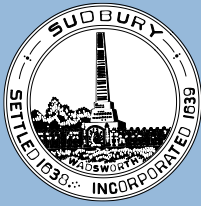


SUDBURY BOARD OF SELECTMEN
TUESDAY APRIL 14, 2015
8:00 AM, FLYNN BUILDING - SILVA ROOM

Item #	Time	Action	Item
	8:00 AM		CALL TO ORDER
MISCELLANEOUS			
1.		<i>VOTE</i>	Discuss and vote authorization for Special Counsel requested by Town Clerk Rosemary Harvell, for Annual Town Election recount for members of the Board of Selectmen and to authorize Town Manager to sign contract
2.		<i>VOTE / SIGN</i>	Vote to sign the Special Town Election Warrant, which must be posted and in the hands of residents no later than Tuesday, May 5, 2015.
3.		<i>VOTE / SIGN</i>	Vote to appoint the following individuals to the Town Hall Blue Ribbon Committee for a term ending 6/30/16, as recommended by their respective boards and committees: • Permanent Building Committee (2 members) – Michael Melnick and Joseph Sziabowski • Capital Improvement Planning Committee – Susan Ciaffi • Historic Districts Commission – Frank Riepe • Sudbury Historical Commission – Bill Johnson • Sudbury Public School Committee – Christine Hogan • Sudbury Historical Society – Sally Hild
4.		<i>VOTE / SIGN</i>	Vote to approve the submission of a grant application to the Federal Lands Access Permit Program for funding for the construction of a left turn lane on Hudson Road (eastbound) entering the Assabet River National Wildlife Refuge.
5.		<i>VOTE</i>	Discuss and possibly vote on date for Town Manager search consultant interviews and which firms to interview
EXECUTIVE SESSION			
6.		<i>VOTE</i>	At the conclusion of Open Session, vote to enter into Executive Session to discuss the purchase, exchange, lease or value of real property, specifically the Wayland-Sudbury Septage Facility, if such discussion may have a detrimental effect on the negotiating position of the government body. (Exception 6) and; to conduct strategy sessions with respect to collective bargaining as an open meeting may have a detrimental effect on the bargaining position of the government body (Exception 3) and to reconvene in Open Session.
7.		<i>VOTE</i>	Discuss Wayland Septage Facility and vote on possible next steps
8.			Discussion on Collective Bargaining

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



SUDBURY BOARD OF SELECTMEN

Tuesday, April 14, 2015

1

MISCELLANEOUS (UNTIMED)

1: Special Counsel authorization for recount

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discuss and vote authorization for Special Counsel requested by Town Clerk Rosemary Harvell, for Annual Town Election recount for members of the Board of Selectmen and to authorize Town Manager to sign contract

Recommendations/Suggested Motion/Vote: Discuss and vote authorization for Special Counsel requested by Town Clerk Rosemary Harvell, for Annual Town Election recount for members of the Board of Selectmen and to authorize Town Manager to sign contract

Background Information:

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Barbara Saint Andre	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

04/14/2015 8:00 AM

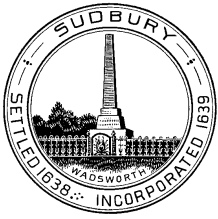
MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



Town of Sudbury

Office of the Town Clerk

clerk@sudbury.ma.us

<http://sudbury.ma.us/departments/clerk/>

Town Clerk
Town Hall
322 Concord Road
Sudbury, MA 01776
978-639-3351
Fax: 978-639-3340

1.a

TO: Board of Selectmen

FROM: Rosemary Harvell, Town Clerk, and Member of the Board of Registrars of Voters

DATE: April 10, 2015

SUBJECT: Special Counsel Representation for the Recount of the March 30, 2015 Annual Town Election votes for the Board of Selectmen

The Recount of the March 30, 2015 Annual Town Election votes for the Board of Selectmen will be held at a Meeting of the Registrars of Voters on Tuesday, April 14, 2015.

Town Counsel is appointed by and reports directly to the Board of Selectmen. The membership of the Board will be impacted by the results of the Recount. Therefore it is important to retain special counsel representation to avoid the appearance of any conflict of interest. I ask that you vote to engage Attorney Lauren Goldberg as Special Counsel for the Recount.

Lauren Goldberg is the managing attorney at the law firm of Kopelman and Paige, P.C., and serves as the lead attorney for elections issues. She is consistently hired as special counsel for recounts and other matters in municipalities throughout the Commonwealth ensuring the recount process complies with election law and that regulations are strictly followed.

I have included an email with this memo from Attorney Goldberg that provides additional background information for your reference. Thank you for your consideration.

Attachment: Memo to BOS regarding Recount April 2015 Special Counsel (1291 : Special Counsel authorization for recount)

From: Lauren F. Goldberg [mailto:LGoldberg@k-plaw.com]

Sent: Thursday, April 09, 2015 6:27 PM

To: Harvell, Rosemary

Cc: Town Manager; Bilodeau, Maryanne

Subject: Election Recount Representation

Rosemary,

Thank you for contacting me with respect to the recount of the Town's March 30, 2015 Annual Town Election for the office of Selectman. Attached please find a proposal for legal services in connection therewith.

By way of background, as you know, I am the managing attorney at the law firm of Kopelman and Paige, P.C., and have been with the firm for 15 years. The firm represents approximately one-third of the state's municipalities, and I serve as the lead attorney for elections issues. Such advice includes all matters of elections, from calling for and holding election, form of ballot questions and ballots generally, advice about nomination papers and filing deadlines, errors with respect to such issues and special legislation to resolve the same, residency questions and hearings, as well as recalls and recounts, and related litigation. I am also consistently hired as special counsel for such matters. Examples of such work include, but are not limited to:

- Representing Amesbury, Salisbury and Newburyport in a district-wide recount of the historically close result in the November, 2014 State Election for the office of State Representative.
- Representing the City of Lawrence as special counsel in the controversial November 2013 recount of the office of Mayor.
- Representing the City of Taunton as special counsel in a controversial 2011 recount for State Representative.
- Representing the Town of Southbridge as special counsel in a hotly contested special election for State Representative, in which various voter observation groups presented a significant challenge to administration of the election.
- Representing the Essex Board of Registrars in connection with challenges to the voter registrations of over 100 voters over a two-year period
- Conducting recounts in numerous client communities including but not limited to Acushnet, Amesbury, Brookfield Carver, Freetown, Great Barrington, Hanson, Huntington, Lakeville, Millbury, Newburyport, Northfield, Oxford, Provincetown, Rehoboth, Sandwich, Sheffield, Sturbridge, Southbridge, Southampton, Templeton, Walpole and Watertown.

Be aware further that prior to joining the firm, I was legal counsel to the State Elections Division under Secretary of the Commonwealth William Francis Galvin. Previously serving as a staff attorney in the Public Records Division, I advised residents, city and town clerks and boards of registrars throughout the state on elections matters, and worked directly with the Secretary of the Commonwealth on election legislation and regulations. I presented seminars throughout the state on the Secretary's behalf on elections matters, participated in election-related work groups, and more.

In addition to my client-related work, I have written and updated several chapters for the MCLE leading treatise on Elections, participated as a member of an MCLE panel on elections, and present seminars on election law to the City and Town Clerks Associations, Clerk County Associations, and others.

Additional information about my background is available at: <http://www.k-plaw.com/attorneys/lauren-f-goldberg/>. I would be pleased to represent the Town of Sudbury in the matter of the recount, should the Interim Town Manager and Board of Selectmen deem the same appropriate, and, of course, am available to answer any questions that you, the Interim Town Manager, or the Board might have.

Attachment: Memo to BOS regarding Recount April 2015 Special Counsel (1291 : Special Counsel authorization for recount)

Should you have any trouble reaching me at the below number, please feel free to try my direct line at 617-654-1759 or my cell phone at 617-548-7622.

Very truly yours,

Lauren

Lauren F. Goldberg, Esq.
Kopelman and Paige, P.C.
101 Arch Street, 12th Floor
Boston, MA 02110
(617) 556-0007 (voice)
(617) 654-1735 (fax)
lgoldberg@k-plaw.com

This message and the documents attached to it, if any, are intended only for the use of the addressee and may contain information that is PRIVILEGED and CONFIDENTIAL and/or may contain ATTORNEY WORK PRODUCT. If you are not the intended recipient, you are hereby notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please delete all electronic copies of this message and its attachments, if any, and destroy any hard copies you may have created and notify me immediately.

Attachment: Memo to BOS regarding Recount April 2015 Special Counsel (1291 : Special Counsel authorization for recount)



KOPELMAN AND PAIGE, P.C.

The Leader in Public Sector Law

101 Arch Street
Boston, MA 02110
T: 617.556.0007
F: 617.654.1735
www.k-plaw.com

Lauren F. Goldberg

lgoldberg@k-plaw.com

April 9, 2015

BY ELECTRONIC MAIL (townmanager@sudbury.ma.us)
AND FIRST CLASS MAIL

Ms. Maryanne Bilodeau
Interim Town Manager
Town of Sudbury
278 Old Sudbury Road
Sudbury MA 01776

Re: Terms of Engagement- Election Recount

Dear Ms. Bilodeau:

Thank you for bringing the above-referenced matter, as further described below, to Kopelman and Paige, P.C. (hereinafter the "Firm"). I am writing as President of the firm. We fully understand the importance of providing high quality, responsive legal assistance to our public sector clients, and look forward to working closely with the Town on this matter.

We know from experience that our ability to work efficiently on the Town's behalf will be greatly enhanced by effective communication throughout this engagement. This document sets forth our understanding of the work to be handled by the Firm, the recount of the results of the March 30, 2015 Annual Town Election for the office of Selectman, and our proposal as to fees and expenses. Please review this document carefully. If the terms of this document meet with the Board of Selectmen's and your approval, please have the appropriate official sign and return one (1) copy for our files.

This letter serves as a written agreement by which the law firm of Kopelman and Paige, P.C. undertakes to advise the Town of Sudbury with respect to March 30, 2015 recount issues as specified by the Town. These terms are binding on both the Town and the Firm unless modified in writing by mutual agreement, although, of course, the Town has the right at any time, to terminate our services.

We will at all times act on the Town's behalf to the best of our ability. Of course, any expressions on our part concerning the outcome of the Town's legal matters as assigned to us are expressions of our best professional judgment, but are not guarantees. Such opinions are necessarily limited by our knowledge of the facts and are based on the state of the law at the time they are expressed. We will, of course, endeavor to undertake the Town's work in an efficient and appropriately expedited manner, and will forward copies of significant papers prepared by or received by the Firm, including correspondence, notices and filings as required.

It is not possible to determine in advance the amount of time that will be needed to complete this engagement, although it is reasonable to estimate approximately 10-12 hours. We

Attachment: TOWN OF SUDBURY_001 (1291 : Special Counsel authorization for recount)

KOPELMAN AND PAIGE, P.C.

Ms. Maryanne Bilodeau
Interim Town Manager
April 9, 2015
Page 2

propose to provide professional services in connection with the Matter on an hourly basis at the rate of \$190.00, billed in increments of one-tenth of an hour. We do not charge for work completed by clerical staff, or other non-attorney staff. We bill our time and disbursements on a monthly basis and bills are due and payable within thirty (30) days. Payments made by the Town in connection with the Matter will be applied against actual legal services performed, disbursements made, and other costs and expenses incurred. Of course, we are required by the Rules of Professional Conduct to notify the Town in writing of any proposed changes to either the basis or rate of the fees and expenses charged.

We bill for out-of-pocket disbursements incurred on behalf of the Town at cost, including, but not limited to: filing fees; travel expenses; courier charges; charges for photocopies; land line telephone, and long distance charges; and other incidental expenses. For work undertaken outside the office we also charge for mileage on a portal-to-portal basis at the rate set by the Internal Revenue Code.

While the Town may terminate our services at any time, such action does not, as you know, relieve the Town from the obligation to pay any bills to the Firm outstanding at the time of termination. In the event that a dispute arises between the parties to this agreement, then Massachusetts law and Massachusetts venue shall control.

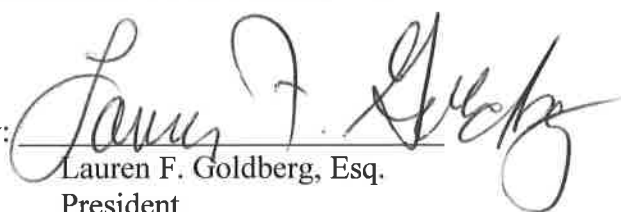
If you and the Board of Selectmen are in agreement with the terms of this engagement as set forth herein, please return the signed copy of this letter by e-mail and/or regular mail. Upon receipt of the signed letter, we would be pleased to commence work contemplated herein. Of course, until such time as we have received such letter, we are under no obligation to perform any legal work on your behalf.

If you need additional information about the firm, or have any questions concerning the terms of the proposed engagement, please do not hesitate to contact me directly. I can be reached on my direct line at 617-654-1759 or by cell phone at 617-548-7622.

Respectfully submitted,

KOPELMAN AND PAIGE, P.C.

By:


Lauren F. Goldberg, Esq.
President

Attachment: TOWN OF SUDBURY_001 (1291 : Special Counsel authorization for recount)

KOPELMAN AND PAIGE, P.C.

Ms. Maryanne Bilodeau
Interim Town Manager
April 9, 2015
Page 3

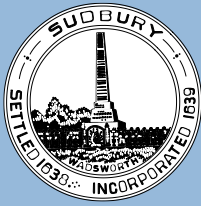
The undersigned has received a copy of this Agreement as of the date set forth above and agrees to the terms of representation as set forth herein.

Town of Sudbury

Date: This ____ day of ____, 2015

519513/KOPE/0001

Attachment: TOWN OF SUDBURY_001 (1291 : Special Counsel authorization for recount)



SUDBURY BOARD OF SELECTMEN

Tuesday, April 14, 2015

2

MISCELLANEOUS (UNTIMED)

2: Sign STE Warrant

REQUESTOR SECTION

Date of request: April 9, 2015

Requestor: Chairman Woodard

Formal Title: Vote to sign the Special Town Election Warrant, which must be posted and in the hands of residents no later than Tuesday, May 5, 2015.

Recommendations/Suggested Motion/Vote: Vote to sign the Special Town Election Warrant, which must be posted and in the hands of residents no later than Tuesday, May 5, 2015.

Background Information:
attached

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Barbara Saint Andre	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

04/14/2015 8:00 AM

MEETING NOTES SECTION

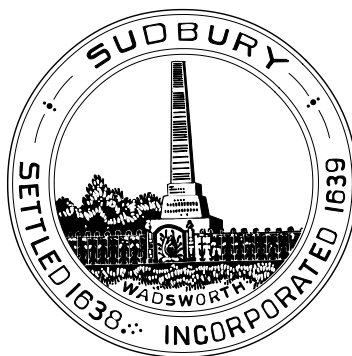
Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:

Town of Sudbury Massachusetts



OFFICIAL WARRANT

SPECIAL TOWN ELECTION

TUESDAY, MAY 19, 2015

POLLS OPEN 7:00 A.M. – 8:00 P.M.

Precincts 1, 1A, 2 and 5: Fairbank Community Ctr., 40 Fairbank Rd.
Precincts 3 and 4: Town Hall, 322 Concord Rd.

If you are not a registered voter, the Town Clerk will have extended voter registration hours from 8:30 a.m. – 8 p.m. on Wed., April 29, 2015 (deadline for registering to vote at the Special Town Election)



Attachment: STE Warrant working copy (3) (1280 : Sign STE Warrant)

TOWN OF SUDBURY SPECIAL TOWN ELECTION WARRANT

Commonwealth of Massachusetts
Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury qualified to vote in Town Elections, that voters residing in Precincts 1, 1A, 2 and 5 should meet at the Fairbank Community Center and voters residing in Precincts 3 and 4 should meet at the Town Hall in said Town on Tuesday, May 19, 2015 between the hours of seven o'clock in the forenoon and eight o'clock in the evening, to cast their votes on the following question:

BALLOT QUESTION NO. 1

Shall the Town of Sudbury be allowed to assess an additional \$200,000 in real estate and personal property taxes for the purpose of constructing, reconstructing or making extraordinary repairs to the Sudbury Public Schools and Town driveways, parking lots and sidewalks including the payment of all costs incidental or related thereto for the fiscal year beginning July first, 2015?

YES _____

NO _____

SUMMARY: Under Article 23 of the 2015 Annual Town Meeting, voters will consider funding for constructing, reconstructing or making extraordinary repairs to the Sudbury Public Schools and Town driveways, parking lots and sidewalks, in the amount of \$200,000, contingent upon approval of a Proposition 2 ½ Capital Expenditure Exclusion for FY16 at a subsequent Special Town Election.

This ballot question seeks to increase the amount of property tax revenue the Town may raise in Fiscal 2016 (July 1, 2015 – June 30, 2016) for a one year period only for the stated purpose. It does not increase the Town's levy limit nor does it become part of the base for calculating future years' levy limits.

The estimated impact of increasing the fiscal year 2016 taxes an additional \$200,000 is \$.0476 per \$1,000 assessed value. For example, the tax impact on the 2015 average home value of \$658,974 is estimated at \$31.37 in fiscal year 2016.

A "yes" vote on this question will authorize the Town to increase fiscal year 2016 taxes in order to construct, reconstruct or make extraordinary repairs to the Sudbury Public Schools and Town driveways, parking lots and sidewalks, and a "no" vote will mean the project cannot go forward.

ARGUMENT FOR PASSAGE: Many town parking lots, sidewalks and curbs are deteriorated and will require significant investment to maintain. Last year \$330,000 was approved to replace much of the Nixon School parking lot, sidewalks and curbs and to do major repairs at Curtis. This funding request will support an increase in maintenance at these and other sites and prevent the need for complete removal and replacement. This summer, the Curtis School site will be paved and new curbs, drainage

Attachment: STE Warrant working copy (3) (1280 : Sign STE Warrant)

structures and sidewalks will be installed. Some other repairs at the Goodnow Library and the Loring School will also take place this summer. Most schools were new in the late 1990's and the Library was new in 1998, and the lots, curbing and sidewalks were installed at that time. Now, these sites are starting to wear out. This capital expense will ensure proper maintenance and repairs are included in the upkeep of these facilities. The funds requested will provide materials and labor to patch surfaces, replace deteriorated areas keep driveways and parking lots operational and safe. If this is postponed, it will cause more costly repairs in the future. The tax impact on a \$658,974 average home valuation is estimated at \$31.37 for fiscal year 16. This is a one-time tax impact, the total amount of \$31.37 will be a one-time tax assessment.

ARGUMENT IN OPPOSITION: The Town has expended a significant amount of money last year and should put this project on hold until it can afford the project without a capital exclusion and an additional tax totaling just over thirty-one dollars next year. Passage of this capital exclusion would increase the tax levy above the amount already required for the fiscal year 2016 operating budget. This extra tax is concentrated in one year and as such will present an additional hardship for those already struggling. There will be no impact on the operations at the town's buildings, and we can get by with some inconvenience rather than an increase in the property taxes. The Town can simply patch pot holes and seal coat the pavement at a much reduced expense.

BALLOT QUESTION NO. 2

Shall the Town of Sudbury be allowed to assess an additional \$220,000 in real estate and personal property taxes for the purpose of constructing, reconstructing or making extraordinary repairs to the Sudbury Public Schools for the purpose of building safety, security and access controls including the payment of all costs incidental or related thereto for the fiscal year beginning July first, 2015?

YES _____

NO _____

SUMMARY: Under Article 24 of the 2015 Annual Town Meeting, voters will consider funding constructing, reconstructing or making extraordinary repairs to the Sudbury Public Schools for the purpose of building safety, security and access controls, in the amount of \$220,000 contingent upon approval of a Proposition 2 ½ Capital Expenditure Exclusion for FY16 at a subsequent Special Town Election.

This ballot question seeks to increase the amount of property tax revenue the Town may raise in Fiscal 2016 (July 1, 2015 – June 30, 2016) for a one year period only for the stated purpose. It does not increase the Town's levy limit nor does it become part of the base for calculating future years' levy limits.

The estimated impact of increasing the fiscal year 2016 taxes an additional \$220,000 is \$.0575 per \$1,000 assessed value. For example, the tax impact on the 2015 average home value of \$658,974 is estimated at \$37.89 in fiscal year 2016

A "yes" vote on this question will authorize the Town to increase fiscal year 2016 taxes in order to construct, reconstruct or make extraordinary repairs to the Sudbury Public Schools for the purpose of building safety, security and access controls, and a "no" vote will mean the project cannot go forward.

ARGUMENT FOR PASSAGE: The goal of this project is to improve the safety of our youth while at school. As we have unfortunately learned school violence can occur anywhere. Therefore, we must continually reassess how we can do better for our children. In considering a tiered approach, installation of access control points as well as security cameras is a good starting point in a multiple year overall plan. With the implementation of entry access control and the installation of security cameras, we can be better prepared to deal with and prevent school violence should it occur. There is no 100% guarantee that our schools will be free from violence and there is no easy solution. However, this investment is another step in ensuring we do all we can to protect our children, teachers and parents in our school buildings. This funding will allow the installation of electronic card access and exterior security cameras at the Curtis, Haynes, Noyes, Nixon and Loring schools. In 2012, the front entry doors at the schools were locked and cameras installed to control public entry. This proposal is a continuation of the goal to ensure safety in the schools. We could put it off for another year, however, security and safety is our most important goal in Sudbury. The tax impact on a \$658,974 average home valuation is estimated at \$37.89 for fiscal year 16. This is a one-time tax impact, the total amount of just over \$37 will be a tax in only one fiscal year.

ARGUMENT IN OPPOSITION: Passage of this capital exclusion would increase the tax levy above the amount already required for the fiscal year 2016 operating budget. This extra tax is concentrated in one year and as such will present an additional hardship for those already struggling. The schools installed cameras and doorbells a couple years ago and that should be sufficient security and protection. Sudbury is a small community and there is no reason to believe we need to provide these additional measures and to control access to this extent.

BALLOT QUESTION NO. 3

Shall the Town of Sudbury be allowed to assess an additional \$300,000 in real estate and personal property taxes for the purpose of purchase and installation of lighting at the Cutting recreation field and all expenses in connection therewith, including design, engineering, preparation of plans, specifications and bid documents, for the fiscal year beginning July first, 2015?

YES _____

NO _____

SUMMARY: Under Article 28 of the 2015 Annual Town Meeting, voters will consider funding the purchase and installation of lighting at the Cutting recreation field and all expenses in connection therewith, including design, engineering, preparation of plans, specifications and bid documents, in the amount of \$300,000, contingent upon approval of a Proposition 2 ½ Capital Expenditure Exclusion for FY16 at a subsequent Special Town Election.

This ballot question seeks to increase the amount of property tax revenue the Town may raise in Fiscal 2016 (July 1, 2015 – June 30, 2016) for a one year period only for the stated purpose. It does not increase the Town's levy limit nor does it become part of the base for calculating future years' levy limits.

The estimated impact of increasing the fiscal year 2016 taxes an additional \$300,000 is \$.0714 per \$1,000 assessed value. For example, the tax impact on the 2015 average home value of \$658,974 is estimated at \$47.05 in fiscal year 2016.

A “yes” vote on this question will authorize the Town to increase fiscal year 2016 taxes in order to purchase and install lighting at the Cutting recreation field and all expenses in connection therewith, and a “no” vote will mean the project cannot go forward.

ARGUMENT FOR PASSAGE: The Park and Recreation Commission currently utilizes Cutting Synthetic Turf field for all possible natural lighted hours in the spring and fall and most available hours in the summer months. Lighting Cutting Field will provide substantially more field space to the Town. During the prime fall and spring seasons the lack of sunlight restricts use of the field during the prime hours of 5 to 9, particularly weekdays. Turf is also used when grass fields are closed. Lighting Cutting Field could increase utilization equivalent to that of a second field – without lights Cutting Field is a gross underutilization of a town asset. The Gale report determined our field deficiencies and lighting this field would help in decreasing some of our field deficiencies in the large multi-purpose rectangular field category. In addition the use of certain types of field lighting are completely maintenance free for 25 years, whereas the town will not even have to replace a light bulb for 25 years and can control the scheduling of the lights going on and off completely via computer and also remotely. This will add substantial capacity to our field inventory at well below the cost of constructing additional field space.

ARGUMENT IN OPPOSITION: In the Warrant of the May Town Meeting there was an article to establish a stabilization fund for town-owned synthetic turf fields. This article was introduced because to date no money has been put aside to replace turf fields when the surface deteriorates. Our Parks, Recreation & Aquatics Director has stated that these fields have a life expectancy of 10 years, that once they go there is no repair possible, and that the cost of replacing the Cutting Field’s surface is estimated to be \$300,000 to \$400,000. Cutting Field was opened in October of 2006 and therefore is close to the end of its life expectancy. Before spending money on lights for Cutting Field, the Town needs to be sure we have the money needed to replace the synthetic surface on this field and that we have begun to put money away for the replacement cost of the other town-owned synthetic turf fields. Until the town is presented with a specific plan for funding replacement costs for Cutting, voting to increase taxes for lights on this field seems premature.

BALLOT QUESTION NO. 4

Shall the Town of Sudbury be allowed to assess an additional \$1,000,000 in real estate and personal property taxes for the purpose of engineering and construction of a completed unpaved “greenway style” multi-use recreational rail trail in the abandoned rail right of way of the Framingham and Lowell Railroad, now known as the Bruce Freeman Rail Trail, running from the Chiswick Park entrance at Union Avenue to the Concord town line for the fiscal year beginning July first, 2015?

YES _____

NO _____

SUMMARY: Under Article 54 of the 2015 Annual Town Meeting, voters will consider funding the engineering and construction of a completed unpaved “greenway style” multi-use recreational rail trail in the right of way of the Framingham and Lowell Railroad, now known as the Bruce Freeman Rail Trail, in the amount of \$1,000,000, contingent upon approval of a Proposition 2 ½ Capital Expenditure Exclusion for FY16 at a subsequent Special Town Election.

This ballot question seeks to increase the amount of property tax revenue the Town may raise in Fiscal 2016 (July 1, 2015 – June 30, 2016) for a one year period only for the stated purpose. It does not increase the Town's levy limit nor does it become part of the base for calculating future years' levy limits.

The estimated impact of increasing the fiscal year 2016 taxes an additional \$1,000,000 is \$.2381 per \$1,000 assessed value. For example, the tax impact on the 2015 average home value of \$658,974 is estimated at \$156.90 in fiscal year 2016.

A "yes" vote on this question will authorize the Town to increase fiscal year 2016 taxes in order to fund the engineering and construction of a completed unpaved "greenway style" multi-use recreational rail trail in the right of way of the Framingham and Lowell Railroad, now known as the Bruce Freeman Rail Trail, and a "no" vote will mean the expenditure cannot go forward.

ARGUMENT FOR PASSAGE: About Rail Trails:

Rail trails are tremendous community assets. Why?

- Improved quality of life, promotion of healthy living and outdoor recreation
- Increased pedestrian mobility and safety, connecting neighborhoods, schools, playing fields, conservation lands, and retail areas
- Potential for increased residential and commercial property values

Stone dust greenways, classified as multi-use recreational trails, are a recreational amenity our community can act on now. If we approve funding, construction would start this year and the trail would be completed in 2016.

About Greenway Rail Trails:

A stone dust greenway trail in the Bruce Freeman Rail Trail (BFRT) right-of-way will:

- be built in compliance with MA-DEP Best Practices for Rails to Trails projects
- be Americans with Disabilities Act (ADA) compliant
- have safe road crossings built to Manual of Uniform Traffic Code Devices (MUTCD) standards
- be permitted by the Sudbury Conservation Committee and built in compliance with Sudbury Bylaws
- be a 4.4 miles long, 10 foot wide rolled stone dust path with grassed shoulders and pedestrian bridge crossings

About the BFRT:

Sudbury has studied this trail for decades. A MA-DOT paved bike path would open in roughly 10 years if state and federal transportation funds can be secured. According to MA-DOT, construction of a paved bike path would not start before late 2022 or early 2023 and will cost \$6,600,000.

Let's build this trail as a greenway now. A paved bike path is a great long term goal. Support funding for greenways. Bring the trail to Sudbury!

ARGUMENT IN OPPOSITION:

Sudbury has voted three times for the Bruce Freeman Rail Trail to be designed and constructed to MassDOT standards. This approach was approved by the Planning Dept. and town boards. In just 7 months there has been great progress toward making the trail a reality: state acceptance of the trail, months of design work, field work on wetlands and surveying. A state board has recently approved the full \$6.6 million funding for construction of the Bruce Freeman Rail Trail. Sudbury would pay nothing. We can see the light at the end of the tunnel, with construction possible by 2019. Now, a private group wants to start all over again with a non-paved trail that obligates Sudbury to pay the full design and construction costs, well over a million dollars. It has offered only a 'conceptual' cost estimate, done for free by the company that hopes to get the contract. The town has found such estimates wanting. The

Planning Department has rejected this approach. No vetting has been done by town boards. MassDOT standards ensure a safe rail trail, easy to maintain and long lasting. A paved trail is low maintenance and is accessible to all residents, especially seniors and disabled persons. A non-paved trail ruts easily and is not suitable for bikes with narrow tires. It needs frequent, expensive upkeep and quickly becomes ADA noncompliant.

Going back to the drawing board now for a more costly, non-paved trail that will not happen any faster does not make sense for Sudbury.

BALLOT QUESTION NO. 5

Shall the Town of Sudbury be allowed to assess an additional \$1,000,000 in real estate and personal property taxes for the purpose of engineering and construction of a completed unpaved “greenway style” multi-use recreational rail trail in the abandoned rail right of way of the Mass Central Railroad, now known as the Mass Central Rail Trail (MCRT) –Wayside Branch, running from the Wayland town line to the Hudson town line for the fiscal year beginning July first, 2015?

YES _____

NO _____

SUMMARY: Under Article 55 of the 2015 Annual Town Meeting, voters will consider funding the engineering and construction of a completed unpaved “greenway style” multi-use recreational rail trail in the right of way of the Mass Central Railroad, now known as the Mass Central Rail Trail, in the amount of \$1,000,000, contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion for FY16 at a subsequent Special Town Election.

This ballot question seeks to increase the amount of property tax revenue the Town may raise in Fiscal 2016 (July 1, 2015 – June 30, 2016) for a one year period only for the stated purpose. It does not increase the Town’s levy limit nor does it become part of the base for calculating future years’ levy limits.

The estimated impact of increasing the fiscal year 2016 taxes an additional \$1,000,000 is \$.2381 per \$1,000 assessed value. For example, the tax impact on the 2015 average home value of \$658,974 is estimated at \$156.90 in fiscal year 2016.

A “yes” vote on this question will authorize the Town to increase fiscal year 2016 taxes in order to fund the engineering and construction of a completed unpaved “greenway style” multi-use recreational rail trail in the right of way of the Mass Central Railroad, now known as the Mass Central Rail Trail (MCRT) –Wayside Branch, and a “no” vote will mean the expenditure cannot go forward.

ARGUMENT FOR PASSAGE:

About Rail Trails:

Rail trails are tremendous community assets. Why?

- Improved quality of life, promotion of healthy living and outdoor recreation
- Increased pedestrian mobility and safety, connecting neighborhoods, schools, playing fields, conservation lands, and retail areas
- Potential for increased residential and commercial property values

Stone dust greenways, classified as multi-use recreational trails, are a recreational amenity our community can act on now. If we approve funding, construction would start this year and the trail would be completed in 2016.

About Greenway Rail Trails:

A stone dust greenway trail in the Mass Central Rail Trail (MCRT) right-of-way will:

- be built in compliance with MA-DEP Best Practices for Rails to Trails projects
- be Americans with Disabilities Act (ADA) compliant
- have safe road crossings built to Manual of Uniform Traffic Code Devices (MUTCD) standards
- be permitted by the Sudbury Conservation Committee and built in compliance with Sudbury Bylaws
- be a 4.6 mile long, 10 foot wide rolled stone dust path with grassed shoulders and pedestrian bridge crossings

About the MCRT:

- January 2014: DCR issued Mass Environmental Policy Act (MEPA) certificate for the project. The project has no funding through DCR or the state. DCR is working with towns to develop the trail.
- Wayland passed funding for their portion of the MCRT at 2015 Town Meeting and will be developing a greenway rail trail this year.

The time for rail trails in Sudbury is now. A greenway style MCRT is the best path forward for initial rail trail development.

ARGUMENT IN OPPOSITION:

The reasons supporting a MassDOT standard rail trail with a paved travel surface on the Mass Central are the same as for the Bruce Freeman Rail Trail. For a suburban town like Sudbury, the standards say that the trail should be paved.

There are two options for getting an east west rail trail without cost to Sudbury. First, NSTAR may use the Mass Central right-of way for a transmission line to Hudson. If it does, NSTAR will design and build a safe, hard surface rail trail for all users. NSTAR will cover most, if not all, of the several million dollar cost. It is worth waiting a few months to see if NSTAR goes ahead.

Second, the Department of Conservation and Recreation (DCR), wants to build a paved Mass Central rail trail. DCR has done several studies to advance the project and reached out to Sudbury and other towns to make the trail happen. Our state legislators support this approach. When state and federal funds become available DCR will design and build the Mass Central at no cost to Sudbury. While we all want a rail trail soon, let's work on the two options rather than spending our tax dollars on a project we may get at little or no cost. If we have to go it alone we should have our boards vet the project, have an engineering design, and a reliable cost estimate so we know what we are buying. We need a plan before we spend money.

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for said election.

Hereof fail not and make due return by your doing thereon to the Town Clerk at or before the time of meeting aforesaid.

Given under our hands this fourteenth day of April, two thousand and fifteen.

SELECTMEN OF SUDBURY:

Charles C. Woodard

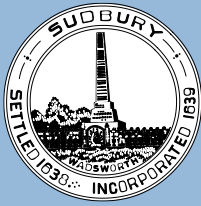
Patricia A. Brown

Robert C. Haarde

Lawrence W. O'Brien

Leonard A. Simon

Attachment: STE Warrant working copy (3) (1280 : Sign STE Warrant)



SUDBURY BOARD OF SELECTMEN

Tuesday, April 14, 2015

MISCELLANEOUS (UNTIMED)**3: Appoint members to Town Hall Blue Ribbon Committee**REQUESTOR SECTION

Date of request: April 9, 2015

Requestor: Jody Kablack, Director of Planning & Community Development

Formal Title: Vote to appoint the following individuals to the Town Hall Blue Ribbon Committee for a term ending 6/30/16, as recommended by their respective boards and committees: • Permanent Building Committee (2 members) – Michael Melnick and Joseph Sziabowski • Capital Improvement Planning Committee – Susan Ciaffi • Historic Districts Commission – Frank Riepe • Sudbury Historical Commission – Bill Johnson • Sudbury Public School Committee – Christine Hogan • Sudbury Historical Society – Sally Hild

Recommendations/Suggested Motion/Vote: Vote to appoint the following individuals to the Town Hall Blue Ribbon Committee for a term ending 6/30/16, as recommended by their respective boards and committees:

- Permanent Building Committee (2 members) - Michael Melnick and Joseph Sziabowski
- Capital Improvement Planning Committee - Susan Ciaffi
- Historic Districts Commission - Frank Riepe
- Sudbury Historical Commission - Bill Johnson
- Sudbury Public School Committee - Christine Hogan
- Sudbury Historical Society - Sally Hild

Background Information:

See attached memo from Jody Kablack. (Note: CIAC appointee is Susan Ciaffi.)

Financial impact expected:n/a

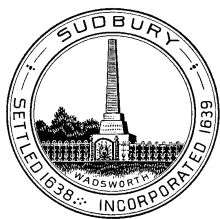
Approximate agenda time requested:

Representative(s) expected to attend meeting: Jody Kablack

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Barbara Saint Andre	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

04/14/2015 8:00 AM



Town of Sudbury

Planning and Community Development Department

Jody A. Kablack, Director

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776
978-639-3387
Fax: 978-443-0756

<http://www.sudbury.ma.us/services/planning>
kablackj@sudbury.ma.us

TO: Board of Selectmen
FROM: Jody Kablack, Director of Planning and Community Development
Jim Kelly, Facilities Manager
RE: Town Hall Blue Ribbon Committee
DATE: April 1, 2015

On March 10, 2015 the Selectmen adopted a Mission Statement for this committee. Over the past 3 weeks representatives have been recommended by their respective boards. The final steps in completing the committee formation is the choice of the 2 at-large members, and appointment of each member.

Board representatives recommended by their respective boards and committees:

- Permanent Building Committee (2 members) – Michael Melnick and Joseph Sziabowski
- Capital Improvement Planning Committee – Tom Travers
- Historic Districts Commission – Frank Riepe
- Sudbury Historical Commission – Bill Johnson
- Sudbury Public School Committee – Christine Hogan
- Sudbury Historical Society – Sally Hild

We have also received 5 responses for at-large members - Stewart Hoover, Lee Swanson, Howard Gold, Chris Morely and Tom Friedlander (applications attached).

It is our recommendation that the Selectmen appoint Chris Morely and Howard Gold as the 2 at-large members of the Blue Ribbon Committee. Chris' membership on both the Planning Board and the CPC (which will have a funding role if the project proceeds), and his background in architecture and development, make him a good candidate for the committee. Howard is a real estate attorney with municipal experience, and a relative newcomer to town government (he was a neighborhood walkway coordinator for the Raymond road walkway project, so not totally unknown). We feel these 2 residents rounds out the committee well and bring relevant experiences to the issues at hand.

We strongly encourage all the other residents who applied for the at-large spots to attend the meetings and participate as non-voting members.

Please let us know if any interviews are required prior to appointment. We are hoping to get the committee formed in the very near future so that we can begin working on the project in hopes of meeting the timetable for completion of a report and recommendations on next steps by October, 2015.

Attachments

cc: Maryanne Bilodeau, Interim Town Manager

Attachment: THBRC Rec to BOS_vb (1285 : Appoint members to Town Hall Blue Ribbon Committee)

TOWN OF SUDBURY **APPLICATION FOR APPOINTMENT**

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Town Hall Blue Ribbon Committee

Name: Howard S. Gold

Address: 18 Moran Circle

Email Address: [REDACTED]

Home phone: [REDACTED]

Years lived in Sudbury: 13

Brief resume of background and pertinent experience:

Real Estate Attorney with private practice in Wellesley, MA - experience working with many parties, Town Counsel, Conservation Committee, Planning Boards etc. to find common ground.

Former President - Congregation Or Atid, Wayland - Experience working with group of dedicated lay leaders to move the Community forward towards common goals and solving problems with open communication, hard work and respect.

Municipal experience (if applicable):

Educational background:

B.A., Political Science, George Washington University (1989)
J.D. New England School of Law (1992)

Reason for your interest in serving:

Opportunity to use my work and not-for-profit experience to advance the town's interests, but far more importantly, to learn more about how our great Community works together.

Times when you would be available (days, evenings, weekends):

Self-employed. Schedule is flexible.

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

No

HS

(Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature [Signature]

Date 3/18/15

TOWN OF SUDBURY APPLICATION FOR APPOINTMENT

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Town Hall Blue Ribbon Committee

Name: Christopher Morely

Address: 321 Old Lancaster Road

Email Address: [REDACTED]

Home phone: [REDACTED]

Years lived in Sudbury: 50+

Brief resume of background and pertinent experience:

Lifelong resident, lifelong passion for history + building; worked at CBT Architects ("inventors" of "adaptive reuse" of old buildings); developer's Project Manager turning derelict hospital into condos in Jamaica Plain; learned a lot about architecture/land planning at CBT, as developer, as broker, on Sud PB; designed gut-rehab of former house in Sudbury; ran million \$ business.

Municipal experience (if applicable):

Planning Board (15 yrs); Community Preservation (13 yrs); Land Acquisition Review (5 yrs).

Task committees: Economic Dev; Open Space & Rec; K-8 School Space Assessment; others

Educational background:

BA in U.S. History, University of Massachusetts, Amherst, MA

MBA in Marketing & Finance, Northwestern University, Evanston, IL

Reason for your interest in serving:

Have thought much + discussed future of TH w/several people over years; spent huge amount of time all over bldg early '60's to mid-'80's; may require CPA funds; urged by others to help out

Times when you would be available (days, evenings, weekends):

As needed

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

No

cm CM (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature



Date 3-18-15

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA

2015 MAR 16 A 11: 23

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Blue Ribbon Town Hall Study

Name: Stewart Hoover

Address: 36 Evergreen Rd

Email Address: [REDACTED]

Home phone: [REDACTED]

Years lived in Sudbury: 50+ years

Brief resume of background and pertinent experience:

20+ years on the engineering faculty of Northeast University. 20+ years in software development and IT. Have been active in Sudbury for all 50 years, volunteering in schools when my children were school age and now volunteer for Senior Center, FISH and Sudbury Food Pantry. On the board of Sudbury Food Pantry and Sudbury Historical Society, this year serving as president. Led the 2014 SHS feasibility study of the Loring Parsonage.

Municipal experience (if applicable):

Educational background:

BS and MS in Engineering Management. PhD in Industrial

Reason for your interest in serving:

I believe what we do with Town Hall and the surrounding area and buildings will shape Sudbury as a community far into the future

Times when you would be available (days, evenings, weekends):

Available days, evenings and weekends

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

No

SH (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature

Stewart Hoover

Date

March 16, 2015

RECEIVED
MAR 20 2015

TOWN OF SUDBURY
APPLICATION FOR APPOINTMENT

BY:

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Town Hall Blue Ribbon Committee

Name: Lee Ford Swanson

Address: 55 Hudson Road, 14A

Email Address: [REDACTED]

Home phone: [REDACTED]

Years lived in Sudbury: off & on 29 years

Brief resume of background and pertinent experience:

Former Antique Dealer; Former Curator/Archivist of Longfellow's Wayside Inn;
present Curator/Archivist of the Sudbury Historical Society, Inc. occupied the 2nd floor of the
Sudbury Town Hall since 1999, know the building intimately. And I am the present Town Historian.

Municipal experience (if applicable):

none

Educational background:

BU Junior College and audited courses at Harvard University

Reason for your interest in serving:

I believe I can be of use.

Times when you would be available (days, evenings, weekends):

Mornings till 12, evenings except last wed of month, and occasional Thursday evenings for SHDC, weekends
Do you or any member of your family have any business dealings with the Town? If yes, please explain:

No

LFS (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further,
I agree that I will conduct my committee activities in a manner which is compliant with all relevant State
and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law,
Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature Lee Ford Swanson

Digitally signed by Lee Ford Swanson
DN: cn=Lee Ford Swanson, o=Sudbury Historical Society, Inc., email=swansonlfs@shdc.org, c=US
Date: 2015.03.12 15:36:47 -0500

Date March 12th, 2015

TOWN OF SUDBURY **APPLICATION FOR APPOINTMENT**

BOARD OF SELECTMEN
278 OLD SUDBURY ROAD
SUDBURY, MA 01776

FAX: (978) 443-0756
E-MAIL: selectmen@sudbury.ma.us

Board or Committee Name: Town Hall Blue Ribbon Committee

Name: Thomas Friedlander

Address: 75 Water Row Email Address: [REDACTED]

Home phone: [REDACTED]

Years lived in Sudbury: 4

Brief resume of background and pertinent experience:

Region School Committee for renovation of high school and middle school
High home remodel and addition to antique structure

Municipal experience (if applicable):

CPC & Con Com

Educational background:

Math BA, Wharton M.B.A

Reason for your interest in serving:

Available & interested in design

Times when you would be available (days, evenings, weekends):

Always after 3:30 during school yr Aug - Summer

Do you or any member of your family have any business dealings with the Town? If yes, please explain:

NONE

TF (Initial here that you have read, understand and agree to the following statement)

I agree that if appointed, I will work toward furtherance of the committee's mission statement; and further, I agree that I will conduct my committee activities in a manner which is compliant with all relevant State and Local laws and regulations, including but not limited to the Open Meeting Law, Public Records Law, Conflict of Interest Law, Email Policy and the Code of Conduct for Town Committees.

I hereby submit my application for consideration for appointment to the Board or Committee listed above.

Signature: [Signature] Date: 3/11/2015



Town Hall Blue Ribbon Committee

Voted by the Sudbury Selectmen on March 10, 2015

Mission

It is the intention of the Selectmen, in creating the Town Hall Blue Ribbon Committee to provide a mechanism for thoughtful and public review of the best alternative for the future use of Sudbury Town Hall in conjunction with municipal needs and operational efficiencies. The Blue Ribbon Committee is expected to develop a draft report by October 1, 2015 that could be the basis of an article to be submitted by the Board of Selectmen for consideration by the 2016 Town Meeting.

The Blue Ribbon Committee will evaluate and report on options for the future of Sudbury's Town Hall. This building is centrally located within the Sudbury Center Historic District, a National Register District and a local Historic District. Town Hall is surrounded by several historic, municipal, religious and institutional buildings. It is at the crossroad of a highly used intersection, and shares parking with several other buildings. The building is approximately 14,700 gross square feet, 2 stories, and was built in 1932. The building exterior is in poor condition, including the 83 year old slate roof, single pane double hung windows that do not seal, and flashings and envelope deterioration. The interior of the building is also in poor condition and is not up to building code or accessibility requirements, rendering the second floor closed to the public, and all major systems need replacement (HVAC, plumbing, electrical).

The Board of Selectmen will be looking for an analysis of the pros and cons of the following options: (1) rehabilitating the building for its current or amended use; (2) expanding the building to accommodate additional or new uses; (3) demolishing and reconstructing the building to accommodate additional or new uses; or (4) any new options brought forward by the Committee. As part of the mission, the Committee will also prepare a suggested schedule that coordinates with other town building projects such as the Flynn Building, Loring Parsonage, and Fairbank Community Center; prepare a suggested time line and construction cost estimate for each of the various options for Town Hall; and evaluate the impact of each option on the Capital Funding Plan. The Committee will recommend one final solution on how the Town of Sudbury can maximize the value and future use of Town Hall.

Once the appropriate course of action is determined by the Committee, the resulting project will be presented to the Board of Selectmen for review, then be handed over to the Permanent Buildings Committee to manage.

Responsibilities

The Committee will examine the prior planning that went into the facility condition assessment and feasibility study prepared by Bargmann Hendrie and Archetype, Inc. (BH+A) in 2013 as well as current available facility studies for the Sudbury Public Schools, Fairbank Community Center and Loring Parsonage. Specifically, the tasks of the Committee shall be:

- Review options from the 2013 Town Hall Study prepared by Bargmann Hendrie and Archetype, Inc.
- Review other reports, including:
 - Town of Sudbury Space Needs Study (2002)
 - Loring Parsonage Conditions Assessment and Feasibility Study (2014)
 - Fairbank Community Center Feasibility Study (2015)
- Visit the subject facilities as appropriate
- Prioritize options, developing a pros and cons list, and a narrative for prioritizing
- Provide a timeline for each option
- Provide an estimated budget for each option
- Engage the public in discussions of options

In completing these tasks, the Board has determined that the following elements are essential to any recommended option:

- All options must demonstrate wastewater and parking capacity for the multiple users.
- All design options must include consideration of minimum standards and codes for Public Buildings (e.g. seismic, energy codes, life safety, ADA requirements, etc.).
- All design options shall include cost estimates (derived from existing studies, plus an escalation factor).
- The building shall be as energy efficient and sustainable as possible.
- All options must maintain the historic character of the Town Center.

Draft Timetable (tasks to be done by this date)

March, 2015	Interviews, appointments by Board of Selectmen
April - June, 2015	Meeting(s) held, studies/plans reviewed
July, 2015	Draft report prepared
Sept, 2015	Draft report and recommendations made to Selectmen with consideration for whether there should be a submission of an article to the May 2016 Annual Town Meeting
Oct, 2015	Final report submitted

Membership Requirements and Expectations

The Town Hall Blue Ribbon Committee shall have up to nine (9) voting members who shall be appointed by the Selectmen. The Committee shall include two (2) members from the Permanent Building Committee, one (1) member from the Capital Improvement Planning Committee, one (1) member from the Sudbury Historic Districts Commission, one (1) member from the Sudbury Historical Commission, one (1) member from the Sudbury Public Schools, one (1) member from the Sudbury Historical Society and two (2) at large members. All Committee members shall be expected to educate themselves as necessary to address issues associated with the current condition of Town Hall as well as the current municipal space needs and current reports documenting those needs that are integral pieces of the long term solution. Most importantly, the Board is looking for people with an open mind and willingness to work diligently to develop the best possible study of this important issue. All appointments are until June 2016.

The Committee shall elect a Chair from among its members, who shall conduct meetings and act as point of contact to staff for the scheduling of meetings. The Committee shall elect a Clerk from among its members, who shall insure that all open meeting laws are complied with.

Minimum requirements for all applicants: Applicants must be available and willing to attend the majority of scheduled meetings.

Staffing Assistance

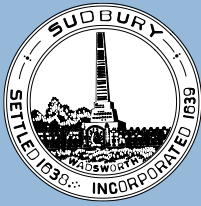
The following staff of the Town of Sudbury will be available on an occasional basis as time permits and the Town Manager approves: The Facility Director and/or Director of Planning and Community Development or her designee. The Town Manager shall also approve the involvement of ex-officio members as needed, including other Town employees, to assist the committee in its mission. Minimal Town financial resources are currently available to support the work of the Committee.

Compliance with State and Local Laws and Town Policies

The Town Hall Blue Ribbon Committee is responsible for conducting its activities in a manner which is in compliance with all relevant state and local laws and regulations including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law, as well as all Town policies which affect committee membership. In particular, all appointments are subject to the following:

- **The Code of Conduct for Selectmen Appointed Committee.** A resident or employee who accepts appointment to a Town committee by the Board of Selectmen agrees that he/she will follow this code of conduct.
- **The Town's Email Communication for Committee Members Policy.** Anyone appointed to serve on a Town committee by the Board of Selectmen agrees that he/she will use email communication in strict compliance with the Town of Sudbury's email policy, and further understands that any use of email communication outside of this policy can be considered grounds for removal from the Committee by the Selectmen.
- **General guidelines for Sudbury committees, boards and commissions.** Appointed committee members are expected to follow general guidelines on meeting requirements, communication, committee interaction, etc. which are consistent with state and local laws.
- **The Town's Policy on Access to Town Counsel.** Appointed committee members have limited and specific access to Town Counsel, which is necessitated by the need to control the costs of legal services.
- **Use of the Town's Web site.** The Town Hall Blue Ribbon Committee will keep minutes of all meetings and post them on the Town's web site. The Committee will post notice of meetings on the Town's website as well as at the Town Clerk's Office.

Full versions of these and other policies can be found on the Town's website, and should be read by all appointed committee members.

**SUDBURY BOARD OF SELECTMEN**

Tuesday, April 14, 2015

MISCELLANEOUS (UNTIMED)**4: FLAP Grant, Assabet River National Wildlife Refuge****REQUESTOR SECTION**

Date of request: April 9, 2015

Requested by: Jody Kablack

Formal Title: Vote to approve the submission of a grant application to the Federal Lands Access Permit Program for funding for the construction of a left turn lane on Hudson Road (eastbound) entering the Assabet River National Wildlife Refuge.

Recommendations/Suggested Motion/Vote: Vote to approve the submission of a grant application to the Federal Lands Access Permit Program for funding for the construction of a left turn lane on Hudson Road (eastbound) entering the Assabet River National Wildlife Refuge.

Background Information:

Financial impact expected:NA

Approximate agenda time requested: 10 minutes

Representative(s) expected to attend meeting: Jody Kablack, Dir of Planning and Comm Dev

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Barbara Saint Andre	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

04/14/2015 8:00 AM

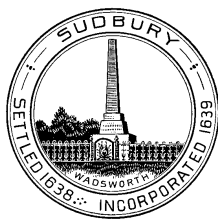
MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



Town of Sudbury

Planning and Community Development Department

Jody A. Kablack, Director

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776
978-639-3387
Fax: 978-443-0756

<http://www.sudbury.ma.us/services/planning>
kablackj@sudbury.ma.us

TO: Board of Selectmen
FROM: Jody Kablack, Director of Planning and Community Development
RE: Federal Lands Access Program (FLAP) Project, Assabet River National Wildlife Refuge
DATE: April 9, 2015

Attached is a draft grant application prepared by consultants for the Assabet River Wildlife Refuge for funding to construct an eastbound left turn lane on Hudson Road at the refuge entrance. This program was established in 23 U.S.C. 204 to improve transportation facilities that provide access to, are adjacent to, or are located within Federal lands. The Access Program supplements State and local resources for public roads, transit systems, and other transportation facilities, with an emphasis on high-use recreation sites and economic generators.

This grant application requires submittal from the "facility owner". Since the construction work will be done on a town road, the Town of Sudbury is the owner. Time is of the essence to submit the application as this program is open for projects only once every 3-4 years. The submittal deadline is April 17, 2015.

The DPW Director and I were very recently approached by USFWS staff about this project, and did not have input into the drafting of the application. However, there is no real concern for applying for the funds at this time. If a grant is secured, the turn lane will be fully designed, taking into account nearby wetlands, stormwater management needs, and property ownership. The required matching funds will be provided by USFWS, with no costs to the Town. The Town, as owner of the road, will have supervision responsibilities during construction, and will maintain the road as we currently do.

I have attached a portion of the 2013 VHB engineering study of the area, commissioned by USFWS, which identifies this turning lane as a recommended improvement to the refuge. This study is the basis for their application. The full study can be made available for review. It was too large to upload easily onto the website.

Please let me know if you have any questions.

Attachment

Attachment: ARNWR FLAP Grant (1288 : FLAP Grant, Assabet River National Wildlife Refuge)

Eastern Federal Lands Access Program Project Application

General Information:

The Federal Lands Access Program was created by the "Moving Ahead for Progress in the 21st Century Act" (MAP-21) to improve state and local transportation facilities that provide access to and through federal lands for visitors, recreationists and resource users. See <http://flh.fhwa.dot.gov/programs/flap/> for more information.

Instructions:

Proposed projects or studies must be located on a public highway, road, bridge, trail or transit system that is located on, is adjacent to, or provides access to Federal lands for which the facility title or maintenance responsibility is vested with a State, county, city, township, tribal, municipal, or local government. A 20% matching share is required for this program. Other Federal (non-title 23 or 49) funds may be used as match.

All projects must be submitted using this Eastern Federal Lands (EFL) Access Program Application form. The applicant must be the facility owner, have maintenance responsibility or must supply a letter from the facility owner/maintainer indicating the application is being submitted on their behalf. It is the responsibility of the applicant to supply the necessary information to complete the application to the best of their ability.

Project applications must be sponsored by the appropriate Federal Land Management Agency (FLMA) with an application signature and/or letter of support. Attachments such as cost estimates, maps, photos etc. may be included but are limited to 10 pages. Letters supporting the project do NOT count towards the 10 additional pages allowed for application support.

E-mail your completed application package to Efl.planning@dot.gov. If you need assistance in completing this application form or have questions about the program, please contact: Lewis Grimm, PE, FHWA-EFL Planning Team Leader at 703-404-6289 or Lewis.Grimm@dot.gov or the FHWA PDC member listed on the EFL FLAP web page for the respective state.

Implementation:

The Programming Decisions Committee (PDC) for each state will review project applications and prioritize them based on weighted selection criteria developed by the PDC. The selection criteria are reflective of needs in that state and Federal regulations and guidelines. Project approval resides with the PDC. The PDC will select a balanced program that maximizes funding and addresses critical needs, in consultation with applicable FLMA's.

Memorandums of Agreement (MOA) will be required for each programmed project. The project MOA will indicate the project delivery method, match requirements, funding sources/limitations, scope, schedule, and responsibilities of the project signatories.

Project delivery with stewardship and oversight will be through FHWA-EFL or State Department of Transportation (DOT). Local public agencies that are certified by the State DOT may be permitted to deliver the projects contingent on the joint approval of the FHWA-EFL and the State DOT.

For partner delivered projects, fund obligations will be requested following an executed MOA by the State DOTs through a standardized PR-2 form. Access program funds will not reimburse work performed prior to execution of the MOA and the PR-2 (i.e. Right of Way transfers or Engineering services).

Program goals, eligible activities, application tips and the Call for Projects Standard Operating Procedures (including the selection criteria) for this application are located under the appropriate state on the Eastern Federal Lands web site at: <http://www.efl.fhwa.dot.gov/programs/federal-lands-access.aspx>

Attachment: ARNWR FLAP Grant (1288 : FLAP Grant, Assabet River National Wildlife Refuge)

Eastern Federal Lands Access Program Project Application

Project Name: <input style="width: 350px;" type="text" value="Hudson Road Left Turn Lane"/>		Route Number: <input style="width: 150px;" type="text"/>													
Facility Owner: <input style="width: 350px;" type="text" value="Town of Sudbury"/>		Facility Maintainer: <input style="width: 150px;" type="text" value="Town of Sudbury"/>													
Requested Project Delivery Agency:															
<input checked="" type="checkbox"/> Eastern Federal Lands (EFLHD) <input type="checkbox"/> State DOT <input type="checkbox"/> Local Agency <input type="checkbox"/> Other <input style="width: 100px;" type="text"/>															
Functional Classification:		Project Design Standards:													
<input type="checkbox"/> National Highway System <input type="checkbox"/> Arterial <input type="checkbox"/> Major Collector <input type="checkbox"/> Minor Collector <input checked="" type="checkbox"/> Local Road <input type="checkbox"/> Other		<input type="checkbox"/> AASHTO <input type="checkbox"/> State DOT <input checked="" type="checkbox"/> Local Government <input type="checkbox"/> Federal Lands Highway (FLH)													
Type of Project Proposed: (Check all that apply)		Estimated Project Budget													
<input type="checkbox"/> New Project <input type="checkbox"/> Rehabilitation <input checked="" type="checkbox"/> Expansion/Enhancement <input type="checkbox"/> Other <input type="checkbox"/> Design <input checked="" type="checkbox"/> Preliminary Engineering <input checked="" type="checkbox"/> Environmental (NEPA Document) <input type="checkbox"/> Right of Way <input checked="" type="checkbox"/> Construction <input checked="" type="checkbox"/> Paving, road base or surface course projects <input checked="" type="checkbox"/> Safety enhancements or structures <input type="checkbox"/> Minor drainage <input type="checkbox"/> Major concrete structures <input checked="" type="checkbox"/> Bicycle/pedestrian facility <input checked="" type="checkbox"/> Construction Contract <input checked="" type="checkbox"/> Construction Engineering <input type="checkbox"/> Planning/Technical Study or Research <input type="checkbox"/> Other (e.g. Intermodal or transit facilities, ITS, environmental mitigation) If Other, specify: <input style="width: 200px;" type="text"/>		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Preliminary Engineering:</td><td><input style="width: 150px;" type="text"/></td></tr> <tr><td>Construction Engineering:</td><td><input style="width: 150px;" type="text"/></td></tr> <tr><td>Construction Cost:</td><td>\$186,140.00</td></tr> <tr><td>Right-of-Way:</td><td><input style="width: 150px;" type="text"/></td></tr> <tr><td>Other Costs:</td><td><input style="width: 150px;" type="text"/></td></tr> <tr><td>Total Project Cost:</td><td>\$186,140.00</td></tr> </table>		Preliminary Engineering:	<input style="width: 150px;" type="text"/>	Construction Engineering:	<input style="width: 150px;" type="text"/>	Construction Cost:	\$186,140.00	Right-of-Way:	<input style="width: 150px;" type="text"/>	Other Costs:	<input style="width: 150px;" type="text"/>	Total Project Cost:	\$186,140.00
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Construction Cost:	\$186,140.00														
Right-of-Way:	<input style="width: 150px;" type="text"/>														
Other Costs:	<input style="width: 150px;" type="text"/>														
Total Project Cost:	\$186,140.00														
		Project Funding													
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Requested FLAP Funds:</td><td>\$148,912.00</td></tr> <tr><td>Estimated Match <input type="checkbox"/> Other</td><td>\$37,228.00</td></tr> <tr><td>Other: <input style="width: 100px;" type="text" value="FWS FLTP"/></td><td><input style="width: 150px;" type="text"/></td></tr> <tr><td>Total Project Cost:</td><td>\$186,140.00</td></tr> <tr><td>Calculated Match Percent</td><td>20%</td></tr> </table>		Requested FLAP Funds:	\$148,912.00	Estimated Match <input type="checkbox"/> Other	\$37,228.00	Other: <input style="width: 100px;" type="text" value="FWS FLTP"/>	<input style="width: 150px;" type="text"/>	Total Project Cost:	\$186,140.00	Calculated Match Percent	20%		
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Estimated Match <input type="checkbox"/> Other	\$37,228.00														
Other: <input style="width: 100px;" type="text" value="FWS FLTP"/>	<input style="width: 150px;" type="text"/>														
Total Project Cost:	\$186,140.00														
Calculated Match Percent	20%														
		Match Formula: FLAP Funds / Federal Share(80%) - FLAP Funds													
Project Location:		Benefitting Federal Land Unit(s)													
City: <input style="width: 150px;" type="text" value="Sudbury"/> County: <input style="width: 150px;" type="text" value="Middlesex"/> State: <input style="width: 150px;" type="text" value="MA"/> Longitude/Latitude <input style="width: 150px;" type="text" value="42.394896, -71.468929"/> Congressional District(s) <input style="width: 150px;" type="text" value="5th"/>		<input style="width: 300px;" type="text" value="Assabet River National Wildlife Refuge"/> Federal Land Management Agency (FLMA) managing the above unit(s) <input type="checkbox"/> Bureau of Land Management <input checked="" type="checkbox"/> Fish and Wildlife Service <input type="checkbox"/> Forest Service <input type="checkbox"/> National Park Service <input type="checkbox"/> U.S. Army Corps of Engineers <input type="checkbox"/> Other (e.g. DOD,) Specify <input style="width: 150px;" type="text"/>													
Project Applicant:		FLMA Signature of Project Acknowledgement & Concurrence													
Name: <input style="width: 350px;" type="text"/> Position: <input style="width: 350px;" type="text"/> Agency: <input style="width: 350px;" type="text" value="Town of Sudbury"/> Phone: <input style="width: 350px;" type="text"/> E-mail: <input style="width: 350px;" type="text"/> Address: <input style="width: 350px;" type="text"/>		<input style="width: 350px;" type="text"/> Name: <input style="width: 150px;" type="text"/> Title: <input style="width: 150px;" type="text"/> Phone: <input style="width: 150px;" type="text"/> E-mail: <input style="width: 150px;" type="text"/>													

Print Form

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Eastern Federal Lands Access Program Project Application

Prioritization Factors:

- FLMA, StateDOT, and facility owner agree that the project is an Economic/Visitation Generator. ☒ Yes ☐ No
- FLMA, StateDOT, and facility owner agree that the project is a priority. ☐ Yes ☐ No
- Project is consistent with the metropolitan, statewide and/or regional planning process. ☒ Yes ☐ No
- Project is consistent with currently adopted agency plans. ☐ Yes ☐ No
- If local delivery is requested, the applicant is certified by the State DOT to administer local agency projects following Federal Highway Administration requirements. ☒ Yes ☐ No

Project Development Status

	Not Started	In Progress	Completed	N/A	Completion Date/Comments
Project on TIP/STIP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Right of Way	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Topographical survey would inform ROW issues
Utilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Preliminary Engineering	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Included in project cost
NEPA Document	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Included in project cost
Permits	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Included in project cost
Anticipated Delivery Calendar Year:	2016				
Latest Possible Delivery Calendar Year	2018				

Resource Protection:

Please identify any impacts to known natural, cultural or physical resources associated with this project. (Check all that apply)

Negative Impact Positive Impact

- | | | |
|--------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Wetlands/Water Resources |
| <input type="checkbox"/> | <input type="checkbox"/> | Threatened & Endangered Species |
| <input type="checkbox"/> | <input type="checkbox"/> | Species of concern/state listed |
| <input type="checkbox"/> | <input type="checkbox"/> | Other biological resources (fisheries, rookeries) |
| <input type="checkbox"/> | <input type="checkbox"/> | Wild & Scenic River (or other state classifications) |
| <input type="checkbox"/> | <input type="checkbox"/> | Non-attainment areas (air quality) |
| <input type="checkbox"/> | <input type="checkbox"/> | Historic & archeological resources |
| <input type="checkbox"/> | <input type="checkbox"/> | Native American areas/concerns |
| <input type="checkbox"/> | <input type="checkbox"/> | Wilderness or roadless areas |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Parks & recreation areas/wildlife refuge [Section 4(f) 6(f)] |
| <input type="checkbox"/> | <input type="checkbox"/> | Hazardous materials/contamination site |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Air, noise, and/or visual impacts |

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Eastern Federal Lands Access Program Project Application

1. Project Description

Please provide a summary of the purpose and need for the proposed project. Provide a detailed description of the project activities that would be funded with Access Program funds. Describe the overall design concept, any unusual design elements, design standards, and any work affecting structures (bridges and major culverts). Include widths, surfacing type, earthwork needs or roadside safety features. Include options and funding breakdown for scaling/phasing the project, if applicable.

In January 2013, Vanasse Hangen Brustlin, Inc. (VHB) conducted a Transportation Study at Assabet River National Wildlife Refuge (ARNWR). One of the preferred alternatives presented in this study recommended the creation of an east-bound left-turn lane at the entrance to the refuge on Hudson Road. This Hudson Road left turn lane would address safety concerns for drivers turning into the refuge. By creating a 10-foot wide lane for drivers to turn left, through traffic can bypass vehicles accessing the refuge. The turn lane would be constructed by widening Hudson Road for approximately 650 feet. During the surveying, it would be determined whether or not a right-of-way would need to be purchased from the Massachusetts Department of Fire Services.

A detailed cost estimate is provided below, as scoped in the VHB report.

Description	Unit Price	Quantity	Total Cost
Clearing and Grubbing	\$14,450.00 /AC	0.19 AC	\$2,746
Full Depth Pavement	\$52.00 /SY	560 SY	\$29,120
Pavement Milling & Overlay	\$18.00 /SY	1,595 SY	\$28,710
Loam Borrow & Seed	\$7.00 /SY	550 SY	\$3,850
Signing, Striping & Pavement Markings	\$1,500.00 /LS	1	\$1,500

SUBTOTAL: \$65,926

Mobilization (3%): \$1,978

Construction Staking (3%): \$1,978

Construction Traffic Management & Police: \$20,000

Permitting: \$30,000

Engineering, Survey, CI (30%): \$19,778

Storm Water Management/Drainage: \$30,000

Contingency (25%): \$16,481

TOTAL: \$186,140

Attachment: ARNWR FLAP Grant (1288 : FLAP Grant, Assabet River National Wildlife Refuge)

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Eastern Federal Lands Access Program Project Application

2. Safety Benefits

Please describe how this project addresses issues related to safety. Will the project improve safety for all users (pedestrians, bicycles, motor vehicles, etc.)? Will this project improve identified crash sites or hazardous conditions (road safety audits or engineering assessments)?

Adding a left turn lane on Hudson Road will allow visitors to safely wait and turn onto the refuge. Hudson road is a heavily traveled two-lane road. The turn lane will give space for non-refuge visitors to pass through. The intersection of Winterberry Way and Hudson Road saw one crash in 2008. This turn lane additional will assist in avoiding accidents by giving refuge visitors time and space to make the left turn into the Main Entrance.

3. Accessibility and Mobility Benefits

Please describe how the proposed project routes are connected to a FLMA inventory route. Describe how the project addresses the need on FLMA plan, State or County Comprehensive Plan. Describe how the proposed project will fill missing links in the network, remove travel restrictions and bottlenecks. How will the plan improve mode choice, explore and enhance transit system (i.e. operation and maintenance of transit facilities, etc.)? Will the plan reduce traffic congestion; enhance visitor mobility and accessibility?

ARNWR has three primary entrances, with the Main Entrance located on Hudson Road. Hudson Road intersects with Winterberry Way, which provides access to the refuge's Visitor Center. The Main Entrance sees the most visitor access. In 2011, a VHB count saw 460 visitors using the Main Entrance, 377 of which were cars, 51 bicycles, and 32 pedestrians. Those 460 visitors were 74 percent of visitation that day.

As of 2011, Hudson Road has a weekday average daily traffic (ADT) volume of 9,600 cars and a weekend ADT of 5,600 cars. Hudson Road sees a high amount of commuter traffic during the week and therefore it is important for refuge visitors to feel comfortable turning into the refuge without slowing down regular traffic. By adding this left turn lane, it will assist with reducing traffic congestion along this local road.

ARNWR already invested funding in the Transportation Study performed by VHB because the refuge staff acknowledges the importance of transportation to improving visitors access, mobility, and experience. The refuge and town need funding to execute the priority alternatives outlined in that study.

Attachment: ARNWR FLAP Grant (1288 : FLAP Grant, Assabet River National Wildlife Refuge)

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Eastern Federal Lands Access Program Project Application

4. Preservation Benefits

Will this project improve the National Bridge Inventory System (NBIS) deficient bridge rating? How will the project improve surface conditions? Will the project reduce operating costs? How will the project contribute to the protection of specific natural, cultural, historic, and/or scenic resources?

New pavement will improve surface condition in the project area. No significant changes will be made to operating costs as the road will not be significantly widened.

5. Economic Development Benefits

Please describe how this project will attract tourism/visitation. Will the project address more than one Federal Land Management Agency (FLMA) area? How will this project influence economic development? How will this project address visitor mobility, access, and experience?

Hudson Road leads to the Main Entrance of ARNWR. By creating a more inviting environment to the refuge, visitor experience will be improved and may increase visitation. The left turn pocket will make the refuge entrance more visible along Hudson Road. Additionally, with Hudson Road being a high commuter road, removing refuge visitors from creating a bottleneck at the entrance will likely improve commuters' drives.

6. Sustainability and Environmental Quality Benefits

Please describe how the proposed project contributes to the environmental goals and objectives of the Federal Land Management Plan or other applicable land management plan. How will the proposed project avoid/minimize/mitigate potential impacts to environmental or cultural resources? Will the project improve fish passage and/or wildlife connectivity? How does the proposed project contribute to the use of sustainable energy sources for transportation?

This proposed project minimizes environmental impacts while still improving the safety and experience of the visitor as well as other users of Hudson Road. VHB examined other alternatives to enhancing the Main Entrance and adding a left turn pocket resulted in minimal environmental impacts as less land would need to be acquired and developed.

Attachment: ARNWR FLAP Grant (1288 : FLAP Grant, Assabet River National Wildlife Refuge)

Assabet River National Wildlife Refuge

Transportation Study Report

Prepared For: Federal Highway Administration
Eastern Federal Lands Highway Division

U.S. Fish and Wildlife Service
Northeast Region

Prepared By: Vanasse Hangen Brustlin, Inc.

January 2013



Assabet River National Wildlife Refuge – TRANSPORTATION STUDY REPORT

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Move the entrance driveway at Hudson Road to the east.

This second option for addressing safety concerns at the main Entrance is illustrated by Figure 7.2. The project would relocate the refuge entrance road about 300 feet to the east onto what is currently state forest property, to where the crosswalk on Hudson Road is at present. The new alignment would be along the old rail track corridor now used for the sidewalk path from Hudson Road. A new sidewalk path of pervious pavement would be constructed and the crosswalk relocated. The pavement for the old driveway section would be removed and the area revegetated.

The land for the new entrance road would have to be obtained from the Massachusetts Department of Conservation and Recreation, subject to approval by the state legislature as well as the agencies involved. The project would also involve the Town of Sudbury as the project covers a section of the Hudson Road right of way.

The project would affect up to 0.6 acres of acres of upland forest during construction, although once construction is complete the net additional paved area would only be about 500 square yards. The project would require coordination to maintain access for walkers/bicyclists and vehicles during construction. The cost of the project is estimated to be about \$270,000. The costs for maintaining the new driveway and path would not be significantly different than are the costs for the existing driveway and sidewalk path.

Create an eastbound left-turn lane pocket at the Hudson Road entrance driveway. This project provides a third option for addressing safety concerns at the Main Entrance at Hudson Road. As shown by Figure 7.3, a left-turn lane could be constructed by widening Hudson Road for about 650 feet to account for the storage area and taper for the lane.

A topographical survey is required to be certain, but it is unlikely that the widening could be accommodated entirely within the existing Hudson Road right of way. The project would thus involve some minor land taking from either the Department of Fire Services land on the north side of the road or the state forest land on the south side of the road. The project would not be in a floodplain and is not anticipated to have any impacts on wetlands although there are some wetland areas south of the road that would have to be marked and protected during construction.

The project would require traffic management to maintain traffic flow along Hudson Road during construction. The total project cost is estimated to be \$155,000. There would be no ongoing maintenance cost for the refuge since the road is owned by the Town of Sudbury. The timeframe for the project would be long range, not because of the time for planning and construction, but because of the need to meet volume-based justification criteria. MassDOT standards for left-turn lanes are generally based on the volume of turning vehicles and the volume of opposing traffic flow and current traffic volumes are not high enough to meet those warrants.¹¹

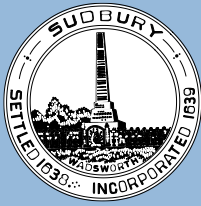
This project is an alternative to moving the entrance road to the east. Because constructing a left-turn lane accomplishes the same objective as moving the entrance, but is less costly and does not requires as extensive a land acquisition process, this project is the preferred of those two options.

¹¹ See Technical Memorandum #3 for analysis of volume-based warrants.



Attachment: ARNWR FLAP Grant (1288 : FLAP Grant, Assabet River National Wildlife Refuge)





SUDBURY BOARD OF SELECTMEN

Tuesday, April 14, 2015

MISCELLANEOUS (UNTIMED)**5: Town Manager Search Consultant Interviews**REQUESTOR SECTION

Date of request: April 9, 2015

Requestor: Chairman Woodard

Formal Title: Discuss and possibly vote on date for Town Manager search consultant interviews and which firms to interview

Recommendations/Suggested Motion/Vote: Discuss and possibly vote on date for Town Manager search consultant interviews and which firms to interview

Background Information:

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Barbara Saint Andre	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

04/14/2015 8:00 AM

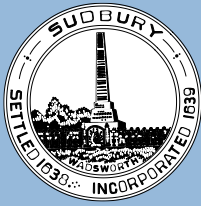
MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:

**SUDBURY BOARD OF SELECTMEN**

Tuesday, April 14, 2015

EXECUTIVE SESSION**6: Enter Executive Session****REQUESTOR SECTION**

Date of request: April 9, 2015

Requested by: Patty Golden

Formal Title: At the conclusion of Open Session, vote to enter into Executive Session to discuss the purchase, exchange, lease or value of real property, specifically the Wayland-Sudbury Septage Facility, if such discussion may have a detrimental effect on the negotiating position of the government body. (Exception 6) and; to conduct strategy sessions with respect to collective bargaining as an open meeting may have a detrimental effect on the bargaining position of the government body (Exception 3) and to reconvene in Open Session.

Recommendations/Suggested Motion/Vote: At the conclusion of Open Session, vote to enter into Executive Session to discuss the purchase, exchange, lease or value of real property, specifically the Wayland-Sudbury Septage Facility, if such discussion may have a detrimental effect on the negotiating position of the government body. (exception 6) and; to conduct strategy sessions with respect to collective bargaining as an open meeting may have a detrimental effect on the bargaining position of the government body (exception 3) and to reconvene in Open Session.

Background Information:

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

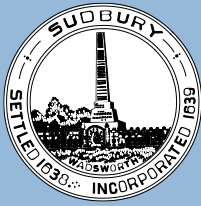
Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Barbara Saint Andre	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

04/14/2015 8:00 AM

MEETING NOTES SECTION

Board's action taken:



SUDBURY BOARD OF SELECTMEN
Tuesday, April 14, 2015

7

EXECUTIVE SESSION

7: Wayland Septage Facility

REQUESTOR SECTION

Date of request: April 9, 2015

Requested by: Patty Golden

Formal Title: Discuss Wayland Septage Facility and vote on possible next steps

Recommendations/Suggested Motion/Vote: Discuss Wayland Septage Facility and vote on possible next steps

Background Information:

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Barbara Saint Andre	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

04/14/2015 8:00 AM

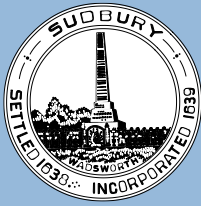
MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



SUDBURY BOARD OF SELECTMEN
Tuesday, April 14, 2015

EXECUTIVE SESSION

8: Collective Bargaining

REQUESTOR SECTION

Date of request: April 9, 2015

Requested by: Patty Golden

Formal Title: Discussion on Collective Bargaining

Recommendations/Suggested Motion/Vote: Discussion on Collective Bargaining

Background Information:

Financial impact expected:n/a

Approximate agenda time requested:

Representative(s) expected to attend meeting: Maryanne Bilodeau, Interim Town Manager

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Barbara Saint Andre	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

04/14/2015 8:00 AM

MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date: