

IN BOARD OF SUDBURY SELECTMEN  
WEDNESDAY, SEPTEMBER 10, 2014

Present: Chairman Charles C. Woodard, Selectman Lawrence W. O'Brien, Selectman Robert C. Haarde, Selectman Leonard A. Simon, Vice-Chairman Patricia A. Brown and Town Manager Maureen Valente

The statutory requirements as to notice having been complied with, the meeting was convened at 7:32 p.m. in the Lower Town Hall, 322 Concord Road.

**Opening Remarks**

At 7:32 p.m., Chairman Woodard opened the meeting. He announced a moment of silence will be held at the 9/11 Memorial tomorrow morning at 8:46 a.m., and he encouraged residents to attend the memorial ceremony. Chairman Woodard also announced Board of Selectmen office hours (Chairman Woodard and Selectman Haarde) will be held on September 15, 2014 from 2:00 p.m. to 3:00 p.m. at the Flynn Building. He thanked everyone who participated in, and helped to coordinate the Special Town Meeting on September 4, 2014, where additional funds for the Police Station (with the debt service to be paid out of the operating budget) and two petition articles related to the Mass. Central Rail Trail were approved, and the Special Town Election on September 9, 2014. Chairman Woodard encouraged residents to participate in the Town's reverse 911 notification system, which has been effectively used in recent weeks. He also stated there has been recent Open Meeting complaints filed regarding Selectman Simon which have been referred to Town Counsel for review. The Board will await advice from Counsel, and in the interim, Chairman Woodard stated there would be no discussion heard by the Board related to this matter. He thanked the many volunteers who worked to make the Sudbury Celebrates 375 grand finale Field Day and fireworks a success, and he thanked the Sudbury Celebrates 375 Committee members by name.

**Reports from the Town Manager**

Town Manager Valente thanked all the Town Departments who helped coordinate the Special Town Meeting and Special Town Election events. She also thanked Sudbury's Public Safety Departments for their extensive coverage during the Sudbury Celebrates 375 Field Day.

Town Manager Valente asked Board members to review their calendars for availability for a meeting on November 18, 2014. She stated the Board is currently scheduled to meet on November 25, 2014, but the Assessor's Office could be ready to present the tax classification hearing on November 18, 2014. The consensus of the Board was a November 18, 2014 meeting date is acceptable. Chairman Woodard stated that, if a meeting is scheduled for November 18, 2014, he would be inclined to cancel the November 25, 2014 date.

**Reports from the Board of Selectmen**

Vice-Chairman Brown reported she contacted the Sudbury Public Schools (SPS) regarding its representative for the Vocational Educational Options Committee. She stated the Sudbury Celebrates 375 Old Tyme Community Fair and the Field Day were great events, and she heard glowing compliments about the assistance received from the Town's Public Safety Departments. Vice-Chairman Brown also met with the Council on Aging. She encouraged residents to access the FY15 Consolidated Budget and Financing Plan on the Town website, noting it is full of useful information.

Selectman Haarde attended the Old Tyme Community Fair and the Special Town Meeting last week.

Selectman O'Brien suggested inviting the Sudbury Celebrates 375 Committee members to a Board Meeting to thank them for their work and to hear a final update regarding the success of the events held. He

attended a ribbon-cutting ceremony for the new path connecting the Dunkin' Donuts to the Goodnow Library parking lot. Selectman O'Brien also attended a Zoning Board of Appeals (ZBA) hearing regarding the Sudbury Housing Trust's Maynard Road project modifications. He stated three neighbors attended, who were supportive of the project.

Selectman Simon attended the Old Tyme Community Fair and he spoke, on behalf of the Board to attendees. He also attended a SPS School Committee meeting on August 20, 2014, the Special Town Meeting and a Conservation Commission meeting on September 8, 2014.

### **Citizen's Comments**

At 7:53 p.m., Chairman Woodard opened the Citizen's Comments section of the meeting. He stated he has thought about feedback heard during last year's election process regarding the lack of civility in public discourse and the anger expressed about citizens not being heard. Chairman Woodard stated he had offered to do a better job at listening to concerns, and he believes the Board has done so, by instituting Office Hours, and resuming a Citizen's Comments section in each meeting. However, Chairman Woodard stated he also has reflected upon, and reviewed, the Board's meetings from the last few months, and he is not pleased with the direction the discourse has taken during Citizen's Comments. He stated one citizen, Bob Stein, has stated he will attend every meeting for the next year to voice his concerns. Chairman Woodard believes this is an inappropriate use of this portion of what should be respected as a business meeting. He further believes the Comments period is not intended as a forum for weekly presentations in an effort to discredit public officials. Chairman Woodard also stated he was not pleased with certain word choices made by Mr. Stein to express himself. He stated he has received feedback from citizens that they are wary to attend a Board meeting because they do not want to be part of the rancor which is being expressed. Chairman Woodard stated he will not allow such behavior to continue, and that, going forward, he would not recognize Mr. Stein unless the two meet privately first to agree upon acceptable rules of behavior.

Sudbury resident Bob Stein, 7 Thompson Drive, stated he would not meet privately with Chairman Woodard, but he would be willing to have the discussion publicly at a Board meeting.

Selectman Haarde stated he is uncomfortable discriminating against hearing from certain individuals. He believes Mr. Stein has presented his concerns professionally. Selectman Haarde believes it is unpatriotic and un-American to not allow people a chance to speak just because one does not like what they have to say. He also believes Town officials choose to be open targets for criticism when they choose to run for public offices.

Chairman Woodard stated he is willing to allow Mr. Stein the opportunity to speak, but he must insist on rules and parameters for acceptable dialogue and behavior.

Selectman Simon read from his personal notes, stating he does not believe this portion of the meeting is intended as a platform for blind attacks to be made on individuals who do not have the benefit of knowing the subject matter in advance in order to defend themselves. He believes the Comments period is intended to provide direct access to the Board for citizens to bring legitimate concerns to the Board's attention.

Sudbury resident Rick Johnson, 38 Bent Road, voiced a point of order, stating he believes the prepared statement from which Selectman Simon was reading was not on tonight's agenda.

Selectman Simon stated the incivility exhibited in recent meetings tears at the fabric of our community and should not be allowed. He suggested the Board revisits the rules for Citizen's Comments in order to eliminate the possibility for disrespectful behavior.

Chairman Woodard stated he would allow Mr. Stein two minutes to express himself tonight.

Mr. Stein stated he believes Selectman Simon has tried to fast-track the Bruce Freeman Rail Trail (BFRT) in a manner which he described as “My Way not the Greenway.” He believes public officials have a responsibility to represent the interests of all Sudbury citizens and not just their own personal preferences. Mr. Stein stated several communications from Selectman Simon have come to light, which were sent prior to the Annual 2014 Town Meeting instructing individuals as to how to vote on rail trail related issues.

Chairman Woodard informed Mr. Stein his time had elapsed, and he recognized Sudbury resident Rick Johnson, 38 Bent Road.

Mr. Johnson stated additional emails sent from Selectman Simon have surfaced which he believes demonstrate violations of the State’s Open Meeting laws. He believes Sudbury deserved better from its officials. Mr. Johnson stated the Town will not see any “sunshine” if it continues to not allow people to speak on issues it doesn’t like to hear about.

Chairman Woodard reiterated this is not the place to voice such opinions, and it is not the purpose for which the Citizen’s Comments period is intended. He further stated he is not pleased with the language and tactics which have been used in recent meetings, and he does not want to encourage a “back and forth” exchange between parties.

Selectman Simon stated he believes Mr. Stein’s intent has been to denigrate Town officials, which brings incivility into this Hall of business where it does not belong, and he believes this is a painfully unfair practice.

Vice-Chairman Brown suggested the Board Office Hours scheduled for September 15<sup>th</sup> at 2:00 p.m., might be an opportunity for citizens to have a viable conversation with two Board members.

At 8:13 p.m., Chairman Woodard concluded the Comment period.

**Joint Meeting with the Planning Board - Planning Board Vacancies – Interview Candidates**

Present: Planning Board Chairman Craig Lizotte, Planning Board members Chris Morely, Marty Long, Peter Abair, and Candidates Dylan Remley and Stephen Garvin

Chairman Woodard welcomed members of the Planning Board for a joint meeting to appoint a new member to the Planning Board. The Board was previously in receipt of copies of the relevant State general laws for administration and the Town of Sudbury Applications for Appointment received from Sudbury residents Stephen Garvin and Dylan Remley.

It was on motion unanimously

VOTED: To appoint Town Manager Valente as Clerk of the September 10, 2014 Joint Meeting of the Board of Selectmen and the Sudbury Planning Board.

Planning Board Chairman Craig Lizotte explained there is one full-time member seat available on the Planning Board to be voted on jointly and the candidates for appointment will be interviewed tonight. He further explained the Planning Board Associate Member position is appointed by the Planning Board, and both candidates are willing to serve in either position. Chairman Lizotte explained the interview process conducted to date by the Planning Board. He stated nine applications were received, and the Planning Board

conducted interviews with all of the candidates. The Planning Board deliberated the applications and selected its top three candidates, one of whom has since withdrawn their application.

Chairman Woodard and the Board thanked the applicants for volunteering to serve the Town. He asked the applicants to explain why they applied for this position.

Stephen Garvin stated he is interested in the Town's welfare, and his family enjoys living in Sudbury. He is a professional engineer with a specialty in stormwater management, who has had experience appearing before many municipal boards. Mr. Garvin has lived in Sudbury five years, and he would like to use his expertise to assist the Town.

The consensus of the Board was that Mr. Garvin's background is well suited to the Planning Board.

Selectman O'Brien noted Mr. Garvin's engineering firm has worked with the Town on the Fairbank Building and Town Hall projects, and he asked if this would present a problem for serving. Town Manager Valente stated she would check on this. Mr. Garvin stated that, his understanding is, he would only need to recuse himself on agenda items which also involved his full-time job firm. In response to a question from Selectman O'Brien as to whether the current Board could better use the expertise of an engineer or a lawyer, Chairman Lizotte stated he is a civil engineer and Board member Marty Long is a lawyer, but additional expertise is always welcomed.

Selectman O'Brien asked if the applicants are comfortable working on Chapter 40A projects. Mr. Garvin stated his firm is familiar with such work.

At 8:28 p.m., Sudbury resident Dylan Remley stated he has lived in Town with his family for five years. As a gesture of full disclosure, Mr. Remley stated he has coached with Chairman Lizotte. Mr. Remley stated he would like to become more deeply involved with what happens in Town, and he summarized his work as General Counsel for a company in Waltham.

Vice-Chairman Brown asked if Mr. Remley has experience with zoning regulations. Mr. Remley believes his professional travel will enable him to share with the Board how other communities around the country address similar issues.

Regarding familiarity with Chapter 40A projects. Mr. Remley stated it is not a particular area of expertise for him, since he is more familiar with larger scale developments, but he believes he could grasp the issues quickly.

Selectman O'Brien noted the full-time position will be to complete Pat Brown's existing term, after which the new person would need to run for re-appointment, and he asked if each applicant is willing to do so. Both applicants responded affirmatively. Selectman O'Brien also asked if Mr. Remley's travel schedule would interfere. Mr. Remley stated his schedule has enough flexibility to accommodate Board participation.

Board members stated both applicants are very well suited to serve as either a full or Associate member.

Town Manager Valente proceeded with a roll call vote as follows:

It was on motion

VOTED: To appoint as a member of the Planning Board for a term to expire at the conclusion of the 2015 Annual Town Meeting, Planning Board member Peter J. Abair, (Garvin), Vice-Chairman Patricia A. Brown,

(Garvin), Selectman Robert C. Haarde, (Remley), Planning Board Chairman Craig Lizotte, (Remley), Planning Board member Martin Long, (Remley), Planning Board member Christopher Morely, (Garvin), Selectman Lawrence W. O'Brien, (Remley), Selectman Leonard A. Simon, (Garvin), and Chairman Charles C. Woodard, (Garvin).

It was on motion

VOTED: To appoint Steven Garvin, 26 Bowditch Road, as a member of the Planning Board for a term to expire at the conclusion of the 2015 Annual Town Meeting, with a 5-4 vote of the Board of Selectmen and Sudbury Planning Board held on September 10, 2104.

**Capital Improvement Advisory Committee – Interview Candidates**

Present: Applicants Susan Abrams and Michael Lane

At 8:38 p.m., Chairman Woodard welcomed two applicants to the meeting to tell the Board why they are interested in serving on the Capital Improvement Advisory Committee (CIAC). Town Manager Valente stated a third applicant, Robin Berman, is expected to arrive late. She also noted there are three vacancies on the CIAC, but one position is for the Finance Committee to fill. Thus, the Board will appoint two members tonight. The Board was previously in receipt of copies of the three Town of Sudbury Applications for Appointment received from Sudbury residents Susan Abrams, Michael Lane and Robin Berman. All Board members thanked the applicants for volunteering to serve.

Sudbury resident Susan Abrams, 24 Hudson Road, stated she has lived in Town 42 years and served on the Sudbury Public School Committee for years. She believes her background as a former elementary school principal would be beneficial to the Committee. Ms. Abrams stated she is currently retired, and the timing is right to become involved again with the community.

Sudbury resident Michael Lane, 493 Dutton Road, stated he is a new resident, who recently moved here from Framingham. He is a construction professional, who has experience with several trades and as a project manager. Mr. Lane's current work with Genzyme Corporation, and his former experiences, all involved capital improvement work. He also has had experience working on health, safety and environmental aspects of projects.

Selectman O'Brien noted the two vacancies have different terms of expiration.

Both candidates fielded a few questions from the Board. The consensus of the Board was that both candidates are well qualified.

At 8:57 p.m., Chairman Woodard suspended the discussion to allow more time for Ms. Berman to arrive.

At 9:28 p.m., Chairman Woodard resumed the discussion.

Town Manager Valente stated Ms. Berman will be unable to attend tonight's meeting.

It was on motion unanimously

VOTED: To appoint Susan Abrams, 24 Hudson Road, as a member of the Capital Improvement Advisory Committee for a term ending May 31, 2015, and Michael Lane, 493 Dutton Road, as a member of the Capital Improvement Advisory Committee for a term ending May 31, 2017.

**Vocational Educational Options Committee – Interview Candidates**

Present: Applicants Allison Scheff, David Levington, John Baranowsky, and Paul Lynch

At 8:57 p.m., Chairman Woodard welcomed four applicants to the meeting to tell the Board why they are interested in serving as at-large members on the Vocational Educational Options Committee. The Board was previously in receipt of copies of the six Town of Sudbury Applications for Appointment received from Sudbury residents Allison Scheff, David Levington, Joel Bauman, John Baranowsky, Paul Lynch, and Risa Burns. All Board members thanked the candidates for volunteering to serve.

Vice-Chairman Brown summarized the mission of the Vocational Educational Options Committee, noting a cross-section representation of the community is wanted for the Committee to help assess whether the Town should continue to use Minuteman Regional as its vocational school choice.

Sudbury resident Allison Scheff, 33 Harness Lane, stated she is a new resident in Town as of January 2014. She has a background in education, and currently serves as the Executive Director for the State Science, Technology, Engineering and Math Division of the Department of Higher Education. Ms. Scheff has already pursued whether there would be a conflict of interest if she were to be appointed, and she believes there would be none. However, she further stated she would need to recuse herself from any vote regarding allocation of funds.

Selectman Haarde encouraged Ms. Scheff and other candidates to lend their opinions and expertise by attending the public meetings, even if they are not selected tonight.

Selectman O'Brien stated the Board could consider expanding membership beyond two at-large members due to the number of excellent applications received.

Sudbury resident David Levington, 155 Nobscot Road, stated he views the evaluation of Minuteman as a financial question for the Town. He believes he could be helpful evaluating if Minuteman is financially beneficial for Sudbury, and as a former superintendent, whether its educational programming is what Sudbury students need. Mr. Levington stated he believes the mission and objectives set for the Committee are ambitious to complete by December 31, 2014.

Chairman Woodard and Vice-Chairman Brown explained the Town has no choice with the deadline because the Town will have to vote its position at the Annual 2015 Town Meeting.

Sudbury resident and applicant, Joel Bauman, 62 Goodman's Hill Road, was not in attendance tonight.

Sudbury resident John Baranowsky, 103 Belcher Drive, stated he has followed the Minuteman discussions in Town over the past year, and he supports the Committee's mission statement. Mr. Baranowsky believes his experience is well suited to the vocational training evaluation aspect of the mission, and he also likes the opportunity to assess the financial factors. He believes it is important for Sudbury students to have a vocational path as one option to consider.

Sudbury resident Paul Lynch, 20 Dorothy Road, stated he previously served on the Minuteman School Committee as Sudbury's liaison for five years. Mr. Lynch further stated he is passionate about, and committed to, the benefits a vocational education can provide students. In response to a question from Vice-Chairman Brown, Mr. Lynch stated it will be important for members of the Committee to visit other vocational schools to compare with Minuteman. He also believes there is a lot of work for the Committee to cover before January.

Town Manager Valente announced Sudbury resident and applicant Risa Burns, 46 Cider Mill Road, attended tonight's meeting, but had to leave prior to this agenda item.

Chairman Woodard asked how many at-large members the Board would like to appoint.

Selectman Haarde stated he is not concerned with the size of the Committee, and he would be willing to appoint all five candidates.

Vice-Chairman Brown stated she would be comfortable expanding the at-large members from two to three.

It was the consensus of the Board that Sudbury is fortunate to have so many qualified volunteers offer their assistance to the Town's work.

It was on motion unanimously

VOTED: To appoint Allison Scheff, 33 Harness Lane, David Levington, 155 Nobscot Road, and Paul Lynch, 20 Dorothy Road, as at large-members of the Vocational Education Options Committee for terms ending May 31, 2015.

Selectman Haarde recommended, and the Board concurred, to also appoint John Baranowsky and Risa Burns as Associate at-large members.

It was also on motion unanimously

VOTED: To appoint John Baranowsky and Risa Burns as Associate at-large members of the Vocational Education Options Committee.

Town Manager Valente announced Superintendent Wong will serve as Lincoln-Sudbury Regional High School's representative on the Committee.

### **Mass. Central Rail Trail - Discussion**

Present: Assistant Planner Jim Kupfer

At 9:44 p.m., Chairman Woodard welcomed Assistant Planner Jim Kupfer to the meeting. The Board was previously in receipt of copies of a memorandum from Assistant Planner Jim Kupfer dated September 5, 2014, which collected questions from the Board and others, and provided initial responses to the questions posed. Chairman Woodard noted the memo is also posted on the Town website.

Board members thanked Mr. Kupfer for the information provided. Selectman O'Brien suggested it would be helpful for the Board to review in its next discussion what are some of the funding mechanisms. He asked if the board could be provided with some information regarding the Town's Community Preservation Act funding capacity.

Selectman Simon referenced item #10 of Mr. Kupfer's memo, stating the Board should also discuss if this is a goal of the Board, and whether an advisory committee should be formed. He also suggested a Town Forum be convened to solely discuss the north/south and east/west rail trail options. Selectman Simon also referenced item #12 of Mr. Kupfer's memo, asking for clarification as to whether construction access is in progress. Mr. Kupfer stated he has exchanged emails with DCR and he is working to draft a letter to be sent

from the Town to DCR, stating Sudbury would request approval in advance of going onto the right-of way. Selectman Simon requested the draft letter be made available to the public, and Mr. Kupfer stated it would.

Mr. Kupfer stated he has regularly communicated with Sudbury Greenways founder Andrew Sullivan, 28 French Road, regarding design plans. He stated Department of Public Works Director Bill Place has estimated a cost of \$40,000 for an engineering design plan for Phase 1.

Selectman O'Brien suggested it would be helpful for the Board to also receive a cost estimate for the entire 4.6 mile trail in Sudbury as a comparison to the Phase 1 estimate. Chairman Woodard concurred.

Vice-Chairman Brown suggested Mr. Sullivan be invited to attend the Board's next discussion on this topic.

At 10:00 p.m., Chairman Woodard, closed the discussion.

### **Raytheon Closing – Discussion**

At 10:00 p. m., Chairman Woodard opened a discussion regarding the announced intention of Raytheon to close its Sudbury facility by December 2016, and to determine appropriate steps in the interim for the Town to pursue.

Town Manager Valente reported she met with Raytheon's Facility Manager and members of their marketing team. She stated the team stated the age of the facility and the cost it would require to upgrade it to modern standards were the major reason for their decision to leave Sudbury. The company has closed other locations, such as Bedford, MA, and it is prioritizing its locations to be near major transportation systems. It was noted the 50-acre site has numerous possibilities, and Ms. Valente has requested a site visit for the Board. She also will reach out to other Town Managers to learn what others have considered for change of uses in similar situations. In response to a question from Selectman O'Brien, Town Manager Valente stated Raytheon staff stated they would continue to update and meet with Ms. Valente and representatives from Sudbury Town staff in the coming months.

Chairman Woodard suggested contacting Bedford officials to see how its situation played out.

Selectman Simon asked if the Town is aware of any contamination and/or wetlands issues on the property. Town Manager Valente stated Town staff are just starting to investigate these and other issues.

Selectman Haarde asked when Raytheon plans to list the property. He believes the site has numerous potential uses. Town Manager Valente stated the company has made the upcoming vacancy known, and it has already received interested inquiries.

Chairman Woodard stated 50 acres is a significant parcel on Route 20, and it is important to try to keep its development going in a direction which benefits Sudbury.

Town Manager Valente stated it has been noted that the location would not be appropriate for a big box development.

Selectman O'Brien noted whatever comes of the property, it has the potential for changing the look and character of Route 20 from its current two-lane structure.



At 10:13 p.m., Chairman Woodard asked Town Manager Valente to keep the Board abreast of news on the topic, and he concluded the discussion.

### **Town Forum - Discussion**

Chairman Woodard opened a discussion regarding the upcoming Town Forum.

Vice-Chairman Brown distributed copies of an updated list of six potential topics, which the Board combined to four topics to be presented. She asked Board members to review their calendars for holding the Forum on October 23, 2014.

It was on motion unanimously

VOTED: To hold the Town Forum on October 23, 2014 at 7:30 p.m. at Town Hall.

Vice-Chairman Brown stated she has put a hold on the Town Hall and has asked Sudbury TV to cover the Forum.

Selectman Simon asked the Board to consider adding one more topic to discuss the future use of the current Police Station, while this subject is fresh in people's minds. Selectman O'Brien stated he thinks this might be a better topic for the 2015 Town Forum.

Vice-Chairman Brown stated she hopes people would raise such questions under the capital projects topic. She further stated she envisions the Forum as a way to capture questions from citizens.

Selectman O'Brien posed some questions regarding what the content of the presentation on land acquisition should include. It was determined he and Vice-Chairman Brown could discuss the presentation further in the weeks leading up to Town Forum.

Vice-Chairman Brown suggested presentations be held to five minutes, and to allow 25 minutes to discuss each topic and field questions. She also asked Board members to let her know if additional help and/or back-up is needed for their topics. Town Manager Valente and Vice-Chairman Brown will work to finalize administrative details and other logistics for the Forum, and they will communicate such to the Board at a later date.

The presenters for the topics were reviewed as follows: Selectman Haarde will present the Route 20 Sewer topic, Vice-Chairman Brown will present the Minuteman topic, Chairman Woodard will present the Town Finance and Prioritization of Capital Projects topics, Selectman Simon will present the Land Acquisition Process topic, and Selectman O'Brien will present the Affordable Housing topic.

### **New Town Counsel Services – Discussion**

At 10:30 p.m., Chairman Woodard opened a discussion regarding the process to engage new Town Counsel services by December 31, 2014, as occasioned by the retirement of Town Counsel Paul Kenny. The Board was previously in receipt of copies of a memorandum from Chairman Woodard dated September 8, 2014 and accompanying memorandum and Mission Statement prepared by the Town Counsel Search Committee and sent to the Board on February 3, 2014.

Chairman Woodard read aloud from his memo the three possible approaches he believes the Board has to consider, including building on the work of the previous Search Committee, reconstituting the former Search

Committee, and asking them to recommend a process going forward, or to form a new search committee. He also stated a draft calendar has been prepared for each option for consideration. Chairman Woodard's preference is to work with what the Search Committee produced, rather than to start the process from scratch.

Town Manager Valente stated the top candidates recommended by the Search Committee are still interested in the possibility of providing services.

Chairman Woodard emphasized the decision for new counsel must be made by December 31, 2014, which provides even more reason to pick up from where the search committee ended its work. Selectman Haarde concurred.

Vice-Chairman Brown asked if the Board would interview the two finalists.

Selectman Simon suggested scheduling interviews as soon as possible with the two firms named as finalists, and as suggested by Selectman O'Brien, the Board could review the materials submitted by other responders to determine if it would like to interview a third candidate.

It was on motion unanimously

VOTED: To instruct Town staff to coordinate interviews for the Board with the two law firms designated as finalists for providing Town Counsel services.

Town Manager Valente emphasized she works closely with this position, and she believes it is important to get a sense of the people who would actually be representing the Town. She will ask staff to set up the interviews after next week.

Selectman O'Brien requested the Board be provided with a copy of the Request for Proposal which was issued for review.

Vice-Chairman Brown asked if we know other communities represented by the finalists and whether anyone has spoken to them for references. Town Manager Valente stated the Search Committee did reach out to other towns for this information, and it is included in the Committee's final report.

Chairman Woodard concluded the discussion at 10:44 p.m.

## **29 Sudbury Restaurant and Bar – Request for a One-Day Expanded Liquor License**

At 10:44 p.m., Chairman Woodard opened a discussion regarding the request for a one-day expanded liquor license, for a one-year anniversary event on September 24, 2014, from 4:00 p.m. to 9:00 p.m. The Board was previously in receipt of copies of the Application for One-Day Liquor License and Certificate of Liability Insurance, a memorandum from Town Counsel Paul Kenny dated September 4, 2014 and feedback from Town Departments regarding the request.

Selectman O'Brien stated his only questions were regarding overflow parking, and where the tent would be located. Town Manager Valente stated the parking has been addressed, and the tent would occupy approximately 28 parking spaces.

It was on motion unanimously

VOTED: To grant a one-day expanded liquor license to 29 Sudbury Restaurant and Bar, 29 Hudson Road, Unit #150, for a one-year anniversary event on September 24, 2014, from 4:00 p.m. to 9:00 p.m.

NOTE: At the applicant's request, this event was later changed to Wednesday, Oct. 1, 2014.

**Pooled Town Trusts Funds for FY15 – Accept Spending Limit Requests**

At 10:47 p.m., Chairman Woodard opened a discussion regarding the request to authorize the spending requests for the Pooled Town Trusts. The Board was previously in receipt of copies of a memorandum from Ms. Terkelsen dated September 2, 2014.

It was on motion unanimously

VOTED: Acting as Co-Trustees, to accept that the Board of Selectmen approve the following expenditure limits for the Town Trust Funds for fiscal year 2015.

<b><u>Trust Fund</u></b>	<b><u>Amounts recommended to Board by Treasurer</u></b>
Goodnow Library	\$25,000
Cheri-Anne Cavanaugh	\$ 2,000
Raymond Scholarship	\$ 1,000
Discretionary	\$ 2,500
September 11 <sup>th</sup> Memorial*	\$ 7,500
Perpetual Care	\$40,000
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Total	\$78,000

**Minutes**

Chairman Woodard requested a revision be made to the end of the last sentence of paragraph seven on page 9 of the Regular Session Meeting Minutes of August 19, 2014, to add the words “using the Melone property.”

It was on motion unanimously

VOTED: To approve the Regular Session Meeting Minutes of August 19, 2014 as amended tonight by Chairman Woodard, and to approve the Executive Session Meeting Minutes of August 19, 2014.

**Strategic Financial Planning For OPEB Committee and Strategic Financial Planning for Capital Funding Committee - Appointments**

It was on motion unanimously

VOTED: To approve the appointment of Patrick Collins, as the Lincoln-Sudbury Regional High School designee to the Strategic Financial Planning for Capital Funding and the Strategic Financial Planning for OPEB for terms to expire May 31, 2015, as occasioned by the resignation of Glenn Fratto.

**Vocational Education Options Committee - Appointment**

It was on motion unanimously

VOTED: To approve the appointment of Stephen Lambert, Principal of Curtis Middle School and Ivar Henningson, School Counselor at Curtis Middle School to the Vocational Education Options Committee for a term ending May 31, 2015.

**Town Counsel – Resignation**

It was on motion unanimously

VOTED: To accept the resignation of Paul L. Kenny, Town Counsel, due to retirement, effective December 31, 2014.

**Jingle All the Way 5K Walk/Run– Special Permit**

It was on motion unanimously

VOTED: To grant a Special Permit to Adam Benoit, Event Coordinator, to hold a “Jingle All the Way 5K” walk/run on Saturday, December 6, 2014 from 10:00 a.m. through approximately 11:00 a.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

**Colonial Fair and Muster of Fifes and Drums – Special Permit**

It was on motion unanimously

VOTED: To approve a Special Permit to Harold Cutler for the Colonial Fair and Muster of Fifes and Drums to be held on the Wayside Inn grounds from 11:45 am to 1:00 p.m. on Saturday, September 27, 2014, subject to conditions and permits required by the Fire and Police Departments and the Board of Health.

**Sudbury Celebrates 375/Sudbury Day Committee - Donation**

It was on motion unanimously

VOTED: To accept, on behalf of the Town, donations from Getlocalma.com; Memorial Congregational Church; Salem Five; Bruce & Gail Wright; Francis & Ursula Lyons; George & Melinda Connor totaling \$8,616.03 to be used by the Town of Sudbury for the purpose of the Sudbury Celebrates 375/Sudbury Day Committee celebration, and may be used for another similar purpose as authorized by the Board of Selectmen in the event that all funds are not expended at the conclusion of the aforementioned celebration.

**Halloween 5K and Fun Run Revolving Fund Account – TJX Companies Donation**

It was on motion unanimously

VOTED: To accept, on behalf of the Town, a donation from TJX Companies totaling \$1,000 to the 3<sup>rd</sup> Annual Halloween 5K and Fun Run Revolving Fund Account, as requested by Nancy McShea, Park & Recreation Director, in a memo dated August 26, 2014, said funds to be expended under the direction of the Park and Recreation Director.

**Fairbank Roof Repair – Award of Contract**

It was on motion unanimously

VOTED: To approve award of contract by the Town Manager to the lowest responsible and eligible bidder for Fairbank Roof repair project upon receipt of bids and approval by Town Counsel, as requested by Jim Kelly, Facilities Director.

**Executive Session**

At 10:58 p.m., Chairman Woodard announced the close of the regular meeting and it was on roll call unanimously

VOTED: To go into Executive Session to discuss strategy with respect to land negotiations if an open meeting may have a detrimental effect on the bargaining position of the public body and the Chair so declares, Chairman Charles C. Woodard, aye, Vice-Chairman Patricia A. Brown, aye, Selectman Robert C. Haarde, aye, Selectman Lawrence W. O'Brien, aye, and Selectman Leonard A. Simon, aye.

Chairman Woodard announced regular session would not reconvene following Executive Session.

There being no further business, the meeting adjourned at 10:58 p.m.

Attest: \_\_\_\_\_  
Maureen G. Valente  
Town Manager-Clerk