over the PEG Access Channels including, but not limited to, libel, slander, invasion of privacy or publicity rights, non-compliance with applicable rules, regulations and/or laws and/or authorized use of copyrighted material(s).

**Section 12---INSURANCE**

- (a) SAC shall carry insurance indemnifying the Issuing Authority, the Town and itself from and against all claims for injury or damage to persons or property. Such insurance shall not be less than One Million Dollars (\$1,000,000.00) for bodily injury or death to any one person or property damage resulting from any one occurrence.
- (b) All insurance shall be with responsible companies qualified to do business in Massachusetts. It is also understood and agreed that upon issuance of such insurance policy, a complete certified copy shall be given to the Issuing Authority for its review and records. No insurance certificates shall be cancelled without a minimum of thirty (30) days prior written notice to the Issuing Authority.
- (c) SAC shall insure all PEG Access equipment for theft, loss and damage.
- (d) SAC will maintain motor vehicle liability insurance for motor vehicles owned, leased, or rented by SAC, both in the amount of One Million Dollars combined single limit.
- (e) SAC will maintain workers' compensation for all employees as required by law.
- (f) SAC will provide the Town with certificates of insurance on an annual basis. The Town will be named as an additional insured on all policies described in subsections (a) and (d) above.

**Section 13---ASSIGNMENT**

SAC shall have no right whatsoever to assign or sublet its rights regarding the PEG Access studio, the annual funding and/or PEG Access equipment under this Agreement without the advance, express, written consent of the Issuing Authority.

**Section 14---DEFAULT**

If the Issuing Authority fails to meet its commitments under Section 8a, pursuant to the terms and conditions of the contract; SAC may give the Issuing Authority (i) advance, written notice specifying, in reasonable detail, such breach and (ii) thirty (30) days from the date of such written notice to cure any such breach. If the Issuing Authority fails to correct its breach within the provided period, SAC may terminate the contract.

**Section 15---TERMINATION/DISSOLUTION OF THE ACCESS CORPORATION**

The Issuing Authority may terminate this Agreement if the Town determines that SAC has failed to fulfill its responsibilities pursuant to the terms and conditions of the contract; provided, however, that the Issuing Authority shall give SAC (i) advance, written notice specifying, in reasonable detail, such breach and (ii) sixty (60) days from the date of such written notice to cure any such breach. The result of such termination by the Issuing Authority shall be that SAC shall no longer be the designated Access Corporation.

- (a) The Issuing Authority may terminate this Agreement in the event that the Access Corporation engages in malfeasance, misfeasance, misappropriation or misuse of funds, or the Access Corporation fails to obtain or loses, once attained, its Federal 501(c)(3) status, or the Access Corporation fails to maintain a status of a Corporation in Good Standing with the Commonwealth of Massachusetts or the U.S. Internal Revenue Service.
- (b) In the event of a significant reduction in PEG funding under Section 8 of this Agreement, SAC and the Issuing Authority shall agree to meet and conduct good faith discussions on how

to continue PEG programming. In the event that the parties cannot reach agreement regarding such lesser funding in a timely manner, then SAC may terminate this Agreement.

- (c) The Issuing Authority may terminate this Agreement upon the adjudication of the bankruptcy of SAC if the Town determines that SAC has failed to fulfill its responsibilities pursuant to the terms and conditions of the contract.
- (d) In the event that SAC is dissolved during the term of this Agreement, and/or the Issuing Authority terminates this Agreement with SAC pursuant to paragraph (a) and/or (c) above, the Issuing Authority shall subsequently have the absolute right to designate another entity to provide PEG Access Programming in the Town. All then-existing equipment owned by SAC and/or the Town, shall become the property of the Town and/or transferred to such successor organization, as directed by the Issuing Authority in writing.
- (e) In the event of dissolution or termination of SAC, the parties hereto shall ensure that SAC meets its payments due to SAC employees through the date of termination, including severance pay owed full-time employees not to exceed three weeks pay for full time employees only.

### **Section 16---NONDISCRIMINATION**

SAC shall not discriminate against any Person in any of its PEG Access activities on the basis of race, color, creed, religion, ancestry, national origin, geographical location within the Town, sex, sexual orientation, disability, age, marital status or status with regard to public assistance. SAC shall be subject to all other requirements of Federal and State laws or regulations relating to nondiscrimination, throughout the term of this Agreement.

### **Section 17---NOTICE**

(a) Every notice to be served upon the Issuing Authority or the Town shall be delivered, or sent by certified mail, to the Board of Selectmen, Town of Sudbury, Flynn Building, 278 Old Sudbury Road, Sudbury, Massachusetts, 01776, or such other address as the Board of Selectmen may specify in writing to SAC.

(b) Every notice to be served upon SAC shall be delivered, or sent by certified mail, to the Executive Director, Sudbury Access Corporation, c/o Lincoln Sudbury Regional High School, 390 Lincoln Road, Sudbury, Massachusetts 01776, or such other address as SAC may specify in writing to the Town.

(c) Whenever notice of any public hearing relating to the Sudbury Cable System is required by law, regulation, the Verizon Final License, the COMCAST Renewal License, or upon request of the Issuing Authority, SAC shall identify such hearing(s) by periodic announcement on a PEG Access Channel. It shall be the Issuing Authority's responsibility to provide SAC any such notice.

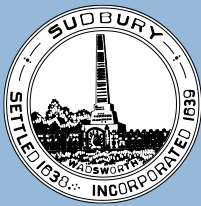
### **Section 18---SEVERABILITY**

If any section, paragraph, term or provision of this Agreement is determined to be illegal, invalid or unconstitutional, by any court of competent jurisdiction or by any State or Federal regulatory agency having jurisdiction thereof, such determination shall have no effect on the validity of any

other section, sentence, paragraph, term or provision hereof, all of which shall remain in full force and effect for the term of this Agreement.

### **Section 19---ENTIRE AND COMPLETE AGREEMENT**

This Agreement constitutes the entire and complete Agreement between the parties hereto with respect to the subject matter hereof and supercedes all prior agreements or understandings, if any. It can be amended only by a written agreement between the parties.



## SUDBURY BOARD OF SELECTMEN

Tuesday, November 7, 2017

**CONSENT CALENDAR ITEM**  
**10: Dog Control Contract Renewal**REQUESTOR SECTION

Date of request:

Requestor: Melissa Murphy-Rodrigues, Town Manager

Formal Title: Vote to approve renewal of the Professional Service Agreement for Dog/Animal Control Officer services with Jennifer a. Condon, CEO, Owner of Boardmans Animal Control, Inc., 147 Parker St., Maynard, MA for a two-year renewal period commencing November 1, 2017 through October 31, 2019, upon the terms and conditions set forth in the initial contract, said compensation to be eleven monthly payments of \$1,942.59 each, plus one monthly payment of \$1942.62 for the first renewal term (2nd year of contract) and twelve monthly payments of \$2,000.87 for the second renewal term (3rd year of contract); and to appoint Jennifer A. Condon as Dog/Animal Control Officer for the Town of Sudbury for one-year through October 31, 2018 in accordance with statute.

Recommendations/Suggested Motion/Vote: Vote to approve renewal of the Professional Service Agreement for Dog/Animal Control Officer services with Jennifer a. Condon, CEO, Owner of Boardmans Animal Control, Inc., 147 Parker St., Maynard, MA for a two-year renewal period commencing November 1, 2017 through October 31, 2019, upon the terms and conditions set forth in the initial contract, said compensation to be eleven monthly payments of \$1,942.59 each, plus one monthly payment of \$1942.62 for the first renewal term (2<sup>nd</sup> year of contract) and twelve monthly payments of \$2,000.87 for the second renewal term (3<sup>rd</sup> year of contract); and to appoint Jennifer A. Condon as Dog/Animal Control Officer for the Town of Sudbury for one-year through October 31, 2018 in accordance with statute.

## Background Information:

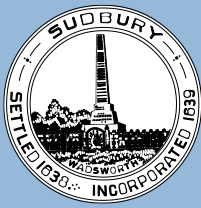
At its meeting of November 15, 2016, the Board of Selectmen voted to approve award by the Town Manager for dog/animal control services pursuant to the RFP duly advertised. The contract was signed for services rendered between 11/1/16 through 10/31/17 with the sole option to renew for one or two additional years at the rates set forth.

---

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**CONSENT CALENDAR ITEM**

**11: Approve Minutes**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to approve the regular session minutes of 10/24/17.

Recommendations/Suggested Motion/Vote: Vote to approve the regular session minutes of 10/24/17.

Background Information:  
attached draft

Financial impact expected:

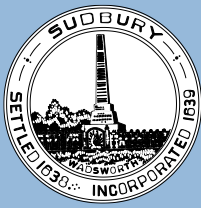
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**CONSENT CALENDAR ITEM**  
**12: Bike MS Minuteman Ride 2018**

REQUESTOR SECTION

Date of request: October 26, 2017

Requestor: Emily Christian, National Multiple Sclerosis Society

Formal Title: Vote to grant a Special Permit to the National Multiple Sclerosis Society, to Hold the “Bike MS Minuteman Ride” on Saturday, July 14, 2018, from 9:00 A.M. through approximately 3:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Recommendations/Suggested Motion/Vote: Vote to grant a Special Permit to the National Multiple Sclerosis Society, to Hold the “Bike MS Minuteman Ride” on Saturday, July 14, 2018, from 9:00 A.M. through approximately 3:00 P.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Background Information:

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM



**TOWN OF SUDBURY**  
 Office of Selectmen  
 www.sudbury.ma.us

2017 OCT 13 A 10:31


Flynn Building  
 278 Old Sudbury Rd  
 Sudbury, MA 01776-1843  
 978-639-3381  
 Fax: 978-443-0756  
 Email: [BOSSadmin@sudbury.ma.us](mailto:BOSSadmin@sudbury.ma.us)

APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT ON A PUBLIC WAY

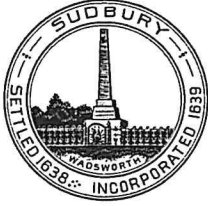
Written permission to conduct a fundraising walk or relay race in any public street, public sidewalk or public way within the Town must be obtained from the Board of Selectmen prior to the event. The Chief of Police will determine the appropriate public safety requirements for this event and the cost of such special duty officers, if any required, will be borne by the applicant. The Town of Sudbury requires a Certificate of Insurance of no less than \$1,000,000, naming the Town as an additional insured. All cleanup from the event will be completed by the applicant within 8 hours after the stated ending time or applicant will be billed for the Towns cost to clean up. Application processing can take up to four weeks as approval from the Police, Building and Park & Recreation departments may be required prior to Board of Selectmen approval. Processing begins after all required materials are received, so please plan accordingly.

Organization Name National MS Society  
 Event Name Bike MS: Minuteman Ride  
 Organization Address 101a First Ave Suite 6 Waltham, MA 02451  
 Name of contact person in charge Emily Christian  
 Telephone Number [REDACTED]  
 Email address [REDACTED]  
 Date of event 7/14/2018 Rain Date n/a  
 Starting time 9:00am Ending time 3:00pm  
 Route of the race/relay and portion of the road requested to be used (please indicate on map and attach to this application) Please see attached route  
 Anticipated number of participants 150  
 Assembly area (enclose written permission of owner if private property to be used for assembly) Concord-Carlisle High School  
 Organization that proceeds will go to National MS Society  
 Any other important information \_\_\_\_\_

*The undersigned applicant agrees that the applicant and event participants will conform to applicable laws, by-laws and regulations as well as any special requirement that may be made as a condition of the granting of permission pursuant to this application. I/we agree to hold the Town of Sudbury harmless from any and all liability and will defend the Town of Sudbury in connection therewith.*

Signature of Applicant  Date 10/10/17





## TOWN OF SUDBURY

*Office of Selectmen*  
[www.sudbury.ma.us](http://www.sudbury.ma.us)

Flynn Building  
278 Old Sudbury Rd  
Sudbury, MA 01776-1843  
978-639-3381  
Fax: 978-443-0756

Email: [BOSSadmin@sudbury.ma.us](mailto:BOSSadmin@sudbury.ma.us)

### CONTINUED: APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT...

#### Application Checklist:

- Application Form
- Map of Route
- Evidence of Certificate of Insurance (please see details above)

Please submit completed application and materials to:

Board of Selectmen  
278 Old Sudbury Rd.  
Sudbury, MA 01776  
Fax: 978-443-0756  
Email: [BOSSadmin@sudbury.ma.us](mailto:BOSSadmin@sudbury.ma.us)

## 2018 Bike MS Minuteman Bike Ride - 25 mile

Net Control: 978 888-3363

Miles	Direction	Description	Go	Town:
0.00	L	Walden St.	0.30	Concord
0.30	R	Heywood St.	0.10	
0.40	L	Lexington Rd.	0.30	
0.70	R	Monument St.	0.90	
1.60	L	Liberty St.	0.20	
1.80	R	Estabrook Rd.	0.20	
2.00	cont.	Barnes Hill Rd.	0.40	
2.40	cont.	Barretts Hill Rd.	0.80	
3.20	R	Strawberry Hill Rd.	1.90	Acton
5.10	R	Pope Rd.	1.30	Carlisle
6.40	L	West St.	1.70	
8.10	L	Acton St.	0.40	
8.50	cont.	Carlisle Rd.	0.70	
9.20	R	Rt. 27 / Main St.	1.60	Westford
10.80	cont.	Bruce Freeman Rail Trail @ 225/27 intersection	2.30	Chelmsford
13.10	R	Lakeside Ave.	0.00	
13.10	R	Rt. 27 / Acton Rd.	0.00	
13.10	L	Elm St.	1.00	
14.10	cont.	Fiske Rd.	1.50	Carlisle
14.70	R	Curve St.	2.30	
15.60	L	Rt. 225 / Westford St.	1.40	
17.00	L	<b>REST STOP #3 - Carlisle Town Hall</b>		
	L	Out of Rest Stop	0.10	
17.10	R	Concord St.	1.40	
18.50	R	South St.	1.30	
19.80	BL	West St.	0.10	
19.90	R	Pope Rd.	0.40	Concord
20.30	L	Spencer Brook Rd.	0.40	
20.70	BR	Westford Rd.	0.70	
21.40	BR	Lowell Rd.	1.50	
22.90	L	Barnes Hill Rd.	0.40	
23.30	cont.	Eastbrook Rd.	0.30	
23.60	L	Liberty St.	0.20	
23.80	R	Monument St.	1.00	
24.80	L	Lexington Rd.	0.20	
25.00	R	Heywood St.	0.10	
25.10	L	Walden St.	0.30	
25.40	R	Concord- Carlisle High School		
		<b>Congratulations! You made it!</b>		
<b>Route closes at 3:00PM</b>				

Attachment 12.a: Bike MS 208 App\_BOS (2507 : Bike MS Minuteman Ride 2018)

## 2018 Bike MS Minuteman Bike Ride - 60 mile

Net Control: 978 888-3363

Miles	Direction	Description	Go	Town:
0.00	R	Walden St	0.70	Concord
0.70	X	Rt. 2 / Continue on Rt. 126	0.58	
1.28	S	Continue on Rt 126 past Walden Pond	0.54	Lincoln
1.82	L	Baker Bridge Rd.	1.15	
2.97	R	Sandy Pond Rd. (not marked)	0.64	
3.61	X	Lincoln/Bedford Rd, Cont on Weston Rd.	0.80	
4.41	R	Silver Hill Rd., cont. on Weston Rd.	1.14	
5.55	X	Route 117, Continue on Merriam St.	1.71	
7.26	R	Concord Rd.	0.78	
8.04	BL	Sudbury Rd.	0.72	
8.76		Continue on Glezen Rd.	1.24	
10.00	R	Route 126/Concord Rd.	1.60	
11.60	L	Oxbow Rd.	1.80	
13.40	R	Sherman Bridge Rd.	1.40	Sudbury
15.80		<b>REST STOP #1 - Lincoln-Sudbury H.S.</b>		
	R	out of rest stop	0.20	
16.00	BL	Concord Rd.	0.30	
16.30	R	Morse Rd.	1.30	
17.60	L	Marlboro Rd.	1.00	
18.60	R	Route 27/Maynard Rd.	0.10	
18.70	L	Fairbanks Rd.	0.80	
19.50	R	Hudson Rd.	2.00	
21.50	BR	Sudbury Rd.	2.10	Hudson
23.60		Continue on Boon Rd.	0.60	
24.20	X	Route 62/Gleasondale Rd.	0.10	Stowe
24.30	BR	Randall Rd.	0.50	
24.80	S	Edison St.	0.30	
25.10	R	Hudson Rd.	1.20	
26.30	L	Route 117/Great Rd.	0.32	
26.62	BR	Lantern Ln.	0.32	
26.94	R	Hiley Brook Rd.	0.30	
27.24	BL	Harvard Rd.	1.22	
28.46	BL	Continue on Finn Rd.	0.96	
29.42	R	Stow Rd.	2.36	
	X	Under Route 495		
31.78	R	Slough Rd.	0.61	
32.39	L	Oak Hill Rd.	0.30	Harvard
32.69	R	Old Littleton Rd.	3.18	
35.87	X	Route 2, Continue on Oak Hill Rd.	1.41	Littleton
37.28	BL	Sanderson Rd.	0.11	
37.38		<b>REST STOP #2 - Fallons Fine Liquor</b>	0.01	
	X	Railroad Tracks		
37.39	R	Harwood Ave.	2.72	

Attachment 12.a: Bike MS 208 App\_BOS (2507 : Bike MS Minuteman Ride 2018)

L=Left, R=Right, X=Cross, S=Straight, B=Bear, @=at

## 2018 Bike MS Minuteman Bike Ride - 60 mile

Net Control: 978 888-3363

Miles	Direction	Description	Go	Town:
40.11	L	Newtown Rd.	0.11	
40.22	R	Nashoba Rd.	0.63	
40.85	R	Nagog Hill Rd.	0.56	
41.41	R	Fort Pond Rd.	0.68	Acton
42.09	L	Newtown Rd.	1.60	
43.69	X	Route 27, Continue on Concord Rd.	0.00	
43.69	BL	Concord Rd.	1.30	
44.99	R	Route 2A/Great Rd.	0.10	
45.09	L	Pope Rd.	2.50	Concord
47.59	BL	West St.	1.70	Carlisle
49.29	R	Acton St.	0.90	
50.19	R	Route 225/Westford St.	1.40	
51.49		<b>REST STOP #3 - Carlisle Town Hall</b>	0.10	
51.59	R	Concord St.	1.30	
52.89	R	South St.	1.30	
54.19	BL	West St.	0.50	
54.86	R	Pope Rd.	0.23	Concord
54.69	L	Spencer Brook Rd.	0.40	
55.09	BR	Westford Rd.	0.70	
55.79	BR	Lowell Rd.	1.50	
57.29	L	Barnes Hill Rd.	0.40	
57.69	R	Eastbrook Rd.	0.20	
57.89	L	Liberty St.	0.20	
58.09	R	Monument St.	0.90	
58.99	L	Lexington Rd.	0.30	
59.29	R	Heywood St.	0.10	
59.39	L	Walden St.	0.30	
59.69	R	Concord-Carlisle High School		
<b>Congratulations! You made it!</b>				
<b>Route closes at 3:00PM</b>				

Attachment12.a: Bike MS 208 App\_BOS (2507 : Bike MS Minuteman Ride 2018)

# 2016 MS Minuteman Ride

46 views  
[SHARE](#)

**25 Mile Course**

2016 MS Minuteman 25 Mile

**60 Mile Course**

2016 MS Minuteman 60 Mile

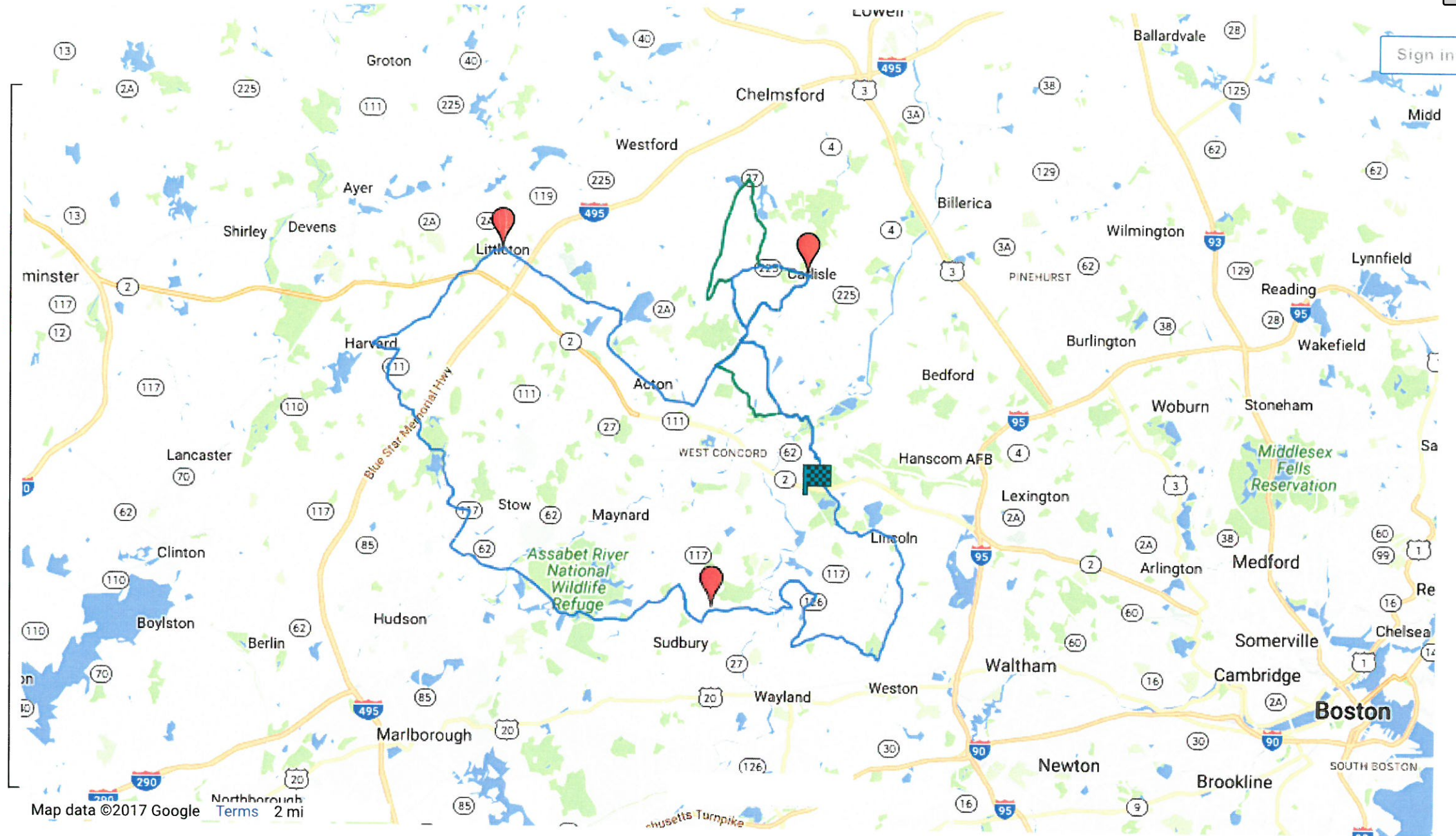
**Points of Interest**

START/FINISH

REST STOP 1

REST STOP 2

REST STOP 3



Made with Google My Maps

Map data ©2017 Google

[Sign in](#)

Attachment12.a: Bike MS 208 App\_BOS (2507 : Bike MS Minuteman Ride 2018)

# 2016 MS Minuteman Ride KC1AJJ





## 25 Mile Course

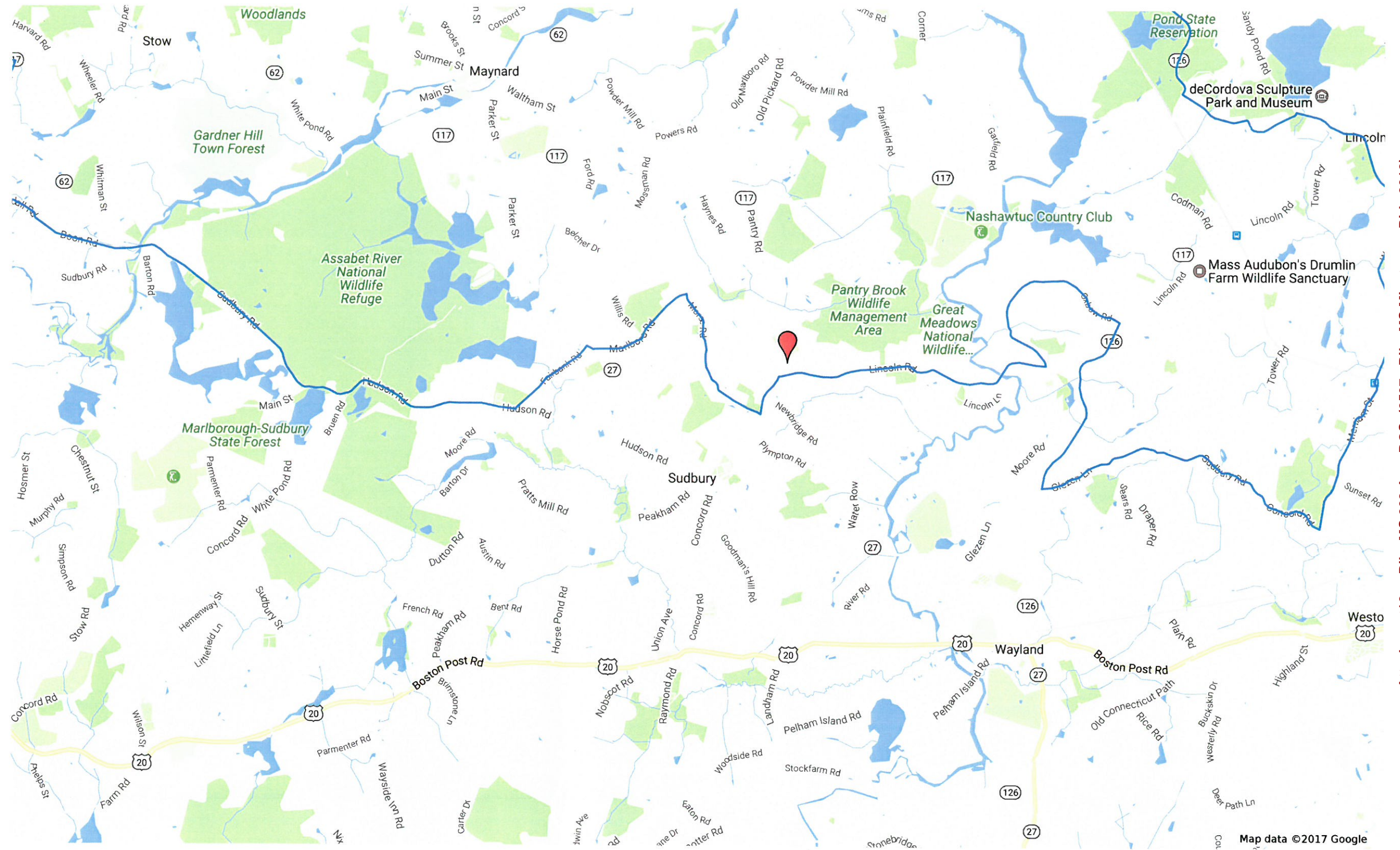
 2016 MS Minuteman 25 Mile

## 60 Mile Course

 2016 MS Minuteman 60 Mile

## Points of Interest

-  START/FINISH
-  REST STOP 1
-  REST STOP 2
-  REST STOP 3



Map data ©2017 Google

Attachment12.a: Bike MS 208 App\_BOS (2507 : Bike MS Minuteman Ride 2018)

**Bike MS: Minuteman Ride Department Feedback  
July 14, 2018**

**DPW**

From: Nason, Dan  
Sent: Wednesday, October 25, 2017 8:03 PM  
Subject: **ACCEPTED**: Bike MS 2018  
When: Saturday, July 14, 2018 9:00 AM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).

Leila,

The Public Works Department has no issues with this event assuming there is no personnel or barricades/cones/barrels needed from the DPW.

Regards,  
Dan Nason

---

**FIRE DEPARTMENT**

From: Miles, William  
Sent: Tuesday, October 17, 2017 4:54 PM  
Subject: **ACCEPTED**: Bike MS 2018  
When: Saturday, July 14, 2018 9:00 AM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).

---

**PARK & RECREATION**

From: McNamara, Kayla  
Sent: Tuesday, October 17, 2017 2:18 PM  
Subject: **ACCEPTED**: Bike MS 2018  
When: Saturday, July 14, 2018 9:00 AM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).

---

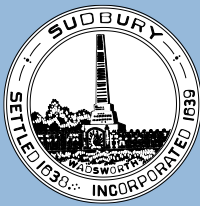
**POLICE DEPARTMENT**

From: Nix, Scott  
Sent: Wednesday, October 18, 2017 1:12 PM  
Subject: **ACCEPTED**: Bike MS 2018  
When: Saturday, July 14, 2018 9:00 AM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).

This event has been held for a number of years and I have never been made aware of any issue with said event. Thank you.

Respectfully,

Scott Nix  
Chief of Police



SUDBURY BOARD OF SELECTMEN

Tuesday, November 7, 2017

**CONSENT CALENDAR ITEM**

**13: Sudbury Cultural Council Appointment and Reappointments**

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Vote to appoint Ellen Gitelman, 19 Raynor Road, to the Sudbury Cultural Council as Chairman for a term to expire October 30, 2020, as requested by SCC Member Cynthia Nelissen. Also, vote to reappoint Cynthia Kazior, 34 Blacksmith Drive, and Yael Kupiec-Dar, 77 Hemlock Road, to the Sudbury Cultural Council for terms to expire 11/13/2020. Also, vote to accept the resignation of Jeanne Maloney, 119 Willis Rd, as a member of the Sudbury Cultural Council, and to send a letter of thanks for her service to the Town.

Recommendations/Suggested Motion/Vote: Vote to appoint Ellen Gitelman, 19 Raynor Road, to the Sudbury Cultural Council as Chairman for a term to expire October 30, 2020, as requested by SCC Member Cynthia Nelissen.

Also, vote to reappoint Cynthia Kazior, 34 Blacksmith Drive, and Yael Kupiec-Dar, 77 Hemlock Road, to the Sudbury Cultural Council for terms to expire 11/13/2020.

Also, vote to accept the resignation of Jeanne Maloney, 119 Willis Rd, as a member of the Sudbury Cultural Council, and to send a letter of thanks for her service to the Town.

Background Information:

*Please see attached*

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

- Patty Golden Pending
- Melissa Murphy-Rodrigues Pending
- Town Counsel Pending
- Barbara Saint Andre Pending
- Robert C. Haarde Pending
- Board of Selectmen Pending

11/07/2017 7:30 PM



# TOWN OF SUDBURY APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN  
278 OLD SUDBURY ROAD  
SUDBURY, MA 01776

FAX: (978) 443-0756  
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work or Cell phone: \_\_\_\_\_

Years lived in Sudbury: \_\_\_\_\_

Brief resume of background and pertinent experience:

Municipal experience (if applicable):

Educational background:

Reason for your interest in serving:

Times when you would be available (days, evenings, weekends):

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

\_\_\_\_\_ (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature Ellen Gitelman \_\_\_\_\_ Date \_\_\_\_\_

Attachment 13.a: Ellen Gitelman\_SudburyCulturalCouncil Applic (2526 : Sudbury Cultural Council Appointment and Reappointments)

From: Cynthia Nelissen  
Sent: Wednesday, October 25, 2017 11:16 AM  
To: Selectmen's Office  
Subject: Sudbury Cultural Council reinstatement of Ellen Gitelman

October 24, 2017

Dear Sudbury Selectmen:

It has been my great pleasure to have known Ellen Gitelman for many years, and to have recently served on the Sudbury Cultural Council with her. I am very happy to recommend her reinstatement to the Sudbury Cultural Council as of November 7, 2017 when she is eligible to rejoin us. She has the unanimous support of the rest of the Sudbury Cultural Council!

Ellen is a very active participant in Sudbury community organizations, events, and in the schools. She has a great knowledge and understanding of the cultural arts and resources in our area, as well as a wonderful historical perspective. In addition, Ellen's experience with the state council takes form in her attention to details, rules, reports, and fairness in all situations.

Thank you for your kind consideration.

Sincerely,

Cynthia Nelissen  
Sudbury Cultural Council Member

**From:** Cynthia Kazior  
**Sent:** Wednesday, November 01, 2017 11:36 AM  
**Subject:** Re: Sudbury Cultural Council Appointment

Hi Leila,

Thank you for your email. Yes I would like to continue to serve on the Sudbury Cultural Council. Therefore I would very much appreciate the Selectmen reappointing my membership.

Please let me know if this response is all you need and if all is in order.

Thank you,

Cynthia Kazior  
34 Blacksmith Drive

**From:** Yael Kupiec-Dar  
**Sent:** Wednesday, November 01, 2017 3:42 PM  
**Subject:** Re: Sudbury Cultural Council Appointment

Yes, I am continuing and have registered that with the MCC.

Thank you,  
Yael

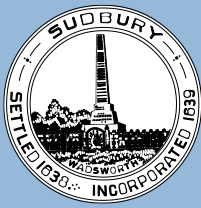
**From:** Jeanne  
**Sent:** Wednesday, November 01, 2017 4:29 PM  
**To:** Frank, Leila  
**Subject:** Re: Sudbury Cultural Council Appointment

Hi Leila,

I've served for six years so I don't think I can continue.

Thanks.

Jeanne



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**CONSENT CALENDAR ITEM**

**14: Budget Strategies Task Force Reappointments 2017**

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Vote to reappoint Susan Berry, 4 Dawson Dr; Joan Carlton, 47 Old Coach Rd; Richard Tinsley, 6 Meachen Rd; Radha Gargeya, 120 Powder Mill Rd; Melissa Murphy-Rodrigues, Town Manager; Anne Wilson, SPS Superintendent and Bella Wong, LSRHS Superintendent to the Budget Strategies Task Force for a term ending 6/30/18. Vote to appoint Christine Hogan, 49 Blueberry Hill Ln, to the Budget Strategies Task Force for a term ending 6/30/18, as recommended by the Lincoln-Sudbury Regional High School Committee. Also, to send a letter of thanks to resigning member Lucie S. St George for her service to the Town.

Recommendations/Suggested Motion/Vote: Vote to reappoint Susan Berry, 4 Dawson Dr; Joan Carlton, 47 Old Coach Rd; Richard Tinsley, 6 Meachen Rd; Radha Gargeya, 120 Powder Mill Rd; Melissa Murphy-Rodrigues, Town Manager; Anne Wilson, SPS Superintendent and Bella Wong, LSRHS Superintendent to the Budget Strategies Task Force for a term ending 6/30/18.

Vote to appoint Christine Hogan, 49 Blueberry Hill Ln, to the Budget Strategies Task Force for a term ending 6/30/18, as recommended by the Lincoln-Sudbury Regional High School Committee. Also, to send a letter of thanks to resigning member Lucie S. St George for her service to the Town.

Background Information:

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM

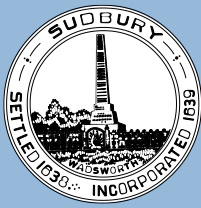
**From:** Anne Wilson  
**Sent:** Wednesday, October 25, 2017 4:45 PM  
**To:** Selectmen's Office  
**Subject:** Re: BSTF Appointment Letters

Dear Leila,

The new SPS SC members for BSTF are: Christine Hogan and Richard Tinsley. I will continue in the role as Superintendent.

Best,  
Anne

*Anne S. Wilson, Ph.D.*  
Superintendent of Schools  
Sudbury Public Schools  
40 Fairbank Road  
Sudbury, Massachusetts 01776



SUDBURY BOARD OF SELECTMEN  
Tuesday, November 7, 2017

**CONSENT CALENDAR ITEM**

**15: Bullfinch's Sunday Entertainment License 2018**

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Vote to renew the current Sunday Entertainment License for Bullfinch's, Inc., d/b/a Bullfinch's Restaurant, 730 Boston Post Road, for a live jazz trio from 11:00 a.m. to 2:00 p.m. for the period of January 1, 2018 to December 31, 2018.

Recommendations/Suggested Motion/Vote: Vote to renew the current Sunday Entertainment License for Bullfinch's, Inc., d/b/a Bullfinch's Restaurant, 730 Boston Post Road, for a live jazz trio from 11:00 a.m. to 2:00 p.m. for the period of January 1, 2018 to December 31, 2018.

Background Information:  
attached

Financial impact expected:\$250 license fee

Approximate agenda time requested:

Representative(s) expected to attend meeting:

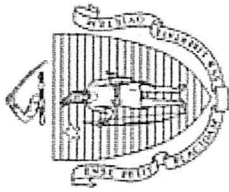
Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Robert C. Haarde	Pending
Board of Selectmen	Pending

11/07/2017 7:30 PM



THE COMMONWEALTH OF MASSACHUSETTS  
Town OF Sudbury



LICENSE

For  
PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Bullfinch's, Inc. d/b/a Bullfinch's, T. Scott Richardson, Manager  
730 Boston Post Road, Sudbury, MA 01776

The Licensee or Authorized representative, [Signature] in  
(address)

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
1/1/18	11AM-2PM	Live Jazz Trio
12/31/18		

Hon. \_\_\_\_\_ Mayor/ Chairman of Board of Selectman, Sudbury (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm - Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm - Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES

(Revised 2015)

FORM 90

Attachment 15.a: Bullfinch's Sunday Ent App 2018 (2529 : Bullfinch's Sunday Entertainment License 2018)

**Bullfinch's Sunday Live Entertainment Department Feedback**  
**January – December 2018**

**Fire Department Approval:**

From: Whalen, John  
Sent: Tuesday, October 31, 2017 4:02 PM  
Subject: RE: Bullfinchs' Change of Hours

Hello Leila,

We completed an safety inspection yesterday, and received notice today that all the issues have been corrected.

The Fire Department has no issues with this application at this time.

John M. Whalen  
Assistant Fire Chief

---

**Building Department Approval:**

From: Herweck, Mark  
Sent: Tuesday, October 31, 2017 4:20 PM  
Subject: Re: Reminder: Bullfinchs' Sunday Entertainment License Renewal

The Building Department has no issues.

---

**Police Department Approval:**

From: Nix, Scott  
Sent: Wednesday, November 01, 2017 7:44 AM  
Subject: RE: Bullfinchs' Sunday Entertainment License Renewal

Leila,

We do not have any issues with the renewal of said license. Thank you.

Respectfully,  
Scott Nix  
Chief of Police