

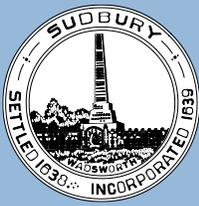
SUDBURY BOARD OF SELECTMEN
TUESDAY OCTOBER 14, 2014
7:30 PM, TOWN HALL - LOWER LEVEL

Item #	Time	Action	Item
			Call to Order
	7:30 PM		Opening remarks by Chairman
	7:35 PM		Reports from Town Manager
	7:40 PM		Reports from Selectmen
	7:45 PM		Citizen's comments on items not on agenda
OTHER TIMED ITEMS			
1.	7:55 PM	<i>VOTE</i>	Discussion and question of voting to accept the Sudbury Access Corporation's FY14 Financial & Operating Reports as required by their contract, and vote to extend the contract for a 3-year term to expire November 15, 2017.
2.	8:15 PM		Sudbury Celebrates 375/Sudbury Day Committee - Report
3.	8:30 PM		Discussion on Special Town Meeting (Potentially December 3, 2014) and Special Town Election, (Potentially December 9, 2014) as Requested by Facilities Director Jim Kelly
4.	8:45 PM	<i>VOTE</i>	Sudbury Housing Trust sale of property - 278 Maynard Road
5.	8:50 PM	<i>VOTE</i>	Mass Central Rail Trail Next Steps
6.	9:05 PM	<i>VOTE</i>	Bruce Freeman Rail Trail - Discuss prices received for 25% Design Plan and Vote
MISCELLANEOUS			
7.		<i>VOTE</i>	Question of whether to vote to approve Selectmen's Draft Meeting Schedule for 2015.
8.		<i>VOTE</i>	Discuss the issue of whether to continue to issue entertainment licenses to Common Vicatualer holders with TVs or Radios.
9.		<i>VOTE</i>	Discussion and vote whether to approve Sudbury Farms to extend Sunday sale Hours of alcoholic beverages

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Item #	Time	Action	Item
10.			Question of amending the mission statement for Strategic Financial Planning Committee for Capital Funding
11.		<i>VOTE</i>	Discussion and vote on whether to ratify and sign the Memorandum of Agreement between the Town of Sudbury and the Sudbury Public Employee Committee (PEC) to provide health insurance through the Group Insurance Commission for another three year period from July 1, 2015 to June 30, 2018.
12.		<i>VOTE</i>	Discussion regarding candidates for Town Counsel and determining next steps.
CONSENT CALENDAR			
13.		<i>VOTE</i>	Vote to approve the regular session and executive session meeting minutes of September 23, 2014 and the executive session meeting minutes of September 10, 2014 and October 7, 2014
14.		<i>VOTE</i>	Vote to Accept, on behalf of the town, donations from Debra & Stephen Galloway, Duck Soup, and George & Melinda Connor totaling \$622 to be used by the Town of Sudbury for the purpose of the Sudbury Celebrates 375/Sudbury Day Committee Celebration, and may be used for another similar purpose as authorized by the Board of Selectmen in the event that all funds are not expended at the conclusion of the aforementioned celebration.
15.		<i>VOTE</i>	Vote to grant a 1-day All Alcohol license to Goodnow Library Foundation, Inc, to accommodate an October Gala Fundraiser on Saturday, October 25, 2014 from 6:00 PM to 11:00 PM at Goodnow Library, 21 Concord Rd, subject to the use of a TIPS-trained bartender and receipt of a Certificate of Liability.
EXECUTIVE SESSION			
16.		<i>VOTE</i>	At conclusion of Regular Session, vote to enter into Executive Session to discuss the 4/29/14 Executive Session minutes. Following discussion, vote whether to approve the minutes.

These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.



SUDBURY BOARD OF SELECTMEN

Tuesday, October 14, 2014

**Timed Item
1: SAC FY14 Report**

REQUESTOR SECTION

Date of request: September 23, 2014

Requested by: Patty Golden

Formal Title: Discussion and question of voting to accept the Sudbury Access Corporation’s FY14 Financial & Operating Reports as required by their contract, and vote to extend the contract for a 3-year term to expire November 15, 2017.

Recommendations/Suggested Motion/Vote: Question of voting to accept the Sudbury Access Corporation’s FY14 Financial & Operating Reports as required by their contract, and vote to extend the contract for a 3-year term to expire November 15, 2017.

Background Information:

See attached documents provided by Jeff Winston: SAC Annual Report, Inventory, and Contract.

Financial impact expected:N/A

Approximate agenda time requested: 15 min.

Representative(s) expected to attend meeting: Jeff Winston and Lynn Puorro

Review:

Patty Golden	Completed	10/08/2014 3:42 PM
Maureen G. Valente	Pending	
Paul Kenny	Pending	
Charles C. Woodard	Pending	
Board of Selectmen	Pending	10/14/2014 7:30 PM

MEETING NOTES SECTION

Board’s action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:

SUDBURY ACCESS CORP
FY 2014 Financial & Operating Reports
October 1, 2014

For the just-completed year FY2014:

- 1) Notable accomplishments: See next page.
- 2) Quarterly/Annual Financials: See attached.
- 3) Results of Fundraising: Currently SAC does no fundraising.
- 4) Statistics on number of residents trained, number of hours of public programming: See attached Quarterly Programming Reports.
- 5) Number of hours by type of programming: See attached Quarterly Programming Reports.
- 6) Filed Corporation Annual Report, and MA Form PC (including Auditors' report and Federal Form 990), will be provided under separate cover on or before 11/15/14. Asset inventory attached to this report.
- 7) Summary of VOD viewing stats. See attached.

For the upcoming year FY2015:

- 8) Budget: See attached.
- 9) List of operating equipment to be replaced in FY 2015:
 - Mac G5 editing system
- 10) Fundraising Targets: SAC plans no fundraising in FY 2014.
- 11) Programming plans: In FY 2015, SAC plans to
 - Continue to expand Sudbury civic meeting coverage
 - Continue providing coverage of Sudbury Senior Center programs
 - Continue to produce and introduce new programming highlighting the Sudbury community
 - Continue to provide coverage of LS sports teams
- 12) Plans for expanding existing services and adding new services
- no plans for FY 2015
- 13) Plans for equipment upgrades:
 - An upgrade of the Town Hall video system is under consideration for FY 2015.
 - Replacing the main SudburyTV control room equipment console and rewiring the system is under consideration for FY2015.
 - In FY 2015 we plan to purchase a Network Storage device.
- 14) Plans for expanding training capabilities:
SudburyTV offers a variety of training courses to the community. Courses are held on Wednesday evenings and may be scheduled on an individual or group basis.

Notable FY2014 Accomplishments:

- 1) SudburyTV Infrastructure Improvements: We completed the infrastructure improvements required to support live origination from the LS Fields complex
- 2) Local Programming: We worked with LS French Teacher, Ms. LePietre, and her French 5 class to produce 2 interview programs spoken all in French and subtitled in English We also provided coverage of Sudbury's 375th Anniversary events including the Olde Time Community Fair, and the Field Day and Fireworks events
- 3) SudburyTV Production Workshops: We provided one-on-one training to a total of 11 residents in Field and Studio Production We held a 4-week production workshop in cooperation with the Sudbury Park and Recreation Department. The class was geared towards middle school students. Four students participated in the class.

Current Meeting Coverage by SudburyTV

Board/ Committee	Broadcast Live	Taped for Replay	Posted On-Demand on Sudburytv.org	Agenda Indexed On-Demand
Board of Selectmen	Yes	Yes	Yes	Yes
Finance Committee	Annual Budget Hearings only	Yes	Yes	Yes
SPS School Committee	Yes*	Yes	Yes	Yes
LS School Committee	Yes*	Yes	Yes	Yes
Town Meeting	Yes	Yes	Yes	Yes
Park & Recreation Commission	No	Yes	Yes	Yes

- *Beginning September 2014, coverage of both LS and SPS School Committee meetings is LIVE
- Coverage of the above boards/committees includes regularly scheduled meetings
- We will cover any one/all meetings for any board/committee as requested
- No current plans to expand regular meeting coverage without request by a particular board

Educational Channel 9/32

- SudburyTV manages programming the channel from 4pm-midnight daily and weekends airing:
 - LS and SPS School Committee
 - LS Varsity Sports
 - LS Music Department Performances
 - Any other school/education related programming
- We work with Schools to produce special programs of interest to the school community as topics arise throughout the year. Past programs have included:
 - LS Athletics Presentation: The Sport Parent with Dr. Greg Dale
 - LA Faculty and Staff Variety Show
 - LS Asian Festival
 - Curtis Middle School Moving On Ceremony
- All Sudbury schools are encouraged to request coverage of events taking place in the school community
- Schools are welcome to submit programming for airing on the Ed. Channel

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Summary of SudburyTV VOD Viewing, 7/1/13 - 6/30/14

Range: Mon Jul 1 08:11:00 2013 through Mon Jun 30 23:20:00 2014
4607 records read. 12 months, 6934 viewers, 439 programs

By Month

Month	View Time HH:MM	Viewers
Jul. 2013:	60:44	100
Aug. 2013:	57:29	63
Sep. 2013:	69:20	84
Oct. 2013:	89:07	112
Nov. 2013:	80:48	88
Dec. 2013:	81:52	76
Jan. 2014:	137:55	133
Feb. 2014:	129:43	154
Mar. 2014:	235:48	191
Apr. 2014:	129:29	115
May. 2014:	179:53	139
Jun. 2014:	124:56	112

By Viewers

263 Viewers watched for 1 - 5 minutes
123 Viewers watched for 5 - 10 minutes
270 Viewers watched for 10 - 30 minutes
149 Viewers watched for 30 - 60 minutes
211 Viewers watched for 60+ minutes

957 Viewers watched 1 - 5 programs
37 Viewers watched 5 - 10 programs
22 Viewers watched 10+ programs

By Program

Program	View Time HH::MM	Viewers
FinCom_3-17-14	72:26	38
BOS_5-20-14	61:42	57
LWVCandidatesNight_2014	42:52	30
BOS_4-8-14	24:45	20
BOS_7-30-13	22:00	16
SummerConcertSeries_7-29-13	21:31	24
BOS_6-10-14	21:11	15
BOS_10-22-13	21:09	18
SolvingtheUFOEnigma3_14_13	20:42	19
EcumenicalService_1_12_14	20:31	32
BOS_4-29-14_Disc1Complete	18:32	17
SPS_12_4_13	18:32	8
ATM_5-7-14	18:29	17
SHS_3_13_13	18:14	17
SeniorScene_ClassicalPiano	18:05	22
SPS_3-12-14	17:42	14
FINCOM_April28_2014	17:36	16
FINCOM_5_1_14	15:22	11
FinCom_FY15Budget_2-4-14	14:43	18
FARNWR_11_20_13	14:22	17
FinCom_FY15Budget_2-6-14	14:08	21
ParkRec11_12_13	14:06	16
TownForum_1-23-14	13:54	21
SPS_2_26_14	13:43	15
LSBBvsWayland_2_11_14	13:16	27
SummerConcertSeries7_15_13	12:58	12
SPS_12_18_13_1388444792	12:46	10
SudburyParkRecCom1_13_14	12:21	16
SHSGenealogy101_11_19_13	11:40	12
SHS_3_2_14	11:40	17
SHS_2_2_14	11:14	20
LSWinterInstrumental_1-9-14	10:44	11
LSJazzConcert_2_26_14	10:29	17
FinCom_11-18-13	10:11	6
LSFootballvsSomerset_9_6_13	10:01	7
LSFootballvsTewks9_13_13	9:59	13
LSGraduation2014	9:54	17

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MilleyMemorialDedication	9:49	18
SPS_2_5_14	9:49	21
AnnualTownMtg_5-5-14	9:39	10
BOS_8-20-13	9:22	8
FinCom_2_27_14	9:17	13
SHS_1_12_14	9:16	18
BOS_3-25-14	9:11	11
BOS_2-25-14	8:36	11
LWV_Healthcare_Options	8:32	10
BOS_1-28-14	8:07	15
SPS_3-26-14	7:57	15
ParkRec4_15_14	7:35	8
ImpactfulFitnessEp5	7:21	32
TolandMemorialHockeyGame	7:19	17
BOS_6-25-14	7:19	14
BOS_7-9-13_DVD	7:08	10
EcumenicalService_CardinalO	6:52	8
SHS_TiSales_6-12-11	6:45	13
ParkRec12_9_13	6:37	6
SHS_3_6_11	6:35	6
FinCom_12-16-13	6:29	5
BOS_3_11_14	6:28	8
CPC_12-4-13	6:25	7
SPS_10-9-13	6:09	16
SPS_5_21_14	6:09	7
LSPopsConcert2014	5:55	11
LS_SpringChoral_5-22-14	5:36	14
SHS_Oct2010	5:24	11
SHS_Cavicchio	5:20	14
SHS_4_7_13	5:19	8
SPS_9_24_13	5:18	7
FinCom_6_16_14	5:08	8
SHS_Rice_9-20-09	5:04	6
BOS_9-17-13	5:02	9
ParkRec_3_10_14	5:01	7
CreativeProcess1_4-30-14	4:59	7
SPS_4_9_14	4:48	12
BOS_6_17_14	4:46	9
BOS_4-29-14_Disc2wGraphic	4:45	15
FinCom_FY15Budget_2-24-14	4:41	9
LSGVvsWachusett_11-5-13	4:35	7
BOS_12-18-13	4:28	8
SHS_Raymonds_6-7-09	4:26	14
LSCabaretNight_2014	4:20	13
SPS_1_8_14	4:19	10
LS_vs_Newton_South_BoysBBal	4:16	9
LSFacultyVarietyShow2014	4:13	6
SHS_10_6_13	4:12	10
LSBoysSoccervsMaynard9_25_1	4:06	10
LS_FrenchClass_Sept2013	4:05	10
BOS_1_14_14	3:59	11
LS_WinterChoral_Concert	3:58	10
BOS_2-11-14	3:58	9
ParkRec_10-15-13	3:56	5
SPS_6_11_14	3:56	8
LSSC_2-26-14	3:48	5
SHS_1_9_2011	3:40	5
BOS_10_29_13	3:40	6
LWV5thCongCandForum9-29-13	3:39	5
SHS_Smallpox_5-3-09	3:39	6
LSScComm3_11_14	3:38	7
GoodnowOralHistory2013	3:35	10
ParkRec2_10_14	3:35	5
LSBSvsAB_10_22_13	3:32	4
LittleLeagueSafety_2012	3:29	5
SHS_April2011	3:28	4
PoliceStationTour_2013	3:26	9
BOS_9-3-13	3:26	8
BOS_12-3-13	3:16	6
BOS_11-5-13	3:13	6
SHS_VirtualTour_4-5-09	3:08	5
SPS_1_22_14	3:08	7
LWV_CivicsBee_2013	3:07	6
LWV_RunningForOffice	3:05	14
BOS_10-1-13	3:03	8
Genealogy2_8_14	2:59	10

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LS_vs_BostonLatin_Fenway	2:58	8
LSSeniorAwards5_21_14	2:58	11
LSGirlsSoccerVSnewtonsouth	2:56	11
LSGVvsWaltham10_9_13	2:56	9
ImpactfulFitnessEp6	2:54	12
SPS_6-26-13	2:53	5
HistoricalSociety_TownCente	2:48	9
LSFootballvsLynnC_11_1_13	2:47	4
LSBoysHockeyVS_CC	2:45	6
SudgburyBusinessShow_4	2:43	12
SHS_6_8_14Updated	2:43	4
AnnualTownMtg_5-6-14	2:42	10
SPS_11_6_13	2:37	6
SHS_5-5-13	2:36	5
LSFootballvsNewtonSouth	2:32	9
FinCom_7-8-13	2:22	7
SudburySolarOne	2:22	4
FashionSenseEp3	2:20	14
BeInTheKnowAboutSPSEp2	2:20	6
CurtisMovingOn_2013	2:17	6
Park_Rec_9_11_13	2:15	3
SHS_4_1_12_1333420113	2:15	9
SHS_Noyes_9-18-11	2:12	8
LS_11-12-13	2:12	6
SHS_4_8_14	2:11	5
FinCom_2_25_14	2:09	7
SPS7_24_13	2:07	5
LSGLaxvsMascon3_31_14	2:02	4
FARNWR_7_24_13	2:02	3
LSBSvsWeston_10_8_13	2:00	3
LSGBvsNewtSth_2_4_14	1:58	4
FinCom_FY15Budget_2-10-14	1:58	9
HosmerHolidayTour2013	1:57	8
BOS_May_7_2014	1:56	6
Sudbury4thJulyParade_2013	1:54	11
FinCom_9-16-13	1:52	6
PBC_9-26-13	1:44	5
RattoReport_Ep3	1:42	3
SHS_11_11_12	1:40	4
MAGenealogy_4_12_14	1:40	4
SummerConcerts2013_ToeJamPu	1:38	6
LS_9-10-13_1379347920	1:38	6
LSBBvsWestford2_7_14	1:35	9
ImpactFitness_2	1:34	13
LSBH_vs_Haverhill	1:32	17
LSGBvsNewNth_1-27-14	1:31	3
ImpactfulFitness_4	1:30	7
BeInTheKnowAboutSPS_3	1:30	11
LSGBvsBosLat_1_24_14	1:27	4
SHS_March_7_2010	1:27	5
FARNWR_9_25_13	1:25	3
MemorialDay_2014	1:23	6
LSB_Rugby_vs_Arlington	1:23	4
LSVarietyShow_2014	1:23	4
Telethon2012Talent4-6pm	1:21	4
2013_Telethon_Talent_4-6pm	1:20	7
FARNWR_1_22_14	1:19	6
LSBHvsTewksbury_1_29_14	1:19	4
SPS_9_11_13	1:18	7
shs_georgemoore_2-1-09	1:16	3
CPC_11-20-13	1:16	6
AnnualTownMeeting5_8_13	1:14	3
FinCom_12-17-12	1:13	3
ParkRecCom5_12_14	1:13	3
LSBBvsWaltham_1_28_14	1:12	3
LS_Graduation2013	1:12	8
SHS_Monuments_5-4-14	1:11	4
SHS_CenterTour_Oct2011	1:11	8
PoliceInfoSession3_13_14	1:10	6
SPS_4_30_14	1:08	5
LSSchCom_4_8_14	1:07	8
LSBSvsWestford_10_17_13	1:05	3
LSBSvsBrookline11_3_13	1:04	5
LSSchComm_10_1_13	1:02	8
LSBoysSoccer_VS_BostonLatin	1:02	5
BOS_11_19_13	1:01	4

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GunViolence_1-16-13	1:00	3
SHS_FrancisKoppeis	1:00	3
LSWrestlingvsWaltham_1_25_1	0:58	8
LSBRugbyvsBrookline_4-11-14	0:57	5
SummerConcertSeries7_8_13	0:57	8
FashionSenseEp2	0:57	3
BeInTheKnowAboutSPS_1	0:56	6
Savoyards50thAnniversary201	0:55	4
SHS_10_7_12	0:54	6
SHS_WaysideInnBoysSchool	0:54	3
SportsZoneGarrettEpl	0:53	6
SudburyWeeklyNews29	0:53	8
2013_Telethon_Talent_8-10PM	0:53	5
FELSTalk_1_30_14	0:51	3
LSGVvsAB_10_24_13	0:49	4
SPS_6_12_13	0:48	4
LSGVvsBedford10_7_13	0:47	3
LS_6-25-13_2	0:46	4
WorldLanguageDeclamation_20	0:44	3
LifeofanAthlete_LSPresentat	0:42	6
SHS_BabeRuth_6-1-08	0:40	3
SHS_6_9_13	0:39	5
SPS_11_20_13	0:38	6
SudSeniorScene_1_29_14	0:38	3
BusinessShow_Ep3	0:38	4
LSSchComm_1_7_14	0:37	3
CoachCatesHealthyAdventures	0:37	5
LWV_CandidatesNight_2013	0:37	4
LSFootballvsLynnClassical	0:37	3
FARNWR_3-27-13	0:37	3
LSGSvsWestford_9-16-13	0:36	3
AroundTown_Ep11	0:35	3
LS_Cabaret_2013	0:32	4
LSGH_vs_Melrose	0:32	4
CoachCatesHeal111129-175259	0:31	3
LSBoysLaxvsAB_6_10_14	0:31	4
LS_SchoolCom_2_11_14	0:30	6
LSGLaxvsFramingham_5-30-14	0:28	4
AroundTown6	0:26	3
SummerConcertSeries_8_5_13	0:26	5
LSCommunitySing5_16_13	0:25	3
LS_SchoolCom_5_29_13	0:23	4
LSSchCom_6_10_14	0:23	3
LSSC_3-25-14	0:21	3
2013TelethonTalent_2-4pm	0:20	4
SudHousingTrust_9_27_13	0:20	3

Treasurer's Report for FY2014:**Income Statement**

	Year to Date
Revenues	
Grants	\$ 241,528.55
Program Service Revenue	555.00
Realized gain on Investment	8,714.96
Interest Income	4,004.81
Dividend Income	2,304.16
	<hr/>
Total Revenues	257,107.48
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Cost of Sales	
	<hr/>
Total Cost of Sales	0.00
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Gross Profit	257,107.48
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Expenses	
Accounting Expense	1,103.00
Advertising	350.00
BBS newsfeed	945.00
Filings	140.00
Insurance	7,736.00
Internet/Web Expense	2,066.33
CableTV Expense	74.83
Leased Employees	171,189.09
Memberships & Subscriptions	156.68
Conference Fees	705.00
Minor Equipment - Comp/Office	1,033.54
Minor Equipment - Video	3,346.48
Independent contractor	16,216.44
Supplies - Computer/Office	907.86
Supplies - Video	831.68
Postage	564.32
Promotional Items	640.08
Rental Equipment	280.36
Repairs - Equipment	457.20
Facility Repair/Upgrade	4,101.99
Sports Program Fees	325.00
Streaming costs	5,524.00
Telephone Expense	798.60
Depreciation Expense	32,396.55
Amortization Expense	261.83
Other Expense	112.00
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Total Expenses	252,263.86
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Net Income	\$ 4,843.62

Balance Sheet

ASSETS

Current Assets

DCU checking account	\$	285.16
DCU savings account		137.77
DCU money market		23,699.30
DCU paypal account		0.20
ING account		1.99
Paypal account		137.01
DCU LTD account		213,133.94
DCU LTD savings account		5.34
DCU LTD checking account		0.22
RTN Savings		25.00
RTN Checking		319,134.19
Fidelity		<u>236,119.18</u>

Total Current Assets 792,679.30

Property and Equipment

Furniture and Fixtures		1,723.98
Equipment		196,775.73
Capital Software		1,571.00
Accum. Depreciation - Furnitur		(1,332.57)
Accum. Depreciation - Equipmen		(134,552.23)
Accum. Depreciation - Software		<u>(1,571.00)</u>

Total Property and Equipment 62,614.91

Other Assets

Total Other Assets 0.00

Total Assets \$ 855,294.21

LIABILITIES AND CAPITAL

Current Liabilities

Credit card payable	\$	<u>2,193.08</u>
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Total Current Liabilities 2,193.08

Long-Term Liabilities

Total Long-Term Liabilities 0.00

Total Liabilities 2,193.08

Capital

Retained Earnings		848,257.51
Net Income		<u>4,843.62</u>

Total Capital 853,101.13

Total Liabilities & Capital \$ 855,294.21

FY 2015 Budget:

	FY 2014	FY 2015	FY 2015	FY 2015	FY 2015	FY 2015		FY15 over FY14 % Change
Category	Actual	Q3 2014	Q4 2014	Q1 2015	Q2 2015	Budget	Explanation of Differences	
Accounting / Audit	1103	675	425			1100		0%
Advertising	350	175		175		350		0%
BBS Newsfeed	945			945		945	Total Info	0%
Filings	140	125	15			140		0%
Insurance	7736	4400	1110	1110	1110	8000		3%
Internet/Web Expense	2066	790	450	375	585	2400	Adds Partial year of Internet at LS Field	16%
Cable TV Expense	75	18	18	18	18	75		0%
Legal Fees	0	100	100	100	100	400	Contingency Fund	
Memberships & Subscriptions	157		100		60	160	Mass Access \$100, Town Crier \$60	2%
Conference Fees	705	500	150		150	800	Previously included in Memberships/Subscriptions	13%
Minor Equipment: Comp/Office	1034	100	100	100	100	400		-61%
Minor Equipment: Video	3347	300	300	300	300	1200		-64%
Minor Software	0	0	0	0	0	0		
Independent Contractors	16216	6000	7000	7000	7000	27000	Adds Part-time Engineering Services	67%
Supplies: Comp/Office	908	200	200	200	200	800		-12%
Supplies: Video	832	200	200	200	200	800		-4%
Postage	564	100	100	100	100	400		-29%
Promotional Items	640					0		-100%
Props	0					0		
Rental Equipment	280		125		175	300		7%
Repairs	457	200	200	200	200	800		
Facility Repairs/Upgrades	4102	0	0	0	0	0		
Sports Program Fees	325		125	125	125	375		15%
Streaming costs	5524	0	25	5525	25	5600	Program Downloads, VOD, Streaming	1%
Telephone	799	200	200	200	200	800		0%
Training	0	0				0		
Travel	0	25	25	25	25	100		
Other	112	0	0	0	0	0		
SUBTOTAL	48417	14108	10968	16698	10673	52945		9%
Leased Employees	171189	44000	44000	44000	44000	178000	Assumes Salary increases, benefit adjustments	4%
Capital	48290	10000	15000			25000	Ctrl Rm rewire, Mac G5 + storage	-48%
TOTALS	267896	68108	69968	60698	54673	255945		-4%

Attachment: SAC_FY2014 report (1033 : SAC FY14 Report)

Sudbury TV Third Quarter 2013 Report

July 1, 2013 to September 30, 2013

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors
October 2013

Attachment: SAC_FY2014 report (1033 : SAC FY14 Report)

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings until 9pm depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the third quarter, coverage was provided for the following:

Meetings:

- Sudbury Selectmen Meetings on July 9 and 30, August 20, and September 3 and 17 were covered by staff.
- Sudbury Finance Committee meetings on July 8 and September 16 were covered by staff.
- Sudbury Public Schools School Committee Meetings on July 24, August 21, and September 11 and 25 were covered by staff.
- Sudbury Park and Recreation Commission Meeting on September 11 was covered by staff.

Staff Covered Events:

- The Sudbury July 4th Parade, multi-camera coverage.
- Sudbury Senior Scene Events:
 - Pianist Gary Langren performance at the Sr. Center Summer Barbeque held on July 17.
 - From Iceland to Italy on a Bicycle presentation by Cate Dill held on July 18.
 - Senior Tax Exemption Workshop held on July 23.
 - Red Sox History presentation held on August 14.
 - Health Talk, cataracts presentation held on August 20.
 - Pianist Abba Shocair performance held on September 9.
 - The Road Scholar presentation held on September 24.
 - Healthy Snacking presentation held on September 26.
 - Falls Prevention Workshop held on September 26.

Staff and Volunteer Covered Events:

- The Sudbury Summer Concert Series on July 8, 15, 22, and 29 and August 5, multi-camera coverage.

Volunteer Covered Events:

- Friends of Assabet River National Wildlife Refuge monthly programs taped at the Assabet River NWR Headquarters on July 24, and September 25.

Series Programming:

- "Impactful Fitness": Two new episodes plus two special segments were produced this quarter.
- A Segment for Around Town with Gabrielle was produced this quarter.
- The premier episode of "Faith in Sudbury" was produced this quarter. The series will premier this fall.

2) Lincoln-Sudbury Activities

Staff covered meetings included:

- Lincoln-Sudbury School Committee meetings of September 10 and 24 were covered by staff.

Staff Covered Events:

- LS Athletics "Life of an Athlete" presentation held on September 9.

Staff Covered Sports:

- LS Football on September 6, 13, and 27.
- LS Girls Soccer on September 10, 16, and 18.
- LS Boys Soccer on September 12 and 25.

Support of LS Academics:

- Working with LS French teacher Michele LePietre's 5th year French class to produce an interview program with visitors from France. The students in the class will interview the French guests, they will operate the cameras and switcher, and they will edit the footage, adding subtitles, into either one or two programs to be aired on the Sudbury Educational Channel.

3) Outreach Services

- Have begun regular meetings with HOPEsudbury in preparation for the HOPEsudbury Telethon in November.

4) Training

- One individual completed the Field Production Class.

5) Programming:

The following details the number of first run and repeat programs aired during the quarter, as well as the total number of hours of programming that were aired between July and September on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 93 first run programs and 86 first run hours that aired this quarter, 35 and 51.5 respectively were produced in Sudbury. Those 35 programs included meetings, events, and series.

Weekly Totals	# of First Run Programs	First Run Hours	SudburyTV			Total # of Programs	Total Hours
			# of Repeat Programs	Repeat Hours			
7/1/13	9	7	60	59	69	66	
7/8/13	7	8	59	57	66	65	
7/15/13	7	6.5	63	63.5	70	70	
7/22/13	8	6	56	61	64	67	
7/29/13	6	8	60	50	66	58	
8/5/13	6	4	60	54	66	58	
8/12/13	8	6	59	56.5	67	62.5	

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8/19/13	6	7	66	57	72	64
8/26/13	3	1.5	64	65	67	66.5
9/2/13	8	8	55	49	63	57
9/9/13	9	7.5	47	51	56	58.5
9/16/13	9	10.5	48	46	57	56.5
9/23/13	7	6	56	65.5	63	71.5

Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	93	86	753	734.5	846	820.5

Educational Channel 9/32

Of the 41 first run programs and 42.5 first run hours that aired this quarter, 14 and 27.5 respectively were produced in Sudbury. Those 14 programs included meetings, events, and sports.

Weekly Totals	Educational Channel					
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
7/1/13	5	8	29	42	34	50
7/8/13	2	1	32	49	34	50
7/15/13	2	1	32	49	34	50
7/22/13	2	1.5	32	47.5	34	49
7/29/13	1	2	33	43	34	45
8/5/13	4	3	34	48	38	51
8/12/13	2	1	36	50	38	51
8/19/13	2	1	36	50	38	51
8/26/13	3	4	35	48	38	52
9/2/13	3	1.5	35	50.5	38	52
9/9/13	4	4.5	29	37.5	33	42

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9/16/13	7	9.5	34	39.5	41	49
9/23/13	4	4.5	37	42	41	46.5
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	41	42.5	434	596	475	638.5

6) Capital Equipment Recommendations:

We are compiling a priority list of equipment to be purchased and projects to be funded in the coming year. Equipment under consideration includes replacing the MAC G5 editing computer and the remote DV record deck. We are also considering replacing the main control room equipment console and re-wiring the system.

7) Upcoming Events for the 4th Quarter of 2013:

The HOPEsudbury Telethon will take place on Saturday November 2nd. We also are covering a variety of LS sports and Senior Center events. The Sudbury Historical Society's new season of programs begins in October, and the Friends of Assabet River National Wildlife Refuge monthly programs has resumed. Watch for our latest series "Faith in Sudbury" to premier in the 4th quarter as well.

Sudbury TV Fourth Quarter 2013 Report

October 1, 2013 to December 31, 2013

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors
February 2014

Attachment: SAC_FY2014 report (1033 : SAC FY14 Report)

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings until 9pm depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the fourth quarter, coverage was provided for the following:

Meetings:

- Sudbury Selectmen Meetings on October 1, 22, and 29, November 5, 19, and 26, December 3 and 18 were covered by staff.
- Sudbury Finance Committee meetings on October 21, November 18, and December 16 were covered by staff.
- Sudbury Public Schools School Committee Meetings on October 9 and 23, November 6 and 20, and December 4 and 18 were covered by staff.
- Sudbury Park and Recreation Commission Meetings on October 15, November 12, and December 9 were covered by staff.
- Community Preservation Committee Public Hearings on November 20 and December 4 were covered by staff.

Staff Covered Events:

- The Sudbury Solar One Ribbon Cutting Ceremony held on November 13.
- The Sudbury Historical Society Monthly Program, Genealogy 101, held on November 19.
- The Hosmer House Holiday Preview taped on December 3.
- Sudbury Senior Scene Events:
 - US Immigration 3 part series held on October 21 and 28, and November 4.
 - All You Need to Know About Cholesterol held on October 22.
 - Soup's On: Staying Safe at Home held on October 24.
 - Men's Breakfast held on October 31.
 - Veterans Luncheon held on November 13.
 - Soup's On: Happy Feet held on November 14.
 - The Wolverine Jazz Trio held on December 11.

Staff and Volunteer Covered Events:

- The HOPEsudbury Telethon, multi-camera coverage.
- Our Lady of Fatima Nativity Pageant held on December 15 and 16.

Volunteer Covered Events:

- Friends of Assabet River National Wildlife Refuge monthly programs taped at the Assabet River NWR Headquarters on October 23, and November 20.
- Sudbury League of Women Voters Health Care Forum held on November 3.
- First Parish Coffeehouse held on November 9.
- Candy Cane Classic Gymnastics Meet held on December 14, covered by members of the LS TV Club.

Series Programming:

- "Impactful Fitness": One new episode was produced this quarter.
- The premier episode of "Sports Zone with Garrett Haydon" was produced this quarter.

2) Lincoln-Sudbury Activities

Staff covered meetings included:

- Lincoln-Sudbury School Committee meetings of October 1 and 15, November 12, and December 3 were covered by staff.

Staff and Volunteer Covered Events:

- LS Winter Choral Concert held on December 12.

Staff Covered Sports:

- LS Football on October 25, and Tournament games on November 1 and 15.
- LS Girls Soccer on October 1, 5, 15, and 26.
- LS Boys Soccer on October 3, 8, 10, 17, 22, and 28, and a Tournament game on November 3.
- LS Girls Volleyball on October 7, 9, 11, 15, 18, and 24, and Tournament games on November 5 and 9.
- LS Wrestling on December 14.
- LS Boys Hockey "Warriors for Warriors" Benefit game on December 14 and the "Frozen Fenway" game held at Fenway Park on December 31.

Support of LS Academics:

- Continued working with LS French teacher Michele LePietre's 5th year French class to produce an interview program with visitors from France. The students produced an interview with two guests from France, they operated the cameras and switcher, and they edited the footage, and added English subtitles. The program is currently being reviewed for accuracy by Ms. LePietre and will air on the Educational Channel soon.

Ms. LePietre has started planning for the next interview!

3) Outreach Services

- Held one tour of the studio for a Cub Scout Den.
- Attended HOPEsudbury Telethon meetings in October and November.
- Attended the Alliance for Community Media - Northeast Region Fall conference held in Sturbridge in October.
- Attended the Mass Access Fall Mini-Conference held at Fenway Park in October.
- Attended the NEBC Expo held in Worcester in November.

4) Training

- Held a training session for telethon volunteers, six people attended.
- Held a training session on the graphics system, one person attended.
- Held 2 training sessions on the Town Hall system with one person attending.
- Held one training session on the field camera equipment for one person.

5) Programming:

The following details the number of first run and repeat programs aired during the quarter, as well as the total number of hours of programming that were aired between July and September on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 100 first run programs and 107.5 first run hours that aired this quarter, 49 and 82 respectively were produced in Sudbury. Those 49 programs included meetings, events, and series.

Weekly Totals	SudburyTV					
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
9/30/13	10	11.5	55	55	65	66.5
10/7/13	7	8	57	62	64	70
10/14/13	0	0	64	70	64	70
10/21/13	13	13.5	47	47	60	60.5
10/28/13	0	0	60	60.5	60	60.5
11/4/13	10	11.5	52	54.5	62	66
11/11/13	11	9	55	54.5	66	63.5
11/18/13	10	12.5	50	51	60	63.5
11/25/13	11	9.5	57	56.5	68	66
12/2/13	2	5	60	61	62	66
12/9/13	8	5.5	65	63.5	73	69
12/16/13	12	15	55	56	67	71
12/23/13	6	6.5	49	48.5	55	55
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	100	107.5	726	740	826	847.5

Attachment: SAC_FY2014 report (1033 : SAC FY14 Report)

Educational Channel 9/32

Of the 49 first run programs and 73.5 first run hours that aired this quarter, 40 and 76 respectively were produced in Sudbury. Those 40 programs included meetings, events, and sports.

Weekly Totals	Educational Channel					
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
9/30/13	0	0	61	60	61	60
10/7/13	7	8.5	49	48	56	56.5
10/14/13	0	0	54	54.5	54	54.5
10/21/13	4	4	50	50.5	54	54.5
10/28/13	2	2.5	51	50.5	53	53
11/4/13	8	12	42	50	50	62
11/11/13	4	6	43	52	47	58
11/18/13	2	4.5	45	56.5	47	61
11/25/13	8	10	39	51.5	47	61.5
12/2/13	3	6	40	54.5	43	60.5
12/9/13	4	10	37	56	41	66
12/16/13	2	3	41	66	43	69
12/23/13	5	7	35	52.5	40	59.5
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	49	73.5	587	702.5	636	776

Attachment: SAC_FY2014 report (1033 : SAC FY14 Report)

6) Capital Equipment Recommendations:

We are compiling a priority list of equipment to be purchased and projects to be funded in the coming year. Equipment under consideration includes replacing the MAC G5 editing computer and the remote DV record deck. We are also considering replacing the main control room equipment console and re-wiring the system.

7) Upcoming Events for the 4th Quarter of 2013:

The HOPEsudbury Telethon will take place on Saturday November 2nd. We also are covering a variety of LS sports and Senior Center events. The Sudbury Historical Society's new season of programs begins in October, and the Friends of Assabet River National Wildlife Refuge monthly programs has resumed. Watch for our latest series "Faith in Sudbury" to premier in the 4th quarter as well.

Sudbury TV First Quarter 2014 Report

January 1, 2014 to March 31, 2014

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors
April 2014

Attachment: SAC_FY2014 report (1033 : SAC FY14 Report)

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings until 9pm depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the first quarter, coverage was provided for the following:

Meetings:

- Sudbury Selectmen Meetings on January 14 and 28, February 11 and 25, and March 11 and 25 were covered by staff.
- Sudbury Finance Committee meetings on February 4, 6, 10, 24, 25, and 27, and March 17 were covered by staff.
- Sudbury Public Schools School Committee Meetings on January 8 and 22, February 5 and 26, and March 12 and 26 were covered by staff.
- Sudbury Park and Recreation Commission Meetings on January 13 and 27, February 10, and March 10 were covered by staff.

Staff Covered Events:

- The Ecumenical Worship Service held at the Sudbury United Methodist Church on Sunday January 12,
- The Sudbury Historical Society Monthly Programs held on January 12, February 2, and March 2.
- The Town Forum held at Town Hall on January 23.
- The Fairbank Community Center Public Forum held on February 27.
- The Sudbury League of Women Voters Candidates' Night held at the Goodnow Library on March 4. This was a live multi-camera event.
- The League of Women Voters Annual Civics Bee, held on March 30.
- Sudbury Senior Scene Events:
 - Soup's On: Rehab held on January 9.
 - Start the New Year Right held on January 21.
 - Five Simple Exercises held on January 29.
 - Hot Topic of the Month held on January 30.
 - Health Talk: Heart Health held on February 4.
 - Chocolate 101 held on February 20.
 - Circuit Breaker Tax Credit Talk held on February 27.
 - Hot Topic of the Month held on February 27.
 - Senior Tax Exemptions held on March 13.
 - Proposed Police Station Information Session held on March 13.
 - Soup's On: The Morphine Dream held on March 27.
 - Hot Topic of the Month held on March 27.

Volunteer Covered Events:

- Friends of Assabet River National Wildlife Refuge monthly program taped at the Assabet River NWR Headquarters on January 22.
- Massachusetts Society of Genealogists Monthly Meeting held at the Goodnow Library on February 8.
- First Parish Coffeehouse held on March 8.

Series Programming:

- "Sudbury Business Show": One new episode was aired this quarter.

2) Lincoln-Sudbury Activities

Staff covered meetings included:

- Lincoln-Sudbury School Committee meetings of January 7, February 11 and 26, and March 11 and 25 were covered by staff.

Staff Covered Events:

- FELS Talk held on January 30.
- LS World Language Declamation held on March 6.

Staff and Volunteer Covered Events:

- LS Winter Instrumental Concert held on January 9.
- LS Jazz Concert held on February 26.
- LS Pops Concert held on March 12.
- LS Faculty and Staff Variety Show held on March 14.

Staff Covered Sports:

- LS Boys Basketball on January 17, 28, and 31, and February 7, 11, 14, and Tournament games on February 24 and 27.
- LS Girls Basketball on January 24, and 27, and February 3, 4.
- LS Boys Hockey on January 8 and 29, February 1 and 12, and Tournament games on February 28 and March 3.
- LS Girls Hockey on January 11 and 29, February 1 and 19, and a Tournament game on February 26.
- LS Wrestling on January 15, 22, and 25.
- LS Girls Lacrosse on March 31...the first game of the spring season.

Support of LS Academics:

- Continued working with LS French teacher Michele LePietre's 5th year French class to produce an interview program with visitors from France. The students produced an interview with two guests from France, they operated the cameras and switcher, and they edited the footage, and added English subtitles. The program is now airing on the Educational Channel, look for "LS Listens to the French World".

The class's second interview has been taped. The students are about to begin post production!

3) Outreach Services

- The LS TV Club continues to meet most Wednesdays during the LS Activity block. Projects include editing sports highlights of games we have covered, which are then posted to our Facebook page, as well as a "What's Your Favorite Thing about LS" program.

4) Training

- There have been no trainings held this quarter.

5) Programming:

The following details the number of first run and repeat programs aired during the quarter, as well as the total number of hours of programming that were aired between January and March on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 94 first run programs and 112.5 first run hours that aired this quarter, 44 and 84 respectively were produced in Sudbury. Those 44 programs included meetings, events, and series.

Weekly Totals	SudburyTV					
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
12/30/13	0	0	69	70.5	69	70.5
1/6/14	10	9.5	61	66	71	75.5
1/13/14	8	9.5	47	53.5	55	63
1/20/14	5	6.5	47	59.5	52	66
1/27/14	7	7	53	60	60	67
2/3/14	12	17.5	38	50	50	67.5
2/10/14	9	12	39	46	48	58
2/17/14	5	6	45	55	50	61
2/24/14	7	11.5	43	53.5	50	65
3/3/14	12	12.5	43	53	55	65.5
3/10/14	7	7	47	57.5	54	64.5
3/17/14	7	9	49	59.5	56	68.5
3/24/14	5	4.5	56	63.5	61	68
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	94	112.5	637	747.5	731	860

Attachment: SAC_FY2014 report (1033 : SAC FY14 Report)

Educational Channel 9/32

Of the 72 first run programs and 95 first run hours that aired this quarter, 45 and 79.5 respectively were produced in Sudbury. Those 45 programs included meetings, events, and sports.

Weekly Totals	Educational Channel					
	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
12/30/13	2	2	35	50	37	52
1/6/14	6	6	33	43	39	49
1/13/14	6	8	30	34	36	42
1/20/14	4	6	34	44	38	50
1/27/14	6	9.5	35	39	41	48.5
2/3/14	10	11	32	40.5	42	51.5
2/10/14	7	10	26	36	33	46
2/17/14	4	5.5	29	39.5	33	45
2/24/14	4	5	29	40	33	45
3/3/14	11	17	22	29.5	33	46.5
3/10/14	4	3.5	28	38.5	32	42
3/17/14	5	8.5	37	43.5	42	52
3/24/14	3	3	39	53	42	56
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	72	95	409	530.5	481	625.5

Attachment: SAC_FY2014 report (1033 : SAC FY14 Report)

6) Capital Equipment Recommendations:

Capital equipment proposed at this time includes purchasing additional portable cameras, a portable lighting kit, a teleprompter and replacing the remote DV record deck. We are researching options for replacing the Mac G5 editing computer (which was purchased in 2004) and software, as well as file sharing

and storage options. Finally, we are considering replacing the main control room equipment console and re-wiring the system; a project that will be planned for the summer months.

7) Upcoming Events for the 2nd Quarter of 2014:

Spring means Town Meeting in Sudbury! We will once again carry Sudbury's Annual Town Meeting Live from the LS Auditorium in May. The spring sports season is now under way. Keep an eye out for a variety of LS sports including lacrosse, volleyball, softball, baseball, and rugby. There will also be concerts, parades and memorials to watch for this spring on SudburyTV. Lastly, you won't want to miss live coverage of LS Graduation as well as the Curtis Moving On ceremony this June.

SudburyTV Second Quarter 2014 Report

April 1, 2014 to June 30, 2014

By
Lynn M. Puorro

Submitted to
Sudbury Access Corporation
Board of Directors
July 2014

Attachment: SAC_FY2014 report (1033 : SAC FY14 Report)

1) Studio Operations

The studio is staffed on an as needed basis. The regular hours are 10am to 6pm Monday through Friday, and some evenings until 9pm depending on the studio schedule each week. Contact information and studio hours are posted on the studio door.

During the second quarter, coverage was provided for the following:

Meetings:

- Sudbury Selectmen Meetings on April 8 and 29, May 7 and 20, and June 10, 17, and 25 were covered by staff.
- Sudbury Annual Town Meeting on May 5, 6, and 7. These meetings were covered by staff and volunteers.
- Sudbury Finance Committee meetings on April 28, and June 16 were covered by staff.
- Sudbury Public Schools School Committee Meetings on April 9 and 30, May 21, and June 11 and 25.
- Sudbury Park and Recreation Commission Meetings on April 15, May 12, and June 2 and 30.

Staff Covered Events:

- Sudbury Historical Society Inc. programs held at Town Hall on April 6, May 4, and June 8.
- Stan Davis Education Night, held at Curtis Middle School on April 1.
- Massachusetts Society of Genealogists Monthly meetings held at Goodnow Library on April 12 and May 10.
- Sudbury Special Education Parent Advisory Committee (SEPAC) Presentation, Strategies for Creating Successful Students, held at Curtis Middle School on April 17.
- The Artist's Creative Process, 4 part series presented by the Goodnow Library, first 2 parts taped April 30 and June 4.
- Sudbury Senior Scene Events:
 - A Matter of Balance on April 9.
 - Songbirds of the Northeast on April 10
 - Bob Pilsbury: Springtime Piano on April 11
 - Soup's On: Food as Medicine on April 17
 - Hot Topic of the Month on April 24
 - Soup's On: Ask the Pharmacist on May 8
 - Central Mass Trailway on May 12
 - Random Accidents that Changed History on May 20 and 27, and June 3 and 10
 - Weather man Tim Kelley on May 22
 - Hot Topic of the Month on May 29
 - Senior Tax Exemptions on June 12
 - Stroke Prevention on June 17
- Memorial Day Parade held on May 26.
- First Lt. Scott Milley Memorial Dedication at Willis Lake on May 26.
- Curtis Middle School 8th Grade Moving-On Ceremony, multi-camera live coverage from Curtis Middle School on June 24.

Volunteer Covered Events:

- Friends of Assabet River National Wildlife Refuge monthly programs taped at the Assabet River NWR Headquarters on April 5 and 23, May 28, and June 25.

2) Lincoln-Sudbury Activities

Staff covered meetings included:

- Lincoln-Sudbury School Committee meetings of April 8, May 1 and 29, and June 10 and 24.

Staff Covered Events:

- LS Cabaret Concert on April 11.
- LS Class of 2014 Academic Awards Ceremony held on May 21.
- LS Class of 2014 Scholarship Awards Ceremony held on May 27.

Staff Covered Sports:

- LS Boys Lacrosse games on April 3, May 10, 13, and 15, and MIAA Tournament games on May 28, June 4, and 10.
- LS Girls Lacrosse games on March 31, April 17 and 25, May 1, and 21, and MIAA Tournament games on May 30, and June 3.
- LS Boys Volleyball games on April 9, May 2, 6, and 19, and MIAA Tournament game on May 27.
- LS Boys Rugby game on April 11 and 16
- LS Girls Rugby games on April 4.
- LS Girls Softball game on April 7, and May 2

Staff and Volunteer Events:

- LS Spring Instrumental Concert held on May 15.
- LS Spring Choral Concert and Community Sing held on May 22.
- LS Class of 2014 Graduation Ceremony held on June 1.

Volunteer Events:

- LS Asian Festival on April 12.

Series:

- LS Listens to the French World Part 2 was taped on April 1st by the students in Ms. Michele Lepietre's French 5 class. They then spent much of their class time during the remainder of April and May editing and adding subtitles.

3) Outreach Services

- Attended the Kick Off meeting for the 13th Annual HOPEsudbury Telethon.
- Attended the Camera Company Annual Video Show held at the Holiday Inn in Dedham, MA.
- Produced a video with Hal Cutler for the Sudbury Celebrates 375 Committee's upcoming events.
- Working with Sudbury Lincoln CRANE (Community Resource Awareness Network) to produce informational videos about youth and family support services available in the Sudbury and Lincoln communities.

4) Training

- Behind the Scenes Class - 3 week class for middle school students organized in cooperation with the Park and Recreation Department. Four students participated in the class.

5) Infrastructure Improvements

- Added the ability to transmit live from the LS Athletic Fields via IPTV. This allowed us to cover the LS 2014 Graduation ceremony Live from the field outside LS for the first time.

- Worked with Comcast to get the I-Net drop in the Sudbury Senior Center/Fairbanks Community Center building up and running so that we will be able to cover SPS School Committee meetings live, at the request of the SPS Superintendent and SPS School Committee.

6) Programming:

The following details the number of first run and repeat programs aired during the quarter, as well as the total number of hours of programming that were aired between April and June on SudburyTV and the Educational Channel.

SudburyTV Public Access Channel 8/31

Of the 101 first run programs and 119 first run hours that aired this quarter, 45 and 85 respectively were produced in Sudbury. Those 45 programs included meetings, events, and series.

Weekly Totals	# of First Run Programs	First Run Hours	SudburyTV		Total # of Programs	Total Hours
			# of Repeat Programs	Repeat Hours		
3/31/14	7	6.5	58	55	65	61.5
4/7/14	9	9.5	52	53	61	62.5
4/14/14	7	6.5	56	61	63	67.5
4/21/14	5	6	56	61	61	67
4/28/14	7	13.5	50	55	57	68.5
5/5/14	13	19	42	51	55	70
5/12/14	7	7.5	49	53	56	60.5
5/19/14	9	10.5	48	52	57	62.5
5/26/14	6	7.5	46	52	52	59.5
6/2/14	10	8	45	56.5	55	64.5
6/9/14	8	11	53	62.5	61	73.5
6/16/14	9	9.5	52	66	61	75.5
6/23/14	4	4	53	62	57	66
Quarterly Totals						
	101	119	660	740	761	859

Educational Channel 9/32

Of the 70 first run programs and 97 first run hours that aired this quarter, 45 and 82.5 respectively were produced in Sudbury. Those 45 programs included meetings, events, and sports.

Educational Channel						
Weekly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
3/31/14	3	6.5	39	49.5	42	56
4/7/14	6	5.5	34	47	40	52.5
4/14/14	7	12.5	33	38.5	40	51
4/21/14	4	5	36	48.5	40	53.5
4/28/14	3	2.5	37	51	40	53.5
5/5/14	12	18.5	26	38.5	38	57
5/12/14	2	2.5	35	56	37	58.5
5/19/14	5	6.5	34	52	39	58.5
5/26/14	9	13.5	24	31	33	44.5
6/2/14	8	9.5	31	43	39	52.5
6/9/14	5	6.5	35	52	40	58.5
6/16/14	3	5	30	40.5	33	45.5
6/23/14	3	3	31	44.5	34	47.5
Quarterly Totals	# of First Run Programs	First Run Hours	# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours
	70	97	425	592	495	689

Attachment: SAC_FY2014 report (1033 : SAC FY14 Report)

FY14 Programming TotalsSudburyTV Public Access Channel 8/31

FY14 Annual Totals	# of First Run Programs	First Run Hours	SudburyTV Hours				Sudbury # of First Run Programs	Sudbury First Run Hours
			# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours		
Q3 2013	93	86	753	734.5	846	820.5	35	51.5
Q4 2013	100	107.5	726	740	826	847.5	49	82
Q1 2014	94	112.5	637	747.5	731	860	44	84
Q2 2014	101	119	660	740	761	859	45	85
Total	388	425	2776	2962	3164	3387	173	302.5

Educational Channel 9/32

FY14 Annual Totals	# of First Run Programs	First Run Hours	Educational Channel Hours				Sudbury # of First Run Programs	Sudbury First Run Hours
			# of Repeat Programs	Repeat Hours	Total # of Programs	Total Hours		
Q3 2013	41	42.5	434	596	475	638.5	14	27.5
Q4 2013	49	73.5	587	702.5	636	776	40	76
Q1 2014	72	95	409	530.5	481	625.5	45	79.5
Q2 2014	70	97	425	592	495	689	45	82.5
Total	232	308	1855	2421	2087	2729	144	265.5

7) Capital Equipment Recommendations:

This past quarter we purchased capital equipment including 2 additional HD Tapeless cameras, a new HD switcher, an HD digital recorder, and a portable lighting kit.

In the upcoming quarter we will be working on redesigning the Control Room layout and rewiring the system.

8) Upcoming Events for the 3rd Quarter of 2014:

The summer months are pretty quiet in Sudbury. We are again covering the Sudbury Summer Concert Series in July and August as well as Sudbury's annual July 4th Parade. In addition, this year being Sudbury's 375th Anniversary, we will be covering two events celebrating the anniversary in August and September.

AGREEMENT BETWEEN THE BOARD OF SELECTMEN OF THE TOWN OF SUDBURY, MASSACHUSETTS, AND SUDBURY ACCESS CORPORATION

This Agreement is made this 15th day of November, 2011 by and between the Board of Selectmen of the Town of Sudbury, Massachusetts (hereinafter referred to as the “Town” or “Sudbury”) and the Board of Directors of Sudbury Access Corporation (hereinafter referred to as “SAC”), a non-profit tax-exempt corporation duly established under the laws of the Commonwealth of Massachusetts.

WHEREAS, the Board of Selectmen, as statutory Issuing Authority, granted a Cable Television Final License (the “Verizon Final License”) to Verizon New England, Inc. (“Verizon”) on February 13, 2007; and

WHEREAS, the Board of Selectmen granted a Cable Television Renewal License (the “COMCAST Renewal License”) to Comcast of Massachusetts I, Inc. (“COMCAST”) on November 6, 2000; and

WHEREAS, the Board of Selectmen have and will negotiate certain benefits in the Verizon Final License and the COMCAST Renewal License for, among other purposes, public, educational and governmental (“PEG”) programming to be produced and cablecast in the Town; and

WHEREAS, the Board of Selectmen of the Town and the Board of Directors of SAC wish to reach agreement on SAC producing and cablecasting PEG Access programming in Sudbury,

NOW THEREFORE, in consideration of the mutual covenants herein contained and intending to be legally bound, the parties agree as follows:

Section 1---DEFINITIONS

For the purpose of this Agreement, the following words, terms, phrases and their derivations shall have the meanings given herein, unless context clearly requires a different meaning. When not inconsistent with the context, the masculine pronoun includes the feminine pronoun, words used in the present tense include the future tense, words in the plural number include the singular number and words in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

1. Access: The right or ability of any Sudbury resident and/or any Persons affiliated with a Sudbury institution to use designated facilities, equipment and/or channels of the Cable Television System, subject to the conditions and procedures established for such use.
2. Access Channel: A video channel which the Licensee(s) shall make available, without charge, for the purpose of transmitting programming by members of the public, Town departments and agencies, public schools, educational, institutional and similar organizations.
3. Access Corporation: The entity, designated by the Issuing Authority of the Town of Sudbury, for the purpose of operating and managing the use of PEG access funding, equipment and channels on the Sudbury Cable Television System.
4. Cable Television System or Cable System: A facility, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designated to provide Cable Service which includes Video Programming and which is provided to multiple Subscribers in the Town.

5. Issuing Authority: The Board of Selectmen of the Town of Sudbury, Massachusetts.
6. Licensee: Verizon and/or COMCAST and/or any successor or transferee in accordance with the terms and conditions in the Verizon Final License and/or the COMCAST Renewal License.
7. PEG: The acronym for “public, educational and governmental,” used in conjunction with Access Channels, support and facilities.
8. PEG Access Channels: Any channel(s) made available for the presentation of PEG Access programming.
9. SAC: The acronym for the Sudbury Access Corporation
10. Subscriber: Any person, firm, corporation or other entity who or which elects to subscribe to, for any purpose, a Service provided by the Licensee by means of, or in connection with, the Cable Television System.
11. Town: The Town of Sudbury, Massachusetts.

Section 2---TERM

This Agreement shall be for a term of three (3) years, and may be extended for additional three-year terms upon the advance written agreement of the parties hereto. The Town will determine whether to renew based on the performance of the designated PEG Access provider in meeting its objectives. The Town will measure success in this context based on reports submitted by the designated PEG Access provider and on opinions of the public as determined by polling, questionnaires, public hearings, and other means.

SECTION 3---DESIGNATION

Subject to Section 5 below, the Issuing Authority hereby awards SAC, an independent non-profit corporation, an agreement, which by its terms, designates SAC as the PEG Access Corporation to provide services to PEG Access Users.

Section 4---PERIODIC REPORTING

1. Reporting Requirements. Within ninety days after the end of each calendar year or fiscal year established by the PEG Access provider, the designated PEG Access provider will provide, at its own expense, financial and operating reports to the Town Manager. All reports shall be accessible to the public through the Web site created and maintained by the designated PEG Access provider.
2. Year end financial statements will be audited by an independent CPA if required by applicable law, or every five years. If the Town requires the year end financial statement to be audited, it shall notify SAC in writing before the end of the calendar or fiscal year for which the Town wants the audited statement, and pay the cost of said audit, if it would not otherwise be performed, from the access funds withheld by the

Town. Audited statements shall not be required until 180 days after the end of the calendar or fiscal year that they cover. For purposes of this section, a "CPA Review Report" shall be considered equivalent to an audit.

3. The operating report may reflect input received from community members and organizations, and will serve as a means of evaluating the performance of SAC and identifying new goals and directions. The operating report shall include the following information:

For the just-completed year,

- Results of fundraising
- Statistics on number of residents trained, number of hours of public programming,.
- Number of hours by type of programming
- Inventory of all operating equipment,

For the upcoming year:

- Budget for next year by category. The budget should include a statement of condition for any operating equipment that is being replaced, and a reserve for replacing equipment that unexpectedly fails.
- Fundraising targets
- Programming plans for the next year
- Plans for expanding existing services and adding new services
- Plans for equipment upgrades
- Plans for expanding training capabilities.

4. Within thirty (30) days of filing, SAC shall provide a copy to the Issuing Authority of all filings to the State and Federal government, including, but not limited to, Change of Directors and/or Officers, instruments of restatement of articles of incorporation, by-laws, dissolution, and other corporate filings.
5. SAC shall cooperate fully in answering questions from the Issuing Authority regarding reporting required under this section.
6. SAC shall provide the following information to the Issuing Authority on a quarterly basis:
- a. SAC Treasurer's Reports; and
 - b. Meeting minutes for all regular meetings of SAC's Board of Directors.

Section 5---PERFORMANCE EVALUATIONS

Public Performance Evaluations. Every year, within sixty days of the deadline for filing of

the reports required under paragraph 1 of Section 4, SAC shall meet with the Issuing Authority, or its designee(s), for the purpose of jointly evaluating SAC's operations, budget, programming and items contained in the Report to the IA. The process and conduct of this evaluation will be determined by the Town and communicated to SAC at least 30 days in advance. The purpose of said evaluation will be to determine whether SAC is performing its responsibilities pursuant to this contractual agreement including, without limitation, public access programming, managing the payments for PEG Access, training residents, and scheduling PEG Access channels.

Section 6---ACCESS CORPORATION OBLIGATIONS

SAC shall provide PEG Access programming and services to PEG Access Users, Subscribers and the Town as follows:

1. Schedule, operate and program the PEG Access Channel(s) provided in accordance with Section 7 herein;
2. Manage funding, pursuant to Section 8 herein;
3. Purchase and/or lease equipment,
4. Operate and maintain a PEG Access studio in the Town for Sudbury for users and Sudbury residents.
5. Conduct periodic training programs for Sudbury residents and members of Sudbury-based organizations in the skills necessary to produce PEG Access programming;
6. Provide access to production and post-production equipment and facilities, and technical assistance, to PEG Access users, in accordance with SAC Policies and Procedures;
7. Establish rules, procedures and guidelines for the use of the PEG Access Channel(s);
8. Engage in publicity, fund-raising, outreach, referral and other activities to support PEG Access;
9. Provide Lincoln-Sudbury Regional High School faculty and staff with reasonable access to studio facilities;
10. Accomplish such other tasks relating to the operation, scheduling and/or management of the PEG Access Channel, facilities and equipment as SAC may consider appropriate and necessary; and
11. Provide support to, assist and cooperate with, Town or School personnel and residents in producing and cablecasting events of interest to Sudbury Subscribers including, but not limited to, governmental meetings, public hearings, and other Sudbury events. SAC acknowledges that cablecast of government meetings is of great importance to the Town and shall provide live coverage of Annual Town Meeting. SAC shall also provide, except in the case of an emergency, live or recorded coverage of Board of Selectmen's meetings. SAC shall also provide, to the extent reasonably possible, live or recorded coverage of certain other meetings of general interest as designated by the Issuing Authority, if volunteers cannot be found to do so.
12. To facilitate this coverage, the Issuing Authority shall provide SAC personnel access to these meetings and events. It is understood that the SAC personnel may be either paid staff, volunteers, or a combination of paid staff and volunteers.

13. Meetings of SAC shall be publicized on the PEG Access Channel, and on the SAC website, and shall be open to the public. Notwithstanding the foregoing, SAC is a vendor, not a governmental body, is not an agent of the Town and is not subject to M.G.L. c.39, sec. 23B (the "Open Meeting Law"). However, SAC may close its meetings to discuss litigation, to discuss personnel matters (selection, evaluation, disciplinary action), to discuss negotiations related to future contracts or purchases, or where required to comply with provisions of any law.

SECTION 7---PEG ACCESS CHANNELS AND PROGRAMMING

1. SAC shall have the responsibility for managing, scheduling, operating and programming the combined Public/Governmental Access channel. Said channel shall be available for each cable system operating in the Town to pick up.
2. SAC shall maintain a programming schedule for the PEG Access Channel on its own website, or when facilitated by the Issuing Authority, on the Town website. SAC shall also make a good faith attempt to make a weekly schedule available upon request to any local newspaper. This schedule shall include future programming to the extent that it is known. Other media shall be free to publish this schedule without special permission or payment.
3. SAC shall operate PEG Access facilities and services and produce PEG Access Programming in Sudbury. This includes facilities at the Lincoln-Sudbury Regional High School and the Sudbury Town Hall.
4. The Issuing Authority shall provide to SAC all necessary access to SAC facilities at the Sudbury Town Hall.
5. In programming the PEG Access Channels, the Access Corporation shall comply with all Federal and State laws and regulations at all times during the term of this Agreement.
6. Neither the Issuing Authority, nor the Town, shall engage in any program censorship or any other control of the content of the PEG Access Programming on the Cable System, except as otherwise required by applicable law.
7. SAC shall not engage in any program censorship or any other control of the content of the PEG Access Programming on the Cable System, except as otherwise required or permitted by applicable law. SAC represents that it will provide programming appropriate to the needs of the community.

Section 8---ANNUAL AND CAPITAL FUNDING FOR PEG ACCESS

- a) The Town shall provide no less than 95% of i) the funding described by section 6.11 of the Cable Television Renewal License executed between the Town of Sudbury and COMCAST, as revised on January 8, 2008 and ii) the funding described by Sections 5.2.1 through 5.2.4 of the Cable Television Final License executed between the Town of Sudbury and Verizon on February 13, 2007 and iii) any similar funding mandated by successor licenses, to SAC within 21 days of receipt by the Town. The balance shall be used to support town costs associated with cable and PEG access. In no event shall these funds be diverted for other town purposes or considered as general Town Funds.

- b) In the event the Issuing Authority is approached by any provider to reduce any funding, the Issuing Authority shall notify SAC in a timely manner and keep SAC apprised of the status of such discussions. SAC will also be kept apprised of Cable Television franchise renewal discussions.
- c) In the event that a payment required by section 6.11 of the Cable Television Renewal License executed between the Town of Sudbury and COMCAST, as revised on January 8, 2008, or any similar payment mandated by a successor license, is not made on time, or is not made in its full amount, the Town will vigorously pursue all remedies afforded it by the aforementioned Agreement, and by statute, to cause COMCAST to comply with the Agreement in this regard.
- d) In the event that a payment required by Sections 5.2.1 through 5.2.4 of the Cable Television Final License executed between the Town of Sudbury and Verizon on February 13, 2007, or any similar payment mandated by a successor license, is not made on time, or is not made in its full amount, the Town will vigorously pursue all remedies afforded it by the aforementioned agreement, and by statute, to cause Verizon to comply with the Agreement in this regard.

Section 9---OWNERSHIP AND CONTROL

SAC, as the designated Access Provider, shall own all PEG Access equipment. In the event that this Agreement is terminated, all of said equipment, and clear title thereto, shall be transferred to the Issuing Authority. SAC may not transfer or alienate any property or equipment without the express written permission of the Town, such permission to be provided in a timely manner and not unreasonably withheld.

Section 10---SAC BOARD OF DIRECTORS

The Board of Selectmen shall have the right to appoint and designate, at its sole discretion, one (1) person to serve on SAC's Board of Directors throughout the term of this Agreement. The Issuing Authority shall be able to install, replace, or remove this person at any time, with 30 days written notice to SAC, and will fill vacancies in a timely manner

Section 11---INDEMNIFICATION

SAC shall, at its sole cost and expense, indemnify and hold harmless the Board of Selectmen, the Town, its officials, boards and employees against any and all claims arising out of the act(s) or omission(s) of SAC. In addition, SAC shall, in its rules for PEG Access, require every PEG Access User, at their sole cost and expense, to indemnify and hold harmless the Board of Selectmen, the Town, its officials, boards and employees against any and all claims arising out of the act(s) or omission(s) of the respective PEG Access User with respect to any programming cablecast over the PEG Access Channels including, but not limited to, libel, slander, invasion of privacy or publicity rights, non-compliance with applicable rules, regulations and/or laws and/or authorized use of copyrighted material(s).

Section 12---INSURANCE

- (a) SAC shall carry insurance indemnifying the Issuing Authority, the Town and itself from and against all claims for injury or damage to persons or property. Such insurance shall not be less than One Million Dollars (\$1,000,000.00) for bodily injury or death to any one person or property damage resulting from any one occurrence.
- (b) All insurance shall be with responsible companies qualified to do business in Massachusetts. It is also understood and agreed that upon issuance of such insurance policy, a complete certified copy shall be given to the Issuing Authority for its review and records. No insurance certificates shall be cancelled without a minimum of thirty (30) days prior written notice to the Issuing Authority.
- (c) SAC shall insure all PEG Access equipment for theft, loss and damage.
- (d) SAC will maintain motor vehicle liability insurance for motor vehicles owned, leased, or rented by SAC, both in the amount of One Million Dollars combined single limit.
- (e) SAC will maintain workers' compensation for all employees as required by law.
- (f) SAC will provide the Town with certificates of insurance on an annual basis. The Town will be named as an additional insured on all policies described in subsections (a) and (d) above.

Section 13---ASSIGNMENT

SAC shall have no right whatsoever to assign or sublet its rights regarding the PEG Access studio, the annual funding and/or PEG Access equipment under this Agreement without the advance, express, written consent of the Issuing Authority.

Section 14---DEFAULT

If the Issuing Authority fails to meet its commitments under Section 8a, pursuant to the terms and conditions of the contract; SAC may give the Issuing Authority (i) advance, written notice specifying, in reasonable detail, such breach and (ii) thirty (30) days from the date of such written notice to cure any such breach. If the Issuing Authority fails to correct its breach within the provided period, SAC may terminate the contract.

Section 15---TERMINATION/DISSOLUTION OF THE ACCESS CORPORATION

The Issuing Authority may terminate this Agreement if the Town determines that SAC has failed to fulfill its responsibilities pursuant to the terms and conditions of the contract; provided, however, that the Issuing Authority shall give SAC (i) advance, written notice specifying, in reasonable detail, such breach and (ii) sixty (60) days from the date of such written notice to cure any such breach. The result of such termination by the Issuing Authority shall be that SAC shall no longer be the designated Access Corporation.

- (a) The Issuing Authority may terminate this Agreement in the event that the Access Corporation engages in malfeasance, misfeasance, misappropriation or misuse of funds, or the Access Corporation fails to obtain or loses, once attained, its Federal 501(c)(3) status, or the Access Corporation fails to maintain a status of a Corporation in Good Standing with the Commonwealth of Massachusetts or the U.S. Internal Revenue Service.
- (b) In the event of a significant reduction in PEG funding under Section 8 of this Agreement, SAC and the Issuing Authority shall agree to meet and conduct good faith discussions on how

to continue PEG programming. In the event that the parties cannot reach agreement regarding such lesser funding in a timely manner, then SAC may terminate this Agreement.

- (c) The Issuing Authority may terminate this Agreement upon the adjudication of the bankruptcy of SAC if the Town determines that SAC has failed to fulfill its responsibilities pursuant to the terms and conditions of the contract.
- (d) In the event that SAC is dissolved during the term of this Agreement, and/or the Issuing Authority terminates this Agreement with SAC pursuant to paragraph (a) and/or (c) above, the Issuing Authority shall subsequently have the absolute right to designate another entity to provide PEG Access Programming in the Town. All then-existing equipment owned by SAC and/or the Town, shall become the property of the Town and/or transferred to such successor organization, as directed by the Issuing Authority in writing.
- (e) In the event of dissolution or termination of SAC, the parties hereto shall ensure that SAC meets its payments due to SAC employees through the date of termination, including severance pay owed full-time employees not to exceed three weeks pay for full time employees only.

Section 16---NONDISCRIMINATION

SAC shall not discriminate against any Person in any of its PEG Access activities on the basis of race, color, creed, religion, ancestry, national origin, geographical location within the Town, sex, sexual orientation, disability, age, marital status or status with regard to public assistance. SAC shall be subject to all other requirements of Federal and State laws or regulations relating to nondiscrimination, throughout the term of this Agreement.

Section 17---NOTICE

(a) Every notice to be served upon the Issuing Authority or the Town shall be delivered, or sent by certified mail, to the Board of Selectmen, Town of Sudbury, Flynn Building, 278 Old Sudbury Road, Sudbury, Massachusetts, 01776, or such other address as the Board of Selectmen may specify in writing to SAC.

(b) Every notice to be served upon SAC shall be delivered, or sent by certified mail, to the Executive Director, Sudbury Access Corporation, c/o Lincoln Sudbury Regional High School, 390 Lincoln Road, Sudbury, Massachusetts 01776, or such other address as SAC may specify in writing to the Town.

(c) Whenever notice of any public hearing relating to the Sudbury Cable System is required by law, regulation, the Verizon Final License, the COMCAST Renewal License, or upon request of the Issuing Authority, SAC shall identify such hearing(s) by periodic announcement on a PEG Access Channel. It shall be the Issuing Authority's responsibility to provide SAC any such notice.

Section 18---SEVERABILITY

If any section, paragraph, term or provision of this Agreement is determined to be illegal, invalid or unconstitutional, by any court of competent jurisdiction or by any State or Federal regulatory agency having jurisdiction thereof, such determination shall have no effect on the validity of any

other section, sentence, paragraph, term or provision hereof, all of which shall remain in full force and effect for the term of this Agreement.

Section 19---ENTIRE AND COMPLETE AGREEMENT

This Agreement constitutes the entire and complete Agreement between the parties hereto with respect to the subject matter hereof and supercedes all prior agreements or understandings, if any. It can be amended only by a written agreement between the parties.

In Witness Whereof, this Agreement is hereby agreed to by the Board of Selectmen of the Town of Sudbury and the Board of Directors of Sudbury Access Corporation, and the parties have hereunto set their hands this 15th day of November, 2011.

The Town of Sudbury, MA

Sudbury Access Corporation

By: The Sudbury Board of Selectmen,
as Issuing Authority

By: Its Board of Directors

Lawrence O'Brien, Chairman

Jeff Winston

John Drobinski

Martin Greenstein

Robert C. Haarde

William Powell

George (Terry) Lockhart

Nancy Brumback

Attachment: SAC_agreement_2011_final (1033 : SAC FY14 Report)

Sudbury Inventory														Est. Rplcmt. Cost	Est. Rplcmt. Cost Comp.	Portable (Y/N)	Value of Portable Equipment
Location	Year prch.	Type	Qty.	Manufacturer	Model	Description	Serial No.	Location in building	Status	Supp. Date info	Comments						
Flynn	2012	HW	1	Acer	V203H	Monitor	ETLF408085146062AB4242	Silva-Closet	Active	2012			\$125				
Flynn	2012	HW	1	Acoustic Magic	101	Voice Tracker Array Microphone	26018	Silva-Conf Rm	Active	2012			\$250				
Flynn	2012	HW	1	Apanlac	LI-8CV	Tahoma Multiviewer	120314A86	Silva-Closet	Active	2012			\$4,000				
Flynn	2012	HW	2	Atlas Sound	SM52T-B	Speakers		Silva-Conf Rm	Active	2012			\$250				
Flynn	2012	HW	1	Blackmagic Design	DeckLink Studio	Video Card	808130	Silva-Closet	Active	2012	Installed in Lenovo Computer			\$700			
Flynn	2002	HW	1	Cadco	M-369	Modulator	K3289	Silva-Closet	Active	2002			\$1,000				
Flynn	2012	SW	1	Cayman Graphics	Power CG	Standard Definition Graphics Platform		Silva-Closet	Active	2012	Installed in Lenovo Computer			\$700			
Flynn	2012	HW	1	Extron	60-500-02	Media Link Controller		Silva-Conf Rm	Active	2012	MLC226 IP			\$700			
Flynn	2012	HW	1	Extron	60-806-13	HDMI Receiver		Silva-Conf Rm	Active	2012				\$150			
Flynn	2012	HW	1	Extron	MLS 608 D	Eight Input Switcher	A0KEPUC	Silva-Conf Rm	Active	2012	Part #60-1052-02			\$2,200			
Flynn	2012	HW	1	Extron	SMB103	3 Gang Surface Mount Box	AOL869Q	Silva-Conf Rm	Active	2012	Part #60-641-02						
Flynn	2012	HW	1	Lenovo	ThinkCentre M58	Desktop PC	MJEVXCW	Silva-Closet	Active	2012					\$350		
Flynn	2012	HW	1	Mackie	402-VLZ3	Audio Mixer	0025510AVDX0102	Silva-Closet	Active	2012				\$125			
Flynn	2012	HW	1	Matrox		Convert DVI	TAB88281	Silva-Conf Rm	Active	2012				\$1,000			
Flynn	2012	HW	1	Ocean Matrix	OMX-7001	1 x 5 Audio/Video Stereo DA	5.11228E+12	Silva-Closet	Active	2012				\$350			
Flynn	2000	HW	1	Roland	MA-8	Speaker Set	DL94444	Silva-Closet	Active	2000				\$250			
Flynn	2012	HW	1	Samsung	UN19D4003	20" LED Television	Z33F3CR200783	Silva-Closet	Active	2012				\$225			
Flynn	2012	HW	1	Sennheiser	SK100G3	Wireless Lavalier Transmitter	4491008852	Silva-Closet	Active	2012							
Flynn	2012	HW	1	Sennheiser	EM100G3	Wireless Lavalier Receiver	4072024480	Silva-Closet	Active	2012				\$750			
Flynn	2012	HW	1	Sony	BDPS380	Blu Ray Disc Player	S011175659K	Silva-Conf Rm	Active	2012				\$100			
Flynn	2012	HW	1	Sony	VPL-SW125EBPAC	WXGA Projector/Ebeam Package	S0170010699	Silva-Conf Rm	Active	2012				\$1,600			
Flynn	2012	HW	1	Toshiba	DR-430	DVD Recorder	B42S14004U6300	Silva-Closet	Active	2012				\$150			
Flynn	2012	HW	1	Vaddio	Production View FX	Switcher/Camera Controller	9995200005212000	Silva-Closet	Active	2012				\$3,100			
Flynn	2012	HW	3	Vaddio	Wallview 70	PTZ Camera		Silva-Conf Rm	Active	2012				\$3,900			
Studio	2004	HW	1	A Open	90.00029.58B	PC Keyboard	33709932	Office	Dispose	2004	DEAD - To Be Disposed - Fall 2013						
Studio	2011	HW	1	Acoustic Magic	101	Voice Tracker Array Microphone	24804	Cabinet 3	Active	2011			\$250		Y	250	
Studio	2010	SW	1	Adobe	65048331	Adobe Photoshop CS5	702846504833107401	Cabinet 4	Active	2010	MacPro				\$700		
Studio	2003	SW	1	Adobe		Photoshop Elements 2.0		Cabinet 4	Active	2003	GS						
Studio	2014	HW	1	Aja	HA5 Plus-RO	HDMI to SDI Converter	K0140623	Cabinet 2	Active	2014			\$360		Y	360	
Studio	2014	HW	1	Aja	HA5 Plus-RO	HDMI to SDI Converter	K0147129	Cabinet 2	Active	2014			\$360		Y	360	
Studio	2014	HW	1	Aja	HD5DA	HD/SD-SDI Distribution Amplifier	K0147978	Cabinet 2	Active	2014			\$175		Y	175	
Studio	2014	HW	1	Aja	HI5-Plus-RO	HD/SD-SDI to HDMI Converter	K0144396	Studio	Active	2014	with Studio TV			\$365		Y	365
Studio	2014	HW	1	Aja	KiPro Mini	Digital Video File Recorder	4B004463	Cabinet 2	Active	2014			\$1,800		Y	1800	
Studio	2013	HW	1	Aja	KiProRack	Digital Video File Recorder	6B003460	Control Room	Active	Mar-13			\$3,350				
Studio	2013	HW	1	Aja	Ki-Stor500-RO	500GB Hard Drive #1	S0219264	Control Room	Active	Mar-13			\$325				
Studio	2013	HW	1	Aja	Ki-Stor500-RO	500GB Hard Drive #2	S0219265	Control Room	Active	Mar-13			\$325				
Studio	2014	HW	1	Aja	ROI-RO	ROI Mini Converter DVI to SDI	K0142418	Control Room	Active	2014			\$900				
Studio	2011	HW	1	Altec Lansing	BRX1220	Powered Audio Speakers	02881FDUS0246700	Studio	Active	2011							
Studio	2011	HW	1	Altec Lansing	BRX1220	Powered Audio Speakers	02881FDUS0246698	Studio	Active	2011							
Studio	2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks	E900730	Cabinet 3	Active	2009			\$200		Y	200	
Studio	2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks	E900708	Cabinet 3	Active	2009			\$200		Y	200	
Studio	2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks	E900732	Cabinet 3	Active	2009			\$200		Y	200	
Studio	2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks	B903002	Cabinet 3	Active	2009			\$200		Y	200	
Studio	2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks	D903409	Cabinet 3	Active	2009			\$200		Y	200	
Studio	2009	HW	1	Anchor Communications	BP200	Porta Com Intercom Beltpacks	E900709	Cabinet 3	Active	2009			\$200		Y	200	
Studio	2000	HW	1	Anchor Communications	BP-200	Porta Com Intercom Beltpacks	C99607 #4	Control Room	Active	2000			\$200		Y	200	
Studio	2000	HW	1	Anchor Communications	BP-200	Porta Com Intercom Beltpacks	C99598 #2	Studio	Active	2000			\$200		Y	200	
Studio	2000	HW	1	Anchor Communications	BP-200	Porta Com Intercom Beltpacks	C99611 #3	Studio	Active	2000			\$200		Y	200	
Studio	2000	HW	1	Anchor Communications	BP-200	Porta Com Intercom Beltpacks	G307067 #1	Studio	Active	2000			\$200		Y	200	
Studio	2009	HW	1	Anchor Communications	BS-100	Porta Com Branch Extension Box	C903494	Cabinet 3	Active	2009			\$115		Y	115	
Studio	2009	HW	1	Anchor Communications	BS-100	Porta Com Branch Extension Box	C903489	Cabinet 3	Active	2009			\$115		Y	115	
Studio	2009	HW	1	Anchor Communications	BS-100	Porta Com Branch Extension Box	E900766	Cabinet 3	Active	2009			\$115		Y	115	
Studio	2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets	E900827	Cabinet 3	Active	2009			\$170		Y	170	
Studio	2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets	E900821	Cabinet 3	Active	2009			\$170		Y	170	
Studio	2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets	E900816	Cabinet 3	Active	2009			\$170		Y	170	
Studio	2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets	E900809	Cabinet 3	Active	2009			\$170		Y	170	
Studio	2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets	E900813	Cabinet 3	Active	2009			\$170		Y	170	
Studio	2009	HW	1	Anchor Communications	H-200S	Porta Com Single Muff Headsets	E900810	Control Room	Active	2009			\$170		Y	170	
Studio	2000	HW	1	Anchor Communications	PC-100	Porta Com Intercom Unit	B99471	Control Room	Active	2000			\$800		Y	800	
Studio	2000	HW	4	Anchor Communications		Porta Com Double Muff Headsets		Cabinet 3	Active	2000			\$680		Y	680	
Studio	2000	HW	2	Anchor Communications		Porta Com XLR's		Cabinet 3	Active	2000					Y	0	
Studio	2014	HW	3	Anton Bauer	QRC-LG	Gold Mount w/ Stand Clamp			Active	2014	With Fillex Light Kit		\$630		Y	630	
Studio	2000	HW	1	Anton Bauer	TrimPac Maxx	Battery TrimPac Maxx Ni-Cd #1	23007N02S	Cabinet 3	Inactive	2000	Do Not charge fully or hold charge long		\$400		Y	400	
Studio	2000	HW	1	Anton Bauer	TrimPac Maxx	Battery TrimPac Maxx Ni-Cd #2	21610M10S	Cabinet 3	Inactive	2000	Do Not charge fully or hold charge long		\$400		Y	400	
Studio	2000	HW	1	Anton Bauer	TrimPac Maxx	Battery TrimPac Maxx Ni-Cd #3	23006N02S	Cabinet 3	Inactive	2000	Do Not charge fully or hold charge long		\$400		Y	400	
Studio	2000	HW	1	Anton Bauer	TrimPac Maxx	Battery TrimPac Maxx Ni-Cd #4	21611M10S	Cabinet 3	Inactive	2000	Do Not charge fully or hold charge long		\$400		Y	400	
Studio	2000	HW	1	Anton Bauer		Lifesaver Q2 Charger	34529	Cabinet 3	Inactive	2000			\$1,200		Y	1200	
Studio	2012	HW	1	Anton Bauer		Lifesaver Q2 Charger	34528	Cabinet 3	Inactive	2000			\$1,200		Y	1200	
Studio	2008	HW	1	APC	BR1500G	UPS Power Supply	3B1212X23092	Control Room	Active	2012	Replaced BM1250LCD		\$250				
Studio	2008	HW	1	APC	P6B	Power Strip	4Z0746P27286	Cabinet 2	Active	2008	Missing		\$15		Y	15	
Studio	2008	HW	1	APC	P6B	Power Strip	4Z0746P27285	Cabinet 4	Active	2008			\$15		Y	15	
Studio	2005	HW	1	Apple	A1047	Power Mac G5 Computer	G84506V9QPS	Studio	Active	1/05							
Studio	2005	HW	1	Apple	A1048	Keyboard - G5	KY4360NZJQL3B	Studio	Active	1/05				\$8,000			
Studio	2007	HW	1	Apple	A1197	MacBook Pro Wireless Mouse		Cabinet 3	Active	Jun-05							
Studio	2007	HW	1	Apple	A1229	MacBook Pro Laptop	W872902XXA9	Cabinet 3	Active	2007			\$4,000		Y	4000	
Studio	2010	HW	1	Apple	A1289	MacPro Computer	H0049170GWR	Studio	Active	2010			\$9,000				
Studio	2010	HW	1	Apple	A1296	Mouse - MacPro		Studio	Active	2010							
Studio	2010	HW	1	Apple	A1314	Keyboard - MacPro		Studio	Active	2010							
Studio	2010	HW	1	Apple	A1339	Trackpad - MacPro		Studio	Active	2010							
Studio	2013	HW	1	Apple	A1469	Apple TV	C07LD7W4FF54	Studio	Active	2013			\$100				
Studio	2010	SW	1	Apple	FCS3	Final Cut Pro Studio 3	88590245246	Cabinet 4	Active	2010	MacPro			\$875			
Studio	2005	HW	1	Apple	M5769	Mouse - G5	VJ4261F7QNWDA	Studio	Active	1/05							
Studio	2003	SW	1	Apple	M8179Z/A	Final Cut Pro 2.0		Cabinet 4	Inactive	2003	Replaced by FCP 4.5 upgrade						
Studio	2005	SW	1	Apple	M9039Z/B	Final Cut Pro 4.5HD Upgrade from FCP2.0		Cabinet 4	Inactive	2005	Replaced by FCP Studio 2 upgrade</						

Location	Year prch.	Type	Qty.	Manufacturer	Model	Description	Serial No.	Location in building	Status	Supp. Date info	Comments	Est. Rplcm. Cost	Est. Rplcmt. Cost Comp.	Portable (Y/N)	Value of Portable
Studio	2007	SW	1	Apple	MA515LL/A	AppleCare Protection Plan	ZX7379AUZLNJZ	Cabinet 4	Active	2007	For MacBook Pro Laptop				
Studio	2007	SW	1	Apple	MA886Z/A	Final Cut Pro Studio 2 - Full Version	885909150441	Cabinet 4	Active	2007	MacBook Pro Laptop		\$875		
Studio	2007	SW	1	Apple	MA887Z/A	Final Cut Pro Studio 2 - Upgrade Version	885909150489	Cabinet 4	Active	2007	G5		\$500		
Studio	2013	HW	1	Apple	PC979LL/A	iPad 2: 16GB Wi-Fi	F5RK6D3QDKPH	Studio	Active	2013		\$400		Y	400
Studio	2013	HW	1	Apple	PD458LL/A	iPad Case		Studio	Active	2013		\$50		Y	50
Studio	2000	HW	1	Apple		Pro Keyboard - G4	KY1090T4HK4VC	Cabinet 4	Inactive	2000					
Studio	2000	HW	1	Apple		Pro Mouse	3892P902	Cabinet 4	Inactive	2000					
Studio	2005	SW	1	Apple		iLife '04 Install DVD Version 4		Cabinet 4	Inactive	2005	Obsolete				
Studio	2000	HW	1	Aspen	PSM-160 Pro	AC Power Adapter w/ DV Camera #1	10025969	Cabinet 3	Active	2000		\$300		Y	300
Studio	2000	HW	1	Aspen	PSM-160 Pro	AC Power Adapter w/ DV Camera #2	10025966	Cabinet 3	Active	2000		\$300		Y	300
Studio	2004	HW	4	Atlas Sound	DS-7	Desk Stands		Cabinet 2	Active	Jul-04	3 complete, 1 base only	\$80		Y	80
Studio	2004	HW	1	Atlas Sound	MS-10C	Floor Stands		Studio	Active	Jul-2004		\$35		Y	35
Studio	2000	HW	2	Atlas Sound		Desk Stands		Cabinet 2	Active	2000's	1 complete, 1 base only	\$40		Y	40
Studio	1999	HW	1	Audio Accessories, Inc.	2699	Audio Patch Bay		Control Room	Active	1990's		\$500			
Studio	2009	HW	3	Audio Technica	ATH-M2X	Stereo Headphones		Cabinet 2	Active	09,11,12	#7-Flynn,#9-TH, #4-Cab2 (#2Died,#1Broke3/13,#3.5.8,10Broken1/14)	\$75		Y	75
Studio	2009	HW	3	Audio Technica	U853R	Cardioid Condenser Hanging Microphones		LS Auditorium	Active	2009		\$600			
Studio	2005	HW	2	Avenger	A420	Baby Roller Stand - Light Stand		Studio	Active	4/05		\$170			
Studio	2008	HW	1	B. Pix / Total Power Int'l	TPSPU45E-105	Power Supply	04526751	Control Room	Active	2008					
Studio	2008	HW	1	B. Pix / Total Power Int'l	TPSPU45E-105	Power Supply	04526764	Control Room	Active	2008					
Studio	2008	HW	1	B. Pix / Total Power Int'l	TPSPU65E-105	Power Supply	04370904	Control Room	Active	2008					
Studio	2008	HW	1	B. Pix / Total Power Int'l	TPSPU65E-105	Power Supply	04370919	Control Room	Active	2008					
Studio	2006	HW	1	Backtraxx	#s 1-20, 23-28, index	Backtraxx 1 CD Library		Studio	Active	2006					
Studio	2006	HW	1	Backtraxx	#s 1-33, index	Backtraxx 2 CD Library		Studio	Active	2006					
Studio	2010	F	1	Black and Decker		2.7 CuFl Refrigerator		Office	Active			\$200			
Studio	1990	HW	1	Blonder Tongue	AM60-450	Agile Modulator	59411	Cabinet 2	Inactive	1990	Spare	\$1,000			
Studio	2008	HW	1	Broadcast Pix	Slate 2100	Control Panel	BPP0502080362	Control Room	Active	2008		\$23,000			
Studio	2008	HW	1	Broadcast Pix	Slate 2100	iBOB - Intelligent Break Out Box	BPF1105070180	Control Room	Active	2008					
Studio	2008	HW	1	Broadcast Pix	Slate 2100	PC Computer	BPWS088229	Control Room	Active	2008					
Studio	2008	HW	1	Broadcast Pix/Gigabyte	12CF1-10S012-01R	Breakout Cable		Control Room	Active	2008					
Studio	2008	HW	1	Broadcast Pix/Keytronic	KT800PS2	Keyboard	C074800205	Control Room	Active	2008					
Studio	2008	HW	1	Broadcast Pix/Microsoft	X802382-003	Mouse	5191714-0 0738	Control Room	Active	2008					
Studio	2010	HW	1	Brother	MFC-9320CW	Multi-Function Color Printer/Copier/Scanner/Fax	U62240H9J154171	Office	Active	2010			\$400		
Studio	2011	HW	4	Cables Unlimited	PWR-PSLIB-2	Powerstrip Extender - "Y" power cable		Cabinet 2	Active	2011	1 in use in Studio	\$40		Y	40
Studio	2012	HW	1	Cadco	475T	De-Modulator	C7590	Control Room	Active	2012		\$1,000			
Studio	2002	HW	1	Cadco	M-369	Modulator	K3290	Cabinet 2	Active	2002	Spare	\$1,000		Y	1000
Studio	2002	HW	1	Cadco	M-369	Modulator	K3443	Cabinet 2	Active	2002	Spare (Temporarily at TH 9/2014)	\$1,000		Y	1000
Studio	2001	HW	1	Cadco	M-369	Modulator	K3351	Control Room	Active	2001	Educational Channel	\$1,000			
Studio	2001	HW	1	Cadco	M-369	Modulator	K2986	Control Room	Active	2001	Public/Government Channel	\$1,000			
Studio	2004	HW	3	Canon	BP-915	Battery Pack		Cabinet 3	Active	(2) 7-04		\$60		Y	60
Studio	2013	HW	4	Canon	BP-925	Intelligent Li-ion Battery		Cabinet 3	Active	3-13; 5-14	1 & 2 - 2013; 3&4 - 2014	\$600		Y	600
Studio	2004	HW	4	Canon	BP-945	Battery Pack		Cabinet 3	Active	2003/2004		\$600		Y	600
Studio	2013	HW	2	Canon	BP-970G	Battery Pack		Cabinet 3	Active	3-13		\$300		Y	300
Studio	2014	HW	2	Canon	BP-975	Intelligent Li-ion Battery		Cabinet 3	Active	2014		\$430		Y	430
Studio	2003	HW	1	Canon	CA-920 (#1)	Compact Power Adapter	QF000656	Cabinet 3	Active	2003	w/ Camera	\$110		Y	110
Studio	2004	HW	1	Canon	CA-920 (#2)	Compact Power Adapter	SF201755	Office	Active	Jul-04	Battery charging Station	\$110		Y	110
Studio	2004	HW	1	Canon	CA-920 (#3)	Compact Power Adapter	SF201756	Office	Active	Jul-04	Battery charging Station	\$110		Y	110
Studio	2013	HW	4	Canon	CA-930	Compact Power Adapter		Cabinet 3	Active	3-13; 5-14	XF100 and XF105 Power Supplies			Y	0
Studio	2004	HW	2	Canon	DC-920	AC Power Cord		Cabinet 3	Active	2003/2004	Included with CA-920; in cameras 1 & 2 bags			Y	0
Studio	2003	HW	1	Canon	DM-GL-2A (#1)	Mini DV Camcorder	132470200029	Cabinet 3	Active	2003		\$3,500		Y	3500
Studio	2004	HW	1	Canon	DM-GL-2A (#2)	Mini DV Camcorder	132860811224	Cabinet 3	Active	Jul-04		\$3,500		Y	3500
Studio	2004	HW	1	Canon	DM-GL-2A (#3)	Mini DV Camcorder	132860811224	Cabinet 4	Inactive	Jul-04	Removed from Circulation 2011; Power Issue				
Studio	2005	HW	2	Canon	MA-300	XLR Adapter		Cabinet 2	Active	4/05		\$350		Y	350
Studio	2013	HW	1	Canon	XF-100	HD Tapeless Camcorder #1	302520200073	Cabinet 3	Active	3-13		\$3,000		Y	3000
Studio	2013	HW	1	Canon	XF-100	HD Tapeless Camcorder #2	302520200067	Cabinet 3	Active	3-13		\$3,000		Y	3000
Studio	2014	HW	1	Canon	XF-105	HD Tapeless Camcorder #3	292822600033	Cabinet 3	Active	2014		\$3,000		Y	3000
Studio	2014	HW	1	Canon	XF-105	HD Tapeless Camcorder #4	292822600026	Cabinet 3	Active	2014		\$3,000		Y	3000
Studio	2014	HW	1	Chauvet	SlimPar Quad 3 IRC	RGB LED Light	030307380114001878	Cabinet 3	Active	2014		\$130		Y	130
Studio	2014	HW	1	Chauvet	SlimPar Quad 3 IRC	RGB LED Light	030307380114001879	Cabinet 3	Active	2014		\$130		Y	130
Studio	2014	HW	4	Chauvet		IRC Remote Control for Slim Par lights		Cabinet 3	Active	2014		\$140		Y	140
Studio	2005	HW	2	Clear Com	CC40	Single Ear Headset		Cabinet 2	Active	4/05	1 in Control Room	\$300		Y	300
Studio	2005	HW	3	Clear Com	CC60	Double Ear Headset		Cabinet 2	Active	4/05		\$600		Y	600
Studio	2005	HW	1	Clear Com	RS-502	Beltpack	A206636	Cabinet 2	Active	4/05		\$400		Y	400
Studio	2005	HW	1	Clear Com	RS-502	Beltpack	A206644	Cabinet 2	Active	4/05		\$400		Y	400
Studio	2005	HW	1	Clear Com	RS-502	Beltpack	A206645	Cabinet 2	Active	4/05		\$400		Y	400
Studio	2005	HW	1	Clear Com	RS-502	Beltpack	A206647	Cabinet 2	Active	4/05		\$400		Y	400
Studio	2003	HW	1	Communications Specialties	1290	Scan Converter	MQA20035670	Cabinet 3	Active	2003		\$1,200		Y	1200
Studio	2003	HW	1	Complx Media Inc.	LCG-4000R	Video Character Generator	EK019610-1627+	Control Room	Active	2003		\$4,000			
Studio	2011	HW	2	Cool-Lux	MD3000	Light and Sound Bracket	943813	Cabinet 2	Active	2011				Y	0
Studio	1998	HW	1	dbx Professional Products	269XL	Compressor/Gate		Control Room	Active	1998	Missing				
Studio	2011	HW	1	Dell Latitude	E5420	PC Laptop	15448482937	Cabinet 3	Active	2011		\$1,000		Y	1000
Studio	2008	HW	1	Dell Optiplex DX260	DHM	PC Computer - Compix	8BKSP21 0932RY	Control Room	Active	2008	Replaced Complx Computer	\$1,000			
Studio	2011	HW	1	Dynex	DX-19E220A12	19" LED-LCD TV	216LE19MS74AH004906	Cabinet 2	Active	2011	For Remote Shoots	\$200		Y	200
Studio	2011	HW	1	Dynex	DX-19E220A12	19" LED-LCD TV	216LE19MS74AH006129	Office	Active	2011		\$200		Y	200
Studio	1985	HW	1	Electrovoice	635 A	Handheld Microphone - C4	6890	Cabinet 2	Active	1985		\$100		Y	100
Studio	1985	HW	1	Electrovoice	635 A	Handheld Microphone - C5	9141	Cabinet 2	Active	1985		\$100		Y	100
Studio	1985	HW	1	Electrovoice	635 A/B	Handheld Microphone - C1	9802	Cabinet 2	Active	1985		\$100		Y	100
Studio	1985	HW	1	Electrovoice	635 A/B	Handheld Microphone - C2	??	Cabinet 2	Active	1985		\$100		Y	100
Studio	1985	HW	1	Electrovoice	635 A/B	Handheld Microphone - C3	9901	Cabinet 2	Active	1985	Missing	\$100		Y	100
Studio	2008	HW	1	ESE	ES-219A	Blackburst Generator	101876	Control Room	Active	2008					
Studio	2001	HW	1	Extron	P2DAPLUS	VGA/SVGA DA	609407159E10910	Cabinet 4	Inactive	2001	Failed 2011 (Was in Town Hall System)				
Studio	2014	HW	1	Filex	ADP-65WH	AC Power Supply (Part of Filex 4-light Kit)	6B1W3C200CP	Studio	Active	2014					
Studio	2014	HW	1	Filex	ADP-65WH	AC Power Supply (Part of Filex 4-light Kit)	6B1W3C200CH	Studio	Active	2014					
Studio	2014	HW	1	Filex	ADP-90MD	AC Power Supply (Part of Filex 4-light Kit)	86DW36F004G	Studio	Active	2014					
Studio	2014	HW	1	Filex	ADP-90MD	AC Power Supply (Part of Filex 4-light Kit)	86DW36F005R	Studio	Active	2014					
Studio	2014	HW	1	Filex	FLXA003	Soft Box Kit		Studio	Active	2014		\$100		Y	100
Studio	2014	HW	2	Filex	FLXA004	Fresnel Lens		Studio	Active	2014		\$120		Y	120
Studio	2014	HW	3	Filex	FLXA011	D-Tap Coiled Power Cable		Studio	Active	2014		\$90		Y	90

Location	Year prch.	Type	Qty.	Manufacturer	Model	Description	Serial No.	Location in building	Status	Supp. Date info	Comments	Est. Rplcmt. Cost	Est. Rplcmt. Cost Comp.	Portable (Y/N)	Value of Portable Equipment	
Studio	2014	HW	1	Fillix	FLXK411	Four Light Kit (Broken Out Below)	L8EK2D0011	Studio	Active	2014	4 lights, 4 barn doors, 3 stands, 1 soft box, 4 AC power, 1 case	\$2,950		Y	2950	
Studio	2014	HW	1	Fillix	P180	LED Light (Part of Fillix 4-light Kit)		Studio	Active	2014	w/ Stand and Barn Door					
Studio	2014	HW	1	Fillix	P180	LED Light (Part of Fillix 4-light Kit)		Studio	Active	2014	w/ Barn Door					
Studio	2014	HW	1	Fillix	P360	LED Light (Part of Fillix 4-light Kit)	L7D43G0922	Studio	Active	2014	w/ Stand and Barn Door					
Studio	2014	HW	1	Fillix	P360	LED Light (Part of Fillix 4-light Kit)		Studio	Active	2014	w/ Stand and Barn Door					
Studio	2010	HW	1	FM Systems	ALM771	Audio Leveler	AG10001	Control Room	Active	2010						
Studio	1985	HW	1	Fortel	CCD1H	Timing Corrector	50413403	Studio Rack	Inactive	1985	No Longer Useful - Internal on new equipment					
Studio	2001	HW	1	Fujinon	SRD-92	Remote Zoom Control (for DV Camera)		Cabinet 1	Active	2001	w/Tripod 3068 #2	\$300		Y	300	
Studio	2009	HW	1	Fujinon	TH17X5BRM	Lens #1	45509521	Studio	Active	2009	JVC Studio Camera Lens			Y	0	
Studio	2009	HW	1	Fujinon	TH17X5BRM	Lens #2	45509523	Studio	Active	2009	JVC Studio Camera Lens			Y	0	
Studio	2009	HW	1	Fujinon	TH17X5BRM	Lens #3	45503771	Studio	Active	2009	JVC Studio Camera Lens			Y	0	
Studio	1995	HW	1	GI		*AM-Blazer-6 (Fiber)	15433	Control Room	Active	1995						
Studio	1995	HW	1	GI		*AM-Blazer-7 (Fiber)	14301	Cabinet 1	Inactive	1995						
Studio	2000	HW	1	GI (Jerrold)	AM-750AT	*Transmitter (Fiber)		Control Room	Active	2000						
Studio	2009	F	1	Hon	1623ML	2 Drawer Vertical Rolling Filing Cabinet		Studio	Active			\$220				
Studio	2005	F	4	Hon	SC2472L	Storage Cabinet 72Hx36Wx24D		Studio	Active			\$450				
Studio	2005	F	2	Hon		4 Drawer Vertical File Cabinet		Office	Active			\$200				
Studio	2005	F	1	Hon		Black Storage Cabinet 72Hx36Wx15D		Office	Active			\$300				
Studio	2005	HW	Horizon			6 pin 30' XLR Cable		Cabinet 2	Active	4/05	For Clear Com Intercom; 1 in use in control room					
Studio	2005	HW	Horizon			6 pin 50' XLR Cable		Cabinet 2	Active	4/05	For Clear Com Intercom					
Studio	2009	HW	1	IDX	IA-60A	Camera AC Adapter Power Supply #1	D2-05940	Cabinet 3	Active	2009	For JVC HD Studio Camera	\$275		Y	275	
Studio	2009	HW	1	IDX	IA-60A	Camera AC Adapter Power Supply #2	D2-05939	Cabinet 3	Active	2009	For JVC HD Studio Camera	\$275		Y	275	
Studio	2009	HW	1	IDX	IA-60A	Camera AC Adapter Power Supply #3	D2-05941	Cabinet 3	Active	2009	For JVC HD Studio Camera	\$275		Y	275	
Studio	2011	F	2	Ikea	155799	NILS- Chair Cover		Studio	Active			\$50				
Studio	2011	F	1	Ikea	20198397	LACK- Black Square Coffee Table		Studio	Active			\$30				
Studio	2011	F	3	Ikea	40193191	VILGOT- Swivel Desk Chairs		Studio	Active			\$240				
Studio	2011	F	2	Ikea	50131621	NILS- Chair Frame		Studio	Active			\$130				
Studio	2001	HW	1	JBL	Control 25	Speaker	U-101-017357-B	Control Room	Active	2001		\$125				
Studio	2001	HW	1	JBL	Control 25	Speaker	U-101-017358-B	Control Room	Active	2001		\$125				
Studio	2011	HW	1	Jetbook	9742P	PC Laptop	B2086303214500870	Office	Active	2011			\$1,200	Y	1200	
Studio	2009	HW	1	JVC	AAG30	Power Supply DV 3000	C021203063	Cabinet 4	Active	2009		\$200				
Studio	2009	HW	1	JVC	AAG60U	Power Supply DV 6000	030100540	Cabinet 4	Active	2009		\$200				
Studio	2013	HW	2	JVC	AP-V20M	AC Adapter w/ Power Cord	21312413	Cabinet 3	Active	2013	Replaced Lost AP-V21M	\$140				
Studio	2010	HW	1	JVC	AVF8KR	Battery Charger	10430120	Office	Active	2010	For JVC HD Camcorder			Y	0	
Studio	2011	HW	1	JVC	AVF8KR	Battery Charger	16531378	Office	Active	2011	For JVC HD Camcorder			Y	0	
Studio	2010	HW	1	JVC	BN-VF823U	Camera Battery (#1)	VD8D	Cabinet 3	Active	2010	For JVC HD Camcorder	\$70		Y	70	
Studio	2010	HW	1	JVC	BN-VF823U	Camera Battery (#2)	UHTD	Cabinet 3	Active	2010	For JVC HD Camcorder	\$70		Y	70	
Studio	2010	HW	1	JVC	BN-VF823U	Camera Battery (#3)	WKTC	Cabinet 3	Active	2010	For JVC HD Camcorder	\$70		Y	70	
Studio	2011	HW	1	JVC	BN-VF823U	Camera Battery (#4)	TA5D	Cabinet 3	Active	2011	For JVC HD Camcorder	\$70		Y	70	
Studio	2011	HW	1	JVC	BN-VF823U	Camera Battery (#5)	TDED	Cabinet 3	Active	2011	For JVC HD Camcorder	\$70		Y	70	
Studio	2011	HW	1	JVC	BN-VF823U	Camera Battery (#6)	TDED	Cabinet 3	Active	2011	For JVC HD Camcorder	\$70		Y	70	
Studio	2011	HW	1	JVC	BN-VF823U	Camera Battery (#7)	TDED	Cabinet 3	Active	2011	For JVC HD Camcorder	\$70		Y	70	
Studio	2001	HW	1	JVC	BR-DV3000U	Video Cassette Player/Recorder (DV/Mini DV)	07831494	Cabinet 4	Active	2001		\$4,000				
Studio	2001	HW	1	JVC	BR-DV6000U	Video Cassette Player/Recorder (DV/Mini DV)	09830048	Cabinet 4	Active	2001		\$4,000				
Studio	2009	HW	1	JVC	GY-HD250CHU	Camera #1	084G1081	Studio	Active	2009		\$27,000		Y	27000	
Studio	2009	HW	1	JVC	GY-HD250CHU	Camera #2	084G1086	Studio	Active	2009		\$27,000		Y	27000	
Studio	2009	HW	1	JVC	GY-HD250CHU	Camera #3	083G2263	Studio	Active	2009		\$27,000		Y	27000	
Studio	2010	HW	1	JVC	GY-HM100U	HD Tapeless Camcorder w/ bag #1	104V2667	Cabinet 3	Active	2010		\$3,000		Y	3000	
Studio	2011	HW	1	JVC	GY-HM100U	HD Tapeless Camcorder w/ bag #2	076M0007	Cabinet 3	Active	2011		\$3,000		Y	3000	
Studio	2009	HW	3	JVC	HZ-FM13U	Focus Controllers	N/A	Studio	Active	2009				Y	0	
Studio	2009	HW	3	JVC	HZ-ZS13BU	Zoom Unit	N/A	Studio	Active	2009				Y	0	
Studio	2009	HW	1	JVC	KA-HD250U	Studio Adapter #1	064G2049	Studio	Active	2009				Y	0	
Studio	2009	HW	1	JVC	KA-HD250U	Studio Adapter #2	064G2053	Studio	Active	2009				Y	0	
Studio	2009	HW	1	JVC	KA-HD250U	Studio Adapter #3	064G2045	Studio	Active	2009				Y	0	
Studio	2009	HW	1	JVC	QAL 0802	Tripod Base	7113475	Studio	Active	2009				Y	0	
Studio	2009	HW	1	JVC	QAL 0802	Tripod Base	7113507	Studio	Active	2009				Y	0	
Studio	2009	HW	1	JVC	QAL 0802	Tripod Base	8020657	Studio	Active	2009				Y	0	
Studio	2009	HW	1	JVC	RM-HP250AU	Camera Control Unit #1	163G0626	Control Room	Active	2009						
Studio	2009	HW	1	JVC	RM-HP250AU	Camera Control Unit #2	163G0625	Control Room	Active	2009						
Studio	2009	HW	1	JVC	RM-HP250AU	Camera Control Unit #3	163G0623	Control Room	Active	2009						
Studio	1995	HW	1	JVC	RM-P200	Camera Control Unit #1	07153634	Studio Rack	Inactive	1995	No Longer Useful - Rplcd 2009 by newer technology					
Studio	1995	HW	1	JVC	RM-P200U	Camera Control Unit (spare)	14550943	Studio Rack	Inactive	1995	No Longer Useful - Rplcd 2009 by newer technology					
Studio	2009	HW	1	JVC	SC46425-001-H	Eyeiece Viewfinder	N/A	Top of Cabinets	Active	2009						
Studio	2009	HW	1	JVC	SC46425-001-H	Eyeiece Viewfinder	N/A	Top of Cabinets	Active	2009						
Studio	2009	HW	1	JVC	SC46425-001-H	Eyeiece Viewfinder	N/A	Top of Cabinets	Active	2009						
Studio	1999	HW	1	JVC	TM-550U	Color Video Monitor	08434597	Cabinet 4	Active	1999						
Studio	1995	HW	1	JVC	TM-9U(A)	Color Video Monitor	07031656	Cabinet 4	Inactive	1995	No Longer Useful - Rplcd 2009 by newer technology					
Studio	2005	HW	1	JVC	TM-A133U	Color Video Monitor	08028081	Studio	Active	4/05	Studio/Dubbing Monitor, on Cart in Studio	\$225				
Studio	2005	HW	1	JVC	TM-A133U	Color Video Monitor	17805613	Studio	Active	4/05	w/ Edit Systems	\$225				
Studio	2005	HW	1	JVC	TM-H160CC	Color Video Monitor (Engineering)	17801588	Control Room	Active	4/05		\$600				
Studio	2009	HW	1	JVC	VF-HP840U	LCD Viewfinder #1	064G0939	Studio	Active	2009						
Studio	2009	HW	1	JVC	VF-HP840U	LCD Viewfinder #2	064G1021	Studio	Active	2009					Y	0
Studio	2009	HW	1	JVC	VF-HP840U	LCD Viewfinder #3	064G0994	Studio	Active	2009					Y	0
Studio	1998	HW	1	JVC	XL-V282BK	CD Player	10391356	Studio Rack	Active	1998						
Studio	2009	HW	3	JVC		Camera Mic with Windscreen	N/A	Cabinet 2	Active	2009	2 on JVC Camcorders					
Studio	1995	HW	1	JVC		CCU Cable		Studio Rack	Inactive	1995	No Longer Useful - Rplcd 2009 by newer technology					
Studio	2010	HW	4	Kata	CC-192PL	Camera Bag (Canon HD Tapeless Camera)		Cabinet 3	Active	2010		\$440		Y	440	
Studio	2013	HW	2	Kata	CC-193	Camera Bag (JVC HD Tapeless Cameras)		Cabinet 3	Active	2010		\$300		Y	300	
Studio	2008	HW	1	Kensington		Laptop Briefcase		Cabinet 3	Active	2008	With Dell Laptop					
Studio	2005	HW	1	Kramer	VM-10YCXL	Audio/Video S-Video/Stereo Dist. Amp.	05070456855	Control Room	Active	4/05	VM-10YCXL	\$650				
Studio	2012	HW	1	Kramer	VS-626	6x6 Video/Audio matrix Switcher	10100091100010	Control Room	Active	2012		\$625				
Studio	2013	HW	2	L-Com Global Connectivity	HG2418P	2.4GHz Flat Panel Antenna		Shelves	Active	2013		\$120				
Studio	2000	HW	1	Lacie Ltd.	104734	75 Gb Firewire External Hard Drive (w/ G4)	11211289	Cabinet 4	Dispose	2000	No Longer Useful - Too small for intended use					
Studio	2009	HW	1	Lacie Ltd.	0x4136	d2Quadra 1TB External Hard Drive	194500054	Studio	Active	2009	"Lacie 1"	\$150		Y	150	
Studio	2007	HW	1	Lacie Ltd.	301199U	1 TB External Hard Drive	173304301	Cabinet 4	Dispose	2007	Drive Failed 11/2009 - To Be Disposed					
Studio	2011	HW	1	Lacie Ltd.	301352U	2Big Quadra 2TB External Hard Drive (Series)	1111800425	Studio	Active	2011	"Lacie"	\$300		Y	300	
Studio	2010	HW	1	Lacie Ltd.		d2Quadra 1TB External Hard Drive	1102401057	Studio	Active	2010	"Lacie 2"	\$150		Y	150	

Location	Year prch.	Type	Qty.	Manufacturer	Model	Description	Serial No.	Location in building	Status	Supp. Date info	Comments	Est. Rplcmt. Cost	Est. Rplcmt. Cost Comp.	Portable (Y/N)	Value of Equipment
Studio	1985	HW	1	Leader	LBO-5860A	Waveform Monitor	4101008	Studio	Inactive	1985	Spare; Behind Curtain				
Studio	2012	HW	1	Leightronix	LGX-2TBR	2TB External Hard Disc RAID Array	10Y7000651	Control Room	Active	2012		\$1,700			
Studio	2008	HW	1	Leightronix	LGX-HD500-GT	500 GB Hard Drive Drive-02	S501140210	Cabinet 4	Dispose	2008	Failed July 2012; To Be Disposed				
Studio	2009	HW	1	Leightronix	LGX-HD500-GT	500 GB Hard Drive Drive-03	V509220644	Cabinet 4	Dispose	2009	Failed March 2012; To Be Disposed				
Studio	2000	HW	1	Leightronix	Mini-T-Pro	Event Controller	06255MTP	Studio Rack	Active	2000	Not Being Used				
Studio	2010	HW	1	Leightronix	PegStream SD	Live Streaming Media Encoder	00E0FB0B0092		Inactive	2010	Replaced w/ PegStream SD-2 9/2014				
Studio	2014	HW	1	Leightronix	PegStream SD-2	Live Streaming Media Encoder	00E0FB0B104B	Control Room	Active	2014		\$4,000			
Studio	2004	HW	1	Leightronix	PRPADVD	Infrared Interface Controller	43334PD	Top of Cabinets	Inactive	Jul-04	In Storage Box				
Studio	2004	HW	1	Leightronix	PRPADVD	Infrared Interface Controller	43333PD	Top of Cabinets	Inactive	Jul-04	In Storage Box				
Studio	2006	HW	1	Leightronix	PRPADVD	Infrared Interface Controller	50583PD	Top of Cabinets	Inactive	4/06	In Storage Box				
Studio	2004	HW	1	Leightronix	PRPADVD	Infrared Interface Controller (2-3)	43345PD	Top of Cabinets	Inactive	Jul-04	In Storage Box				
Studio	2006	HW	1	Leightronix	PRPADVD	Infrared Interface Controller (2-4)	50581PD	Top of Cabinets	Inactive	4/06	In Storage Box				
Studio	2006	HW	1	Leightronix	PRPADVD	Infrared Interface Controller (2-5)	50582PD	Top of Cabinets	Inactive	4/06	In Storage Box				
Studio	2000	HW	1	Leightronix	PRPAIR	Infrared Interface Controller	38837PD	Top of Cabinets	Inactive	2000	In Storage Box				
Studio	2000	HW	1	Leightronix	PRPAIR	Infrared Interface Controller	38836PD	Top of Cabinets	Inactive	2000	In Storage Box				
Studio	2000	HW	1	Leightronix	PRPAIR	Infrared Interface Controller	37599PD	Top of Cabinets	Inactive	2000	In Storage Box				
Studio	2000	HW	1	Leightronix	PRPAIR	Infrared Interface Controller	22480PD	Top of Cabinets	Inactive	2000	In Storage Box				
Studio	2004	HW	1	Leightronix	PRPAIR	Infrared Interface Controller (1-4)	42620PD	Top of Cabinets	Inactive	Jul-04	In Storage Box				
Studio	2000	HW	1	Leightronix	PRPAIR	Infrared Interface Controller(1-1)	38835PD	Top of Cabinets	Inactive	2000	In Storage Box				
Studio	2009	HW	1	Leightronix	Ultra Nexus	Programming Event Controller	00E0FB07979E	Control Room	Active	2009		\$14,000			
Studio	2008	HW	1	Linksys	EZXS55W	10/100 Router - Workgroup Switch	R8150GA04048		Dispose	2008	w/ Broadcast Pix GEB1040; DIED - Disposed				
Studio	2011	HW	1	Linksys	SE1500	5-Port Fast Ethernet Switch	10E10J01106305	Office	Active	2011					
Studio	2009	HW	1	Linksys	WRT54G2 V1	Wireless G-Broadband Router	CSV01H3L0392	Cabinet 4	Active	2009			\$30		
Studio	2011	HW	1	Litepanels	LP_MACA	Micro AC Adapter		Cabinet 2	Active	2011			\$150		0
Studio	2011	HW	1	Litepanels	LP_MICRO	Camera Light	188424	Cabinet 2	Active	2011		\$250		Y	250
Studio	2008	HW	1	Logitech	M0846US	Wireless USB Mouse	810-000197	Office	Active	2008	w/ Spartan Laptop		\$50		
Studio	2011	HW	1	Logitech	M225	Wireless USB Mouse	810-002501	Cabinet 3	Active	2011	w/ Dell laptop		\$50		
Studio	2011	HW	1	Logitech	M305	Wireless USB Mouse	810-0014936	Office	Active	2011	w/ Jetbook Laptop		\$50		
Studio	2014	HW	1	Logitech	R400	Wireless Presenter	810-001413	Cabinet 3	Active	2014	w/ Dell laptop		\$30		
Studio	2008	HW	1	Logitech	RX300	Mouse	832343-0000	Control Room	Active	2008	wired mouse; w/ Complx Computer		\$20		
Studio	2008	HW	1	Logitech	Y-UM76A	Internet 350 Keyboard	867771-04036	Office	Active	2008			\$20		
Studio	2003	HW	1	Lowell	Studio FLS-250ND	Fluotec Light	023703511259	Studio	Active	2003		\$775			
Studio	2005	HW	1	Lowell	Studio FLS-250ND	Fluotec Light	023704351651	Studio	Active	4/05		\$775			
Studio	2009	HW	1	Lowell	Studio FLS-250ND	Fluotec Light	023709054122	Studio	Active	2009		\$775			
Studio	2009	HW	1	Lowell	Studio FLS-250ND	Fluotec Light	023709054118	Studio	Active	2009		\$775			
Studio	2003	HW	1	Lowell	Studio FLS-450ND	Fluotec Light	022501340185	Studio	Active	2003		\$1,000			
Studio	2003	HW	1	Lowell	Studio FLS-450ND	Fluotec Light	022503241122	Studio	Active	2003		\$1,000			
Studio	2009	HW	1	Lowell	Studio FLS-450ND	Fluotec Light	022509034117	Studio	Active	2009		\$1,000			
Studio	2009	HW	1	Lowell	Studio FLS-450ND	Fluotec Light	022509034114	Studio	Active	2009		\$1,000			
Studio	1999	HW	1	Lowell	T1-10	Tota Light		Cabinet 1	Active	1990's				Y	0
Studio	1999	HW	1	Lowell	T1-10	Tota Light		Cabinet 1	Active	1990's				Y	0
Studio	1999	HW	1	Lowell	T1-10	Tota Light		Cabinet 1	Active	1990's				Y	0
Studio	2004	HW	3	Lowell		Power Cords w/ On/Off Toggle		Cabinet 1	Active					Y	0
Studio	1999	HW	2	Lowell		Tota Brella (Light Umbrella)		Cabinet 1	Active	1990's				Y	0
Studio	2003	HW	4	Lowell (2 NEW 2009)	FLS224	Egg Crate 250		Studio	Active	2003		\$130			
Studio	2005	HW	4	Lowell (2 NEW 2009)	FLS-420	Barn Door		Studio	Active	4/05		\$185			
Studio	2012	HW	1	Lowell Manufacturing	LMB27	Rack Base Mobile 27"		Control Room	Active	2012	Control Room Rack Wheel Base	\$200			
Studio	2003	HW	1	Mackie	1402-VLZ	Audio Mixer	AC74420	Cabinet 2	Active	2003		\$550		Y	550
Studio	2003	HW	1	Mackie	1402-VLZ Pro	Audio Mixer	(21) BT60490	Cabinet 2	Active	2003		\$550		Y	550
Studio	2005	HW	1	Mackie	1604VLZ-PRO	Audio Mixer	(21) BW100283	Cabinet 4	Active	4/05	Replaced by Roland V-Mixer 2012	\$825			
Studio	2014	HW	1	Manfrotto	535	Tripod #7 (w/ MVH502A Head and Bag)	E0096985	Cabinet 1	Active	2014	For Canon XF105	\$835		Y	835
Studio	2014	HW	1	Manfrotto	535	Tripod #8 (w/ MVH502A Head and Bag)	E0097016	Cabinet 1	Active	2014	For Canon XF105	\$835		Y	835
Studio	2013	HW	1	Manfrotto	055XB	Tripod #6 (Canon HD Tapeless)	A3684348	Cabinet 1	Active	Mar-13	For Canon HD Tapeless Camera	\$330		Y	330
Studio	2005	HW	1	Manfrotto	523PRO (#2)	Lanc Control (for GL-2's)	12118	Office	Dispose	4/05	Not Repairable; Replaced/To Be Disposed - Fall 2013			Y	0
Studio	2005	HW	1	Manfrotto	523PRO (#3)	Lanc Control (for GL-2's)	11610	Office	Dispose	4/05	Not Repairable; Replaced/To Be Disposed - Fall 2013			Y	0
Studio	2010	HW	1	Manfrotto	523PROI (#1)	Lanc Control (for GL-2's)	P0024119	Cabinet 1	Active	2010	w/ Tripod #1; Replaces 523PRO Ser#11491	\$210		Y	210
Studio	2013	HW	1	Manfrotto	701HDV	Tripod Head (w/055XB) #6	F0134532	Cabinet 1	Active	3/13	For Canon HD Camera				
Studio	2013	HW	1	Manfrotto	MBAG80N	Bag for 055XB (for Tripod #6)		Cabinet 1	Active	3-13	For Canon HD Tapeless Camera				
Studio	2014	HW	1	Manfrotto	MVH502A	Tripod Head #7 (w/ tripod 535)	RE062250	Cabinet 1	Active	2014				Y	0
Studio	2014	HW	1	Manfrotto	MVH502A	Tripod Head #8 (w/ tripod 535)	RE063550	Cabinet 1	Active	2014				Y	0
Studio	2014	HW	1	Manfrotto	MVR901ECLA	Clamp Lanc Remote Control #1	001239	Cabinet 3	Active	2014	w/ Canon XF-100 #1	\$200		Y	200
Studio	2014	HW	1	Manfrotto	MVR901ECLA	Clamp Lanc Remote Control #2	001238	Cabinet 3	Active	2014	w/ Canon XF-100 #2	\$200		Y	200
Studio	2014	HW	1	Manfrotto	MVR901ECLA	Clamp Lanc Remote Control #3	000127	Cabinet 3	Active	2014	w/ Canon XF-105 #3	\$200		Y	200
Studio	2014	HW	1	Manfrotto	MVR901ECLA	Clamp Lanc Remote Control #4	000129	Cabinet 3	Active	2014	w/ Canon XF-105 #4	\$200		Y	200
Studio	2009	HW	1	Manfrotto/Bogen	114	Dolly	N/A	Studio	Active	2009	For Studio Cameras	\$280		Y	280
Studio	2004	HW	1	Manfrotto/Bogen	501	Tripod Head (w/ 3221WN in bag) #2	501O121225	Cabinet 1	Active	Jul-04				Y	0
Studio	2004	HW	1	Manfrotto/Bogen	501	Tripod Head (w/ 3221WN in bag) #3	501O118169	Cabinet 1	Active	Jul-04				Y	0
Studio	2003	HW	1	Manfrotto/Bogen	501	Tripod Head (w/ 3221WN) #1	501M61361	Cabinet 1	Active	2003				Y	0
Studio	2000	HW	1	Manfrotto/Bogen	505	Tripod Head (w/ 3182) #1	505K08464	Cabinet 1	Inactive	2000	Plate Release Button Stuck			Y	0
Studio	2000	HW	1	Manfrotto/Bogen	505	Tripod Head (w/ 3182) #2	505L09622	Cabinet 1	Inactive	2000				Y	0
Studio	2005	HW	1	Manfrotto/Bogen	516	Tripod Head (w/ 3068) #1	20068902	Cabinet 1	Active	4/05	For DV Cameras			Y	0
Studio	2005	HW	1	Manfrotto/Bogen	516	Tripod Head (w/ 3068) #2	C0006796	Cabinet 1	Active	4/05	For DV Cameras			Y	0
Studio	2009	HW	1	Manfrotto/Bogen	526	Tripod Head (w/ 528XB) #1	C0990056	Studio	Active	2009	For Studio Cameras			Y	0
Studio	2009	HW	1	Manfrotto/Bogen	526	Tripod Head (w/ 528XB) #2	C1100754	Studio	Active	2009	For Studio Cameras			Y	0
Studio	2009	HW	1	Manfrotto/Bogen	526	Tripod Head (w/ 528XB) #3	C1153376	Studio	Active	2009	For Studio Cameras			Y	0
Studio	2005	HW	2	Manfrotto/Bogen	3067	Dollys		Studio	Active	4/05	Studio Cameras	\$4		Y	4
Studio	2005	HW	1	Manfrotto/Bogen	3068	Tripod w/Bag #1	A0143480	Cabinet 1	Active	4/05	For DV Cameras	\$1,700		Y	1700
Studio	2005	HW	1	Manfrotto/Bogen	3068	Tripod w/Bag #2	A0143473	Cabinet 1	Active	4/05	For DV Cameras	\$1,700		Y	1700
Studio	2000	HW	1	Manfrotto/Bogen	3182	Tripod #1	351MVB/K111	Cabinet 1	Inactive	2000	Spare; Button to release plate is stuck	\$1,700		Y	1700
Studio	2000	HW	1	Manfrotto/Bogen	3182	Tripod #2	351MVB/KL11	Cabinet 1	Inactive	2000	Spare	\$1,700		Y	1700
Studio	2004	HW	1	Manfrotto/Bogen	3232	Monopod Tilt Head		Cabinet 1	Active	Jul-04				Y	0
Studio	2003	HW	1	Manfrotto/Bogen	3221WN	Tripod #1 (Mini DV)	055SSB/MF11	Cabinet 1	Active	2003		\$400		Y	400
Studio	2004	HW	1	Manfrotto/Bogen	3221WN	Tripod (w/ bag) #2 (Mini DV)	055WNB/0D23	Cabinet 1	Active	Jul-04		\$400		Y	400
Studio	2004	HW	1	Manfrotto/Bogen	3221WN	Tripod (w/ bag) #3 (Mini DV)	055WNB/0D23	Cabinet 1	Active	Jul-04		\$400		Y	400
Studio	2010	HW	1	Manfrotto/Bogen	351MVB2	Tripod #4 (JVC HD Tapeless)	A2185887	Cabinet 1	Active	2010	For JVC HD Tapeless Camera;w/Head 501-C1589207; Leg Bro	\$400		Y	

Location	Year	Prch.	Type	Qty.	Manufacturer	Model	Description	Serial No.	Location in building	Status	Supp. Date info	Comments	Est. Rplcmt. Cost	Est. Rplcmt. Cost Comp.	Portable (Y/N)	Value of Equipment
Studio	2009	HW		3	Manfrotto/Bogen	519LV	Telescopic Pan Bar	N/A	Studio	Active	2009	For Studio Cameras				
Studio	2009	HW		1	Manfrotto/Bogen	528XB	Tripod #1	A1632277	Studio	Active	2009	For Studio Cameras	\$1,800		Y	1800
Studio	2009	HW		1	Manfrotto/Bogen	528XB	Tripod #2	A1955359	Studio	Active	2009	For Studio Cameras	\$1,800		Y	1800
Studio	2009	HW		1	Manfrotto/Bogen	528XB	Tripod #3	A1111855	Studio	Active	2009	For Studio Cameras	\$1,800		Y	1800
Studio	2011	HW		1	Manfrotto/Bogen	547BK	Tripod #5 (JVC HD Tapeless)	A2813727	Cabinet 1	Active	2011	For JVC HD Tapeless Camera; w/Head 501-C2007545	\$400		Y	400
Studio	2004	HW		1	Manfrotto/Bogen	681B	Monopod	681B/OF04	Cabinet 1	Active	Jul-04		\$150		Y	150
Studio	2011	HW		1	Manfrotto/Bogen	MBAG100PN	Bag for 547BK (for Tripod #5)		Cabinet 1	Active	2011	For JVC HD Tapeless Camera			Y	0
Studio	2010	HW		1	Manfrotto/Bogen	MBAG90PN	Bag for 351MV2 (for Tripod #4)		Cabinet 1	Active	2010	For JVC HD Tapeless Camera			Y	0
Studio	2000	HW		1	Manfrotto/Bogen	VYCO853	Tripod Base DV#1	1030388	Cabinet 1	Active	2000				Y	0
Studio	2000	HW		1	Manfrotto/Bogen	VYCO853	Tripod Base DV#2	1030390	Cabinet 1	Active	2000				Y	0
Studio	2000	HW		2	Manfrotto/Bogen		Tripod Spreader		Cabinet 4	Active	2000					
Studio	2000	HW		1	Matrox	RTMac	Matrox	A308769	Cabinet 4	Dispose	2000	No Longer Useful - Obsolete format				
Studio	2011	SW		1	Microsoft	269-14964	Microsoft Office 2010 Professional	6000148408-12-W436675-TCMX	Office	Active	2011	Jetbook Laptop	\$250			
Studio	2011	SW		1	Microsoft	79G-02144	Microsoft Office 2010 Home & Student	6000148180-8-W435546-TCMX	Cabinet 3	Active	2011	Dell Laptop	\$125			
Studio	2008	SW		1	Microsoft	GZA-00006	Microsoft Office 2008 Mac - Home & Student	6000107209-25-690015-SLDU	Cabinet 4	Active	2008		\$100			
Studio	2008	HW		1	Middle Atlantic	RSHSUB-2S	Rack Shelf for Leighttronix hard drive		Studio	Inactive	2008		\$100			
Studio	2004	HW		1	Mitsumi	ECM S6702	Mouse	0127964M	Office	Dispose	2004	DEAD - To Be Disposed - Fall 2013				
Studio	1985	HW		1	Mole Richardson	4031	Teenie Weenie Mole Light	3189	Cabinet 1	Inactive	1985	w/ barn door, screen				
Studio	1985	HW		6	Mole Richardson	5603	Light Stands - Mole Pac Stand		Studio	Inactive	1985	Behind Curtain				
Studio	2006	HW		1	Multidyne Inc.	SW-5	Video / Audio Switcher		Control Room	Active	2006					
Studio	2005	HW		1	NEC	AS-900	Computer Monitor - AS900 (w/ G5)	44A05082KA	Studio	Active	1/05		\$400			
Studio	2005	HW		1	NEC	AS-900	Computer Monitor - AS900 (w/ G5)	44A05086KA	Studio	Active	1/05		\$400			
Studio	2010	HW		1	NEC	EA241WM-BK	24" LCD Computer Monitor	08120900NA	Studio	Active	2010		\$400			
Studio	2010	HW		1	NEC	EA241WM-BK	24" LCD Computer Monitor	08120902NA	Studio	Active	2010		\$400			
Studio	2000	HW		1	NEC	N9705	Computer Monitor - FE700	0276015BK	Control Room	Active	2000	w/ Compix/B-Pix	\$200			
Studio	2014	HW		1	Netgear	GS108P-100NAS	ProSafe 8 port Gigabit Switch	26V1413G500CB	Control Room	Active	2014		\$125			
Studio	1999	HW		1	Optimus	Nova 71	Headphones #6	07A01	Cabinet 2	Active	1990's		\$25		Y	25
Studio	1996	HW		1	Panasonic	AG-1320P	Video Cassette Player/Recorder (1/2")	A8KN02041	Cabinet 4	Inactive	1996	Spare	\$150			
Studio	1996	HW		1	Panasonic	AG-1320P	Video Cassette Player/Recorder (1/2") (#2)	A8KN02010	Studio	Active	1996	On Cart, Used for Dubbing	\$150			
Studio	1996	HW		1	Panasonic	AG-1320P	Video Cassette Player/Recorder (1/2") (#4)	A8KN01759	Cabinet 4	Inactive	1996	No Longer Useful - Obsolete format	\$150			
Studio	2000	HW		1	Panasonic	AG-1980P	Video Cassette Player/Recorder (SVHS)	C1TC00401	Cabinet 4	Inactive	2000	Replaced by DVD recorder 2005 - Removed June 2013	\$150			
Studio	1997	HW		1	Panasonic	AG-7150P	Video Cassette Player (SVHS)	C2TC00049	Cabinet 4	Inactive	1997	No Longer Useful - Obsolete format				
Studio	1997	HW		1	Panasonic	AG-7350P	Video Cassette Player/Recorder (SVHS)	H4TC00368	Cabinet 4	Inactive	1997	No Longer Useful - Obsolete format				
Studio	1990	HW		1	Panasonic	AG-A850P	Edit Controller	I9A3600DI	Studio Rack	Inactive	1990	No Longer Useful - Obsolete format				
Studio	2000	HW		1	Panasonic	AG-DV2000P	Video Cassette Player/Recorder (DV/Mini DV)	D1HT00201	Cabinet 4	Active	2000		\$800		Y	800
Studio	2000	HW		1	Panasonic	AG-DV2000P	Video Cassette Player/Recorder (DV/Mini DV)	D1HT00075	Studio	Active	2000	At Edit Desk	\$800		Y	800
Studio	2000	HW		1	Panasonic	AG-DV2000P	Video Cassette Player/Recorder (DV/Mini DV)	D1HT00001	Studio	Active	2000	On Cart, Used for Dubbing	\$800		Y	800
Studio	2000	HW		1	Panasonic	AG-DVC200P	DV Camera (#1)	D1TK10018	Cabinet 3	Active	2000		\$8,000		Y	8000
Studio	2000	HW		1	Panasonic	AG-DVC200P	DV Camera (#2)	D1TK10051	Cabinet 3	Active	2000	Viewfinder Mount Damaged	\$8,000		Y	8000
Studio	2001	HW		1	Panasonic	AJ-VF10P	Viewfinder- for DV Cam #1	C1TKA0088	Cabinet 3	Active	2001				Y	0
Studio	2000	HW		1	Panasonic	AJ-VF10P	Viewfinder- for DV Cam #2	D0TKA0057	Cabinet 3	Active	2000	Viewfinder Mount Damaged			Y	0
Studio	2000	HW		1	Panasonic	CT-1386YD	Color Video Monitor	LB02500028	Studio	Dispose	2000	Behind Curtain; Broken - NO Audio				
Studio	2001	HW		1	Panasonic	CT-1387YD	Color Video Monitor	ME12820102	Studio	Dispose	2001	Broken - ?No Video - Behind Curtain	\$200			
Studio	2004	HW		1	Panasonic	DMR-E85HP-S	DVD Player/Recorder	KJ4CA011971	Studio	Active	Jul-04	On Cart, Used for Dubbing	\$300			
Studio	2004	HW		1	Panasonic	DMR-E85HP-S	DVD Player/Recorder (PB2)	KJ4CA011961	Control Room	Active	Mar-04	Playback 2	\$300			
Studio	2006	HW		1	Panasonic	DVD-S1	DVD Player	VAGEA006899R	Cabinet 4	Active	Jul-06	No Power Cord	\$150			
Studio	2006	HW		1	Panasonic	DVD-S1	DVD Player	VAGEA006845R	Cabinet 4	Active	Jul-06	Spare	\$150			
Studio	2006	HW		1	Panasonic	DVD-S1	DVD Player (PB1)	VAGEA006846R	Control Room	Active	Jul-06	Playback 1	\$150			
Studio	2000	HW		1	Panasonic	TC-7WMS1	Color LCD Monitor (w/ DV Camera #1)	FA2340012	Cabinet 3	Active	2000				Y	0
Studio	2000	HW		1	Panasonic	TC-7WMS1	Color LCD Monitor (w/ DV Camera #2)	FA2340091	Cabinet 3	Active	2000				Y	0
Studio	1998	HW		1	Panasonic	TR-990C	Video Monitor (DV Source)	FS8240508	Studio	Inactive	1998	Behind Curtain				
Studio	1998	HW		1	Panasonic	TR-990C	Video Monitor (SVHS Source/Record)	FS8240510	Studio	Inactive	1998	Behind Curtain				
Studio	1998	HW		1	Panasonic	WJ-300B	Video DA	1XZ00201	Cabinet 4	Active	1990	No Longer Useful - Rplcd due to insufficient # of outputs				
Studio	1998	HW		1	Panasonic	WJ-MX50A	Digital AV Mixer	F0TVAD0015	Cabinet 4	Inactive	1998	Keep for TwnHill Back up			Y	0
Studio	2000	HW		1	Panasonic	WW-CM1020	Color Video Monitor	OZW13406	Cabinet 4	Active	2000	Was in Town Hall - no longer needed there	\$200			
Studio	2014	HW		1	Pelican	PC1560	Equipment Case		Studio	Active	2014	Anycast Touch Case	\$200		Y	200
Studio	1999	HW		2	Perma Power	A06B2B	Outlet Strips	265-9220	Control Room	Active	1990's					
Studio	2011	HW		1	Petrol Bags	PR410	Camera Rain Gear		Top of Cabinets	Active	2011				Y	0
Studio	2011	HW		1	Porta Brace	PB2500F	Equipment Case		Studio	Active	2011	For Acoustic Magic Microphone	\$100		Y	100
Studio	2010	HW		2	Power 2000	BP-970	Battery Pack (For Canon GL-2)		Cabinet 3	Active		Both Cracked - 1 Dead, 1 Useful				
Studio	2012	HW		1	ProDuplicator	B002R08DPG	DVD Duplicator	01032013	Studio	Active	2012		\$250			
Studio	2013	HW		7	Promaster	Code 1289	32GB Compact Flash Memory Cards		Studio	Active	2013	For Canon XF100/105 Card #1-8 (Rplcd #1-11/13, #4-Replaced)	\$630			
Studio	2010	HW		3	Promaster	Code 1390	32GB SDHC Class 6 Flash Memory Cards		Studio	Active	2010	For JVC GY-HM100 Card #s 1,3,4	\$75		Y	75
Studio	2014	HW		1	Promaster	Code 5940	32GB SDHC Class 10 Flash Memory Card		Studio	Active	2014	For JVC GY-HM100, Card #2	\$40		Y	40
Studio	2014	HW		1	Prompter People	Flex iPad 2	Teleprompter		Studio	Active	2014		\$900		Y	900
Studio	1989	HW		3	Quartz Color	2365	Light Stands (In Bag)		Studio	Inactive	1980's	No Longer Useful - Rplcd by newer technology				
Studio	1989	HW		2	Quartz Color	2575	Light Stands		Studio	Inactive	1980's	No Longer Useful - Rplcd by newer technology				
Studio	1989	HW		3	Quartz Color	3130	Pulsar Lights		Studio	Active	1980's	No Longer Useful - Rplcd by newer technology				
Studio	1989	HW		1	Quartz Color	3140.210.	Ianbeam 1000 Light	0208	Studio	Inactive	1980's	2 in Studio Green Screen, 1 in Case behind curtain				
Studio	2008	HW		3	Radio Design Labs	ST-LCR1	Logic Control Relay		Control Room	Active	2008					
Studio	2012	HW		1	Roland	M-300	V-Mixer - Digital Audio Mixer	ZZ90901-M	Control Room	Active	2012		\$5,000			
Studio	2012	HW		1	Roland	S-1608	Digital Snake	Z3B6972	Studio	Active	2012		\$1,800			
Studio	2012	SW		1	Sage	PCW2012CSRT	Sage Peachtree Complete Accounting 2012	0A863-3687-B5F4-C800	Cabinet 4	Active	2012					
Studio	2008	SW		1	Sage	PF22009RT	Peachtree First Accounting 2009	818152284	Cabinet 4	Inactive	2008	Replaced Sage Peachtree Complete Acct 2012	\$300			
Studio	2014	HW		1	Samsung	UN48H500AF	48" 1080P Smart LED TV	022A3CAF800817L	Control Room	Active	2014	Replaced Vizio 32" TV with Broadcast Pix	\$650			
Studio	2014	HW		1	San Disk	Extreme Pro	128GB Compact Flash Card #1	4224B4H00103C	Studio	Active	2014	For Aja Ki-Pro Mini	\$435		Y	435
Studio	2014	HW		1	San Disk	Extreme Pro	128GB Compact Flash Card #2	4224B4H00105M	Studio	Active	2014	For Aja Ki-Pro Mini	\$435		Y	435
Studio	2014	HW		1	San Disk	Extreme Pro	32GB Compact Flash Card #1	4245B4H00202S	Studio	Active	2014	Canon HD Cameras	\$100		Y	100
Studio	2014	HW		1	San Disk	Extreme Pro	32GB Compact Flash Card #2	4245B4H00202L	Studio	Active	2014	Canon HD Cameras	\$100		Y	100
Studio	2014	HW		1	San Disk	Extreme Pro	32GB Compact Flash Card #3	4245B4H0021UY	Studio	Active	2014	Canon HD Cameras	\$100		Y	100
Studio	2014	HW		1	San Disk	Extreme Pro	32GB Compact Flash Card #4	4253B4H00106W	Studio	Active	2014	Canon HD Cameras	\$100		Y	100
Studio	2014	HW		1	San Disk	Extreme Pro	32GB Compact Flash Card #5	4253B4H0010CD	Studio	Active	2014	Canon HD Cameras	\$100		Y	100
Studio	2014	HW		1	San Disk	Extreme Pro	32GB Compact Flash Card #6	4253B4H0010JP	Studio	Active	2014	Canon HD Cameras	\$100		Y	100
Studio	2014	HW		1	San Disk	Extreme Pro	32GB Compact Flash Card #7	4253B4H0010KA	Studio	Active	2014	Canon HD Cameras	\$100		Y	100
Studio	2014	HW		1	San Disk	Extreme Pro	32GB Compact Flash Card #8	4253B4H0010KG	Studio	Active	2014	Canon HD Cameras	\$100		Y	100
Studio	2014	HW		1	San Disk	Extreme Pro	32GB Compact Flash Card #9	4253B4H00106WKS	Studio	Active	2014	Canon HD Cameras	\$100		Y	100
Studio	2001	HW		1	Sennheiser	EM100	Wireless Receivers	215950 (right)	Cabinet 2	Active	2001	Replaced June 2013 (was at T.H.)				

Location	Year	Prch.	Type	Qty.	Manufacturer	Model	Description	Serial No.	Location in building	Status	Supp. Date info	Comments	Est. Rplmt. Cost	Est. Rplmt. Cost Comp.	Portable (Y/N)	Value of Portable Equipment
Studio	2002	HW	1	Sennheiser	EM100	Wireless Receivers	U109019 (top left)		Cabinet 2	Active	2002	Replaced June 2013 (was at T.H.)				
Studio	2001	HW	1	Sennheiser	EM100	Wireless Receivers	U103073 (bottom left)		Cabinet 2	Active	2001	Replaced June 2013 (was at T.H.)				
Studio	2010	HW	1	Sennheiser	EW100G3	Wireless Microphone Receiver #1	4210008700		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes	\$500		Y	500
Studio	2010	HW	1	Sennheiser	EW100G3	Wireless Microphone Receiver #2	4210008561		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes	\$500		Y	500
Studio	2010	HW	1	Sennheiser	EW100G3	Wireless Microphone Receiver #3	4210008479		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes	\$500		Y	500
Studio	2010	HW	1	Sennheiser	EW100G3	Wireless Microphone Receiver #4	4210008695		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes	\$500		Y	500
Studio	2010	HW	1	Sennheiser	EW100G3	Wireless Microphone Receiver #5	4230009009		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes	\$500		Y	500
Studio	2010	HW	1	Sennheiser	EW100G3	Wireless Microphone Receiver #6	4230009008		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes	\$500		Y	500
Studio	2010	HW	1	Sennheiser	EW100G3	Wireless Microphone Receiver #7	4230009006		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes	\$500		Y	500
Studio	2010	HW	1	Sennheiser	EW100G3	Wireless Microphone Receiver #8	4230009010		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes	\$500		Y	500
Studio	2014	HW	1	Sennheiser	HD-201	Headphone	0033A034958		Control Room	Active	2014		\$25		Y	25
Studio	2005	HW	1	Sennheiser	K6-ME66	Shotgun Mic w/ 2 holders and case #1	112162		Cabinet 2	Active	2005		\$450		Y	450
Studio	2008	HW	1	Sennheiser	K6-ME66	Shotgun Mic w/ 2 holders and case #2	145258		Cabinet 2	Active	2008		\$450		Y	450
Studio	2005	HW	1	Sennheiser	MZW66	Windscreens (For Sennheiser Shotgun)	003704		Cabinet 2	Active	2005				Y	0
Studio	2001	HW	1	Sennheiser	SK100	Wireless Lavalier Microphone	U101879 (bottom left)		Cabinet 2	Active	2001	Replaced June 2013 (was at T.H.)	\$500			
Studio	2010	HW	1	Sennheiser	SK100G3	Wireless Lavalier Microphone Transmitter #1	4220023733		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes			Y	0
Studio	2010	HW	1	Sennheiser	SK100G3	Wireless Lavalier Microphone Transmitter #2	4220023463		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes			Y	0
Studio	2010	HW	1	Sennheiser	SK100G3	Wireless Lavalier Microphone Transmitter #3	4220023469		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes			Y	0
Studio	2010	HW	1	Sennheiser	SK100G3	Wireless Lavalier Microphone Transmitter #4	4220023736		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes			Y	0
Studio	2002	HW	1	Sennheiser	SKM100	Wireless Handheld Microphone	U107183 (top left)		Cabinet 2	Active	2002	Replaced June 2013 (was at T.H.)	\$500			
Studio	2001	HW	1	Sennheiser	SKM100	Wireless Handheld Microphone	161827 (right)		Cabinet 2	Active	2001	Replaced June 2013 (was at T.H.)	\$500			
Studio	2010	HW	1	Sennheiser	SKM100G3	Wireless Handheld Microphone Transmitter #5	4220009683		Cabinet 2	Active	2010	Broken - To Be Repaired 5/11			Y	0
Studio	2010	HW	1	Sennheiser	SKM100G3	Wireless Handheld Microphone Transmitter #6	4220009685		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes			Y	0
Studio	2010	HW	1	Sennheiser	SKM100G3	Wireless Handheld Microphone Transmitter #7	4220009687		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes			Y	0
Studio	2010	HW	1	Sennheiser	SKM100G3	Wireless Handheld Microphone Transmitter #8	4220009749		Cabinet 2	Active	2010	Replaced Sony Wireless Mics Due to FCC Freq. Changes			Y	0
Studio	2008	F	1	Sharp		Microwave			Office	Active			\$150			
Studio	1999	HW	3	Shure	819	Surface Mount Microphones			Cabinet 1	Inactive	1990's					
Studio	1999	HW	2	Shure	809/819	Surface Mount Microphone Pre-Amplifiers			Cabinet 1	Inactive	1990's					
Studio	1999	HW	1	Shure	M267	Audio Mixer	CA581357		Cabinet 1	Inactive	1990's		\$600			
Studio	2001	HW	6	Shure	MX412D/C	Goose Neck Table Microphones			Cabinet 1	Active	2001	Replaced with Wireless Mics June 2013; 2 Donated to FP Sudb	\$1,380		Y	1380
Studio	1999	HW	1	Shure	PS-1A	Phantom Power Supply	940900430		Studio Rack	Inactive	1990's	No Longer Useful - No equip to power with				
Studio	1999	HW	1	Shure	PS-1A	Phantom Power Supply	940900500		Studio Rack	Inactive	1990's	No Longer Useful - No equip to power with				
Studio	1989	HW	1	Sigma Electronics	ADA-110	Audio DA	3810001		Studio Rack	Inactive	1980's	No Longer Useful - Rpld by newer technology				
Studio	2008	HW	1	Sling Media	SB-260-100	Slingbox SOLO	D27071115844		Cabinet 4	Active	2008		\$130			
Studio	2008	HW	1	Sony	AWS G500	Anycast Station	13719		Cabinet 3	Active	2008		\$12,500		Y	12500
Studio	2014	HW	1	Sony	AWS-750	Anycast Touch Live Content Producer	11003		Studio	Active	2014	In Hard Case	\$16,000		Y	16000
Studio	1999	HW	1	Sony	ECM 44B	Lavalier Microphone	(#1) 247121		Cabinet 2	Active	1990's		\$250		Y	250
Studio	1999	HW	1	Sony	ECM 44B	Lavalier Microphone	(#2) 242370		Cabinet 2	Active	1990's		\$250		Y	250
Studio	1999	HW	1	Sony	ECM 44B	Lavalier Microphone	(#3) 200296		Cabinet 2	Active	1990's		\$250		Y	250
Studio	1999	HW	1	Sony	ECM 44B	Lavalier Microphone	(#4) 257581		Cabinet 2	Active	1990's		\$250		Y	250
Studio	1999	HW	1	Sony	ECM 44B	Lavalier Microphone	(#5) 257823		Cabinet 2	Active	1990's		\$250		Y	250
Studio	1999	HW	1	Sony	ECM 44B	Lavalier Microphone	(#6) 209334		Cabinet 2	Active	1990's		\$250		Y	250
Studio	2014	HW	6	Sony	MDR-ZX100	Headphones			Cabinet 3	Active	2014	In Camera Cases Cabinet 3	\$108			
Studio	2008	HW	1	Spartan	SMS15WP1	PC Notebook Computer	0808053M		Office	Active	2008			\$1,000	Y	1000
Studio	2011	HW	1	Staples	SPL-TXC8CCA	Paper Shredder	103801756		Office	Active	2011					
Studio	2007	HW	1	STM		Laptop Backpack			Cabinet 3	Active	2007	MacBook Pro Laptop				
Studio	2014	HW	1	SVSI	N3121	IP Video Encoder	N312A040000352		Cabinet 2	Active	2014		\$2,915		Y	2915
Studio	2014	HW	1	SVSI	N3221	IP Video Decoder	N322A030000380		Control Room	Active	2014		\$965			
Studio	2008	HW	1	Targus	ACP50US	Notebook Docking Station	0805002021		Cabinet 4	Inactive	2008			\$100		
Studio	2009	HW	2	Targus		Laptop Backpack			Office	Active	2009	Jetbook Laptop				
Studio	1998	HW	1	Technics	SA-EX140	AV Control Stereo Receiver	GY1EA006127		Control Room	Active	1998		\$200			
Studio	2012	HW	1	Thermaltake	ST0005U	Hard Drive Docking Station	ST0005U1112002037		Studio	Active	2012			\$40		
Studio	2014	HW	4	Tiffen	58MM	UV Protector Filter			Cabinet 3	Active	2014	on 4 Canon HD cameras	\$60			
Studio	2011	HW	1	Transcend	TS32GSDHC10E	32 GB SDHC Class 10 Flash Memory Card #10	406240-0990		Studio	Active	2011		\$25		Y	25
Studio	2011	HW	1	Transcend	TS32GSDHC10E	32 GB SDHC Class 10 Flash Memory Card #11	406240-1190		Studio	Active	2011		\$25		Y	25
Studio	2011	HW	1	Transcend	TS32GSDHC10E	32 GB SDHC Class 10 Flash Memory Card #12	406240-0989		Studio	Active	2011		\$25		Y	25
Studio	2011	HW	1	Transcend	TS32GSDHC10E	32 GB SDHC Class 10 Flash Memory Card #5	411368-3225		Studio	Active	2011		\$25		Y	25
Studio	2011	HW	1	Transcend	TS32GSDHC10E	32 GB SDHC Class 10 Flash Memory Card #6	406240-1137		Studio	Active	2011		\$25		Y	25
Studio	2011	HW	1	Transcend	TS32GSDHC10E	32 GB SDHC Class 10 Flash Memory Card #7	406240-1136		Studio	Active	2011		\$25		Y	25
Studio	2011	HW	1	Transcend	TS32GSDHC10E	32 GB SDHC Class 10 Flash Memory Card #8	406240-1138		Studio	Active	2011		\$25		Y	25
Studio	2011	HW	1	Transcend	TS32GSDHC10E	32 GB SDHC Class 10 Flash Memory Card #9	406240-1073		Studio	Active	2011		\$25		Y	25
Studio	2014	HW	2	Tripp Lite	TLP604	Surge Protector Outlet Strips			Cabinet 4	Active	2014					
Studio	1999	HW	1	Trompeter Electronics	JS-52	Video Patch bay	J14T-75		Control Room	Active	1990's		\$500			
Studio	2013	HW	1	Ubiquiti Networks	Bullet-M2-HP	Outdoor 802.11 B/G/N M2HP	1329G DC9FDB98B70C		Shelves	Active	2013		\$80			
Studio	2013	HW	1	Ubiquiti Networks	Bullet-M2-HP	Outdoor 802.11 B/G/N M2HP	1329G DC9FDB98B62D		Shelves	Active	2013		\$80			
Studio	2013	HW	1	Ubiquiti Networks	GP-A150-080	Carrier Power Over Ethernet (POE) Adapter	1205-0014957		Shelves	Active	2013		\$10			
Studio	2013	HW	1	Ubiquiti Networks	GP-A150-080	Carrier Power Over Ethernet (POE) Adapter	1205-0015021		Shelves	Active	2013		\$10			
Studio	2013	HW	1	Ubiquiti Networks	GP-A150-080	Carrier Power Over Ethernet (POE) Adapter	1311-0001599		Shelves	Active	2013		\$10			
Studio	2009	HW	1	Uniden	Deot-2085-3	Phone System w/ 2 adf1 handsets/bases	BD90028219		Office	Active	2009		\$100			
Studio	2011	HW	1	Varizoom	Flowpod	Camera Stabilizer/Monopod/Low Flow Mode			Cabinet 1	Active	2011		\$400		Y	400
Studio	2005	HW	1	Varizoom	Pro F	Zoom Controller (for DV Camera)			Cabinet 1	Active	4/05	W/ 3068 Tripod #1	\$500		Y	500
Studio	2011	HW	1	Varizoom	VZ-FPB	Balancing/Docking Plate			Cabinet 1	Active	2011				Y	0
Studio	2005	HW	2	Varizoom		Focus Kit (for DV Cameras)			Cabinet 1	Active	4/05	w/ 3068 Tripods #1 and #2	\$1,100		Y	1100
Studio	2011	HW	3	Varizoom		Weights for Flowpod Stabilizer			Cabinet 1	Active	2011				Y	0
Studio	1995	HW	1	Videonics	TM 2000 NTSC	Titlemaker 2000	245927		Cabinet 4	Inactive	1995	Keep for TwnHill Back up				
Studio	1999	HW	1	Videotek	RS10ARC	AV Switcher	07930342		Control Room	Active	1999					
Studio	1989	HW	1	Videotek	TSM-60	Waveform Monitor	M9865819		Control Room	Active	1980's	Poor Condition				
Studio	1989	HW	1	Videotek	VSM-60	Vectorscope	V9863847		Control Room	Active	1980's	Poor Condition				
Studio	2010	HW	1	Vizio	M190MV	19" LCD TV Monitor	LIIHITAL1804526		Control Room	Active	2010		\$200			
Studio	2008	HW	1	Vizio	VW32LHDTV20A	32" LCD HDTV	LSPBFGJ1003461		Studio	Dispose	2008	Died 9/2014 To Be Disposed				
Studio	2006	HW	1	Werner	6208	8" Type 1A Fiberglass Step Ladder	05175104193									

Location	Year prch.	Type	Qty.	Manufacturer	Model	Description	Serial No.	Location in building	Status	Supp. Date info	Comments	Est. Rplcmt. Cost	Est. Rplcmt. Cost Comp.	Portable (Y/N)	Value of Portable Equipment
Studio	2014	HW	1	Western Digital	WD30EZR	Internal Hard Drive 3TB (Government 2)	WCC4N0899257	Studio	Active	2014			\$110		
Studio	2014	HW	1	Western Digital	WD30EZR	Internal Hard Drive 3TB (Senior Scene)	WMC4N2093732	Studio	Active	2014			\$110		
Studio	2009	HW	1	Western Digital	WD400ME	External Hard Drive 400GB	WXNX088D8825	Control Room	Active	2009	External Storage on Dell/Compx PC		\$75		
Studio	2014	HW	1	Western Digital	WDBZFP0010BBK-NE	External Hard Drive 1TB	WX71EA3YEY19	Studio	Active	2014	For transfers from Anycast Touch		\$90		
Studio		F	1			40" Diameter Table		Studio	Active			\$300			
Studio	2004	HW	4			4-pin Power Cables		Studio Shelves	Active					Y	0
Studio	2008	HW	1			500GB Hard Drive w/ Enclosure		Office	Active	2008	Back-up Drive		\$100		
Studio	2009	HW	1			8 Line Audio XLR Snake - 50'		Studio Rack	Active	2009		\$200		Y	200
Studio	2006	HW	2			Audio Video Snake - 1 BNC, 2 XLR - 100ft		Studio Rack	Active	10/06		\$450		Y	450
Studio	2006	HW	1			Audio Video Snake - 1 BNC, 2 XLR - 150ft		Studio Rack	Active	10/06		\$330		Y	330
Studio	2006	HW	1			Audio Video Snake - 1 BNC, 2 XLR - 50ft		Studio Rack	Active	10/06		\$100		Y	100
Studio	2004	HW	2			BNC (F) to RCA (M)		Studio Shelves	Active					Y	0
Studio	2004	HW	1			BNC Cable (150-200') (Blue)		Studio Shelves	Active					Y	0
Studio	2004	HW	2			BNC Cables - Long (Black)		Studio Shelves	Active					Y	0
Studio	2004	HW	30			BNC Cables: 15-20'		Studio Shelves	Active					Y	0
Studio	2004	HW	9			BNC Cables: 3-5'		Studio Shelves	Active						
Studio	2004	HW	26			BNC Cables: 5-10'		Studio Shelves	Active						
Studio	2004	HW	19			BNC Cables: jumpers - up to 2'		Studio Shelves	Active						
Studio	2004	HW	13			BNC Cables: 10-15'		Studio Shelves	Active					Y	0
Studio	2000	F	1			Control Room Console		Control Room	Active			\$2,000			
Studio	2004	HW	2			Extension Cord (50')		Studio Rack	Active		1 Missing			Y	0
Studio	2004	HW	3			Extension Cords (100')		Studio Rack	Active					Y	0
Studio	2004	HW	8			Extension Cords (25')		Cabinet 2	Active					Y	0
Studio	2004	HW	1			Mini (M) to RCA (M) Cable		Studio Shelves	Active					Y	0
Studio	2004	HW	2			Mini (M) to RCA (M) Cable		Studio Shelves	Active					Y	0
Studio	2004	HW	4			Mini (M) to Triple (M) RCA - Camera A/V Out		Studio Shelves	Active						
Studio	2004	HW	7			Mini Cable (M to M)		Studio Shelves	Active					Y	0
Studio	2004	HW	1			Phono (F to M) Coiled		Studio Shelves	Active					Y	0
Studio	2004	HW	7			Phono (M) to RCA (M) Cable - LONG		Studio Shelves	Active						
Studio	2004	HW	3			Phono (M) to RCA (M) Cable - SHORT		Studio Shelves	Active					Y	0
Studio	2004	HW	4			Phono Cables (M) to (M)		Studio Shelves	Active					Y	0
Studio	2004	F	1			PlayBack Equipment Rack 77Hx19Wx25D		Control Room	Active			\$800			
Studio	2004	HW	1			Portable Work Light		Control Room	Active						
Studio	2004	HW	4			Power Strips		Cabinet 4	Active					Y	0
Studio	2004	HW	4			Power Strips - in use in Office		Office	Active						
Studio	2004	HW	4			Power Strips - in use in Studio		Studio	Active						
Studio	2004	HW	4			Power Strips - in use in Control Room		Control Room	Active						
Studio	2004	HW	2			RCA Cable (M to M)		Studio Shelves	Active					Y	0
Studio	2004	HW	7			RCA Cable (M to M)		Studio Shelves	Active					Y	0
Studio	2004	HW	1			RCA Double (M) to RCA (M), Mini (M)		Studio Shelves	Active					Y	0
Studio	2004	HW	5			RCA Triple Cable (M to M)		Studio Shelves	Active					Y	0
Studio	2004	HW	2			RF Cable (200' ?) LONG		Studio Shelves	Active					Y	0
Studio	2004	HW	4			RF Cables 15-50'		Studio Shelves	Active					Y	0
Studio	2004	HW	13			RF Jumpers 3-6'		Studio Shelves	Active					Y	0
Studio	2004	HW	7			Sandbags		Studio	Active		2 yellow, 1 black, 4 blue				
Studio	2011	F	1			Studio Rug w/ Pad		Studio	Active			\$1,000			
Studio	2005	HW	4			S-Video Cables 10'		Studio Shelves	Active	4/05				Y	0
Studio	2005	HW	11			S-Video Cables 3'		Studio Shelves	Active	4/05				Y	0
Studio	2005	HW	2			S-Video Cables 30'		Studio Shelves	Active	4/05				Y	0
Studio	2005	HW	5			S-Video Cables 6'		Studio Shelves	Active	4/05				Y	0
Studio	2004	F	6			Upholstered Guest Chairs		Studio	Active			\$1,200			
Studio		F	1			Wood Coffee Table		Studio	Active			\$200			
Studio	2000	F	1			Wood Veneer 6 Drawer Desk		Office	Active			\$200			
Studio	2009	F	1			Wood Wine Storage Cabinet		Studio	Active			\$200			
Studio	2004	HW	12			XLR (F) to Mini (M) Cables		Studio Shelves	Active					Y	0
Studio	2004	HW	5			XLR (F) to Phono (M)		Studio Shelves	Active					Y	0
Studio	2004	HW	1			XLR (F) to Phono (M) - Long ?200ft		Studio Shelves	Active					Y	0
Studio	2004	HW	6			XLR (F) to RCA (M)		Studio Shelves	Active					Y	0
Studio	2004	HW	1			XLR (M to F) 14' Skinny		Studio Shelves	Active					Y	0
Studio	2004	HW	1			XLR (M to F) 24' Skinny		Studio Shelves	Active					Y	0
Studio	2004	HW	1			XLR (M) to Mini (F)		Studio Shelves	Active					Y	0
Studio	2004	HW	3			XLR (M) to Phono (M)		Studio Shelves	Active						
Studio	2004	HW	2			XLR (M) to RCA (M) Cables		Studio Shelves	Active					Y	0
Studio	2004	HW	5			XLR Cables: 10'		Studio Shelves	Active						
Studio	2004	HW	3			XLR Cables: 15-20'		Studio Shelves	Active						
Studio	2004	HW	4			XLR Cables: 25-30'		Studio Shelves	Active						
Studio	2004	HW	2			XLR Cables: 3'		Studio Shelves	Active					Y	0
Studio	2004	HW	2			XLR Cables: 35-40'		Studio Shelves	Active						
Studio	2004	HW	2			XLR Cables: 5'		Studio Shelves	Active					Y	0
Studio	2004	HW	2			XLR Cables: 50'		Studio Shelves	Active						
Studio	2004	HW	2			XLR Cables: 70'		Studio Shelves	Active						
TwnHall	2001	HW	1	Atlas Sound		Desk Stand		STH - CtrRm	Active	2001		\$20			
TwnHall	2001	HW	2	Atlas Sound		Floor Stand		STH - CtrRm	Active	2001		\$35			
TwnHall	2007	HW	1	Bretford	VTRPN44-E8	A/V Stand		STH - Closet	Active	2007		\$500			
TwnHall	2002	HW	1	Cadco	M-369	Modulator	K3288	STH - CtrRm	Active	2002	In Repair 9/2014	\$1,000			
TwnHall	2001	HW	1	Communications Specialties	1290	Scan Converter	MQA20014008	STH - CtrRm	Active	2001		\$1,200			
TwnHall	2001	HW	1	ESE	ES-209A	Video and Audio DA	??	STH - CtrRm	Active	2001		\$350			
TwnHall	2001	HW	1	JBL	Control 25	Speaker	??	STH - Hall	Active	2001		\$125			
TwnHall	2001	HW	1	JBL	Control 25	Speaker	??	STH - Hall	Active	2001		\$125			
TwnHall	2001	HW	1	Middle Atlantic Products	PD915R	Surge Protector Outlet Strips	*01087448	STH - CtrRm	Active	2001					
TwnHall	2001	HW	1	Middle Atlantic Products	PD915R	Surge Protector Outlet Strips	??	STH - CtrRm	Active	2001					
TwnHall	2000	HW	1	Panasonic	AG1330P	Video Cassette Player/Recorder	B1KN06232	STH - CtrRm	Inactive	2000	Replaced in system by a DVD player	\$150			
TwnHall	2004	HW	1	Panasonic	DMR-E85HP-S	DVD Player/Recorder (#3)	KU4CA019780	STH - CtrRm	Active	Jul-04		\$150			
TwnHall	2000	HW	1	Panasonic	WJMP204	Data Multiplex Unit	AHA00251	STH - CtrRm	Active	2000		\$4,000			
TwnHall	2000	HW	1	Panasonic	WJ-MX20	Digital AV Mixer	F1TVA0010	STH - CtrRm	Active	2000		\$3,100			
TwnHall	2000	HW	1	Panasonic	WV-BM990	Video Monitor	05U14658 (C#1)	STH - CtrRm	Active	2000		\$200			
TwnHall	2000	HW	1	Panasonic	WV-BM990	Video Monitor	05U14659 (C#2)	STH - CtrRm	Active	2000		\$200			

The following equipment has been replaced by new equipment and has not been in use in some time.

THESE ITEMS ARE NO LONGER PART OF SUDBURYTV'S ASSET INVENTORY FOR REASONS SPECIFIED

Year Purchased	Type	Qty.	Manufacturer	Model	Description	Serial No.	Status	Comments
2000	HW	1	Again & Again	RC 1220	Battery		Disposed April 2006	Goes w/ AG-190 - Replaced by Panasonic AG-456
2000	HW	1	Again & Again	RC 1220	Battery		Disposed April 2006	Goes w/ AG-190 - Replaced by Panasonic AG-456
1995	HW	1	AST Computer	CMC-1420BA	Monitor (CG-Chyron Codi)	5012000365	Disposed April 2006	Replaced by NEC AS700 (Compix Monitor)
2000's	HW	1	Bogen	438	Ball Camera Leveller		Disposed April 2006	Disposed
	HW	2	Bogen	3067	Dollys		Disposed April 2006	Replaced 4-2005 by New 3067 dollys
	HW	2	Bogen	116MK2	Tripod Heads (w/ 3061)		Disposed April 2006	Replaced 4-2005 by New 516 Heads
	HW	2	Bogen	3061	Tripods		Disposed April 2006	Replaced 4-2005 by New 3068 Tripods
	HW	1	Compaq	M-S34	Mouse (CG-Chyron Codi)	F13490N5BHM1J2V	Disposed April 2006	Replaced by Compix Computer Mouse
	HW	1	Conrad	10 13	Shotgun Microphone		Disposed April 2006	B.E.R. May 2005 W.O. # 26116 Replaced by Sennheiser K6-ME66
	HW	1	Davis & Sanford	DG/H4	Tripod		Disposed April 2006	Broken where arm screws in. Replaced by Bogen 3221WN Tripod
	HW	1	Electrovoice	C090E	Lavalier Microphone	8519	Disposed April 2006	Replaced by Sony ECM-44B
	HW	1	JVC	KM-1200U	Color Special Effects Generator	15050232	Disposed April 2006	Not In Use - Condition Unknown. Replaced by Panasonic WJ-MX50
	HW	1	JVC	CR6650U	Video Cassette Player/Recorder (3/4")	09112376	Disposed April 2006	Not In Use - Condition Unknown. Replaced by Panasonic AG-DS545P
	HW	1	JVC	CR8250U	Video Cassette Player/Recorder (3/4")	10810940	Disposed April 2006	Not In Use - Condition Unknown. Replaced by Panasonic AG-DS555P
	HW	1	Nady Systems	PRC-3X	Personal Radio Communicator - Double Muff	PRC302097	Disposed April 2006	Replaced by Porta Com Intercom System
	HW	1	Nady Systems	PRC-3X	Personal Radio Communicator - Single Muff	PRC303298	Disposed April 2006	Replaced by Porta Com Intercom System
	HW	1	NMB Tech. Inc.	RT2257TW	Keyboard (CG-Chyron Codi)	81880009	Disposed April 2006	Replaced by Compix Keyboard
	HW	2	Panasonic	AG-BP212	Battery Pack		Disposed April 2006	Goes w/ AG-190 - Replaced by Panasonic AG-456
	HW	1	Panasonic	LCR-1812	Battery Pack	240185	Disposed April 2006	Not in use - nothing to use it with - Replaced ???
	HW	1	Panasonic	VW-VBM2	Battery Pack	101291	Disposed April 2006	Replaced by Canon Batteries
	HW	1	Panasonic	VW-VBM2	Battery Pack	080192	Disposed April 2006	Replaced by Canon Batteries
	HW	1	Panasonic	VW-VBM2	Battery Pack	080689	Disposed April 2006	Replaced by Canon Batteries
	HW	1	Panasonic	VW-VBM2	Battery Pack	080192	Disposed April 2006	Replaced by Canon Batteries
	HW	1	Panasonic	VW-KM10	Line Adapter	C1A2QT	Disposed April 2006	Not in use - Replaced ???
	HW	1	Panasonic	PV-A118	Plug in AC Adapter	J7DP0742C	Disposed April 2006	Goes w/ AG-190 - Replaced by Panasonic AG-456
1991	HW	1	Panasonic	AG-B6HP	Power Supply - for AG-190	1501282YD	Disposed April 2006	Replaced with AG-456 Power Supply
1999	HW	1	Panasonic	AG-B6HP	Power Supply - for AG-456	A900353YD	Disposed April 2006	Replaced with Canon GL-2 Power Supply
1999	HW	1	Panasonic	AG-456UP	SVHS Camcorder w/ case	B9HB00371	Disposed April 2006	Strap broken, no lens cap. Replaced with Canon GL-2
1991	HW	1	Panasonic	AG-190P	VHS Camcorder w/ case	D1HB01092	Disposed April 2006	Replaced with Panasonic AG-456
1991	HW	1	Panasonic		Viewfinder- for AG-190	D1MH01648	Disposed April 2006	Replaced with Panasonic AG-456
1999	HW	1	Panasonic		Viewfinder- for AG-456	B9SA00546	Disposed April 2006	Replaced with Canon GL-2 Viewfinder
	HW	1	Pionex	FTNG5200BT6	Computer (CG-Chyron Codi)	5001766897	Disposed April 2006	Not In Use - Replaced by Compix
	HW	1	Sony	EVO-9700	Video Cassette Player/Recorder (Hi-8)	101586	Disposed April 2006	Not In Use - Condition Unknown. Replaced by Panasonic AG-7350P

Year Purchased	Type	Qty.	Manufacturer	Model	Description	Serial No.	Status	Comments
	HW	1	Telex	CS-78	Headset	61320-10	Disposed April 2006	BER
1989	HW	1	Sennheiser	HMD 224	Headset w/ mic		Disposed August 2009	Doesn't Work - Obsolete
1991	HW	1	Sony	CDP-291	CD Player	3870700	Disposed August 2009	Doesn't Work - Cheaper to replace than repair
1989	HW	4	Telex	PH-81	Headset - One Muff	64438-004	Disposed August 2009	Doesn't Work - Obsolete
1989	HW	1	Telex	PH-85	Headset	64437-005	Disposed August 2009	Doesn't Work - Obsolete
2004	HW	1	NEC	AS700-BK	Computer Monitor - AS700 (w/Compix,B.Pix)	41B11733KA	Disposed July 2010	Fried (To Be Disposed)
1996	HW	1	Panasonic	CT-1384VY	Color Video Monitor	MB60320078	Disposed July 2010	Broken to pieces
2000	HW	1	Apple	M5183	Power Mac G4 Computer	XB11807PKL1	Disposed March 2011	Obsolete - Replaced
1990's	HW	1	JVC	TM-131SU	13" Color Video Monitor	08302096	Disposed March 2011	Replaced - Not in Use - Attempted to Sell - No Buyers
1990's	HW	1	JVC	TM-131SU	13" Color Video Monitor	08302106	Disposed March 2011	Replaced - Not in Use - Attempted to Sell - No Buyers
1990's	HW	1	JVC	TM-131SU	13" Color Video Monitor	08302121	Disposed March 2011	Replaced - Not in Use - Attempted to Sell - No Buyers
1990's	HW	1	JVC	TM-131SU	13" Color Video Monitor	08302126	Disposed March 2011	Replaced - Not in Use - Attempted to Sell - No Buyers
2000	HW	1	NEC	N9705	Computer Monitor - FE700 (w/ G4)	0276001BK	Disposed March 2011	Replaced - Not in Use - Attempted to Sell - No Buyers
1990's	HW	1	Panasonic	CT-1331Y	Color Video Monitor	EB2340361	Disposed March 2011	Replaced - Not in Use - Attempted to Sell - No Buyers
1990's	HW	1	Panasonic	TR-990C	Video Monitor	FS8240497	Disposed March 2011	Replaced - Not in Use - Attempted to Sell - No Buyers
1990's	HW	1	Panasonic	TR-990C	Video Monitor	FS8240512	Disposed March 2011	Replaced - Not in Use - Attempted to Sell - No Buyers
2004	HW	1	Sony	URX-P1 (#1)	Wireless Synthesized Diversity Tuner	303350	Donated April 2011	Donated to First Parish of Sudbury
2006	HW	1	Sony	URX-P1 (#2)	Wireless Synthesized Diversity Tuner	310761	Donated April 2011	Donated to First Parish of Sudbury
2004	HW	1	Sony	URX-P1 (#3)	Wireless Synthesized Diversity Tuner	300231	Donated April 2011	Donated to First Parish of Sudbury
2004	HW	1	Sony	URX-P1 (#4)	Wireless Synthesized Diversity Tuner	300114	Donated April 2011	Donated to First Parish of Sudbury
2008	HW	1	Sony	URX-P1 (#6)	Wireless Synthesized Diversity Tuner	314653	Donated April 2011	Donated to First Parish of Sudbury
2006	HW	1	Sony	URX-R1 (#1)	UHF Synthesized Diversity Tuner	302183	Donated April 2011	Donated to First Parish of Sudbury
2006	HW	1	Sony	URX-R1 (#2)	UHF Synthesized Diversity Tuner	302184	Donated April 2011	Donated to First Parish of Sudbury
2004	HW	1	Sony	UTX-B1 (#1)	Wireless Transmitter - Lavalier Microphone	303950	Donated April 2011	Donated to First Parish of Sudbury
2006	HW	1	Sony	UTX-B1 (#2)	Wireless Transmitter - Lavalier Microphone	310658	Donated April 2011	Donated to First Parish of Sudbury
2004	HW	1	Sony	UTX-H1 (#3)	Wireless Transmitter - Handheld Microphone	300231	Donated April 2011	Donated to First Parish of Sudbury
2004	HW	1	Sony	UTX-H1 (#4)	Wireless Transmitter - Handheld Microphone	300039	Donated April 2011	Donated to First Parish of Sudbury
2008	HW	1	Sony	UTX-H1 (#6)	Wireless Transmitter - Handheld Microphone	305593	Donated April 2011	Donated to First Parish of Sudbury
1999	HW	1	Shure	SM58	Wireless Handheld Microphone (Works)	0917990918	Donated July 2009	Donated to First Parish of Sudbury
1995	HW	1	Panasonic	AG-A350P	Edit Controller	D8A2704QT	Donated Sept. 2008	Donated to Hudson
1995	HW	1	Panasonic	AG-DS545P	Video Cassette Player (SVHS)	C8TC00010	Donated Sept. 2009	Donated to Hudson
1995	HW	1	Panasonic	AG-DS555P	Video Cassette Player/Recorder (SVHS)	F8TC00035	Donated Sept. 2010	Donated to Hudson
2003	HW	1	Compix Media Inc.		Rackmounted computer - runs Compix Graphics		Replaced April 2008	Motherboard and hard drive failed 4/08
2008	HW	1	Brother	MFC-7420	Multi-Function Printer/Copier/Scanner/Fax	U61278D8J806160	Sold	Replaced with Color model
1985	HW	1	For A	FA400	Time Base Corrector	1431261	Sold	EBCTV - Sept. 11, 2009
1995	HW	1	JVC	AA-P250	AC Power Adapter	15054226	Sold	EBCTV - Sept. 11, 2009
1995	HW	1	JVC	VF-P400U	Viewfinder	17053623	Sold	EBCTV - Sept. 11, 2009
1995	HW	1	JVC	HZ-FM15U	Focus Controllers		Sold	EBCTV - Sept. 11, 2009
1995	HW	1	JVC	HZ-ZS13BU	Zoom Controllers		Sold	EBCTV - Sept. 11, 2009
1995	HW	1	JVC	KY-19U	Studio Camera	15051134	Sold	EBCTV - Sept. 11, 2009
1995	HW	1	JVC	KY-19U	Studio Camera	15051136	Sold	John Downing - July 29, 2010
1995	HW	1	JVC	RM-P200	Camera Control Unit #2	07153634	Sold	John Downing - July 29, 2010
1995	HW	1	JVC	VF-P400U	Viewfinder	17053639	Sold	John Downing - July 29, 2010

Year Purchased	Type	Qty.	Manufacturer	Model	Description	Serial No.	Status	Comments
1995	HW	1	JVC	HZ-FM15U	Focus Controllers		Sold	John Downing - July 29, 2010
1995	HW	1	JVC	HZ-ZS13BU	Zoom Controllers		Sold	John Downing - July 29, 2010
1995	HW	1	JVC	AA-P250	AC Power Adapter	15054367	Sold	John Downing - July 29, 2010
1998	HW	1	JVC	BRS378U	Video Cassette Player/Recorder (SVHS)	07014887	Sold	Joyce-Ann Sant'Angelo - Aug. 10, 2010
2000	HW	1	Magic Box	Alphagen	Character Generator (CBB)	85426788	Sold	EBCTV - Sept. 11, 2009
2000	HW	1	Mitsumi	KFK-EA4XA	Keyboard (for Magic Box)	50*KFKEA4XA92P30	Sold	EBCTV - Sept. 11, 2009
1995	HW	1	Mohawk	2969	Ultra-Flex CCU Cable (69' / 21m)	M80197	Sold	John Downing - July 29, 2010
1995	HW	1	Panasonic	WJ-MX30	Digital AV Mixer	37A03540	Sold	Wayne Rodgers - Nov. 30, 2009
1996	HW	1	Panasonic	AG-1320P	Video Cassette Player/Recorder (1/2") (#1)	A8KN01995	Sold	Stacy Primack - July 29, 2010
1998	HW	1	Panasonic	TR-990C	Video Monitor	FS8218438	Sold	James Smith - Aug. 26, 2010
1998	HW	1	Panasonic	TR-990C	Video Monitor	FS8240509	Sold	Edwin Cooper - Aug. 10, 2010
1999	HW	1	Sony	PVM-411	Video Monitor - Quad	0014663	Sold	Sergio Pineda - Aug. 10, 2010
2008	HW	1	Sony	URX-P1 (#5)	Wireless Synthesized Diversity Tuner	320179	Sold	Frank Breen - April 1, 2011
2008	HW	1	Sony	UTX-B1 (#5)	Wireless Transmitter - Lavalier Microphone	318497	Sold	Frank Breen - April 1, 2011
1998	HW	1	Videonics	MX-1	Digital Video Mixer	MX055369	Sold	William Truitt -Nov. 30, 2009
1995	HW	1	Videonics	TM 2000 NTSC	Titelmaker 2000	245927	Sold	William Mapp - Nov. 30, 2009
2005	HW	1	Manfrotto	523PRO	Lanc Control (for GL-2's)	11491	Disposed	Broken - BER - Rplcd by 523PROi
1999	HW	1	Panasonic	CT1387VYD	Color Video Monitor	LB93360022	Disposed	Broken/Disposed 2011; Replaced by Vizio 19" LCD Monitor

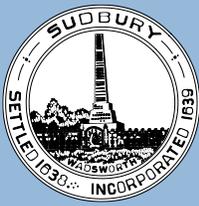
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Item #	Qty.	Manufacturer	Model	Description	Year	Asking Price
1	1	For A	FA400	Digital Time Base Corrector	1985	SOLD
2	1	Fortel	CCD1H	Timing Corrector	1985	\$100
3	1	JVC	KY-19U	Studio Camera	1995	SOLD
4	1	JVC	RM-P200	Camera Control Unit #1	1995	\$250
5	1	JVC	VF-P400U	Viewfinder	1995	SOLD
6	1	JVC	HZ-FM15U	Focus Controllers	1995	SOLD
7	1	JVC	HZ-ZS13BU	Zoom Controllers	1995	SOLD
8	1	JVC	AA-P250	AC Power Adapter	1995	SOLD
9	1			Ultra-Flex CCU Cable (69' / 21m)	1995	\$50
10	1	JVC	KY-19U	Studio Camera	1995	SOLD
11	1	JVC	RM-P200	Camera Control Unit #2	1995	
12	1	JVC	VF-P400U	Viewfinder	1995	
13	1	JVC	HZ-FM15U	Focus Controllers	1995	
14	1	JVC	HZ-ZS13BU	Zoom Controllers	1995	
15	1	JVC	AA-P250	AC Power Adapter	1995	
16	1			Ultra-Flex CCU Cable (69' / 21m)	1995	
17	1	JVC	RM-P200U	Camera Control Unit	1995	\$250
18	1	JVC	TM-131SU	13" Color Video Monitor	1998	DSPOSD
19	1	JVC	TM-131SU	13" Color Video Monitor	1998	DSPOSD
20	1	JVC	TM-131SU	13" Color Video Monitor	1998	DSPOSD
21	1	JVC	TM-131SU	13" Color Video Monitor	1998	DSPOSD
22	1	JVC	TM-9U(A)	9" Color Video Monitor	1995	\$20
23	1	JVC	BRS378U	Video Cassette Player/Recorder (SVHS)	1998	SOLD
24	1	Lacie Ltd.	104734	75 Gb Firewire External Hard Drive	2000	\$5
25	1	Magic Box	Alphagen	Character Generator (CBB)	2000	SOLD
26	1	Mitsumi	KFK-EA4XA	Keyboard (for Magic Box)	2000	
27	1	Matrox	RTMac	Matrox	2000	10
28	1	Panasonic	AG-1320P	Video Cassette Player/Recorder (1/2") (#4)	1996	SOLD
29	1	Panasonic	AG-1320P	Video Cassette Player/Recorder (1/2") (#1)	1996	\$10
30	1	Panasonic	AG-1320P	Video Cassette Player/Recorder (1/2") (#2)	1996	\$10
31	1	Panasonic	AG-7150P	Video Cassette Player (SVHS)	1997	\$50
32		Panasonic	AG-7350P	Video Cassette Player/Recorder (SVHS)	1997	\$50
33	1	Panasonic	CT-1331Y	Color Video Monitor	1992	DSPOSD
34	1	Panasonic	TR-990C	Video Monitor	1998	SOLD
35	1	Panasonic	TR-990C	Video Monitor	1998	SOLD
36	1	Panasonic	TR-990C	Video Monitor	1998	DSPOSD
37	1	Panasonic	TR-990C	Video Monitor	1998	DSPOSD
38	1	Panasonic	WJ-300B	Video DA	1990	\$10
39	1	Panasonic	WJ-MX30	Digital AV Mixer	1995	SOLD
40	3	Quartz Color	2365	Light Stands (In Bag)	1989	\$100 for set
41	2	Quartz Color	2575	Light Stands	1989	
42	3	Quartz Color	3130	Pulsar Lights (in case w/ 3140)	1989	
43	1	Quartz Color	3140.210.	Ianbeam 1000 Light (in case w/ 3130)	1989	
44	1	Shure	PS-1A	Phantom Power Supply	1999	\$20
45	1	Shure	PS-1A	Phantom Power Supply	1999	\$20
46	1	Sigma Electronics	ADA-110	Audio DA	1989	\$20
47	1	Sony	PVM-411	Video Monitor - Quad	1999	SOLD
48	1	Videonics	MX-1	Digital Video Mixer	1998	SOLD
49	1	Videonics	TM 2000 NTSC	Titelmaker 2000	1995	SOLD

To Dispose 2014

Location	Year	prch.	Type	Qty	Manufacturer	Model	Description	Serial No.	Location in building	Status	Supp. Date	Comments	Est. Rplcmt. Cost	Est. Rplcmt. Cost Comp.	Portable (Y/N)	Value of Portable Equipment
Studio	2004	HW	1	A	Open	90.00029.58B	PC Keyboard	33709932	Office	Dispose		2004 DEAD - To Be Disposed - Fall 2013				
Studio	2000	HW	1	Lacie Ltd.	104734	75 Gb Firewire External Hard Drive (w/ G4)	11211289		Cabinet 4	Dispose		2000 No Longer Useful - Too small for intended use				
Studio	2007	HW	1	Lacie Ltd.	301199U	1 TB External Hard Drive	173304301		Cabinet 4	Dispose		2007 Drive Failed 11/2009 - To Be Disposed				
Studio	2008	HW	1	Leightronix	LGX-HD500-GT	500 GB Hard Drive Drive-02	S501140210		Cabinet 4	Dispose		2008 Failed July 2012; To Be Disposed				
Studio	2009	HW	1	Leightronix	LGX-HD500-GT	500 GB Hard Drive Drive-03	V509220644		Cabinet 4	Dispose		2009 Failed March 2012; To Be Disposed				
Studio	2008	HW	1	Linksys	EZXS55W	10/100 Router - Workgroup Switch	R9150GA04048			Dispose		2008 w/ Broadcast Pix GEB1040; DIED - Disposed				
Studio	2005	HW	1	Manfrotto	523PRO (#2)	Lanc Control (for GL-2's)	12118		Office	Dispose		4/05 Not Repairable- Replaced/To Be Disposed - Fall 2013			Y	0
Studio	2005	HW	1	Manfrotto	523PRO (#3)	Lanc Control (for GL-2's)	11610		Office	Dispose		4/05 Not Repairable- Replaced/To Be Disposed - Fall 2013			Y	0
Studio	2000	HW	1	Matrox	RTMac	Matrox	A308769		Cabinet 4	Dispose		2000 No Longer Useful - Obsolete format				
Studio	2004	HW	1	Mitsumi	ECM S6702	Mouse	0127964M		Office	Dispose		2004 DEAD - To Be Disposed - Fall 2013				
Studio	2000	HW	1	Panasonic	CT-1386YD	Color Video Monitor	LB02500028		Studio	Dispose		2000 Behind Curtain; Broken - NO Audio				
Studio	2001	HW	1	Panasonic	CT-1387VYD	Color Video Montior	ME12820102		Studio	Dispose		2001 Broken - ?No Video - Behind Curtain	\$200			
Studio	2008	HW	1	Vizio	VW32LHDTV20A	32" LCD HDTV	LSPBFGJ1003461		Studio	Dispose		2008 Died 9/2014 To Be Disposed				
Studio	2000	HW	1	Anton Bauer	TrimPac Maxx	Battery TrimPac Maxx Ni-Cd #1	23007N02S		Cabinet 3	Inactive		2000 Do Not charge fully or hold charge long	\$400		Y	400
Studio	2000	HW	1	Anton Bauer	TrimPac Maxx	Battery TrimPac Maxx Ni-Cd #2	21610M10S		Cabinet 3	Inactive		2000 Do Not charge fully or hold charge long	\$400		Y	400
Studio	2000	HW	1	Anton Bauer	TrimPac Maxx	Battery TrimPac Maxx Ni-Cd #3	23006N02S		Cabinet 3	Inactive		2000 Do Not charge fully or hold charge long	\$400		Y	400
Studio	2000	HW	1	Anton Bauer	TrimPac Maxx	Battery TrimPac Maxx Ni-Cd #4	21611M10S		Cabinet 3	Inactive		2000 Do Not charge fully or hold charge long	\$400		Y	400
Studio	2000	HW	1	Anton Bauer		Lifesaver Q2 Charger	34529		Cabinet 3	Inactive		2000	\$1,200		Y	1200
Studio	2000	HW	1	Anton Bauer		Lifesaver Q2 Charger	34528		Cabinet 3	Inactive		2000	\$1,200		Y	1200
Studio	2003	SW	1	Apple	M8179Z/A	Final Cut Pro 2.0			Cabinet 4	Inactive		2003 Replaced by FCP 4.5 upgrade				
Studio	2005	SW	1	Apple	M9039Z/B	Final Cut Pro 4.5HD Upgrade from FCP2.0			Cabinet 4	Inactive		2005 Replaced by FCP Studio 2 upgrade				
Studio	2005	SW	1	Apple	M9639Z/A	MAC OSX Tiger Version 10.4			Cabinet 4	Inactive		2005 G4				
Studio	2000	HW	1	Apple	Pro Keyboard	Keyboard - G4	KY1090T4HK4VC		Cabinet 4	Inactive		2000				
Studio	2000	HW	1	Apple	Pro Mouse	Mouse - G4	3892P902		Cabinet 4	Inactive		2000				
Studio	2005	SW	1	Apple		iLife '04 Install DVD Version 4			Cabinet 4	Inactive		2005 Obsolete				
Studio	1990	HW	1	Blonder Tongue	AM60-450	Agile Modulator	59411		Cabinet 2	Inactive		1990 Spare	\$1,000			
Studio	2004	HW	1	Canon	DM-GL-2A (#3)	Mini DV Camcorder	132860811217		Cabinet 4	Inactive		Jul-04 Removed from Circulation 2011; Power Issue				
Studio	2001	HW	1	Extron	P2DAPLUS	VGA/SVGA DA	609407159E10910		Cabinet 4	Inactive		2001 Failed 2011 (Was in Town Hall System)				
Studio	1985	HW	1	Fortel	CCD1H	Timing Corrector	50413403		Studio Rack	Inactive		1985 No Longer Useful - Internal on new equipment				
Studio	1995	HW	1	GI		*AM-Blazer-7 (Fiber)	14301		Cabinet 1	Inactive		1995				
Studio	1995	HW	1	JVC	RM-P200	Camera Control Unit #1	07153634		Studio Rack	Inactive		1995 No Longer Useful - Rplcd 2009 by newer technology				
Studio	1995	HW	1	JVC	RM-P200U	Camera Control Unit (spare)	14550943		Studio Rack	Inactive		1995 No Longer Useful - Rplcd 2009 by newer technology				
Studio	1995	HW	1	JVC	TM-9U(A)	Color Video Monitor	07031656		Cabinet 4	Inactive		1995 No Longer Useful - Rplcd 2009 by newer technology				
Studio	1995	HW	1	JVC		CCU Cable			Studio Rack	Inactive		1995 No Longer Useful - Rplcd 2009 by newer technology				
Studio	1985	HW	1	Leader	LBO-5860A	Waveform Monitor	4101008		Studio	Inactive		1985 Spare; Behind Curtain				
Studio	2010	HW	1	Leightronix	PegStream SD	Live Streaming Media Encoder	00E0FB0B0092			Inactive		2010 Replaced w/ PegStream SD-2 9/2014				
Studio	2004	HW	1	Leightronix	PRPADVD	Infrared Interface Controller	43334PD		Top of Cabinets	Inactive		Jul-04 In Storage Box				
Studio	2004	HW	1	Leightronix	PRPADVD	Infrared Interface Controller	43333PD		Top of Cabinets	Inactive		Jul-04 In Storage Box				
Studio	2006	HW	1	Leightronix	PRPADVD	Infrared Interface Controller	50583PD		Top of Cabinets	Inactive		4/06 In Storage Box				
Studio	2004	HW	1	Leightronix	PRPADVD	Infrared Interface Controller (2-3)	43345PD		Top of Cabinets	Inactive		Jul-04 In Storage Box				
Studio	2006	HW	1	Leightronix	PRPADVD	Infrared Interface Controller (2-4)	50581PD		Top of Cabinets	Inactive		4/06 In Storage Box				
Studio	2006	HW	1	Leightronix	PRPADVD	Infrared Interface Controller (2-5)	50582PD		Top of Cabinets	Inactive		4/06 In Storage Box				
Studio	2000	HW	1	Leightronix	PRPAIR	Infrared Interface Controller	38837PD		Top of Cabinets	Inactive		2000 In Storage Box				
Studio	2000	HW	1	Leightronix	PRPAIR	Infrared Interface Controller	38836PD		Top of Cabinets	Inactive		2000 In Storage Box				
Studio	2000	HW	1	Leightronix	PRPAIR	Infrared Interface Controller	37599PD		Top of Cabinets	Inactive		2000 In Storage Box				
Studio	2000	HW	1	Leightronix	PRPAIR	Infrared Interface Controller	22480PD		Top of Cabinets	Inactive		2000 In Storage Box				
Studio	2004	HW	1	Leightronix	PRPAIR	Infrared Interface Controller (1-4)	42620PD		Top of Cabinets	Inactive		Jul-04 In Storage Box				
Studio	2000	HW	1	Leightronix	PRPAIR	Infrared Interface Controller(1-1)	38835PD		Top of Cabinets	Inactive		2000 In Storage Box				
Studio	2000	HW	1	Manfrotto/Bogen	505	Tripod Head (w/ 3182) #1	505K08464		Cabinet 1	Inactive		2000 Plate Release Button Stuck			Y	0
Studio	2000	HW	1	Manfrotto/Bogen	505	Tripod Head (w/ 3182) #2	505L09622		Cabinet 1	Inactive		2000			Y	0
Studio	2000	HW	1	Manfrotto/Bogen	3182	Tripod #1	351MVB/KI11		Cabinet 1	Inactive		2000 Spare; Button to release plate is stuck	\$1,700		Y	1700
Studio	2000	HW	1	Manfrotto/Bogen	3182	Tripod #2	351MVB/KL11		Cabinet 1	Inactive		2000 Spare	\$1,700		Y	1700
Studio	2008	HW	1	Middle Atlantic	RSHSUB-2S	Rack Shelf for Leightronix hard drive			Studio	Inactive		2008	\$100			
Studio	1985	HW	1	Mole Richardson	4031	Teenie Weenie Mole Light	3189		Cabinet 1	Inactive		1985 w/ barn door, screen				
Studio	1985	HW	6	Mole Richardson	5603	Light Stands - Mole Pac Stand			Studio	Inactive		1985 Behind Curtain				
Studio	1996	HW	1	Panasonic	AG-1320P	Video Cassette Player/Recorder (1/2")	A8KN02041		Cabinet 4	Inactive		1996 Spare	\$150			
Studio	1996	HW	1	Panasonic	AG-1320P	Video Cassette Player/Recorder (1/2") (#4)	A8KN01759		Cabinet 4	Inactive		1996 No Longer Useful - Obsolete format	\$150			
TwnHall	2000	HW	1	Panasonic	AG1330P	Video Cassette Player/Recorder	B1KN06232		STH - CtrRm	Inactive		2000 Replaced in system by a DVD player	\$150			
Studio	2000	HW	1	Panasonic	AG-1980P	Video Cassette Player/Recorder (SVHS)	C1TC00401		Cabinet 4	Inactive		2000 Replaced by DVD recorder 2005 - Removed June 2013	\$150			
Studio	1997	HW	1	Panasonic	AG-7150P	Video Cassette Player (SVHS)	C2TC00049		Cabinet 4	Inactive		1997 No Longer Useful - Obsolete format				
Studio	1997	HW	1	Panasonic	AG-7350P	Video Cassette Player/Recorder (SVHS)	H4TC00368		Cabinet 4	Inactive		1997 No Longer Useful - Obsolete format				
Studio	1990	HW	1	Panasonic	AG-A850P	Edit Controller	19A3600DI		Studio Rack	Inactive		1990 No Longer Useful - Obsolete format				

Location	Year	prch.	Type	Qty	Manufacturer	Model	Description	Serial No.	Location in building	Status	Supp. Date	Comments	Est. Rplcmt. Cost	Est. Rplcmt. Cost Comp.	Portable (Y/N)	Value of Portable Equipment
Studio	1998	HW	1		Panasonic	TR-990C	Video Monitor (DV Source)	FS8240508	Studio	Inactive	1998	Behind Curtain				
Studio	1998	HW	1		Panasonic	TR-990C	Video Monitor (SVHS Source/Record)	FS8240510	Studio	Inactive	1998	Behind Curtain				
Studio	1998	HW	1		Panasonic	WJ-MX50A	Digital AV Mixer	F0TVA0015	Cabinet 4	Inactive	1998	Keep for TwnHll Back up			Y	0
Studio	1989	HW	3		Quartz Color	2365	Light Stands (In Bag)		Studio	Inactive	1980's	No Longer Useful - Rpld by newer technology				
Studio	1989	HW	2		Quartz Color	2575	Light Stands		Studio	Inactive	1980's	No Longer Useful - Rpld by newer technology				
Studio	1989	HW	1		Quartz Color	3140.210.	Ianbeam 1000 Light	0208	Studio	Inactive	1980's	No Longer Useful - Rpld by newer technology				
Studio	2008	SW	1		Sage	PFA2009RT	Peachtree First Accounting 2009	618152284	Cabinet 4	Inactive	2008	Replaced Sage Peachtree Complete Acct 2012	\$80			
Studio	1999	HW	3		Shure	819	Surface Mount Microphones		Cabinet 1	Inactive	1990's					
Studio	1999	HW	2		Shure	809/819	Surface Mount Microphone Pre-Amplifiers		Cabinet 1	Inactive	1990's					
Studio	1999	HW	1		Shure	M267	Audio Mixer	CA581357	Cabinet 1	Inactive	1990's		\$600			
Studio	1999	HW	1		Shure	PS-1A	Phantom Power Supply	940900430	Studio Rack	Inactive	1990's	No Longer Useful - No equip to power with				
Studio	1999	HW	1		Shure	PS-1A	Phantom Power Supply	940900500	Studio Rack	Inactive	1990's	No Longer Useful - No equip to power with				
Studio	1989	HW	1		Sigma Electronics	ADA-110	Audio DA	3810001	Studio Rack	Inactive	1980's	No Longer Useful - Rpld by newer technology				
Studio	2008	HW	1		Targus	ACP50US	Notebook Docking Station	0805002021	Cabinet 4	Inactive	2008		\$100			
Studio	1995	HW	1		Videonics	TM 2000 NTSC	Titlemaker 2000	245927	Cabinet 4	Inactive	1995	Keep for TwnHll Back up				



SUDBURY BOARD OF SELECTMEN

Tuesday, October 14, 2014

Timed Item

2: Sudbury Celebrates 375/Sudbury Day Committee - Report

REQUESTOR SECTION

Date of request: October 3, 2014

Requested by: Patty Golden

Formal Title: Sudbury Celebrates 375/Sudbury Day Committee - Report

Recommendations/Suggested Motion/Vote: Report on summary of the 375 Committee's activities; and to recognize this tremendous accomplishment by the committee in celebrating the Town's 375's birthday

Background Information:
none

Financial impact expected:N/A

Approximate agenda time requested: 15 min

Representative(s) expected to attend meeting: members of Sudbury Celebrates 375/Sudbury Day Committee to attend

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Paul Kenny	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

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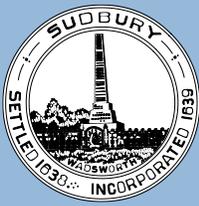
MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



SUDBURY BOARD OF SELECTMEN

Tuesday, October 14, 2014

Timed Item

3: Discussion on Special Town Meeting and Election

REQUESTOR SECTION

Date of request: October 3, 2014

Requested by: Patty Golden

Formal Title: Discussion on Special Town Meeting (Potentially December 3, 2014) and Special Town Election, (Potentially December 9, 2014) as Requested by Facilities Director Jim Kelly

Recommendations/Suggested Motion/Vote: Discuss Nixon MSBA Roof-Window Repair Project; Recommend calling Special Town Meeting and Special Town Election to approve design and construction funding

Background Information:

PBC and Jim Kelly will provide update to the Nixon MSBA project which includes a new roof over the cafetorium, replacement of all 1960 vintage windows, envelope caulking in the 1990 wing, and four exterior entry doors. The PBC will be proposing that the Selectmen consider a special town meeting and a special election in December in order to be prepared to renovate the school next summer. MSBA will pay for 36% of the construction costs. (See attached)

Financial impact expected:Preliminary estimate is \$600K. Architect's estimate will be provided 10/15.

Approximate agenda time requested: 20 min.

Representative(s) expected to attend meeting: Jim Kelly, Facilities Director; Mike Melnick, Craig Blake, Permanent Building Committee

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Paul Kenny	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

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MEETING NOTES SECTION

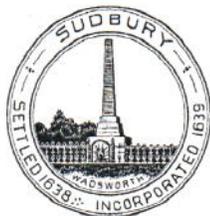
Board's action taken:

Follow-up actions required:

- Requestor:

- Board of Selectmen:
- Staff:

Future agenda date:



Town of Sudbury

Facilities Department

275 Old Lancaster Road
Sudbury, MA 01776
978-443-2209 ext. 1365; Fax 978-443-6128
facilities@sudbury.ma.us

James F. Kelly, Facilities Director

Statement of Interest FY14 (For FY15 Budget)

District Goal for School:

The Sudbury Public Schools (SPS) are committed to replacing the aging and deteriorated shingle roof on the cafetorium of the General John Nixon Elementary School and replacing the 52 year old inefficient single pane glass windows in the cafetorium, administration offices, and the kitchen with new energy efficient stretch code compliant windows along with the replacement of selected older deteriorated exterior doors with new more efficient weather stripped and weather tight doors.

The cafetorium roof is at the end of its useful life expectancy and is in poor condition, requiring significant maintenance. This portion of the roof is 5,000 square feet and the shingles are beginning to fail. The 25 year warranty expires next year and the replacement is necessary. The roof insulation is not code compliant and will be increased to meet the stretch energy code.

As part of an ongoing town wide roof analysis being conducted by the Sudbury Permanent Building Committee (PBC), a survey of the Nixon School Roof was conducted by one of the MSBA's pre-qualified consultants, Russo Barr Associates. According to this survey, the roof of the entire building is 61,900 square feet. This project is to replace the small shingle portion of the roof over the cafetorium, approximately 5000 square feet. This consultant and Sudbury's PBC have concluded that the shingle portion should be replaced. Russo Barr has recommended a complete tear off and replacement with new shingles including new rigid board insulation (R-value to meet stretch code), flashings, edge metal and repairs to damaged roof decking.

The second portion of this accelerated repair project is the replacement of the original, 1960 single pane uninsulated glass windows along with selected entry doors that are failing. The windows and doors have exceeded their useful life expectancy, are in poor condition, and are adversely impacting the educational experience of the students. The 53 year old windows are single pane, inefficient and the students and staff are frequently in spaces that are too cold or too hot and scarce budgetary dollars are being diverted out of the classroom and into energy costs.

Russo Barr recently (October 2013) conduct a survey of the existing windows at the Nixon School. The windows are part of the original 1960 school and are inefficient single pane glass. Single pane glass, which is not thermally broken, covers approximately 10,000 square feet.

Many rubber gaskets on these older windows are missing or falling out, leading to air and water infiltration. Most are difficult to operate and do not lock properly. Perimeter sealants have failed and water infiltration is evident. Russo Barr has recommended that all the 1960's windows be

removed and replaced with new, energy efficient, commercial grade, thermally broken aluminum framed windows with low-e, insulated glass panels. The Town's PBC also supports this recommendation.

The window replacement at the cafetorium will also provide the opportunity to install security glazing to enhance the recent efforts to increase school safety. The existing glass allows full sight access into the space, used for student assemblies and lunch room. The proposed glazing at the sight level will be tinted or opaque to prevent sight access to student space from unwarranted solicitors.

Making repairs to these elements at Nixon school, and the operational issues caused by their inadequacies, is taking away from the core educational programs and various capital needs. The SPS are aware that increased energy efficiency in the areas addressed by the SOI will result in savings that can help support its core educational mission. Given Sudbury's designation as a Green Community with its associated requirements to reduce its energy baseline, and the SPS's commitment to continued, responsible energy conservation and building capital improvements, it's the goal of SPS to replace the roof, exterior doors and selected windows at Nixon under the accelerated repair program.

NIXON SCHOOL – PARTIAL ROOF, WINDOW AND DOOR REPLACEMENTS

To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the Permanent Building Committee/School Building Committee for the purpose of partial roof replacement, window and door replacement, and envelope repair at the General John Nixon Elementary School, 472 Concord Road, and all expenses connected therewith, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town has applied for a school construction grant from the Massachusetts School Building Authority (“MSBA”). The Town acknowledges that the MSBA’s grant program is a non-entitlement discretionary program based on need, as determined by the MSBA, and if the MSBA’s Board of Directors votes to invite the Town to collaborate with MSBA on this proposed repair project, any project costs the Town incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the Town.

FACILITIES DIRECTOR REPORT: The Sudbury Public Schools (SPS) are committed to replacing the aging and deteriorated shingle roof on the cafetorium of the General John Nixon Elementary School and replacing the 52-year old inefficient single pane glass windows along with the replacement of selected older deteriorated exterior doors with new more efficient weather stripped and weather tight doors.

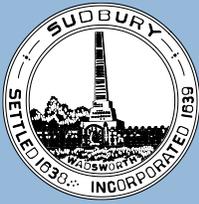
The cafetorium roof is at the end of its useful life expectancy and is in poor condition, requiring significant maintenance. This portion of the roof is 5,000 square feet and the shingles are beginning to fail. The 25 year warranty expires next year and the replacement is necessary. The roof insulation is not code compliant and will be increased to meet the stretch energy code.

The windows and doors have also exceeded their useful life expectancy and are in poor condition. Many rubber gaskets on these older windows are missing or falling out, leading to air and water infiltration. Most are difficult to operate and do not lock properly.

SUBMITTED BY: _____

Approved by: _____
Town Counsel

Attachment: Nixon MSBA (1049 : Discussion on Special Town Meeting and Election)



SUDBURY BOARD OF SELECTMEN
Tuesday, October 14, 2014

Timed Item
4: SHT sale of property

REQUESTOR SECTION

Date of request: September 30, 2014

Requested by: Jody Kablack

Formal Title: Sudbury Housing Trust sale of property - 278 Maynard Road

Recommendations/Suggested Motion/Vote: **VOTE** to approve the sale of property owned by the Sudbury Housing Trust at 278 Maynard Rd to Transformations, Inc. (dba 278 Maynard Road LLC) for construction of a 3 unit multi-family condominium affordable housing development pursuant to the provisions of the Sudbury Housing Trust Declaration of Trust.

Background Information:

See memo from Lydia Pastuszek, Chair of Sudbury Housing Trust, dated 9/25/14 attached.

Financial impact expected:NA

Approximate agenda time requested: 5 min

Representative(s) expected to attend meeting: Lydia Pastuszek, Jody Kablack

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Paul Kenny	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

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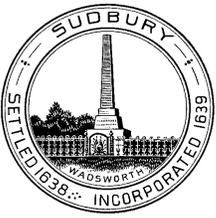
MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



Town of Sudbury

Sudbury Housing Trust

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776
978-639-3387

4.a

<http://www.sudbury.ma.us>
Housing@town.sudbury.ma.us

TO: Sudbury Board of Selectmen
FROM: Lydia Pastuszek, Chair Sudbury Housing Trust
DATE: September 25, 2014
RE: Approval to Convey 278 Maynard Road to Transformations, Inc. (dba 278 Maynard Road LLC)

I am writing on behalf of the Sudbury Housing Trust to request your approval for the Trust to convey its property at 278 Maynard Road to Transformations, Inc. (dba 278 Maynard Road LLC for this project). Article III of the Trust charter requires Board of Selectmen approval to sell Trust property. The Trust anticipates sale of the property to occur before the end of the year. The developer is planning to obtain a building permit this fall, and start construction immediately. Occupancy is planned for June 2015.

History

The Sudbury Housing Trust purchased this parcel in 2008, with the Board of Selectmen approval (June 24, 2008). The existing house was demolished and the Trust proceeded with engineering and design plans for a small multi-family development on the property. The ZBA issued a Comprehensive Permit on November 9, 2010 for three units of housing, after significant neighbor input and redesign. This original design proved to be overly complex, and the Trust subsequently delayed development for three years in order to simplify the project. In 2014, the Trust issued an RFP for a developer partner. The Trust selected Transformations, Inc. unanimously in June 2014. Most recently (September 8, 2014), the ZBA issued a modification of the Comprehensive Permit for the attached design.

Plan Highlights

The proposed development design has evolved over the time of this project to one that is compatible with the surrounding neighborhood. The homes are zero net energy design, achieved through solar panels on the roof, building insulation and an overall energy efficient design. This will produce lower operating costs for the buyers. There are three units, separated into two buildings to look like a residential house and small detached barn, with 6 parking spaces along a circular driveway. All units 'count' on the Subsidized Housing Inventory towards the Town's 10% affordable housing goal. The units are small and compact. Two units will contain 2 bedrooms each, and 1 unit will contain 3 bedrooms.

Neighbor Involvement

Throughout this entire process, the Trust has had active neighborhood involvement. In April 2013, the Trust held a neighbor meeting to obtain feedback on the new design concepts, and a community meeting was held in December 2013 to review the RFP. Most recently, the public participated in the developer selection on June 18, 2014, and the review of the design on August 7. Additionally the Trust presented the plan to the Design Review Board on August 27, and completed a presentation to the Zoning Board on September 8, 2014, resulting in the issuance of the amended Comprehensive Permit.

Summary

The Trust is very supportive of this solution for a variety of reasons. Transformations is reputable and capable of completing the development within budget. The design plan is efficient, compact and integrates well into the neighborhood. The affordability model will enable three eligible households to purchase their first home. We urge the Selectmen to take the requisite vote to allow transfer of the property to Transformations, Inc. so that construction can begin this fall.

cc: Town Counsel
Attachments (Trust Charter, Plan)

Attachment: Approval to sell to Transformations_vs.pdf (1045 : SHT sale of property)



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SUDBURY HOUSING TRUST

THIS DECLARATION OF TRUST is executed as of the fifteenth (15th) day of February, 2007 by Lawrence W. O'Brien, member of the Board of Selectmen; Michael C. Fee, Chairman of the Planning Board; Amy Lepak, Chairman, Community Housing Committee; and Christopher Morely and Tara L. N. Reed, Co- Chairmen of the Community Preservation Committee, hereinafter called the Temporary Trustees, who shall serve in such capacity pursuant to the provisions of M.G.L. Chapter 44, s 55C until the permanent Trustees are appointed pursuant to Article IV hereunder.

WHEREAS, The Town Meeting of Sudbury has authorized the establishment of a Housing Trust pursuant to the provisions of M.G.L. Chapter 44, s 55C; and

WHEREAS, An Interim Trust was established on October 17, 2006 to provide an interim mechanism for collecting funds and paying for expenses in accordance with the purpose and intent of the enabling legislation pending the adoption of final Trust documents; and

WHEREAS, It is the intention of the Trustees, to establish a comprehensive trust in accordance with the provisions of M.G.L. Chapter 44, s 55C authorizing the establishment of thereof; and

WHEREAS, All monies received by the Interim Trust shall be transferred to this final Trust for all purposes relevant to the Trust and the entire Housing Trust Fund (the Fund) shall be considered available for the purposes of accomplishing the mission of providing for the preservation and creation of affordable housing in the Town of Sudbury for the benefit of low and moderate income households.

THEREFORE, in consideration of the agreements contained in this Trust, and the requirements of M.G.L. Chapter 44, s 55C, the Trustees hereby acknowledge and agree for themselves and their successors in trust to hold the same, together with such other property and funds as may be added thereto, for the purposes hereof in trust for the benefit of all of the Inhabitants of the Town of Sudbury, in the manner and under the terms and conditions set forth herein.

ARTICLE I TRUSTEES

The Trustees shall be appointed in accordance with Article IV hereof to replace the Temporary Trustees established and appointed in the first paragraph of this document.

ARTICLE II PURPOSE OF TRUST

The purpose of the Trust shall be to provide for the preservation and creation of affordable housing in the Town of Sudbury for the benefit of low and moderate income households.

ARTICLE III POWERS OF TRUSTEES

The Trustees shall have the following powers which shall be carried out in accordance with and in furtherance of the provisions of M.G.L. Chapter 44, s 55C (Municipal

RETURN TO:
Office of Town Counsel
TOWN OF SUDBURY
278 Old Sudbury Road
Sudbury, MA 01776

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Affordable Housing Trust Fund) as outlined below except that it shall have no ability to borrow money, or mortgage or pledge Trust assets, purchase, sell, lease, exchange, transfer or convey any interest in real property without prior approval of the Sudbury Board of Selectmen:

- 1) to accept and receive real property, personal property or money, by gift, grant, contributions, devise, or transfer from any person, firm, corporation or other public entity or organization or tendered to the Trust in connection with provisions of any ordinance or by-law or any General Law or Special Act of the Commonwealth or any other source including money from M.G.L Chapter 44B (Community Preservation);
- 2) with Board of Selectmen approval from Trustee recommendation, to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to Trust property as the Trustees deem advisable notwithstanding the length of any such lease or contract;
- 3) to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Trustees engage for the accomplishment of the purposes of the Trust;
- 4) with Board of Selectmen approval from Trustee recommendation, to borrow money on such terms and conditions and from such sources as the Trustees deem advisable, to mortgage and pledge Trust assets as collateral; to the extent of the Trust's assets, and subject to 2/3 vote at any Annual or Special Town Meeting for greater than the extent of the Trust's assets.
- 5) to construct, manage or improve real property; and to abandon any property which the Trustees determine not to be worth retaining;
- 6) with Board of Selectmen approval from Trustee recommendation, to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;
- 7) to hold all or part of the Trust property uninvested for such purposes and for such time as the Trustees may deem appropriate; and
- 8) to become the lottery and monitoring agent for affordable housing and accept compensation for those services into the Fund,
- 9) to monitor the expiring use of any affordable housing in Sudbury;
- 10) to compensate Town employees for services provided as authorized by the Town Manager, including but not limited to dedicated staff to Trustees, engineering support for project specific activities, and other Town services, as requested by the Trustees to the Town Manager;
- 11) to employ advisors and agents, including but not limited to accountants, appraisers and lawyers as the Trustees deem necessary;

- 12) to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Trustees deem advisable;
- 13) to participate or join or form a partnership, corporation or any other legally organized entity to accomplish the purposes of this Trust and to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation, and any other corporation, person or entity,
- 14) to apportion receipts and charges between incomes and principal as the Trustees deem advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
- 15) to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Trustees may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Trustees may deem necessary and appropriate;
- 16) to carry property for accounting purposes other than acquisition date values;
- 17) to make distributions or divisions of principal in kind;
- 18) to extend the time for payment of any obligation to the Trust,
- 19) to establish criteria and/or qualifications for recipients and expenditures in accordance with Trust's stated purposes;
- 20) to compromise, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the Trustees may deem appropriate;

Notwithstanding anything to the contrary herein, Board of Selectmen approval shall be required for any of the following actions:

- a) to purchase real or personal property;
- a) to sell, lease, exchange, transfer or convey any personal, mixed, or real property; and
- b) to borrow money, or to mortgage or pledge Trust assets as collateral to the extent of the Trust's assets.

Notwithstanding anything to the contrary herein, the Trustees may not borrow, mortgage or pledge greater than the current Trust assets unless approved by the Board of Selectmen and by a 2/3 vote at any Annual or Special Town Meeting.

The Trustees shall have full power and authority, at any time and from time to time and without the necessity of applying to any court for leave to do so, to expend the 100% of the Trust funds, both principal and interest, to the extent that all funds hereunder may be expended if the Trustees deem such expenditure appropriate. All expenditures shall be made in conformance with the terms of this Trust and M.G.L. Chapter 44, s 55C.

ARTICLE IV APPOINTMENT AND TENURE OF TRUSTEES

There shall be a Board of Trustees consisting of not less than five and not more than nine Trustees appointed by the Board of Selectmen. At least one of the Trustees shall be a member of the Board of Selectmen, who shall serve as the representative of the Board of Selectmen.

The Trustees shall be appointed for a two (2) year term, such term to end on April 30 of the expiration year or until such time as a successor is appointed, should said appointment be delayed. Two of the initial Trustee appointments shall be for a term of one (1) year, and may be re-appointed at the discretion of the Board of Selectmen. Trustees may be appointed for no more than five (5) consecutive terms.

In the event of a vacancy in the position of Trustee, the appointment shall be made in the same manner as the original appointment.

All Trustees must be current residents of Sudbury upon initial appointment. Any Trustee who ceases to be a resident of the Town of Sudbury shall promptly provide a written notification of the change in residence to the Trust and to the Town Clerk. Said Trustee may continue to serve with the approval of the remaining Trustees, and may be reappointed by the Board of Selectmen.

Any Trustee may resign by written instrument signed and acknowledged by such Trustee and duly filed with the Town Clerk. If a Trustee shall die, resign, or for any other reason cease to be a Trustee hereunder before his/her term of office expires, a successor shall be appointed by the Board of Selectmen to fill such vacancy provided that in each case the said appointment and acceptance in writing by the Trustee so appointed is filed with the Town Clerk. No such appointment shall be required so long as there are five (5) Trustees in office. Upon the appointment of any succeeding Trustee and the filing of such appointment the title to the Trust estate shall thereupon and without the necessity of any conveyance be vested in such succeeding Trustee jointly with the remaining Trustees.

ARTICLE V MEETINGS OF THE TRUSTEES

The Trust shall meet at least quarterly at such time and such place as the Trustees shall determine. Special meetings may be called by the Chairperson or by any two (2) Trustees. Notice of any meeting of the Trust shall be filed with the Town Clerk and posted in accordance with the Open Meeting Law, M.G.L. Chapter 39, s 23A, 23B and 23C.

A quorum of the Board of Trustees shall be the majority of the number of authorized Trustees.

The Trustees shall annually elect one (1) Trustee who shall not be a member of the Board of Selectmen to serve as Chairperson. The Chairperson may establish sub-committees

and/or ad hoc task related committees to carry out the purposes of the Trust. Chairpersons of the sub-committees may be selected by the members of the sub-committees.

If any Trustee is absent from five (5) consecutive regularly scheduled meetings of the Trust, except in the case of illness, his position shall be deemed vacant and shall be filled with a new appointment as set forth above.

ARTICLE VI ACTS OF TRUSTEES

A majority of Trustees may exercise any or all of the powers of the Trustees hereunder and may execute on behalf of the Trustees any and all instruments with the same effect as though executed by all the Trustees. No Trustee shall be required to give bond. No license of court shall be required to confirm the validity of any transaction entered into by the Trustees with respect to the Trust Estate.

ARTICLE VII TREASURER/COLLECTOR AS CUSTODIAN

The Town of Sudbury Treasurer/Collector shall be the custodian of the Trust's funds and shall maintain separate accounts and records for said funds.

He or she shall invest the funds in the manner authorized by M.G.L Chapter 44, s 55 (Public Funds on Deposit; Limitations; Investments,) s 55A, (Liability of Depositor for Losses Due to Bankruptcy), s 55B (Investment of Public Funds).

Any income or proceeds received from the investment of funds shall be credited to and become part of the Trust.

Expenditures by the Trust shall be processed through the warrant but shall be controlled by the provisions of M.G.L. Chapter 44, s.55C. The yearly approved budget, and any approved budget revisions will be recorded by the Town Treasurer/Collector.

As custodian, the Treasurer/Collector shall issue checks as directed by the Trustees.

In accordance with M.G.L. Chapter 44, s.55C (Municipal Affordable Housing Trust Fund), the books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices. The Trust shall be audited as part of the Town audit.

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ARTICLE VIII DURATION OF THE TRUST

This Trust shall continue so long as authorized under the Laws of the Commonwealth of Massachusetts. Notwithstanding the foregoing, The trust may be terminated by a majority vote of the Town Meeting in accordance with M.G.L. Chapter 4, s 4B, provided that an instrument of termination together with a certified copy of the Town Meeting vote are duly recorded with the Middlesex South District Registry of Deeds and the Land Court. Upon termination of the Trust, subject to the payment of or making provisions for the payment of all obligations and liabilities of the Trust and the Trustees, the net assets of the Trust shall be transferred to the Town and held by the Board of Selectmen for affordable housing purposes. In making any such distribution, the Trustees may, subject to the approval of the Board of Selectmen, sell all or any portion of the Trust property and distribute the net proceeds thereof or they may distribute any of the assets in kind. The powers of the Trustees shall continue until the affairs of the Trust are concluded.

ARTICLE IX CONSTRUCTION OF TERMS

In the construction hereof, whether or not so expressed, words used in the singular or in the plural respectively include both the plural and singular, words denoting males include females and words denoting persons include individuals, firms, associations, companies, trusts and corporations unless a contrary intention is to be inferred from or required by the subject matter or context. All the powers and provisions of the Trust herein contained shall take effect and be construed according to the laws of the Commonwealth of Massachusetts.

Reference to the Trustee shall mean the Trustee or Trustees for the time being hereunder.

ARTICLE X RECORDING

This Declaration of Trust shall be recorded with the Middlesex South District Registry of Deeds and the Land Court. .

ARTICLE XI AMENDMENTS

The Declaration of Trust may be amended from time to time except as to those provisions specifically required under M.G.L. Chapter 44, s 5C, by an instrument in writing signed by all of the Trustees and approved at a meeting called for that purpose, and approved by the Board of Selectmen provided that in each case, a certificate of amendment has been recorded with the Middlesex South District Registry of Deeds and the Land Court.

ARTICLE XII RECORD TO BE CONCLUSIVE, CERTIFICATE AS TO FACTS

Every contract, deed, mortgage, lease and other instrument executed by a majority of the Trustees as appears from instruments or certificates recorded with the Registry of Deeds and Land Registration Office to be Trustees hereunder shall be conclusive evidence in favor of any person relying thereon or claiming thereunder, that at the time of the delivery thereof this Trust was in full force and effect and that the execution and delivery of such instrument was duly authorized by the Trustees except that instruments of amendment pursuant to Article XI and an instrument of termination pursuant to Article VIII hereof shall be conclusive only if it appears that the delegations, amendments or

Attachment: Approval to sell to Transformations_vs.pdf (1045 : SHT sale of property)

termination have been executed by all of the Trustees. Any person dealing with the Trust property or the Trustees may always rely on a certificate signed by any person appearing from instruments or certificates so recorded to be Trustee hereunder as to the identity of the then current Trustees or as to the existence or non-existence of any fact or facts which constitute conditions precedent to acts by the Trustees or in any other manner germane to the affairs of the Trust.

ARTICLE XIII TERMINATION OF INTERIM TRUST

The Interim Trust is hereby terminated and all assets and liabilities shall be transferred to the Trustees hereunder pursuant to the vote of the April 2006 vote of the Sudbury Annual Town Meeting and M.G.L. Chapter 44, s 55C.

ARTICLE XIV TITLES

The titles to the various Articles herein are for convenience only and are not to be considered part of said Articles nor shall they affect the meaning or the language of any such article.

IN WITNESS WHEREOF the said Trustees have hereunto set their hands and seals on the day and year first hereinabove set forth.



Lawrence W. O'Brien



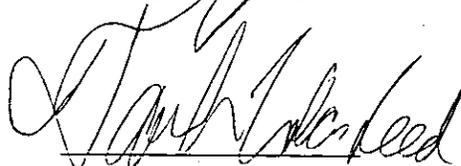
Michael C. Fee



Amy Lepak



Christopher Morely



Tara L. N. Reed

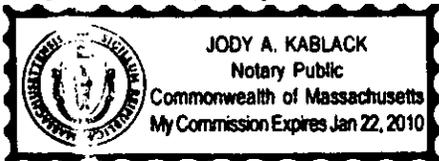
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COMMONWEALTH OF MASSACHUSETTS

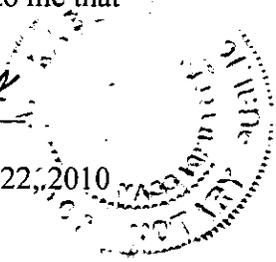
MIDDLESEX, SS.

February 15, 2007

On this 15th day of February, 2007, before me, the undersigned notary public, personally appeared the above-named Lawrence W. O'Brien, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding document, and acknowledged to me that he signed it voluntarily for its stated purpose.



Jody A. Kablack
Jody A. Kablack, Notary Public
My commission expires January 22, 2010

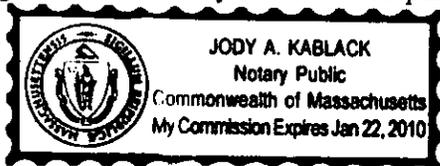


COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

February 15, 2007

On this 15th day of February, 2007, before me, the undersigned notary public, personally appeared the above-named Michael C. Fee, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding document, and acknowledged to me that he signed it voluntarily for its stated purpose.



Jody A. Kablack
Jody A. Kablack, Notary Public
My commission expires January 22, 2010

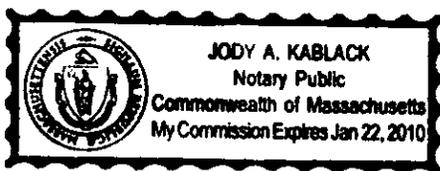


COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

February 15, 2007

On this 15th day of February, 2007, before me, the undersigned notary public, personally appeared the above-named Amy Lepak, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding document, and acknowledged to me that she signed it voluntarily for its stated purpose.



Jody A. Kablack
Jody A. Kablack, Notary Public
My commission expires January 22, 2010



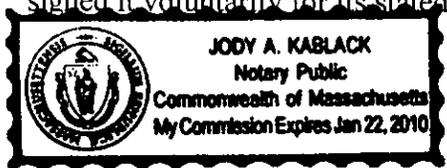
Attachment: Approval to sell to Transformations_vs.pdf (1045 : SHT sale of property)

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

February 15, 2007

On this 15th day of February, 2007, before me, the undersigned notary public, personally appeared the above-named Christopher Morely, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding document, and acknowledged to me that he signed it voluntarily for its stated purpose.



Jody A. Kablack
Jody A. Kablack, Notary Public
My commission expires January 22, 2010

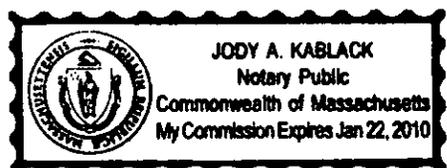


COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS.

February 15, 2007

On this 15th day of February, 2007, before me, the undersigned notary public, personally appeared the above-named Tara L. N. Reed, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding document, and acknowledged to me that she signed it voluntarily for its stated purpose.



Jody A. Kablack
Jody A. Kablack, Notary Public
My commission expires January 22, 2010



James C. Brown
Notary Public, Middlesex & Norfolk

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Attachment: Approval to sell to Transformations_vs.pdf (1045 : SHT sale of property)

Illustration by:

Leonardi Aray
Architects

278 MAYNARD ROAD



Attachment: Approval to sell to Transformations_vs.pdf (1045 : SHT sale of property)

Illustration by:

Leonardi Aray
Architects

278 MAYNARD ROAD

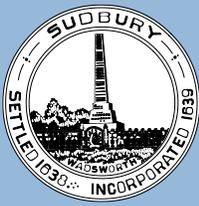


Attachment: Approval to sell to Transformations_vs.pdf (1045 : SHT sale of property)

Illustration by:

Leonardi Aray
Architects

278 MAYNARD ROAD



SUDBURY BOARD OF SELECTMEN
Tuesday, October 14, 2014

Timed Item
5: MCRT

REQUESTOR SECTION

Date of request: October 3, 2014

Requested by: Jody Kablack

Formal Title: Mass Central Rail Trail Next Steps

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected: Review of potential funding sources for project

Approximate agenda time requested: 30 min.

Representative(s) expected to attend meeting: James Kupfer, Asst. Planner and Jody Kablack, Dir. of Planning and Community Development, Andrew Sullivan, Sudbury Greenways

Review:

Patty Golden	Completed	10/03/2014 2:46 PM
Maureen G. Valente	Completed	10/03/2014 3:18 PM
Paul Kenny	Pending	
Charles C. Woodard	Pending	
Board of Selectmen	Pending	10/14/2014 7:30 PM

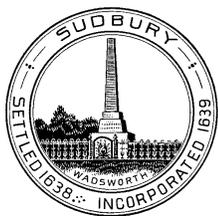
MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



Town of Sudbury

Planning and Community Development

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278 Old Sudbury Rd
Sudbury, MA 01776
978-639-3387
Fax: 978-443-0756

pcd@sudbury.ma.us

<http://www.sudbury.ma.us/services/planning>

TO: Board of Selectmen
FROM: Jim Kupfer, Assistant Planner
Jody Kablack, Director of Planning and Community Development
RE: Mass Central Rail Trail
DATE: October 10, 2014

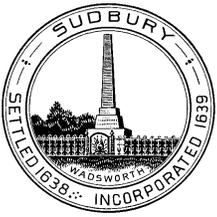
As requested by the Board of Selectmen at the September 10, 2014 meeting, staff has begun to evaluate how best to proceed with the Mass Central Rail Trail to fulfill one of the Board's goals to develop a Greenway to the Department of Conservation and Recreation's standards for approval. This project has similarities to the Bruce Freeman Rail Trail project, but also has differences. DCR's specifications are not nearly as comprehensive as MassDOT, and the trail itself is envisioned to be an unpaved recreational trail rather than a paved rail trail. Regardless of the final product, the project should be approached similarly in order to make sure it is well conceived, well-constructed and benefits Sudbury and its residents for a long time. In particular, if public funds will be used for the project, the Town should be the project manager to ensure all applicable laws are complied with.

Staff initiated this process by reviewing Sudbury Greenways' proposal. The current proposal and quote provided by Sudbury Greenways (SG) is to proceed with a Design/Build model for a 1.8 mile segment of the corridor from Union Avenue to Dutton Road. This stretch of the corridor contains the fewest environmental constraints, and is adjacent to the greatest number of residential lots thereby providing recreational opportunities to the greatest amount of residents. The Sudbury Greenways price proposal also assumes that the chosen contractor will remove the rails and ties for the salvage value of the steel rails. This process has been verbally approved by DCR as long as the Town follows all procurement laws and is an important component of the Design/Build approach and contributes to its cost-effectiveness. Based on these characteristics, we have been collaborating with SG to update and prepare a comprehensive proposal and estimated price in order to move the project forward expeditiously.

While a comprehensive cost estimate is not completed at this time, we estimate the project could (conservatively) cost approximately twice the original estimate for Design/Build of Phase 1, including but not limited to wetland delineation and wetland permitting, development of Design/Build specifications, abbreviated design to DCR requirements, drainage and stormwater, fencing/guardrails/signage, subsurface soil assessment and soil management/capping plan, public engagement, parking study, other permitting (Stormwater Management, Scenic Road (Dutton Rd, Peakham Rd), Natural Heritage and Endangered Species, Army Corp of Engineers (if needed), Mass Historical Commission) and construction of the trail 10 feet wide with a stone dust surface. Other items may need to be added to this list.

Staff recommends the following approach to this project:

1. The Selectmen should decide whether they agree to phase the project. Phasing spreads the cost of the project over several years, but gets a portion of the trail open for use in the shorter term. There is merit to this approach, as funding sources are limited. Opening a portion of the trail may give residents a taste of what a Sudbury rail trail can be, and generate excitement and support for future phases.



Town of Sudbury

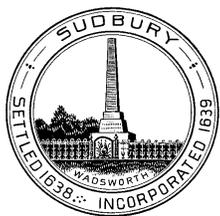
Planning and Community Development

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<http://www.sudbury.ma.us/services/planning>

2. Cost estimates must be obtained so that we know how much funding is needed. Staff is currently working with 3 firms who are knowledgeable in rail trail design and construction, and are working to get estimates. We will be looking for an estimate to design/build the trail utilizing the scrap value of the rails as part of the project. We are using a figure of \$300,000 in the absence of an estimate at this time.
3. Funding must be secured
 - Sudbury Greenways should begin fundraising, as they have previously stated, for the wetland delineation. Once sufficient funds are raised (estimated to be \$15,000 - \$20,000) and gifted to the Town (similar to the Friends of the Bruce Freeman Rail Trail gift), the permitting process with the Sudbury Conservation Commission for the ANRAD can begin. The Town should be the applicant. Any additional private funds raised by Sudbury Greenways over the cost of the wetland delineation process are recommended to be gifted to the Town for continued work on the project.
 - The Selectmen must decide where the source of funds will come from for the remainder of the Phase 1 project, and in which fiscal year. An FY16 Capital Project form was submitted for the Phase 1 design/construct from Union Ave. to Dutton Road for \$160,000 for design and construction, however it is felt that the number will need to be increased. The project is also eligible for CPA funds.
 - A slower approach can also be suggested which divides the funding between 2 fiscal years, with wetland delineation and development of the specifications in FY16 (\$35,000, see #4 below), and funds for design/build in FY17 (estimated at \$265,000).
4. Develop Specifications
 - If a Design/Build approach is approved, in order to secure the product that we envision, the Town must develop specifications for how the final trail will be designed and constructed. These specifications will be the basis for an RFP for a Design/Build team, and can provide the Town with a better construction estimate. We will need to engage a consultant to produce the specifications, and may cost approximately \$15,000 (included in the total project cost).
5. Public engagement
 - While the non-binding resolutions passed at the Special Town Meeting in Sept. 2014, this project has not received any significant public review. This will be critical to the success of the project, and especially discussions with abutters. Staff feels that Sudbury Greenways could play a role in introducing the project to the public and abutters while the Town continues its role as outlined above.
6. Approval from DCR/Lease
 - The Town has recently received permission to access the corridor in order to have the ability to begin wetland resource delineation. The design plan will also require approval from DCR, as well as a lease. The lease will contain provisions related to liability, contamination, maintenance, and policing, among others.
7. RFP for Design/Build Team
 - Procure a firm in accordance with MGL c. 30B to Design/Build the trail to the specifications provided.



Town of Sudbury

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The immediate next steps are to accept the Sudbury Greenways donation and begin wetland delineation. Also, if funding can be found, the specifications can be developed concurrently along with applications for procuring funds for Design/Build at the 2015 Annual Town Meeting with either Capital funds or CPA funds.

We request the Selectmen's feedback at this point, and feel that the project will benefit from continued discussion, particularly with the Dept. of Public Works and Conservation Commission, before making any major decisions.

Attachments: Plan

cc: Andrew Sullivan, Sudbury Greenways
Bill Place, DPW Director
Debbie Dineen, Conservation Coordinator

Attachment: Letter to Selectmen_Oct2014 (1051 : MCRT)

From: **Sullivan, Andrew** Andrew@ciowm.com
Subject: FW: Mass Central rail trail
Date: October 8, 2014 at 2:40 PM
To: Bob Haarde rhaarde@comcast.net, Pat Brown patbrownian@me.com

Received from packet
Re: meeting
10/14/14

Include in the packet
material from the night

Is Len even allowed or empowered to be making moves and setting up meetings re the MCRT on behalf of the town? Didn't think this type of action was allowed, needed to be voted on by the BOS?

From: Sullivan, Andrew
Sent: Wednesday, October 08, 2014 2:37 PM
To: 'Larry Kiernan'
Subject: RE: Mass Central rail trail

agenda item 5

Thanks for the info.

You are still moving forward with the intermediate step recreational trail in the MCRT, right? I think any efforts to advance the MA-DOT, DCR built trail in the entire stretch prior to installing recreational greenways in Wayland and Sudbury will be a net negative for making sure the recreational trails get built first (now) (Why 'waste' the money if DCR/ MA-DOT is coming in 'in a couple years' to build the paved trail for 'free'? Will be the argument of full build or nothing folks- Len)

From: Larry Kiernan [<mailto:larrykiernan04@gmail.com>]
Sent: Wednesday, October 08, 2014 2:11 PM
To: Leonard Simon; Daniel Hill
Subject: Re: Mass Central rail trail

Len, yes. i would also suggest dan hill.

I think its important you include hudson and berlin as well. The state has been consistent in that when they move (with a MassDOT approach) they want it to be for the entire Wayside section (23 miles).

On Wed, Oct 8, 2014 at 1:56 PM, Leonard Simon <lensimon@comcast.net> wrote:

Hi Larry,

I am writing in follow up to our telephone conversation of several weeks ago.

One of the points we discussed was trying to get together representatives from the four towns, Waltham, Weston, Wayland and Sudbury to see if we could work with our representatives and senators to get funding for the DCR for advancement of the Mass Central that would run through our four contiguous towns.

If this is something you are interested in, please let me know and I will try to set up an meeting with us and the appropriate people from Weston and Waltham. if there are one or two people in those towns whom you think would be helpful, please let me know, and I will reach out to them.

If you would like to discuss, my home number is [978 443-4206](tel:9784434206).

Regards,

Len Simon

MEMO

FROM: LEN SIMON
TO: BOARD OF SELECTMEN, TOWN MANAGER, PLANNING AND
COMMUNITY DEVELOPMENT
DATE: OCTOBER 13, 2014
RE: Mass Central Rail Trail

This memo is submitted after review of Jim Kupfer, Assistant Planner, and Jody Kablack, Director, Planning and Community Development's memo to the Board of Selectmen dated October 10, 2014. This memo is intended to address several points and questions raised in the above noted memo.

1. What are DCR's standards for approval - Obtain those as first step
2. DCR has said it envisions a 10-foot wide multi-use path along the entire corridor. Will DCR require the Mass Central in Sudbury to be a multi-use path? If so, what are the specifications and standards for multi-use path? If there are written specs and standards it would seem worthwhile to see them.
3. Surface options: What are they?
 - a. Determine all DCR permissible surface options, e.g., stone dust, stabilized stone dust, stabilized soil, recycled asphalt, paving, and others, so the town can consider each option, the cost of each surface option, and provide input. Each option should be evaluated in terms of long-term cost for a safe, navigable trail that can be accessed by the entire community – thus considering both construction and maintenance (see below).
 - b. The BOS FY 14 goals referred to a greenway, but did not specify or endorse any trail surface. Knowing what surface options are available will be an important consideration for any decision.
 - c. Considerable trail development has already occurred along the ROW, primarily west of us. We can learn from the experience of these

communities, and should gather their input regarding experience with various subsurface and surface options.

4. Town will need the surface option information and initial cost information to provide to engineering firm to do a design study or a design/build study and total cost estimate.
5. Maintenance: (for each subsurface and surface type)
 - a. Yearly
 - i. What are the required maintenance tasks? (This is a partial list noted for the Danvers stone dust trail surface installed by Iron Horse within the past year or so.)
 1. Fixing drainage problems
 2. Repairing eroded areas
 3. Dragging of surface twice a year
 - ii. Who performs them: town staff, volunteers, a contractor?
 - iii. How often do they need to be performed?
 - iv. Yearly costs of the above maintenance requirements to the town?
 - b. Recurring maintenance costs of a rolled stone dust surface at greater than yearly intervals, (per Danvers maintenance requirements) such as re-surfacing, which will need to be done every 9 years, on average;
 - i. How frequently will it need to be done?
 - ii. How much will it cost each time it needs to be done?
 - iii. Who will pay for it
 - iv. Funding source.
6. Sudbury Greenways' estimate for Phase I, Dutton Road to Union Street, 1.8 miles, was \$160,000. Planning and Community Development's estimate (conservative) it is twice that – \$320,000.
 - For the full length that would amount to over a million dollars.
 - Because Sudbury Greenways (SG) cost estimates are inconsistent with the town's estimate (the town's estimate is double the amount) this raises questions about SG's other assumptions.
7. The true cost of the project, is not known because the value of the rails for salvage has not been ascertained. If the rails are of value to Sudbury, even

indirectly, then Sudbury must know what that value is, and be able to use that information as it negotiates a price for all services associated with the design and construction of the Mass Central. We cannot proceed without the knowledge of those facts. In the words of one DCR official, as he was talking about Iron Horse, “You don’t get something for nothing.”

- 8. Public engagement: an important consideration because there is much confusion about the two rail trail projects. A written update regarding the two projects would be very useful, including a table of comparisons. Public meetings, well publicized in advance, will be important.

At a recent CIAC meeting, as Mr. Sullivan was making his Mass Central presentation, the chair asked if this was about the Bruce Freeman Rail Trail. Mr. Sullivan explained it was not.

- 9. Parking – Phase I of the MCRT starts at Dutton Rd., crosses Peakham Road and Horse Pond Road, and ends near Union Ave. There is no off-street parking currently available at any of those cross streets. The only off-street parking is near Union Ave.

AN ALTERNATIVE PATHWAY TO BRING THE MASS CENTRAL TO SUDBURY
A COLLABORATIVE APPROACH WITH THE TOWNS OF WALTHAM, WAYLAND, AND
WESTON

When the Board of Selectmen voted the FY 14 goal regarding the Mass Central Rail Trail, DCR had not held any meetings nor made public its desire to move ahead with the trail. It had been on the back burner for years. In the past 11 months, DCR has taken several steps to move the Mass Central Rail Trail forward:

November 2013

DCR filed an Expanded Environmental Notification Form (EENF) with the Massachusetts Environmental Policy Act office on November 15. The EENF describes the existing conditions, proposed project, potential environmental impacts, project benefits, and efforts to avoid, minimize and mitigate any environmental impacts.

January 2014

On January 10, 2014 the Secretary of Energy and Environmental affairs issued a MEPA Certificate for the MCRT – Wayside. This certificate, among other things, found that the project as proposed did not require further review under MEPA.

It is fair to say DCR has given rail trails a higher profile and state/federal funding seems more promising.

The Massachusetts Department of Transportation's (MassDOT) five-year Capital Investment Plan (CIP) covering state fiscal years 2014 to 2018, for \$12.4 billion and the Capital Investment Bond transportation bond bill, represents the allocation of estimated state and federal revenues for the reconstruction, maintenance and development of our statewide highways, bicycle and pedestrian paths, bridges, local roads, bus and rail networks and airports for the next five state fiscal years.

One of the important principles and outcomes funded in this investment is incorporating environmental sustainability, promoting healthy transportation options of walking, bicycling, and public transit and supporting smart growth development.

Sudbury should make a concerted effort to take advantage of this opportunity.

I encourage the Planning and Community Development Department, along with the Town Manager, to begin a collaborative effort with Wayland, Weston, and Waltham to contact our legislative delegations to obtain state funding for design and funding for the Mass Central Rail Trail (MCRT) in those four communities. We should also enlist DCR's input and lobbying power since they are the state agency behind the Mass Central Rail Trail.

Several state senators and representatives have expressed strong support for the MCRT. By focusing our funding efforts on the rail trail in those four communities, totaling about 13 1/2 miles, rather than the entire 23-mile length, the cost would

be substantially less and, the potential for obtaining funding would be correspondingly greater.

The Department of Conservation and Recreation (DCR) itself has evidenced a desire to move forward with the Mass Central. Last November /December, I attended the meeting in Wayland convened by DCR to discuss the Mass Central Rail Trail. It was apparent the project was taking on new life, particularly since a complete survey of the route had recently been done and a slide show was presented with descriptions of issues particular to each town along the route. The fact that senior DCR officials attended, with a number of engineers, was an indication there was renewed momentum to move forward with the project that had been stalled.

In addition, by linking the town's decision to bring the BFRT into Sudbury with its interest in the Mass Central, the value and usefulness of both rail trails would be enhanced, and they would intersect in Sudbury, much to our benefit. DCR would be getting 'more bang for its buck' because its Mass Central will tie into the BFRT.

The value in the linking the two rail trails would be significantly greater than each project alone.

If this approach is successful, and I believe it has a reasonably good chance of success, it would save Sudbury taxpayers about one million dollars. In addition, this approach would be more direct and consistent with the Board of Selectmen's FY 14 goal of building a hard surface trail.¹

¹ Investigate the possibility of a "phased" approach to development of the Mass Central Rail line leased by the state DCR where phase one could be a Greenway Trail, followed later by a phase two hard surface trail, when federal/state funds are available for those costs.

Received at meeting 10/14/14

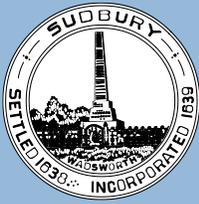
10/14/14
Agenda

Sudbury Greenways - MA Central Rail Trail Road to Union Street)		Phase I (Dutton		Engineer's Conceptual Cost Estimate	
Item	Description	Qty	Units	Unit Price	Total
1	Project Management	1	LS	na	\$7,500
2	Wetlands Permitting				
2a	Delineation & Survey of Flagging	1	LS	na	\$8,600
2b	NOI Filing, including SWPPP and Conceptual Layout Drawings	1	LS	na	\$9,000
2c	ConComm Public Hearings	3	Each	\$2,100	\$6,300
3	Public Participation	1	LS	na	\$12,500
4	Parking Study	1	LS	na	\$10,600
5	Engineering Design Drawings - Crossing Details - 60' Scale	2	sheets	\$4,500	\$9,000
6	ADA Layout at grade crossings, Slope & Misc. Details	1	sheet	\$7,500	\$7,500
7	Grade Crossings, including MUTCD Signage	2	Each	\$3,000	\$6,000
8	Implement Erosion Controls	1	LS	na	\$10,000
9	<i>Rail Removal & Salvage/Recycle</i>	<i>20,000</i>	<i>LF</i>	<i>\$8/LF</i>	<i>-\$160,000</i>
10	Tie Removal and Disposal	10,000	LF	\$15/LF	\$150,000
11	Stone Dust & Granite Stabilizer at up to 4 ADA Access Locations (in place)	10,000	LF	\$10/LF	\$100,000
12	Flexible shoulders	1	LS	na	\$15,000
13	Survey Layout & Verification	6	Days	\$3,000	\$18,000
14	Hand rails, guard rails, etc.	1	LS	na	\$30,000
15	Contingency	1			\$60,000
<i>Phase I:</i> Estimate of Total Probable Project Cost.....		\$300,000			

Assumptions:

1. Up to four (4) ADA trail access points
2. Stone dust surface, including stabilized granite at ADA access points
3. O&M of ADA access points & trail by Sudbury Greenways
4. Comply with Best Management Practices.
5. Layout based on MassGIS Drawings
6. MEPA Certificate already issued

Add to project file for 10/14/14
agenda.



SUDBURY BOARD OF SELECTMEN
Tuesday, October 14, 2014

Timed Item
6: BFRT

REQUESTOR SECTION

Date of request: October 3, 2014

Requested by: Jody Kablack

Formal Title: Bruce Freeman Rail Trail - Discuss prices received for 25% Design Plan and Vote

Recommendations/Suggested Motion/Vote:

Background Information:

Financial impact expected:Funds authorized by 2014 Annual Town Meeting

Approximate agenda time requested: 15 min.

Representative(s) expected to attend meeting: James Kupfer, Asst. Planning and Jody Kablack, Dir. of Planning and Community Development

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Paul Kenny	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

10/14/2014 7:30 PM

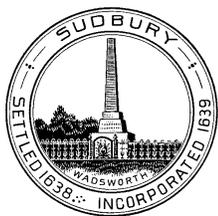
MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



Town of Sudbury

Planning and Community Development Department

Jody A. Kablack, Director

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776
978-639-3387
Fax: 978-443-0756

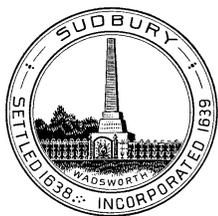
<http://www.sudbury.ma.us/services/planning>
kablackj@sudbury.ma.us

TO: Board of Selectmen
FROM: Jody Kablack, Dir. of Planning and Community Development
RE: Bruce Freeman Rail Trail Design Estimates
DATE: October 10, 2014

At this time, we have not completed our assessment of the price proposals for the BFRT 25% design plan and it is unlikely we will have a recommendation for discussion at the October 14, 2014 meeting. However, I can update you on the progress to date:

- The Town's requirements were sent to 3 firms for prices for this project - GPI, VHB and BETA. All 3 firms have experience in designing MassDOT rail trails.
- Town staff, including Planning Dept. staff, the Conservation Coordinator and the DPW Director, met with all 3 firms regarding the scope of services for the 25% design plan for the Bruce Freeman Rail Trail prior to the submittal date in order to answer any questions.
- All 3 firms submitted a response by the October 3rd deadline.
- We are currently evaluating the proposals to ensure all the requirements are included, and that the proposals provide comparable services. We have asked the firms to provide clarification on certain items in the proposals, and are awaiting the amended responses.
- We have filed the Project Need Form with MassDOT. This form is intended to provide preliminary information about the project to the District office, and begins the formal MassDOT review process. We anticipate preliminary review of the project in either November 2014 or April 2015 by the MassDOT Project Review Committee at their quarterly meeting.
- We anticipate making a recommendation to the Selectmen on the preferred firm at the next scheduled meeting so that a contract can be executed.

Attachment: Update oct 2014 (1050 : BFRT)



Town of Sudbury

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<http://www.sudbury.ma.us/services/planning>

TO: Board of Selectmen
FROM: Jim Kupfer, Assistant Planner
Jody Kablack, Director of Planning and Community Development
RE: Mass Central Rail Trail
DATE: October 10, 2014

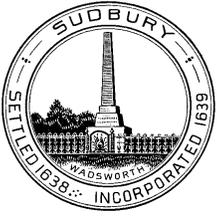
As requested by the Board of Selectmen at the September 10, 2014 meeting, staff has begun to evaluate how best to proceed with the Mass Central Rail Trail to fulfill one of the Board's goals to develop a Greenway to the Department of Conservation and Recreation's standards for approval. This project has similarities to the Bruce Freeman Rail Trail project, but also has differences. DCR's specifications are not nearly as comprehensive as MassDOT, and the trail itself is envisioned to be an unpaved recreational trail rather than a paved rail trail. Regardless of the final product, the project should be approached similarly in order to make sure it is well conceived, well-constructed and benefits Sudbury and its residents for a long time. In particular, if public funds will be used for the project, the Town should be the project manager to ensure all applicable laws are complied with.

Staff initiated this process by reviewing Sudbury Greenways' proposal. The current proposal and quote provided by Sudbury Greenways (SG) is to proceed with a Design/Build model for a 1.8 mile segment of the corridor from Union Avenue to Dutton Road. This stretch of the corridor contains the fewest environmental constraints, and is adjacent to the greatest number of residential lots thereby providing recreational opportunities to the greatest amount of residents. The Sudbury Greenways price proposal also assumes that the chosen contractor will remove the rails and ties for the salvage value of the steel rails. This process has been verbally approved by DCR as long as the Town follows all procurement laws and is an important component of the Design/Build approach and contributes to its cost-effectiveness. Based on these characteristics, we have been collaborating with SG to update and prepare a comprehensive proposal and estimated price in order to move the project forward expeditiously.

While a comprehensive cost estimate is not completed at this time, we estimate the project could (conservatively) cost approximately twice the original estimate for Design/Build of Phase 1, including but not limited to wetland delineation and wetland permitting, development of Design/Build specifications, abbreviated design to DCR requirements, drainage and stormwater, fencing/guardrails/signage, subsurface soil assessment and soil management/capping plan, public engagement, parking study, other permitting (Stormwater Management, Scenic Road (Dutton Rd, Peakham Rd), Natural Heritage and Endangered Species, Army Corp of Engineers (if needed), Mass Historical Commission) and construction of the trail 10 feet wide with a stone dust surface. Other items may need to be added to this list.

Staff recommends the following approach to this project:

1. The Selectmen should decide whether they agree to phase the project. Phasing spreads the cost of the project over several years, but gets a portion of the trail open for use in the shorter term. There is merit to this approach, as funding sources are limited. Opening a portion of the trail may give residents a taste of what a Sudbury rail trail can be, and generate excitement and support for future phases.



Town of Sudbury

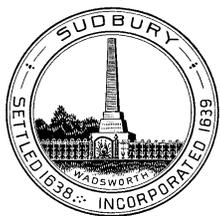
Planning and Community Development

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<http://www.sudbury.ma.us/services/planning>

2. Cost estimates must be obtained so that we know how much funding is needed. Staff is currently working with 3 firms who are knowledgeable in rail trail design and construction, and are working to get estimates. We will be looking for an estimate to design/build the trail utilizing the scrap value of the rails as part of the project. We are using a figure of \$300,000 in the absence of an estimate at this time.
3. Funding must be secured
 - Sudbury Greenways should begin fundraising, as they have previously stated, for the wetland delineation. Once sufficient funds are raised (estimated to be \$15,000 - \$20,000) and gifted to the Town (similar to the Friends of the Bruce Freeman Rail Trail gift), the permitting process with the Sudbury Conservation Commission for the ANRAD can begin. The Town should be the applicant. Any additional private funds raised by Sudbury Greenways over the cost of the wetland delineation process are recommended to be gifted to the Town for continued work on the project.
 - The Selectmen must decide where the source of funds will come from for the remainder of the Phase 1 project, and in which fiscal year. An FY16 Capital Project form was submitted for the Phase 1 design/construct from Union Ave. to Dutton Road for \$160,000 for design and construction, however it is felt that the number will need to be increased. The project is also eligible for CPA funds.
 - A slower approach can also be suggested which divides the funding between 2 fiscal years, with wetland delineation and development of the specifications in FY16 (\$35,000, see #4 below), and funds for design/build in FY17 (estimated at \$265,000).
4. Develop Specifications
 - If a Design/Build approach is approved, in order to secure the product that we envision, the Town must develop specifications for how the final trail will be designed and constructed. These specifications will be the basis for an RFP for a Design/Build team, and can provide the Town with a better construction estimate. We will need to engage a consultant to produce the specifications, and may cost approximately \$15,000 (included in the total project cost).
5. Public engagement
 - While the non-binding resolutions passed at the Special Town Meeting in Sept. 2014, this project has not received any significant public review. This will be critical to the success of the project, and especially discussions with abutters. Staff feels that Sudbury Greenways could play a role in introducing the project to the public and abutters while the Town continues its role as outlined above.
6. Approval from DCR/Lease
 - The Town has recently received permission to access the corridor in order to have the ability to begin wetland resource delineation. The design plan will also require approval from DCR, as well as a lease. The lease will contain provisions related to liability, contamination, maintenance, and policing, among others.
7. RFP for Design/Build Team
 - Procure a firm in accordance with MGL c. 30B to Design/Build the trail to the specifications provided.



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The immediate next steps are to accept the Sudbury Greenways donation and begin wetland delineation. Also, if funding can be found, the specifications can be developed concurrently along with applications for procuring funds for Design/Build at the 2015 Annual Town Meeting with either Capital funds or CPA funds.

We request the Selectmen's feedback at this point, and feel that the project will benefit from continued discussion, particularly with the Dept. of Public Works and Conservation Commission, before making any major decisions.

Attachments: Plan

cc: Andrew Sullivan, Sudbury Greenways
Bill Place, DPW Director
Debbie Dineen, Conservation Coordinator

Attachment: Letter to Selectmen_Oct2014_vs.pdf (1050 : BFRT)

October 8, 2014

To: Board of Selectmen

From: Chuck Woodard

Subject: attached letter

I received the attached letter from Andrew Sullivan last week. He obtained it from the Planning & Community Development Department, which received it by email on May 4, 2014 from Len Simon to whom it was addressed.

I am forwarding this to the Board because we will be talking about both rail trails on October 14.



Deval L. Patrick, Governor
Richard A. Davey, Secretary & CEO



May 1, 2014

Subject: SUDBURY – Bruce Freeman Rail Trail

Mr. Leonard A. Simon
Sudbury Board of Selectman
Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776

Dear Mr. Simon:

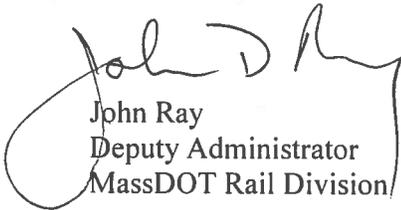
Per the request of Senator Michael Barrett and Senator Jamie Eldridge we have prepared this letter to provide guidance regarding the Commonwealth's common practices toward allowing a Municipality to use DOT Right of Way for a Bike Path, specifically within the area known as the "Bruce Freeman Rail Trail" in Sudbury.

The following items summarize these practices

- Any agreement with the Town will include the provision that MassDOT will need to retain the "joint bars" that connect each rail to the next. These 107# joint bars are in use throughout the Commonwealth and are in extremely short supply. During the removal of the track the joint bars must be protected from damage and theft. The contractor engaged to remove the track must sort out the joint bars from the other track components and place them in a safe location until a MassDOT crew picks them up.
- The steel that makes up much of a rail line that is no longer in service has a significant value as scrap steel. Depending on the current value of #1 steel, the scrap value received for the rail will usually cover the cost of the proper retrieval, transportation and disposal of the old wooden ties that support the rails. MassDOT requires that ALL wooden ties must be removed from the rail line and incinerated at an approved facility. The remaining funds obtained by scrapping the steel components are required to be used to defray some of the cost of paving and landscaping the path.

Please keep in mind that while MassDOT does not require a specific type of trail construction, there are MassDEP best practices that pertain to the construction of a trail on railroad property. Railroad lines are likely to have certain types of contaminants that in most cases can be left in place, provided the trail users are separated from the soils that were immediately adjacent to the removed tracks. The disturbance of the soils when removing the track components would make it unacceptable to just open the alignment for use by families or others not aware of the soil condition.

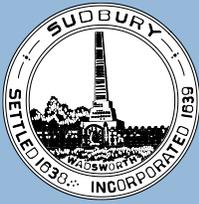
Sincerely



John Ray
Deputy Administrator
MassDOT Rail Division

CC

Senator Michael Barrett
Senator Jamie Eldridge
Josh Basseches
Michael Carr



SUDBURY BOARD OF SELECTMEN
Tuesday, October 14, 2014

**Untimed Item (Misc.)
7: 2015 Meeting Calendar**

REQUESTOR SECTION

Date of request: October 3, 2014

Requested by: Patty Golden

Formal Title: Question of whether to vote to approve Selectmen’s Draft Meeting Schedule for 2015.

Recommendations/Suggested Motion/Vote: Vote to Approve Selectmen’s Draft Meeting Schedule for 2015.

Background Information:

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Paul Kenny	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

10/14/2014 7:30 PM

MEETING NOTES SECTION

Board’s action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:

TOWN OF SUDBURY

Board of Selectmen Meeting Schedule - DRAFT

Meetings Commence at 7:30 PM at Town Hall, 322 Concord Rd. (see Town website for updates)

2015

JANUARY						
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Yellow=BOS Mtg

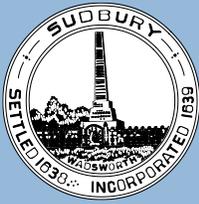
Blue=Holiday/other event

- Jan. 1 New Year's Day
- Jan. 19 MLK Day
- Feb. 16 President's Day
- Feb. 17-20 School Vacation
- March 30 Annual Town Election

- April 3 (evening) - 11 Passover
- April 3 Good Friday
- April 5 Easter Sunday
- April 20 Patriots' Day
- April 21-24 School Vacation
- May 4-6 Annual Town Meeting @LSRHS
- May 25 Memorial Day

- July 3 Independence Day Observed
- Sept. 7 Labor Day
- Sept. 13 (evening) - 15 Rosh Hashanah
- Sept. 22 (evening) - 23 Yom Kippur

- Oct. 12 Columbus Day
- Nov. 11 Veterans Day
- Nov. 26 Thanksgiving Day
- Dec. 6 (evening) - 14 Hannukah
- Dec. 23-31 School Vacation
- Dec. 25 Christmas Day



SUDBURY BOARD OF SELECTMEN
Tuesday, October 14, 2014

Discussion Item
8: Entertainment License for TV/Radio

REQUESTOR SECTION

Date of request: October 3, 2014

Requested by: Patty Golden

Formal Title: Discuss the issue of whether to continue to issue entertainment licenses to Common Vicatualler holders with TVs or Radios.

Recommendations/Suggested Motion/Vote: Discuss the issue of whether to continue to issue entertainment licenses to Common Vicatualler holders with TVs or Radios. At conclusion of discussion, and if the Board chooses, vote whether or not to continue issuing such licenses.

Background Information:

See attached opinion from Paul Kenny and survey results compiled by Leila Frank

Financial impact expected:minimal impact of \$50 each

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Paul Kenny	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

10/14/2014 7:30 PM

MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:

Entertainment License Survey Responses

On 9/9/14, Leila sent a survey to several Massachusetts towns asking them if they issue Entertainment Licenses for Radio and Television operating in a restaurant during business hours. Responses received are summarized below.

YES- Town Issues Entertainment License

Issue Entertainment License for **TV and/or Radio**: 3 (Lexington, Medfield- no fee, Hopkinton- no fee)

Issue Entertainment License for **Live Music and/or DJ**: 3 (Concord, Hudson and Acton)

Issue Entertainment License for **Movie Theater**: 1 (Sharon)

NO- Town Doesn't Issue Entertainment License

Do not issue **any** weekday entertainment licenses: 2 (Scituate and Lincoln)

Total Responses: 9



TOWN OF SUDBURY
Office of the Town Counsel

September 19, 2014

TO: Board of Selectmen

From: Town Counsel

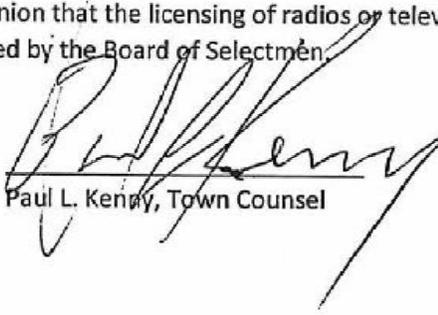
Re: Entertainment Licensing

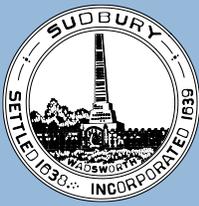
I have been requested to provide a review and opinion as to the continued issuance of Seven-Day Entertainment Licenses in the Town of Sudbury. These licenses were issued prior to my appointment as Town Counsel and have continued to be issued by the Board of Selectmen since that time. Currently, the Selectmen's Office receives eighteen entertainment license applications at \$50 per application for radio and television use. These are processed individually and require use of a separate license form.

The entertainment licenses in question concern, in particular, the licensing of radios and television.

Upon review of M.G.L. Chapter 140, s.183A, the controlling statute provides that "no inn holder, common victualler, keeper of a tavern, or person owning, managing or controlling any club, restaurant or other establishment...and no person owning, managing, or controlling any concert, dance exhibition, cabaret or public show of any description to be conducted on any premises required to be licensed (under the section so noted) shall, as a part of its usual business, offer to view, set up, set on foot, maintain or carry on a concert, dance exhibition, cabaret or public show of any description, unless and until a license therefor has been issued....". The statute requires that the written application shall state the type of concert, dance, exhibition, cabaret or public show sought will include dancing by patrons or performers, recorded or live music, use of amplifiers, a theatrical exhibition, play or moving picture show, floor show, light show, or any other "dynamic audio or visual show, whether live or recorded." Additionally, the application must state whether as part of the entertainment noted above, the performer will expose particular body parts.

It is apparent from the reading of the statute that the intent of the statute does not include the licensing of radios or televisions. Therefore, it is my opinion that the licensing of radios or televisions does not apply under this statute and may be discontinued by the Board of Selectmen.


Paul L. Kenny, Town Counsel



SUDBURY BOARD OF SELECTMEN
Tuesday, October 14, 2014

Discussion Item

9: Discussion of additional Sunday sale hours - Sudbury Farms

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and vote whether to approve Sudbury Farms to extend Sunday sale Hours of alcoholic beverages

Recommendations/Suggested Motion/Vote: Discussion and vote whether to approve the application of Sudbury Farms to extend the Sunday sale hours of alcoholic beverages from 12:00 Noon - 11:00 PM to 10:00 AM - 12:00 PM

Background Information:

See attached application. Effective 9/8/14, the ABCC has permitted package stores to sell alcoholic beverages beginning at 10:00 AM on Sundays. Licensees are required to notify the LLA of this change of hours to request approval.

Financial impact expected:N/A

Approximate agenda time requested: 5 min

Representative(s) expected to attend meeting:

Review:

Patty Golden	Completed	10/08/2014 3:40 PM
Maureen G. Valente	Pending	
Paul Kenny	Pending	
Charles C. Woodard	Pending	
Board of Selectmen	Pending	10/14/2014 7:30 PM

MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



Roche Bros. Supermarkets, Inc.
70 Hastings Street
Wellesley Hills, MA
02481-5439
781-235-9400
Fax: 781-235-8153

October 3, 2014

Liquor License Coordinator
Town of Sudbury
278 Old Sudbury Road
Sudbury, MA 01776
Attn: Patricia Golden

Re: Roche Bros. – 439 Boston Post Road – License No. 125000014
Change of Sunday sale hours

Dear Patricia,

Enclosed herewith please find Application for Change of Hours together with Corporate Vote of RBSBW, Inc. authorizing the change. Roche Bros. is seeking to change its Sunday liquor sale hours from 12:00 PM - 11:00 PM to 10:00 AM - 11:00 PM.

Thank you,

Kevin Barner
CFO
Roche Bros. Supermarkets

cc. Steve Valeri

2014 OCT -6 P 1:29
RECEIVED
BOARD OF SELECTMEN
SUDBURY, MA

Attachment: Sudbury Farms Hours Ext_ vs.pdf (1060 : Discussion of additional Sunday sale hours - Sudbury Farms)





Steven Grossman
Treasurer and Receiver General

The Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114

Kim S. Gainsboro
Chairman

THE ALCOHOLIC BEVERAGES CONTROL COMMISSION ("ABCC") ADVISORY
M.G.L. c. 138, §15 OFF-PREMISES RETAIL LICENSEES SUNDAY OPENING TIME
ALLOWED AT 10:00 A.M.

Effective October 23, 2014¹, off-premises retail alcoholic beverages licensees (M.G.L. c. 138, §15) will be permitted to sell alcoholic beverages beginning at 10:00 a.m. on Sundays. Although under the law, these licensees are entitled as a matter of right to open at 10:00 a.m. and as such do not need the approval of the Local Licensing Authorities, licensees must notify the Local Licensing Authorities about the change of hours.

The simplest way for licensees to effectuate this change is to follow the process outlined in the CHANGE OF HOURS Application which may be found on our website at <http://www.mass.gov/abcc/pdf/forms/nofectransmittal.pdf>. Licensees should use this form to notify the Local Licensing Authority of the change in hours and attach a corporate vote authorizing the change. Upon receipt of this request, the Local Licensing Authority must approve it. The Local Licensing Authority should forward an approved "Form 43" with the additional Sunday hours of sale to the ABCC for each licensee affected.

As mentioned above, this law does not go into effect until October 23, 2014. All licensees should ensure that sales of alcoholic beverages take place only on the days and hours approved by the Local Licensing Authority. Licensees who fail to notify the Local Licensing Authority about the change to their hours are prohibited from making sales at an earlier time than those permitted on the face of their license.

As always, all licensees must ensure that they are in compliance with the Laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by applicable law. Individuals with questions concerning this advisory may contact Ralph Sacramone, Executive Director, at 617-727-3040 x 731.

(Issued: September 8, 2014)

¹ The Massachusetts Legislature amended M.G.L. c 136, §6(52) which allow off-premises M.G.L. c. 138, §15 or so called "package store" license holders to sell alcoholic beverages, beginning at 10 A.M. on Sundays.

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114
www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE
LOCAL LICENSING AUTHORITY.**

REVENUE CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: NO FEE

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY): 125000014

LICENSEE NAME: RBSBW, Inc.

ADDRESS: 70 Hastings Street

CITY/TOWN: Wellesley STATE MA ZIP CODE 02481

TRANSACTION TYPE (Please check all relevant transactions):

- Change of Hours
- Change of DBA
- Charity Wine License

**THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL
FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND
SUPPORTING DOCUMENTS TO:**

**ALCOHOLIC BEVERAGES CONTROL COMMISSION
P. O. BOX 3396
BOSTON, MA 02241-3396**

Attachment: Sudbury Farms Hours Ext_vs.pdf (1060 : Discussion of additional Sunday sale hours - Sudbury Farms)

Change of Hours Checklist

This application will be returned if the following documentation is not submitted:

- Vote of Corporate Board or LLC

Note: No fee is required for this transaction as formal ABCC approval is not necessary

RBSBW, INC.

September 29, 2014

At a meeting of the Board of Directors of RBSBW, Inc., held at 70 Hastings Street, Wellesley, Massachusetts on September 29, 2014, it was duly voted that the Corporation change the sale hours on Sundays for the Section 15, Wine and Malt License for the Roche Bros. Supermarket store premises in the town of Sudbury, located at 439 Post Road, Sudbury, Massachusetts.

“VOTED: To authorize Kevin Barner to sign the Petition for Change of Hours in the name of RBSBW, Inc., and to request that the Sunday sale hours change from 12:00 noon – 11:00PM to 10:00AM – 11:00 PM, and execute on its behalf any necessary papers, and to do all things required relative to the granting of the change of license.”

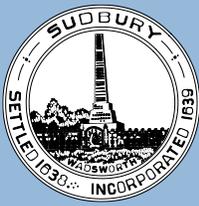
This is to certify that a majority of the directors of RBSBW, Inc. a Corporation duly organized under the laws of Massachusetts are residents of the Commonwealth of Massachusetts and citizens of the United States.

A True Copy
Attest

RBSBW, INC.:

Kevin F. Barner
By: Kevin Barner
Its: Treasure/Clerk

Attachment: Sudbury Farms Hours Ext_ vs.pdf (1060 : Discussion of additional Sunday sale hours - Sudbury Farms)



SUDBURY BOARD OF SELECTMEN

Tuesday, October 14, 2014

Discussion Item

10: Strategic Financial Planning Committee for Capital Funding

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Question of amending the mission statement for Strategic Financial Planning Committee for Capital Funding

Recommendations/Suggested Motion/Vote: Question of amending the mission statement for Strategic Financial Planning Committee for Capital Funding

Background Information:

See attached documents:

Memo from Chairman Woodard, original mission statement, and draft updated mission statement

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Completed	10/08/2014 3:41 PM
Maureen G. Valente	Pending	
Paul Kenny	Pending	
Charles C. Woodard	Pending	
Board of Selectmen	Pending	10/14/2014 7:30 PM

MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



Town of Sudbury

Town Manager's Office

Townmanager@sudbury.ma.us

278 Old Sudbury Road
Sudbury MA 01776
978-639-3385
Maureen G. Valente, Town Manager
<http://www.sudbury.ma.us>

Date: October 8, 2014
To: Board of Selectmen
From: Maureen G. Valente, Town Manager
Subject: Draft revised mission statement for Strategic Financial Planning Committee for Capital

Attached is a draft of a revision of the mission and composition of this committee. The Board had created an ad hoc group pursuant to the issuance of the Strategic Financial Planning Report, to develop an overall financing strategy for capital needs and projects of the Town, SPS and L-S.

However, Chairman Woodard and I discussed that while this ad hoc committee had completed its task, it still might be useful to develop a standing committee to annually review the list of capital requests with the CIAC, consider the funding and financing options and the tax impact of each, and make recommendations to the Finance Committee and the Board of Selectmen as to how much capital spending might be undertaken by the Town of Sudbury each year (inclusive of all cost centers) and which specific financing approached might make the most sense for the highest priority projects.

Chairman Woodard is hoping that this draft could be a starting point for a good Board discussion. The CIAC hopes to receive some direction for these questions of how much and through which of the available mechanisms by next month.



**Strategic Financial Planning Committee for Capital Funding
Town of Sudbury
Voted to establish October 1, 2013 by the Sudbury Board of Selectmen
Amended May 20, 2014**

Mission Statement

The Board of Selectmen are creating this committee to generate, evaluate and report on strategies and options, both short and long term, for ensuring adequate funding for the capital needs of the Town, the Sudbury Public Schools and Lincoln-Sudbury Regional High School so as to protect the Town's investment in its capital assets. The capital projects to be considered by this committee have been outlined in the Strategic Financial Planning Report dated April 4, 2013 but they may be added to from time to time by the Board of Selectmen. The committee shall work to create and submit to the Selectmen a report that the Board, Finance Committee, Capital Improvement Advisory Committee and staff can use for scheduling capital projects over the next 15 years.

Membership

Members of *Strategic Financial Planning Committee for Capital Funding* shall be appointed by the Selectmen according to the following list. All appointments shall expire on May 31, 2015, but may be extended by the Board of Selectmen.

- Two members of the Board of Selectmen
- Two members of the Finance Committee
- One member of the Sudbury Public Schools
- One member of the Lincoln-Sudbury Regional School Committee
- Two members of the Capital Improvement Advisory Committee
- Town of Sudbury Town Manager
- Town of Sudbury Assistant Town Manager
- Town of Sudbury Finance Director
- Lincoln-Sudbury Regional High School Director of Finance
- Sudbury Public Schools Director of Finance
- Town/SPS Facilities Director
- One Citizen-at-large with specific expertise that will be useful to the committee

The Committee shall elect a Chair and a Clerk from among its members. The Chair will run meetings, be the designated communications link with the Town Manager or other Town staff, and schedule committee meetings. The Clerk shall insure that full minutes and a list of members in attendance are kept of each meeting and promptly submitted to the Committee for approval, filing with the Town Clerk, and posting to the Town's website.

Staffing Assistance

The appointed staff members of the committee shall be available to assist in carrying out the work of the committee.

Tasks

It is anticipated that the committee will discuss and develop their own work plan to accomplish the mission of the committee. At a minimum, the Board of Selectmen anticipates that the following tasks will be important to this work

1. What have other towns done? What are their policies and guidelines? Are they successful in sticking to them? If so, what is the key to their success?
2. Using the Strategic Financial Planning Report as a starting point, develop a multi-year financing plan for debt issuance and the projects included in Group A: Major Projects/Debt Options.
3. Using the Strategic Financial Planning Report as a starting point, develop a multi-year financing plan for the projects included in Group B: Capital Exclusion options.
4. Using the Strategic Financial Planning Report as a starting point, develop a multi-year financing plan for the projects included in Group C: Rolling Stock.
5. Using the Strategic Financial Planning Report as a starting point, develop a multi-year financing plan for the annual capital budget that is adequate for the costs of items exemplified by Group D: Annual Capital Budget/Within Levy Options.
6. Using the Strategic Financial Planning Report as a starting point, address the other capital issues listed, including replacement of the turf fields, building maintenance costs and other uncertain projects that might require funding in future years.
7. Review the current staff and committee annual process for evaluating Capital Improvement Program projects and develop recommendations for any changes to that process.

Compliance with State and Local Laws and Town Policies

The *Strategic Financial Planning Committee for Capital Funding* is responsible for conducting its activities in a manner which is in compliance with all relevant state and local laws and regulations including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law, as well as all Town policies which affect committee membership. In particular, all appointments are subject to the following:

The Code of Conduct for Selectmen Appointed Committee. A resident or employee who accepts appointment to a Town committee by the Board of Selectmen agrees that he/she will follow this code of conduct.

The Town's Email Communication for Committee Members Policy. Anyone appointed to serve on a Town committee by the Board of Selectmen agrees that he/she will use email communication in strict compliance with the Town of Sudbury's email policy, and further understands that any use of email communication outside of this policy can be considered grounds for removal from the committee by the Selectmen.

Use of the Town's Web site. The Committee will keep minutes of all meetings and post them on the Town's web site. The committee will post notice of meetings on the Town's website as well as at the Town Clerk's Office.



**Strategic Financial Planning Committee for Capital Funding
Town of Sudbury
Voted to establish October 1, 2013 by the Sudbury Board of Selectmen
Amended May 20, 2014
Amended October XX 2014**

Mission Statement

The Board of Selectmen are creating this committee to annually generate, evaluate and recommend financing strategies both short and long term, in connection with the Town's Capital Improvement Planning (CIP) for the capital needs of the Town, the Sudbury Public Schools and Lincoln-Sudbury Regional High School so as to protect the Town's investment in its capital assets. The capital projects to be considered by this committee will be those submitted to the CIAC, but could also include projects brought forth by the Town, L-S or SPS even if they have not been submitted to the CIAC yet. The committee shall work to create and submit to the Selectmen a report that the Board, Finance Committee, Capital Improvement Advisory Committee and staff can use for considering the funding and, where appropriate, the financing of the projects that have been submitted.

Membership

Members of *Strategic Financial Planning Committee for Capital Funding* shall be appointed by the Selectmen according to the following list. All appointments shall expire on May 31, 2015, but may be extended by the Board of Selectmen.

- Two members of the Board of Selectmen
- Two members of the Finance Committee
- Two members of the Sudbury Public Schools
- Two members of the Lincoln-Sudbury Regional School Committee
- Two members of the Capital Improvement Advisory Committee
- Town of Sudbury Town Manager (ex officio, non-voting)
- Sudbury/SPS Facilities Director Jim Kelly (ex officio non-voting)

The Committee shall elect a Chair and a Clerk from among its members. The Chair will run meetings, be the designated communications link with the Town Manager or other Town staff, and schedule committee meetings. The Clerk shall insure that full minutes and a list of members in attendance are kept of each meeting and promptly submitted to the Committee for approval, filing with the Town Clerk, and posting to the Town's website

Staffing Assistance

The Sudbury Finance Director/Treasurer-Collector shall be available to assist with the work of this committee.

Tasks

It is anticipated that the committee will meet as needed but particularly several times each fall to review the capital project requests for projects over \$50,000 that have been submitted to the CIAC for review. The committee will review the financing capacity of the Town of Sudbury and make recommendations for how much capital the Town could reasonably afford to undertake for the next fiscal year, giving consideration to the impact on the tax rate of the projects, how many future projects are included on the Town's 5 year CIP, as well as other factors determined by the Committee to be important. The Committee will assist the CIAC in the development of a final capital spending recommendation, with particular attention to its tax impact, to be presented to the Finance Committee and the Board of Selectmen. As needed, the Committee will develop and recommend to the Finance Committee and Board of Selectmen special purpose funding vehicles and/or funds to support the Town's capital needs.

1. Review the current staff and committee annual process for evaluating Capital Improvement Program projects and develop recommendations for any changes to that process.

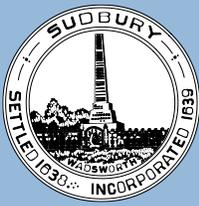
Compliance with State and Local Laws and Town Policies

The *Strategic Financial Planning Committee for Capital Funding* is responsible for conducting its activities in a manner which is in compliance with all relevant state and local laws and regulations including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law, as well as all Town policies which affect committee membership. In particular, all appointments are subject to the following:

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The Town's Email Communication for Committee Members Policy. Anyone appointed to serve on a Town committee by the Board of Selectmen agrees that he/she will use email communication in strict compliance with the Town of Sudbury's email policy, and further understands that any use of email communication outside of this policy can be considered grounds for removal from the committee by the Selectmen.

Use of the Town's Web site. The Committee will keep minutes of all meetings and post them on the Town's web site. The committee will post notice of meetings on the Town's website as well as at the Town Clerk's Office.



SUDBURY BOARD OF SELECTMEN

Tuesday, October 14, 2014

**Discussion Item
11: PEC Decision**

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion and vote on whether to ratify and sign the Memorandum of Agreement between the Town of Sudbury and the Sudbury Public Employee Committee (PEC) to provide health insurance through the Group Insurance Commission for another three year period from July 1, 2015 to June 30, 2018.

Recommendations/Suggested Motion/Vote: Vote to ratify and sign the Memorandum of Agreement between the Town of Sudbury and the Sudbury Public Employee Committee (PEC) to provide health insurance through the Group Insurance Commission for another three year period from July 1, 2015 to June 30, 2018.

Background Information:
See attached MOA

Financial impact expected:

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Paul Kenny	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

10/14/2014 7:30 PM

MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:

**MEMORANDUM OF AGREEMENT
BETWEEN
THE TOWN of SUDBURY
AND
THE M.G.L. c. 32B, s. 21-23 SUDBURY PUBLIC EMPLOYEE COMMITTEE
TO PROVIDE HEALTH INSURANCE THROUGH
THE GROUP INSURANCE COMMISSION**

WHEREAS, the Town of Sudbury including the Sudbury Public Schools ("Town"), currently provides health insurance benefits to its subscribers pursuant to M.G.L. c. 32B; and

WHEREAS, the Town, by a vote of its Board of Selectmen on November 21, 2011 voted to implement sections 21-23 of M.G.L. c. 32B for the purpose of transferring all subscribers to the Commonwealth's Group Insurance Commission; and,

WHEREAS, the Town, and the Public Employee Committee ("PEC") entered into a written agreement to transfer the Town's subscribers to the GIC pursuant to M.G.L. c. 32B, 21-23 effective July 1, 2012; and

WHEREAS, the Town and the PEC have agreed to continue the Town's participation in the GIC for an additional three year period from July 1, 2015 through June 30, 2018;

NOW THEREFORE, the Town and the PEC agree as follows:

Purpose and Term of Agreement

1. The purpose of this Agreement is the extension of the Town's participation in the GIC benefit program effective July 1, 2015, pursuant to the process authorized by sections 21-23 of M.G.L. c. 32B. The parties agree that the term of this Agreement expires June 30, 2018. Any decision by the Town to exit the GIC would be accomplished in accordance with the rules of the GIC and applicable laws and regulations.

Approval of MOA as PEC Agreement by the Town and the PEC

2. By executing this Agreement both the Town and the PEC agree to all of the terms of this Agreement.

Waiting/Hiatus Period

3. **Waiting/Hiatus Period**

New employees of the Town are eligible to enroll in health insurance offered by the GIC in accordance 805 CMR 9.01. GIC health insurance benefits begin on the first day of the month following sixty (60) days or two (2) full calendar months of employment, whichever is less. The period between the date of employment and the effective date of coverage pursuant to 805 CMR. 9.01(3) are hereinafter referred to as the "Waiting/Hiatus Period."

4. **Waiting/Hiatus Period Stipend**

During the "Waiting/Hiatus Period," the Town shall pay a stipend ("Waiting/Hiatus Period Stipend") to those employees who have notified the Town within 10 calendar days of employment that they have chosen to enroll in one of the health insurance plans offered by the GIC. The amount of the "Waiting/Hiatus Period Stipend" will be equal to the employer's portion of the premium or cost for whichever plan the employee has chosen to enroll. To receive the "Hiatus Period Stipend", the employee must show both proof of other health insurance coverage during the "Waiting/Hiatus Period," (e.g., COBRA or other alternative health insurance plan). If the employee's payment for the other health insurance is an amount that is less than the dollar equivalent of the Town's contribution for the plan the employee has enrolled in the employee shall only receive the reduced amount from the Town. New employees will receive a written statement outlining the obligations under the Waiting/Hiatus Period.

Newly enrolled employees/subscribers who cancel their GIC coverage within sixty (60) days of the effective date of the GIC coverage shall return the "Waiting/Hiatus Period Stipend" in its entirety to the Town.

5. **GIC Retroactive Effective Date of Coverage**

Subscribers may request retroactive coverage from the GIC in accordance with 805 CMR 9.01(4). Therefore, if a subscriber incurs a medical expense(s) during the "Waiting/Hiatus Period" that in sum exceeds the full-cost health insurance premium of the GIC's elected plan for the "Waiting/Hiatus Period", the subscriber may file a written request to the GIC for approval of health coverage to become effective on the first day of employment. Upon approval by the GIC, coverage shall take effect as of the first day of employment. In this event, the Town shall submit the full-cost health insurance premium for the "Waiting/Hiatus Period" to the GIC in a timely manner. The employee shall reimburse the Town for the premium and any "Waiting/Hiatus Period Stipend" amount already received through normal payroll deductions.

- a. The provisions of subparagraphs (6), (7) and (8) (Waiting/Hiatus Period) shall expire if and when the GIC eliminates the "Waiting/Hiatus Period".

Severability Clause

6. If any provision or portion of this Agreement is found to be unenforceable or unlawful, the remaining provisions or portions shall remain binding.

Authorization to Sign Agreement

7. Each signatory to this Agreement is authorized to bind the entity he/she represents. The PEC signatories represent that they have the authorization and approval of a majority of the weighed votes of the PEC to execute this Agreement and that this Agreement is binding on all subscribers including active employees, retirees and dependents.

The Town of Sudbury

Charles C. Woodard, Chairman

Patricia A. Brown, Vice-Chairman

Lawrence W. O'Brien, Selectman

Robert C Haarde, Selectman

Leonard A. Simon, Selectman

Maureen G. Valente, Town Manager

The Town of Sudbury Public Employee Committee

Robert M. Mealy
48.6% SEA (Sudbury Educators Association)

18.6% ESPAS (Educational Support Professional Support Association of Sudbury)

Robert M. Mealy
2.6% Sudbury Education Association Custodial Employees

Col. Noel
1.1% Sudbury School Nurses' Association

4.2% Massachusetts Coalition of Police Local 370, AFL-CIO

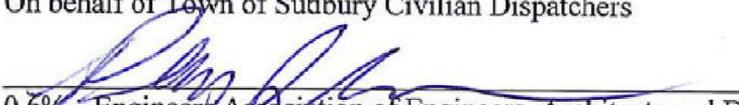
[Signature]
6.0% Sudbury Firefighter Association Local 2023 IAFF, AFL-CIO

Christopher Seal
4.5% Local #1156 Public Employees of the Laborer's International Union of NA AFL-CIO

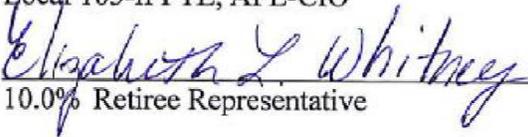
Attachment: MOA_PEC_vs.pdf (1061 : PEC Decision)

2.5% Sudbury Supervisory Association

1.3% Dispatchers Teamsters Local Union 25
On behalf of Town of Sudbury Civilian Dispatchers

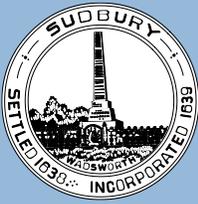


0.6% Engineers Association of Engineers, Architects and Draftsmen,
Local 105-IFPTE, AFL-CIO



10.0% Retiree Representative

Attachment: MOA_PEC_vs.pdf (1061 : PEC Decision)



SUDBURY BOARD OF SELECTMEN
Tuesday, October 14, 2014

Discussion Item
12: Town Counsel Discussion

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: Discussion regarding candidates for Town Counsel and determining next steps.

Recommendations/Suggested Motion/Vote: Discussion regarding candidates for Town Counsel and determining next steps.

Background Information:

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Paul Kenny	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

10/14/2014 7:30 PM

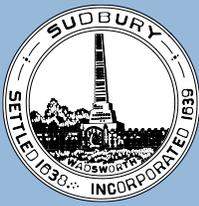
MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



SUDBURY BOARD OF SELECTMEN

Tuesday, October 14, 2014

**Consent Calendar Item
13: Minutes approval**

REQUESTOR SECTION

Date of request: October 3, 2014

Requested by: Patty Golden

Formal Title: Vote to approve the regular session and executive session meeting minutes of September 23, 2014 and the executive session meeting minutes of September 10, 2014 and October 7, 2014

Recommendations/Suggested Motion/Vote: Vote to approve the regular session and executive session meeting minutes of September 23, 2014 and the executive session meeting minutes of September 10, 2014 and October 7, 2014.

Background Information:
CONSENT CALENDAR

Financial impact expected:N/A

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending
Maureen G. Valente	Pending
Paul Kenny	Pending
Charles C. Woodard	Pending
Board of Selectmen	Pending

10/14/2014 7:30 PM

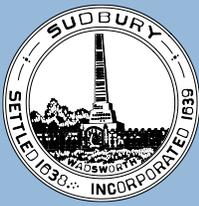
MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date:



SUDBURY BOARD OF SELECTMEN

Tuesday, October 14, 2014

Consent Calendar Item

14: Sudbury Celebrates 375/Sudbury Day Committee Donations

REQUESTOR SECTION

Date of request: September 24, 2014

Requested by: Leila S. Frank

Formal Title: Vote to Accept, on behalf of the town, donations from Debra & Stephen Galloway, Duck Soup, and George & Melinda Connor totaling \$622 to be used by the Town of Sudbury for the purpose of the Sudbury Celebrates 375/Sudbury Day Committee Celebration, and may be used for another similar purpose as authorized by the Board of Selectmen in the event that all funds are not expended at the conclusion of the aforementioned celebration.

Recommendations/Suggested Motion/Vote: Vote to Accept, on behalf of the town, donations from Debra & Stephen Galloway, Duck Soup, and George & Melinda Connor totaling \$622 to be used by the Town of Sudbury for the purpose of the Sudbury Celebrates 375/Sudbury Day Committee Celebration, and may be used for another similar purpose as authorized by the Board of Selectmen in the event that all funds are not expended at the conclusion of the aforementioned celebration.

Background Information:

Financial impact expected:\$410

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Pending	10/07/2014 11:59 AM
Maureen G. Valente	Pending	
Paul Kenny	Pending	
Charles C. Woodard	Pending	
Board of Selectmen	Pending	10/14/2014 7:30 PM

MEETING NOTES SECTION

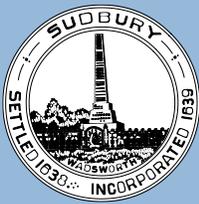
Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:

- Staff:

Future agenda date:



SUDBURY BOARD OF SELECTMEN

Tuesday, October 14, 2014

Consent Calendar Item

15: Goodnow Library Foundation One Day Alcohol License

REQUESTOR SECTION

Date of request: September 30, 2014

Requested by: Leila S. Frank

Formal Title: Vote to grant a 1-day All Alcohol license to Goodnow Library Foundation, Inc, to accommodate an October Gala Fundraiser on Saturday, October 25, 2014 from 6:00 PM to 11:00 PM at Goodnow Library, 21 Concord Rd, subject to the use of a TIPS-trained bartender and receipt of a Certificate of Liability.

Recommendations/Suggested Motion/Vote: *Vote to grant a 1-day All Alcohol license to Goodnow Library Foundation, Inc, to accommodate an October Gala Fundraiser on Saturday, October 25, 2014 from 6:00 PM to 11:00 PM at Goodnow Library, 21 Concord Rd, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability.*

Background Information:

Requested information provided with the exception of Certificate of Liability. Building Inspector, Police Dept, Fire Dept, and Board of Health expressed no issues.

Financial impact expected:\$35 license fee to General Fund

Approximate agenda time requested:

Representative(s) expected to attend meeting:

Review:

Patty Golden	Completed	09/30/2014 2:35 PM
Maureen G. Valente	Pending	
Paul Kenny	Pending	
Charles C. Woodard	Pending	
Board of Selectmen	Pending	10/14/2014 7:30 PM

MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:

- Staff:

Future agenda date:

Goodnow Library October Gala Department Feedback

Fire Department Approval:

From: Whalen, John

Sent: Tuesday, September 23, 2014 8:27 AM

Subject: Accepted: Goodnow Library Foundation Fundraising Gala

Board of Health Approval:

From: Murphy, Bill

Sent: Tuesday, September 30, 2014 10:39 AM

Subject: Accepted: FW: Goodnow Library Foundation Fundraising Gala

Building Department Approval:

From: Herweck, Mark

Sent: Tuesday, September 23, 2014 7:23 AM

Subject: Accepted: Goodnow Library Foundation Fundraising Gala

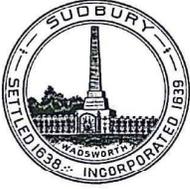
Police Department Approval:

From: Nix, Scott

Sent: Wednesday, September 24, 2014 12:38 PM

To: Sudbury Community Events

Subject: Accepted: Goodnow Library Foundation Fundraising Gala



Town of Sudbury

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756

Email: selectmen@sudbury.ma.us

APPLICATION FOR ONE-DAY LIQUOR LICENSE

Non-profit organizations hosting an event in Sudbury are eligible to apply for a one-day liquor license. Application processing can take up to four weeks as approval from the Fire, Police, Building and Board of Health departments are required prior to Board of Selectmen approval. Processing begins after all required materials are received, so please plan accordingly.

Name of applicant: Goodnow Library Foundation, Inc

Address of applicant: 21 Concord Road

Phone: [REDACTED]

Organization Name: Goodnow Library Foundation, Inc

Name & Purpose of Event: October 25, 2014 Fundraiser

License Type Requested: \$25 Wine & Malt – OR – \$35 All Alcohol

Event Date: October 25, 2014

Event Time: 6-11 PM

Event Venue & Address: 21 Concord Road

Documents Enclosed:

- Certificate of Liability naming the Town of Sudbury
- Proof of bartender(s) training/certification Sudbury Wine will provide licensed servers.
- Application fee: \$25 Wine & Malt or \$35 All Alcohol. Check payable to Town of Sudbury.

Please submit completed application and materials to:
Board of Selectmen
278 Old Sudbury Rd.
Sudbury, MA 01776
Fax: 978-443-0756
Email: BOSadmin@sudbury.ma.us

9/22/14
Date

[Signature]
Applicant Signature

Attachment: Goodnow Oct 25 Event Application_vp2 (1032 : Goodnow Library Foundation One Day Alcohol License)



95A Turnpike Road, 1st Floor - Westborough, MA 01581
 Toll Free (877) 366-1140 - FAX: (508) 836-4940

LIQUOR LIABILITY DECLARATIONS

TYPE: Occurrence

Policy Number: 00073660LL

THIS DECLARATIONS PAGE AND ENDORSEMENTS, IF ANY, ARE PART OF YOUR POLICY.

PRODUCER:

Morrill Insurance Agency LLC
 17 Central Street
 Norwood, MA 02062

NAME OF INSURED (mailing address):

Goodnow Library Foundation
 21 Concord Road
 Sudbury, MA 01776

Producer's Code No.: 1720

POLICY PERIOD: From: 09/11/2014

To: 09/11/2015

Time: 12:00 AM

Standard Time at the address of the Insured Premises as stated herein.

LOC NO. INSURED PREMISES

001 21 Concord Road, Sudbury, Middlesex County MA, 01776

LIMITS OF INSURANCE

Limit: \$1,000,000	Per Person
Limit: \$1,000,000	Per Occurrence
Limit: \$2,000,000	Aggregate

Liquor Sales:

DESCRIPTION OF BUSINESS

FORM OF BUSINESS: Other

BUSINESS DESCRIPTION: Annual Temporary Event Policy - 700 Adult Attendees

Policy Number: 00073660LL		CLASSIFICATION AND PREMIUM		
LOC NO.	COVERAGE	CODE NO.	LIMIT OF LIABILITY	PREMIUM
001	temporary licenses - Annual Policies For Temporary Events (minimum 3 events at same location)	38		\$798
			Total Premium:	\$798

Attachment: Goodnow Oct 25 Event Application_vp2 (1032 : Goodnow Library Foundation One Day Alcohol License)

	STATE TAX OR OTHER (if applicable)	_____
	TOTAL PREMIUM (SUBJECT TO AUDIT)	_____ \$798
PREMIUM SHOWN IS PAYABLE:	AT INCEPTION	_____
	AT EACH ANNIVERSARY	_____
	(IF POLICY PERIOD IS MORE THAN ONE YEAR AND PREMIUM IS PAID IN ANNUAL INSTALLMENTS)	
AUDIT PERIOD (IF APPLICABLE)	<input checked="" type="checkbox"/> ANNUALLY	<input type="checkbox"/> SEMI-ANNUALLY
	<input type="checkbox"/> QUARTERLY	<input type="checkbox"/> MONTHLY

Issued by: **Hospitality Mutual Insurance Company**
 95A Turnpike Road, 1st Floor
 Westborough, MA 01581

Countersigned by:  _____

All notices should be directed to the above address.

Attachment: Goodnow Oct 25 Event Application_vp2 (1032 : Goodnow Library Foundation One Day Alcohol License)

SCHEDULE OF FORMS AND ENDORSEMENTS

POLICY NUMBER: 00073660LL	EFFECTIVE DATE: 09/11/2014
-------------------------------------	--------------------------------------

<u>NUMBER</u>	<u>TITLE</u>
LL0 (1008)	Liquor Liability Coverage Form

Attachment: Goodnow Oct 25 Event Application_vp2 (1032 : Goodnow Library Foundation One Day Alcohol License)

tips eTIPS On Premise 2.0 SSN: XXX-XX-XXXX
Issued: 8/23/2013 Expires: 8/23/2016
ID#: 3554423 D.O.B.: XX/XX/XXXX

Danielle E Burgess
6 Johnson St
Ashland, MA 01721-1052

For service visit us online at www.gettips.com

Attachment: Goodnow Oct 25 Event Application_vp2 (1032 : Goodnow Library Foundation One Day Alcohol License)

tips[®] eTIPS On Premise 2.0 SSN: XXX-XX-XXXX
Issued: 7/15/2014 Expires: 7/15/2017
ID#: 3771606 D.O.B.: XXXXX/XXXX

Bonnie J Kreier
Peppers Catering
31 Solomon Pond Rd
Northborough, MA 01532-1523

For service visit us online at www.gettips.com

This is your Official TIPS® Certification Card.

Keep it with you as evidence of your skills and knowledge in the responsible sale and consumption of alcohol.

Congratulations!

By successfully completing the TIPS (Training for Intervention Procedures) program, you have taken your place in the forefront of a nationwide movement to reduce the tragedies resulting from the misuse of alcohol. We value your participation in the TIPS program.

You will help to provide a safer environment for your patrons, peers and/or colleagues by using the techniques you have learned and taking a positive approach towards alcohol use.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 703-524-1200. Thank you for your dedication to the responsible sale and consumption of alcohol.

Sincerely,



Adam F. Chafetz
President, HCI

IMPORTANT: Keep a copy of this card for your records. Write down your certification number because you will need it when contacting TIPS. For assistance or additional information, contact Health Communications, Inc. by using the information provided on the reverse side of your certification card. There is a minimal charge for a replacement card if your original card becomes lost, damaged or stolen.

TIPS® eTIPS On Premise 2.0 SSN: XXX-XX-XXXX
 Issued: 2/26/2014 Expires: 2/26/2017
 ID#: 3667065 D.O.B.: XX/XX/XXXX

Cassandra J Mansour
Pepper's Fine Foods Catering
43 Hudson St
Northborough, MA 01532-1921

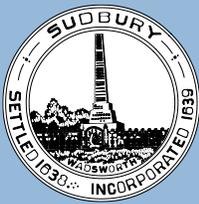
For service visit us online at www.gettips.com

IMPORTANT: Keep a copy of this card for your records. Write down your certification number because you will need it when contacting TIPS. For assistance or additional information, contact Health Communications, Inc. by using the information provided on the reverse side of your certification card. There is a minimal charge for a replacement card if your original card becomes lost, damaged or stolen.

TIPS eTIPS On Premise 2.0 SSN: XXX-XX-XXXX
Issued: 3/11/2014 Expires: 3/11/2017
ID#: 3676366 D.O.B.: XX/XX/XXXX

Melissa Lynn Davis-Saltus
SKS Inc
51 Buttercup Ln
South Grafton, MA 01560-1254

For service visit us online at www.gettips.com



SUDBURY BOARD OF SELECTMEN

Tuesday, October 14, 2014

Executive Session
16: April 29, 2014 Executive Session Minutes

REQUESTOR SECTION

Date of request:

Requested by: Patty Golden

Formal Title: At conclusion of Regular Session, vote to enter into Executive Session to discuss the 4/29/14 Executive Session minutes. Following discussion, vote whether to approve the minutes.

Recommendations/Suggested Motion/Vote:

At conclusion of Regular Session, vote to enter into Executive Session to discuss the 4/29/14 Executive Session minutes. Following discussion, vote whether to approve the minutes

Background Information:

First attached file is minutes as recorded by Selectman O'Brien.

Second attached file is minutes amended by Selectmen Haarde and Woodard.

Financial impact expected:

Approximate agenda time requested: 30 min

Representative(s) expected to attend meeting:

Review:

Patty Golden	Completed	10/10/2014 10:21 AM
Maureen G. Valente	Pending	
Paul Kenny	Pending	
Charles C. Woodard	Pending	
Board of Selectmen	Pending	10/14/2014 7:30 PM

MEETING NOTES SECTION

Board's action taken:

Follow-up actions required:

- Requestor:
- Board of Selectmen:
- Staff:

Future agenda date: