



SUDBURY BOARD OF SELECTMEN
TUESDAY MARCH 7, 2017
7:30 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
	7:30 PM		CALL TO ORDER
			Opening remarks by Chairman
			Reports from Town Manager
			Reports from Selectmen
			Citizen's comments on items not on agenda
MISCELLANEOUS			
1.		<i>VOTE</i>	Discussion and potential vote on proposed Legislative Bills related to utility regulation
2.		<i>VOTE</i>	Discussion and potential vote on non-override and override budgets
3.		<i>VOTE</i>	Discussion and potential vote on format for Town Meeting article override vote and override ballot question(s).
4.		<i>VOTE</i>	Discussion and potential vote on use of free cash.
5.		<i>VOTE</i>	Vote on order of Town Meeting Articles, take positions on articles, and designate articles for consent calendar.
6.		<i>VOTE</i>	Discuss Board of Selectmen notice seeking parties to write arguments supporting or opposing an override ballot question.
7.			Citizen's Comments (Cont)
8.			Discuss future agenda items
CONSENT CALENDAR			
9.		<i>VOTE</i>	Vote to grant a Special Permit to Joyce Endee Productions to hold an Autumn Arts & Crafts Festival on September 9-10, 2017, from 10:00 am to 4:00 pm at the Wayside Inn, subject to conditions and permits required by the Fire, Police, Health and Building Departments.
10.		<i>VOTE</i>	Vote to accept a grant in the amount of \$31,250 from the Sudbury Foundation to the Goodnow Library to enable the library to purchase equipment and supplies for a second floor renovation.

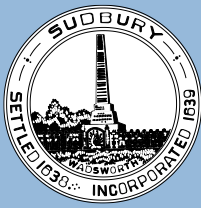
These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
EXECUTIVE SESSION			
11.		<i>VOTE</i>	At conclusion of regular session, vote to immediately enter into Executive Session to discuss strategy with respect to potential litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Frost Farm), pursuant to General Laws chapter 30A, §21(a)(3).

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

POTENTIAL UPCOMING AGENDA ITEMS/MEETINGS

MEETING	DESCRIPTION
March 21	Joint meeting with Board of Health to discuss Town Meeting petition articles
	CAFR presentation by Finance Director
	BFRT Task Force presentation
April 4	Sign Special Town Election/Annual Town Meeting warrant which must be printed and delivered to households by 4/25/17.
Date to be determined	Strategic Financial Planning Committee for Capital Funding to present recommendations
	SPS administration space at Fairbank
	Next steps for Melone property
	Discuss/review Code of Conduct documents
	Frost Farm Discussion (regular session)
	Update and discussion on Route 20 sewer project
	Potential discussion with Goodnow Library Trustees
	Question of special purpose forums for various purposes
	Update Selectmen's Policies
	Review of Special Municipal Employee designations
	MS4 stormwater permitting
	Review inactive Town Boards & Committees
	Discussion and vote whether to disband and archive the Town Hall Blue Ribbon committee, and thank members for their work.
	Eversource discussion re: transmission lines
	Discussion on Route 20 signage
	Discussion on Building Permit Fees
	Update from ZBA on Sudbury Station project
	Stock Farm Road – issues with Eversource
	Update on public meetings by VHB for Bruce Freeman Rail Trail Design
	Discussion on Liquor License quota
	Review of Financial Policies
	Review of Town properties for SHA purposes
Monday, April 3, 12 Noon	Clergy Association meeting at Congregation Beth El, 105 Hudson Road
Monday, May 1, 7:30 PM	Annual Town Meeting at LSRHS Auditorium
STANDING ITEM FOR ALL MEETINGS	BOS requests for future agenda items at end of meeting
	Citizens Comments, continued (if necessary)



MISCELLANEOUS (UNTIMED)

1: Legislative Bills

REQUESTOR SECTION

Date of request:

Requestor: Susan Iuliano, Chair

Formal Title: Discussion and potential vote on Legislative Bills related to utility regulation

Recommendations/Suggested Motion/Vote: Discussion and potential vote on proposed Legislative Bills related to utility regulation

Background Information:

Please see attached bills:

HD.1297: (Rep. Day) "An Act Relative to the Energy Facilities Siting Board" (criteria to consider community and environmental cost, involve Fish & Game and Public Health)

HD.1301: (Rep. Day) "An Act relative to reasonable municipal expenses" (make energy companies reimburse municipalities for e.g. legal expenses involved in siting process)

HD.2672: (Rep. Gentile) "An Act relative to the placement of overhead transmission lines" (ban placement of new overhead transmission lines in the fall zone of homes)

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

03/07/2017 7:30 PM

HOUSE No.

The Commonwealth of Massachusetts

PRESENTED BY:

Michael S. Day

To the Honorable Senate and House of Representatives of the Commonwealth of Massachusetts in General Court assembled:

The undersigned legislators and/or citizens respectfully petition for the adoption of the accompanying bill:

An Act relative to the Energy Facilities Siting Board.

PETITION OF:

NAME:	DISTRICT/ADDRESS:
<i>Michael S. Day</i>	<i>31st Middlesex</i>
<i>Lori A. Ehrlich</i>	<i>8th Essex</i>
<i>James B. Eldridge</i>	<i>Middlesex and Worcester</i>
<i>Carmine L. Gentile</i>	<i>13th Middlesex</i>
<i>Jason M. Lewis</i>	<i>Fifth Middlesex</i>
<i>Jose F. Tosado</i>	<i>9th Hampden</i>

Attachment 1.a: hd1297 (2210 : Legislative Bills)

HOUSE No.

[Pin Slip]

The Commonwealth of Massachusetts

In the One Hundred and Ninetieth General Court
(2017-2018)

An Act relative to the Energy Facilities Siting Board.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

1 SECTION 1: Section 69H of Chapter 164 of the Massachusetts General Laws, as
 2 appearing in the 2014 Official Edition, is hereby amended by striking out the first paragraph and
 3 inserting in place thereof the following paragraph:-

4 “There is hereby established an energy facilities siting board within the department, but
 5 not under the supervision or control of the department. Said board shall implement the provisions
 6 contained in sections 69H to 69Q, inclusive, so as to provide a reliable energy supply for the
 7 commonwealth with a minimum impact on the environment and public health, and with a
 8 minimum impact on the overall wellbeing of residents abutting the project at the lowest possible
 9 cost after these impacts are considered. To accomplish this, the board shall review the
 10 environmental and public health impacts, the need for and the cost of transmission lines, natural
 11 gas pipelines, facilities for the manufacture and storage of gas, and oil facilities; provided,
 12 however, that the board shall review only the environmental impacts of generating facilities,
 13 consistent with the commonwealth's policy of allowing market forces to determine the need for

14 and cost of such facilities; provided, however that the Board shall solicit and consider testimony
15 from the department of fish and game whenever reasonable environmental stewardship concerns
16 are raised; provided, however, that the Board shall solicit and consider testimony from the
17 department of public health whenever reasonable public health concerns are raised. Such reviews
18 shall be conducted consistent with section 69J1/4 for generating facilities and with section 69J
19 for all other facilities.

HOUSE No.

The Commonwealth of Massachusetts

PRESENTED BY:

Michael S. Day

To the Honorable Senate and House of Representatives of the Commonwealth of Massachusetts in General Court assembled:

The undersigned legislators and/or citizens respectfully petition for the adoption of the accompanying bill:

An Act relative to reasonable municipal expenses.

PETITION OF:

NAME:	DISTRICT/ADDRESS:
Michael S. Day	31st Middlesex
James B. Eldridge	Middlesex and Worcester
Carmine L. Gentile	13th Middlesex
Steven S. Howitt	4th Bristol
Louis L. Kafka	8th Norfolk
Jason M. Lewis	Fifth Middlesex
Jose F. Tosado	9th Hampden
Steven Ultrino	33rd Middlesex

Attachment 1.b: hd1301 (2210 : Legislative Bills)

HOUSE No.

[Pin Slip]

The Commonwealth of Massachusetts

**In the One Hundred and Ninetieth General Court
(2017-2018)**

An Act relative to reasonable municipal expenses.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

1 SECTION 1: Section 69H of Chapter 164 of the Massachusetts General Laws, as
2 appearing in the 2014 Official Edition, is hereby amended by inserting at the end thereof the
3 following clause:--

4 “(5) the board shall consider the requests of municipalities for reimbursement of expenses
5 spent in relation to the application and may assess fees on applicants for reasonable municipal
6 expenses related to the application.”

Attachment1.b: hd1301 (2210 : Legislative Bills)

HOUSE No.

The Commonwealth of Massachusetts

PRESENTED BY:

Carmine L. Gentile and James B. Eldridge

To the Honorable Senate and House of Representatives of the Commonwealth of Massachusetts in General Court assembled:

The undersigned legislators and/or citizens respectfully petition for the adoption of the accompanying bill:

An Act relative to the placement of overhead transmission lines.

PETITION OF:

NAME:	DISTRICT/ADDRESS:
<i>Carmine L. Gentile</i>	<i>13th Middlesex</i>
<i>Steven Ultrino</i>	<i>33rd Middlesex</i>

Attachment 1.c: hd2672 (2210 : Legislative Bills)

HOUSE No.

[Pin Slip]

The Commonwealth of Massachusetts

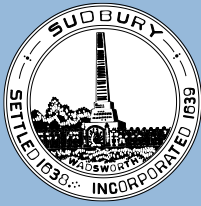
**In the One Hundred and Ninetieth General Court
(2017-2018)**

An Act relative to the placement of overhead transmission lines.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

- 1 SECTION 3. Section 21 of chapter 166 of the general laws, as appearing in the 2014
- 2 Official Edition, is hereby amended by inserting after "endanger or interrupt navigation." the
- 3 following:- New overhead transmission lines shall not be located where residential properties are
- 4 within the fall zone of such towers and wires.

Attachment 1.c: hd2672 (2210 : Legislative Bills)



SUDBURY BOARD OF SELECTMEN
Tuesday, March 7, 2017

MISCELLANEOUS (UNTIMED)

2: Override discussion and vote

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and potential vote on non-override and override budgets

Recommendations/Suggested Motion/Vote: Discussion and potential vote on non-override and override budgets

Background Information:

Financial impact expected:see attached

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

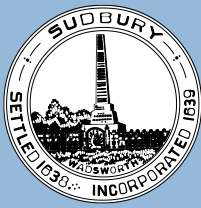
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USES/EXPENDITURES	FY17	FY18	FY18	FY18	FY18
	Appropriated	Recommended Non-override	Town Override	School Override	Total Override
LSRHS Operating Assessment	22,083,916	22,813,695	22,813,695	22,813,695	22,813,695
LSRHS Debt Assessment	591,655	576,687	576,687	576,687	576,687
LSRHS OPEB Normal Cost Contribution	203,563	308,380	308,380	308,380	308,380
LSRHS Total Assessment	22,879,134	23,698,762	23,698,762	23,698,762	23,698,762
SPS Expenses	37,421,927	37,224,309	37,224,309	37,899,387	37,899,387
SPS Offsets	(2,739,308)	(2,485,829)	(2,485,829)	(2,485,829)	(2,485,829)
SPS Employee Benefits & Insurances	6,156,384	7,473,364	7,473,364	7,473,364	7,473,364
SPS OPEB Normal Cost Contribution	194,328	291,477	291,477	291,477	291,477
SPS NET	41,033,331	42,503,321	42,503,321	43,178,399	43,178,399
Vocational Education	728,141	754,226	754,226	754,226	754,226
Total: Schools	64,640,606	66,956,309	66,956,309	67,631,387	67,631,387
General Government	2,825,426	2,893,759	2,893,759	2,893,759	2,893,759
Public Safety	7,332,129	7,598,771	8,093,604	7,598,771	8,093,604
Public Works	5,213,559	5,358,109	5,358,109	5,358,109	5,358,109
Human Services	713,912	732,771	732,771	732,771	732,771
Culture & Recreation	1,282,232	1,305,443	1,305,443	1,305,443	1,305,443
Unclassified & Transfer Accounts	508,126	847,691	847,691	755,050	755,050
Town Employee Benefits & Insurances	4,779,045	5,072,243	5,072,243	5,072,243	5,072,243
OPEB Normal Cost Contributions	119,766	179,559	179,559	179,559	179,559
Subtotal, town services	22,774,195	23,988,346	24,483,179	23,895,705	24,390,538
Town Offsets	-	-	-	-	-
Total: Town Departments	22,774,195	23,988,346	24,483,179	23,895,705	24,390,538
Town Debt Service	3,628,425	3,453,050	3,453,050	3,453,050	3,453,050
Total: Debt Budget	3,628,425	3,453,050	3,453,050	3,453,050	3,453,050
Subtotal: Operating Budget Article	91,043,226	94,397,705	94,892,538	94,980,142	95,474,975
Capital Expenditures	404,000	413,190	413,190	413,190	413,190
Subtotal: Operating Capital Article	404,000	413,190	413,190	413,190	413,190
Total General Fund Operating Articles	91,447,226	94,810,895	95,305,728	95,393,332	95,888,165
Capital by Exclusions	365,000	-	-	-	-
Other Charges to be raised	1,269,522	859,975	859,975	859,975	859,975
Total: Other Amounts To Be Raised	1,634,522	859,975	859,975	859,975	859,975
Total: Uses/Expenditures	93,081,748	95,670,870	96,165,703	96,253,307	96,748,140

SOURCES/REVENUES	FY17	FY18	FY18	FY18	FY18
	Appropriated	Recommended	Town Override	School Override	Total Override
Real Estate & Personal Property Tax Levy	79,892,487	82,063,609	82,558,442	82,738,687	83,233,520
State Aid	6,171,581	6,171,581	6,171,581	6,171,581	6,171,581
MSBA Reimbursement	1,605,768	1,605,768	1,605,768	1,605,768	1,605,768
Local Receipts	4,545,000	4,795,000	4,795,000	4,795,000	4,795,000
Ambulance Receipts	641,912	659,912	659,912	659,912	659,912
Free Cash	225,000	375,000	375,000	282,359	282,359
Total: Sources/Revenues	93,081,748	95,670,870	96,165,703	96,253,307	96,748,140
Over/(Under)	-	-	-	-	-

Operating Budget Increase/(Decrease)	3.68%	4.23%	4.32%	4.87%
Operating Capital Increase/(Decrease)	2.27%	2.27%	2.27%	2.27%
Other Amounts to Be Raised Increase/(Decrease)	-47.39%	-47.39%	-47.39%	-47.39%
Total Budget Increase/(Decrease)	2.78%	3.31%	3.41%	3.94%
Increase for Average Taxpayer (%)	2.0%	2.6%	2.9%	3.5%
Cost to Average Taxpayer (\$)	\$254	\$332	\$360	\$438
Cost of Override (\$)	\$0	\$78	\$106	\$184

Attachment2.a: General Fund Budget Summary with Override Detail by Cost Center 2 27 17 (2242 : Override discussion and vote)



SUDBURY BOARD OF SELECTMEN
Tuesday, March 7, 2017

MISCELLANEOUS (UNTIMED)

3: Vote on format for Town Meeting override

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and potential vote on format for Town Meeting article override vote and override ballot question(s).

Recommendations/Suggested Motion/Vote: Discussion and potential vote on format for Town Meeting article override vote and override ballot question(s).

Background Information:

Financial impact expected:see attached

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

03/07/2017 7:30 PM

Proposed Ballot Language for May 9, 2017 Ballot

Here is the proposed ballot question for an override to fund the “override budget”:

"Shall the town of Sudbury be allowed to assess an additional \$1,077,270 in real estate and personal property taxes for the purposes of supplementing the Sudbury public schools and Sudbury public safety operating budgets for the fiscal year beginning July first, two thousand and seventeen?

YES ___ NO ___"

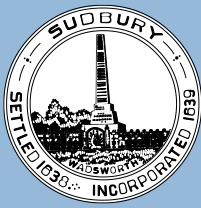
Here are the questions if the school and town override amounts are separated:

"Shall the town of Sudbury be allowed to assess an additional \$675,078 in real estate and personal property taxes for the purposes of supplementing the Sudbury public schools operating budget for the fiscal year beginning July first, two thousand and seventeen?

YES ___ NO ___"

"Shall the town of Sudbury be allowed to assess an additional \$402,192 in real estate and personal property taxes for the purposes of supplementing the Sudbury public safety budget for the fiscal year beginning July first, two thousand and seventeen?

YES ___ NO ___"



SUDBURY BOARD OF SELECTMEN
Tuesday, March 7, 2017

MISCELLANEOUS (UNTIMED)

4: Free cash discussion

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and potential vote on use of free cash.

Recommendations/Suggested Motion/Vote: Discussion and potential vote on use of free cash.

Background Information:

See attached

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

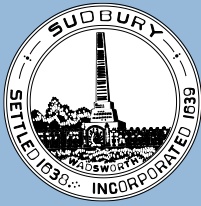
Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

03/07/2017 7:30 PM

<u>Project</u>	<u>Requested</u>	<u>Balance</u>	<u>Notes</u>
Starting Balance	N/A	\$3,074,985	Certified as of 7/1/16
DPW rolling stock	\$210,000	\$2,864,985	October TM
Security	\$95,000	\$2,769,985	October TM
Security LS	\$128,235	\$2,641,750	October TM
unemployment	\$375,000	\$2,266,750	May TM - Operating Budget
BFRT	\$330,000	\$1,936,750	May TM
Fire	\$670,000	\$1,266,750	May TM
Parking lots	\$275,000	\$991,750	May TM
Playgrounds	\$150,000	\$841,750	May TM
DPW truck	\$182,000	\$659,750	May TM
wireless infrastructure schools	\$175,000	\$484,750	May TM
HVAC SPS	\$55,000	\$429,750	May TM
stabilization	\$136,043	\$293,707	May TM - Estimated
.5 % of budget	\$470,114	(\$176,407)	Finance Committee Guidance
Total	\$ 3,251,392	(\$176,407)	

Attachment4.a: FY17 Free Cash (2244 : Free cash discussion)



SUDBURY BOARD OF SELECTMEN
Tuesday, March 7, 2017

MISCELLANEOUS (UNTIMED)

5: ATM Articles

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote on order of Town Meeting Articles, take positions on articles, and designate articles for consent calendar.

Recommendations/Suggested Motion/Vote: Vote on order of Town Meeting Articles, take positions on articles, and designate articles for consent calendar.

Background Information:
Attached article list

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

03/07/2017 7:30 PM

#	Article Title	Status	Sponsor	Article Presenter	BOS Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calenda
	IN MEMORIAM RESOLUTION									
	FINANCE/BUDGET									
1	Hear Reports	submitted	BOS						Majority	
2	FY17 Budget Adjustments	submitted	BOS						Majority	
3	Stabilization Fund	submitted	BOS						Two-thirds	
4	FY18 Budget	submitted	FinCom						Majority	
5	FY18 Transfer Station Enterprise Fund Budget	submitted	FinCom						Majority	
6	FY18 Pool Enterprise Fund Budget	submitted	FinCom						Majority	
7	FY18 Recreation Field Maintenance Enterprise Fund Budget	submitted	FinCom						Majority	
8	Unpaid Bills	submitted	Town Accountant						Four-fifths	
9	Chapter 90 Highway Funding	submitted	DPW Director						Majority	
10	Town/School Revolving Funds (consolidated)	submitted	Finance Director						Majority	
11	Amend Bylaws by Adding New Section Establishing Revolving Funds	submitted	Finance Director							
12	Fund Litigation Costs - Eversource	submitted	Town Manager				Stabilization fund	\$200,000		
13	Fund Litigation Costs - Sudbury Station	submitted	Town Manager				Stabilization fund	\$150,000		
14	Bruce Freeman Rail Trail	submitted	Town Manager					\$330,000		

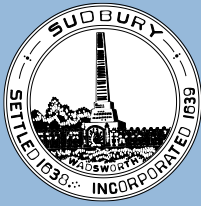
Attachment 5.a: Draft articles ATM 2017 (2245 : ATM Articles)

#	Article Title	Status	Sponsor	Article Presenter	BOS Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
15	Post Employment Health Insurance Trust Funding	submitted	Town Manager							
16	Goodnow Library Charter Amendment	submitted	Goodnow Library Trustees							
17	Temporary Moratorium on Marijuana Establishments	submitted	Town Manager							
18	Amend Article XVII of the Town of Sudbury Bylaws - Licenses and Permits Subject to Unpaid Taxes and Fees	submitted	Town Manager							
19	Amend Town Bylaws, Art. XXVII.4 - In-Ground Irrigation Systems	submitted	Board of Health Director							
20	Amend Zoning Bylaw, Article 1230, Conformance	submitted	Planning Board							
Capital Articles										
21	FY18 Capital Budget	submitted	Town Manager							
22	DPW Rolling Stock Replacement	submitted	DPW Director					\$182,000		
23	Purchase of Fire Department Ladder Truck	submitted	Fire Chief					\$670,000		
24	School Rooftop HVAC Unit Replacement	submitted	Facilities Director					\$55,000		
25	Town and Schools Parking Lots, and Sidewalks Improvements	submitted	DPW Director/ Facilities Director					\$275,000		
26	Wireless Technology Infrastructure Improvements - Sudbury Public Schools	submitted	Facilities Director					\$175,000		

Attachment 5.a: Draft articles ATM 2017 (2245 : ATM Articles)

#	Article Title	Status	Sponsor	Article Presenter	BOS Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calenda
27	Sudbury Public Schools Playground Improvements	submitted	Facilities Director					\$150,000		
CPC Articles										
28	Lyons Pride/S.M.I.L.E Pour in Place Surfacing	submitted	CPC					\$70,975		
29	Featherland Multisport Court Reconstruction	submitted	CPC					\$220,000		
30	Bruce Freeman Rail Trail	submitted	CPC					\$330,000		
31	Town Hall Restoration/Rehabilitation	submitted	CPC					\$600,000		
32	Sudbury Housing Authority Allocation	submitted	CPC					\$212,600		
33	Regional Housing Services Office Allocation	submitted	CPC					\$30,000		
34	FY18 Community Preservation Fund General Budget and Appropriations	submitted	CPC							
Petition Articles										
35	Plastic Check-out Bag Ban bylaw	submitted	LS Environmental Club							
36	Plastic Bottled Water Regulations bylaw	submitted	LS Environmental Club							

Attachment 5.a: Draft articles ATM 2017 (2245 : ATM Articles)



SUDBURY BOARD OF SELECTMEN
Tuesday, March 7, 2017

MISCELLANEOUS (UNTIMED)

6: Ballot Question arguments

REQUESTOR SECTION

Date of request:

Requestor: Susan Iuliano

Formal Title: Discuss Board of Selectmen notice seeking parties to write arguments supporting or opposing an override ballot question.

Recommendations/Suggested Motion/Vote: Discuss Board of Selectmen notice seeking parties to write arguments supporting or opposing an override ballot question.

Background Information:
See attached

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

03/07/2017 7:30 PM

Board of Selectmen Ballot Question Policy

Chapter 180 of the Acts of 1996 requires the Sudbury Board of Selectmen to provide registered voters the following information for any ballot question submitted solely to Town voters (other than a ballot pursuant to M.G.L. ch.53, §18A): (1) the full text of such question; (2) a fair and concise summary of such question; and (3) arguments for and against such question. See Attachment.

Further requirements include the following:

- The required information is to be sent to the voters at least 7 days before such an election.
- The Board of Selectmen, or when designated, Town Counsel, shall seek written arguments from the principal proponents and opponents of each question.
- The Board of Selectmen shall designate a date for receipt for such arguments and shall provide notice of such 14 days before the date arguments are to be received.
- The Board of Selectmen shall determine those best able to present the arguments for and against each question.
- If no argument is received within the time allowed, Town Counsel shall prepare such argument.
- No argument shall contain more than 250 words.

The requirements of this law will be implemented as follows for any ballot questions to be submitted for an Annual Town Election or a Special Town Election.

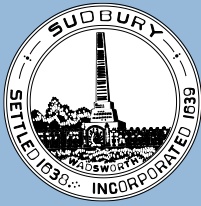
- Notice of proposed ballot questions and a request for written arguments for and against the questions will be posted on the Town website at least or 46 days before the election **plus additional days as needed to allow Board of Selectmen meetings for actions listed below.**
- The Board of Selectmen will determine those persons best able to present the arguments for and against each question in an open meeting. In the absence of submission, Town Counsel will prepare the argument.
- Written arguments for and against ballot questions will be reviewed by Town Counsel for legal compliance. Neither Town Counsel nor the Board of Selectmen will review or edit the written arguments for substance, opinion, or accuracy.

Days before election	Action	Purpose
46 + days for BOS meetings	Notice of proposed ballot questions and request for written arguments	
39 + days for BOS meetings	BOS decides authors for pro and con arguments	To allow 14 days before due to Town Counsel
35+ days for BOS meetings	Wording of final ballot questions to Town Clerk	To comply with state ballot law
25 + days for BOS meetings	Written arguments submitted to Town Counsel	To allow 7 days for Town Counsel review and submission to BOS
18 + days for BOS meetings	BOS approves final warrant	
18 days	Delivery to printer	To allow printer 7 days before mailing date
11 days	Delivery to Post Office	To allow 4 days for mail
7 days	Posting and receipt of warrant	

Approved by the Board of Selectmen February 7, 2017.

Days before election	Action	Purpose	
46 + days for BOS meetings	Notice of proposed ballot questions and request for written arguments		By March 15 March 7 or February 28 BOS meeting
39 + days for BOS meetings	BOS decides authors for pro and con arguments	To allow 14 days before due to Town Counsel	March 7 or March 21 BOS meeting
35+ days for BOS meetings	Wording of final ballot questions to Town Clerk	To comply with state ballot law	By April 4 March 21 BOS meeting
25 + days for BOS meetings	Written arguments submitted to Town Counsel	To allow 7 days for Town Counsel review and submission to BOS	March 29
18 + days for BOS meetings	BOS approves final warrant		April 4 BOS meeting
18 days	Delivery to printer	To allow printer 7 days before mailing date	April 17
11 days	Delivery to Post Office	To allow 4 days for mail	April 28
7 days	Posting and receipt of warrant		May 2

Attachment 6.b: May 9 ballot question schedule (2246 : Ballot Question arguments)



SUDBURY BOARD OF SELECTMEN
Tuesday, March 7, 2017

MISCELLANEOUS (UNTIMED)

7: Citizen's Comments (Cont)

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (Cont)

Recommendations/Suggested Motion/Vote: Citizen's Comments (Cont)

Background Information:

Financial impact expected:

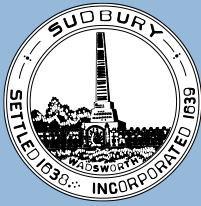
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

03/07/2017 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, March 7, 2017

MISCELLANEOUS (UNTIMED)

8: Discuss future agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss future agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

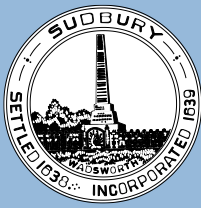
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

03/07/2017 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, March 7, 2017

CONSENT CALENDAR ITEM

9: 2017 Joyce Endee Productions Craft Festival

REQUESTOR SECTION

Date of request:

Requestor: Joyce Endee

Formal Title: Vote to grant a Special Permit to Joyce Endee Productions to hold an Autumn Arts & Crafts Festival on September 9-10, 2017, from 10:00 am to 4:00 pm at the Wayside Inn, subject to conditions and permits required by the Fire, Police, Health and Building Departments.

Recommendations/Suggested Motion/Vote: Vote to grant a Special Permit to Joyce Endee Productions to hold an Autumn Arts & Crafts Festival on September 9-10, 2017, from 10:00 am to 4:00 pm at the Wayside Inn, subject to conditions and permits required by the Fire, Police, Health and Building Departments.

Background Information:
See attached letter and certificate of liability insurance

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

03/07/2017 7:30 PM

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA

2017 FEB 13 P 1:18

Joyce Endee
1 Ox Bow Lane
Gilford, NH 03249

February 11, 2017

Board of Selectmen
Attn: Patricia Golden, Sr. Administrator
Town Offices
278 Old Sudbury Rd.
Sudbury, MA 01776

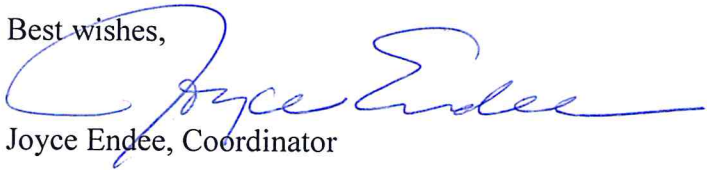
Dear Selectmen:

RE: Approval for Autumn Arts & Crafts Festival
Date: Sat/Sun, September 9-10, 2017 - 10am to 4pm Both Days
Location: Historic Wayside Inn

With the permission of the Wayside Inn, we are planning the above arts & crafts festival. As in the past, exhibitors will display an array of different arts & crafts such as fine furniture, handcrafted jewelry, quilts, fall & holiday decor, functional & decorative pottery, folk art and lots more!

We will obtain the other necessary paperwork with the building department, police department, and food dept. in addition to the rules and regulations of the Inn.

Please send us your approval as soon as possible. Thank you so much.

Best wishes,

Joyce Endee, Coordinator

Enc: a COI (Certificate of Liability Insurance) is attached.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/2/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Foy Insurance Group - Nashua 350 Main St Nashua NH 03060		CONTACT NAME: Stacie Hayner PHONE (A/C, No, Ext): (603) 883-1587 FAX (A/C, No): (603) 883-0997 E-MAIL ADDRESS: stacie.hayner@foyinsurance.com	
INSURED Joyce Endee DBA Joyce Endee Productions 1 Ox Bow Lane Gilford NH 03249-6950		INSURER(S) AFFORDING COVERAGE INSURER A: Harleysville Insurance Co NAIC # 23582 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: Master 2/2017-2018 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		GL 00000025005E	2/19/2017	2/19/2018	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/IO/OP AGG \$ 2,000,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Operations usual & customary for coordinator of craft shows.

Event Date: September 9th & 10th 2017

CERTIFICATE HOLDER

CANCELLATION

Longfellow's Wayside Inn
 72 Wayside Inn Rd
 Sudbury, MA 01776

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael Foy/MCAROL

Wayside Inn Arts & Crafts Festival Department Feedback September 9-10, 2017

BOARD OF HEALTH

From: Murphy, Bill
 Sent: Monday, February 27, 2017 3:21 PM
 Subject: **ACCEPTED**: 2017 Arts & Crafts Festival at Wayside Inn
 When: Saturday, September 09, 2017 12:00 AM to Monday, September 11, 2017
THE APPLICANT MUST APPLY FOR A TEMPORARY FOOD PERMIT IF APPLICABLE. No other concerns with this event.
 -William C. Murphy, MS,RS,CHO
 Director of Public Health

DPW

From: Nason, Dan
 Sent: Thursday, February 23, 2017 11:17 AM
 Subject: **ACCEPTED**: 2017 Arts & Crafts Festival at Wayside Inn
 When: Saturday, September 09, 2017 12:00 AM to Monday, September 11, 2017

FIRE DEPARTMENT

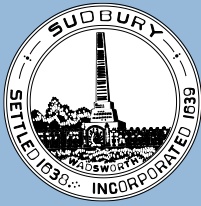
From: Whalen, John
 Sent: Friday, February 24, 2017 8:14 AM
 Subject: **ACCEPTED**: 2017 Arts & Crafts Festival at Wayside Inn
 When: Saturday, September 09, 2017 12:00 AM to Monday, September 11, 2017

PARK & RECREATION

From: McNamara, Kayla
 Sent: Thursday, February 23, 2017 4:17 PM
 Subject: **ACCEPTED**: 2017 Arts & Crafts Festival at Wayside Inn
 When: Saturday, September 09, 2017 12:00 AM to Monday, September 11, 2017

POLICE DEPARTMENT

From: Nix, Scott
 Sent: Monday, February 27, 2017 7:54 AM
 Subject: **ACCEPTED**: 2017 Arts & Crafts Festival at Wayside Inn
 When: Saturday, September 09, 2017 12:00 AM to Monday, September 11, 2017
 The police department **DOES NOT HAVE AN ISSUE** with the event.
 Respectfully,
 Scott Nix
 Chief of Police



SUDBURY BOARD OF SELECTMEN
Tuesday, March 7, 2017

CONSENT CALENDAR ITEM

10: Accept Sudbury Foundation Grant for Goodnow Library

REQUESTOR SECTION

Date of request:

Requestor: Marilyn Martino, Sudbury Foundation

Formal Title: Vote to accept a grant in the amount of \$31,250 from the Sudbury Foundation to the Goodnow Library to enable the library to purchase equipment and supplies for a second floor renovation.

Recommendations/Suggested Motion/Vote: Vote to accept a grant in the amount of \$31,250 from the Sudbury Foundation to the Goodnow Library to enable the library to purchase equipment and supplies for a second floor renovation.

Background Information:
Attached letter from Sudbury Foundation

Financial impact expected:n/a

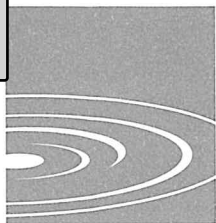
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

03/07/2017 7:30 PM



**THE SUDBURY
FOUNDATION**

February 22, 2017

Trustees

Miner A. Crary
Susan Iuliano
Stephen M. Richmond
Jill M. Stansky
Bank of America, N.A.

Trustee Emeritus
Richard H. Davison

Staff

Marilyn Martino
Executive Director
Tricia Brunner
Operations Manager

Ms. Melissa Murphy-Rodrigues
Town Manager
Town of Sudbury
278 Old Sudbury Road
Sudbury, MA 01776

Dear Melissa:

On behalf of the Sudbury Foundation, I am delighted to enclose a grant check for \$31,250 which will enable the Goodnow Library to purchase equipment/supplies, and provide related staff training as part of an extensive renovation to the Library's second floor. As I mentioned in my email, the trustees declined to fund the work of the public relations consultant.

Also enclosed is an acknowledgment form describing the conditions of a Sudbury Foundation grant. Please sign and return one copy of the Acknowledgement Form at your convenience.

Melissa, the trustees were excited by the renovation plans and delighted with your efforts to ensure the library remains relevant and vibrant. Our community is very fortunate! They join me in wishing you the best with this project.

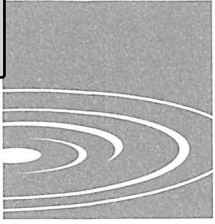
Warm regards,

Marilyn Martino
Executive Director

enclosure

cc: Esme Green, Goodnow Library Director
Helen Crary, Goodnow Library Foundation

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA
2017 FEB 27 P 2:45



**THE SUDBURY
FOUNDATION**

Grant Acknowledgment

Organization: Town of Sudbury

Grant Amount: \$31,250

Date: February 22, 2017

Purpose: To purchase equipment and provide training as part of an extensive renovation to Goodnow Library's second floor.

We hereby acknowledge receipt from the Sudbury Foundation of the grant described above.

As a condition of the grant award, the Trustees request a financial statement and programmatic report describing the way in which the funds were spent and giving an appraisal of the results achieved. Applicants receiving support for a special or one-year project should submit their reports to the Foundation upon completion of the project or within one year of receiving the grant award, whichever comes first. In some cases, the Foundation may request a Year Two report as well. Recipients of multi-year grants are required to submit annual reports.

The Foundation should be notified immediately of significant changes in the management of the organization, the project manager or the project itself.

It is understood that any portion of this grant not needed for the designated purpose will be repaid to the Foundation unless permission to do otherwise is expressly given by the Trustees.

In all public statements, the Trustees request that you acknowledge this grant as a gift from the Sudbury Foundation.

The Sudbury Foundation was established in 1952 by Sudbury residents Herbert and Esther Atkinson. The Foundation is guided by the Atkinsons' generosity and commitment to the people and places that brought meaning to their lives. The Foundation operates a local scholarship program and three geographically-focused nonprofit grantmaking programs.

Please sign and return one copy of this acknowledgment form to 326 Concord Road, Sudbury, MA 01776. A second copy has been provided for your records.

Signature: _____

Title: _____

Date: _____



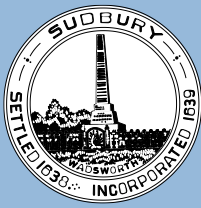
THE SUDBURY
FOUNDATION

Outline for Sudbury Foundation Final Project Report

Your annual grant report helps to insure compliance and enables the Foundation to keep up with your organization's progress and activities. It is also an opportunity for you to reflect on the past year and to review and assess your own growth and development. It is not intended to be a burdensome task. Most reports can be presented well in 2-3 pages, plus attachments.

Please include:

1. An appraisal of progress in achieving project goals and objectives as stated in the grant application.
2. Project results, including any unexpected difficulties, delays, opportunities, or benefits. Please describe potential changes in programming/operations that might result from the project. Please note any follow up activities planned or needed.
3. Special insights or experiences which might be useful to the Foundation in funding other similar projects.
4. A full accounting of all funds allocated to the project, including a description of the specific project and budgetary purposes for which the grant funds were spent.
5. A description of efforts to inform the community about the project, if appropriate.
6. Any other pertinent information about the project the applicant might like to include.



SUDBURY BOARD OF SELECTMEN

Tuesday, March 7, 2017

EXECUTIVE SESSION**11: Executive Session to discuss Frost Farm**REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: At conclusion of regular session, vote to immediately enter into Executive Session to discuss strategy with respect to potential litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Frost Farm), pursuant to General Laws chapter 30A, §21(a)(3).

Recommendations/Suggested Motion/Vote: At conclusion of regular session, vote to immediately enter into Executive Session to discuss strategy with respect to potential litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (Frost Farm), pursuant to General Laws chapter 30A, §21(a)(3).

Background Information:

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

03/07/2017 7:30 PM