

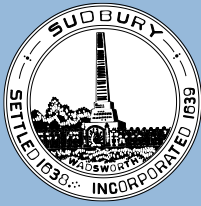
SUDBURY BOARD OF SELECTMEN
TUESDAY FEBRUARY 28, 2017
7:00 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
	7:00 PM		CALL TO ORDER
TIMED ITEMS			
1.	7:00 PM	<i>VOTE</i>	Joint Meeting with the Planning Board to consider and potentially vote on appointment of John Hincks, Planning Board Associate Member, to fill an open Planning Board Member position.
2.		<i>VOTE</i>	Adjourn joint meeting with Planning Board
3.	7:30 PM		Joint meeting with Finance Committee to discuss CPA articles and other items.
4.			Discussion of CPA article requesting design funds for Town Hall renovation/restoration. Jim Kelly (Facilities Director), Chris Morely (CPC and Town Hall Blue Ribbon Committee) and Frank Riepe (Town Hall Blue Ribbon Committee) to attend.
5.			Discussion of CPA article requesting funding for Pour in Place ground cover surfacing to replace the wood fiber surfacing at the Lyons Pride/SMILE playground at Haskell Field. Chris Morely and Bobby Beagan (Park and Recreation Commission) to attend.
6.			Discussion of CPA article requesting funding for Multisport Court Reconstruction at Featherland. Chris Morely and Bobby Beagan (Park and Recreation Commission) to attend.
7.			Discussion of CPA article requesting funding for acquisition, creation, preservation or support of affordable rental housing. Chris Morely and Sherri Cline (Sudbury Housing Authority) to attend.
8.			Discussion of CPA article requesting funding for services from the Regional Housing Services Organization. Chris Morely and Melissa Murphy-Rodrigues to attend.
9.			Discussion of FinCom recommendations on non-override and override budgets, including use of free cash.
10.		<i>VOTE</i>	Selectmen vote on Town override proposal
11.		<i>VOTE</i>	Discussion of Town enterprise funds. Melissa Murphy-Rodrigues to present.
12.		<i>VOTE</i>	Adjourn joint meeting with Finance Committee.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
MISCELLANEOUS			
13.		<i>VOTE</i>	Vote to call a Special Town Election for May 9, 2017, for the purpose of placing a Proposition 2 1/2 ballot question on the Warrant, and to so notify the Town Clerk.
14.		<i>VOTE</i>	Vote to place on the May 9, 2017 Special Town Election ballot the position of Selectman to fill the vacancy created by the resignation of Selectman Charles Woodard effective April 12, 2017; and to so notify the Town Clerk.
15.		<i>VOTE</i>	Vote on order of Town Meeting Articles, take positions on articles, and designate articles for consent calendar.
16.		<i>VOTE</i>	Discuss Board of Selectmen notice seeking parties to write arguments supporting or opposing an override ballot question.
17.			Citizen's Comments (Cont)
18.			Discuss future agenda items
			Opening remarks by Chairman
			Reports from Town Manager
			Reports from Selectmen
			Citizen's comments on items not on agenda
CONSENT CALENDAR			
19.		<i>VOTE</i>	Vote to approve the regular session minutes of 2/7/17.
20.		<i>VOTE / SIGN</i>	Vote to sign a proclamation for U.S. Army SPC Michael Crosby, acknowledging his safe return home after spending eight months in Iraq, and proclaiming Wednesday, March 1, 2017 as Michael Crosby Day in Sudbury.
21.		<i>VOTE</i>	Vote to accept a 2015 EMPG reimbursement grant of \$4009.50, for radio receiver and associated equipment, as requested by John Whalen, Asst. Fire Chief.
22.		<i>VOTE / SIGN</i>	Vote to sign the Annual Town Election Warrant which must be in hands of residents by Monday, March 20, 2017. (Election is Monday, March 27.)

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

TIMED ITEM

1: Joint meeting with Planning Board

REQUESTOR SECTION

Date of request:

Requestor: Meagan Donoghue, Planning Director

Formal Title: Joint Meeting with the Planning Board to consider and potentially vote on appointment of John Hincks, Planning Board Associate Member, to fill an open Planning Board Member position.

Recommendations/Suggested Motion/Vote: Joint Meeting with the Planning Board to consider and potentially vote on appointment of John Hincks, Planning Board Associate Member, to fill an open Planning Board Member position.

Background Information:
attached application

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM

TOWN OF SUDBURY APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Planning Board

Name: John Hincks
Address: 83 Belcher Drive Email Address: [REDACTED]
Home phone: [REDACTED] Work or Cell phone: [REDACTED]

Years lived in Sudbury: 21
Brief resume of background and pertinent experience:
Associate PB member since April, 2016

Municipal experience (if applicable):
n/a

Educational background:
BA, Hamilton College

Reason for your interest in serving:
Help the town think through strategic issues that will impact the future livability of Sudbury

Times when you would be available (days, evenings, weekends): Current PB is schedule is fine

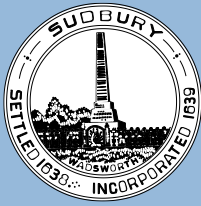
Do you or any member of your family have any business dealings with the Town? If yes, please explain:
No

[Signature] (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature [Signature] Date 2/22/17



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

TIMED ITEM

2: Adjourn joint meeting with Planning Board

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Adjourn joint meeting with Planning Board

Recommendations/Suggested Motion/Vote: Adjourn joint meeting with Planning Board

Background Information:

Financial impact expected:

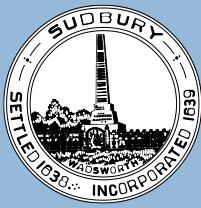
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

TIMED ITEM

3: Joint meeting with Finance Committee

REQUESTOR SECTION

Date of request:

Requestor: Susan Iuliano

Formal Title: Joint meeting with Finance Committee to discuss CPA articles and other items.

Recommendations/Suggested Motion/Vote: Joint meeting with Finance Committee to discuss CPA articles and other items.

Background Information:

Financial impact expected:

Approximate agenda time requested: 30 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

TIMED ITEM

4: CPA Town Meeting article - Town Hall renovation

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion of CPA article requesting design funds for Town Hall renovation/restoration. Jim Kelly (Facilities Director), Chris Morely (CPC and Town Hall Blue Ribbon Committee) and Frank Riepe (Town Hall Blue Ribbon Committee) to attend.

Recommendations/Suggested Motion/Vote: Discussion of CPA article requesting design funds for Town Hall renovation/restoration. *Jim Kelly (Facilities Director), Chris Morely (CPC and Town Hall Blue Ribbon Committee) and Frank Riepe (Town Hall Blue Ribbon Committee) to attend.*

Background Information:

Here is a link to the full report (80+ pages):

<https://sudbury.ma.us/thbrc/wp-content/uploads/sites/375/2016/12/THBRC-complete-report.pdf?version=7a3ce86fca60447d0b8b3023aa3380f9>

Other attached documents included.

Financial impact expected:

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM

Bullet Point Perspectives on Sudbury Town Hall

Town Hall Blue Ribbon Committee presentation to the Selectmen

12/6/2016

- Following passage of the Americans with Disabilities Act in 1990, and Town Hall's temporary use around that time during Goodnow Library construction, public access has been restricted to only one of the Town Hall's *three* floors.
- During the intervening time, appropriately, very little money was expended on the building. This was in stark contrast to the quite substantial investment that has been made, within a wide radius of the Center, by the Town, other institutions and by private homes and businesses.
- The Committee recognized that the aging condition of the spaces which *are* currently utilized, and a lack of familiarity with the less accessible spaces, colors attitudes towards the Town Hall.
- Per the comprehensive planning process which prioritizes all of the Town's long-range capital planning needs, Town Hall has for almost 15 years been on a schedule to be rehabilitated; the THBRC's work is a part of this lengthy process.
- The Committee definitively decided not to tear down this 1932 Town Hall, which was designed to closely resemble its Common-fronting predecessor of 1846 and is a key part of the "face" of the historic Town Center.
- The concept of turning existing spaces in Town Hall into office space, or of adding on new office space, or both, were determined to be both impractical and to come with a cost that would be far greater than other options available to the Town.
- Given this Committee's determinations, the fact of the building's long residence on the long-range capital planning list, and the possible use of Community Preservation Funds, the Committee proposes that now is the time to actually move forward in the planning process by beginning the architectural phase of restoration/rehabilitation.

- The Committee's proposal is that the Town Hall be historically restored to its main original functions, the two community gathering spaces and the Town Clerk's offices, complete with modernizations, improved layout and a modest addition.
- A totally new primary entrance to the Town Hall, located in a small addition fronting on the parking lot, will lead to an elevator within the existing building that will provide access for all users to all three building levels.
- The rectangle of office space largely occupied by the Town Clerk's function can be totally reconfigured to capably handle newly broadened early voting activity, increasingly popular genealogical research and other functions.
- Modern restrooms at this and at the front entrance will not only support the building's requirements, but also serve all community activities taking place throughout the Center.
- The large square footage of the former fire headquarters' walk-out-basement can finally be reclaimed and put to good use, for Town Clerk and possibly History Museum archival storage, a caterer's kitchen serving both upper gathering halls, and probably more.
- This revitalization could be a catalyst for the redesign and landscaping of the adjacent access driveways and parking layout, benefitting ALL users of the Town Hall, Loring Parsonage, Peter Noyes School, the Grange, First Parish Church, Presbyterian Church, the Hosmer House and all of the public park land, play spaces and historic cemeteries of the Town Center.
- Activities taking place in the Town Hall will increase significantly as: 1) the Town Clerk's space is functionally enlarged; 2) the public assembly space is more than doubled and made accessible, appealing and complete with modern accoutrements; 3) the proposed, adjacent History Museum in the Loring Parsonage comes online and the Sudbury Historical Society possibly expands school related and other public programming into the Town Hall; and 4) more indoor and outdoor public activities are programmed in and around the newly redesigned and landscaped Town Center--with the Town Hall (it's parking lot and it's accessible modern restrooms!) at the core.
- The restoration/rehabilitation of Town Halls throughout Massachusetts is THE most popular single expenditure under the Community Preservation Act in the category of historic preservation.

Dear members of the Sudbury CIAC--

We are writing to thank you for the generous amount of time that you allotted on January 31st to discussion of the THBRC's committee report and proposal for the restoration/rehabilitation of Sudbury's historic Town Hall. We appreciated the thoughtful give and take with your committee. We did feel that there were a few points that were touched upon but perhaps not with the emphasis by us that, looking back, we would have preferred. They are:

1. The 8-member Town Hall Blue Ribbon Committee, following its charge from the Board of Selectmen and after quite detailed study, concluded that the restoration/rehabilitation path that it proposes is in fact **the highest and best use** for this building. Rather than the actual creation of *new* facilities, as some suggested during the meeting, this project should rightly be counted as the maintenance and upgrading of a large, valuable, existing piece of Town-owned infrastructure and its adjacencies.
2. The Committee included multiple members with expertise in architecture, construction, and specifically the adaptive reuse of older buildings, along with additional talents, as by design its members represented a cross section of Sudbury's citizens/committees (including the CIAC).
3. This project is *exactly* the kind of project envisioned when the CPA was created at the State level, and when Sudbury adopted it: a way to fund those community efforts, be they for wetlands and forests, antique buildings or affordable housing, that too often went unfunded until "later", and later never seemed to come. The Town Hall is a textbook case—more than a generation's time spent quietly aging, largely unmaintained, as numerous other Town-owned-- *and* private—public-use buildings were rebuilt or replaced. Town Hall has been a key anticipated CPC project since that committee's inception. Thankfully the building is a testament to the notion that "they don't build them like they used to".
4. We've researched the CPA projects reported statewide that apply to historic work on town halls. Interestingly, two complete restorations that members of the Committee visited, Weston and Westborough, do not

appear on the list. But town halls in **78** other towns do, with **41** “full or substantial” restorations and **37** “significant” ones by our estimation. A dozen or so other towns did at least some work on their town halls utilizing CPA funds. To our knowledge no town halls in the state have been torn down since the advent of the Community Preservation Act. As we discussed, the premise of demolition listed among the Selectmen’s charges to the THBRC was, in retrospect, given in error: the building’s State historic status, and its administration under the purview of *two* Town historic commissions, makes that option virtually impossible.

Either through Jim Kelly or directly, we’re happy to answer any additional questions that you may have as we move forward towards Town Meeting.

With regards,

Frank Riepe, AIA
Sally Hild
Chris Morely

Writing as members,
Sudbury Town Hall Blue Ribbon Committee
2/14/17



**Town of Sudbury
Capital Improvement Budget Request
FY2018 Form A**

Department/Committee:
Facilities Dept./Town Hall Blue Ribbon Committee/CPC/Selectmen

Item/Project Name:
Town Hall Architectural Design

Initial Year of Request: FY17	Estimated Total Project Cost: \$600,000	Estimated Future Savings:¹ N/A
Estimated Incremental Costs:² This request is for deign funding only; therefore there will be no additional operating expenses. There will be some additional expenses after the restoration is complete, such as the elevator preventive maintenance, sprinkler system and fire alarm preventative maintenance, and other system maintenance that will be new to a restored facility.	Staffing Changes:³ none	
Justification Code: B, asset maintenance	R or NR: NR	Priority: CPC Funded
Project Description: <i>See the attached Project Submission Form to the CPC and the report from the Town Hall Blue Ribbon Committee</i> Request is for \$600,000 in FY18 for architectural and engineering Design services for Town Hall. The Town Hall Blue Ribbon Committee (THBRC) has recently completed its mission to review and recommend the best alternative for the future use of Town Hall in conjunction with municipal needs and operational efficiencies. The funds requested will allow the Permanent Building Committee to advance the final concept plan with design drawings and construction documents. Funds for construction are anticipated to be requested in FY19, depending on the resources available. The requested funds are approximately 10% of the total estimated cost of the project.		

Attachment 4.c: FAC-Town-Town-Hall-Design (2215 : CPA Town Meeting article - Town Hall renovation)

DATE:

Justification and Need:

The Town Hall is situated in the middle of the Town Center Historic District, designated in 1963, and is part of a National Register District designated in 1976. Standing before the town green with its classic wood columns and brick exterior it is the centerpiece of town government serving as a location for civic gatherings such as town elections, and public meetings of the Selectmen and other boards. In 2002 a Space Needs Study examined the Town Hall and its relationship to the other town offices scattered in buildings throughout the town. At that time conclusions were made about consolidating many of the Town Offices at the Town Hall which would have positive impact on overall governance, and improvement of services to the entire community. In 2013 the Town undertook another study which reviewed the building for necessary renovations as well as the ability to provide additional office space. However no actions have been taken to progress this project.

The 84 year old town-owned building is rapidly aging, suffering from deferred maintenance as other priority building projects take precedence. The Facilities Director has identified several costly improvements that are needed to stabilize the structure, including replacing the roof and windows to alleviate water infiltration, and updating of the heating and electrical systems. The Town Hall has use potential that is not being fully realized and is endangered by lack of funds to maintain and effectively preserve it.

Funds for this project will complete the engineering and architectural design components of the preferred scenario for a renovated Town Hall, and begin the process to secure the building for the future, as well as make it more functional and usable for Town residents.

Benefit:

Restoration of the Town hall will result in a more energy efficient building, meeting the current stretch energy code of Sudbury, preserve the historic fabric of the community center, protect the building from fire and disaster, as well as create capacity for multiple users of Town Hall and make the building accessible to all residents. Restoring one of the most significant buildings in the historic district will preserve Sudbury's unique heritage and history.

Last time this was replaced (i.e., year roof was previously replaced or year vehicle):
Repairs to the heating systems are made on an as-needed basis. First floor windows were replaced in 1997. Second floor windows were repaired over the last 5 years using CPA funds. The roof is original.

Typical Replacement Cycle:
83 years

Alternatives Considered/Reasons for Rejecting Alternatives:

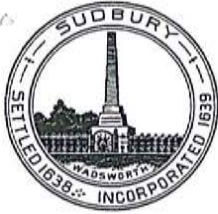
The THBRC considered several alternatives, including only fixing the immediate, necessary capital improvements; tearing the building down and constructing a new building; enlarging the building to accommodate Town and/or school offices; and restoring the building to its original uses of 2 large meeting/performance rooms. These alternatives range in cost from approximately \$1.5 million to approximately \$10 million. The Do Nothing alternative is not viable since the building currently needs work and will deteriorate without attention. See the attached Final Report by the THBRC for more details.

DATE:

<p>Consequences of Not Implementing/Delaying Implementation: Not completing the design and necessary improvements will result in the continued deterioration of the building. \$50,000 of taxpayer funds have already been appropriated to this project for the concept designs, which will be wasted if the project does not proceed.</p>
<p>Other Pertinent Background Information (e.g., Quotes, Brochures, Pictures, etc): Portions of the construction project may be eligible for Community Preservation Act funding, and a project request form will be submitted at the appropriate time for construction funding. However, design funds are requested at this year’s Town Meeting through the use of CPA money. Attached to this Form A is the final Report prepared by the THBRC. Also attached to this Form A is the project request form submitted to the CPC for consideration of funding the design phase.</p>

¹ Quantify any future savings if project is implemented (e.g., personnel costs, maintenance, repairs, energy conservation, etc.)
² Quantify any incremental costs anticipated if project is implemented (e.g., future personnel costs, maintenance, repairs, etc.)
³ Quantify staffing changes (up or down) anticipated if project is implemented.

DATE:



Town of Sudbury

Community Preservation Committee

NOV 07 2016

BY:

<http://www.sudbury.ma.us>
email: cpc@sudbury.ma.us

PROJECT SUBMISSION FORM

Submitter: James F. Kelly

Submission Date: 11/4/16

Group or Committee Affiliation (if any):

Submitter's address and phone number:

Purpose (please select all that apply):

Town Hall Blue Ribbon Committee
James Kelly, Facilities Director
978-440-5466

- Open Space
- Community Housing
- Historic
- Recreation

Submitter's email address: thbrc@sudbury.ma.us and kellyj@sudbury.ma.us

Project Name: Town Hall Restoration - Design Phase

Project Description: Prepare design and construction documents, including a cost estimate, for the restoration of Town Hall.

Costs:

Fiscal Year	Total Project Cost	CPC Funds Requested	Other Funding Sources (amount and source)
2018	\$600,000	\$600,000	
2019			
2020			
2021			
2022			
Total	\$600,000	\$600,000	

How does this project meet the General Criteria and Category Specific Criteria for CPC projects (see attached)? *See attached*

Does this project fall within the jurisdiction or interest of other Town Boards, Committees or Departments? If so, please list the boards, committees or departments, whether applications and/or presentations have been made, and what input or recommendations have been given.

See attached narrative

For Community Preservation Committee Use:

Form received on: _____

Project presented to CPC on: _____

Reviewed by: _____

Determination: _____

MAY 1 2016

TOWN HALL RENOVATION/RESTORATION DESIGN & CONSTRUCTION DOCUMENTS

Project Description:

This project seeks \$600,000 for design and construction documents, including cost estimates, to renovate/restore the Sudbury Town Hall for preservation of the building and to improve the space used for assemblies and improve Town Clerk's office as detailed in the Town Hall Feasibility Study that was prepared by the Town Hall Blue Ribbon Committee.

The Town Hall Feasibility Study was funded with an overwhelming vote of support at a Town Meeting on May 8, 2012. The report detailed the existing conditions and provided alternatives for the restoration, renovation, addition to or demolition of the Town Hall.

In 2015, the Selectmen created the Town Hall Blue Ribbon Committee (THBRC) to review the options for the future of Town Hall. In 2016, the Committee submitted its recommendation to the Selectmen. The Committee proposal is to restore the Town Hall to its original state. The Town Hall is a place of gathering for the residents and should remain so. Previous scenarios for renovation and restoration of Town Hall have included creating additional office space on the first floor, creating offices on the second floor, and an addition at the back of the building. None of these scenarios completely address the issues and configurations of current day thinking. The THBRC reviewed all of these options and recommends the restoration and rehabilitation.

Renovation/Restoration

The Town Hall was built in 1931 and is one of the most recognized buildings in the historic district known as Old Sudbury Center. Its central location and access to other town offices make this building a prime location for town activities. Restoration of this building will secure the building for the future and preserve the town's historic charm. The slate roof, the multi paned wood windows, and the columns are distinct and reflective of Sudbury's history.

Many of its basic systems are in need of repair and replacement – roof, windows, heating and plumbing systems. Restoration of the heating, electrical and plumbing systems will result in lower energy costs, as well as provide comfortable space for town meetings. Currently, the Town Clerk's office and the Veteran's Agent operate from this building and the lower level is heavily used for meetings and assemblies.

CPC General Criteria:

- This proposal is eligible for the Community Preservation Act (CPA) funding according to the requirements described in the CPA legislation;
- The proposal to restore the Town Hall and enhance historical assets is consistent with the town's Master Plan. The Sudbury Town Hall and the Town Center are a Priority Heritage Landscape in the 2006 Heritage Landscape report. This designation is defined as special places created by human interaction with the

natural environment that help define the character of a community and reflect its past. "The Town Center is historically and architecturally rich with resources that convey a sense of the evolution of the community".

- This proposal seeks to preserve the essential character of the town as described in the Master Plan;
- This proposal will preserve town owned assets and will enhance the overall connections between historic landmarks including the Hosmer House, Heritage Park, Grinnell Park, the Town Common and the land in front of the Town Hall.

Historical Criteria:

- Protect, preserve, enhance, restore and/or rehabilitate historic, cultural, architectural or archaeological resources of significance, especially those that are threatened; and in the case of proposals on private property, the proposal and/or proponent meet certain economic criteria as may be required by the Community Preservation Committee;
- This proposal enhances and restores town-owned properties and features of historical significance within the Town center, including Town Hall and the town common.
- This proposal is within a Sudbury Center Historic District.
- Project demonstrates the ability to provide permanent protection for maintaining the historic resource.

Recreation Criteria

- This proposal will expand the range of recreational opportunities available to Sudbury residents of all ages by creating new social opportunities and meeting spaces in the Town Center;
- This proposal will maximize the utility of land already owned by Sudbury including Heritage Park, Grinnell Park, and the cemeteries in the Town Center, all combining with a restored gathering hall for Sudbury residents.

Cost: In the past, the Permanent Building Committee has recommended design costs should be based on approximately 10% of the estimated cost of construction. Therefore, this CPC request is for \$600,000.

Supported by:

The following Committees, Boards, Departments and organization all have a vested interest in the future restoration and revitalization of Sudbury's Town Hall. The THBRC will be presenting its recommendations to all of the groups listed below and will report back to the CPC as the support grows:

Board of Selectmen
 Historic District Commission
 Historical Society
 Historical Commission
 Design Review Board
 Permanent Building Committee

Town Clerk
Sudbury Center Improvement Advisory Committee
Sudbury Public Schools – Peter Noyes School
Sudbury Foundation

This project is consistent with the 2001 Master Plan goal of preserving and maintaining Sudbury’s historic landmarks and historic district. The Board of Selectmen has included this project on its Goals and Priorities since 2006.

Other Sources of Funding:

It is assumed that any plan supported by the design and architectural study will need future funding for construction. Grant funding through the Massachusetts Historical Commission and other historic preservation foundations may be possible for a portion of the total cost. Any construction will follow the Secretary of the Interior’s Standards for the rehabilitation of historic properties and cultural landscapes.

TOWN OF SUDBURY COMMUNITY PRESERVATION COMMITTEE

Guidelines for Project Submission

- 1) Each project request must be submitted to the Community Preservation Committee using the Project Submission Form as a cover sheet. Applications should be submitted in twelve (12) multiple copies.
- 2) Requests must include a statement of need and be documented with appropriate support information. The use of maps, visual aids and other supplemental information is encouraged.
- 3) Obtain written proposals, estimates, quotes and such other evidence to document project scope and cost.
- 4) If the request is part of a multi-year project, include the total project cost and allocations.
- 5) Describe the endorsement, support or other recommendation, if any, by other Town Boards, Committees and Departments.
- 6) Provide examples of similar project proposals in other communities, if any, including examples of project scope, project cost and status of completion.
- 7) For applicants that have multiple project requests, please prioritize projects.
- 8) Requests must be received by **Monday, November 7, 2016** to be considered for recommendation at the May 2017 Annual Town Meeting.
- 9) Applicants must be present at a CPC meeting to answer questions. The CPC meeting schedule for the fall will be announced in October, 2016 and posted on the town's website.

Please keep in mind that there are legal limitations on the use of CPA funds. Additional information on the CPA and the Community Preservation Committee can be found on the town's website at www.sudbury.ma.us, under Committees. The committee can be reached by email at cpc@sudbury.ma.us. If you are in doubt about your project's eligibility, after consulting these sources, you are encouraged to submit an application so that the Committee can determine eligibility.

Please submit the Project Submission Form and accompanying documentation to:

Community Preservation Committee
c/o Planning and Community Development Office
Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776

TOWN OF SUDBURY COMMUNITY PRESERVATION COMMITTEE

General Criteria

The Sudbury Community Preservation Committee will give preference to proposals that address as many of the following general criteria as possible:

- Are eligible for Community Preservation Act (CPA) funding according to the requirements described in the CPA legislation;
- Are consistent with the town's Master Plan, Open Space and Recreation Plan, Land Use Priorities Committee Report, Town-wide Comprehensive Facility Study, Community Housing Plan, and other planning documents that have received wide scrutiny and input and have been adopted by the town;
- Receive endorsement by other municipal boards or departments.
- Preserve the essential character of the town as described in the Master Plan;
- Save resources that would otherwise be threatened and/or serve a currently under-served population;
- Either serve more than one CPA purpose (especially in linking open space, recreation and community housing) or demonstrate why serving multiple needs is not feasible;
- Demonstrate practicality, feasibility, urgency;
- Demonstrate that the project can be implemented expeditiously and within budget;
- Demonstrate that project alternatives, and alternative funding mechanisms, have been fully explored;
- Produce an advantageous cost/benefit value;
- Leverage additional public and/or private funds; and
- Preserve or utilize currently owned town assets.

Category Specific Criteria

Open space proposals that address as many of the following specific criteria as possible will receive preference:

- Permanently protect important wildlife habitat, including areas that:
 - are of local significance for biodiversity;
 - contain a variety of habitats, with a diversity of geologic features and types of vegetation;
 - contain a habitat type that is in danger of vanishing from Sudbury; or
 - preserve habitat for threatened or endangered species of plants or animals;
- Preserve Sudbury's rural and agricultural character;
- Provide opportunities for passive recreation and environmental education;
- Protect or enhance wildlife corridors, promote connectivity of habitat or prevent fragmentation of habitats;
- Provide connections with existing trails or potential trail linkages;
- Preserve scenic views;
- Border a scenic road;
- Protect drinking water quantity and quality;
- Provide flood control/storage;
- Preserve important surface water bodies, including wetlands, vernal pools or riparian zones; and
- Preserve a parcel identified in the 2009-2013 Open Space and Recreation Plan.

Historical proposals that address as many of the following criteria as possible will receive preference:

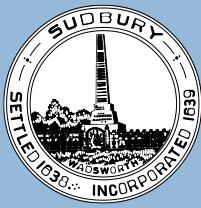
- Protect, preserve, enhance, restore and/or rehabilitate historic, cultural, architectural or archaeological resources of significance, especially those that are threatened; and in the case of proposals on private property, the proposal and/or proponent meet certain economic criteria as may be required by the Community Preservation Committee;
- Protect, preserve, enhance, restore and/or rehabilitate town-owned properties, features or resources of historical significance;
- Protect, preserve, enhance, restore and/or rehabilitate the historical function of a property or site;
- Project is within a Sudbury Historic District, on a State or National Historic Register, or eligible for placement on such registers, or on the Sudbury Historic Properties Survey;
- Project demonstrates a public benefit; and
- Project demonstrates the ability to provide permanent protection for maintaining the historic resource; and in the case of proposals on private property, the proposal and/or proponent have demonstrated additional protective measures and have met additional criteria, as may be imposed by the Community Preservation Committee, to ensure the continued permanent protection of the historic resource.

Community Housing proposals that address as many of the following criteria as possible will receive preference:

- Contribute to the goal of 10% affordability;
- Conform to the town's Community Housing Plan;
- Promote a socioeconomic environment that encourages a diversity of income;
- Provide housing that is harmonious in design and scale with the surrounding community;
- Intermingle affordable and market rate housing at levels that exceed state requirements for percentage of affordable units;
- Ensure long-term affordability;
- Promote use of existing buildings or construction on previously-developed or Town-owned sites;
- Convert market rate to affordable units; and
- Give priority to local residents, Town employees, and participants in the Sudbury METCO program.

Recreation proposals that address as many of the following criteria as possible will receive preference:

- Support multiple recreation uses;
- Serve a significant number of residents;
- Expand the range of recreational opportunities available to Sudbury residents of all ages;
- Jointly benefit Conservation Commission and Park and Recreation Commission initiatives by promoting passive recreation, such as hiking, biking, and cross-country skiing, on town owned property;
- Maximize the utility of land already owned by Sudbury (e.g. school property); and
- Promote the creative use of railway and other corridors to create safe and healthful non-motorized transportation opportunities.



SUDBURY BOARD OF SELECTMEN

Tuesday, February 28, 2017

TIMED ITEM

5: CPA Town Meeting article - Haskell Field

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion of CPA article requesting funding for Pour in Place ground cover surfacing to replace the wood fiber surfacing at the Lyons Pride/SMILE playground at Haskell Field. Chris Morely and Bobby Beagan (Park and Recreation Commission) to attend.

Recommendations/Suggested Motion/Vote: Discussion of CPA article requesting funding for Pour in Place ground cover surfacing to replace the wood fiber surfacing at the Lyons Pride/SMILE playground at Haskell Field. *Chris Morely and Bobby Beagan (Park and Recreation Commission) to attend.*

Background Information:

Attached documents

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



Town of Sudbury

Community Preservation Committee

RECEIVED
NOV 07 2016

BY: _____
<http://www.sudbury.ma.us>
 email: cpc@sudbury.ma.us

PROJECT SUBMISSION FORM

Submitter: Park and Recreation Commission

Submission Date: November 7, 2016

Group or Committee Affiliation (if any): Park and Recreation Commission/Department

Submitter's address and phone number:

40 Fairbank Road
 Sudbury MA 01776
 978-443-1092

Purpose (please select all that apply):

- Open Space
- Community Housing
- Historic
- Recreation

Submitter's email address: PRC@sudbury.ma.us; McNamarak@sudbury.ma.us

Project Name: Pour in Place Surfacing

Project Description: This project consists of removing the remaining wood safety fiber from the Lyons Pride/SMILE Sudbury Playground at Haskell Field and replace it with Pour in Place surfacing. This playground is heavily used at all times of the day and during season (except when covered in snow). This playground is also accessible for all abilities. Upkeep of the wood safety fiber surfacing is a full time job, as the wood chips should be a certain height at all times and constantly raked out. Wood chip also make it difficult for all abilities to utilize the playground as it is uneven surfaces. Poured in place surfacing would allow significantly less maintenance, as well as more cost efficient in the long run.

Costs:

Fiscal Year	Total Project Cost	CPC Funds Requested	Other Funding Sources (amount and source)
2018	\$65,000	\$65,000	
2019			
2020			
2021			
2022			
Total			

How does this project meet the General Criteria and Category Specific Criteria for CPC projects (see attached)?

This project supports multiple recreation uses and will serve a significant number of residents, based on the current usage of the facility. This project will help expand the range of recreational opportunities available to Sudbury Residents of all ages and abilities by making all areas of the playground accessible to all abilities. Pour in play surfacing also helps promote passive recreation, as it is a non structured activity and can be done at anyone's leisure. Pour in play surfacing will enhance the overall safety of residents utilizing the facility.

Does this project fall within the jurisdiction or interest of other Town Boards, Committees or Departments? If so, please list the boards, committees or departments, whether applications and/or presentations have been made, and what input or recommendations have been given.

This project is of interest to the Park and Recreation Commission as well as Park and Recreation Department

For Community Preservation Committee Use:

Form received on: _____

Project presented to CPC on: _____

Reviewed by: _____

Determination: _____

TOWN OF SUDBURY COMMUNITY PRESERVATION COMMITTEE

Guidelines for Project Submission

- 1) Each project request must be submitted to the Community Preservation Committee using the Project Submission Form as a cover sheet. Applications should be submitted in twelve (12) multiple copies.
- 2) Requests must include a statement of need and be documented with appropriate support information. The use of maps, visual aids and other supplemental information is encouraged.
- 3) Obtain written proposals, estimates, quotes and such other evidence to document project scope and cost.
- 4) If the request is part of a multi-year project, include the total project cost and allocations.
- 5) Describe the endorsement, support or other recommendation, if any, by other Town Boards, Committees and Departments.
- 6) Provide examples of similar project proposals in other communities, if any, including examples of project scope, project cost and status of completion.
- 7) For applicants that have multiple project requests, please prioritize projects.
- 8) Requests must be received by **Monday, November 7, 2016** to be considered for recommendation at the May 2017 Annual Town Meeting.
- 9) Applicants must be present at a CPC meeting to answer questions. The CPC meeting schedule will be announced in October, 2016 and posted on the town's website.

Please keep in mind that there are legal limitations on the use of CPA funds. Additional information on the CPA and the Community Preservation Committee can be found on the town's website at www.sudbury.ma.us, under Committees. The committee can be reached by email at cpc@sudbury.ma.us. If you are in doubt about your project's eligibility, after consulting these sources, you are encouraged to submit an application so that the Committee can determine eligibility.

Please submit the Project Submission Form and accompanying documentation to:

Community Preservation Committee
c/o Planning and Community Development Office
Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776
cpc@sudbury.ma.us

TOWN OF SUDBURY COMMUNITY PRESERVATION COMMITTEE

General Criteria

The Sudbury Community Preservation Committee will give preference to proposals that address as many of the following general criteria as possible:

- Are eligible for Community Preservation Act (CPA) funding according to the requirements described in the CPA legislation;
- Are consistent with the town's Master Plan, Open Space and Recreation Plan, Land Use Priorities Committee Report, Town-wide Comprehensive Facility Study, Community Housing Plan, and other planning documents that have received wide scrutiny and input and have been adopted by the town;
- Receive endorsement by other municipal boards or departments.
- Preserve the essential character of the town as described in the Master Plan;
- Save resources that would otherwise be threatened and/or serve a currently under-served population;
- Either serve more than one CPA purpose (especially in linking open space, recreation and community housing) or demonstrate why serving multiple needs is not feasible;
- Demonstrate practicality, feasibility, urgency;
- Demonstrate that the project can be implemented expeditiously and within budget;
- Demonstrate that project alternatives, and alternative funding mechanisms, have been fully explored;
- Produce an advantageous cost/benefit value;
- Leverage additional public and/or private funds; and
- Preserve or utilize currently owned town assets.

Category Specific Criteria

Open space proposals that address as many of the following specific criteria as possible will receive preference:

- Permanently protect important wildlife habitat, including areas that:
 - are of local significance for biodiversity;
 - contain a variety of habitats, with a diversity of geologic features and types of vegetation;
 - contain a habitat type that is in danger of vanishing from Sudbury; or
 - preserve habitat for threatened or endangered species of plants or animals;
- Preserve Sudbury's rural and agricultural character;
- Provide opportunities for passive recreation and environmental education;
- Protect or enhance wildlife corridors, promote connectivity of habitat or prevent fragmentation of habitats;
- Provide connections with existing trails or potential trail linkages;
- Preserve scenic views;
- Border a scenic road;
- Protect drinking water quantity and quality;
- Provide flood control/storage;
- Preserve important surface water bodies, including wetlands, vernal pools or riparian zones; and
- Preserve a parcel identified in the 2009-2013 Open Space and Recreation Plan.

Historical proposals that address as many of the following criteria as possible will receive preference:

- Protect, preserve, enhance, restore and/or rehabilitate historic, cultural, architectural or archaeological resources of significance, especially those that are threatened; and in the case of proposals on private property, the proposal and/or proponent meet certain economic criteria as may be required by the Community Preservation Committee;
- Protect, preserve, enhance, restore and/or rehabilitate town-owned properties, features or resources of historical significance;
- Protect, preserve, enhance, restore and/or rehabilitate the historical function of a property or site;
- Project is within a Sudbury Historic District, on a State or National Historic Register, or eligible for placement on such registers, or on the Sudbury Historic Properties Survey;
- Project demonstrates a public benefit; and
- Project demonstrates the ability to provide permanent protection for maintaining the historic resource; and in the case of proposals on private property, the proposal and/or proponent have demonstrated additional protective measures and have met additional criteria, as may be imposed by the Community Preservation Committee, to ensure the continued permanent protection of the historic resource.

Community Housing proposals that address as many of the following criteria as possible will receive preference:

- Contribute to the goal of 10% affordability;
- Conform to the town's Housing Production Plan;
- Promote a socioeconomic environment that encourages a diversity of income;
- Provide housing that is harmonious in design and scale with the surrounding community;
- Intermingle affordable and market rate housing at levels that exceed state requirements for percentage of affordable units;
- Ensure long-term affordability;
- Promote use of existing buildings or construction on previously-developed or Town-owned sites;
- Convert market rate to affordable units; and
- Give priority to local residents, Town employees, and participants in the Sudbury METCO program.

Recreation proposals that address as many of the following criteria as possible will receive preference:

- Support multiple recreation uses;
- Serve a significant number of residents;
- Expand the range of recreational opportunities available to Sudbury residents of all ages;
- Jointly benefit Conservation Commission and Park and Recreation Commission initiatives by promoting passive recreation, such as hiking, biking, and cross-country skiing, on town owned property;
- Maximize the utility of land already owned by Sudbury (e.g. school property); and
- Promote the creative use of railway and other corridors to create safe and healthful non-motorized transportation opportunities.



September 14, 2016

Kayla McNamara
Sudbury Parks and Recreation Department
40 Fairbank Road
Sudbury, MA 01776

Re: Playground PIP Rubber Surfacing

Dear Kayla:

Per your request, please find enclosed the following Poured In Place Rubber Safety Surfacing quote for the remaining two play areas at your playground on Fairbank Road.

Each Area quote is based on supply and install of new PIP per each area separately and is based on a prepared, level and compacted site and sub grade material provided by others.

AREA #1:	Existing 2-5 Play Structure zone (left of center):	\$ 30,625.00
	<ul style="list-style-type: none"> • Approx. 2600 s.f, 50/50 standard color/black speckle mix • 4' CFH (Critical Fall Height) 	
AREA #2:	Front Play Area- Existing Ramp Play Structure:	\$ 29,275.00
	<ul style="list-style-type: none"> • Approx. 2300 s.f 50/50 standard color/black speckle mix • 4' and 6' CFH (1.75" and 2.5" thickness) 	

OPTION: Both Area #1 and Area #2 Delivered & Installed same mobilization: \$ 57,875.00

NOTE: Please note that our PIP manufacturer cannot guarantee adhesion of new PIP over existing PIP by others or repair existing PIP due to warranty and liability concerns and unknown material and base conditions by others at original time of installation.

P.O. Box 1503
Westboro, MA 01581

P.O. Box 1050
Tolland, CT 06084

800.861.1209
508.393.1963
F 508.393.1927
www.nerecgroup.com
nerg@nerecgroup.com



PIP quote square footage is approximate based on existing play equipment/ playground layout and may be subject to change pending final site design, preparation, perimeter and layout plan.

Price is good for 30 days and does not include any applicable tax, site prep, sub base material supply or prep, perimeter edge, prevailing wage rate, permits, custom or 100% colors or site security during cure time.

Should you have any questions or need additional information please do not hesitate to contact me at 508-887-5759 (cell) or mark@nerecgroup.com.

I appreciate the opportunity to assist you with this project and thank you for your consideration.

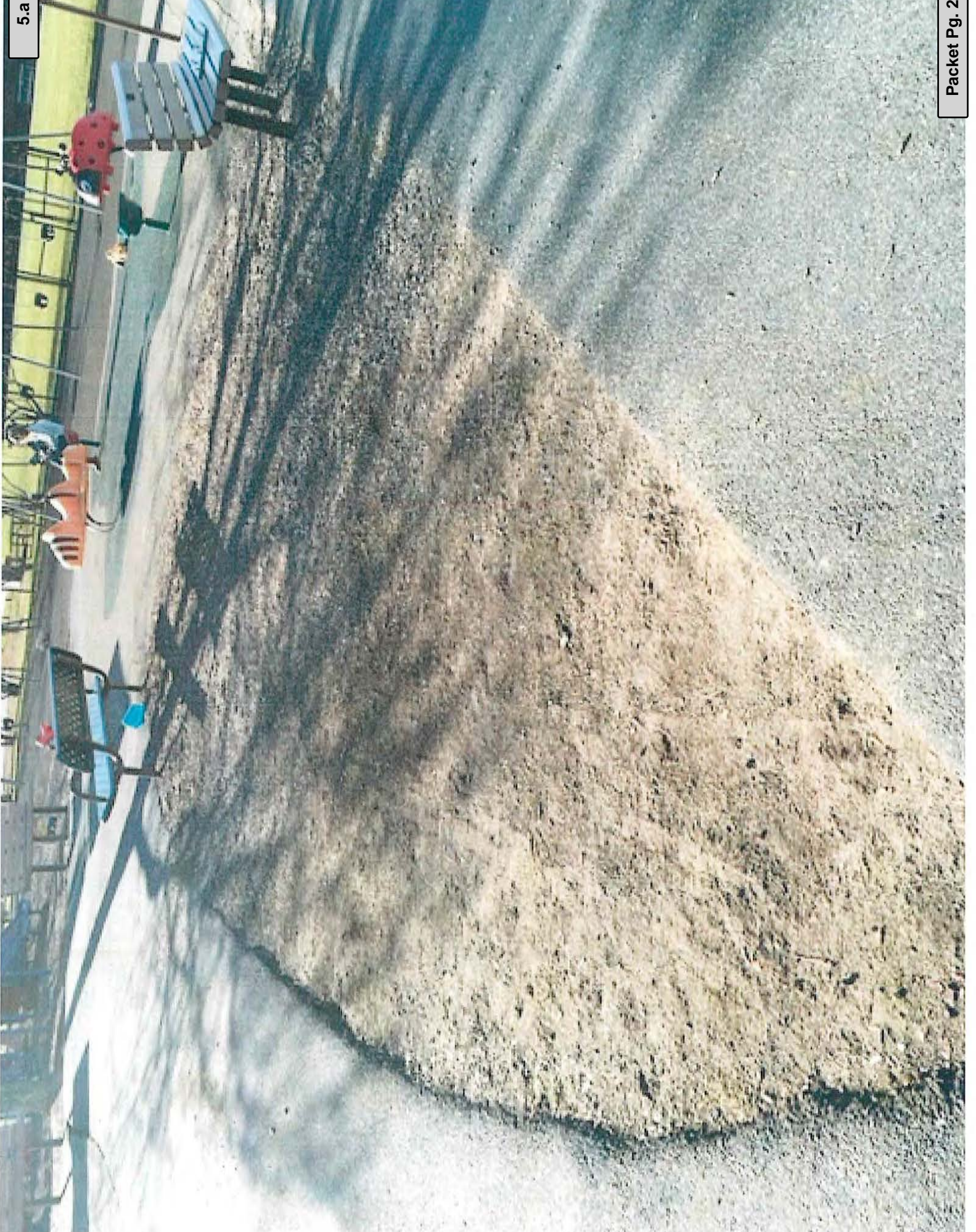
Best regards,

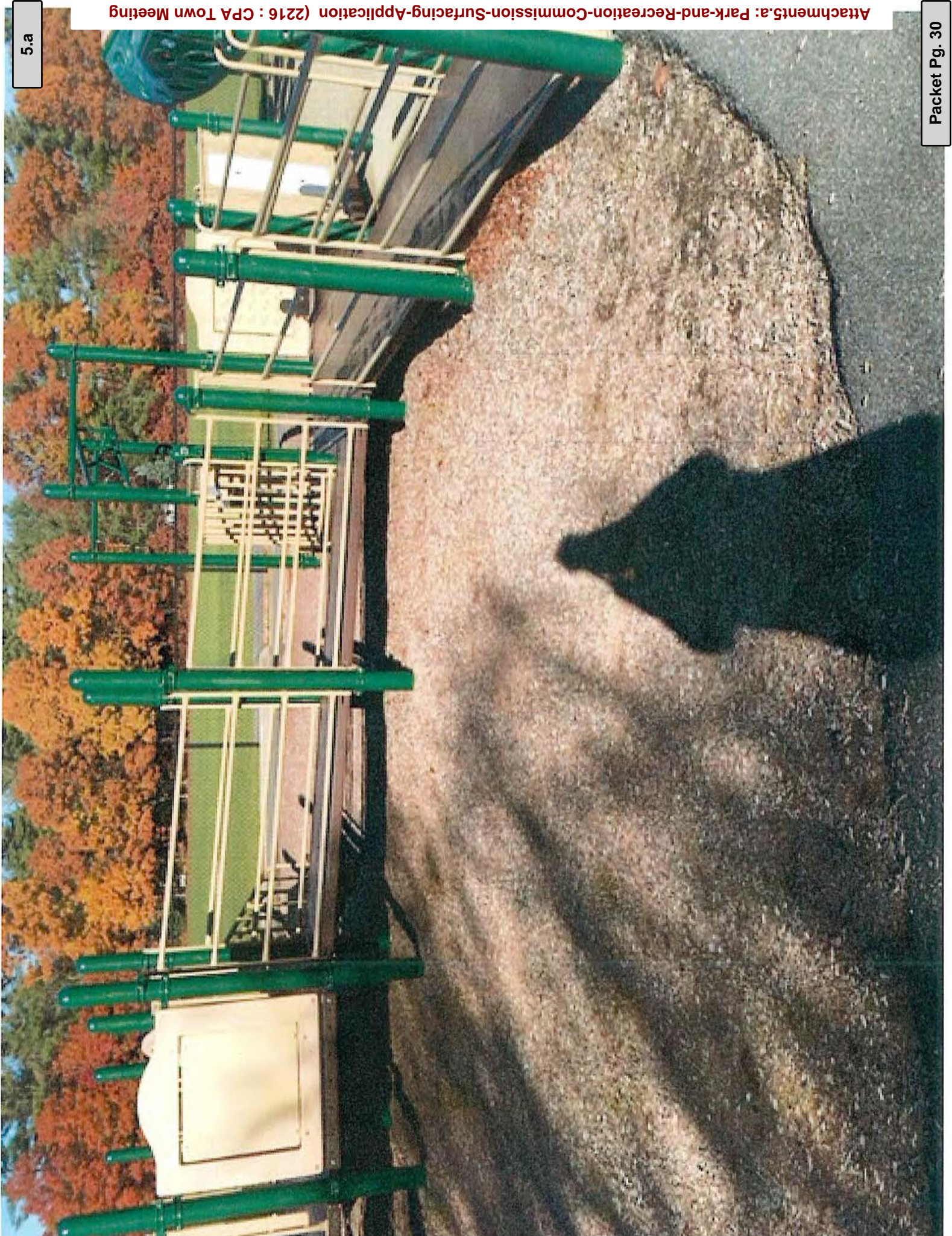
Mark Gallagher

P.O. Box 1503
Westboro, MA 01581

P.O. Box 1050
Tolland, CT 06084

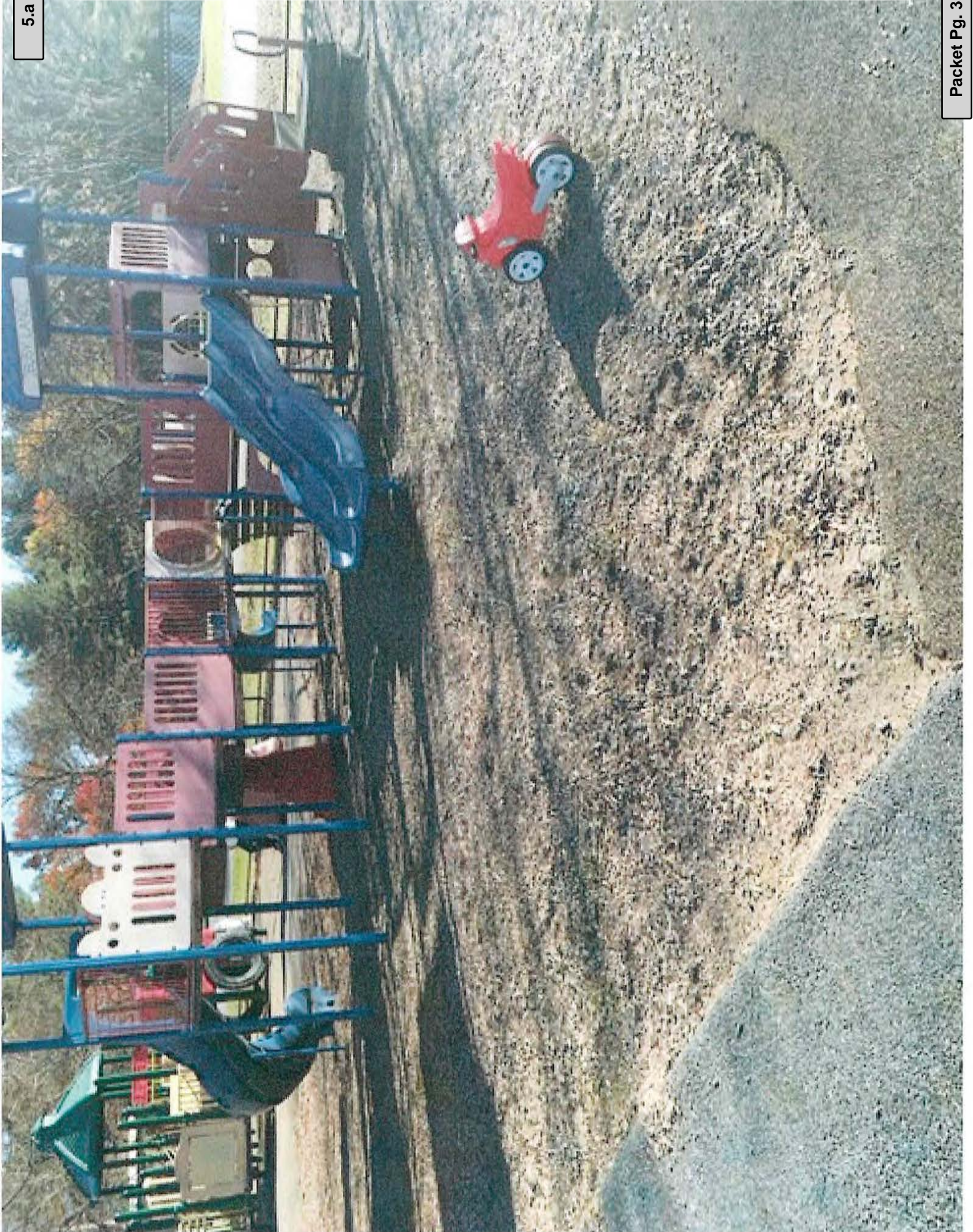
800.861.1209
508.393.1963
F 508.393.1927
www.nerecgroup.com
nerg@nerecgroup.com

















**Town of Sudbury
Capital Improvement Budget Request
FY2018 Form A**

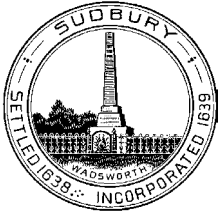
Department/Committee:
Park and Recreation

Item/Project Name:
Pour in Place Surfacing

Initial Year of Request: 2017	Estimated Total Project Cost: \$70,975	Estimated Future Savings: ¹
Estimated Incremental Costs: ² N/A	Staffing Changes: ³ None	
Justification Code: A	R or NR: NR	Priority: 3
Project Description: Remove the remaining wood safety fiber from the Lyons Pride/SMILE Sudbury Playground at Haskell Field and replace it with Pour in Place Surfacing.		
Justification and Need: This playground is heavily used at all times of the day and during all seasons (except when covered in snow). This playground is also accessible for all abilities. Upkeep of the wood safety fiber surfacing is a full time job, as the wood chips should be a certain height at all times and constantly raked out. Wood chips also make it difficult for all abilities to utilize the playground as it is uneven surfaces. Poured in place surfacing would allow significantly less maintenance, as well as more cost efficient in the long run as we would not need to keep spending money on wood chips to refill on a regular basis.		
Benefit: Safer surface for all children, time and cost efficient, completely accessible playground		
Last time this was replaced (i.e., year roof was previously replaced or year vehicle): N/A	Typical Replacement Cycle: 15 Years	
Alternatives Considered/Reasons for Rejecting Alternatives: Staying with the wood chip areas and continuing to replace the fill, incurring costs on a regular basis; prohibiting the playground from being fully accessible to all.		
Consequences of Not Implementing/Delaying Implementation: Safety of those utilizing the facility, maintenance and up keep costs		
Other Pertinent Background Information (e.g., Quotes, Brochures, Pictures, etc): Attached quote is for area #1, #3, and the center area, all the remaining wood chip areas; revised quote is from December 2016.		

Attachment5.b: REC-Pour-in-Place-Surfacing-revised (2216 : CPA Town Meeting article - Haskell Field)

-
- ¹ Quantify any future savings if project is implemented (e.g., personnel costs, maintenance, repairs, energy conservation, etc.)
 - ² Quantify any incremental costs anticipated if project is implemented (e.g., future personnel costs, maintenance, repairs, etc.)
 - ³ Quantify staffing changes (up or down) anticipated if project is implemented.



Town of Sudbury

Park & Recreation Department

Park and Recreation Department
40 Fairbank Road
Sudbury, MA 01776
978-443-1092
McNamaraK@sudbury.ma.us

December 20, 2016

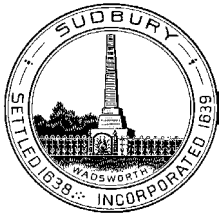
CPC Pour in Place Addendum

The pour in place surfacing requested through the submission of Form A and CPC form is for the two existing areas still utilizing wood chips, as well as the center piece that still has wood chips. This request is for new surfacing, not to replace existing areas; adding pour in place mix to these three areas will make the entire playground rubber surfacing and accessible to all. The current wood chip areas pose a safety risk and have a high maintenance associated with them. Wood chips have to remain a certain height under the playground structure, which requires continuous refill and raking of the areas. Wood chips also do not allow for any cushion if someone were to fall. This is not saying pour in place surfacing eliminates the chance for injury, there is however a lesser risk than with woodchips.

The specific cost for all three areas is \$70,975; please see attached revised quote. This quote is based on prevailing wage, includes the estimated square footage based off existing play equipment layout.

New England Recreation Group can provide the pour in place rubber surfacing under state contract (FAC 79 or MHEC) for direct municipal procurement. New England Recreation Group provided the quote, as well as two standard and most popular PIP sub base material and installation spec sheets, PIP rubber specifications and warranty (5 year) information, as well as PIP sub base material and install per manufacturer recommendations.

New England Recreation Group install the newest section of the pour in place surface, under the swing area last year.



Town of Sudbury

Park & Recreation Department

Park and Recreation Department
40 Fairbank Road
Sudbury, MA 01776
978-443-1092
McNamaraK@sudbury.ma.us

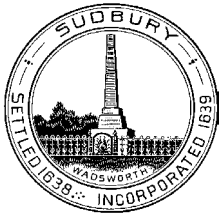


Center area



Area #1

Attachment 5.c: CPC-Pour-in-Place-Addendum (2216 : CPA Town Meeting article - Haskell Field)



Town of Sudbury

Park & Recreation Department

Park and Recreation Department
40 Fairbank Road
Sudbury, MA 01776
978-443-1092
McNamaraK@sudbury.ma.us

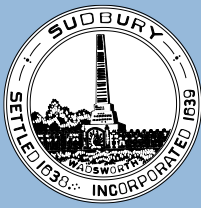


Area #2



Area #2

Attachment 5.c: CPC-Pour-in-Place-Addendum (2216 : CPA Town Meeting article - Haskell Field)



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

TIMED ITEM

6: CPA town meeting article - Featherland

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion of CPA article requesting funding for Multisport Court Reconstruction at Featherland. Chris Morely and Bobby Beagan (Park and Recreation Commission) to attend.

Recommendations/Suggested Motion/Vote: Discussion of CPA article requesting funding for Multisport Court Reconstruction at Featherland. *Chris Morely and Bobby Beagan (Park and Recreation Commission) to attend.*

Background Information:
Attached documents

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM

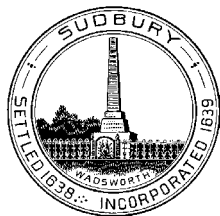


**Town of Sudbury
Capital Improvement Budget Request
FY2018 Form A**

Department/Committee:
Park and Recreation

Item/Project Name:
Featherland Multisport Court Reconstruction

Initial Year of Request: 2017	Estimated Total Project Cost: \$220,000	Estimated Future Savings: ¹ n/a
Estimated Incremental Costs: ² n/a	Staffing Changes: ³ none	
Justification Code: D	R or NR: NR	Priority: 2
Project Description: Reconstruct the tennis courts at Featherland to be handicap accessible and add basketball and pickle ball. Adaptive tennis and basketball require no court alterations.		
Justification and Need: The courts were dismantled in Spring 2015 after the fences were damaged by the snow plows. Residents voiced their disapproval and their interest in having these courts restored. This project will rehabilitate a town owned asset for recreation. The new courts will be handicap accessible and support unstructured recreation opportunities for residents of all ages and abilities for tennis, basketball and pickle ball. The LS Tennis Teams will use these courts during the spring season.		
Benefit: Distributed recreational opportunities are important as part of a healthy community. Featherland is located in a residential area and is easily assessable by roads, sidewalks and the proposed Bruce Freeman Rail Trail. Tennis, Basketball and Pickle ball can be played by residents of all ages and abilities. The only publically available basketball and pickle ball courts are at Fairbanks. The LS Tennis Team will be able to provide a full JV and Varsity team training and competition using these courts.		
Last time this was replaced (i.e., year roof was previously replaced or year vehicle): 1987.		Typical Replacement Cycle: Resurfaced at 8 years, cracks repaired as needed.
Alternatives Considered/Reasons for Rejecting Alternatives: Leave courts as is. There is a clear message from residents that they want these courts. LS Tennis teams will benefit from these.		
Consequences of Not Implementing/Delaying Implementation: See above.		
Other Pertinent Background Information (e.g., Quotes, Brochures, Pictures, etc): See attached document prepared by the Park and Rec Commission.		



Town of Sudbury

Community Preservation Committee

<http://www.sudbury.ma.us>
email: cpc@sudbury.ma.us

PROJECT SUBMISSION FORM

Submitter: Park & Recreation Commission

Submission Date: 11/7/2016

Group or Committee Affiliation (if any): Sudbury Park and Rec Commission

Submitter's address and phone number:

40 Fairbanks Road
Sudbury, MA 01776
978-443-1092

Purpose (please select all that apply):

- Open Space
 Community Housing
 Historic
 Recreation

Submitter's email address: prc@sudbury.ma.us

Project Name: Featherland Multisport Court Reconstruction

Project Description:

Reconstruct the tennis courts at Featherland to be handicap accessible and add basketball and pickle ball. Adaptive tennis and basketball require no court alterations.

Costs:

Fiscal Year	Total Project Cost	CPC Funds Requested	Other Funding Sources (amount and source)
2018	\$220,000	\$220,000	
2019			
2020			
2021			
2022			
Total			

How does this project meet the General Criteria and Category Specific Criteria for CPC projects (see attached)?

Sport courts were identified as a needed asset in the 2009-2013 Open Space and Recreation Plan. The reconstructed courts will be handicap accessible and support tennis, basketball and pickle ball for the general public and the LS Tennis Teams. The courts were dismantled in the Spring 2015 after snow plows damaged them during the winter. This project will rehabilitate a town owned asset.

Does this project fall within the jurisdiction or interest of other Town Boards, Committees or Departments? If so, please list the boards, committees or departments, whether applications and/or presentations have been made, and what input or recommendations have been given.

The CIAC recommended the Park & Rec Commission request CPA funds to reconstruct these courts (Memo from CIAC to FinCom and BOS on March 7, 2016).

For Community Preservation Committee Use:

Form received on: _____

Project presented to CPC on: _____

Reviewed by: _____

Determination: _____

TOWN OF SUDBURY COMMUNITY PRESERVATION COMMITTEE

Guidelines for Project Submission

- 1) Each project request must be submitted to the Community Preservation Committee using the Project Submission Form as a cover sheet. Applications should be submitted in twelve (12) multiple copies.
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- 7) For applicants that have multiple project requests, please prioritize projects.
- 8) Requests must be received by **Monday, November 7, 2016** to be considered for recommendation at the May 2017 Annual Town Meeting.
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Please keep in mind that there are legal limitations on the use of CPA funds. Additional information on the CPA and the Community Preservation Committee can be found on the town's website at www.sudbury.ma.us, under Committees. The committee can be reached by email at cpc@sudbury.ma.us. If you are in doubt about your project's eligibility, after consulting these sources, you are encouraged to submit an application so that the Committee can determine eligibility.

Please submit the Project Submission Form and accompanying documentation to:

Community Preservation Committee
 c/o Planning and Community Development Office
 Flynn Building
 278 Old Sudbury Road
 Sudbury, MA 01776
cpc@sudbury.ma.us

Rebuild Featherland Multisport Courts

History

The Featherland Tennis Courts have become a key component of Sudbury recreational opportunities for many generations. The construction history is:

- Two courts were built in 1961
- Two courts were built in 1965
- All courts color coated in 1966
- All courts color coated in 1976
- All courts rebuilt in 1987.

After the winter of 2014-2015 and record breaking snow fall, snow plows caused damage to the posts and fencing around the courts. Without knowledge of the Park & Rec Commission (PRC), someone in town instructed the DPW to take down the fencing, tennis nets and trees between the courts. Sudbury residents submitted complaints to the PRC and the Acting Town Manager.

The PRC initially submitted the Featherland tennis court project to the CPC in November of 2015. However, the PRC later received information that the project would be funded as part of the town manager's budget so on December 2, 2015 the PRC pulled the submission from the CPC. In January 2016 the CIAC decided that they were against the Featherland tennis court project. In a memo dated March 7th, 2016, from the CIAC to FinCom and Selectmen, the CIAC recommended that the neighborhood group of residents work with the PRC to determine the highest and best use of the recreational area then submit a request for CPA funds for the project. The PRC then decided to submit the project for a capital debt request for the 2016 Town Meeting. Voters rejected the capital debt request on the ballot in May 2016 along with most of the other capital improvements which would have resulted in higher property taxes.

PRC is submitting a new request to CPC for a multisport court reconstruction at Featherland to rehabilitate a currently owned town asset and meet the needs to many user groups.

Supporting Research and Community Input

Open Space plan

The 2009 – 2013 Open Space and Recreation Plan published in June 2009 includes survey results from Sudbury residents. The results show that sports courts (tennis, basketball, deck hockey, etc) were high priority for 261 of the 540 survey respondents. See Appendix B, page 7 of the Plan available on the Sudbury town website.

National Park and Recreation Association

The National Park and Recreation Association (NRPA) has researched the importance of parks in communities nationwide. They have found youth living in neighborhoods with multiple recreation and

park facilities are more likely to be active five times a week, compared to young people who don't have access to any. Increased access to places for physical activity leads to 25% increase in people exercising more than 3 times a week. Recreational opportunities aid in preventing obesity, managing chronic diseases and supported better mental health. See NRPA.org Fact Sheets for details.

The NRPA also suggests that distributing recreational opportunities throughout the community allowing people easy access from homes and work encourages residents to use the facilities. Featherland is centrally located and accessible to many more residents by sidewalks, driving and the proposed Bruce Freeman Rail Trail. The only other publically available basketball courts are at Fairbanks.

Providing half-court basketball option at Featherland will provide an opportunity for LS students who park there to play after school, thus getting some exercise and reducing stress, before going to their after school activities.

Lincoln Sudbury Varsity and Junior Varsity Tennis teams

After consulting with the Varsity and Junior Varsity tennis coaches at LS, Peter Elenbaas (LS Athletic Director) confirmed that the tennis teams would use the rebuilt tennis courts at Featherland for both practices and matches.

Prior to Featherland courts being dismantled, the girls and boys teams used LS and Featherland courts for practices and matches. The competition schedule is set up so one team travels while the other team hosts for each school they play. Within the competition, there are varsity and JV matches. The varsity matches are played on 5 of the 6 LS courts. One JV match is on the remaining LS court. Without the Featherland courts, the remaining 4 JV matches have to wait until after the varsity matches completed. Often there isn't enough time for the JV matches. Once Featherland is rebuilt, all the varsity and JV matches will happen at the same time.

Prior to Featherland being dismantled, LS was able to have a full roster of both JV and Varsity. Since spring 2015, the JV team has been limited because of the court space. When the Featherland courts are rebuilt, they will have the court space for a full complement of JV players.

PRC Public Hearing October 5th, 2015

The PRC was considering replacing the dismantled tennis courts with small baseball fields and they held a public hearing. Approximately 50 residents attended. Several people were there to express the need for small baseball field, many residents were there to protest losing these tennis courts rather than rebuilding them. After this meeting, the proposal to build small baseball fields was withdrawn by LS Youth Baseball.

May 2016 Special Election

Though the capital debt ballot in May 2016 for replacing the Featherland Tennis Courts ultimately failed, there were 724 voters who were willing to have an increase to their property tax to rebuild these courts. That proposal was for only tennis courts –pickle ball, basketball and handicap access were not included.

Survey of Interested Residents

Following CIAC's recommendations, the neighborhood group spearheaded by Mark Waiting (10 Codman Drive) surveyed interested residents via email and Facebook to determine the interest in overall layout of the facility. After verifying respondents as Sudbury residents, the results show:

- 73% of the respondents live more than 1 mile from Featherland
- 69% want 4 tennis courts
- 44% want some combination of tennis, pickle ball and basketball
- 49% said they'd play tennis several times a week; 29% said they'd play once a week.

Proposal - \$220,000 - Featherland Multisport Court Reconstruction

This project is a rehabilitation of currently owned town asset and provides recreational opportunities for multiple users group. This proposal meets the CPA requirements.

PRC is requesting to rebuild four tennis courts enclosed in fencing. They would be oriented on the property as they were in the past with two pairs of courts each enclosed. To facilitate visual separation between the courts, there would be a wind screen installed on the separating fence.

On one pair of courts, there will also be pickle ball lines – one set on each tennis court.

On the other pair of courts, there would be four half-court basketball hoops with key and three point lines drawn.

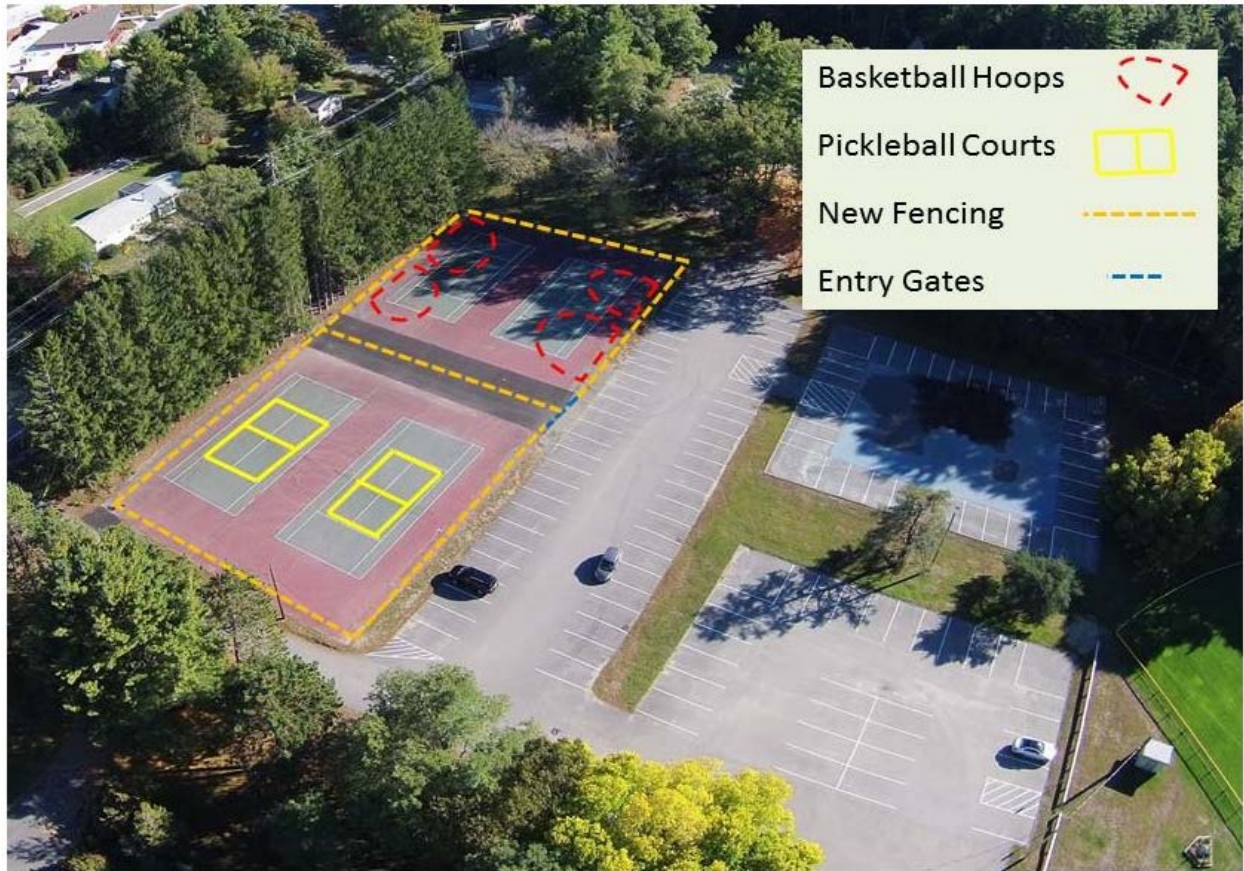
The court gate openings and ramps would be wide enough and paved entry to the parking lot to allow for wheel chair access. Adaptive tennis and basketball require no other facility alteration. There would be two handicap accessible parking spots.

The courts would be positioned away from the parking lot to prevent future damage to fencing and posts from snow plows.

Once completed, the land around the courts will be graded with topsoil and grass seed.

We have a budgetary quote from Westboro Tennis Resurfacing for \$202K. We are requesting an additional \$18K for permits and contingency.

Proposed Layout Of Courts In Existing Space:



Images of Similar Courts



Attachment 6.b: CPC_Featherland-Multisport Court Reconstruction-UPDATED (2217 : CPA town meeting article - Featherland)



Mara Huston <marah@hustonfam.net>

Pulverize Sudbury Mara Huston.doc

wts@westborotennisswestborotennissurfaces.comurfaces.com
<wts@westborotennissurfaces.com>
Reply-To: wts@westborotennissurfaces.com
To: Mara Huston <marah@hustonfam.net>

Tue, Dec 6, 2016 at 6:49 AM

please let me know that you received this latest proposal -
Thanks -Joe

Proposal By: Westboro Tennis
Surfaces

T0: Mara Huston
marah@hustonfam.net

Sudbury Park and Recreation
40 Fairbanks Road
Sudbury, MA 01776

For: Reconstruction Asphalt to Asphalt
242 ft x 110 ft

December 6, 2016

- 4 Tennis Courts to include
- 4 half Basketball Courts and
- 2 Pickleball Courts

Page 1 of 3

We will perform the following work and provide the materials indicated:

1. The existing surface shall be pulverized to a depth of approximately 6" turning the surface into crushed stone. The surface shall be graded with a laser guided grader and compacted to a slope of 1" in 10' according to USTA specifications in order to achieve a finished tolerance not to vary more than 1/4" in 10'.

Attachment6.b: CPC_Featherland-MultisportCourtReconstruction-UPDATED (2217 : CPA town meeting article - Featherland)

2. The new court dimensions shall measure 110 ft x 242 ft. (with the 242 ft headed in North/South direction)

3. The pulverized material shall be laser graded as many times as necessary to reach a tolerance not to vary more that 1/4 inch in 10 feet when measured in any direction with a 10 foot straight edge.

4. At this stage, all fence post and net post foundations shall be dug, poured and set in concrete with sleeves. This is to insure that there are no shrinkage cracks between the asphalt surface and the concrete fence and net post foundations that occur when the fencing is installed following the paving. The fence post foundations shall be twelve inches by twelve inches (12"x12") at the top and measuring four feet (4') deep. The net post holes will measure two feet by two feet (2' x 2') at the top, four feet (4') deep and bell out to thirty-six inches (36") at the bottom to prevent heaving. The center anchor shall be set in concrete measuring twelve inches by twelve inches by twelve inches (12"x12"x12"). All fence posts shall be black vinyl coated, terminal and corner fence posts shall be 2.875" O.D. Line posts shall be 2.375" O.D. It must be noted that paving shall be continuous in that each pass must be completed in order to eliminate the occurrence of cold joints. In addition to the above, 4 heavy duty Super Six basketball units, manufactured by Douglas Industries, shall be installed with the holes measuring 2 ft x 2 ft at the top and 4 ft deep belling out to 36 inches at the bottom to

Page 2 of 3

prevent heaving.

5. One inch of stone dust or 140 tons shall be spread, laser graded, and compacted.

6. The court area shall then be re-fine graded in preparation for the paving, again to meet the finished tolerance of 1/4" in 10'.

7. The existing court areas shall be surfaced with a 2 course pavement of I-1 Bituminous Concrete which will measure 3" after compaction with a power roller to meet a surface tolerance not to vary more than 1/8" in 10'.

8. At this point, the remaining fence frame work consisting of one and five eighth inch (1 5/8") top rail, corner and terminal braces shall be installed. Also to be installed is a bottom rail around the entire perimeter of the court. The entire fence area shall be ten feet (10') high. From the 10' framework eight (8) gauge one and three quarter inch (1 3/4") black vinyl coated fabric shall be hung. The fence shall measure 804 feet with one double swing access gate and three 4 ft x 7 ft entry gates.

Attachment6.b: CPC_Featherland-MultisportCourtReconstruction-UPDATED (2217 : CPA town meeting article - Featherland)

9. Four sets of external wind net post in sleeves shall be installed, which will be removable. Four Court Master DHS nets with anchors and center straps will be hung. The anchors will be set in 1 ft of concrete.

10. The court will be covered with a four coat system of acrylic tennis court surfacing DECO COLOR in your choice of colors.

11. The lines will be painted with 2 coats of textured white line paint.

12. The tennis court lines will be painted white. Four sets of basketball keys with 3 point lines shall be painted in a slightly lighter color than the court colors chosen. Two sets of Pickleball lines shall be painted on the other 2 sets of tennis courts not effected by the basketball hoops.

13. Any areas disturbed by construction around the perimeter of the courts shall be topsoiled and seeded.

14. A handicap ramp shall be installed and parking lines shall be installed to the designated specifications.

15. Also to be noted, the area to be paved will be approximately 270 ft x 115 ft as well an additional 10 ft x 14 ft driveway entrance on one end (the tennis court

Page 3 of 3

fencing imprint within this area shall be 240 ft x 108 ft) Where the tennis courts abut any grass areas, paving shall extend one foot beyond the fence line.

The budget price for the above for _____ \$202,000.00

Owner shall be responsible for any permits needed.

Attachment6.b: CPC_Featherland-MultisportCourtReconstruction-UPDATED (2217 : CPA town meeting article - Featherland)

NOTE: Should any conditions warrant more gravel, the cost would be \$24.00 per ton, plus tax, spread and compacted in place.

Attachment6.b: CPC_Featherland-MultisportCourtReconstruction-UPDATED (2217 : CPA town meeting article - Featherland)

TOWN OF SUDBURY COMMUNITY PRESERVATION COMMITTEE

General Criteria

The Sudbury Community Preservation Committee will give preference to proposals that address as many of the following general criteria as possible:

- Are eligible for Community Preservation Act (CPA) funding according to the requirements described in the CPA legislation;
- Are consistent with the town's Master Plan, Open Space and Recreation Plan, Land Use Priorities Committee Report, Town-wide Comprehensive Facility Study, Community Housing Plan, and other planning documents that have received wide scrutiny and input and have been adopted by the town;
- Receive endorsement by other municipal boards or departments.
- Preserve the essential character of the town as described in the Master Plan;
- Save resources that would otherwise be threatened and/or serve a currently under-served population;
- Either serve more than one CPA purpose (especially in linking open space, recreation and community housing) or demonstrate why serving multiple needs is not feasible;
- Demonstrate practicality, feasibility, urgency;
- Demonstrate that the project can be implemented expeditiously and within budget;
- Demonstrate that project alternatives, and alternative funding mechanisms, have been fully explored;
- Produce an advantageous cost/benefit value;
- Leverage additional public and/or private funds; and
- Preserve or utilize currently owned town assets.

Category Specific Criteria

Open space proposals that address as many of the following specific criteria as possible will receive preference:

- Permanently protect important wildlife habitat, including areas that:
 - are of local significance for biodiversity;
 - contain a variety of habitats, with a diversity of geologic features and types of vegetation;
 - contain a habitat type that is in danger of vanishing from Sudbury; or
 - preserve habitat for threatened or endangered species of plants or animals;
- Preserve Sudbury's rural and agricultural character;
- Provide opportunities for passive recreation and environmental education;
- Protect or enhance wildlife corridors, promote connectivity of habitat or prevent fragmentation of habitats;
- Provide connections with existing trails or potential trail linkages;
- Preserve scenic views;
- Border a scenic road;
- Protect drinking water quantity and quality;
- Provide flood control/storage;
- Preserve important surface water bodies, including wetlands, vernal pools or riparian zones; and
- Preserve a parcel identified in the 2009-2013 Open Space and Recreation Plan.

Historical proposals that address as many of the following criteria as possible will receive preference:

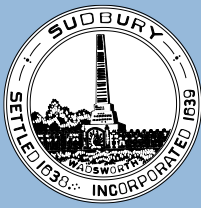
- Protect, preserve, enhance, restore and/or rehabilitate historic, cultural, architectural or archaeological resources of significance, especially those that are threatened; and in the case of proposals on private property, the proposal and/or proponent meet certain economic criteria as may be required by the Community Preservation Committee;
- Protect, preserve, enhance, restore and/or rehabilitate town-owned properties, features or resources of historical significance;
- Protect, preserve, enhance, restore and/or rehabilitate the historical function of a property or site;
- Project is within a Sudbury Historic District, on a State or National Historic Register, or eligible for placement on such registers, or on the Sudbury Historic Properties Survey;
- Project demonstrates a public benefit; and
- Project demonstrates the ability to provide permanent protection for maintaining the historic resource; and in the case of proposals on private property, the proposal and/or proponent have demonstrated additional protective measures and have met additional criteria, as may be imposed by the Community Preservation Committee, to ensure the continued permanent protection of the historic resource.

Community Housing proposals that address as many of the following criteria as possible will receive preference:

- Contribute to the goal of 10% affordability;
- Conform to the town's Housing Production Plan;
- Promote a socioeconomic environment that encourages a diversity of income;
- Provide housing that is harmonious in design and scale with the surrounding community;
- Intermingle affordable and market rate housing at levels that exceed state requirements for percentage of affordable units;
- Ensure long-term affordability;
- Promote use of existing buildings or construction on previously-developed or Town-owned sites;
- Convert market rate to affordable units; and
- Give priority to local residents, Town employees, and participants in the Sudbury METCO program.

Recreation proposals that address as many of the following criteria as possible will receive preference:

- Support multiple recreation uses;
- Serve a significant number of residents;
- Expand the range of recreational opportunities available to Sudbury residents of all ages;
- Jointly benefit Conservation Commission and Park and Recreation Commission initiatives by promoting passive recreation, such as hiking, biking, and cross-country skiing, on town owned property;
- Maximize the utility of land already owned by Sudbury (e.g. school property); and
- Promote the creative use of railway and other corridors to create safe and healthful non-motorized transportation opportunities.



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

TIMED ITEM

7: CPA town meeting article - SHA

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion of CPA article requesting funding for acquisition, creation, preservation or support of affordable rental housing. Chris Morely and Sherri Cline (Sudbury Housing Authority) to attend.

Recommendations/Suggested Motion/Vote: Discussion of CPA article requesting funding for acquisition, creation, preservation or support of affordable rental housing. *Chris Morely and Sherri Cline (Sudbury Housing Authority) to attend.*

Background Information:
Attached application

Financial impact expected:

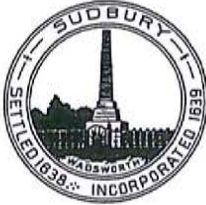
Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



Town of Sudbury

Community Preservation Committee

NOV 07 2016

BY:

<http://www.sudbury.ma.us>
email: cpc@sudbury.ma.us

PROJECT SUBMISSION FORM

Submitter: Sheila M. Cusolito *SMC* Submission Date: November 7, 2016

Group or Committee Affiliation (if any): Sudbury Housing Authority

Submitter's address and phone number:

55 Hudson Road
Sudbury, MA 01776
978-443-5112

Purpose (please select all that apply):

- Open Space
- Community Housing
- Historic
- Recreation

Submitter's email address: sudburyhousing@verizon.net

Project Name: Acquisition, Creation, Preservation, Support of Affordable Rental Housing

Project Description:

Attached

Costs:

Fiscal Year	Total Project Cost	CPC Funds Requested	Other Funding Sources (amount and source)
2018		10% of budget for	\$180K (CPA); \$90K (National Development);
2019		housing	TBD (SHA discretionary); TBD
2020			
2021			
2022			
Total			TBD

How does this project meet the General Criteria and Category Specific Criteria for CPC projects (see attached)?

Attached

Does this project fall within the jurisdiction or interest of other Town Boards, Committees or Departments? If so, please list the boards, committees or departments, whether applications and/or presentations have been made, and what input or recommendations have been given.

Attached

For Community Preservation Committee Use:

Form received on: _____

Project presented to CPC on: _____

Reviewed by: _____

Determination: _____

Project Description

The Sudbury Housing Authority (SHA) requests a minimum of 10% of the CPC budget allocated to housing, to be utilized in combination with funding from other sources to create additional units of rental housing for families or individuals, particularly focused on those in the HUD-defined extremely low- or very low- income range. Much of the affordable rental housing recently developed or currently in the pipeline has focused on housing for the elderly and for empty nesters, or those at the higher end of the Area Median Income bracket, the same population that might qualify for affordable homeownership opportunities. The SHA primarily houses families and individuals who do not and will not qualify for affordable homeownership or the types of housing created by the various 40B proposals in town. The Sudbury Housing Authority is singular in its exclusive commitment to the Town, combined with its interest in both expanding and managing rental opportunities for those with incomes at the lowest extreme of the income limit. The SHA prides itself in covering all of its operations costs through the rents it collects; as housing and development costs continue to rise, significant financial resources are required to maximize the SHA's flexibility to respond to those most in need of affordable housing.

The SHA, which is subject to all public procurement laws and administers its programs under the purview of the Department of Housing and Community Development, routinely explores sales opportunities to acquire existing homes, but is equally invested in exploring a more extensive development effort. In preparation for such an effort, the SHA has returned to the work of the Blue Ribbon Housing Site Selection Committee (BRHSSC) appointed by the Selectmen in 2003 to assess all Town-owned properties for their suitability for the development of affordable housing. The BRHSSC ultimately recommended 10 sites as "buildable". For a variety of reasons, largely having to do with potential future Town uses of the sites, none were made available to the SHA. In the intervening 13 years, however, a number of those sites recommended by the BRHSSC have continued to sit undeveloped, raising the question of whether they should now be reconsidered to meet the pressing need for affordable rental housing.

The SHA is therefore in the process of reviewing the recommendations of the BRHSSC, revisiting the recommended sites, investigating whether other potential sites have come under the Town's purview in the meantime, and assessing the prospect of development on Town-owned land, all as an adjunct to our on-going review of modest properties available on the private market.

Simultaneous with our review of potential sites for renovation and/or new construction, we are assembling a development fund to support our efforts. The SHA has a history of CPA fund awards, including one voted at ATM 2006 for the purpose of affordable unit buy-down. A total of \$360,000 was awarded at that time, with both the timelines for use and the allowable per-unit expenditures modified at subsequent town meetings. The SHA purchased a single-family home in 2014 utilizing \$180,000 of these funds, creating not only a new Local Initiative Program (LIP), but adding to the Town's Subsidized Housing Inventory. This year, the SHA was awarded \$90,000 earmarked within the National Development and Town of Sudbury development agreement. In addition, the SHA is willing to commit a portion of its own reserves to this effort. And, finally, the SHA is exploring development partnerships and state funding sources, should

Sudbury Housing Authority Project Submission

CPA FY18 Funds Request

we be able to leverage matching funds and assistance necessary to garner both state support and, if necessary, a mortgage commitment.

In summary, the SHA would like to utilize CPA funds to acquire, create, preserve, or support affordable rental opportunities for those most in need, either adding units to its existing LIP, or through an alternate mechanism. It is toward that end that the SHA seeks a commitment of at least the 10% annual CPA revenue appropriated for FY18.

Relevance of Proposed Project to CPC Criteria

The project meets the following *General Criteria* for eligibility:

- it is eligible for CPA funding;
- it is consistent with the 2016 Housing Production Plan in terms of identified needs, goals, and strategies;
- the SHA has engaged in discussions of some opportunities with the SHT, was awarded Development Agreement funds at the discretion of the ZBA, and has previously garnered the support of the BOS and ATM for transfers of Town-owned parcels;
- as with all prior SHA development projects, creating housing which preserves the essential quality of the town and is harmonious architecturally with the surrounding neighborhood will be a key to success of this project; an example of recent success is an Outstanding Agency award from the Department of Housing and Community Development for the SHA's 13-unit Sudbury Duplexes, which welcomed the first residents in 2013;
- as noted above, this project will serve to expand opportunities for the population of extremely low- and very low-income families and individuals— those underserved by current resources, current development projects, or by any other entity that has Sudbury at the heart of its efforts;
- while the opportunities for combining open space, recreation or other CPA priorities with our housing proposal are constrained by the size of the development and the likelihood of purchase of an existing property, we are open to such combinations and will consider them as we review potential sites, particularly as we review undeveloped Town-owned properties which might be of a size to consider mixed use;
- the urgency of this project may be measured in the number of days, months and, most often, years that families on the SHA waiting list must languish;
- because the SHA is seeking funding that might be utilized as a match for a project that will involve multiple funding sources, the CPC's requirement that alternative funding mechanisms be explored will be fully met and that additional public and/or private funds will be leveraged; and
- should the Town agree to release one or more Town-owned properties for this effort, the project will most certainly “preserve or utilize currently owned Town assets.”

The project also addresses every one of the *Specific Criteria* for Community Housing:

- it will contribute to goal of 10% affordability;
- it will conform to the town's Housing Production Plan;
- it will promote economic diversity;
- it will integrate affordable units into the fabric of existing market-rate neighborhoods;

Sudbury Housing Authority Project Submission

CPA FY18 Funds Request

- it will ensure long-term affordability through deed restriction and regulatory agreement to an even greater extent than affordable homeownership program opportunities because income eligibility is recertified throughout tenancy; and
- through either renovation of existing stock or new construction, the project will promote the use of existing buildings or construction on previously-developed or Town-owned sites;
- to the extent that the project entails renovation of existing stock, it will convert market-rate to affordable units; and
- the project will give priority to local residents, Town employees, and families participating in METCO.

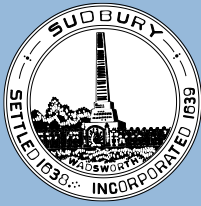
Identified or Potential Stakeholders

The SHA has worked successfully with Town Boards, Committees and Departments on previous projects to increase rental housing in Sudbury, including:

- Town Manager
- Board of Selectmen
- Sudbury Housing Trust
- Planning and Community Development & related committees
- Conservation Commission
- Facilities Department
- Board of Health
- Building Department

Other prospective or potential stakeholders/collaborators include the following:

- Police & Fire Departments
- Park and Recreation
- Council on Aging
- Disability Commission
- Veteran's Affairs
- SPS, LSRHS, Town social workers



SUDBURY BOARD OF SELECTMEN

Tuesday, February 28, 2017

TIMED ITEM

8: CPA town meeting article - RHSO

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion of CPA article requesting funding for services from the Regional Housing Services Organization. Chris Morely and Melissa Murphy-Rodrigues to attend.

Recommendations/Suggested Motion/Vote: Discussion of CPA article requesting funding for services from the Regional Housing Services Organization. *Chris Morely and Melissa Murphy-Rodrigues to attend..*

Background Information:
attached presentation

Financial impact expected:

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM

Regional Housing Services Office

CPC
January 4, 2016

Attachment 8.a: CPC.RHSO (2219 : CPA town meeting article - RHSO)


What is this request?

- ◆ This request for \$30,000 is to fund a portion of the Town of Sudbury’s membership fee to the RHSO.
- ◆ In the past this was funded through CPC Administrative Funds, but it has been determined that this need should be funded via this application process.
- ◆ This application meets the CPC Criteria because CPA funds may be spent on the “acquisition, creation, preservation and support of community housing.”


What is the RHSO?

REGIONAL HOUSING SERVICES OFFICE, ESTABLISHED 2011


ACTON




BEDFORD




BURLINGTON




CONCORD




LEXINGTON



SUDBURY




WESTON



Member Towns receive housing services for an annual fee per Inter-Municipal Agreement:

- Monitoring
- Inventory Management
- Program Administration
- Assessment Valuations
- Local Support, Website
- Regional Collaboration



Town of Concord
Lead Community

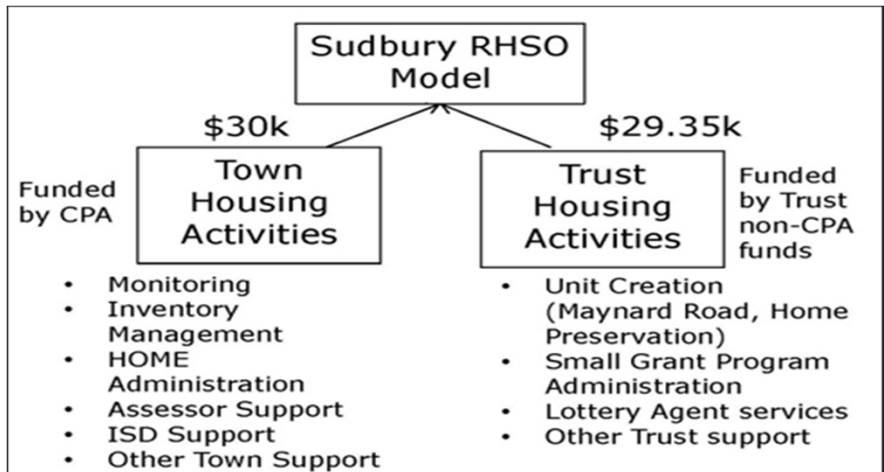
RHSO Personnel deliver services through Lead Community.

Membership Fee covers all staffing, and administrative expenses, such as accounting, office support, mail, technology, etc

	Housing Units	Restricted Units	Restricted Ownership	SHI%
Acton	8,475	552	55	6.51%
Bedford	5,322	974	52	18.30%
Burlington	9,627	1008	59	10.47%
Concord	6,852	718	69	10.48%
Lexington	11,946	1337	13	11.19%
Sudbury	5,921	357	36	6.03%
Weston	3,952	149	27	3.77%
Total	52,095	5,095	311	9.78%

Attachment8.a: CPC.RHSO (2219 : CPA town meeting article - RHSO)

Funding the RHSO



The Request

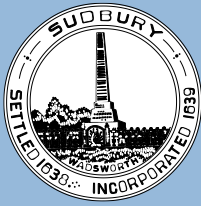
- ◆ Funds to support and preserve affordable housing in Sudbury through the RHSO for the benefit of the Town
 - ◆ LIP rental monitoring
 - ◆ Currently 1, but soon to be more
 - ◆ Ownership monitoring
 - ◆ Inventory Management
 - ◆ SHI inventory
 - ◆ Annual assessment valuations
 - ◆ HOME program
 - ◆ Incentive Senior Development
 - ◆ General Support

Why this request is so important

- ◆ This request is particularly important because the Town is obligated to monitor its housing stock to make certain that we maintain the state required thresholds. We have worked incredibly hard to reach the 10 percent threshold and need to continue monitoring to stay there.
- ◆ Without the RHSO, we would have to increase staff hours or hire additional consultants.
- ◆ There is not operating budget funds available to fund this contract.

Thank you.

Attachment8.a: CPC.RHSO (2219 : CPA town meeting article - RHSO)



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

TIMED ITEM

9: Discussion of FinCom recommendations

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion of FinCom recommendations on non-override and override budgets, including use of free cash.

Recommendations/Suggested Motion/Vote: Discussion of FinCom recommendations on non-override and override budgets, including use of free cash.

Background Information:

Financial impact expected:

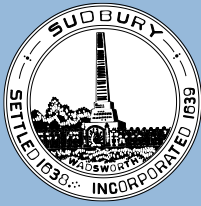
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

TIMED ITEM

10: Vote on override

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Selectmen vote on Town override proposal

Recommendations/Suggested Motion/Vote: Selectmen vote on Town override proposal

Background Information:

Financial impact expected:

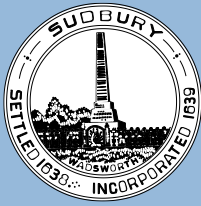
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

TIMED ITEM

11: Town enterprise funds

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion of Town enterprise funds. Melissa Murphy-Rodrigues to present.

Recommendations/Suggested Motion/Vote: Discussion of Town enterprise funds. *Melissa Murphy-Rodrigues to present.*

Background Information:
Document to be provided separately.

Financial impact expected:

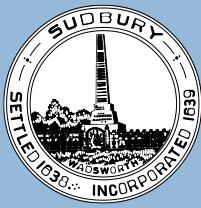
Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

TIMED ITEM

12: Adjourn joint meeting with Finance Committee

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Adjourn joint meeting with Finance Committee.

Recommendations/Suggested Motion/Vote: Adjourn joint meeting with Finance Committee.

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

MISCELLANEOUS (UNTIMED)

13: Call STE for May 9

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to call a Special Town Election for May 9, 2017, for the purpose of placing a Proposition 2 1/2 ballot question on the Warrant, and to so notify the Town Clerk.

Recommendations/Suggested Motion/Vote: Vote to call a Special Town Election for May 9, 2017, for the purpose of placing a Proposition 2 1/2 ballot question on the Warrant, and to so notify the Town Clerk.

Background Information:

Financial impact expected:

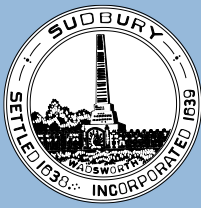
Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

MISCELLANEOUS (UNTIMED)

14: STE Woodard vacancy on ballot

REQUESTOR SECTION

Date of request:

Requestor: Chair Iuliano

Formal Title: Vote to place on the May 9, 2017 Special Town Election ballot the position of Selectman to fill the vacancy created by the resignation of Selectman Charles Woodard effective April 12, 2017; and to so notify the Town Clerk.

Recommendations/Suggested Motion/Vote: [Vote to place on the May 9, 2017 Special Town Election ballot the position of Selectman to fill the vacancy created by the resignation of Selectman Charles Woodard effective April 12, 2017; and to so notify the Town Clerk.](#)

Background Information:
attached resignation letter

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM


February 24, 2017

Rosemary Harvell, Town Clerk
Town Hall
322 Concord Road
Sudbury, MA 01776

Rosemary,

It is with sincere regret that I tender my resignation as a member of the Board of Selectmen, effective April 12, 2017.

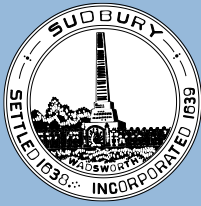
Respectfully,


Charles C. Woodard

cc:
Susan Iuliano, Chairman, Board of Selectmen
Melissa Rodrigues, Town Manager

2017 FEB 24 AM 9:34
TOWN CLERK
SUDBURY, MASS

Attachment14.a: Resignation Letter from Chuck Woodard received 2.24.2017 (2228 : STE Woodard vacancy on ballot)



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

MISCELLANEOUS (UNTIMED)

15: ATM Articles

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote on order of Town Meeting Articles, take positions on articles, and designate articles for consent calendar.

Recommendations/Suggested Motion/Vote: Vote on order of Town Meeting Articles, take positions on articles, and designate articles for consent calendar.

Background Information:
Attached article list

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM

#	Article Title	Status	Sponsor	Article Presenter	BOS Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calenda
	IN MEMORIAM RESOLUTION									
	FINANCE/BUDGET									
1	Hear Reports	submitted	BOS						Majority	
2	FY17 Budget Adjustments	submitted	BOS						Majority	
3	Stabilization Fund	submitted	BOS						Two-thirds	
4	FY18 Budget	submitted	FinCom						Majority	
5	FY18 Transfer Station Enterprise Fund Budget	submitted	FinCom						Majority	
6	FY18 Pool Enterprise Fund Budget	submitted	FinCom						Majority	
7	FY18 Recreation Field Maintenance Enterprise Fund Budget	submitted	FinCom						Majority	
8	Unpaid Bills	submitted	Town Accountant						Four-fifths	
9	Chapter 90 Highway Funding	submitted	DPW Director						Majority	
10	Town/School Revolving Funds (consolidated)	submitted	Finance Director						Majority	
11	Amend Bylaws by Adding New Section Establishing Revolving Funds	submitted	Finance Director							
12	Fund Litigation Costs - Eversource	submitted	Town Manager				Stabilization fund	\$200,000		
13	Fund Litigation Costs - Sudbury Station	submitted	Town Manager				Stabilization fund	\$150,000		
14	Bruce Freeman Rail Trail	submitted	Town Manager					\$330,000		

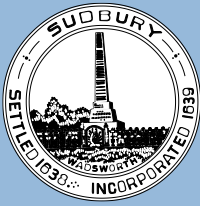
Attachment 15.a: Draft articles ATM 2017 (2205 : ATM Articles)

#	Article Title	Status	Sponsor	Article Presenter	BOS Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
15	Post Employment Health Insurance Trust Funding	submitted	Town Manager							
16	Goodnow Library Charter Amendment	submitted	Goodnow Library Trustees							
17	Temporary Moratorium on Marijuana Establishments	submitted	Town Manager							
18	Amend Article XVII of the Town of Sudbury Bylaws - Licenses and Permits Subject to Unpaid Taxes and Fees	submitted	Town Manager							
19	Amend Town Bylaws, Art. XXVII.4 - In-Ground Irrigation Systems	submitted	Board of Health Director							
20	Amend Zoning Bylaw, Article 1230, Conformance	submitted	Planning Board							
Capital Articles										
21	FY18 Capital Budget	submitted	Town Manager							
22	DPW Rolling Stock Replacement	submitted	DPW Director					\$182,000		
23	Purchase of Fire Department Ladder Truck	submitted	Fire Chief					\$670,000		
24	School Rooftop HVAC Unit Replacement	submitted	Facilities Director					\$55,000		
25	Town and Schools Parking Lots, and Sidewalks Improvements	submitted	DPW Director/ Facilities Director					\$275,000		
26	Wireless Technology Infrastructure Improvements - Sudbury Public Schools	submitted	Facilities Director					\$175,000		

Attachment 15.a: Draft articles ATM 2017 (2205 : ATM Articles)

#	Article Title	Status	Sponsor	Article Presenter	BOS Position	Report BOS position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
27	Sudbury Public Schools Playground Improvements	submitted	Facilities Director					\$150,000		
CPC Articles										
28	Lyons Pride/S.M.I.L.E Pour in Place Surfacing	submitted	CPC					\$70,975		
29	Featherland Multisport Court Reconstruction	submitted	CPC					\$220,000		
30	Bruce Freeman Rail Trail	submitted	CPC					\$330,000		
31	Town Hall Restoration/Rehabilitation	submitted	CPC					\$600,000		
32	Sudbury Housing Authority Allocation	submitted	CPC					\$212,600		
33	Regional Housing Services Office Allocation	submitted	CPC					\$30,000		
34	FY18 Community Preservation Fund General Budget and Appropriations	submitted	CPC							
Petition Articles										
35	Plastic Check-out Bag Ban bylaw	submitted	LS Environmental Club							
36	Plastic Bottled Water Regulations bylaw	submitted	LS Environmental Club							

Attachment 15.a: Draft articles ATM 2017 (2205 : ATM Articles)



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

MISCELLANEOUS (UNTIMED)

16: Ballot Question arguments

REQUESTOR SECTION

Date of request:

Requestor: Susan Iuliano

Formal Title: Discuss Board of Selectmen notice seeking parties to write arguments supporting or opposing an override ballot question.

Recommendations/Suggested Motion/Vote: Discuss Board of Selectmen notice seeking parties to write arguments supporting or opposing an override ballot question.

Background Information:
attachments from 2/7 meeting? (Y/N)

Financial impact expected:

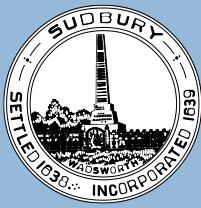
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

MISCELLANEOUS (UNTIMED)

17: Citizen's Comments (Cont)

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (Cont)

Recommendations/Suggested Motion/Vote: Citizen's Comments (Cont)

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

MISCELLANEOUS (UNTIMED)

18: Discuss future agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss future agenda items

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:

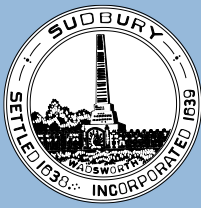
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

CONSENT CALENDAR ITEM

19: Minutes approval

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to approve the regular session minutes of 2/7/17.

Recommendations/Suggested Motion/Vote: Vote to approve the regular session minutes of 2/7/17.

Background Information:
attached draft

Financial impact expected:

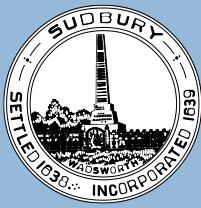
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

CONSENT CALENDAR ITEM

20: Military proclamation

REQUESTOR SECTION

Date of request:

Requestor: Maryanne Bilodeau, Asst Town Mgr/HR Director

Formal Title: Vote to sign a proclamation for U.S. Army SPC Michael Crosby, acknowledging his safe return home after spending eight months in Iraq, and proclaiming Wednesday, March 1, 2017 as Michael Crosby Day in Sudbury.

Recommendations/Suggested Motion/Vote: Vote to sign a proclamation for U.S. Army SPC Michael Crosby, acknowledging his safe return home after spending eight months in Iraq, and proclaiming Wednesday, March 1, 2017 as Michael Crosby Day in Sudbury.

Background Information:
Attached copy of proclamation. Please sign two originals.

Financial impact expected:n/a

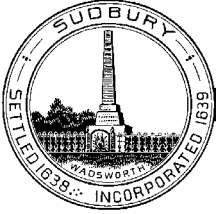
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM



Town of Sudbury

Office of Selectmen

Proclamation

- WHEREAS:** On behalf of the Town of Sudbury, the Board of Selectmen is pleased to acknowledge the safe return of Army Specialist Michael Crosby from an eight-month tour of Iraq with the 2nd Brigade Combat Team of the 101st Airborne Division, returning to the US on January 16, 2017; and
- WHEREAS:** SPC Crosby was deployed in support of Operation Inherent Resolve. The mission focused on advising and assisting Iraqi and Kurdish partner forces in their fight against ISIL; and
- WHEREAS:** SPC Crosby has received the Army commendation medal, Iraqi Campaign medal and an overseas service ribbon; and
- WHEREAS:** He is currently stationed at Fort Campbell, Kentucky. During his leave he returns to Sudbury on February 26, 2017; and
- WHEREAS:** SPC Crosby is a 2008 graduate of Lincoln-Sudbury Regional High School and received a BA in History from Connecticut College; and
- WHEREAS:** SPC Crosby is the son of Alan and Ginny Crosby of Sudbury.

NOW, THEREFORE, BE IT

- PROCLAIMED:** That we, the Sudbury Board of Selectmen, on behalf of the Sudbury community, go on record to proclaim Wednesday, March 1, 2017, as **SPC Michael Crosby Day** in the Town of Sudbury.

Signed this twenty-eighth day of February, two thousand and seventeen.

BOARD OF SELECTMEN

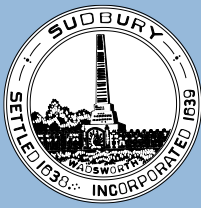
Susan N. Iuliano, Chairman

Charles C. Woodard, Vice-Chairman

Patricia A. Brown

Robert C. Haarde

Leonard A. Simon



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

CONSENT CALENDAR ITEM

21: Accept grant of \$4009.50

REQUESTOR SECTION

Date of request:

Requestor: John Whelan, Asst. Fire Chief

Formal Title: Vote to accept a 2015 EMPG reimbursement grant of \$4009.50, for radio receiver and associated equipment, as requested by John Whalen, Asst. Fire Chief.

Recommendations/Suggested Motion/Vote: Vote to accept a 2015 EMPG reimbursement grant of \$4009.50, for radio receiver and associated equipment, as requested by John Whalen, Asst. Fire Chief.

Background Information:
Attached documents

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM

Massachusetts Emergency Management Agency Reimbursement Request, Match, and Close-Out Form (EMPG, CCP, and HMEP)

This form must be completed and submitted (pages 1 through 3) when seeking reimbursement. **Please submit one form per contract.** All costs must be allowable under the grant program seeking reimbursement from and represent costs associated with the MEMA-approved scope of services.

ENTITY Sudbury; EMPG; FY2016;
Contract MMARS DOC ID: FY16EMPG1500000SUDBU

COMPLETED BY: John M. Whalen

DATE: 10/31/2016

TELEPHONE: 978-440-5312

E-MAIL: WhalenJ@sudbury.ma.us

1. Complete the table below listing expenditures made via this grant **up to the award amount.**

Description of Grant Activity (Portable Radio, Reverse 911 Service, etc.)	Date(s) of Activity	EMPG/CCP AEL Reference # (if applicable)	Quantity and Unit Cost (if applicable)	Reimbursement Amount
Radio Receiver	7/29/16	06CP-01-VOTR	\$4009.50	\$4009.50
Total Reimbursement Request:				\$4009.50

2. For grants requiring a match, complete the table below to document the match amount met at this time of reimbursement.

Date(s) Match Made	Item or Service for In-Kind; Funding Source for Cash Match	Individual(s) (for in-kind as applicable)	Purpose	Cost/Value for In-Kind; Cash Amount for Cash Match
7/1/16– 12/31/16	In-Kind	William Miles EMD	EMD Salary during reference period	\$4,009.50

3. For final reimbursement requests, please provide:

- a) A brief summary of how these expenditures positively impacted your program:

The purchase of this two-way radio receiver will vastly improve radio communications for our portable and mobile radio units in the northern part of our response area. The new receiver will provide improved radio coverage for our mutual aid partners allowing for improve reception from the northern area towns, IE: Maynard, Acton, Boxborough.

- b) All sub-recipients are required to maintain an electronic inventory of equipment purchased via grant funds. Please review MEMA's Inventory Tracking Guidance for a definition of equipment and the information that must be tracked. Please submit your electronic equipment inventory (as applicable) with your final reimbursement request.

See Attached Document

Back-up documentation ('proof of payment') and, as applicable, 'proof of match' must be submitted with reimbursement requests.

Please attach adequate supporting documentation for expenditures and, as applicable, identified match above. Please refer to MEMA's Reimbursement Policy and Match Policy for additional information.

See Attached Document

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)."

Authorized Signature: *John McWhorter*

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



This form is jointly issued and published by the Executive Office for Administration and Finance (ANF), the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy.

CONTRACTOR LEGAL NAME: SUDBURY, Town of
COMMONWEALTH DEPARTMENT NAME:
Legal Address: (W-9, W-4, T&C): 322 Conciord Road, Sudbury, MA
Business Mailing Address: 400 Worcester Road, Framingham, MA 01702
Contract Manager: John Whalen
Billing Address (if different):
E-Mail: whalenj@sudbury.ma.us
Contract Manager: Lorri Gifford
Phone: 978.443.2293 ext. 1215
Fax:
E-Mail: lorri.gifford@state.ma.us
Contractor Vendor Code: VC6000191996
Phone: 508.820.1407
Fax: 508.820.2030
Vendor Code Address ID (e.g. "AD001"): AD
MMARS Doc ID(s): FY16EMPG150000SUDBU
RFR/Procurement or Other ID Number: FFY 2015 EMPG

NEW CONTRACT
PROCUREMENT OR EXCEPTION TYPE: (Check one option only)
Statewide Contract (OSD or an OSD-designated Department)
Collective Purchase (Attach OSD approval, scope, budget)
X Department Procurement (includes State or Federal grants 815 CMR 2.00)
Emergency Contract (Attach justification for emergency, scope, budget)
Contract Employee (Attach Employment Status Form, scope, budget)
Legislative/Legal or Other: (Attach authorizing language/justification, scope and budget)
X CONTRACT AMENDMENT
Enter Current Contract End Date Prior to Amendment: June 30, 2016.
Enter Amendment Amount: \$ no change (or "no change")
AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.)
X Amendment to Scope or Budget (Attach updated scope and budget)
Interim Contract (Attach justification for Interim Contract and updated scope/budget)
Contract Employee (Attach any updates to scope or budget)
Legislative/Legal or Other: (Attach authorizing language/justification and updated scope and budget)

The following COMMONWEALTH TERMS AND CONDITIONS (T&C) has been executed, filed with CTR and is incorporated by reference into this Contract.
X Commonwealth Terms and Conditions
Commonwealth Terms and Conditions For Human and Social Services

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
Rate Contract (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
X Maximum Obligation Contract Enter Total Maximum Obligation for total duration of this Contract (or new Total if Contract is being amended). \$ 4,460.00

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: ___agree to standard 45 day cycle ___ statutory/legal or Ready Payments (G.L. c. 29, § 23A); X only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.)
Funding for this grant is provided via Federal Fiscal Year 2015 (FFY15) Emergency Management Performance Grant (EMPG), CFDA #97.042. FEMA EHP approval is required before this project may begin. The purpose of this amendment is to adjust budget breakout between State Fiscal Years; from 4,460 to \$0.00 to be spent by June 30, 2016; \$0.00 to \$4,460 to be spent July 1, 2016 to September 30, 2016. This amendment will also extend contract end date from June 30, 2016 to September 30, 2016. No other changes have been approved.

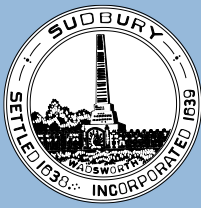
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:
X 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
2. may be incurred as of ____, 20__, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
3. were incurred as of ____, 20__, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of September 30, 2016, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor makes all certifications required under the attached Contractor Certifications (incorporated by reference if not attached hereto) under the pains and penalties of perjury, agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form including the Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:
X: [Signature] Date: 6/21/16
(Print Name and Date Must Be Handwritten At Time of Signature)
Print Name: Melissa Murphy Rodrigues
Print Title: Town Manager

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:
X: [Signature] Date: 6/21/16
(Print Name and Date Must Be Handwritten At Time of Signature)
Print Name: David Mahr
Print Title: Chief Administrative Officer



SUDBURY BOARD OF SELECTMEN
Tuesday, February 28, 2017

CONSENT CALENDAR ITEM

22: Sign Annual Town Election Warrant

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to sign the Annual Town Election Warrant which must be in hands of residents by Monday, March 20, 2017. (Election is Monday, March 27.)

Recommendations/Suggested Motion/Vote: Vote to sign the Annual Town Election Warrant which must be in hands of residents by Monday, March 20, 2017. (Election is Monday, March 27.)

Background Information:

Financial impact expected:

Approximate agenda time requested:

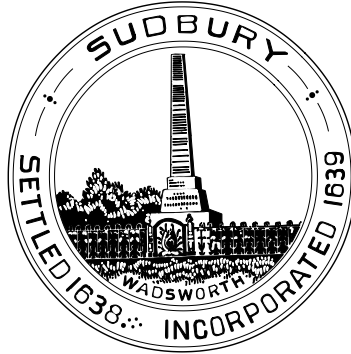
Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

02/28/2017 7:00 PM

Town of Sudbury Massachusetts



2017 OFFICIAL WARRANT ANNUAL TOWN ELECTION

Including Regional District School Committee

March 27, 2017

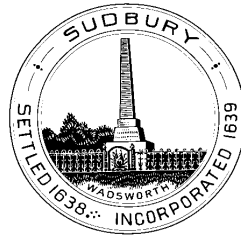
Polls Open 7:00 A.M. to 8:00 P.M.

Precincts 1, 1A, 2 & 5 - Fairbank Community Center, 40 Fairbank Road

Precincts 3 & 4 - Sudbury Town Hall, 322 Concord Road

The Warrant for the 2017 Annual Town Meeting, to be held Monday, May 1, 2017, will be issued and mailed separately.

**TOWN OF SUDBURY
ANNUAL TOWN ELECTION
WARRANT**



Commonwealth of Massachusetts
Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town Elections, that voters residing in Precincts 1, 1A, 2 and 5 should meet at the Fairbank Community Center and voters residing in Precincts 3 and 4 should meet at the Town Hall in said Town on Monday, March 27, 2017, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with law, one member of the Board of Assessors, one member of the Board of Health, two members of the Sudbury School Committee, one member of the Board of Selectmen, two Goodnow Library Trustees, one Park and Recreation Commissioner and one member of the Planning Board, all for three years; one Park and Recreation Commissioner for two years; and one member of the Sudbury Housing Authority for five years. Included as part of the Annual Town Election will be an election of two members, for three years each, to the Lincoln-Sudbury Regional District School Committee.

Polls will open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for such election.

Hereof fail not and make due return of the Warrant by your doing thereon to the Town Clerk, at or before the time of election aforesaid.

Given under our hands this ___ day of March, 2017.

SELECTMEN OF SUDBURY

_____	_____
Susan N. Iuliano	Charles C. Woodard
_____	_____
Robert C. Haarde	Leonard A. Simon

Patricia A. Brown	

Attachment22.a: 2017 ATE Warrant draft_pg (2226 : Sign Annual Town Election Warrant)