

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, JUNE 27, 2017

Present: Chairman Robert C. Haarde, Vice-Chairman Leonard A. Simon, Selectman Patricia A. Brown, Selectman Susan N. Iuliano, Selectman Daniel E. Carty and Town Manager Melissa Rodrigues

The statutory requirements as to notice having been complied with, the meeting was convened at 7:30 p.m. in the Lower Town Hall.

Opening Remarks

At 7:30 p.m., Chairman Haarde opened the meeting. He announced the Conservation Commission is seeking a new member. He also announced many Town Offices in Town Hall and the Flynn Building will follow summer work hours for a four-day compressed schedule from July 10-August 25, 2017. Chairman Haarde reported the Town successfully petitioned the Energy Facilities Siting Board to intervene as a full party in the Eversource proposal for the Sudbury-Hudson Reliability Line Project and that field activities have commenced on the MBTA rail corridor. He also encouraged the community to attend the July 4, 2017 Parade and the July 4th Road Race.

Reports from the Town Manager

Town Manager Rodrigues encouraged anyone interested in serving to apply for the Conservation Commission position. She also noted the Commission on Disability is also seeking new members. Town Manager Rodrigues announced the Annual Truck Day will be July 12, 2017 at 10:00 a.m. at the Goodnow Library.

Reports from the Board of Selectmen

Vice-Chairman Simon stated he and Selectman Carty recently attended a Sudbury Public Schools (SPS) School Committee meeting wherein an update was provided regarding the work of the Vocational Education Guidance Committee. He stated he will soon be seeking Board volunteers to cover the Board's Office Hours in July. Vice-Chairman Simon suggested the Board could invite State Representative Carmine Gentile to a future meeting to discuss the recreational marijuana law and pending regulations. He believes it would be important to have public input as the Town sets its rules and parameters.

Selectman Carty congratulated Town Manager Rodrigues and Combined Facilities Director Jim Kelly on receipt of a \$250,000 State Green Communities' Grant. He also thanked the Curtis Middle School staff who invited Board members to attend their Flag Day celebration.

Citizen's Comments

At 7:35 p.m., Chairman Haarde announced no citizens have requested comment time tonight.

Joint Meeting with the Planning Board - Planning Board Vacancy – Interview Candidate

Present: Planning Board Chairman Peter Abair, Planning Board Members Chris Morely, and John Hincks and Candidate and Planning Board Associate Member Charles Karustis

Chairman Haarde welcomed members of the Planning Board for a joint meeting to consider the appointment of a new member to the Planning Board, and he and Planning Board Chairman Peter Abair each opened the Joint Meeting with their respective Boards. The Board was previously in receipt of copies of a memorandum from the Planning Board dated June 15, 2017. In addition, copies of the resume for Planning Board Associate Member Charles Karustis were distributed to the Board tonight.

Mr. Karustis stated he would like to participate on the Planning Board because he is interested in helping to build a sustainable Sudbury with a long-term vision. He summarized his background, noting he has a long professional history as an environmental consultant, working with permitting and energy projects at the local, state and federal levels. Mr. Karustis highlighted he has been a developer, and he would be able to understand different perspectives on issues.

Vice-Chairman Simon asked how long Mr. Karustis has lived in Town and why he wants to serve. Mr. Karustis stated he has lived in Sudbury for five years, and he discussed the position with his friend and fellow Planning Board member John Hincks, and he thinks it would be a good fit for him to help shape the planning for the Town.

Selectman Brown asked what Mr. Karustis' experience has been as a Planning Board Associate Member, and if he is comfortable with what the position entails. He stated the Planning Board has been very busy, and he has been impressed by its members and work, and he understands what is involved in serving.

Selectman Iuliano stated Mr. Karustis has a good background for the position, and she thanked him for volunteering.

Vice-Chairman Simon noted that, if appointed, the term will expire in May 2018, and, if Mr. Karustis chooses to continue serving on the Planning Board, he would need to run for the position in a Town Election.

Selectman Carty stated he is familiar with Mr. Karustis, and he thinks he is a good fit for the Planning Board.

Town Manager Rodrigues asked if Mr. Karustis has any personal projects before any Town boards or committees which could result in a conflict of interest, and he stated he does not.

Chairman Haarde stated Mr. Karustis has an interesting background, which he believes is well-suited to the Planning Board.

Vice-Chairman Simon asked if the candidate has ever worked with Eversource, and Mr. Karustis stated he has not.

It was on motion and roll call unanimously

VOTED: To appoint Charles Karustis as a full member of the Planning Board to complete the term vacated by Dan Carty, with the term expiring May 31, 2018, Planning Board Member John Hincks, aye, Planning Board Member Christopher Morely, aye, Planning Board Chairman Peter J. Abair, aye, Selectman Daniel E. Carty, aye, Selectman Susan Iuliano, aye, Selectman Patricia A. Brown, aye, Vice-Chairman Leonard Simon, aye, and Chairman Robert C. Haarde, aye.

At 7:45 p.m., the Joint Meeting of the Board of Selectmen with the Planning Board was adjourned by both Chairman Abair and Chairman Haarde.

Capital Improvement Advisory Committee – Interview Candidates for Appointment

Present: Candidates Michael Cooper and Joseph Scanga

At 7:48 p.m., Chairman Haarde welcomed residents Michael Cooper and Joseph Scanga to the Meeting to discuss their interest in serving on the Capital Improvement Advisory Committee (CIAC). The Board was previously in receipt of copies of the "Town of Sudbury Applications for Appointment" received from

Mr. Cooper and Mr. Scanga, and an email from CIAC Chairman Mark Howrey dated June 22, 2017.

Sudbury resident Joseph Scanga stated he moved to Town in 2015, and his background is as an estate and tax attorney. He stated he pursued being involved in Town government by serving on the Finance Committee, but he eventually withdrew his application. Mr. Scanga believes his expertise could be well-suited for the work of the CIAC.

Sudbury resident Michael Cooper stated he moved to Town four years ago and his background is as a Certified Public Accountant. Mr. Cooper stated he too had previously expressed interest in serving on the Finance Committee and he has discussed ways of getting involved in Town government with his neighbor Bryan Semple. He stated he looks forward to being able to volunteer for a long time on the CIAC.

Selectman Carty noted the agenda materials indicated Mr. Cooper has attended CIAC meetings, and he asked if Mr. Scanga has also attended meetings. Mr. Scanga stated he has not, but he did have conversations with the former CIAC Chairman Tom Travers and with current CIAC Chairman Howrey.

Selectman Carty asked if there are any projects of particular interest to them. Mr. Cooper stated he would be interested that a proposed new Fire Station project be done well.

Vice-Chairman Simon asked if they have had experience with long-term capital planning, and each candidate explained any relevant experience they had.

Vice-Chairman Simon asked how important they thought capital planning is for Sudbury. Mr. Scanga stated it is extremely important to have a capital plan and to help educate the public regarding why the projects cannot wait until systems and structures are broken. Mr. Cooper concurred, stating it is important to look at projects at least five years out.

Vice-Chairman Simon asked if the candidates had any thoughts about a percentage of the Town's budget which should be allocated for capital items. Mr. Cooper stated he would estimate 5-10%, noting the percentage would need to be flexible from year to year.

Selectman Iuliano thanked both men for volunteering. She explained the Town is trying to review its capital process and she believes fresh perspectives will aid this effort. Selectman Iuliano stated the challenge is on how the Town can fund capital projects.

Selectman Brown highlighted the challenges in the current capital process and the need for project prioritization.

Chairman Haarde asked if either candidate had municipal experience, and they responded they did not. Chairman Haarde stated he believes this is an advantage, and he encouraged them to listen to their own instincts and to use common sense when challenging the status quo.

It was on motion unanimously

VOTED: To approve the appointments of Michael Cooper, 26 Lafayette Drive and Joseph Scanga, 21 Woodland Road, to the Capital Improvement Advisory Committee for terms ending May 31, 2020.

Inter-Municipal Agreement for the Regional Housing Services Office for FY18 – Vote and Sign Amendment

Present: Regional Housing Services Office Coordinator Elizabeth Rust

At 8:10 p.m., Chairman Haarde took this agenda item out of order, and he opened a discussion regarding whether to sign the amended Inter-Municipal Agreement (IMA) for the Regional Housing Services Office (RHSO) for FY18, and he welcomed Regional Housing Services Office Coordinator Elizabeth Rust to the Meeting. The Board was previously in receipt of copies of the draft Inter-Municipal Agreement and Ms. Rust's notes entitled "Regional Housing Services Office Sudbury Selectmen Update, June 27, 2017" for her presentation tonight, and a memorandum from Ms. Rust dated May 1, 2017.

Ms. Rust provided the board with a brief RHSO update, noting it was established in 2011, and it is currently a collaboration amongst seven member towns. She stated the IMA is amended every year and signed by the Boards of Selectmen from all the member towns, and the IMA is renewed every three years. Ms. Rust summarized the RHSO Service Model, noting member towns receive housing services for an annual fee per an IMA. She further stated the membership fee covers, staffing and administrative expenses and that Concord is currently the lead community.

Town Manager Rodrigues asked if all of the other Boards of Selectmen have signed the amended IMA. Ms. Rust stated they have, and that Sudbury is the last vote to be taken tonight, prior to the amended IMA effective date of July 1, 2017. She also stated the funding was previously appropriated at the 2017 May Town Meeting.

Ms. Rust summarized the work of the RHSO, including ownership monitoring, LIP rental monitoring, program support, inventory monitoring, training services and local board and committee support. Town Manager Rodrigues noted the RHSO has been very helpful this year assisting with the Avalon Bay LIP application.

Ms. Rust explained Sudbury's FY17 support as \$30,000 funded by Community Preservation Act (CPA) funds and \$29,350 funded by the Sudbury Housing Trust (SHT), and she summarized activities performed for both groups. Ms. Rust reviewed FY18 plans, including continuing to support member communities and to maintain the RHSO Office. She stated the RHSO is moving to a new location in July, and it will continue to speak at conferences and to other towns interested in joining. Ms. Rust highlighted the current IMA allows for up to nine members.

Selectman Carty asked several questions for clarification regarding the relationship between the RHSO and SHT services. He stated it appears as if Sudbury spends significantly more money than the other member towns, and he wants to ensure that services are not being duplicated and that costs are being allocated appropriately. Ms. Rust provided the requested clarifications, emphasizing Sudbury makes money on its lottery work (gross revenues of approximately \$70,000 with expenses of approximately \$40,000-\$42,000) and the profit stays in Sudbury to help fund programs (for example the Small Grant Program) and staffing expenses. She explained the RHSO and the SHT share in some responsibilities. Ms. Rust also explained some staffing hours were reallocated to the RHSO when an employee left who had been providing services for the SHT.

Selectman Iuliano stated the lottery work helps to generate funds for Sudbury programs.

Ms. Rust explained the membership fee is based on estimated hours based on past experience, and she referenced the budget and hours reflected in tonight's agenda materials. In response to a question from Chairman Haarde and one from Selectman Carty, Ms. Rust explained when another town hires lottery services, they do so through the SHT, the money goes to the SHT and the funds are accounted for as other Town funds. She further explained a certified agent is required to run the lotteries.

Chairman Haarde asked Town Manager Rodrigues to review the RHSO and SHT processes to see if any suggestions for improvement could be made.

Selectman Carty asked if the clients are monitored for affordable housing compliance. Ms. Rust explained in home-ownership situations the owners are not re-certified, but there is a permanent deed restriction on the property. For rental situations, she explained the tenants are re-certified for compliance annually.

Chairman Haarde noted tonight's agenda materials for the first time reflect the Town as hitting its subsidized housing milestone of 10% (reflected as 10.27%). He stated this is important for future Chapter 40B project consideration, and he acknowledged the progress the Town has made.

Ms. Rust stated the RHSO has successfully completed six years of work and she thanked the Board for its support.

Selectman Brown referenced section 6 of the draft IMA, and she asked a question regarding indemnification. Ms. Rust explained the SHT has its own insurance for lottery activities.

It was on motion unanimously

VOTED: To sign the Inter-Municipal Agreement for the Regional Housing Services Office, effective July 1, 2017.

Sudbury Housing Trust – Amendment Request to Remove Term Limits – Discussion and Vote

Present: Regional Housing Services Office Coordinator Elizabeth Rust

At 8:36 p.m., Chairman Haarde opened a discussion regarding whether to approve an amendment to the Sudbury Housing Trust (SHT) charter to remove term limits, and Regional Housing Services Office Coordinator Elizabeth Rust was available to answer any questions. The Board was previously in receipt of copies of a memorandum from SHT Chair Lydia Pastuszek dated June 22, 2017, the draft "Sudbury Housing Trust Amendment," a listing of current Trustees and open positions, and the "Sudbury Housing Trust Declaration of Trust" executed February 15, 2007.

Chairman Haarde questioned why the term limits were included in the original Declaration of Trust. Ms. Rust stated that, perhaps the SHT thought it was a good idea in 2005, but now it realizes there is no precedent for this inclusion in the State, and it is not included in any other Town board or committee Mission Statement. She also noted there are two current Trustees who would like to continue to serve to provide continuity for the Maynard Road project. Town Manager Rodrigues stated Town Counsel has reviewed and approved the proposed amendment.

Selectman Carty referenced the fourth paragraph of Article 4 on page 49 of tonight's agenda packet, and he questioned whether the language should be revised to reflect that all Trustees serving should be Sudbury residents. Town Manager Rodrigues read aloud a relevant section of Article XI on page 51 of tonight's agenda packet regarding amendments, noting they must be submitted in writing signed by all SHT Trustees and approved at a SHT Meeting, and also approved by the Selectmen. Ms. Rust suggested Mr. Carty's comment could possibly be revisited at another time, and she noted there is a sense of urgency to approve the amendment because there are two Trustees awaiting appointment to continue to serve.

It was on motion unanimously

VOTED: To approve the Amendment to the Sudbury Housing Trust Charter to remove term limits.

Murphy, Hesse, Toomey & Lehane LLP – Interview Town Counsel Candidate

Present: Proposed Lead Attorney David A. DeLuca and proposed Co-Lead Attorney Kerry R. Jenness

At 8:43 p.m., Chairman Haarde welcomed Murphy, Hesse, Toomey & Lehane LLP proposed lead attorney David A. DeLuca and proposed co-lead attorney Kerry R. Jenness to the meeting. The Board was previously in receipt of copies of the “Town Counsel Services Proposal” and accompanying documentation submitted by Murphy Hesse Toomey & Lehane LLP. In addition, Town Manager Rodrigues distributed copies of a handout of sample “Town Counsel Interview Questions” to the Board tonight.

Mr. DeLuca stated his firm does a lot of Town Counsel work, labor negotiations, work for school systems and some general litigation work. He stated they currently provide Town Counsel services for eleven towns, with six attorneys, who each could handle ideally three towns apiece, and he summarized his professional experience as a litigator. Mr. DeLuca stated the firm believes in developing a good relationship of which towns can be proud. He referenced the pricing schedule submitted, stating the firm believes it is fair, it is based on an hourly basis, and it includes at least one day a month for office hours. Mr. DeLuca also referenced page 2 of Attachment B of the firm’s proposal, emphasizing actual costs for the past five years in the towns the firm represents have been below what was budgeted.

Selectman Iuliano referenced the proposed budget, and she asked if the legal budget includes labor work. Mr. DeLuca stated he believes the budget only reflects municipal work.

Mr. DeLuca emphasized the firm would provide a balanced and good team to serve Sudbury’s needs, and he introduced proposed co-lead attorney Kerry Jenness.

Ms. Jenness stated she has done Town Counsel work for the past five years and she has been very involved personally and professionally with municipal work.

Selectman Iuliano asked how much of their work is in municipal work. Ms. Jenness stated approximately 80% of her work is for Town Counsel services, 10% for other litigation and labor work and 10% for miscellaneous services. Mr. DeLuca stated nearly 100% of his work is municipally-oriented. Selectman Iuliano stated she remembers the firm having worked with the SPS School Committee in the past.

Vice-Chairman Simon asked if Mr. DeLuca has done any work with vocational schools, and Mr. DeLuca stated he has not, but the firm has. Ms. Jenness stated she has had 5-10% experience with some school systems trying to exit from a vocational school system. Vice Chairman Simon stated Sudbury has chosen to exit from the Minuteman Regional Vocational system, and he asked how any problems which might arise would be handled. Mr. DeLuca stated he would have no conflict of interest. Ms. Jenness stated she would follow the State Ethics Commission’s rules, and, if necessary, both parties might need to be asked to waive conflicts of interests.

Vice-Chairman Simon referenced the three towns for which Mr. DeLuca currently provides Town Counsel services, and he asked if one of them would be dropped for Sudbury to be handled. Mr. DeLuca stated that, if hired, there would be a process for the firm to make appropriate staffing adjustments to accommodate Sudbury as a priority.

Mr. DeLuca emphasized the firm has long term-clients and it is experienced working with towns on major projects.

Selectman Brown asked if the proposed ten hours for transition work would be sufficient. Mr. DeLuca stated he is comfortable with the proposed hours.

Selectman Iuliano asked if all Town Counsel work is charged on an hourly basis. Mr. DeLuca stated this is the system which seems to work best for most clients, but they have done a combination of a retainer fee and hourly fees for litigation upon request. In response to a question from Selectman Iuliano, Mr. DeLuca stated the billing is portal to portal.

At 9:08 p.m., Chairman Haarde thanked Mr. DeLuca and Ms. Jenness for their proposal, and he concluded the interview.

KP Law, P.C. – Interview Town Counsel Candidate

Present: KP Law Proposed Lead Attorney Barbara Saint Andre and proposed Co-Lead Attorney Jonathan Silverstein

At 9:09 p.m., Chairman Haarde welcomed KP Law, P.C. proposed lead attorney Barbara Saint Andre and proposed co-lead attorney Jonathan Silverstein to the meeting. The Board was previously in receipt of copies of a letter from KP Law President Lauren Goldberg dated May 30, 2017 and an accompanying "Response to Town of Sudbury Request for Proposals for Town Counsel Services" and accompanying documentation submitted by KP Law, P.C.

KP Law Proposed Lead Attorney Barbara Saint Andre stated she has enjoyed working with the Town, and she believes KP Law has provided the Town with Town Counsel services of a high caliber for the past three years. Ms. Saint Andre stated the firm is the premier municipal law firm in the State, representing over 120 towns. She further stated the firm would like to continue to provide Sudbury with Town Counsel services and it has provided a three-year proposal. Ms. Saint Andre summarized her experience, noting she has done municipal work for over 30 years and she has a particular expertise in land-use law. She referenced the office hours she has held in Town, noting the time has been spent well.

KP Law, P.C. Proposed Co-Lead Attorney Jonathan Silverstein stated he has worked only for this firm, and he has only worked in municipal law for the past 21 years. Mr. Silverstein stated he had worked with Town Manager Rodrigues when she was in Everett, and he looks forward to backing up Ms. Saint Andre on Sudbury issues. He also stated he is familiar with many Town issues.

Vice-Chairman Simon asked if Sudbury's demand for legal services is average, above average or below average. Ms. Saint Andre stated the Town has had a few high-profile issues which have required out-of-the ordinary legal services, but, if these were not considered, Sudbury would have average demand compared to other towns of similar size.

Vice-Chairman Simon asked if Ms. Saint Andre conducts Town Counsel Office Hours in Sudbury once a week for the entire day, and if her time has been filled. Ms. Saint Andre stated she has held Office Hours every Wednesday from 1-5 p.m., and that, most of the time, her schedule has been full and the hours have seemed sufficient.

Selectman Iuliano asked if the structure for representation has changed in the new proposal compared to what the Town has been experiencing. Ms. Saint Andre stated there has not been a change and that there is a core team as presented, but the Town will still have all of the firm's experts available to them, if needed.

Vice-Chairman Simon asked if the Town has remained within its legal budget. Town Manager Rodrigues stated that, excluding litigation issues, the budget was short by approximately \$25,000 for general municipal issues, due to arbitration processes with two bargaining units. She further stated the additional funds were transferred from the reserve account. Town Manager Rodrigues stated she does not foresee the same

situation happening next year. She also stated she is working with staff to transition from having had an in-house Town Counsel system to the current system.

Selectman Iuliano asked if the services in the new proposal are the same as in the Town's current agreement. Ms. Saint Andre stated the services are basically the same in both.

Selectman Brown asked if Town committees and boards are good about routing legal questions first through the Town Manager. Town Manager Rodrigues stated Ms. Saint Andre is helpful in guiding inquiries back to the Town Manager's Office.

Chairman Haarde asked what are the most important issues facing Town Counsels. Ms. Saint Andre stated affordable housing issues, zoning and land use issues, the marijuana laws, and subdivision and development issues. Mr. Silverstein stated the changes to the public records law brought about many unanticipated issues for towns, and there have been changes to land use laws.

Vice-Chairman Simon stated the firm's responsiveness and turnaround time on requests has been very good.

At 9:27 p.m., Chairman Haarde thanked Ms. Saint Andre and Mr. Silverstein for their proposal, and he concluded the interview.

The consensus of the Board was it would postpone a vote on this agenda item until the July 18, 2017 Board Meeting.

Nstar Electric Company d/b/a Eversource Energy and Verizon – Utility Petition – Consideration of Plan and Vote

At 9:28 p.m., Chairman Haarde opened a discussion regarding the utility petition request by Eversource and Verizon to remove 12 utility poles from Boston Post Road. He explained the work is necessary to accommodate road widening at 526-528 Boston Post Road. The Board was previously in receipt of copies of a letter from Eversource Energy Supervisor Kelly Ann Correia dated May 1, 2017 and accompanying "Petition of Nstar Electric Company d.b.a. Eversource Energy and Other Companies for Alteration of Joint or Identical Location for Existing Poles Town of Sudbury, Massachusetts," "Order for Alteration of Location for Existing Poles Town of Sudbury," four maps, and an email from Deputy Director of Public Works William O'Rourke dated June 20, 2017.

Selectman Carty noted new poles are already up.

Chairman Haarde expressed his preference for all the lines to be buried.

Town Manager Rodrigues stated the application is in order and the Department of Public Works has reviewed it.

Vice-Chairman Simon asked if the Police Department had expressed any concerns, and Town Manager Rodrigues stated it and the Fire Department did not in a meeting last week with National Development representatives.

It was on motion unanimously

VOTED: To approve a plan presented by Nstar Electric Company d/b/a/ Eversource Energy and Verizon to remove twelve (12) utility poles from Boston Post Road to accommodate road widening at 526-528 Boston Post Road.

Executive Session Minutes – May 23, 2017

At 8:09 p.m., Chairman Haarde took this agenda item regarding the Executive Session Minutes of May 23, 2017 out of order. He explained the minutes relate to another agenda item to be discussed later tonight

It was on motion unanimously

VOTED: To approve and to release the Executive Session Meeting Minutes of May 23, 2017 regarding the Town Manager Compensation Subcommittee.

Executive Session Minutes - June 8, 2017

At 8:08 p.m., Chairman Haarde took this agenda item regarding the Executive Session Minutes of June 8, 2017 out of order. He explained the minutes relate to another agenda item to be discussed later tonight

It was on motion unanimously

VOTED: To approve and to release the Executive Session Meeting Minutes of June 8, 2017 pertaining to Town Manager Compensation.

Town Manager's Compensation – Review and Possible Vote on Subcommittee's Report

At 9:34 p.m., Chairman Haarde took this agenda item out of order, and he opened a discussion regarding the Town Manager's Compensation. Copies of three charts reflecting comparable Town Manager salaries/compensation from surrounding communities were distributed to the Board tonight.

Chairman Haarde stated he and Vice-Chairman Simon were the Board's subcommittee to negotiate the Town Manager's compensation package. He explained comparable information from surrounding communities were reviewed and Town Manager's Rodrigues's current compensation was well below what was reflected in the data. Chairman Haarde stated she has proven herself during her time in Sudbury. He explained the Board previously discussed in an Executive Session Meeting the recommended package offered to the Town Manager to approve compensation of \$170,000 per year commencing on July 1, 2017, to add \$10,000 in deferred compensation to be paid to the Town Manager's retirement plan as of July 1, 2017 and to give the Town Manager one additional week of paid vacation. Chairman Haarde further explained he and Vice-Chairman Simon considered many factors in their deliberation, including that the Town Manager's current compensation was less than the Assistant Town Manager's, the Police Chief's and both School Superintendents. He referenced the charts of comparable salary information, noting the many towns where the compensation exceeded Sudbury's package. Chairman Haarde stated they discussed the offer with the Town Manager, who accepted the offer.

Selectman Brown asked for clarification regarding how many weeks of vacation the Town Manager will have with the new contract. Town Manager Rodrigues stated she would have five weeks under the new contract.

Vice-Chairman Simon stated the compensation changes would become effective July 1, 2017. He also noted this contract will need to be re-negotiated in one year.

Chairman Haarde highlighted this was the first compensation review for the Town Manager since she started her duties in Sudbury.

Selectman Iuliano stated the comparable information for other communities was very helpful. She noted Sudbury's health contribution to the position is on the low end when compared to other towns.

Town Manager Rodrigues stated she is not utilizing the Town's health insurance this year. Chairman Haarde noted this will be a savings for the Town.

Vice-Chairman Simon stated the compensation recommendation also took into consideration Town Manager Rodrigues' performance since coming to Town and the evaluations which were completed by each Board member, which were consistently positive.

Chairman Haarde stated the Board completed a thorough and public evaluation process.

Vice-Chairman Simon stated he and Chairman Haarde met with the Town Manager and the negotiation discussions were very professional. He stated the compensation offer was made and the Town Manager accepted the offer as being reasonable.

Chairman Haarde emphasized the Subcommittee researched relevant information such as the comparables provided in order to make an offer which would be in the best interest of the Town for the long-term.

It was on motion unanimously

VOTED: To adjust the Town Manager's contract in accordance with the compensation adjustments made to increase the salary to \$170,000 per year commencing on July 1, 2017, to add \$10,000 in deferred compensation to be paid to the Town Manager's retirement plan as of July 1, 2017 and to give the Town Manager one additional week of paid vacation.

Board of Selectman – 2017-2018 Liaison Assignments

At 9:46 p.m., Chairman Haarde opened a discussion regarding the Board's 2017-2018 Liaison Assignments. The Board was previously in receipt of copies of the list of "Sudbury Board of Selectmen Liaison Assignments 2016-2017." In addition, Town Manager Rodrigues distributed copies of a new handout noting the liaison assignments since 2014-2015.

Each Board member reviewed their current liaison assignments and memberships, noting their preferences for continuing them or not and their willingness to accept new assignments.

It was on motion unanimously

VOTED: To revise the Board of Selectmen's Liaison Assignments for 2017-2018 as reviewed and amended tonight to reflect the following and as a member of the Sudbury Housing Trust: Chairman Haarde as the liaison to the Town Manager/Town Departments, Board of Appeals/Earth Removal Board, Lincoln-Sudbury Regional High School, Memorial Day Committee, Park and Recreation Commission, Town Historian, and as a member of the 9/11 Memorial Garden Oversight Committee, the Military Support Network, and CERT; Vice Chairman Simon as the liaison to the Permanent Building Committee, Capital Improvement Advisory

Committee, Conservation Commission, Historic Districts Commission, Park and Recreation Commission, Council on Aging, Energy and Sustainability Committee, Board of Health, and as a member of the Military Support Network, and the Vocational Education Guidance Committee; Selectman Brown as the liaison to the Finance Committee, the Conservation Commission, the Design Review Board, Ponds and Waterways Committee, and as a member of the Strategic Financial Planning for Capital Funding, Sudbury Center Improvement Advisory Committee, Budget Strategies Task Force, Fairbanks Community Center Task Force, MAGIC, and the Community Preservation Committee; Selectman Iuliano as the liaison to the Finance Committee, Commission on Disability, Lincoln-Sudbury High School, Sudbury Public School, Sudbury Housing Authority, and as a Member of the Sudbury Housing Trust, and the Budget Strategies Task Force; Selectman Carty as the liaison to Cultural Council, Lincoln Board of Selectmen, Agricultural Commission, Capital Improvement Advisory Committee, Planning Board, Sudbury Public School, Council on Aging, Sudbury Water District, Goodnow Library Trustees, and as a member of the Strategic Financial Planning for Capital Funding Committee.

Citizen's Comments

At 10:05 p.m., Chairman Haarde announced no citizens have requested comment time tonight.

Future Board of Selectmen Agenda Items - Discussion

At 10:05 p.m., Chairman Haarde opened a discussion regarding future agenda items. He stated Landham Road will be a future item.

Town Manager Rodrigues stated a working group is researching the marijuana law issues and an update could be provided at a future meeting. The consensus of the Board was to also coordinate an update from State Representative Gentile and any other legislators who would like to attend.

Town Manager Rodrigues stated the recent Dog Public Hearing may be continued at the Board's July 18, 2017 Meeting. She stated some of the Board's orders have been complied with, however, there is one condition the dog owner is not willing to do, which is the letter of apology to the juvenile victim. Town Manager Rodrigues is awaiting guidance from Special Counsel Greg Corbo regarding this matter.

Selectman Brown stated the Board's goals need to be an agenda item in order to establish Town Manager goals by November 2017. Chairman Haarde suggested the Board's goals be scheduled as an agenda item for a September 2017 meeting.

Selectman Iuliano suggested a future agenda item to discuss a possible change to the bylaw for the Fall Town Meeting to occur later. She also noted the Council on Aging and Park and Recreation Commission are working on needs' analysis reports, and she believes these efforts should be reviewed in a more comprehensive manner for the Town.

Vice-Chairman Simon requested a future agenda item for an update regarding the re-location of the Sudbury Public Schools' Administration. Selectman Carty stated this has been discussed at a recent School Committee Meeting. Town Manager Rodrigues stated she would reach out to the SPS Subcommittee for further information.

Vice-Chairman Simon also suggested a future agenda item to discuss the Town Forum.

Selectman Iuliano announced she will be absent from the August 8, 2017 Board Meeting.

Metro West Regional Transit Authority – FY17 Amendment

At 8:01 p.m., Chairman Haarde took the Consent Calendar agenda items out of order and,

It was on motion unanimously

VOTED: To approve the FY17 amendment extending the contract between the Metro West Regional Transit Authority (RTA) and the Town of Sudbury to provide transportation services for elderly and disabled persons through the Council on Aging effective July 1, 2017, as requested by Debra Galloway, Council on Aging Director, said Agreement to be executed by the Town Manager.

Senior Center – Town Needs Assessment from National Development Mitigation Funds

Copies of a revised memorandum from Sudbury Council on Aging dated June 23, 2017 were distributed to the Board tonight, requesting its funding amount be adjusted from \$35,000 to \$25,000. Chairman Haarde noted the funding for this request is from the National Development mitigation funds. He also announced Whole Foods plans to open on July 8, 2017.

It was on motion unanimously

VOTED: To appropriate \$25,000 from the National Development mitigation funds for the Senior Center to fund a Town Needs Assessment by the UMass Boston Gerontology Department.

Park and Recreation Summer Concert Series – Donations

It was on motion unanimously

VOTED: To accept, on behalf of the Town, various donations totaling \$4,451 to support Park and Recreation's Summer Concert Series to be deposited in the Program Contributions and Donations Account 191448/483100, as requested by Kayla McNamara, Director of Parks, Recreation & Aquatics, in a memo dated June 1, 2017.

Minutes

It was on motion unanimously

VOTED: To approve the Regular Session Meeting Minutes of June 8, 2017.

Executive Session Minutes

Chairman Haarde recused himself from this agenda item and vote.

It was on motion unanimously

VOTED: To approve the Executive Session Meeting Minutes of June 8, 2017 pertaining to Liberman V. ZBA.

There being no further business, the meeting adjourned at 10:19 p.m.

Attest: _____

Melissa Murphy-Rodrigues

Town Manager-Clerk