

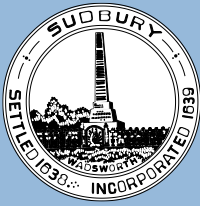
SUDBURY BOARD OF SELECTMEN
TUESDAY JULY 26, 2016
7:30 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
	7:30 PM		CALL TO ORDER
			Opening remarks by Chairman
			Reports from Town Manager
			Selectmen Announcements
			Citizen's comments on items not on agenda
TIMED ITEMS			
1.	7:40 PM	<i>VOTE</i>	Vote to approve the aggregation plan to be submitted to the Department of Public Utilities (DPU), and to authorize Good Energy to submit the aggregation plan to the DPU on behalf of the Town of Sudbury. In attendance will be James Kelly, Facilities Director; Bill Braun, Rami Alwan, and other members of the Energy Committee; and Stefano Loretto, Business Development Director, Good Energy.
MISCELLANEOUS			
2.		<i>VOTE</i>	Discussion with representatives from the Sudbury United Methodist Church and possible vote regarding Building Fees. In attendance will be Pastor Joel Guillemette, and Richard Morris.
3.		<i>VOTE</i>	Discussion and possibly vote whether to amend the September 11 Memorial Garden Oversight Committee mission statement, including changes in membership composition. In attendance will be Beth Farrell, Committee Chair.
4.		<i>VOTE</i>	Vote to amend the Fairbank Community Center Task Force mission statement to change membership composition for Board of Selectmen representatives from "two members" to "up to two members"; and add "up to two members of the Finance Committee" and other changes as determined by the Board of Selectmen.
5.		<i>VOTE</i>	Consider and vote on adoption of Orders of Taking for Trevor Way and Arboretum Way individually, awarding no damages, and authorizing BOS Chair to execute all letters, notices, or such other correspondence related thereto.
6.		<i>VOTE</i>	Vote: As Trustees of the Wood-Davison House Fund, authorization is granted for the use of said fund toward the cost of the renovation/ repurposing of the Loring Parsonage to be used as a Sudbury History Museum for the display of artifacts, materials and programs appropriate to the study of American history, particularly New England and Sudbury; said renovation/repurposing to be under the direction of the Permanent Building Committee; said authorization includes award of contracts by the Town Manager to effect such use.
7.			Discuss Town Manager Performance Evaluation.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
8.			Citizen's Comments (Cont)
9.			Discuss future agenda items
CONSENT CALENDAR			
10.		<i>VOTE</i>	Vote to approve the regular session minutes of 7/12/16.
11.		<i>VOTE</i>	Vote to accept an energy efficiency incentive check in the amount of \$22,211.50 from NStar Electric Co. As a result of the LED streetlight retrofit program, the Town of Sudbury will save annually approximately \$15,500 in energy and maintenance costs. These funds are to be expended under the direction of the Energy Committee.
12.		<i>VOTE</i>	Vote whether to appoint Election Officers for a one-year term, commencing August 15, 2016 and ending August 14, 2017, as recommended by the Democratic and Republican Town Committee Chairmen and the Town Clerk. Selectman Simon is requested to abstain from voting on the appointment of Gail-Ann Simon.
13.		<i>VOTE</i>	Vote to grant a special permit to Ronald Nix, President, St. Anselm Conference of the Society of St. Vincent de Paul, to hold a "Walk for the Poor" on Sunday, September 25, 2016, from 11:00 a.m. through approximately 2:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race's conclusion.
14.		<i>VOTE</i>	Vote to approve award of contract by the Town Manager for maintenance of communications systems apparatus for the Sudbury Police Department by Cyber Com Communications Solutions, Inc., in the amount of \$12,414 annually.
15.		<i>VOTE / SIGN</i>	Vote to sign the State Primary Election Warrant for posting by the constable no later than September 1, 2016, as requested by Rosemary B. Harvell, Town Clerk.
16.		<i>VOTE</i>	Vote to accept, on behalf of the Town, a \$527.70 Donation from the Sudbury United Methodist Church into the Cheri-Anne Cavanaugh Trust Fund,, said funds to be expended under the direction of the Town Social Worker to counsel Lincoln-Sudbury Regional High School students, and to send a letter of appreciation to the Methodist Church.
17.		<i>VOTE</i>	Vote to approve the FY17 amendment extending the contract between the MetroWest Regional Transit Authority (RTA) and the Town of Sudbury to provide transportation services for elderly and disabled persons through the Council on Aging effective July 1, 2016, as requested by Debra Galloway, Council on Aging Director, said Agreement to be executed by the Town Manager.
18.		<i>VOTE</i>	Vote to approve a request dated July 20, 2016 from Stephen C. Senna, on behalf of BPR Sudbury Development, LLC, to grant permission for one 60 ft. temporary Construction Trailer (to be used by Cranshaw Construction as an office) at the Meadow Walk construction site, 528 Boston Post Road, from July 2016 through June 2018, subject to approval of the Building Inspector.
19.		<i>VOTE</i>	Vote to approve the disbursement of \$1,000 from the George J. Raymond Scholarship Fund to the 2015-2016 academic school year recipient Nathan Pan-Doh, as requested by Lincoln-Sudbury Regional High School Superintendent, Bella Wong.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



SUDBURY BOARD OF SELECTMEN

Tuesday, July 26, 2016

MISCELLANEOUS (UNTIMED)

1: Electrical Aggregation

REQUESTOR SECTION

Date of request:

Requestor: Jim Kelly and Energy Committee, and rep from Good Energy

Formal Title: Vote to approve the aggregation plan to be submitted to the Department of Public Utilities (DPU), and to authorize Good Energy to submit the aggregation plan to the DPU on behalf of the Town of Sudbury. In attendance will be James Kelly, Facilities Director; Bill Braun, Rami Alwan, and other members of the Energy Committee; and Stefano Loretto, Business Development Director, Good Energy.

Recommendations/Suggested Motion/Vote: Vote to approve the aggregation plan to be submitted to the Department of Public Utilities (DPU), and to authorize Good Energy to submit the aggregation plan to the DPU on behalf of the Town of Sudbury. In attendance will be James Kelly, Facilities Director; Bill Braun, Rami Alwan, and other members of the Energy Committee; and Stefano Loretto, Business Development Director, Good Energy.

Background Information:

Good Energy is the Municipal Aggregation consultant that will be assisting the Town in the procurement of electricity purchasing on behalf of the Town residents. At this meeting there will be an opportunity for residents to ask questions and seek information, and this meeting will further explain what Municipal aggregation is and how residents can ask questions. The public comment period was opened on the 8th and will be closed at the completion of the Selectmen's meeting, at which time the committee will request the Selectmen approve the aggregation plan. This will be a cost-saving for residents and increase the supply of renewable energy sources.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting: Stefano Loretto, Business Development Director, Good Energy, LP

Review:

- Patty Golden Pending
- Melissa Murphy-Rodrigues Pending
- Barbara Saint Andre Pending
- Patricia A. Brown Pending
- Board of Selectmen Pending

07/26/2016 7:30 PM

SERVICES AGREEMENT

Professional Energy Consulting Services to a Municipal Aggregator

This Services Agreement ("Agreement") is made and entered into and effective on this _____ day of _____, 2016 ("Effective Date") by and between the **Town of Sudbury** ("Municipality"), a Massachusetts municipal corporation, with offices located at the Flynn Building, 278 Old Sudbury Road, Sudbury, MA 01776 acting by and through the Board of Selectmen, its duly authorized representative, and **Good Energy, L.P.** ("Service Provider"), located at 232 Madison Avenue, Third Floor, New York, N.Y. 10016.

Recitals

WHEREAS, Municipality is seeking to become a "Municipal Electric Load Aggregator" in order to provide electric power services and related energy services, either separately or bundled, for the Municipality's own use and for use by residential and non-residential customers within the Municipality's geographic boundaries; and

WHEREAS, Municipality desires to engage Service Provider to perform professional consulting services for Municipality in relation to the creation, authorization, implementation and management of its municipal load aggregation plan (the "Program") as defined by and in compliance with all applicable provisions of Section 134 of Chapter 164 of the General Laws of Massachusetts, as amended, and other applicable statutes, regulations and precedent; and

WHEREAS, Services Provider desires to perform the Services as hereinafter defined and desires to be so engaged.

NOW, THEREFORE, in consideration of the foregoing and of the covenants and agreements herein contained, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged and approved, the parties, intending to be legally bound, agree as follows:

Provisions

- I. Performance of the Services.** Service Provider shall perform each of the following activities and services, including all services reasonably inferable therefrom (collectively, the "Services"), with reasonable care and in accordance with the best practices established for electrical aggregation program consulting services:
- A. Provide the following services:
1. Assist the Municipality in the establishment of a municipal aggregation program including electric power services and related energy services, as determined by the Municipality, and the development of municipal load aggregation plan, and to make recommendations to award a contract for the provision of electric power services to a licensed competitive supplier;
 2. Provide customer "opt-out" consulting services, including but not limited to preparation and management of opt-out notices to be sent to utility customers for the adoption of a municipal authorization of the proposed municipal aggregation Program and of the customer's right to decline to participate in the Program, determining the validity and accuracy of the eligibility customer lists provided by

the applicable public utility, and supervision of all other notices and publications required to facilitate the adoption and operation of the Program;

3. Coordinate the provision of an agreement between the applicable public utility (“Local Distribution Company” or “LDC”) and the Municipality, if required, and coordinate and facilitate communications between the LDC and Municipality, including the confidential exchange of customer information and other information between the LDC and the Municipality.
4. Implement comprehensive marketing services for an opt-out electricity aggregation program, at no cost to Municipality and with the approval of the Municipality, which may include the following:
 - USPS mail campaigns
 - Local radio/TV spots, web-based infomercials
 - Cable access programming
 - Newspaper interviews and advertising
 - Municipal newsletters
 - Attendance at public hearings
 - Attendance at community meetings, both government and organization-hosted, i.e., Chambers of Commerce, Rotary Clubs, churches, environmental groups, etc.
 - Development and online hosting of dedicated online site_ www.mass.goodenergy.com
 - Billboard signage
 - Informational flyers
5. Assist the Municipality in conducting a feasibility study to assess the cost and benefits of providing electricity supply and related energy services through municipal load aggregation.
6. Prepare a municipal load aggregation plan (the “Plans”) in consultation with the Municipality and the Massachusetts Division of Energy Resources, addressing, inter alia, the following issues as applicable:
 - Detailed process and consequences of municipal electricity aggregation
 - Universal access, reliability and equitable treatment of all customer classes
 - Request for proposal – summary
 - Organizational structure – roles and responsibilities
 - Program operations – education, outreach and opt-out process
 - Rate setting and other costs
 - Program funding – expenses and fees
 - Methods for entering and terminating agreements associated with the plans
 - Rights and responsibilities of participants
 - Activation and termination of the plans
 - Constituent notification and enrollment
 - Description of annual reporting
 - Program move-ins and move-outs
 - Green power - renewable energy

- Program education initiative
 - Demand management and energy efficiency program
 - Electric Service Agreement
 - Pricing methodology
 - Eligible customer service classes
 - Competitive supplier selection criteria
 - Selected competitive supplier responsibilities
 - Liability
7. Assist Municipality with presenting the Plans to its citizen voters for approval.
 8. Prepare bid specifications and procurement of competitive bids for a licensed, competitive supplier for electric service, based on the most advantageous proposal, price and other factors considered, with final selection of a competitive supplier being decided by the Municipality.
 9. Lead and assist with of all required consultations and filings with the Division of Energy Resources and the Department of Public Utilities in regards to the Plans.
 10. Develop the contract terms and conditions for the Electric Service Agreement between Municipality and the recommended successful competitive supplier(s) and any required customer notifications consistent with the approved Plans.
 11. Assist with negotiations of an Electric Service Agreement with the selected licensed competitive supplier, to the extent permitted by law.
 12. Determine the number and identity of customers who did not affirmatively decline to participate in the aggregation program.
 13. Provide post-purchase program delivery and on-going daily monitoring services.
 14. Provide the services set forth in and reasonably inferable from the scope of services in (i) the Service Provider's proposal, if any, submitted in response to the Municipality's procurement for such services, and (ii) the Municipality's procurement documents for the same, both of which are incorporated into this agreement and are attached hereto **as Exhibit A**.
- B. Give prompt notice to Municipality should the Service Provider observe or otherwise become aware of any fault or deficit in the Program or any nonconformance with the Electric Service Agreement.
 - C. Remit to Municipality after the termination of this Agreement, all files and documents pertaining to the project that have been created, obtained or produced including, but not limited to, permits, licenses, applications, codes, drawings, site plans, photographs and similar materials.
 - D. Comply with all statutes, ordinances, laws, rules and regulations, which may be applicable to the services provided hereunder.
 - E. Service Provider shall not subcontract any Services to any person or entity who is not named herein without the advance written consent of Municipality, which consent shall not be unreasonably withheld. Any subcontractors and sub-consultants shall be

experienced and qualified and, to the extent required by law, licensed. In the event the Services of a sub-consultant or subcontractor are approved, Service Provider shall submit copies of any and all licenses and registrations to the Municipality. Notwithstanding the foregoing, any approval or lack of objection of the Municipality to any sub-consultant or subcontractor shall not relieve Service Provider of its responsibility for all Services.

II. Obligations of Municipality.

Municipality shall:

- A. Obtain, with the cooperation and assistance of Service Provider, all required authorizations: (i) to initiate aggregation of electric load and adopt an aggregation plan pursuant to M.G.L. c. 164, section 134; (ii) to enter into this Services Agreement; and (iii) to enter into an Electric Service Agreement(s) with a competitive supplier(s).
- B. Use reasonable efforts to secure release of data applicable to the Program held by others, including but not limited to residential and non-residential customer account and load information.
- C. Give prompt notice to the Service Provider should Municipality acquire knowledge of any material fault or material deficit in the Program or any material nonconformance with the Electric Service Agreement, provided that this provision does not impose upon Municipality any affirmative duty to inquire of any such fault or deficit, and provided further that the failure of Municipality to provide such notice shall not relieve Service Provider of its obligations under this Agreement.
- D. Reasonably cooperate in the development of the Plans and all required regulatory consultations, filings and proceedings.
- E. Reasonably assist the Service Provider by placing at its disposal all public information necessary for performance of the services for the project, upon reasonable request by Service Provider.
- F. Nothing herein shall be construed to require the Municipality to approve an Electric Service Agreement with a competitive supplier.

- III. Term and Termination.** The Agreement shall commence on the Effective Date and shall continue through the (i) full term, or any extension or early termination, of any Electric Service Agreement(s) between the Municipality and a competitive supplier entered into during the term of this Agreement or (ii) five (5) years from the Effective Date, whichever period is shorter. Municipality may terminate this Agreement at any time for any reason without penalty or liability by giving Service Provider thirty (30) days advance written notice, provided, however, that in the event this Agreement is terminated by Municipality prior to term set forth above but after an Electric Service Agreement has been entered into by Municipality under the Program, except for termination due to a material default of Service Provider, Service Provider shall continue to be paid by the competitive supplier(s) of electricity procured under the Program the fee included for Service Provider in the Electric Service Agreement for the volume of electricity purchased for the load aggregated by the Town under the Program by the competitive supplier(s) from the date of the termination of this Agreement through the expiration of the then current Electric Service Agreement(s), including fees, if any, related to volumes of electricity purchased during the term of the Electric Service Agreement but billed and paid after the expiration of the Electric Service Agreement, provided that nothing in this Agreement prevents Municipality from terminating,

without penalty or liability under this Agreement, any Electric Service Agreement in accordance with the terms of such agreement or as allowed by law. This provision shall survive the expiration or earlier termination of this Agreement.

IV. Payment. Subject to the Municipality's termination rights described in Section III, Municipality agrees that Service Provider's fees will be paid by the selected competitive supplier per kWh (volumetrically) for electricity purchased for the duration of the Electric Service Agreement, which fee shall be \$0.001 per kWh. In the event the Municipality elects not to proceed with the Program, the Service Provider shall not receive a fee. Notwithstanding anything to the contrary in this Agreement, Municipality shall not be required to make any direct payments to Service Provider under this Agreement.

V. Relationship of the Parties. The parties acknowledge and agree that Service Provider is an independent contractor and is not an agent or employee of Municipality. Nothing in this Agreement shall be construed to create a relationship between Service Provider and Municipality of a partnership, association, or joint venture.

VI. Indemnification.

A. **Professional Liability.** Relative to any and all claims, losses, damages, liability and cost, the Service Provider agrees to indemnify, defend and save Municipality, its officers, officials, and employees harmless from and against any and all suits, actions or claims for property losses, damages or personal injury claimed to arise from a negligent act, error or omission by the Service Provider or its employees.

B. **Non-Professional Liability (General Liability).** To the fullest extent permitted by law, the Service Provider shall indemnify, defend and hold harmless the Municipality, and its officers, officials, employees or any combination thereof, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of the acts or omissions of the Service Provider, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of property (other than the work itself), including loss of use resulting therefrom, but only to the extent caused to in whole or in part by the acts or omissions of the Service Provider, its agents, or anyone directly employed by them or anyone for whose acts they may be responsible, regardless of whether or not such claim damage, loss or expense is caused in part by a party indemnified hereunder. Such obligations shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this paragraph.

C. The indemnification provisions above are in addition to, and not in limitation of, any other rights and remedies available to the Municipality under this Agreement, at law, and in equity, and shall survive the expiration or termination of this Agreement.

VII. Insurance.

A. The Service Provider shall secure and maintain, at his/her/its own expense, errors and omissions insurance in an amount not less than One Million Dollars (\$1,000,000.00) per claim/annual aggregate to protect itself from any claim arising out of the performance of professional services and caused by negligent acts or omissions for which the Service Provider may be legally responsible, with a deductible not to exceed \$50,000 without prior written approval. The Service Provider shall maintain said coverage for the entire contract period and, if it is a claims-made policy, for a minimum of three (3) years after

completion of the work under the contract or the expiration of the contract, whichever is later (the "Insurance Period"). Service Provider shall, as evidence that it is maintaining the errors and omissions insurance required by this provision, furnish a Certificate of Insurance to Municipality annually during the Insurance Period. This provision shall survive the expiration or earlier termination of the Agreement.

- B. In addition to errors and omissions insurance, the Service Provider shall also secure and maintain throughout the term of this Agreement, at his/her own expense, all of the insurance, of the kind and in the amounts, set forth in the Certificate of Liability Insurance of Good Energy attached hereto as Exhibit B. Service Provider shall add the Town as an additional insured on all liability policies identified in Exhibit B, and shall provide to the Town the endorsement page(s) indicating that the Town has been so added. If such policy is a claims-made policy, Service Provider shall maintain such policy for the duration of the Insurance Period.
- C. Service Provider agrees to require any consultant or sub-consultant providing services hereunder to maintain insurance of the type and amounts provided in this section.

VIII. Right to Audit.

- A. Service Provider represents that the individuals employed by the Service Provider in any capacity, including, but not limited to, employees, subcontractors and independent contractors, are authorized to work in the United States. The Service Provider represents and warrants that it has completed the I-9 verification process for all individuals the Service Provider has performing services for Municipality. Municipality maintains the right to audit the Form I-9s for all individuals the Service Provider has performing services for Municipality every six (6) months. Municipality will provide the Service Provider with five (5) days advanced written notice of its intent to perform a Form I-9 audit. In response to Municipality's audit request, the Service Provider shall provide copies of all Form I-9s and any supporting documentation for all individuals who the Service Provider had performing services for Municipality at any time subsequent to the date upon which Municipality gave notice of the preceding Form I-9 audit. Notwithstanding the foregoing, neither the performance nor lack of performance of any audit by the Municipality, nor any failure of the Municipality to share the results of any such audit with Service Provider, shall relieve Service Provider of its obligations under this provision.
- B. The Service Provider agrees to indemnify, defend and hold harmless Municipality in accordance with Section VI of the Agreement for any issue arising out of the Service Provider's hiring or retention of any individual who is not authorized to work in the United States. This provision shall survive the expiration or earlier termination of this Agreement.
- C. Service Provider agrees to require any consultant or sub-consultant providing services hereunder to represent and warrant that any of its employees, subcontractors, agents and independent contractors are authorized to work in the United States and that it has completed the I-9 verification process for all individuals performing services hereunder. In addition, Service Provider shall cause any consultant or sub-consultant to indemnify, defend and hold harmless Municipality in accordance with Section VI of the Agreement for any issue arising out of such consultant's or sub-consultant's hiring or retention of any individual who is not authorized to work in the United States.

IX. Taxes and Certifications.

- A. Service Provider is subject to and responsible for all applicable federal, state, and local taxes, and certifies, under pain and penalties of perjury, that it has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support in accordance with M.G.L. c. 62C, sec. 49A(B).
- B. Municipality represents that it is a tax-exempt entity and evidence of this tax-exempt status shall be provided to Service Provider upon written request.
- C. Service Provider has the following federal identification number for income tax purposes:
43-2003973
- D. Service Provider certifies that it is not debarred from entering into a public contract in the Commonwealth of Massachusetts pursuant to M.G.L. c. 29, sec.29F.

X. Assignment. Neither party may assign this Agreement without obtaining express, written consent from the other party prior to assignment, which consent shall not be unreasonably withheld.

XI. Entire Agreement / Amendment. This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior negotiations, discussions, undertakings and agreements between the parties. It is understood and agreed that this Agreement may not be changed, modified, or altered except by an instrument, in writing, signed by the duly authorized representatives of both parties in accordance with the laws of the Commonwealth of Massachusetts.

XII. Discrimination. To the extent the following applies, Service Provider shall reasonably comply with all federal, state and local laws, rules and regulations applicable to the work including without limitation the requirements of M.G.L. c. 151B, Title VII of the Civil Rights Act of 1964, Title 11 of the American With Disabilities Act of 1990, and any and all rules, waivers, regulatory guidance and regulations promulgated by the Department of Public Utilities.

XIII. Confidential and Proprietary Information.

- A. Notwithstanding anything to the contrary set forth herein, the Parties are not required to disclose information which they reasonably deem to be proprietary or confidential in nature, including trade secrets, pursuant any applicable statute or regulation including M.G.L. c. 25, sec. 5D and M.G.L. c. 30A. The Parties agree that, except as otherwise provided by law, and subject to the last sentence of this paragraph, as to any document disclosed by a Party and conspicuously marked on the face of such document as proprietary and confidential, each Party shall exercise reasonable efforts to avoid disclosing such documents to anyone other than officials, employees, representatives, and agents of either Party. Notwithstanding the foregoing, the good faith efforts of the Service Provider and the Municipality to comply with the state open meeting law and public records law, or with a decision or order of a court or governmental entity with jurisdiction over the Municipality, shall not be a violation of this Section.

- B. **Ownership of Data and Documents.** All data and information, regardless of its format, developed or obtained under this Agreement ("Data"), other than the Service Provider's confidential proprietary information, will remain the sole property of the Municipality. The Service Provider must promptly deliver all Data to the Municipality at the Municipality's request. The Service Provider is responsible for the care and protection of the Data until that delivery. The Service Provider may retain one copy of the Data for the Service Provider's records, subject to the Service Provider's continued compliance with the provisions of this Contract.
- C. **Limitations on customer information.** Both Parties acknowledge and agree that the customer information is subject to, and must be maintained in compliance with, the limitations on disclosure of the customer information pursuant to applicable laws and regulations. Municipality and Service Provider agree that customer-specific information provided to the Municipality in accordance with the Program and any agreements with the applicable LDC shall be treated as confidential to the extent required by law, including M.G.L. c. 93H, and any applicable LDC agreement or tariff. To protect the confidentiality of customer information:
1. Service Provider access to customer information is limited to those authorized representatives or duly licensed consultants of Service Provider, or any authorized third party, who have a legal need to know the information for purposes of this Agreement.
 2. Service Provider warrants that it will not disclose, use, sell, or provide Customer Information to any person, firm or entity for any purpose outside of the aggregation program.
 3. Service Provider and Municipality acknowledge and agree that customer information remains the property of the Municipality and that material breaches of confidentiality will constitute a default of this Agreement.
- D. **Proprietary Rights, Survival.** The obligations under this Article shall survive the conclusion or termination of this Agreement for two (2) years.
- XIV. Governing Law/Venue.** Any controversy or claim, whether based upon contract, statute, tort, fraud, misrepresentation or other legal theory, related directly or indirectly to this Agreement, whether between the parties, or of any of the parties' employees, agents or affiliated businesses, will be resolved under the laws of the Commonwealth of Massachusetts, in any court of competent jurisdiction located in the Commonwealth of Massachusetts. Service Provider agrees to accept service of process by certified mail at the address provided herein.
- XV. Severability.** If any provision of this Agreement is held invalid or unenforceable, such provision shall be deemed deleted from this Agreement and the parties shall in good faith negotiate to replace such provision by a valid, mutually agreeable and enforceable provision which so far as possible, achieves the same objectives as the severed provision was intended to achieve, and the remaining provisions of this Agreement shall continue in full force and effect.
- XVI. Paragraph Headings.** Paragraph headings are inserted in this Agreement for convenience only and are not to be used in interpreting this Agreement.

XVII. Compliance with Laws. Service Provider shall comply with all applicable laws and regulations in the performance of the Services.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the _____ day of _____ 2016.

TOWN OF SUDBURY

BY: Board of Selectmen, duly authorized

NAME: (Printed and Signature)

Attachment1.a: Sudbury - Good Energy Services Agreement (1888 : Electrical Aggregation)

GOOD ENERGY, L.P.

By: Good Offices Technology Partners, LLC, its General Partner

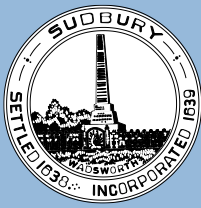
BY: _____, duly authorized

NAME: Maximilian Hoover

TITLE: Manager

DATE: _____

Attachment1.a: Sudbury - Good Energy Services Agreement (1888 : Electrical Aggregation)



SUDBURY BOARD OF SELECTMEN

Tuesday, July 26, 2016

MISCELLANEOUS (UNTIMED)

2: United Methodist Church Building Fees

REQUESTOR SECTION

Date of request:

Requestor: Joel Guillemette, Pastor of SUMC

Formal Title: Discussion with representatives from the Sudbury United Methodist Church and possible vote regarding Building Fees. In attendance will be Pastor Joel Guillemette, and Richard Morris.

Recommendations/Suggested Motion/Vote: Discussion with representatives from the Sudbury United Methodist Church and possible vote regarding Building Fees. In attendance will be Pastor Joel Guillemette, and Richard Morris.

Background Information:

Attached letter from Pastor Joel Guillemette and Richard Morris, Church Council Chairperson

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting: Joel Guillemette and Richard Morris

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM



Sudbury United Methodist Church

251 OLD SUDBURY ROAD
SUDBURY, MA 01776

www.sudbury-umc.org
sumc@sudbury-umc.org

(978) 443-4351/6785
FAX (978) 443-3052

PASTOR
REV. JOEL B. GUILLEMETTE pastorjoel@sudbury-umc.org

July 8, 2016

Board of Selectmen
Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776

Dear Selectmen:

Sudbury United Methodist Church began serving the Town of Sudbury in 1823. In 1963, the church completed the construction of new facilities at its current 251 Old Sudbury Road location. We are now undertaking a major project to renovate the parking lot, fellowship hall, sanctuary, and chapel, including handicapped-accessible entrance ramps and interior access improvements, a fire suppressing sprinkler system throughout the buildings, asbestos removal and/or abatement, and various functional enhancements.

On July 7, we paid a fee of \$27,000 to obtain a commercial building permit to undertake this work. We believe that a waiver of some or all of this fee is justified and respectfully request that a retroactive waiver be granted. If we had delayed the start of construction to await your decision, we would not be able to meet a tight deadline for completing construction this summer while the Sunny Hill Preschool is not in session and other activity at the church is reduced.

Sudbury United Methodist Church serves the Town of Sudbury in many ways. For example:

- Many charitable and service organizations use our buildings, such as Alcoholics Anonymous, Open Table (which provides meals at no cost to anyone in the community), Boy Scout Troop 60, Cub Scouts and the Sudbury Savoyards.
- The church serves as an emergency shelter site for Peter Noyes School.
- Peter Noyes School officials request some parents picking up children to park on the SUMC parking lot.
- The church's parking lot is used for overflow parking for many events in the Town center.
- Construction equipment used in the Town center intersection improvement project has been parked in the church's parking lot.
- The church's buildings and parking lot are always at the disposition of the Town as needed.
- Through its extensive outreach program, the church supports many local charitable causes including the Sudbury Food Pantry at Our Lady of Fatima Church as well as food pantries in several surrounding communities, Rosie's Place in Boston, and others worldwide.

- The Sunny Hill Preschool provides pre-kindergarten educational services to local residents.

As a charitable organization, the church's financial resources, including the funds for our current building improvement project, are provided entirely by our congregants, a majority of whom are residents of Sudbury. The \$27,000 commercial building permit fee we paid on July 7 seems burdensome and excessive for a religious and charitable organization. It significantly reduces our ability to serve the community and complete the work that needs to be done. In a number of Massachusetts towns, churches are exempt from building permit fees; in others the fees are charged at lower rates.

We appreciate very much your consideration of our request and would be pleased to provide any additional information that you might require.

Sincerely,



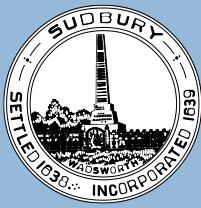
Joel Guillemette
Pastor



Richard Morris
Church Council Chairperson

from 7/26 mtg

ARTICLE XV BUILDING CODE This article is replaced by the State Building Code, which is incorporated herein by reference, adopted under Chapter 802 of the Acts of 1972, including 780 CMR, Appendix 120.AA "Stretch Energy Code", and the following sections: Section 1. Building Permit Fees. Fees to be paid shall be as follows: BUILDING PERMIT FEES Single Family Dwellings (new, alterations & additions) \$10 per \$1,000 (or portion thereof) of the value of the work \$40 minimum permit fee Double the fee if work is started without a permit. Commercial Buildings and Multi family Dwellings: \$15 per \$1,000 (or portion thereof) of the value of the work \$40 minimum permit fee Double the fee if work is started without a permit. No fee shall be charged for the issuance of any building permit to the Town or for work upon any building owned by the Town; SECTION 2. BUILDING INSPECTION FEES. No fee shall be charged for the periodic inspection and certification of buildings and structures or parts thereof owned by the town.



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

MISCELLANEOUS (UNTIMED)

3: September 11 Memorial Garden Mission Statement

REQUESTOR SECTION

Date of request:

Requestor: Beth Farrell, Sept 11 Mem Garden Committee Chair

Formal Title: Discussion and possibly vote whether to amend the September 11 Memorial Garden Oversight Committee mission statement, including changes in membership composition. In attendance will be Beth Farrell, Committee Chair.

Recommendations/Suggested Motion/Vote: Discussion and possibly vote whether to amend the September 11 Memorial Garden Oversight Committee mission statement, including changes in membership composition. In attendance will be Beth Farrell, Committee Chair.

Background Information:

Please see attached current mission statement with proposed changes in red.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM



**SEPTEMBER 11 MEMORIAL GARDEN
OVERSIGHT COMMITTEE
Town of Sudbury, Massachusetts**

Voted to establish by the Sudbury Board of Selectmen on March 30, 2004

Background

The events of September 11, 2001 impacted not only our country, but also our community. On that day, the Town of Sudbury lost three beloved residents – Cora Holland, Peter Goodrich, and Geoffrey Cloud. Our community vowed never to forget the lives of these residents or the tragic events of September 11th.

On September 11, 2003, the Town of Sudbury proudly dedicated the September 11 Memorial Garden. The Memorial Garden features flowering plants and trees, three bluestone benches, and a commemorative center stone of Sudbury granite, where engraved bronze plaques recount the events of September 11, 2001 and memorialize the three Sudbury residents who were lost.

This stunning landmark is designed to be a peaceful and beautiful place where town residents can reflect on the impact that solemn September day had on our nation and our community of Sudbury.

Mission Statement

It is the intention of the Selectmen, in creating the September 11 Memorial Garden Oversight Committee, to provide a mechanism for protecting, maintaining, and enhancing the Memorial Garden and the adjacent flagpole now and into the future, using funds in the newly created September 11 Memorial Garden Trust Fund. All monies from the initial fund-raising shall be used to create this new Trust Fund, and the entire trust shall be considered “expendable” for the purposes of accomplishing the mission of this Oversight Committee.

Responsibilities

The September 11 Memorial Garden Oversight Committee will meet at least quarterly to accomplish the following tasks:

1. Assure the upkeep of the Memorial Garden and all its components, and decide on appropriate modifications as needed. Responsibilities include, but are not limited to:

September 11th Memorial Garden Oversight Committee

- a. Arranging for watering, pruning, and weeding of horticulture within Garden and immediately around flagpole;
 - b. Deciding on and arranging for installation of new plantings within Garden and immediately around flagpole;
 - c. Checking on a regular basis for damage, wear, or maintenance needs of horticulture, stone, benches, plaques, and flagpole, and arranging for needed repairs;
 - d. Arranging for seasonal maintenance, including leaf removal and shoveling;
 - e. Planning for and recruiting volunteers as needed for work that can be accomplished by volunteers, such as planting of annuals;
 - f. Deciding on and implementing creative modifications (e.g., flagpole improvements, lighting).
 - g. Insuring that all applicable permits are received before beginning any work that requires such permitting.
2. Collaborate with other town organizations, such as the Historical Commission, the Permanent Landscape Committee, the Department of Public Works, the Parks & Recreation Department, the Conservation Commission, and local garden clubs, in the upkeep and maintenance of Heritage Park.
 3. Accept financial responsibilities related to the September 11 Memorial Garden, including:
 - a. Making an annual budget request to the Trustees for Town Trust Funds for a fiscal year allocation of funds, following the process established by the Town's Finance Director/Treasurer-Collector;
 - b. Making annual reports to the Trustees for Town Trust Funds;
 - c. Developing and maintaining a budget, including the planning of expenses and request for payment of bills to the Town Manager;
 - d. Working with Town departments on yearly and seasonal expenditures as they relate to the September 11 Memorial Garden;
 - e. Reviewing all financial reports generated by the Finance Department of the Town of Sudbury for accuracy and budgetary position;
 - f. Raising any future monies required for the Memorial Garden.
 4. Inform the community about matters related to the September 11 Memorial Garden, including:
 - a. Filing an Annual Report to the Town and Trustees for Town Trust Funds;
 - b. Maintaining and updating Town Archives as related to the Garden;
 - c. Planning, promoting, and implementing annual commemorations every September 11th, if desired;
 - d. Other publicity as needed.

Appointment and Composition of the Committee

The Oversight Committee shall be appointed by the Town Manager with the approval of the Selectmen and shall have at least five (5) but no more than eight (8) voting members. In making these appointments, the Town Manager shall endeavor to have a majority of Committee members be Sudbury residents. All appointments are for three-year terms. The Committee's composition shall be as follows:

1. A landscape expert, preferably a member of the Permanent Landscape Committee. If a member of the PLC is not willing or available, or does not have such expertise, it shall be the

September 11th Memorial Garden Oversight Committee

responsibility of the Town Manager to determine that the substitute appointee for this position has such expertise. Although it is preferable, this member need not be a resident of Sudbury.

2. A family member, or a named or appointed representative, from each of the three victims' families, at their discretion. These members need not be residents of Sudbury.
3. Three committee positions shall be filled by Sudbury residents.
4. To the extent possible, a member of the original September 11 Memorial Garden Executive Committee shall be the final member of this Oversight Committee. If no member of the original group is available or willing, this position shall be left vacant.

In addition, the Town Manager, Public Works Director (or his designee) and one member of the Board of Selectmen shall be ex-officio, non-voting members of the Oversight Committee. However, should any vote of the Committee result in a tie vote, the Selectman ex-officio member shall be able to vote to break the tie.

The following staff of the Town of Sudbury can be available on an occasional basis as time permits and the Town Manager approves: Conservation Coordinator, Recreation Director, and Finance Director/Treasurer-Collector. No financial resources are currently available for committee work, except the annually provided for distribution from the Expendable Trust Fund.

Operation of the Committee

The Committee shall elect the following officers: A Chair, a Clerk, a Publicist, and a Treasurer from among its members. The Clerk shall insure that full minutes and a list of members in attendance are kept of each meeting and promptly submitted for approval, and shall post notice of all meetings. The Treasurer shall maintain the budget and oversee the payment of bills, as well as prepare numbers for the Annual Town Report. The Publicist shall be responsible for keeping the community informed of decisions and plans regarding the Memorial Garden, as well as writing the summary for the Annual Town Report.

Compliance with State and Local Law

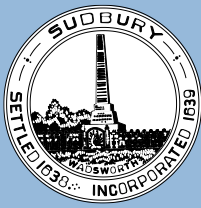
The Oversight Committee is responsible for conducting its activities in a manner which is in compliance with all relevant state and local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law, especially in reference to the use of email among committee members.

Commented [BF1]: Replace all with:

Appointment and Composition of the Committee

The Oversight Committee shall be appointed by the Town Manager with the approval of the Selectmen and shall have at least five (5) but no more than eight (8) voting members. In making these appointments, the Town Manager shall endeavor to have a majority of Committee members be Sudbury residents. All appointments are for three-year terms. The Committee's composition shall be as follows:

1. A landscape expert, preferably a resident of Sudbury. If no such expert is available or willing to serve on the Committee, then this position may be left vacant or filled by a Sudbury resident with no horticultural expertise. In such cases, the Committee shall consult with a landscape expert on an occasional basis, compensating said expert with funds from the Memorial Garden Trust Fund, if required.
2. A family member, or a representative of each of the three victims' families, named at each family's discretion. These members need not be residents of Sudbury. If members of the three victims' families choose not to serve on the Committee or choose not to name a representative, this position may be appointed by the Town Manager, with consideration given to both Sudbury and non-Sudbury residents recommended by the Committee.
3. At least three committee positions shall be filled by Sudbury residents.
4. To the extent possible, a member of the original September 11 Memorial Garden Executive Committee shall be the final member of this Oversight Committee. If no member of the original group is available or willing, this position shall be left vacant.



SUDBURY BOARD OF SELECTMEN

Tuesday, July 26, 2016

MISCELLANEOUS (UNTIMED)

4: Fairbank Task Force Mission Statement

REQUESTOR SECTION

Date of request:

Requested by: Leila S. Frank

Formal Title: Vote to amend the Fairbank Community Center Task Force mission statement to change membership composition for Board of Selectmen representatives from "two members" to "up to two members"; and add "up to two members of the Finance Committee" and other changes as determined by the Board of Selectmen.

Recommendations/Suggested Motion/Vote: Vote to amend the Fairbank Community Center Task Force mission statement to change membership composition for Board of Selectmen representatives from "two members" to "up to two members"; and add "up to two members of the Finance Committee" and other changes as determined by the Board of Selectmen.

Background Information:

Please see attached current mission statement with proposed changes in red.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM

Fairbank Community Center Study Task Force

Town of Sudbury

Voted to establish November 7, 2012 by the Sudbury Board of Selectmen

Amended March 12, 2013

Amended July 9, 2013

Amended May 20, 2014

Amended July 14, 2015

Amended July 28, 2015

Amended June 28, 2016

Amended July 26, 2016

Mission:

The Study Task Force is an *ad hoc* entity established by and reporting to the Board of Selectmen in order to provide an assessment of the capacity of the existing building to meet the current and future program and office needs and goals of the Park and Recreation Department, including the Teen Center and the Atkinson Pool, the Council on Aging, and the Sudbury Public Schools Administration. The Task Force shall advise the Board of Selectmen as to the best options for dealing with the failing roof on the non-Pool section of the Fairbank Community Center in conjunction with a facilities master plan. All suggestions and recommendations for space needs and potential financing plans shall be considered for planning purposes only and will need more detailed study and discussion in the future.

Board of Selectmen Amendments:

Board of Selectmen amended and extended the mission of the Task Force to include bringing forth the proposal for a Master Plan at Town Meeting in May 2013, and to include the Sudbury Public Schools administration in the Master Plan in 2016, and extends the term of the committee to May 31, 2017. The Mission of the Task Force will continue as research committee for programs and use groups and dissemination of information on behalf of user groups. The task force will also be charged with the task of private fund raising to support the funding for a master plan and a portion of the construction costs. The Task Force will continue working with the Permanent Building Committee with respect to designer selection and development of the Master Plan and Feasibility Study.

Membership:

The Task Force shall be appointed by the Board of Selectmen and shall be comprised of:

1. **Up to** two members of the Board of Selectmen
2. Two members of the Park and Recreation Commission
3. Two members of the Council on Aging
4. Two members of the Sudbury Public School Committee
5. Up to two members of the Permanent Building Committee
6. The Combined Facilities Director as Ex-Officio
7. Up to three non-committee citizen members
8. Director of the Park and Recreation Department
9. Director of the Council on Aging

The Task Force will provide a mechanism for thoughtful and public review of the best alternatives for dealing with the current and future use and space needs at the Fairbank Community Center and w

bring forth the proposal for a master plan at Town Meeting and continue development of master plan for Community Center.

Responsibilities:

In an attempt to develop a recommendation to the Board of Selectmen on roof replacement and future master plan for a Community Center, the Task Force will concentrate on the following issues:

1. What future space needs might the Recreation and Council on Aging programs and offices need in the future, and how could those needs be accommodated vis-à-vis the current building footprint? What additions to the building might be required and if so, what are options for those additions? What major sections might need to be changed or redeveloped? How would all these potential building changes be related to the proposed roof replacement? Can a reasonable total square footage number be preliminarily generated for cost estimation purposes?
2. What kind of community center facility have other towns constructed? What is the square footage? Do they include an indoor pool (natatorium)? How much did those facilities cost? How were they financed? How long did the project take from initial design to opening?

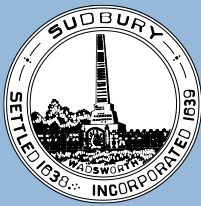
These questions are starting points in the overall goal of developing a report for the Board of Selectmen and the community on the future plans and needs desired at the Community Center. The committee will be act in an advisory role to the Permanent Building Committee during the procurement process for designer selection, if approved.

Staffing: The Town’s Facilities Director will provide some staffing assistance, but Task Force members are expected to conduct the research and gather data as part of their committee service.

Compliance with State and Local Laws:

The Task Force is responsible for conducting its activities in a manner which is in compliance with all relevant State and local laws and regulations including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law. Task Force members must limit their activities and scope to that described in this Mission Statement.

All meetings of the Task Force will be held in public sessions. One member of the Task Force should be designated as Clerk, and shall keep minutes of all meetings.



SUDBURY BOARD OF SELECTMEN

Tuesday, July 26, 2016

MISCELLANEOUS (UNTIMED)**5: Street Acceptances - orders of taking**REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Consider and vote on adoption of Orders of Taking for Trevor Way and Arboretum Way individually, awarding no damages, and authorizing BOS Chair to execute all letters, notices, or such other correspondence related thereto.

Recommendations/Suggested Motion/Vote: **PLEASE READ ALOUD THESE 2 VOTES:**

To adopt the Order of Taking for Trevor Way as presented and as shown on a plan entitled: "Roadway Acceptance Plan of Trevor Way in Sudbury, MA", dated March 14, 2016, by Sullivan, Connors and Associates Land Surveying and Civil Engineering, as voted by the 2016 Annual Town Meeting under Article 26, and to award no damages therefor; and further, to authorize the Chair to execute all letters and notices or such other correspondence related thereto.

To adopt the Order of Taking for Arboretum Way as presented and as shown on a plan entitled: "Arboretum Way Street Acceptance Plan in Sudbury, Mass.", dated November 2015 and revised on March 30, 2016, by David E. Ross Associates, Inc., as voted by the 2016 Annual Town Meeting under Article 26 and to award no damages therefor; and further, to authorize the Chair to execute all letters and notices or such other correspondence related thereto.

Background Information:

The layouts of Trevor Way and Arboretum Way were voted by the Board on April 5, 2016, and were approved by the Annual Town Meeting under Art. 26. The Taking is the next step in the street acceptance process before recording of documents.

Financial impact expected: budgeted

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending

MIDDLESEX: SS. COMMONWEALTH OF MASSACHUSETTS TOWN OF SUDBURY

Board of Selectmen
of the Town of Sudbury

ORDER OF TAKING

TREVOR WAY

At a duly called and properly constituted meeting of the Board of Selectmen of the TOWN OF SUDBURY (the "Town"), a municipal corporation located in MIDDLESEX COUNTY, MASSACHUSETTS, held on the _____ day of _____, 2016, at the Town Hall, 278 Old Sudbury Road, Sudbury, Massachusetts, it was properly moved, voted and ordered that:

WHEREAS, the Board of Selectmen of the Town of Sudbury has determined and adjudged that common convenience and necessity require that the way, hereinafter described, be laid out as a Town Way (the "Town Way");

WHEREAS, the proposed layout, relocation and/or alteration of the Town Way, hereinafter described, has been submitted to certain Town boards, committees and officials in accordance with the requirements of law and the Sudbury Bylaws, and has been approved by them;

WHEREAS, written notice of the intention of the Board of Selectmen to layout, relocate and/or alter the Town Way, hereinafter described, has been given to the owners of the land which will be taken or otherwise acquired for such purpose by delivery and by the posting of the notice in a public place in the Town before the time established for said laying out of the Town Way;

WHEREAS, the Board of Selectmen did meet on the day and at the time established for said layout of the Town Way, and, at a duly called and properly constituted meeting on said day, did layout, relocate and/or alter said Town Way in the manner more particularly described in the location and layout filed with said layout, and on file with the Town Clerk of the Town of Sudbury;

WHEREAS, the said layout, relocation and/or alteration, with the boundaries and measurements of said Town Way, was filed in the office of the Town Clerk of the Town of Sudbury and not less than seven days thereafter at the regular Annual Town Meeting, duly called, warned and notified, was duly accepted by vote of the Town;

WHEREAS, it is determined that it is necessary to acquire easements for the purpose of locating and establishing said Town Way;

WHEREAS, all claims for damages have been estimated;

WHEREAS, not more than one hundred twenty days have elapsed since the termination of the Town Meeting at which the location and laying out of such Town Way was accepted;

NOW, THEREFORE, we, the undersigned, being the duly elected and qualified members of the Board of Selectmen of the Town of Sudbury, acting as such under and by virtue of the power and authority vested in us by General Laws, Chapter 79 and 82, and all acts in amendment thereof and in addition thereto, and of every other power and authority vested in us and hereto enabling, and in accordance with the vote taken under Article 26 of the May 4, 2016 Annual Town Meeting, as continued, a certified copy of which is attached hereto and incorporated herein, do adjudge that common convenience and necessity require us to take and we do hereby take a permanent easement for all purposes for which public ways are used in the Town of Sudbury, including, without limitation, constructing, operating, improving, inspecting, maintaining, repairing, replacing, and relocating rights of ways, sidewalks, slopes of excavation and/or embankment, guardrails, retaining walls, driveways, drainage and utilities, and for any and all uses necessary or incidental thereto, in, over, under, through, across, upon and along Trevor Way (the "Easement Premises") shown on a plan entitled: "Roadway Acceptance Plan of Trevor Way in Sudbury, MA" , dated March 14, 2016, by Sullivan, Connors and Associates Land Surveying and Civil Engineering, 121 Boston Post Road, Sudbury, Massachusetts 01776, the original of which will be recorded in the Middlesex South District Registry of Deeds, together with an executed copy of this Order of Taking, which plan is incorporated herein by reference and made a part hereof, which plan shows the exact boundaries, measurements, distances and courses of said Town Way. The names of all persons who are supposed to own or who are the abutters of said Town Way affected by the taking or having an interest herein are listed in Schedule A, attached hereto and incorporated within.

The Town shall have the right of entry upon and passage over the Easement Premises from time to time by foot and motor vehicles, including heavy equipment, and for all uses necessary or incidental thereto. The Town shall have the right to remove any structures, facilities, objects or vegetation (including trees and shrubs) now or hereafter located within the Easement Premises as may be necessary or convenient to exercise the easements taken hereunder. Easements presently encumbering the Easement Premises are not taken; structures and facilities so located within the Easement Premises that are owned by private utility companies and easements held by private utility companies are not taken. No fee interests are taken.

This Board of Selectmen determines that no person has sustained damage by reason of this taking and makes no award therefor. No betterments are to be assessed for the improvement for which this taking is made.

[signature page follows]

IN WITNESS WHEREOF, we, the duly elected and qualified Board of Selectmen of the Town of Sudbury, have hereunto set our hands and seals on this ____ day of _____, 2016.

BOARD OF SELECTMEN OF THE TOWN OF SUDBURY

Susan N. Iuliano, Chairman

Patricia Brown

Robert C. Haarde

Leonard A. Simon

Charles C. Woodard

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX: SS

On this ____ day of _____, 2016, before me, the undersigned notary public, personally appeared _____ personally known to me to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose in their capacity as members of the Board of Selectmen of the Town of Sudbury.

Notary Public

Attachment 5.a: Final Order of Taking KP 7-21-16 (1906 : Street Acceptances - orders of taking)

SCHEDULE "A"

Property Address	Assessors' Map/Lot #	Owner	Book/Page
8 Trevor Way	K06-0009	Denise C. Rizzo and Louis M. Raneiri	Book 55434, Page 3
12 Trevor Way	K06-0601	Robert A. Lyons and Kathleen L. Lyons	Book 57156, Page 587
11 Trevor Way	K06-0010	Jon R. Collins and Ofelia C. Collins	Book 51696, Page 256
9 Trevor Way	K06-0011	Maillet and Son, Inc.	Book 48668, Page 188

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Attachment5.a: Final Order of Taking KP 7-21-16 (1906 : Street Acceptances - orders of taking)

MIDDLESEX: SS. COMMONWEALTH OF MASSACHUSETTS
TOWN OF SUDBURY

Board of Selectmen
of the Town of Sudbury

ORDER OF TAKING

ARBORETUM WAY

At a duly called and properly constituted meeting of the Board of Selectmen of the TOWN OF SUDBURY (the "Town"), a municipal corporation located in MIDDLESEX COUNTY, MASSACHUSETTS, held on the _____ day of _____, 2016, at the Town Hall, 278 Old Sudbury Road, Sudbury, Massachusetts, it was properly moved, voted and ordered that:

WHEREAS, the Board of Selectmen of the Town of Sudbury has determined and adjudged that common convenience and necessity require that the way, hereinafter described, be laid out as a Town Way (the "Town Way");

WHEREAS, the proposed layout, relocation and/or alteration of the Town Way, hereinafter described, has been submitted to certain Town boards, committees and officials in accordance with the requirements of law and the Sudbury Bylaws, and has been approved by them;

WHEREAS, written notice of the intention of the Board of Selectmen to layout, relocate and/or alter the Town Way, hereinafter described, has been given to the owners of the land which will be taken or otherwise acquired for such purpose by delivery and by the posting of the notice in a public place in the Town before the time established for said laying out of the Town Way;

WHEREAS, the Board of Selectmen did meet on the day and at the time established for said layout of the Town Way, and, at a duly called and properly constituted meeting on said day, did layout, relocate and/or alter said Town Way in the manner more particularly described in the location and layout filed with said layout, and on file with the Town Clerk of the Town of Sudbury;

WHEREAS, the said layout, relocation and/or alteration, with the boundaries and measurements of said Town Way, was filed in the office of the Town Clerk of the Town of Sudbury and not less than seven days thereafter at the regular Annual Town Meeting, duly called, warned and notified, was duly accepted by vote of the Town;

WHEREAS, it is determined that it is necessary to acquire easements for the purpose of locating and establishing said Town Way;

WHEREAS, all claims for damages have been estimated;

WHEREAS, not more than one hundred twenty days have elapsed since the termination of the Town Meeting at which the location and laying out of such Town Way was accepted;

NOW, THEREFORE, we, the undersigned, being the duly elected and qualified members of the Board of Selectmen of the Town of Sudbury, acting as such under and by virtue of the power and authority vested in us by General Laws, Chapter 79 and 82, and all acts in amendment thereof and in addition thereto, and of every other power and authority vested in us and hereto enabling, and in accordance with the vote taken under Article 26 of the May 4, 2016 Annual Town Meeting, as continued, a certified copy of which is attached hereto and incorporated herein, do adjudge that common convenience and necessity require us to take and we do hereby take a permanent easement for all purposes for which public ways are used in the Town of Sudbury, including, without limitation, constructing, operating, improving, inspecting, maintaining, repairing, replacing, and relocating rights of ways, sidewalks, slopes of excavation and/or embankment, guardrails, retaining walls, driveways, drainage and utilities, and for any and all uses necessary or incidental thereto, in, over, under, through, across, upon and along Arboretum Way (the "Easement Premises") shown on a plan entitled: "Street Acceptance Plan in Sudbury, Mass, Prepared for Redspire, Inc.", dated November, 2015 and revised on March 30, 2016, by David E. Ross Associates, Inc., Civil Engineers – Land Surveyors, Environmental Consultants, P.O. Box 368-111, Fitchburg Rd., Ayer, Mass 01432, the original of which will be recorded in the Middlesex South District Registry of Deeds, together with an executed copy of this Order of Taking, which plan is incorporated herein by reference and made a part hereof, which plan shows the exact boundaries, measurements, distances and courses of said Town Way. The names of all persons who are supposed to own or who are the abutters of said Town Way affected by the taking or having an interest herein are listed in Schedule A, attached hereto and incorporated within.

The Town shall have the right of entry upon and passage over the Easement Premises from time to time by foot and motor vehicles, including heavy equipment, and for all uses necessary or incidental thereto. The Town shall have the right to remove any structures, facilities, objects or vegetation (including trees and shrubs) now or hereafter located within the Easement Premises as may be necessary or convenient to exercise the easements taken hereunder. Easements presently encumbering the Easement Premises are not taken; structures and facilities so located within the Easement Premises that are owned by private utility companies and easements held by private utility companies are not taken. No fee interests are taken.

This Board of Selectmen determines that no person has sustained damage by reason of this taking and makes no award therefor. No betterments are to be assessed for the improvement for which this taking is made.

[signature page follows]

IN WITNESS WHEREOF, we, the duly elected and qualified Board of Selectmen of the Town of Sudbury, have hereunto set our hands and seals on this ____ day of _____, 2016.

BOARD OF SELECTMEN OF THE TOWN OF SUDBURY

Susan N. Iuliano, Chairman

Patricia Brown

Robert C. Haarde

Leonard A. Simon

Charles C. Woodard

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX: SS

On this ____ day of _____, 2016, before me, the undersigned notary public, personally appeared _____ personally known to me to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose in their capacity as members of the Board of Selectmen of the Town of Sudbury.

Notary Public

Attachment5.b: k-p FINAL Order of Taking Arboretum Way (1906 : Street Acceptances - orders of taking)

SCHEDULE "A"

Property Address	Assessors' Map/Lot #	Owner	Book/Page
Arboretum Way (Portions)		Redspire, Inc.	Book 47798, Page 124
14 Arboretum Way	E06-541	Michael Murphy and Angela Murphy	Book 65086, Page 230
18 Arboretum Way	E06-542	Mary Jo Ricketson and Matthew Ricketson	Book 65646, Page 577
24 Arboretum Way	E06-543	Steven Erickson and Katherine Erickson	Book 66355, Page 51
26 Arboretum Way	E06-544	Padraig O'Connor	Book 66264, Page 117
34 Arboretum Way	E06-545	Adam W. Vogel and Irene A. Vogel	Book 65658, Page 276 Confirmatory Deed Book 66484, Page 99
40 Arboretum Way	E06-546	Jacob A. Clark and Kristen Clark	Book 66239 Page 207

558664/SUDB/0022

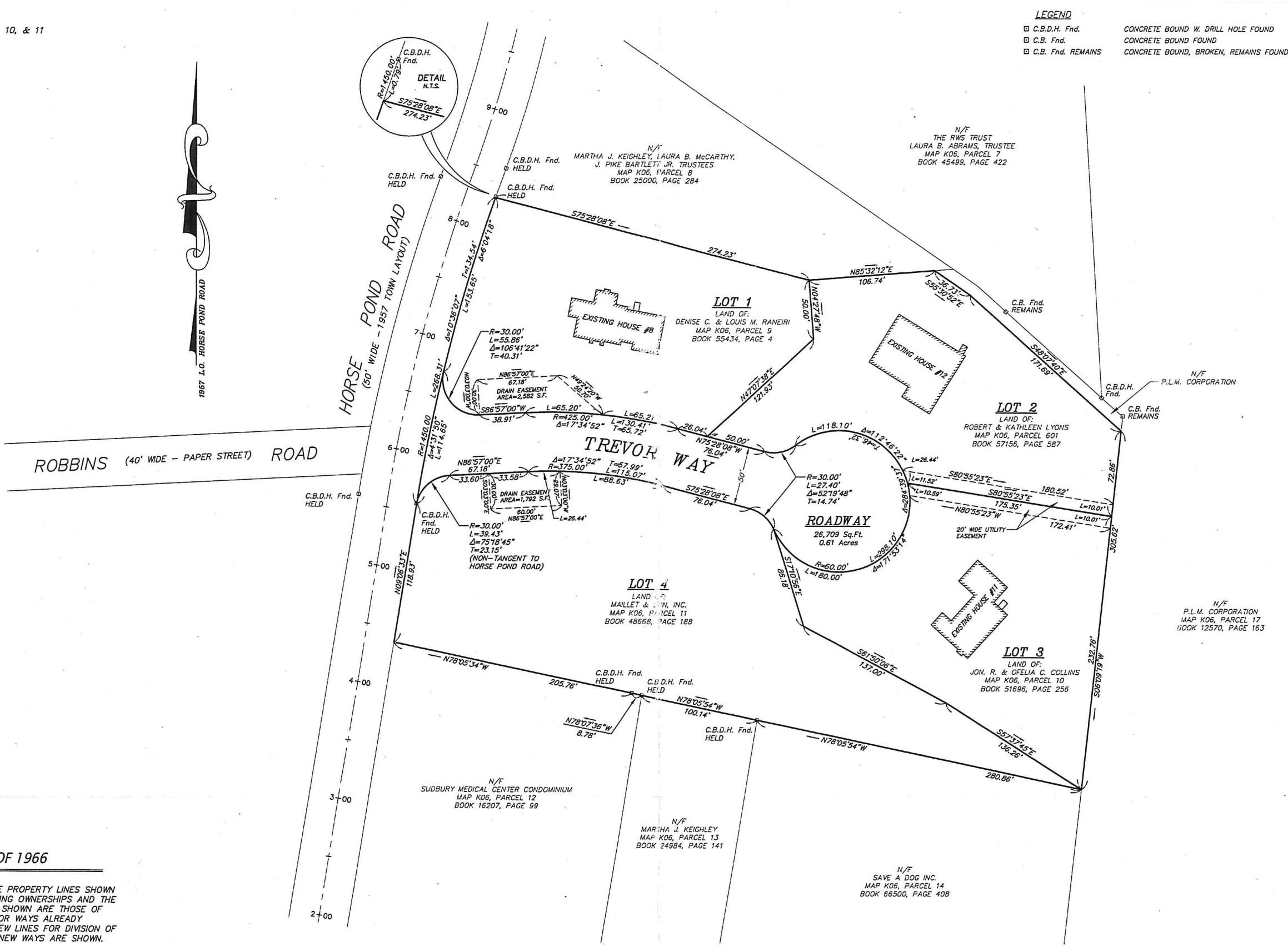
Attachment 5.b: k-p FINAL Order of Taking Arboretum Way (1906 : Street Acceptances - orders of taking)

REFERENCES:
 ASSESSORS MAP K06, LOTS 9, 10, & 11
 DEED BOOK 7728, PAGE 235
 DEED BOOK 20796, PAGE 338
 DEED BOOK 13576, PAGE 446
 DEED BOOK 48688, PAGE 188

Plan No. 1592 of 2006
 Plan No. 1132 of 1994
 Plan No. 916 of 1962
 Plan No. 883 of 1963
 Plan No. 1685 of 1955
 Plan No. 150 of 1985
 Plan No. 403 of 1962
 Plan No. 678 of 1985
 Plan No. 1549 of 1988
 Plan No. 1931 of 1957

Middlesex South
 Registry of Deeds

ZONED: RESIDENCE A-1
 AREA = 40,000 sf
 FRONTAGE = 180 feet
 SETBACKS: FRONT = 40 feet
 SIDE = 20 feet
 REAR = 30 feet
 PROPERTY IS WITHIN ZONE 2
 OF THE WATER RESOURCE
 PROTECTION DISTRICT



GENERAL NOTES:
 1. THE CERTIFICATION SHOWN HEREON IS INTENDED TO MEET REGISTRY OF DEEDS REQUIREMENTS AND IS NOT A CERTIFICATION TO THE TITLE OR OWNERSHIP OF THE PROPERTY SHOWN. OWNERS OF ADJOINING PROPERTIES ARE SHOWN ACCORDING TO CURRENT TOWN OF SUDBURY ASSESSORS RECORDS.

CHAPTER 380, ACTS OF 1966

AMENDING CHAPTER 41, SECTION 81-X

I HEREBY CERTIFY THAT THE PROPERTY LINES SHOWN ARE THE LINES DIVIDING EXISTING OWNERSHIPS AND THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED IN CONFORMANCE WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS.

VAROUJAN H. HAGOPIAN, P.L.S. 49665

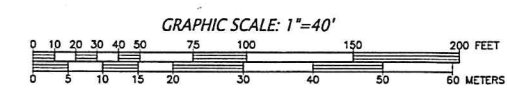


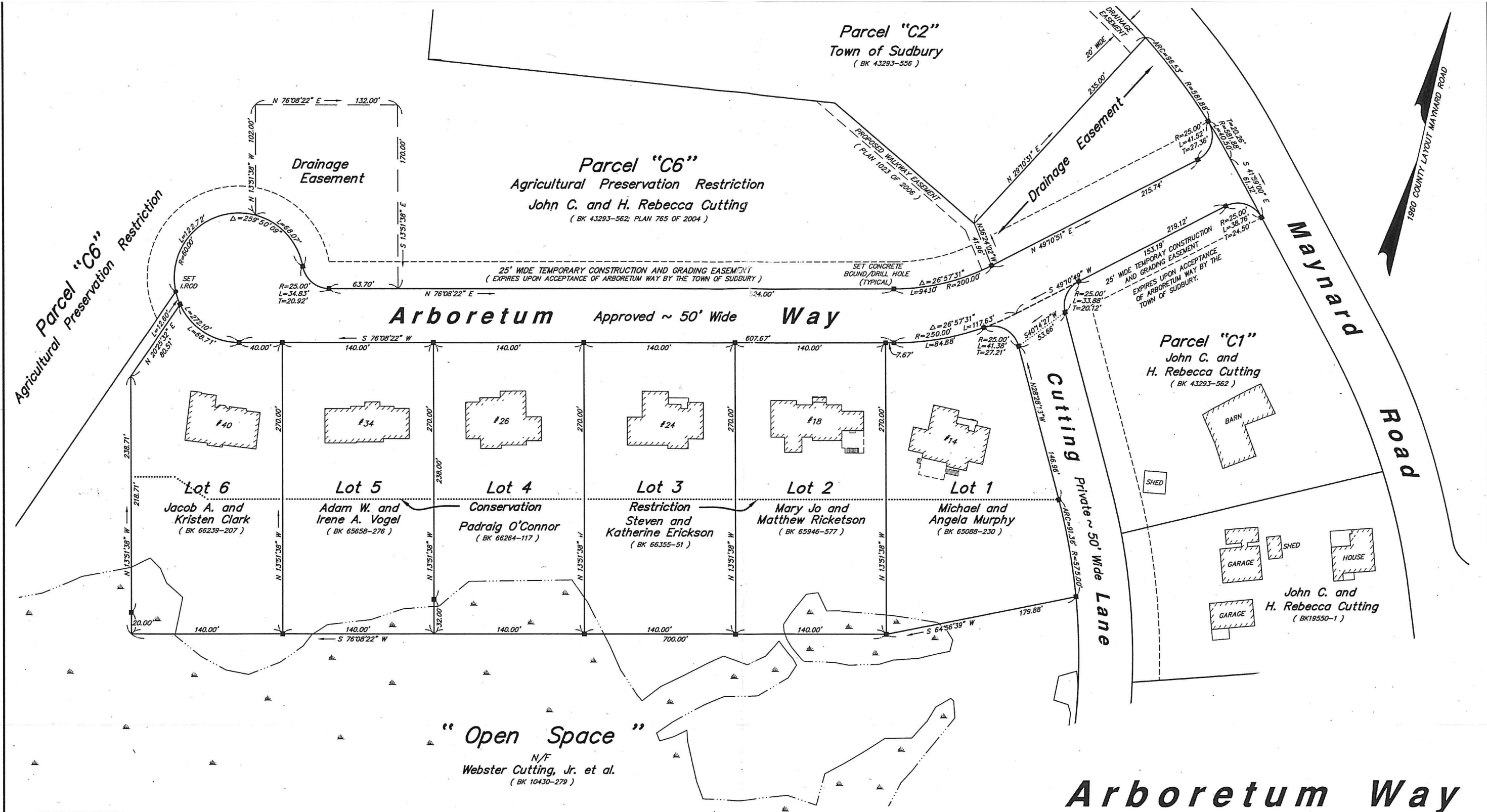
SULLIVAN, CONNORS AND ASSOCIATES

LAND SURVEYING AND CIVIL ENGINEERING
 121 BOSTON POST ROAD
 SUDBURY, MASSACHUSETTS 01776
 PHONE: 978-443-9566 FAX: 978-443-8915

ROADWAY ACCEPTANCE PLAN OF TREVOR WAY STA. 0+00 TO 4+15.17 IN SUDBURY, MASS.

REVISED: DESCRIPTION:
 DRAWN BY: VHH CHECK BY: BKK
 DATE: MARCH 14, 2016
 SCALE: 1"=40' SHEET 1 OF 1.





FOR REGISTRY USE ONLY

M.G.L. C41 S81-X Surveyor's Certificate
I HEREBY CERTIFY THAT THE PROPERTY LINES SHOWN ON THIS PLAN ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF THE STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED, AND THAT NO NEW LINES FOR THE DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

3/30/2016
DATE SURVEYOR



NOTE:
1. LOTS 1-10, ARBORETUM WAY, CUTTING LANE AND ASSOCIATED EASEMENTS ARE SHOWN IN THEIR ENTIRETY A PLAN ENTITLED "THE ARBORETUM", CLUSTER DEFINITIVE SUBDIVISION OF LAND IN SUDBURY, MASS., PREPARED FOR JOHN C. CUTTING, BEING PLAN L-8496-P BY DAVID E. ROSS ASSOCIATES, INC., RECORDED AS PLAN 404 OF 2006.
2. SEE PLAN ENTITLED "PLAN OF LAND IN SUDBURY, MASS., PREPARED FOR JOHN C. CUTTING, BEING PLAN L-8496-P BY DAVID E. ROSS ASSOCIATES, INC., RECORDED AS PLAN 765 OF 2004.
3. SEE PLAN ENTITLED "CONSERVATION RESTRICTION PLAN OF LAND IN SUDBURY, MASS., PREPARED FOR FRANK J. CUTTING, BEING PLAN L-12261 BY DAVID E. ROSS ASSOCIATES, INC., RECORDED AS PLAN 257 OF 2014.

SURV: J.E.G. CALC: M.K.W. DRAFTED: M.K.W. NB 413A-38

OWNER/APPLICANT
Redspire, Inc.
381 MAYNARD ROAD
SUDBURY, MA 01776

Legend
 ■..... SET CONCRETE BOUND WITH DRILL HOLE
 SET IRON ROD WITH CAP

1"=40'

0 20 40 60 80 100 120
FEET

0 5 10 15 20 25 30 35
METERS

I CERTIFY THAT THIS PLAN CONFORMS WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS.

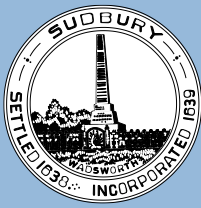
3/30/2016
DATE SURVEYOR

GENERAL REVISION MARCH 30, 2016

STREET ACCEPTANCE PLAN IN
Sudbury, Mass.
PREPARED FOR
Redspire, Inc.
SCALE: 1" = 40' NOVEMBER, 2015

David E. Ross Associates, Inc.
CIVIL ENGINEERS - LAND SURVEYORS
ENVIRONMENTAL CONSULTANTS
P.O. BOX 368-111 FITCHBURG RD.-AYER, MASS. 01432
(TEL. NO. 978-772-6232)
JOB NO. 10499 SHEET 1 OF 2 PLAN NO. L-8496-X

GENERAL REVISION MARCH 30, 2016



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

MISCELLANEOUS (UNTIMED)

6: Wood-Davidson Fund authorization

REQUESTOR SECTION

Date of request:

Requestor: Permanent Building Committee

Formal Title: Vote: As Trustees of the Wood-Davison House Fund, authorization is granted for the use of said fund toward the cost of the renovation/repurposing of the Loring Parsonage to be used as a Sudbury History Museum for the display of artifacts, materials and programs appropriate to the study of American history, particularly New England and Sudbury; said renovation/repurposing to be under the direction of the Permanent Building Committee; said authorization includes award of contracts by the Town Manager to effect such use.

Recommendations/Suggested Motion/Vote: Vote: As Trustees of the Wood-Davison House Fund, authorization is granted for the use of said fund toward the cost of the renovation/repurposing of the Loring Parsonage to be used as a Sudbury History Museum for the display of artifacts, materials and programs appropriate to the study of American history, particularly New England and Sudbury; said renovation/repurposing to be under the direction of the Permanent Building Committee; said authorization includes award of contracts by the Town Manager to effect such use.

Background Information:

The Probate Court has judged the Wood-Davison fund as appropriate to use toward the cost of the Loring Parsonage renovation/repurposing as a Sudbury History Museum. Further information is attached.

Financial impact expected:

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, ss

PROBATE COURT
C.A. NO.

TOWN OF SUDBURY and
PATRICIA BROWN, ROBERT
HAARDE, CHARLES WOODARD,
SUSAN IULIANO, AND LEONARD
SIMON, as they are members of the
Sudbury Board of Selectmen,

Plaintiffs

v.

MAURA HEALEY, as she is the
ATTORNEY GENERAL of the
COMMONWEALTH OF
MASSACHUSETTS

Defendant

JUDGMENT ON
COMPLAINT IN EQUITY
FILED JUNE 6, 2016

In this matter having come before the Court on July 7, 2016 at Cambridge, the
Court (Abber, J.) hereby makes the following Order:


1. In consideration of the Plaintiffs' Complaint in Equity, and for the reasons set forth therein, I find that circumstances and conditions have so changed since the establishment of the Wood-Davison Fund that the terms of the provisions have become impossible or impracticable to carry out in the exact form or manner provided by the donors.
2. I find that the donors manifested a general intention to devote the donated funds to charitable purposes, specifically for the purpose of providing for a Sudbury historical museum;
3. I find that the Attorney General of Massachusetts has assented in writing to the allowance of the Plaintiffs' Complaint in Equity;

Attachment6.a: SUDB CY PRES_20160708100648 (1912 : Wood-Davidson Fund authorization)

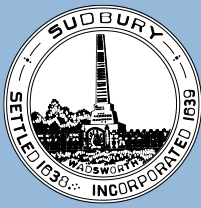
4. The Court therefore orders that the terms of the charitable trust created by the Wood-Davison Fund shall be administered cy pres by the Town of Sudbury Board of Selectmen, as they are Trustees of Town Donations pursuant to Chapter 180 of the Acts of 1911 as accepted by vote of the 1911 Sudbury Annual Town Meeting;

5. The Court further allows a reasonable deviation from the terms of said charitable trust, pursuant to the Court's general equity powers, to allow the Town of Sudbury, through its Board of Selectmen, to use the entirety of the Wood-Davison Fund toward the cost of renovating the Loring Parsonage for use as a Sudbury History Museum, which would display artifacts, materials and programs appropriate to the study of American history, and in particular the history of New England and Sudbury.

SO ORDERED:

 July 7, 2016
(Abbey, J.)

Attachment6.a: SUDB CY PRES_20160708100648 (1912 : Wood-Davison Fund authorization)



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

MISCELLANEOUS (UNTIMED)

7: Town Manager evaluation

REQUESTOR SECTION

Date of request:

Requestor: Chairman Iuliano

Formal Title: Discuss Town Manager Performance Evaluation.

Recommendations/Suggested Motion/Vote: Discuss Town Manager Performance Evaluation.

Background Information:
attached

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM

TOWN OF SUDBURY EVALUATION PROCESS FOR THE TOWN MANAGER

PREFACE

The Sudbury Board of Selectmen is committed to an evaluation process that is positive, constructive, and measurable in assessing performance. The BOS seeks to provide sound and regular feedback to the Town Manager throughout the year. The purpose of the evaluation instrument is to formally appraise the Town Manager's performance on an annual basis. The BOS will assess the Town Manager's performance in management practices and in the accomplishment of goals. The evaluation process should be implemented with mutual respect for all involved, to assist the Town Manager in reviewing her effectiveness and to work toward the common goal of improving the Town of Sudbury.

PROCESS

The evaluation shall consist of:

SECTION 1: A narrative self-evaluation completed by the Town Manager, addressing major areas of responsibility and progress in meeting the goals agreed upon by the BOS and the Town Manager.

SECTION 2: A composite evaluation based on a checklist of the Town Manager's major areas of responsibilities. Each Selectman will complete an individual checklist review form to evaluate each area. The composite evaluation scoring for each area will be an average of the Selectmen's individual ratings, with each Selectman's score weighted equally. The Town Manager Evaluation Subcommittee will provide a draft summary of the comments provided by the Selectmen for each area, to be approved by the BOS.

SECTION 3: A composite evaluation concerning the Town Manager's progress in meeting the goals agreed upon by the BOS and the Town Manager. Each Selectman will complete an individual narrative concerning the Town Manager's progress in meeting these goals. The Town Manager Evaluation Subcommittee will provide a draft summary of the comments provided by the Selectmen for each goal, to be approved by the BOS.

DRAFT for 04.05.16 meeting

PROCEDURE AND SCHEDULE

By **October 15** each year, the BOS will establish or update goals for the Town of Sudbury that may be annual or multi-year objectives, with a focus on the following calendar year. Within the context of these goals, the BOS and Town Manager together will outline specific annual goals, for the upcoming calendar year, to assist the Town Manager in identifying her role in implementing the Town goals. The BOS will establish a Town Manager Evaluation Subcommittee to draft these goals. The Town Manager's goals will be established by the end of **November**. The Town Manager also may establish administrative goals for the Town staff.

Throughout the year, individual Selectmen should identify any performance concerns or recommendations and discuss these directly with the Town Manager. Substantial concerns, including any that require corrective action, should be discussed by the BOS in an open session. In any event, the BOS will conduct an informal discussion concerning the Town Manager's performance in **July or August** each year.

To initiate the formal review process, the Town Manager will submit a narrative self-evaluation to the BOS by **March 1** each year, addressing the prior calendar year. Each Selectman will complete an individual Section 2 checklist form and a Section 3 goal narrative and submit these to the Town Manager Evaluation Subcommittee by **March 15**, evaluating the Town Manager's performance for the prior calendar year.

These individual evaluations, combined with information from the Town Manager's self-evaluation, will be compiled by the Subcommittee into a draft composite evaluation. The Subcommittee will then meet with the Town Manager to discuss the draft evaluation. The Subcommittee will submit the draft evaluation to the board by the first BOS meeting in **April**. The BOS will review and approve the evaluation by **April 30** to ensure that those members who have supervised the Town Manager during the preceding calendar year vote on the evaluation. All BOS discussion of the evaluation will occur in an Open Meeting and both individual and composite written evaluations will be available as public records.

The BOS will generally conduct the salary review for the Town Manager in **June** of each year.

FOR 2016: The process for 2016 will be different given that the Town Manager commenced employment on December 1, 2015. In the summer of 2016, the BOS will conduct an informal evaluation discussion with the Town Manager concerning the Town Manager's performance since December 1, 2015. Then, starting in March 2017, the BOS will follow the process described above to evaluate the Town Manager's performance from December 1, 2015, through December 31, 2016.

TOWN OF SUDBURY TOWN MANAGER EVALUATION FORM

Instructions

A space has been provided for each statement within the performance areas. Check the number which most accurately reflects the level of performance for the factor. If you did not have an opportunity to observe or make a determination on a particular factor, please indicate so in the N/A space. Selectmen are encouraged to provide comments and suggestions, especially concerning significant areas of strength or weakness.

Rating Scale (1-5)

(1) Below Expectations/Unsatisfactory:

The Town Manager's work performance is inadequate and inferior to the standards of performance required for the position.

(2) Meets Some Expectations/Improvement Needed:

The Town Manager's work performance does not consistently meet the standards of the position.

(3) Meets Expectations/Satisfactory/Proficient:

The Town Manager's work performance consistently meets the standards of the position.

(4) Exceeds Expectations/Highly Effective:

The Town Manager's work performance is frequently or consistently above the level of a satisfactory employee.

(5) Excellent/Highly Commendable:

The Town Manager's work performance is consistently excellent when compared to the standards of the job.

Draft for 1.19.16 meeting

1. Vision and Community Leadership	1	2	3	4	5	N/A
a. Demonstrates an understanding of the importance of mission and vision. Takes a leadership role in developing and communicating a vision for the Town.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Works with the Board of Selectmen to develop goals to protect and improve the quality of life of the Town of Sudbury and its core values.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Ensures that the Board's goals are translated into strategies and action steps leading toward implementation on a timely basis.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Creates and facilitates an environment where Town government is open to input and participation, an exchange of ideas, creativity, and responsible experimentation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

2. Communications/Public Relationships	1	2	3	4	5	N/A
a. Projects a positive image in the community.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Communicates the Town's vision, goals, and accomplishments effectively. Expresses ideas in a logical, forthright manner in written and oral presentations. Communicates effectively with a variety of audiences (e.g., staff, community, media).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Develops a positive relationship with the press and uses various media, including social media, effectively.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Demonstrates an open and transparent approach to sharing information with the community. Is reasonably available to the public and responsive to citizen complaints and requests.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Encourages community involvement in Town government and supports the efforts of volunteer citizens.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Maintains contacts with other town administrative leaders throughout the state, through professional organizations and other means, and with state and federal government officials.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Draft for 1.19.16 meeting

3. Board of Selectmen Support/Relations	1	2	3	4	5	N/A
a. Offers professional advice, including appropriate recommendations and alternatives, based on thorough study and analysis.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Implements the Board of Selectmen's policies and directives.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Maintains a professional working relationship with the Board of Selectmen, promoting a climate of mutual respect and trust.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Keeps Board members informed of issues and activities in Town government and in the community.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Works with the Chair to establish an agenda that addresses issues in a timely manner. Provides support materials and sufficient lead time to allow for informed decision-making and policy formation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Helps the Board use Town Counsel to effectively achieve Town goals.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						
4. Personnel Management	1	2	3	4	5	N/A
a. Establishes procedures and practices for hiring, supervision, promotion, and termination that support the Town and are implemented in a consistent and fair manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Effectively leads collective bargaining. Informs and advises the Board of Selectmen as appropriate in matters of collective bargaining and grievance proceedings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Recognizes, develops, and utilizes the abilities of staff. Encourages participation and shared decision-making with appropriate staff. Develops strong, open, and honest relationships with staff. Effectively delegates tasks and assignments.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Develops a meaningful staff evaluation process and opportunities for professional development that contribute to professional growth.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Ensures that staff members work effectively with relevant town boards and citizen volunteers, appropriately seeking their input, and are open to public input and participation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attachment 7.b: Section 2 checklist draft 04.05.16 meeting (1916 : Town Manager evaluation)

Comments:

5. Financial Management	1	2	3	4	5	N/A
a. Employs a comprehensive and transparent process of business planning and budgeting. Employs sound fiscal management procedures, techniques, and methods. Develops and maintains a long-term financial plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Employs budget forecasting, accounting, and control systems to protect the Town's financial health. Effectively monitors and controls expenditures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Prepares the annual budget in a timely manner with input from department heads and the Finance Director, in accordance with adopted goals and town-wide needs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Presents budget information to the Board of Selectmen, Finance Committee, the community, and Town Meeting in a manner which promotes full understanding.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pursues alternative funding sources to supplement programs and accomplish established goals. Creatively manages available resources to increase efficiency, productivity, and effectiveness.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

6. General Management and Planning	1	2	3	4	5	N/A
a. Provides leadership, motivation, and support within the organization. Creates and facilitates an environment for long-range and strategic planning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Monitors and plans for maintenance, repairs, and improvement of Town facilities, including plans for long-range capital needs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Supervises and maintains in good order financial, personnel, and other records and documents.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Administers the Town in accordance with state and federal laws, rules, and regulations, with Town By-laws, and with Board of Selectmen policies and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

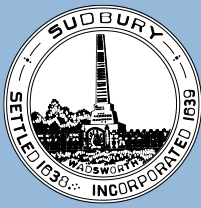
Draft for 1.19.16 meeting

Comments:

7. Personal Qualities and Characteristics	1	2	3	4	5	N/A
a. Maintains high standards of ethics, honesty, integrity, and sound professional judgement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Represents the Town in a professional manner at all times.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Displays the ability to be flexible, to manage conflict, to handle crisis, and to adjust to varying situations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Displays creativity and innovation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Maintains a high level of ongoing professional development.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

8. Overall Rating	1	2	3	4	5	N/A
Overall, the Town Manager performs at the following level.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:						

Attachment 7.b: Section 2 checklist draft 04.05.16 meeting (1916 : Town Manager evaluation)



MISCELLANEOUS (UNTIMED)

8: Citizen's Comments (Cont)

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Citizen's Comments (Cont)

Recommendations/Suggested Motion/Vote: Citizen's Comments (Cont)

Background Information:

Financial impact expected:

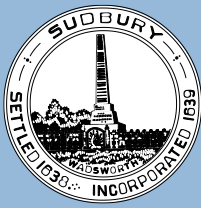
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Patricia A. Brown	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

MISCELLANEOUS (UNTIMED)

9: Future agenda items

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss future agenda items

Recommendations/Suggested Motion/Vote: Discuss future agenda items.

Background Information:

Financial impact expected:

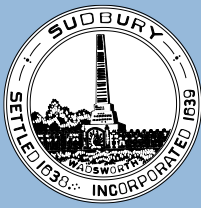
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Patricia A. Brown	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

CONSENT CALENDAR ITEM

10: Minutes approval

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Vote to approve the regular session minutes of 7/12/16.

Recommendations/Suggested Motion/Vote: Vote to approve the regular session minutes of 7/12/16.

Background Information:
attached

Financial impact expected:

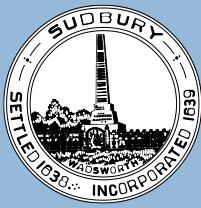
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Patricia A. Brown	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

CONSENT CALENDAR ITEM

11: NStar check acceptance

REQUESTOR SECTION

Date of request:

Requestor: Jim Kelly, Combined Facilities Director

Formal Title: Vote to accept an energy efficiency incentive check in the amount of \$22,211.50 from NStar Electric Co. As a result of the LED streetlight retrofit program, the Town of Sudbury will save annually approximately \$15,500 in energy and maintenance costs. These funds are to be expended under the direction of the Energy Committee.

Recommendations/Suggested Motion/Vote: *Vote to accept an energy efficiency incentive check in the amount of \$22,211.50 from NStar Electric Co. As a result of the LED streetlight retrofit program, the Town of Sudbury will save annually approximately \$15,500 in energy and maintenance costs. These funds are to be expended under the direction of the Energy Committee.*

Background Information:

Attached memo from Jim Kelly, Facilities Director

Financial impact expected:

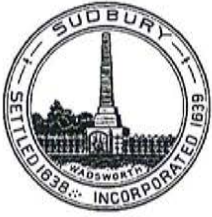
Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Patricia A. Brown	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM



Town of Sudbury

Facilities Department

275 Old Lancaster Road
Sudbury, MA 01776
978-440-5466; Fax 978-440-5404
facilities@sudbury.ma.us

James F. Kelly, Facilities Director

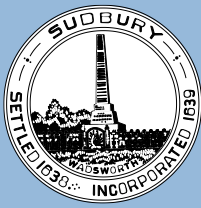
TO: Melissa Murphy-Rodrigues, Town Manager
FROM: James Kelly, Facilities Director
RE: Nstar Electric Co dba Eversource Energy Incentive Rebate
DATE: June 30, 2016

I would like to request the Selectmen accept an energy efficiency incentive check from Nstar Electric Co. in the amount of \$22,211.50. As part of the 2014 Green Community Grant, the Town of Sudbury completed a retrofit program for the installation of new LED streetlighting. The estimated savings from this lighting retrofit will save the Town \$15,500 in energy and maintenance costs per year.

I am requesting that this incentive be accepted for future energy initiatives selected by the Energy Committee.

cc: Dennis Keohane, Finance Director
Christine Nihan, Town Accountant

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA
2016 JUL -5 P 12:30



SUDBURY BOARD OF SELECTMEN

Tuesday, July 26, 2016

CONSENT CALENDAR ITEM

12: Annual Election Worker Appointments 2016-2017

REQUESTOR SECTION

Date of request:

Requestor: Town Clerk and Democratic and Republican Town Committee Chairmen

Formal Title: Vote whether to appoint Election Officers for a one-year term, commencing August 15, 2016 and ending August 14, 2017, as recommended by the Democratic and Republican Town Committee Chairmen and the Town Clerk. Selectman Simon is requested to abstain from voting on the appointment of Gail-Ann Simon.

Recommendations/Suggested Motion/Vote: Vote whether to appoint Gail-Ann Simon as an Election Officer for a one-year term, commencing August 15, 2016 and ending August 14, 2017, as recommended by the Democratic and Republican Town Committee Chairmen and the Town Clerk.

Vote whether to appoint Election Officers for a one-year term, commencing August 15, 2016 and ending August 14, 2017, as recommended by the Democratic and Republican Town Committee Chairmen and the Town Clerk.

Background Information:

Please see Election Worker list attached.

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM

**Additional Election Workers to Appoint
2016-2017**

Last\First Name	Election Officer Type	Political Party	Precinct
Simon, Gail-Ann	Election Officer	Unenrolled	2

Attachment12.a: Election Officers Vote 1 (1908 : Annual Election Worker Appointments 2016-2017)

**Democrat, Republican and Unenrolled Election Officers
2016-2017**

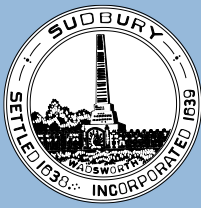
Last\First Name	Election Officer Type	Political Party	Precinct
Abrams, Susan F.	Election Officer	Democrat	4
Adelson, Paula E.	Election Officer	Democrat	
Angelosanto, Margaret M.	Election Officer	Democrat	3
Bannon, Maureen M.	Election Officer	Democrat	3
Bausk, Jacqueline A.	Election Officer	Democrat	2
Bausk, Joseph D.	Election Officer	Democrat	2
Blatt, Judith	Election Officer	Democrat	2
Blatz, Beverly F.	Election Officer	Democrat	3
Boyce, Sheila J.	Election Officer	Democrat	3
Burkley, Elaine	Election Officer	Democrat	3
Cabral, Dorothy A.	Election Officer	Democrat	3
Cline, Sherrill	Election Officer	Democrat	4
DeBold, Carol	Election Officer	Democrat	5
Demerjian, Karen	Election Officer	Democrat	
Fridman, Eva Jane	Election Officer	Democrat	3
Gannon, Doris M.	Election Officer	Democrat	5
Gazza , Vera R.	Election Officer	Democrat	
Goldsmith, Howard	Election Officer	Democrat	3
Greene, Steven	Election Officer	Democrat	1
Griesel, Ruth A.	Election Officer	Democrat	4
Gross, Judith S.	Election Officer	Democrat	1
Guild, Beverly B.	Election Officer	Democrat	3
Hall, Sandra T.	Election Officer	Democrat	1
Hollocher, Thomas C.	Election Officer	Democrat	4
Kelly, Jr., Joseph	Election Officer	Democrat	2
Knapp, Lorraine S.	Election Officer	Democrat	3
MacLeod, Christel	Election Officer	Democrat	3
Marotta, Paul J.	Election Officer	Democrat	3
Merra, Judith A.	Election Officer	Democrat	3
Moeller, Jane	Election Officer	Democrat	1
Morgan, Ellen L.	Election Officer	Democrat	1A
Oldroyd, Dorothy	Election Officer	Democrat	1
Radoski, Liz	Election Officer	Democrat	5
Ragno, Nancy	Election Officer	Democrat	2
Rettman, Bonita	Election Officer	Democrat	5
Reutlinger, Eileen C.	Election Officer	Democrat	2
Rushfirth, Susan	Election Officer	Democrat	1
Sears, Dorothy M.	Election Officer	Democrat	2
Shulman, Carol P.	Election Officer	Democrat	3
Signorino, Carolina	Election Officer	Democrat	5
Somers, Nancy J.	Election Officer	Democrat	5
Travers, Jo Susan	Election Officer	Democrat	3
Barnes, Jr., Arnold A.	Election Officer	Republican	3
Barnes, Sally S.	Election Officer	Republican	3
Burke, Catherine	Election Officer	Republican	4
Card, Louise P.	Election Officer	Republican	1
Cerul, Roberta G.	Election Officer	Republican	3

**Democrat, Republican and Unenrolled Election Officers
2016-2017**

Last\First Name	Election Officer Type	Political Party	Precinct
Coe, Martha J.	Election Officer	Republican	5
Conlin, Jeffrey	Election Officer	Republican	3
Connor, Jr., George L.	Election Officer	Republican	4
DeSantis, Philip J.	Election Officer	Republican	
DeSantis, SantaJean	Election Officer	Republican	
Dubois, Linda	Election Officer	Republican	2
Dufault, Tammie Rhodes	Election Officer	Republican	1
Gelsinon, Madeleine R.	Election Officer	Republican	4
Gray-Nix, Elizabeth	Election Officer	Republican	
Hullinger, Siobhan Condo	Election Officer	Republican	2
Hunnewell, Betsy M.	Election Officer	Republican	3
Lee, Chongfang	Election Officer	Republican	5
MacLean, Marilyn A.	Election Officer	Republican	4
Matthews, Kevin	Election Officer	Republican	1
McMorrow, Alice B.	Election Officer	Republican	
McMorrow, Maureen	Election Officer	Republican	
Murray, Lynn	Election Officer	Republican	
Rogers, Robert	Election Officer	Republican	1
Roopenian, Kirsten	Election Officer	Republican	5
Tate, Evelyn J.	Election Officer	Republican	2
Thomas, Susan	Election Officer	Republican	1
Wallingford, Elizabeth J.	Election Officer	Republican	4
Anderson, Carolyn A.	Election Officer	Unenrolled	4
Barrett, Sarah	Election Officer	Unenrolled	1
Bates, Nancy A.	Election Officer	Unenrolled	
Bennett, Joanne	Election Officer	Unenrolled	2
Bennett, Michael	Election Officer	Unenrolled	2
Boyle Zywiak, Norina	Election Officer	Unenrolled	3
Burns, Joan H.	Election Officer	Unenrolled	
Cahill, Marie B.	Election Officer	Unenrolled	3
Clear, Declan	Election Officer	Unenrolled	2
Comstock, Rita	Election Officer	Unenrolled	2
Connelly, Maryann	Election Officer	Unenrolled	3
Corley, Mary G.	Election Officer	Unenrolled	2
Coyne, Timothy C.	Election Officer	Unenrolled	4
Cutler, Betsey	Election Officer	Unenrolled	3
DeMille, Sandra B.	Election Officer	Unenrolled	3
Derby, Janet	Election Officer	Unenrolled	3
Diefenbacher, Elizabeth	Election Officer	Unenrolled	3
Erbafina, Tina	Election Officer	Unenrolled	3
Ericson, Jeanne R.	Election Officer	Unenrolled	4
Fraize, Ellen	Election Officer	Unenrolled	4
Frazer, Virginia R.	Election Officer	Unenrolled	4
French, Mary Ellen	Election Officer	Unenrolled	2
Friedlander, Carlie	Election Officer	Unenrolled	4
Friedlander, Thomas	Election Officer	Unenrolled	4
Garcia, Lydia	Election Officer	Unenrolled	2

**Democrat, Republican and Unenrolled Election Officers
2016-2017**

Last\First Name	Election Officer Type	Political Party	Precinct
Glaser, Marion	Election Officer	Unenrolled	2
Goldsmith, Barbara	Election Officer	Unenrolled	3
Graham, Jane	Election Officer	Unenrolled	5
Greenberg, Robert	Election Officer	Unenrolled	4
Greene, Ruth	Election Officer	Unenrolled	1
Hayes, Patricia	Election Officer	Unenrolled	4
Howard , Patricia B.	Election Officer	Unenrolled	2
Hutchinson, Don	Election Officer	Unenrolled	5
James, Erika	Election Officer	Unenrolled	4
Jennings, Donald	Election Officer	Unenrolled	2
Johnson, Ann Marie	Election Officer	Unenrolled	5
Johnson, Donna	Election Officer	Unenrolled	
Johnson, Sandra	Election Officer	Unenrolled	4
Kaufman, Phyllis	Election Officer	Unenrolled	3
Keenan, Karen M.	Election Officer	Unenrolled	4
Lee, Robert	Election Officer	Unenrolled	2
Maurer, Jeannette	Election Officer	Unenrolled	1
McCormack, Mary	Election Officer	Unenrolled	
Merra, Sam	Election Officer	Unenrolled	3
Nelson, Muriel N.	Election Officer	Unenrolled	4
Nikula, Elizabeth	Election Officer	Unenrolled	1
Nikula, John V.	Election Officer	Unenrolled	1
O'Connell, Antoinette J.	Election Officer	Unenrolled	3
O'Connor, Susan	Election Officer	Unenrolled	5
Riggert, Ronald H.	Election Officer	Unenrolled	5
Royea, Marie	Election Officer	Unenrolled	1
Schiller, Christine D.	Election Officer	Unenrolled	2
Schow, Joan M.	Election Officer	Unenrolled	4
Scott, Mary	Election Officer	Unenrolled	4
Sklenak, Deanna	Election Officer	Unenrolled	2
Sonnenschein, DeBorah J.	Election Officer	Unenrolled	1
Swirsky, Gabrielle	Election Officer	Unenrolled	3
Thompson, Judith F.	Election Officer	Unenrolled	3
Travers, Thomas S.	Election Officer	Unenrolled	3
Tyler, Patricia	Election Officer	Unenrolled	2



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

CONSENT CALENDAR ITEM
13: St. Anselm Walk for the Poor 2016

REQUESTOR SECTION

Date of request:

Requestor: Ronald Nix, President. St. Anselm Conference of the Society of St. Vincent de Paul

Formal Title: Vote to grant a special permit to Ronald Nix, President, St. Anselm Conference of the Society of St. Vincent de Paul, to hold a “Walk for the Poor” on Sunday, September 25, 2016, from 11:00 a.m. through approximately 2:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

Recommendations/Suggested Motion/Vote: *Vote to grant a special permit to Ronald Nix, President, St. Anselm Conference of the Society of St. Vincent de Paul, to hold a “Walk for the Poor” on Sunday, September 25, 2016, from 11:00 a.m. through approximately 2:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.*

Background Information:

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Leila S. Frank	Pending
Patty Golden	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM



TOWN OF SUDBURY
Office of Selectmen
www.sudbury.ma.us

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA

2016 JUL - 1 A 10:26

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: BOSSadmin@sudbury.ma.us

APPLICATION FOR A CHARITABLE WALK/RELAY PERMIT ON A PUBLIC WAY

Written permission to conduct a fundraising walk or relay race in any public street, public sidewalk or public way within the Town must be obtained from the Board of Selectmen prior to the event. The Chief of Police will determine the appropriate public safety requirements for this event and the cost of such special duty officers, if any required, will be borne by the applicant. The Town of Sudbury requires a Certificate of Insurance of no less than \$1,000,000, naming the Town as an additional insured. All cleanup from the event will be completed by the applicant within 8 hours after the stated ending time or applicant will be billed for the Town's cost to clean up. Application processing can take up to four weeks as approval from the Police, Building and Park & Recreation departments may be required prior to Board of Selectmen approval. Processing begins after all required materials are received, so please plan accordingly.

Organization Name ST. ANSELM CONFERENCE OF ST. VINCENT DE PAUL

Event Name WALK FOR THE POOR

Organization Address 100 LANDHAM RD., SUDBURY 01776

Name of contact person in charge RONALD NIX

Telephone Number [REDACTED]

Email address [REDACTED]

Date of event SEPT 25, 2016 Rain Date NONE

Starting time 11:00 AM Ending time 2:00 PM

Route of the race/relay and portion of the road requested to be used (please indicate on map and attach to this application) _____

Anticipated number of participants 50-75

Assembly area (enclose written permission of owner if private property to be used for assembly) _____

ST. ANSELM CHURCH PARKING LOT

Organization that proceeds will go to ST. VINCENT DE PAUL SOCIETY

Any other important information THIS IS OUR 4TH ANNUAL EVENT

The undersigned applicant agrees that the applicant and event participants will conform to applicable laws, by-laws and regulations as well as any special requirement that may be made as a condition of the granting of permission pursuant to this application. I/we agree to hold the Town of Sudbury harmless from any and all liability and will defend the Town of Sudbury in connection therewith.

Signature of Applicant Ronald Nix

Date 7/1/16

Society of St. Vincent de Paul St. Anselm Conference

To: Board of Selectman, Town of Sudbury, MA
322 Concord Road, Sudbury, MA 01776

From: Ronald Nix, Vice-President
St. Anselm Conference of the Society of St. Vincent de Paul
100 Landham Road, Sudbury, MA 01776

Re: Annual Walk for the Poor
Date: July 1, 2016

The St. Anselm Conference of the Society of St. Vincent de Paul requests permission to conduct a Walk for the Poor on Sunday, September 25, 2016 at 11:00am and concluding at approximately 2:00pm. The route will begin in the St. Anselm Church parking lot; proceed south on Landham Road turn left on Russet Lane, left on Eddy Street, right on Brookdale Road, right on Kay Street, left on Stock Farm Road, right on Landham Road and return to the St. Anselm Church parking lot. Walkers will have the option of doing this route once (1.5 miles) or twice (3 miles). We will use the sidewalks on Landham Road and have volunteers posted at three other locations along the route where there are no sidewalks.

This will be our 4th Annual walk and the third year using this same route. Last year we had approximately 50 participants and our goal this year is to increase the participation by 20%.

Money pledged to the walkers will be returned to the St. Anselm Conference of the Society of St. Vincent de Paul and then used to assist the needy in the surrounding community. The St. Anselm Conference of the Society of St. Vincent de Paul is a 501-C-3 charity. While it is Catholic by association, we do not differentiate among clients with regard to religious affiliation or on any other basis.

Sincerely,



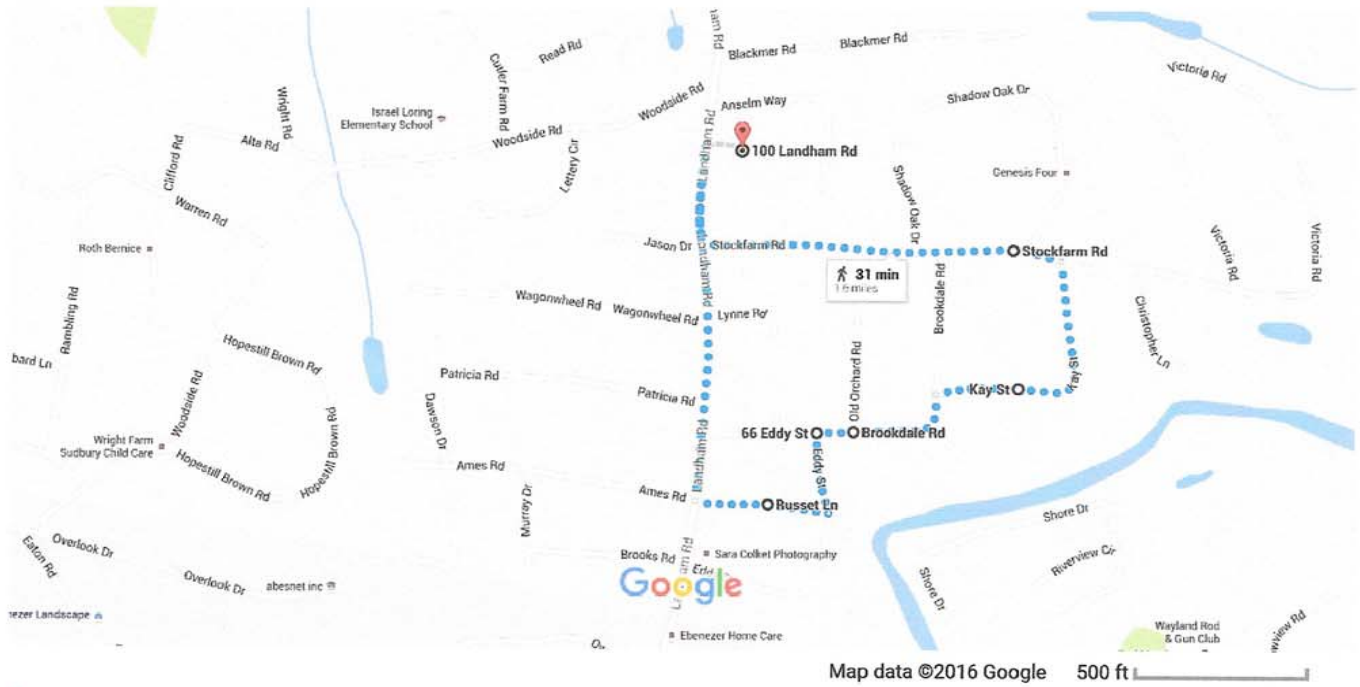
Ronald Nix, Vice-President



100 Landham Rd, Sudbury, MA 01776 to
100 Landham Road, Sudbury, MA

Walk 1.6 miles, 31 min

Walk for the Poor Route



via Landham Rd

31 min
1.6 miles

Attachment 13.a: Walk for the Poor 2016_BOS (1910 : St. Anselm Walk for the Poor 2016)

St. Anselm Walk for the Poor 2016 Department Feedback

September 25, 2016

Fire Department

From: Whalen, John
Sent: Monday, July 11, 2016 3:44 PM
Subject: **ACCEPTED**: St. Anselm Walk for the Poor
When: Sunday, September 25, 2016 11:00 AM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).

Highway Department Approval:

From: Nix, Scott
Sent: Monday, July 11, 2016 10:54 AM
Subject: RE: FW: St. Anselm Walk for the Poor

The **DPW does not have an issue** with the event either.

Park & Recreation Approval:

From: McNamara, Kayla
Sent: Friday, July 08, 2016 8:50 AM
Subject: **ACCEPTED**: St. Anselm Walk for the Poor
When: Sunday, September 25, 2016 11:00 AM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).

Police Department Approval:

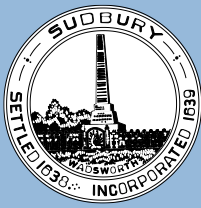
From: Nix, Scott
Sent: Friday, July 08, 2016 2:34 PM
Subject: **ACCEPTED**: St. Anselm Walk for the Poor
When: Sunday, September 25, 2016 11:00 AM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).

The **police department does not have an issue** with the event.

Respectfully,

Scott Nix
Chief of Police

Attachment 13.b: 2016 St Anselm Walk for the Poor Approvals (1910 : St. Anselm Walk for the Poor 2016)



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

CONSENT CALENDAR ITEM

14: Cyber Comm agreement

REQUESTOR SECTION

Date of request:

Requestor: Police Chief Scott Nix

Formal Title: Vote to approve award of contract by the Town Manager for maintenance of communications systems apparatus for the Sudbury Police Department by Cyber Com Communications Solutions, Inc., in the amount of \$12,414 annually.

Recommendations/Suggested Motion/Vote: Vote to approve award of contract by the Town Manager for maintenance of communications systems apparatus for the Sudbury Police Department by Cyber Com Communications Solutions, Inc., in the amount of \$12,414 annually.

Background Information:

The infrastructure for Sudbury Police radio communications is housed at the new police facility as well as four additional sites which include the Eversource Tower on Nobscot Mountain, the Landfill cell tower, the North Rd. cell tower and LSRHS. Maintaining a functional communication network is integral to the services provided by the Police Department and the safety of all. Continuing the maintenance contract which has been in place since the early 1990's and procured under State contracting is important to ensure immediate response to equipment malfunctions 24/7 whereby the issues are resolved in an expedient manner.

Financial impact expected: budgeted

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM

Communications Solutions, Inc

56 Holton Street

Woburn, MA 01801

CUSTOMER NAME: **Sudbury Police Dept.**

Date: **6/1/2016**

ATTN: **Chief Scott Nix**

BILLING ADDRESS: **415 Boston Post Road**

CITY: **Sudbury** STATE: **MA.** ZIP: **01776**

CONTRACT START DATE: **7/1/2016** AUTO RENEWAL: YES NO EXPIRATION DATE: **6/30/2017**

(PLEASE PRINT) CUSTOMER/AGREEMENT ORDER #: _____ SIC CODE _____

CUSTOMER #: **1809**

BILL TO _____ EQUIP AT _____ TAG #: _____ TAG #: _____ (CIRCLE ONE)

[] D.A. PAGE 1 OF 3

DIVISION: **Waltham** CUSTOMER CONTACT: **Lt Bob Grady**

CUSTOMER PHONE #: **(978) 443-1042**

WHEN THIS AGREEMENT IS ACCEPTED BY CYBERCOMM, THE EQUIPMENT ON THE CUSTOMER/AGREEMENT ORDER REFERENCED ABOVE WILL BE SERVICED BY CYBERCOMM IN ACCORDANCE WITH THE TERMS AND CONDITIONS PRINTED ON THE REVERSE SIDE. THIS AGREEMENT DOES NOT INCLUDE REPLACEMENT OF ANTENNAS OR DATA OR SERVICE OF ANY TRANSMISSION LINE, ANTENNA, TOWER OR TOWER LIGHTING UNLESS SUCH WORK IS DESCRIBED BELOW.

QTY	MODEL NUMBER/SERIAL NUMBER/DESCRIPTION	PLACE OF SERVICE			MONTHLY SVC AMOUNT	
		CUSTOMER LOCATION	SVC CTR DRIVE-IN	SVC CTR MAIL-IN	PER UNIT	EXTENDED
2	Zetron 4010 Consoles	X			84.50	169.00
1	Quantar Rptr (standby)	X			94.50	94.50
**2	GTR8000 Repeaters	X			37.80	75.60
1	Digitac Comparator	X			35.00	35.00
2	Astrotac Satellite Rcvr	X			28.00	56.00
1	XTL2500 UHF FX1 Station	X			20.00	20.00
*2	Secure Key loaders		X	X	T&M	T&M
8	Paradyne 9.6 Modems	X			18.00	144.00
*2	AstroSpectra Mobiles	X	X		T&M	T&M
1	XTL5000 Mcycle Mobile	X	X		10.75	10.75
2	XTL5000 Mobile Radios	X	X		10.75	21.50
8	XTL2500 Mobile Radios	X	X		10.75	86.00
28	MTS2000 Portables		X	X	T&M	T&M
25	XTS2500 Portables		X	X	9.85	246.25
4	XTS1500 UHF Portables		X	X	9.85	39.40
1	XTL2500 FX1 800 MHz	X			20.00	20.00
1	APX6500 Mobile Radio	X	X		10.75	10.75
5	APX4000 Portable Radios	X	X	X	10.75	53.75
***4	APX4000 Portable Radios	X	X		2.00	8.00
					MONTHLY	\$1,034.50
					TAXES	
					TOTAL	\$12,414.00

PAYMENT CYCLE: [X] ANNUALLY [] SEMI-ANNUALLY [] QUARTERLY TAX EXEMPT: [] YES, ATTACH EXEMPT CERTIFICATE [] NO

THE ABOVE SERVICE AMOUNT IS SUBJECT TO STATE & LOCAL TAXING JURISDICTIONS, TO BE VERIFIED BY MOTOROLA.

SPECIAL INSTRUCTIONS:

AGREEMENT COST: \$12,414.00 This is a one (1) year service agreement with once annual billing. This service agreement is in full compliance with the Commonwealth of Massachusetts State Contract# ITT-57
HOURS OF SERVICE: 24 hours a day, 7 days a week, includes all nights, weekends, and holidays. CyberComm will respond to leased phone line problems and notify Verizon. Subsequent calls for service on same telephone line problem will be billed at the hourly rate in effect at the time of service.

*no longer supported **warranty uplift to add 24/7/365 service including all nights, weekends, and holidays. GTR8000 repeaters installed March 2016. Cybercomm Repair Dispatch 781-647-1010, 24 hours, 7 days
 ***Extended depot warranty until May 2019

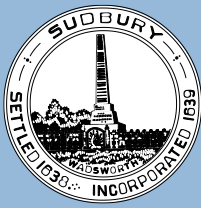
Both Zetron Consoles Installed 09/01/2012

AUTHORIZED CUSTOMER SIGNATURE/P.O.# TITLE DATE

IS P.O. REQUIRED? [] YES, ATTACH P.O. [X] NO
Charlie Hainley 6/1/2016 (508) 880-6745

CYBERCOMM SALES/SERVICE REPRESENTATIVE (SIGNATURE) FAX TELEPHONE

Charlie Hainley cell (781) 760-0197 (508) 880-3294
 CYBERCOMM SALES/SERVICE REPRESENTATIVE (PRINT NAME) TELEPHONE #



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

CONSENT CALENDAR ITEM
15: Sign Primary Election Warrant

REQUESTOR SECTION

Date of request:

Requestor: Rosemary B. Harvell, Town Clerk

Formal Title: Vote to sign the State Primary Election Warrant for posting by the constable no later than September 1, 2016, as requested by Rosemary B. Harvell, Town Clerk.

Recommendations/Suggested Motion/Vote: *Vote to sign the State Primary Election Warrant for posting by the constable no later than September 1, 2016, as requested by Rosemary B. Harvell, Town Clerk.*

Background Information:
Attached warrant

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM

**COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH**

WARRANT FOR 2016 STATE PRIMARY

SS. Middlesex

To the Constables of the Town of SUDBURY

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at:

**PRECINCTS 1, 1A, 2, & 5 – FAIRBANK COMMUNITY CENTER
40 FAIRBANK ROAD**

**PRECINCTS 3 & 4 – TOWN HALL
322 CONCORD RD**

on **THURSDAY, THE EIGHTH DAY OF SEPTEMBER, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

REPRESENTATIVE IN CONGRESS	THIRD DISTRICT
REPRESENTATIVE IN CONGRESS	FIFTH DISTRICT
COUNCILLOR	THIRD DISTRICT
SENATOR IN GENERAL COURT	THIRD MIDDLESEX DISTRICT
SENATOR IN GENERAL COURT	MIDDLESEX & WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT	THIRTEENTH MIDDLESEX DISTRICT
SHERIFF	MIDDLESEX COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

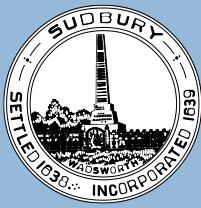
Given under our hands this _____ day of _____, 2016.

SELECTMEN OF SUDBURY

I have served this warrant by posting attested printed copies thereof at the Town Hall and such other places as the Selectmen deem appropriate but not less than 3 in each precinct and not less than 15 in the Town, at least 7 days before the time appointed for said meeting.

_____, 2016.
Constable (month and day)

Warrant must be posted by **September 1, 2016** (at least *seven days prior* to the **September 8, 2016** State Primary).



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

CONSENT CALENDAR ITEM

16: SUMC Donation

REQUESTOR SECTION

Date of request:

Requestor: Lyn MacLean, Board of Trustees, SUMC

Formal Title: Vote to accept, on behalf of the Town, a \$527.70 Donation from the Sudbury United Methodist Church into the Cheri-Anne Cavanaugh Trust Fund,, said funds to be expended under the direction of the Town Social Worker to counsel Lincoln-Sudbury Regional High School students, and to send a letter of appreciation to the Methodist Church.

Recommendations/Suggested Motion/Vote: Vote to accept, on behalf of the Town, a \$527.70 Donation from the Sudbury United Methodist Church into the Cheri-Anne Cavanaugh Trust Fund,, said funds to be expended under the direction of the Town Social Worker to counsel Lincoln-Sudbury Regional High School students, and to send a letter of appreciation to the Methodist Church.

Background Information:
Attached letter from Lyn MacLean, SUMC Board of Trustees.

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

- Patty Golden Pending
- Melissa Murphy-Rodrigues Pending
- Town Counsel Pending
- Barbara Saint Andre Pending
- Susan N. Iuliano Pending
- Board of Selectmen Pending

07/26/2016 7:30 PM



Sudbury United Methodist Church

251 OLD SUDBURY ROAD
SUDBURY, MA 01776

www.sudbury-umc.org
sumc@sudbury-umc.org

(978) 443-4351/678
FAX (978) 443-3052

PASTOR
REV. JOEL B. GUILLETTE pastorjoel@sudbury-umc.org

6 July 2016

Board of Selectmen
Town of Sudbury
278 Old Sudbury Road
Flynn Building
Sudbury, MA 01776

Dear Members,

The Sudbury United Methodist Church held a yard sale with the profits to be Donated to the Lincoln Sudbury High School under the direction of the Social Worker.

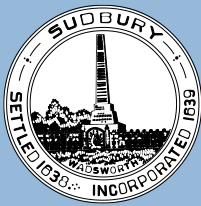
It has been our pleasure through the years to contribute to the Cheri Ann Cavanaugh and Ed Schiller Funds. The attached check in the amount of \$527.70 is to be used for the same purpose.

Sincerely,

Lyn MacLean
Board of Trustees
SUMC

1 enclosure

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BOARD OF SELECTMEN
SUDBURY, MA



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

CONSENT CALENDAR ITEM
17: MWRTA contract extension

REQUESTOR SECTION

Date of request:

Requestor: Debra Galloway, COA Director

Formal Title: Vote to approve the FY17 amendment extending the contract between the MetroWest Regional Transit Authority (RTA) and the Town of Sudbury to provide transportation services for elderly and disabled persons through the Council on Aging effective July 1, 2016, as requested by Debra Galloway, Council on Aging Director, said Agreement to be executed by the Town Manager.

Recommendations/Suggested Motion/Vote: Vote to approve the FY17 amendment extending the contract between the MetroWest Regional Transit Authority (RTA) and the Town of Sudbury to provide transportation services for elderly and disabled persons through the Council on Aging effective July 1, 2016, as requested by Debra Galloway, Council on Aging Director, said Agreement to be executed by the Town Manager.

Background Information:

This contract continues services provided under previous agreements for transportation for the elderly and disabled.

Financial impact expected:\$135,000 (not to exceed) payment by Metrowest Regional Transit Authority (RTA) to Town (same as previous amendment).

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM



METROWEST REGIONAL TRANSIT AUTHORITY
Public Transportation System

15 Blandin Avenue, Framingham, MA 01702
Ph. (508) 935 2222 ▪ Fax (508) 935 2225 ▪ Toll Free (888)996 9782 ▪ www.mwrta.com

CONTRACT EXTENSION
BY AND BETWEEN
THE TOWN OF SUDBURY
AND
THE METROWEST REGIONAL TRANSIT AUTHORITY

THIS AGREEMENT is made this 1st day of July 2016 by and between the TOWN OF SUDBURY, MA, a municipal corporation hereinafter referred to as the "TOWN" and the METROWEST REGIONAL TRANSIT AUTHORITY ("MWRTA"), a body politic and corporate and political subdivision of the Commonwealth of Massachusetts, hereinafter referred to as the "RTA."

The TOWN and the MWRTA agree to extend the contract for elderly and disabled transportation services, between the parties dated June 12, 2013 and last amended on July 1, 2015, for one additional year, through June 30, 2017. The annual operational subsidy shall remain the same, not to exceed \$135,000.00, unless otherwise renegotiated by and between the TOWN and the MWRTA.

The terms and conditions of said contract are hereby ratified and affirmed.

IN WITNESS WHEREOF the parties hereto have caused this extension to be executed by their dully authorized officers on the day and year first written above.

MetroWest Regional Transit Authority
By:

Town of SUDBURY
By:

Edward J. Carr, Administrator

Dated: _____

Dated: _____

Approved as to form:

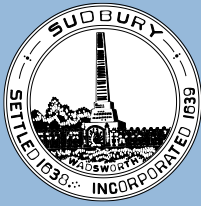
Approved as to form:

General Counsel

Town Counsel

Dated: _____

Dated: _____



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

CONSENT CALENDAR ITEM

18: Construction Trailer Permit - Meadow Walk

REQUESTOR SECTION

Date of request:

Requestor: Stephen C. Senna

Formal Title: Vote to approve a request dated July 20, 2016 from Stephen C. Senna, on behalf of BPR Sudbury Development, LLC, to grant permission for one 60 ft. temporary Construction Trailer (to be used by Cranshaw Construction as an office) at the Meadow Walk construction site, 528 Boston Post Road, from July 2016 through June 2018, subject to approval of the Building Inspector.

Recommendations/Suggested Motion/Vote: Vote to approve a request dated July 20, 2016 from Stephen C. Senna, on behalf of BPR Sudbury Development, LLC, to grant permission for one 60 ft. temporary construction trailer (to be used by Cranshaw Construction as an office) at the Meadow Walk construction site, 528 Boston Post Road, from July 2016 through June 2018, subject to approval of the Building Inspector.

Background Information:
See attached memo and map of the construction site.

Financial impact expected:\$50 application fee

Approximate agenda time requested:

Representative(s) expected to attend meeting: Steve Senna, Natl Development?

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM

TOWN OF SUDBURY
REGULATIONS FOR TEMPORARY BUSINESS OR INDUSTRIAL TRAILERS

The temporary business or industrial use of trailers for storage or office purposes under Section 2324 of the Sudbury Zoning Bylaw shall conform to the following requirements:

1. No trailer shall be put in place prior to the filing and approval of a request as follows:
 - a. Where the temporary use shall be for three months or less, the applicant shall file a request with the Building Inspector stating the name and address of the owner and lessee of the premises, the name of the company and a responsible official, the number, size and purpose of the proposed trailer(s), and the name and address of the owner/lessor of the trailer(s). A plan of the premises conforming to paragraph 5(b) shall also be filed. The Building Inspector may consider and approve the same with or without conditions or modifications, and shall notify the Selectmen's Office of such approval, or may, if he deems it appropriate in any case, refer the matter to the Board of Selectmen, stating his reasons for referral, and it shall then be handled under paragraph 1(b).
 - b. Where the temporary use shall exceed three months, the applicant shall file the request and plan described above with the Board of Selectmen who shall consider and approve the same at a regular meeting, with or without conditions or modifications. Such approval shall not authorize such use for a period exceeding twelve months.
2. The Building Inspector or Board of Selectmen shall consider the following factors in reviewing a request under these Regulations:
 - a. Whether the proposed placement is upon or obstructs access to parking areas, roadways, fire lanes, or building entrances/exits.
 - b. Where the proposed placement is visible from a public street, way or place, whether such placement is appropriate considering the intended use, or detrimental to the neighborhood.
 - c. Whether the proposed placement obstructs visibility affecting traffic flow or other safety considerations.
 - d. Whether the proposed time period, number or size of the trailers is reasonable in light of the intended use of the trailers.
 - e. Any other factor relating to the placement or use of the trailers which may affect the surrounding neighborhood or health or safety considerations.
3. The trailer(s) shall be removed from the premises prior to the expiration of the permitted time period unless an extension has been requested and received from the Board of Selectmen.

4. Request for an extension of time to permit the continued use or placement of trailer(s) shall be directed to the Board of Selectmen. Such request shall state the reasons for an extension and the additional time period desired.
5.
 - A. A filing fee of \$50 is required under this procedure.
 - B. The plan submitted under this procedure shall be clear and legible, and drawn to an appropriate scale so as to show all buildings, parking areas, setback distances, dimensions, roadways and the proposed location of the trailer(s) on the premises. It need not be reproducible or professionally prepared.
 - C. The Selectmen may waive any one or more of the provisions of these regulations if, in their opinion, the application of the regulation would create a hardship or is not reasonable in the circumstances.

Adopted by the Board of Selectmen

June 20, 1983

BPR Sudbury Development LLC
c/o National Development
 2310 Washington Street
 Newton Lower Falls, Massachusetts
 617-257-9800

BY EMAIL

July 20, 2016

Attention: Ms. Patty Golden
 Sudbury Board of Selectmen
 278 Old Sudbury Road
 Sudbury, MA 01776

**Re: Meadow Walk Sudbury
 Request for Temporary Construction Trailer**

Dear Members of the Board of Selectmen:

BPR Sudbury Redevelopment LLC is hereby requesting the Board of Selectmen grant BPR Sudbury Development LLC, 2310 Washington Street, Newton Lower Falls, MA 02462, permission to house one (1) temporary trailer at the Meadow Walk Sudbury construction site. The trailer will be placed on site once approval is received from the Board and will remain until the last portion of the project is completed in June 2018. The trailer will be used and maintained by Isaiah Moldenhauer of Cranshaw Construction as an office and to conduct meetings on site.

A plan showing the location of the sixty (60) foot long trailer is attached. The trailer will be placed inside the construction entrance off of Route 20 with sufficient space for on-site driveway queuing and parking. Given that nearly all of the fifty acre site is previously developed and that almost all of the existing improvements are going to be demolished, the proposed trailer location is sufficiently isolated from the demolition activities, in order to create a safe and easily accessible meeting space for development team members, emergency services, Town officials and other visitors to establish more security at the property entrance. Access to the proposed trailer location is consistent with the comprehensive draft Construction Management Plan (dated February 8, 2016) submitted to the Town during the Planning Board's MUOD conformance process. The final version of the Construction Management Plan will be finalized and submitted to the Town as part of the Whole Foods Building Permit application (projected filing date is August 10, 2016).

The trailer will be leased from Triumph Modular located at 194 Ayer Road, Littleton, MA 01460.

Please advise if you have any questions or require additional information you require pertaining to the construction trailer.

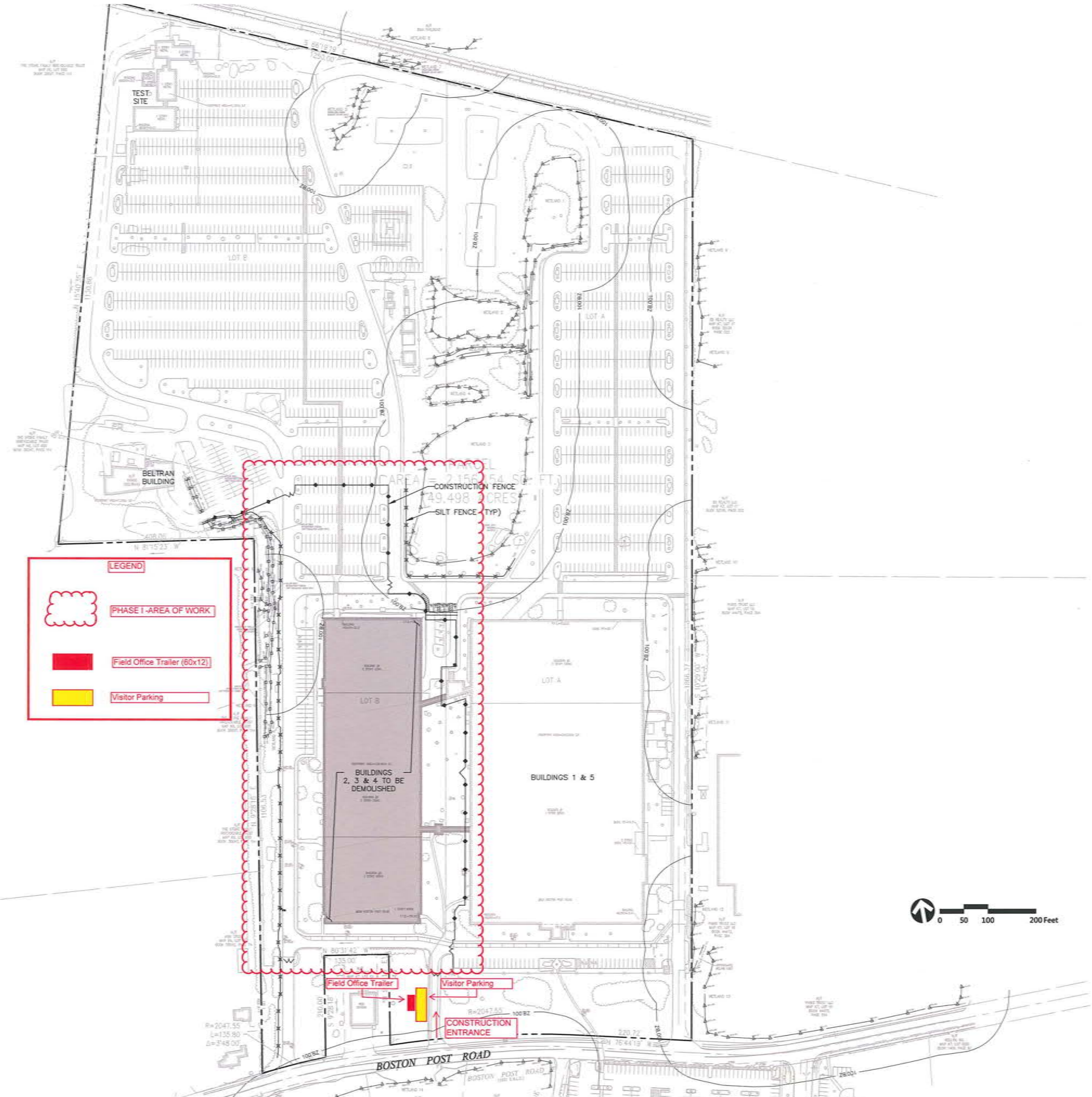
Very truly yours,



Stephen C. Senna
 On behalf of BPR Sudbury Development LLC



101 Walnut Street
PO Box 9151
Watertown, MA 02471
617.924.1770



LEGEND

- PHASE I - AREA OF WORK
- Field Office Trailer (60x12)
- Visitor Parking

Phase 1 Demolition
528 Boston Post Road
Sudbury, Massachusetts

No.	Revision	Date	Appr.

Designed by _____ Checked by _____
Issued for _____ Date _____
Local Approvals October 28, 2015

Not Approved for Construction
Drawing Title
Overall Site Plan
Drawing Number

C-2

Sheet 2 of 5

Project Number
13125.00



SUDBURY BOARD OF SELECTMEN
Tuesday, July 26, 2016

CONSENT CALENDAR ITEM

19: George J. Raymond Scholarship Fund Disbursement

REQUESTOR SECTION

Date of request:

Requestor: Bella Wong

Formal Title: Vote to approve the disbursement of \$1,000 from the George J. Raymond Scholarship Fund to the 2015-2016 academic school year recipient Nathan Pan-Doh, as requested by Lincoln-Sudbury Regional High School Superintendent, Bella Wong.

Recommendations/Suggested Motion/Vote: Vote to approve the disbursement of \$1,000 from the George J. Raymond Scholarship Fund to the 2015-2016 academic school year recipient Nathan Pan-Doh, as requested by Lincoln-Sudbury Regional High School Superintendent, Bella Wong.

Background Information:

See attached letters from LSRHS Superintendent, Bella Wong and Town of Sudbury Finance Director, Dennis Keohane.

Financial impact expected:\$1,000 from the fund

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Melissa Murphy-Rodrigues	Pending
Barbara Saint Andre	Pending
Susan N. Iuliano	Pending
Board of Selectmen	Pending

07/26/2016 7:30 PM

MEMORANDUM

To: Trustees of Town Trusts

From: Dennis J. Keohane, Finance Director/ Treasurer-Collector

Date: July 26, 2016

Subject: Request for Distribution from George J. Raymond Scholarship

Attached is a copy of the official request from the Lincoln-Sudbury Regional High School (LSRHS) to approve the George J. Raymond Scholarship award to Nathan Pan-Doh. The George J. Raymond Scholarship is awarded to a recent graduate of LSRHS. Mr. Pan-Doh is a 2015 graduate of LSRHS and is currently attending Stanford University.

The amount of the scholarship varies from year to year based upon the amount of interest earnings in the trust fund. The disbursement request for the 2016-2017 school year is \$1,000.00. I am requesting approval from you for distribution of the full amount. If approval is granted, a check will be issued to the recipient within two-(2) weeks.

Should you have any questions, or require additional information, please let me know.

LINCOLN SUDBURY REGIONAL SCHOOL DISTRICT
390 LINCOLN ROAD
SUDBURY, MASSACHUSETTS 01776-1409

BELLA T. WONG
SUPERINTENDENT/PRINCIPAL



CONTACT:
BELLA_WONG@LSRHS.NET
978-443-9961 - EXT 2373
FAX 978-443-8824

June 13, 2016

Sudbury Board of Selectmen
Flynn Building
Sudbury, MA 01776

Dear Selectmen:

Lincoln-Sudbury Regional High School recommends that the Board of Selectmen award the Raymond Scholarship for 2016 to Nathan Pan-Doh, a 2015 graduate of Lincoln-Sudbury Regional High School. Nathan has just finished his freshman year at Stanford University.

This year, Nathan has particularly enjoyed a class called THINK 46 which is a course that delves into the lack of women in leadership positions. He is pursuing a chemical engineering major with a biological focus. His most recent research experience has been in a Neuroscience laboratory to view brain neurons in mice which at Stanford. This summer he plans to do research in nanoparticle filtration for semi-conductor manufacturing at a Boston area company.

Nathan has also become the social chair for the Cardinal Ballet Company at Stanford. He finds that spending a few hours each week participating in classes and productions with the dance company is de-stressing and has provided an opportunity to forge strong friendships outside of his class study groups. While at LS, Nathan actively studied ballet, cello and piano.

Nathan is an exceptional student. He has a compassionate heart, a tenacious spirit and a brilliant mind. He is a perfect candidate to receive the Raymond Scholarship for 2016.

Thank you for your consideration of this recommendation.

Sincerely,

Bella Wong
Superintendent/Principal

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