

SUDBURY BOARD OF SELECTMEN
AGENDA - WEDNESDAY, JUNE 25, 2014
7:30 p.m., Lower Town Hall, 322 Concord Road

1. 7:30 Opening remarks by Chairman
2. 7:35 Reports from Town Manager
3. 7:45 Reports from Selectmen
4. 7:50 Citizen's comments on items not on agenda
5. 8:00 **PUBLIC HEARING:** Discussion to determine whether or not to suspend, revoke, or **Vote** modify the terms of the All Alcohol Beverage License held as a Common Victualler by Sierra's at 470 North Road pursuant to Art. XVIII of the Sudbury Town Bylaws and M.G.L. c.138, s. 16B and 64.
6. 8:10 **PUBLIC HEARING:** To consider the application of Bullfinch's Restaurant, 730 Boston **Vote** Post Road, for a special outdoor entertainment permit to conduct weeknight soft jazz performances from 6:00 PM to 9:00 PM on 7/23, 8/20, and 9/17/2014.
7. 8:20 Discussion and vote on agreement between Town of Sudbury and Lincoln-Sudbury **Vote** Youth Baseball regarding gift to make improvements to Upper Featherland Field

Miscellaneous:

8. **Vote** Question of designating Len Simon to replace Chuck Woodard as member of the Fairbank Study Committee.
9. Discussion on draft letter to Marlborough City Council regarding Sudbury's interest in a regional wastewater treatment agreement
10. Update on IRS Tax dispute

Consent Calendar:

11. **Vote** Vote to renew the Livery and Limousine Licenses for AAA Limousine, Inc., 39 Union Avenue, and Sudbury Limousine and Taxi Service, Inc., 26 Shadow Oak Drive, and to approve rate schedules as provided, subject to approval of individual driver licenses and satisfactory vehicle inspections by the Police Dept., said licenses to expire on June 30, 2015.
12. **Vote** Vote to accept a donation of \$100 from Sudbury Villagers for Sudbury Community Emergency Response Team (CERT), as requested by Bill Miles, Fire Chief.
13. **Vote** Vote to designate the following position as Special Municipal Employee under M.G.L. c.268A: Consulting Engineer, for the purpose of engineering consulting on the Town Center intersection project, and to the extent that there is an exemption required under the statute, such exemption is approved, as requested by Jody Kablack, Director of Planning and Community Development.

AGENDA REQUEST- Item #5

BOARD OF SELECTMEN

Requestor's Section:

Date of request: *June 16, 2014*

Requestor: *Board of Selectmen (continued from May 20 meeting)*

Action requested:

Discussion to determine whether or not to suspend, revoke, or modify the terms of the All Alcohol Beverage License held as a Common Victualler by Sierra's at 470 North Road pursuant to Art. XVIII of the Sudbury Town Bylaws and M.G.L. c.138, s. 16B and 64.

Financial impact expected: *N/A*

Background information: *(See attached)*

Recommendations/Suggested Motion/Vote: *Vote on whether or not to suspend, revoke, or modify the terms of the All Alcohol Beverage License held as a Common Victualler by Sierra's at 470 North Road pursuant to Art. XVIII of the Sudbury Town Bylaws and M.G.L. c.138, s. 16B and 64.*

Person(s) expected to represent Requestor at Selectmen's Meeting:

Sam Cannarozzi, business owner, and Andrea Terkelsen, Finance Director, will be present

Selectmen's Office Section:

Date of Selectmen's Meeting: *June 25, 2014*

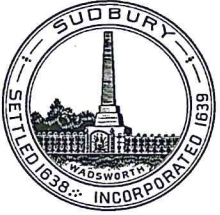
Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed?	Yes ()	No (X)
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TOWN OF SUDBURY

Office of the Town Manager

www.sudbury.ma.us

278 Old Sudbury Road
Sudbury, MA 01776-1843

978-639-3381

Fax: 978-443-0756

Email: townmanager@sudbury.ma.us

Maureen G. Valente
Town Manager

June 5, 2014

Mr. Samuel J. Cannarozzi, Manager
Sierra's, Inc., d/b/a Sierra's
470 North Road
Sudbury, MA 01776

Dear Mr. Cannarozzi:


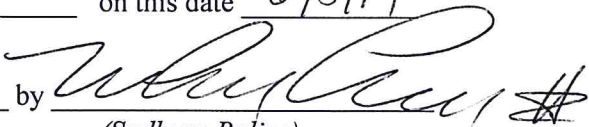
You are hereby notified that the Sudbury Board of Selectmen will hold a hearing on Wednesday, June 25, 2014, at 8:00 p.m. in the lower Town Hall, 322 Concord Road, to determine whether or not to suspend, revoke, or modify the terms of the All Alcoholic Beverage License held as a Common Victualler by Sierra's at 470 North Road pursuant to Art. XVIII of the Sudbury Town Bylaws and M.G.L. c.138, s.16B and 64.

You are further advised that the Sudbury Tax Collector has certified to the Selectmen that you are delinquent in your property taxes and after having entered into a payment agreement with the Tax Collector you have defaulted and failed to comply with the terms of said agreement.

You are requested to appear at this hearing to give reason why the said license should not be suspended, revoked or otherwise modified.

Very truly yours,

Maureen G. Valente
Town Manager

Receipt acknowledged by  on this date 6/5/14
(Sierra's, Inc.)
Delivered in hand on this date 6-5 and time 16:00 by 
(Sudbury Police) # 24



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
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Email: selectmen@sudbury.ma.us

LEGAL NOTICE TOWN OF SUDBURY

The Board of Selectmen, acting as the Licensing Authority of the Town of Sudbury, will hold a Public Hearing on Wednesday, June 25, 2014, at 8:00 p.m. in the lower Town Hall, 322 Concord Road, to determine whether or not to suspend, revoke, or modify the terms of the All Alcohol Beverage License held as a Common Victualler by Sierra's at 470 North Road pursuant to Art. XVIII of the Sudbury Town Bylaws and M.G.L. c.138, s. 16B and 64.

BOARD OF SELECTMEN

For publication: *Sudbury Town Crier* June 19, 2014

Date: June 6, 2014

cc: Sierra's
Building Department
Fire Department
Board of Health
Police Department

Sudbury Board of Selectmen

Samuel Cannarozzi

Sierras Realty Trust

May 20, 2014

Dear Board of Selectmen,

As you are aware we are behind in our real estate taxes to the town, Andrea Terkelsen was kind enough to craft an agreement to have the arrears paid in installments. We were to pay \$1900 per month for 11 consecutive months.

In the event of default the agreement states that Sierras Restaurant which leases its space from the Trust could have its liquor license revoked.

We were able to make the first two payments but the severity of the past winter took its toll on us as it did most businesses thru out the country and we were unable to make additional payments.

On April 21 I emailed the Tax Collector stating that I would be able to make March and April's payments and would have them hand delivered. I believed that I would be able to make those payments, but the financial hangover from the winter was just too much.

Erica and I have pulled back and consolidated our business operations, we are focusing now only on Sierras, we have a new menu in place and are working very hard along with the rest of the staff to give the town a quality restaurant to visit and enjoy. The hard work and efforts along with the warmer weather are paying off, we are seeing a steady increase in revenue and many repeat customers along with an abundance of positive feedback.

Given the past winter and the nature of the economy I ask the Board's consideration in granting me one thing before they decide to hold a hearing on the license.....time.

I am respectfully asking for the opportunity to draft a new agreement with the town that not only addresses the tax arrears but also the current taxes so as to have them both paid in full over a longer period of time.

Erica and I are at Sierras every day and we are making this work, we need just a bit more time and payment amounts that we know we can stick to.

I apologize to the Board and to Andrea.

Sincerley,

Sam Cannarozzi

PAUL KENNY

From: "Jones, Elaine" <JonesE@sudbury.ma.us>
To: "Bilodeau, Maryanne" <BilodeauM@sudbury.ma.us>
Cc: <mma63@msn.com>
Sent: Monday, May 19, 2014 1:44 PM
Subject: FW: Sierra's
Maryanne - [Here is the original re tax delinquency.](#)

Elaine

From: Valente, Maureen
Sent: Wednesday, May 07, 2014 9:52 AM
To: Kenny, Paul; Jones, Elaine
Subject: RE: Sierra's

Thanks Paul.

Maureen G. Valente
Town Manager
Town of Sudbury
www.sudbury.ma.us

Please be aware that most emails sent to and from town offices are considered to be public records.

From: Kenny, Paul
Sent: Tuesday, May 06, 2014 5:56 PM
To: Valente, Maureen; Jones, Elaine
Subject: Sierra's

Maureen:

The procedure for action on permits where taxpayer is delinquent.

1. Taxpayer must be twelve months delinquent.
2. Tax collector informs boards and committees (Licensing authorities) except with good faith abatement app. Or a pending matter before ATB.
3. Licensing authority must hold hearing after fourteen days notice.
4. The Licensing Authority may deny, revoke or suspend, subject to written notice and hearing.
5. Tax Collector's list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any Party.
6. Any license or permit denied, suspended or revoked shall not be reissued or renewed until the Licensing authority receives a certificate issued by the Tax Collector that the party is in good standing.
7. Any party shall be given an opportunity to enter into a payment agreement as a limitation to the license or permit. Noncompliance with the agreement, subject to notice and hearing, shall be grounds for the suspension or revocation of said license or permit.

8. Selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner
9. Does not apply to a number of licenses not relevant here.

Paul

MGL c. 138

The licensing authorities after notice to the licensee and reasonable opportunity for him to be heard by them, may modify, suspend, revoke or cancel his license upon satisfactory proof that he has violated or permitted a violation of any condition thereof, or any law of the commonwealth. If at any hearing a licensee is charged with serving or selling alcohol or alcoholic beverages to a person under twenty-one years of age, written notice of said allegations shall be sent by the licensing authorities to the parent or guardian of such person. If the license is revoked, the licensee shall be disqualified to receive a license for one year after the expiration of the term of the license so revoked, and if he is the owner of the premises described in such revoked license, no license shall be issued to be exercised on said premises for the residue of the term thereof.



TOWN OF SUDBURY
Finance Department

278 Old Sudbury Road
Sudbury, Massachusetts 01776
Tel: (978) 639-3376

MEMORANDUM

DATE: May 14, 2014
TO: Board of Selectmen
RE: Sierra's Restaurant (470 North Road) Tax Payment Plan Status
FROM: Andrea Terkelsen, Finance Director-Treasurer/Collector

For your consideration

To consider whether or not to take any action concerning a conditional 2014 liquor license granted to Sierra's Restaurant located at 470 North Road in Sudbury, in accordance with Town of Sudbury local general bylaw Article 18.

Background

At a meeting on December 3, 2013 the Board voted to grant Sierra's liquor license renewal for 2014 subject to compliance with the terms of a tax payment agreement between myself as the Town Treasurer and the owners of 470 North Road. The Board further instructed me to report back if the owners should fail to comply with the payment agreement.

Notice to Board

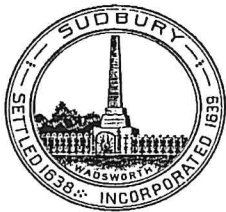
The owners of 470 North Road are in default of the payment agreement after making only two of eleven monthly installments against what remains a preexisting tax title balance of more than \$14,000. The owners of the property owe an additional \$12,000 in taxes and interest for FY14.

Below is a current breakdown of all taxes and charges as of today:

Tax Year	Tax/Title Principal	Accrued Interest	Total Due
FY14*	\$ 10,330.15	\$ 577.53	\$ 10,907.68
FY13	\$ 10,598.91	\$ 1,189.41	\$ 11,788.32
FY12	\$ 3,693.97	\$ 127.92	\$ 3,821.89
Totals	\$ 24,623.03	\$ 1,894.86	\$ 26,517.89

*unpaid taxes and charges for the current fiscal year will be automatically added to tax title on or before June 30, 2014.

Please be advised that separate from any decision that the Board may wish to consider as a licensing authority, the Town reserves all rights and remedies afforded under Mass. General Laws to collect delinquent real estate taxes including but not limited to pursuing property foreclosure in Land Court.



TOWN OF SUDBURY
Finance Department

278 Old Sudbury Road
Sudbury, Massachusetts 01776
Tel: (978) 639-3376

MEMORANDUM

DATE: April 11, 2014
TO: Board of Selectmen
RE: Sierra's Liquor License 2014
FROM: Andrea Terkelsen, Finance Director-Treasurer/Collector

For your consideration

To call a public hearing to consider whether or not to revoke the liquor license for Sierra's Restaurant located at 470 North Road for defaulting on their payment plan for delinquent real estate taxes.

Required Actions

Should the Board wish to consider this matter further it may do so in accordance with Town of Sudbury local general bylaw Article 18, Section 2 (attached).

Background

At a meeting on December 3, 2013 the Board voted to grant Sierra's liquor license renewal for 2014 subject to compliance with the terms of a tax payment agreement. For further details see attached payment agreement and excerpt of meeting minutes.

Sierra's has defaulted on the terms of the agreement after making only two of eleven monthly installments. I contacted Mr. Cannarozzi for comment last week as I was preparing this memo for your April 8th meeting package. At the time, he assured me that he would bring a certified check for the payment in arrears by Monday, April 7th. Unfortunately he was unable to make this latest deadline.

Mr. Cannarozzi called me later this week to reiterate his appreciation for the Town's continued forbearance but finally admitted that he will not be able to make any further payments on his taxes for the foreseeable future due to economic, business and personal concerns.

As of the date of this memo Mr. Cannarozzi still owes the Town more than \$23,000 in back taxes and interest. On May 1st that balance will increase to approximately \$26,000 (see attached). Please note that Sierra's unpaid taxes and charges for the current fiscal year will be automatically added to tax title on or before June 30, 2014.

As the Licensing Authority you may at this time vote to revoke or suspend Sierra's liquor license for failure to pay taxes. Alternatively, you may choose to delay consideration in which case I will be bringing this matter before you again in early December if Mr. Cannarozzi or, subsequent owners of the establishment requests a renewal of the liquor license for calendar year 2015. Please consider that the tax delinquency on the real estate at 470 North Road would not transfer during an outright sale of Sierra's Restaurant (since the property is not owned by the business) which means that the Board would lose the ability to block renewal of the liquor license strictly because of a real estate tax delinquency.

Unfortunately, any sort of payment plan for Mr. Cannarozzi's past due taxes is no longer a viable option. In addition to your decision whether or not to prevent Sierra's from holding a liquor license the Town needs to be concerned about when or if to start foreclosure proceedings since that process can be further complicated by bankruptcy and/or seizure by other government entities.

Recommendation

In accordance with the Town bylaw and actions taken thus far in this matter I recommend that the Board call a hearing to consider your options and to speak with Mr. Cannarozzi directly.

ARTICLE XVIII**LICENSES AND PERMITS SUBJECT TO UNPAID TAXES AND FEES**

SECTION 1. The Tax Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the Tax Collector, shall annually furnish to each department, board, commission or division, hereinafter referred to as the Licensing Authority, that issue licenses or permits including renewals and transfers, a list of any person, corporation or business enterprise, hereinafter referred to as the Party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve month period, and that such Party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

SECTION 2. The Licensing Authority may deny, revoke or suspend any license or permit, including renewals and transfers of any Party whose name appears on said list furnished to the Licensing Authority from the Tax Collector; provided, however, that written notice is given to the Party and the Tax Collector, as required by applicable provisions of law and the Party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any Party. The Tax Collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the Licensing Authority with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the Licensing Authority receives a certificate issued by the Tax Collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the Municipality as of the date of issuance of said certificate.

SECTION 3. Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.

SECTION 4. The Board of Selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in section one of Chapter two hundred and sixty-eight in the business or activity conducted in or on said property.

SECTION 5. This article shall not apply to the following licenses and permits: Open Burning, section thirteen of Chapter Forty-eight; Bicycle Permits, section Eleven A. of Chapter Eighty-five; Sales of Articles for Charitable Purposes, section Thirty-three of Chapter One Hundred and One; Children Work Permits, section Sixty-nine of Chapter One Hundred and Forty-nine; Clubs, Associations dispensing food or beverage licenses, section Twenty-one E of Chapter One Hundred and Forty; Dog Licenses, section One Hundred and Thirty-seven of Chapter One hundred and Forty; Fishing, Hunting, Trapping Licenses, section Twelve of Chapter One

Hundred and Thirty-one; Marriage Licenses, section Twenty-eight of Chapter Two Hundred and Seven; Theatrical Events, Public Exhibition Permits, section One Hundred and Eighty-one of Chapter One Hundred and Forty; and Special Permits granted by the Board of Appeals, Chapter 40A.



TOWN OF SUDBURY
Office of the Town Treasurer and Collector
 278 Old Sudbury Road
 Sudbury, Massachusetts 01776
 Tel: (978) 443-8891 x376
 Fax: (978) 443-8450

MEMORANDUM OF AGREEMENT

November 27, 2013
 OWNER(s): CANNAROZZI SAMUEL J&OUELLETTE
 ADDRESS: 470 NORTH RD
 PARCEL ID: C08-0050

MEMORANDUM OF AGREEMENT for the redemption of the above listed property currently in Tax Title between the Town of Sudbury and CANNAROZZI SAMUEL J& OUELLETTE, for delinquent taxes and charges outstanding for FY 2012 & FY 2013.

This agreement requires you to pay equal installments of the following through an effective date of 12/01/2014:

Tax Year: 2014	Bill No. 557
Taxes and fees	\$17,793.75
Interest (at 16%)	\$ 3,178.06
Total Due	\$ 20,971.81

All payments are due on or before the due dates indicated below:


	Due Date	Amount
Payment 1	January 15, 2014	\$ 1,900.00
Payment 2	February 15, 2014	\$ 1,900.00
Payment 3	March 15, 2014	\$ 1,900.00
Payment 4	April 15, 2014	\$ 1,900.00
Payment 5	May 15, 2014	\$ 1,900.00
Payment 6	June 15, 2014	\$ 1,900.00
Payment 7	July 15, 2014	\$ 1,900.00
Payment 8	August 15, 2014	\$ 1,900.00
Payment 9	September 15, 2014	\$ 1,900.00
Payment 10	October 15, 2014	\$ 1,900.00
Payment 11	November 15, 2014	**\$ 1,971.81

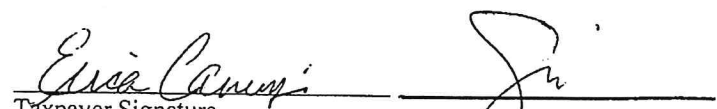
**** Or any balance still outstanding. Check with us first to get exact amount remaining.**

Taxpayer understands that if any payments are missed, received after the due date, or if any check is returned by the Bank as unpaid for any reason, the Treasurer will proceed *without delay* in notifying the Board of Selectmen of default.

Default may result in the suspension or revocation of the 2014 liquor license in accordance with local bylaw Article 18 sec. 3.

APPROVED:
 By


 Andrea Terkelsen, Tax Collector
 278 Old Sudbury Rd.
 Sudbury, MA 01776


 Taxpayer Signature
 68 Willow St, Acton MA 01720
 Mailing Address
 978-369-0718 12/2/13
 Phone Number Date

Acting Chairman Woodard welcomed Sudbury Finance Director Andrea Terkelsen to the meeting to present the winning bids for the sale of bonds regarding the Police Station. The Board was previously in receipt of a memorandum from Ms. Terkelsen dated May 15, 2014.

Ms. Terkelsen reported the Town took bids on May 15, 2014 for the sale of short-term debt (bond anticipation notes – BAN)) totaling \$627,000 through the State House Note program for funding for the Police Station Headquarters project. She summarized the BANs and the number of bids (3) received. She stated the proceeds are to be delivered on May 28, 2014. She also noted that, by law, proceeds from this BAN issue will be used to pay off any internal borrowing for the project before June 30, 2014 and to pay for ongoing costs until the next due date in May 2015, at which time final Phase I costs will be added to a much larger BAN to pay for construction.

In response to a question from Selectman Simon, Ms. Terkelsen clarified that this relates to only the engineering and design phase of the project from the prior year.

In response to a question from Selectman O'Brien, Ms. Terkelsen explained that the bid process is complex to coordinate in a timely manner which is most financially advantageous for the Town, and it is not a process which occurs quickly.

In response to a question from Selectman Haarde, Ms. Terkelsen stated the BANs are considered short-term notes and that this one is for 365 days. Selectman Haarde also asked what bank was the winning bidder, and at what rate. Ms. Terkelsen stated the winning institution was Century Bank for the full amount at a 0.45% rate, and she summarized the bid process. Selectman Haarde asked if there is a procurement website for this process, and Ms. Terkelsen stated there is not.

It was on motion unanimously

VOTED: To accept the notice of BANs (Bond Anticipation Notes) sold on May 15, 2014 and awarded by the Town Treasurer through the State House Note program.

Sierra's Restaurant – Tax Delinquency Discussion

Present: Sudbury Finance Director Andrea Terkelsen

At 8:20 p.m., Sudbury Finance Director Andrea Terkelsen updated the Board regarding the tax delinquency of Sierra's Restaurant. The Board was previously in receipt of a memorandum from Ms. Terkelsen dated May 14, 2014. In addition, copies of a letter dated and received today from one of the owners, Sam Cannarozzi, to the Selectmen were distributed.

Ms. Terkelsen stated the Board voted at its December 3, 2013 meeting to grant Sierra's 2014 liquor license renewal, subject to compliance with the terms of a tax payment agreement between herself and the owners of 470 North Road. She reported the owners have had trouble paying their taxes for years and they are now in default of the agreement, after making only two of eleven monthly installments against the preexisting balance of more than \$14,000. Ms. Terkelsen stated the owners also owe an additional \$12,000 in FY14 taxes and interest, for a total due of \$26,517.89. She also stated that, separate from any action the Board might take as the Licensing Authority, the Town reserves all rights and remedies afforded under Mass. General Laws to collect delinquent real estate taxes, including, but not limited to, pursuing property foreclosure in Land Court.

Selectman Simon asked if the 2014 license was granted provisionally, and if there were unpaid taxes from 2014. Ms. Terkelsen responded it was granted conditionally, and there are unpaid 2014 taxes which are

added to the Town's tax title. She suggested the Board might want to consider scheduling a Public Hearing for further discussion.

Selectman O'Brien stated the Board could schedule a Public Hearing and invite the license holder to attend. He asked if Ms. Terkelsen has spoken with the owners. Ms. Terkelsen stated there has been communication regarding this issue being brought to the Board's attention, but the letter from the owners arrived today addressed to the Selectmen.

Selectman Haarde stated the Town wants to receive the taxes that are due, but he also noted the best outcome for all parties is for the restaurant to be successful. He asked if it makes it more difficult to collect the taxes when ownership is in a trust.

Acting Chairman Woodard stated the lien is on the property. Ms. Terkelsen stated the property has been owned by a trust for many years and it does not hinder the Town's options.

Selectman O'Brien recommended the Board schedules a Public Hearing for two meetings from tonight and invites the license holder/owners, who in today's letter, have offered to establish an alternative payment plan.

Selectman Brown asked if there is a statute of limitations for collecting the taxes which could be jeopardized by delaying discussion for four weeks. Ms. Terkelsen stated the Town is protected because it has secured a tax title.

Selectman Haarde stated the Town would be paid even before a bank regarding a mortgage. Ms. Terkelsen confirmed this to be correct, stating the Town's lien supercedes all others. Selectman Haarde also asked if Town staff could provide the Board with any information about how these types of situations have been handled in the past. Selectman O'Brien stated he is not aware the Town has ever had a similar situation, so information may have to come from other communities. Ms. Terkelsen stated this is the first instance she is aware of that involves a liquor license holder. However, she also stated it would not be her recommendation to revoke the liquor license.

Acting Chairman Woodard asked if there are any other liens on the property. Ms. Terkelsen stated there are none to her knowledge.

Selectman Simon asked if there are any other outstanding tax obligations to the State or Federal authorities. Ms. Terkelsen stated she does not know and this question might be best posed to the license holder and their legal counsel.

It was on motion unanimously

VOTED: To request Town staff to schedule a Public Hearing for four weeks (two meetings from tonight's) from now to discuss Sierra's 2014 liquor license renewal and its non-compliance with the terms of a current tax payment agreement made between the Town Treasurer and the owners of 470 North Road, to invite the owners and license holders of Sierra's to this Public Hearing, and to provide the Board with any additional information which might be helpful to its deliberation.

Town Manager Valente stated a standardized application for these types of requests has been created. She also stated the first time an entity requests an event permit, the Board has the opportunity to review details and materials more thoroughly.

Selectman O'Brien asked if there is a "rain date" if there is inclement weather on the designated day. Town Manager Valente stated she will mention this to the Police Chief, as he will be working to advise event coordinators on safety precautions.

It was on motion unanimously

VOTED: To approve a Special Permit for a Jingle-All-The-Way 5K fundraiser for the Greg Hill Foundation, Saturday, December 15, 2013, from 10:00 a.m. to 12:00 p.m., as requested by Kaitlyn Montagna, subject to approval of the Police Department and receipt of a Certificate of Liability.

Annual Renewal of Licenses

Present: Finance Director Andrea Terkelsen

The Board was previously in receipt of copies of a "2014 Licensing Renewal Applicants" listing and a list of "2014 Licensing Paperwork Not Yet Received" as of November 26, 2013, and a memorandum from Finance Director Andrea Terkelsen dated November 22, 2013 regarding Licensees with past due tax bills. In addition, copies of a memorandum from Senior Administrative Assistant to the Town Manager Patty Golden dated December 3, 2013 and accompanying materials, a letter from Samuel Cannarozzi from Sierras Restaurant dated December 2, 2013 and the Town of Sudbury Memorandum of Agreement with Mr. Cannarozzi dated November 27, 2013 were distributed tonight.

Chairman Drobinski and Town Manager Valente thanked Ms. Golden and Office Supervisor Leila Frank for their ongoing work coordinating the licensing materials for approval.

Town Manager Valente noted the communications provided by some establishments regarding their kitchen menu items required to be available until closing. It was noted Sierras should be informed rolls and butter are not a satisfactory menu item, and it will need to submit another item. Ms. Valente stated emails have been sent to the establishments which have not provided menu information to do so prior to December 17, 2013.

At 8:19 p.m., Town Finance Director Andrea Terkelsen addressed the Board regarding the outstanding tax issue broached in her memo. Ms. Terkelsen referenced a relevant excerpt from the Town's general bylaws. She summarized the process completed each year to review the list of licensees for compliance. She provided a brief history of Sierras tax situation, noting the restaurant had closed for a time in 2013, and it has since re-opened. Ms. Terkelsen stated the new owners have worked with the Town to establish a payment plan, and copies have been provided to the Board.

Ms. Terkelsen recommended Sierras be granted the license renewal, subject to compliance with the agreed payment plan.

Vice-Chairman Woodard asked if the outstanding property tax balance includes interest owed. Ms. Terkelsen stated it does, and she explained the statutory requirements governing interest calculations. Town Manager Valente stated the Town must comply with the law as presented in the statutes.

Sudbury resident Robert Stein, 7 Thompson Drive, questioned why the new owners of Rossinis, where the name and menu have remained the same, were not required to pay the outstanding tax obligation of \$500.

A brief discussion ensued regarding options available to the Town in a situation when a transfer of a business occurs. Ms. Terkelsen stated the Town has no legal ability to bar the sale of a business. However, Mr. Stein noted the Town has the ability to withhold an alcohol license. He asked if a lien could be put on the personal property for which a tax is owed. Ms. Terkelsen stated a lien could not be put on a new owner for a previous owner's obligation. Selectman Simon stated he believes the tax liability is still collectible, even though it is not transferred to the new owner. Vice-Chairman Woodard suggested it is difficult to determine options available without knowing the structure of the business transfer details. Town Manager Valente stated the Tax Collector must make a business decision to not spend more than we will receive in trying to collect an amount owed.

In response to a question from Selectman Simon, Ms. Terkelsen stated the Board will be notified if Sierras does not comply at any time with the payment agreement, at which time the Board could decide if it wanted to conduct a Public Hearing.

Chairman Drobinski stated he believes the payment agreement protects the Town and still allows the Board the ability to suspend or terminate the license for non-compliance. He recommended the Board accepts Ms. Terkelsen's recommendation regarding Sierra's license.

It was on motion unanimously

VOTED: To renew the Alcoholic Beverages, Common Victualler, and Entertainment licenses to expire December 31, 2014 for Sierra's Restaurant, subject to compliance with the Memorandum of Agreement it agreed to with the Town on December 3, 2013, as reviewed tonight.

Selectman O'Brien requested Sierra's also be notified to submit a new menu item to be available until closing in lieu of rolls and butter.

Chairman Drobinski suggested, and the Board concurred, that the draft vote be amended in the last sentence to delete the words "real estate taxes and state taxes."

It was on motion unanimously

VOTED: As the Licensing Authority for the Town of Sudbury, to renew the Alcoholic Beverages, Common Victualler, and Entertainment licenses to expire December 31, 2014, and Motor Vehicle – Classes 1, 2, and 3 licenses to expire January 1, 2015, as shown on the "Licensee List 2014," attached and incorporated herein; and to forward the appropriate renewal forms to the Alcoholic Beverages Control Commission where applicable; said licenses to be held subject to payment of the required license fees, compliance with the Selectmen's Alcohol Training Policy, correction of any/all outstanding health, safety or zoning violations, receipt of verification of Workers' Compensation Insurance for the licensing period, and the payment of all outstanding personal property taxes; said licenses shall also be subject to all previous restrictions, and to request that Town staff not release or process a license until the establishment has provided its kitchen menu items to the satisfaction of Sudbury's Police Chief.

State of the Town Forum – Update

At 9:53 p.m., Chairman Drobinski opened a discussion regarding the Town Forum. The Board was previously in receipt of copies of relevant emails from Vice-Chairman Woodard and Town Manager Valente dated November 22, 2013 and an email from Senior Administrative Assistant to the Town Manager Patty Golden dated November 25, 2013 regarding possible dates for the Forum to be held.

04/11/2014 13:04
TerkelsenA

TOWN OF SUDBURY
Real Estate Tax Statement

PG 1
txtaxstm

PARCEL: C08-0050

LOCATION: 470 NORTH RD

CURRENT OWNER:
CANNAROZZI SAMUEL J&OUELLETTE
JOHN A TRS SIERRAS REALTY TRU
470 NORTH RD
SUDBURY MA 01776

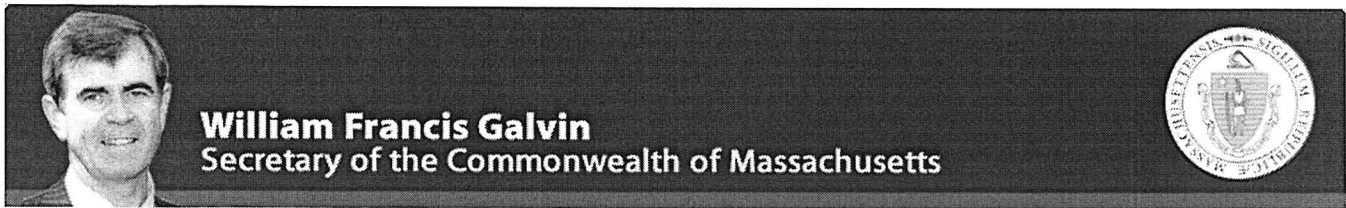
CURRENT STATUS:
SQ FT: 0
LAND VALUATION: 249,600
BUILDING VALUATION: 164,600
EXEMPTIONS: 0
TAXABLE VALUATION : 414,200

LEGAL DESCRIPTION:

DEED DATE: 04/25/1991 BOOK/PAGE: 21117-243

INTEREST DATE: 05/01/2014

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE	INT PAID
2014	RE-R	557					
1	TXREC		2,512.46	2,512.46	263.08	2,775.54	.00
2	TXREC		2,512.45	2,512.45	174.43	2,686.88	.00
3	TXREC		2,652.62	2,652.62	88.52	2,741.14	.00
4	TXREC		2,652.62	2,652.62	.00	2,652.62	.00
			10,330.15	10,330.15	526.03	10,856.18	.00
2013	LIEN	11					
1	TXREC		9,741.98	9,741.98	1,037.73	10,779.71	.00
	DMD TT		10.00	10.00	1.07	11.07	.00
	INTTK		846.93	846.93	90.22	937.15	.00
			10,598.91	10,598.91	1,129.02	11,727.93	.00
			10,598.91	10,598.91	1,129.02	11,727.93	.00
2012	LIEN	72					
1	TXREC		9,554.09	3,693.97	106.87	3,800.84	1,066.76
	DMD TT		10.00	.00	.00	PAID	.83
	ADV FEE		30.00	.00	.00	PAID	2.50
	TT FEES		65.00	.00	.00	PAID	5.41
	TTPREP		30.00	.00	.00	PAID	2.50
	INTTK		1,568.16	.00	.00	PAID	130.61
	NSF		25.00	.00	.00	PAID	3.11
			11,282.25	3,693.97	106.87	3,800.84	1,211.72
			11,282.25	3,693.97	106.87	3,800.84	1,211.72
GRAND TOTALS			32,211.31	24,623.03	1,761.92	26,384.95	1,211.72



Corporations Division

Business Entity Summary

ID Number: 043045173

[Request certificate](#)

[New search](#)

Summary for: **SIERRAS, INC.**

The exact name of the Domestic Profit Corporation: SIERRAS, INC.			
Entity type: Domestic Profit Corporation			
Identification Number: 043045173		Old ID Number: 000298694	
Date of Organization in Massachusetts: 03-29-1989			
Last date certain:			
Current Fiscal Month/Day: 12/31		Previous Fiscal Month/Day: 00/00	
The location of the Principal Office: Address: 470 NORTH RD. City or town, State, Zip code, SUDBURY, MA 01776 USA Country:			
The name and address of the Registered Agent: Name: SAMUEL CANNAROZZI Address: 470 NORTH RD City or town, State, Zip code, SUDBURY, MA 01776 USA Country:			
The Officers and Directors of the Corporation:			
Title	Individual Name	Address	
PRESIDENT	SAMUEL J. CANNAROZZI	7 LARCH ROAD ACTON, MA 01720 USA	
TREASURER	SAMUEL J. CANNAROZZI	7 LARCH ROAD ACTON, MA 01720 USA	
SECRETARY	SAMUEL J. CANNAROZZI	7 LARCH ROAD ACTON, MA 01720 USA	
DIRECTOR	SAMUEL J. CANNAROZZI	7 LARCH ROAD ACTON, MA 01720 USA	
Business entity stock is publicly traded: <input type="checkbox"/>			
The total number of shares and the par value, if any, of each class of stock which this business entity is authorized to issue:			
Class of Stock	Par value per share	Total Authorized	Total issued and outstanding

		No. of shares	Total par value	No. of shares
CNP	\$ 0.00	1,000	\$ 0.00	100
<input type="checkbox"/>	<input type="checkbox"/> Confidential	<input type="checkbox"/> Merger	<input type="checkbox"/>	
Consent	Data	Allowed	Manufacturing	
Note: Additional information that is not available on this system is located in the Card File.				
View filings for this business entity:				
<div style="border: 1px solid black; padding: 5px;"> <p>ALL FILINGS</p> <ul style="list-style-type: none"> Administrative Dissolution ^ Annual Report ↕ Application For Revival v Articles of Amendment v Articles of Chapter Surrender v </div>				
View filings				
Comments or notes associated with this business entity:				

[New search](#)



The Commonwealth of Massachusetts
 William Francis Galvin

Secretary of the Commonwealth
 One Ashburton Place, Boston, Massachusetts 02108-1512
 Telephone: (617) 727-9640

140014965



008626087

Annual Report 2013
 (General Laws, Chapter 156D)

Special Instructions

Federal Identification Number: 043045173 ✓

1. The exact name of the corporation is: SIERRAS, INC.

2. The corporation is organized under the laws of: MA ,

3. The street address of the corporation's registered office in the commonwealth is:

No. and Street: 470 NORTH RD
 City or Town: SUDBURY State: MA Zip: 01776 Country: USA

4. The name of the registered agent at the registered office is:

Name: SAMUEL CANNAROZZI

5. The street address of the corporation's principal office :

No. and Street: 470 NORTH RD.
 City or Town: SUDBURY State: MA Zip: 01776 Country: USA

6. Provide the names and business addresses of the officers and of all the directors of the corporation:
 (A president, treasurer, secretary, and at least one director are required.)

Title: PRESIDENT
 First Name: SAMUEL Middle Name: J. Last Name: CANNAROZZI
 Address: 7 LARCH ROAD
 City: ACTON State: MA Zip: 01720
 Country: USA
 Title: TREASURER
 First Name: SAMUEL Middle Name: J. Last Name: CANNAROZZI
 Address: 7 LARCH ROAD
 City: ACTON State: MA Zip: 01720
 Country: USA

Title: SECRETARY
 First Name: SAMUEL Middle Name: J. Last Name: CANNAROZZI
 Address: 7 LARCH ROAD
 City: ACTON State: MA Zip: 01720
 Country: USA

Title: DIRECTOR
 First Name: SAMUEL Middle Name: J. Last Name: CANNAROZZI
 Address: 7 LARCH ROAD
 City: ACTON State: MA Zip: 01720
 Country: USA

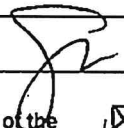
7. Briefly describe the business of the corporation: RESTAURANT

8-9. The capital stock of each class and series:

Class of Stock	Par Value Per Share Enter 0 if no Par	Total Authorized by Articles of Organization of Amendments		Total Issued and Outstanding
		Num of Shares	Total Par Value	Num of Shares
CNP	\$0.00	1,000.00	\$0.00	100.00

10. Check here if the corporation stock is publicly traded:

11. Date of the end of the fiscal year end is: 12/31/2013

Signed by: 
 Chairman of the board President Other Officer Court appointed fiduciary

on this day 13 Day of March, 2014.

AGENDA REQUEST- Item #6

BOARD OF SELECTMEN

Requestor's Section:

Date of request: *May 30, 2014*

Requestor: *Bullfinch's Restaurant, Peggy Richardson*

Action requested:

To consider the application of Bullfinch's Restaurant, 730 Boston Post Road, for a special outdoor entertainment permit to conduct weeknight soft jazz performances from 6:00 PM to 9:00 PM on 7/23, 8/20, and 9/17/2014.

Financial impact expected: *N/A*

Background information: *(See attached)*

Recommendations/Suggested Motion/Vote: *Vote to grant Bullfinch's Restaurant, 730 Boston Post Road, for a special outdoor entertainment permit to conduct weeknight soft jazz performances from 6:00 PM to 9:00 PM on 7/23, 8/20, and 9/17/2014.*

Person(s) expected to represent Requestor at Selectmen's Meeting:

None

Selectmen's Office Section:

Date of Selectmen's Meeting: *June 25, 2014*

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed?

Yes ()

No (X)

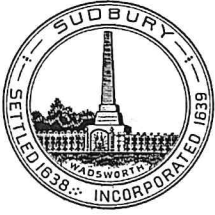
Golden, Patricia

From: Bullfinchs@aol.com
Sent: Friday, May 30, 2014 2:05 PM
To: Golden, Patricia
Subject: Music at Bullfinchs

We are requesting approval to have live music on our patio on several dates this summer. The music would be consistent with the type we have been having at our Sunday Brunches for the past 20 years. It would be soft jazz. We would like to present this from 6 pm until 9 pm. If the weather is bad, we would move the music inside. The tentative dates are Wednesday, July 23rd, Wednesday, August 20th and Wednesday, September 17th, 2014. These dates could be confirmed once we have approval and can contract the musicians.

I appreciate you help. Thank you

Peggy Richardson
Bullfinchs Restaurant and Catering
730 Boston Post Road
Sudbury MA 01776
978.443.4094
www.bullfinchs.com



TOWN OF SUDBURY

Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: selectmen@sudbury.ma.us

LEGAL NOTICE TOWN OF SUDBURY

The Board of Selectmen, acting as the Licensing Authority of the Town of Sudbury, will hold a Public Hearing on Wednesday, June 25, 2014, at 8:10 p.m. in the Town Hall, 322 Concord Road, to consider the application of Margaret Richardson, Bullfinch's Restaurant, 730 Boston Post Road, for a special outdoor entertainment permit to conduct soft jazz performances from 6:00 p.m. to 9:00 p.m. on Wednesday, July 23rd, Wednesday, August 20th and Wednesday, September 17th, 2014.

BOARD OF SELECTMEN

For publication: *Sudbury Town Crier* June 19, 2014

Date: June 13, 2014

cc: Abutters
Bullfinch's
Building Department
Fire Department
Board of Health
Police Department

Golden, Patricia

From: Miles, William
Sent: Wednesday, June 18, 2014 1:58 PM
To: Golden, Patricia
Cc: Nix, Scott; Herweck, Mark; Frank, Leila
Subject: Re: Music at Bullfinchs - 6/25 BOS agenda

The Fire Department has no issues with this request.

Sent from my iPad

On Jun 16, 2014, at 11:02 AM, "Golden, Patricia" <GoldenP@sudbury.ma.us> wrote:

Good morning,
Bullfinch's Restaurant has requested a special permit for outdoor weekday entertainment (see below).
The tentative dates are July 23, Aug. 20, Sept. 17th.

Abutters have been notified, and a public notice will be printed in the 6/19 Town Crier.

Do you have any issues with this request? If you can please respond by Thurs, 6/19 it would be greatly appreciated since this is on the 6/25 Selectmen's agenda.

Thank you.

Patty Golden
Senior Admin Asst to the Town Manager
Town of Sudbury
Ph: 978-639-3382
Fax: 978-443-0756
www.sudbury.ma.us

When writing or responding, please be aware the Secretary of State has determined that e-mail is a public record and thus not confidential

From: Bullfinchs@aol.com [<mailto:Bullfinchs@aol.com>]
Sent: Friday, May 30, 2014 2:05 PM
To: Golden, Patricia
Subject: Music at Bullfinchs

We are requesting approval to have live music on our patio on several dates this summer. The music would be consistent with the type we have been having at our Sunday Brunches for the past 20 years. It would be soft jazz. We would like to present this from 6 pm until 9 pm. If the weather is bad, we would move the music inside. The tentative dates are Wednesday, July 23rd, Wednesday, August 20th and Wednesday, September 17th, 2014. These dates could be confirmed once we have approval and can contract the musicians.

I appreciate you help. Thank you

Golden, Patricia

From: Nix, Scott
Sent: Wednesday, June 18, 2014 1:57 PM
To: Golden, Patricia; Herweck, Mark; Miles, William
Cc: Frank, Leila
Subject: RE: Music at Bullfinchs - 6/25 BOS agenda

Patty,

Given the information contained within their request I don't see it as being unreasonable and should have minimal impact on residents if the level is respectful. We would respond as we would with any noise complaint to assess the impact. If it is deemed too loud we would advise to turn down the volume and/or we could report to the Selectmen's Office for further review, if necessary.

Scott

Respectfully,

Scott Nix

Chief of Police

Sudbury Police Department
415 Boston Post Road
Sudbury, MA 01776
(978) 443-1042
nixs@sudbury.ma.us

From: Golden, Patricia
Sent: Monday, June 16, 2014 11:02 AM
To: Nix, Scott; Herweck, Mark; Miles, William
Cc: Frank, Leila
Subject: FW: Music at Bullfinchs - 6/25 BOS agenda

Good morning,

Bullfinch's Restaurant has requested a special permit for outdoor weekday entertainment (see below). The tentative dates are July 23, Aug. 20, Sept. 17th.

Abutters have been notified, and a public notice will be printed in the 6/19 Town Crier.

Do you have any issues with this request? If you can please respond by Thurs, 6/19 it would be greatly appreciated since this is on the 6/25 Selectmen's agenda.

Thank you.

Patty Golden
Senior Admin Asst to the Town Manager
Town of Sudbury
Ph: 978-639-3382
Fax: 978-443-0756
www.sudbury.ma.us

When writing or responding, please be aware the Secretary of State has determined that e-mail is a public record and thus not confidential

Golden, Patricia

From: Herweck, Mark
Sent: Monday, June 23, 2014 9:19 AM
To: Golden, Patricia
Subject: RE: Music at Bullfinchs - 6/25 BOS agenda

Hi Patty; The Building Department has no issues.

From: Golden, Patricia
Sent: Monday, June 23, 2014 8:34 AM
To: Herweck, Mark
Subject: FW: Music at Bullfinchs - 6/25 BOS agenda

Hi Mark,
Just checking to see if you have any issues with this request. Could you please respond by email?

Thank you.

Patty Golden
Senior Admin Asst to the Town Manager
Town of Sudbury
Ph: 978-639-3382
Fax: 978-443-0756
www.sudbury.ma.us

When writing or responding, please be aware the Secretary of State has determined that e-mail is a public record and thus not confidential

From: Miles, William
Sent: Wednesday, June 18, 2014 1:58 PM
To: Golden, Patricia
Cc: Nix, Scott; Herweck, Mark; Frank, Leila
Subject: Re: Music at Bullfinchs - 6/25 BOS agenda

The Fire Department has no issues with this request.

Sent from my iPad

On Jun 16, 2014, at 11:02 AM, "Golden, Patricia" <GoldenP@sudbury.ma.us> wrote:

Good morning,
Bullfinch's Restaurant has requested a special permit for outdoor weekday entertainment (see below).
The tentative dates are July 23, Aug. 20, Sept. 17th.

Abutters have been notified, and a public notice will be printed in the 6/19 Town Crier.

Do you have any issues with this request? If you can please respond by Thurs, 6/19 it would be greatly appreciated since this is on the 6/25 Selectmen's agenda.

AGENDA REQUEST- ITEM #7

BOARD OF SELECTMEN

Requestor's Section:

Date of request: *June 16, 2014*

Requestor: *Chairman Woodard*

Action requested (Who, what, when, where and why): *Discussion and vote on agreement between Town of Sudbury and Lincoln-Sudbury Youth Baseball regarding gift to make improvements to Upper Featherland Field*

Financial impact expected: *Acceptance of gift from LSYB*

Background information (if applicable, please attach if necessary):

Recommendations/Suggested Motion/Vote: *Discussion and vote on agreement between Town of Sudbury and Lincoln-Sudbury Youth Baseball regarding gift to make improvements to Upper Featherland Field*

Person(s) expected to represent Requestor at Selectmen's Meeting: *None*

Selectmen's Office Section:

Date of Selectmen's Meeting: *June 25, 2014*

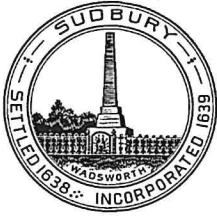
Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed? Yes () No ()



Town of Sudbury

Park & Recreation Department

Park and Recreation Department
40 Fairbank Road
Sudbury, MA 01776
978-639-3259

mcshean@sudbury.ma.us

June 23, 2014

Memorandum

To: Sudbury Board of Selectmen
From: Nancy McShea
Subject: Perspective on Proposed Improvements at Upper Featherland Field and Schedule of Field Usage

By this memo, the undersigned indicate the following:

1. The Sudbury Park and Recreation Commission does not object to the proposed improvements to the Sudbury Upper Featherland Field, as discussed at Sudbury Board of Selectmen meetings on 5/20/14 and 6/10/14 AND
2. The Sudbury Park and Recreation Commission agrees that the "Schedule of Use of Town of Sudbury Upper Featherland Field" shown as Attachment C of the "Agreement Regarding Upper Featherland Field" is satisfactory to us. Please refer to the minutes dated 5/12/14 and attached hereto.

Town of Sudbury
Park and Recreation Commission
Meeting Minutes
May 12, 2014

Present: Commissioners- Dick Williamson, Paul Griffin, Jim Marotta, Mike Ensley, Bobby Beagan
Guests: Peter Soule, Carlo Lepordo, Al Fordiani, Mike Walsh, Mike Nobile, Lesley Feldman
Meeting started at 6:30pm.

Minutes from April were approved with corrections.

Nancy informed the Commission that she met with Len Noce and Bill Place regarding improvements at Feeley field. Len is coordinating the American Legion Baseball team and tournament this summer. He was asking for safety improvements at Feeley and help with facilitating a new scoreboard with Middlesex Bank. Nancy informed Len that she and Bill would look at the field safety requests, but other improvements that Len was requesting would be in his area for fundraising. In addition she informed him that the scoreboard would have to be accepted as a donation by the Selectmen. Paul stated he would contact Len to see what need to be done in regard to the scoreboard since he recently went through the process for the scoreboard at Cutting field.

Featherland Field – Nancy distributed an email from Maureen Valente which identified questions she would need answered by 5:00pm on Wednesday, May 14 in regard to the proposed donation from Youth Baseball for renovations at the current softball field at Featherland field. The questions in the email must be answered in order to get on the Board of Selectmen's May 20th agenda. It was agreed that all Commissioners will review the email and answer the questions to the best of their knowledge on the subject and send their answers to Nancy by Wednesday morning so she can compile them and respond to M. Valente.

Mike was presented the plan from Youth baseball that their gift of \$200,000 to renovate the existing softball field at Featherland is contingent on LS Youth Baseball receiving in return 1 ½ hour time slot each weekday, use on the weekend (except here existing men's softball leagues have been scheduled), and access to the field in the summer. The current agreement is that Youth baseball will be off the field by 6:45 during the week, so men's softball can begin their games at 7:00 in May, and off at 6:30 during the week in June, so men's softball will begin their games at 6:45pm. The LSRHS use will only go through May.

Carlo and Peter stated that men's softball was in agreement as long as the timeframes were followed. A memo with stating their agreement was distributed. Mike Walsh stated he had letters of agreement from Girls' softball and the LSRHS athletic director.

Nancy and the Commissioners took the time to ask Mike Walsh some of the questions in the email from Maureen. Mike did not see an increase in tournaments at this time, upper Featherland renovation should be kept in the plan at this time, there would be no change to the parking or tennis courts, and the time frame would be to start in September 2014 and have the field ready to go in spring of 2015.

Jim Marotta motion: To accept the LS Youth Baseball gift of \$200,000 for the renovation of Upper Featherland softball field as proposed in the Gale field plan, subject to the schedule, referenced in the letter from Men's softball, dated May 7th, 2014 and agreed to by Men's softball, Girls' softball, LSRHS, LS Youth Baseball, and all other existing users. The motion seconded by Ensley. Vote 5-0 in favor of motion. Mike Walsh also indicated LS Youth baseballs interest in building 4 100ft diamonds in Sudbury. He asked the Commission for help in identify a location that would work. He stated both the town and youth baseball have spent a great deal of money on the elementary baseball fields, but due to the use and lack of irrigation the fields look like no work was every done on them. Playgrounds that get used every day are hard to maintain. Dick Williamson mentioned the Melone property has some land that isn't suitable for houses that might be an option.

Pickleball – Lesley Feldman asked to attend the meeting after speaking with Bobby Beagan to make a request of the Commission regarding Pickleball courts. Lesley stated she learned of the sport during her vacation in Florida and thought it would be a great idea to see if she could get some courts in Sudbury all the residents to have the chance to play the game. She described it as a mixture of tennis and table tennis. She is looking to see if the town would paint lines on some of the current tennis courts in town so residents could enjoy this sport.

Nancy said she would contact the Parks and Grounds department to see what their work schedule for the spring looked like and if this was something they could do or if it would have to be done by a vendor. She was also concerned with the condition of our current tennis courts. Another suggestion was to look at the existing basketball courts outside of the Fairbank Community Center and see if they could be lined for Pickleball in addition to basketball. Nancy stated she was not opposed to funding the Pickleball supplies and having it be a self-directed recreation sport similar to the snowshoe program.

Paul suggested that Lesley start a user group to generate more interest in the sport. Bobby Beagan also stated he would investigate the best way to go about getting materials for the sport. He will also check with the senior center to see if they still have the equipment that was used in the past.

New Commission Chairman – Jim Marotta was voted in as the chair for 2014-2015. 4-0

Capital Projects Update – nothing new to report at this time. Paul did state that there was some discussion that Park and Recreation should go to town meeting for an override at some point to fund the various improvements that might be required. (Field improvements, tennis courts, facilities for example) otherwise they will continue to have to go to CPC. Nancy mentioned that Park Grants might also be available and should be investigated.

Jim Marotta asked for the current status of TI-Sales field. It didn't appear that there had been any movement at this time.

It was suggested to meet in 2-3 weeks so a date of June 2, at 6:30 was agreed upon. Topics for the next agenda include options for Davis field, discuss stabilization fund for future field renovations at Cutting and the Community Field.

The meeting was adjourned at 8:00pm.

Next meeting is scheduled for June 2, 2014 at 6:30pm.

Valente, Maureen

From: Michael Walsh <mjw@walsh-associates.com>
Sent: Friday, June 20, 2014 1:12 PM
To: Valente, Maureen
Cc: McShea, Nancy; Collins Jon ; Ensley Michael ; Fasciano Chris ; Fordiani Al ; Lifson Alex ; Nobile Mike; Skenderian Amy ; Spector Marc
Subject: FW: Featherland Softball Field

Maureen,

I of 2 for the Sunday morning men's league.

Mike

From: Jerry [<mailto:jkazin@comcast.net>]
Sent: Friday, June 20, 2014 12:41 PM
To: Michael Walsh
Cc: Rob Wolkon
Subject: Featherland Softball Field

Mike,

I have been asked to get in touch with you on behalf of the Temple Beth El Men's Softball team which uses this field on Sunday mornings in the spring. I am the manager/coach of the team and here is our/my stand on the proposed improvements.

1. I represent Congregation Beth El's Men's Softball team
2. Our organization does not object to the proposed improvements to the Sudbury Upper Featherland Field, as discussed at Sudbury Board of Selectmen meetings on 5/20/14 and 6/10/14.
3. Our organization agrees that the Schedule of Use of Town of Sudbury Upper Featherland Field shown as Attachment C of the Agreement Regarding Upper Featherland Field is satisfactory to us.

Let me know if you need anything else.

Jerry Kazin
40 Middle Road
Sudbury, MA 01776
9784430530

Valente, Maureen

From: Michael Walsh <mjw@walsh-associates.com>
Sent: Friday, June 20, 2014 1:13 PM
To: Valente, Maureen
Cc: McShea, Nancy; Collins Jon ; Ensley Michael ; Fasciano Chris ; Fordiani Al ; Lifson Alex ; Nobile Mike; Skenderian Amy ; Spector Marc
Subject: FW: B'Nai Torah Softball - Upper Featherland Field

Maureen,

2 of 2....

Still waiting on the Nancy Kimble for girls youth and the woman's softball league....no feedback from the woman's group as of yet...

Mike

From: rmseliber@verizon.net [<mailto:rmseliber@verizon.net>]
Sent: Friday, June 20, 2014 12:42 PM
To: Michael Walsh; rw@wpattorneys.com
Subject: B'Nai Torah Softball - Upper Featherland Field

Mike,

1. I represent Congregation B'Nai Torah's Men's Softball team.
2. Our organization does not object to the proposed improvements to the Sudbury Upper Featherland Field, as discussed at Sudbury Board of Selectmen meetings of 5/20/14 and 6/10/14.
3. Our organization agrees that the Schedule of Use of Town of Sudbury Upper Featherland Field shown as Attachment C of the Agreement Regarding Upper Featherland Field is satisfactory to us.

Sincerely,
Mark Seliber

Lincoln-Sudbury Regional High School



Telephones: 978-443-9961
781-259-9527
Fax 978-443-8824
www.lsrhs.net

Peter Elenbaas
Director of Activities & Athletics

Sudbury Board of Selectmen

I am writing in support of the Upper Featherland renovation. Specifically, L-S Athletics approves the improvements to the Sudbury Upper Featherland Field Proposal, as discussed at that Sudbury Board of Selectmen meetings on 5-20-14 and 6-10-14. In addition, the "Schedule of Use of Town of Sudbury Upper Featherland Field" shown as Attachment C of the "Agreement Regarding Upper Featherland Field" is satisfactory to L-S Athletics.

Sincerely yours,

Peter Elenbaas
L-S Director of Activities & Athletics

To: Board of Selectmen Sudbury MA
From: Sudbury Men's Softball
Date: June 19, 2014

Sudbury Men's Softball (SMS) has reviewed the proposed plan for the Featherland Park softball field as outlined in the "Agreement Regarding Upper Featherland Field" between The Town of Sudbury and LS Youth Little League Baseball (copy received via email on June 18th 2014) and is satisfied with its content. Based upon this agreement and the discussions at the Sudbury Board of Selectmen meetings on May 20th 2014 and June 6th 2014, SMS has no objections to the proposed improvements.

We take particular note of Paragraph #6 and Attachment C, "Schedule of Use of Town of Sudbury Upper Featherland Field," as critical to our support for this project (see Appendix A). As currently worded they are satisfactory to SMS. Any significant alterations of these sections in particular changes in times or dates, as well as the method for changing times or dates, would require SMS to reconsider its support for the project.

Regards
Carlo Lepordo, Peter Soule
SMS Commissioners

Appendix A – Selected Sections from "Agreement Regarding Upper Featherland Field" received via email on June 18th 2014 from Mike Walsh President of LSYB

From the main body text:

6. LSYB will have sole and exclusive use of the Softball Field at Upper Featherland Park according to the schedule attached hereto as Attachment C. The parties acknowledge and agree that the schedule set forth in this Section and Attachment C may be changed only by votes of the Sudbury Park and Recreation Commission, and the Sudbury Board of Selectmen. It is the intent of the Board of Selectmen that LSYB be a significant user of the field for a period not less than 10 years.

From Attachment C – Schedule of Use of Town of Sudbury Upper Featherland Field:

5. Sudbury Men's Softball shall use the field from 6:45 pm to 11:00 pm on Monday through Friday in April and May and from 6:30 pm to 11:00 pm on Monday through Friday in June, July and August.

AGREEMENT REGARDING UPPER FEATHERLAND FIELD

THIS AGREEMENT (“Agreement”) is entered into by and between the Town of Sudbury, Massachusetts, through its Board of Selectmen (the “Town”), and LS Youth Little League Baseball Inc., a Massachusetts nonprofit corporation (“LSYB”), effective as of June ___, 2014 (the “Effective Date”), as follows:

WHEREAS, LSYB desires to improve the recreational facilities at Upper Featherland Park, and the Town of Sudbury and its Park and Recreation Commission are desirous of making such improvements; and

WHEREAS, LSYB is willing to make a donation to the Town for the special purpose of making improvements to the recreational facilities at Upper Featherland Park, and the Town is willing and able to construct such improvements; and

WHEREAS, the Town has authority to enter into this Agreement, and desires to accept this donation on the terms stated herein and to construct the improvements to Upper Featherland Park; and

WHEREAS, the following interested user groups are in agreement and support this gift to the Town: Lincoln Sudbury Youth Little League Baseball; Lincoln Sudbury Regional High School; Sudbury Women’s Softball; Sudbury Men’s Softball; Temple Beth El/Temple B’Nai Torah Sunday Morning Softball; Sudbury Girls Softball; Sudbury Park and Recreation Commission; Sudbury Park and Recreation Department.

NOW, THEREFORE, the parties hereto, in consideration of the mutual covenants contained herein to be legally bound, agree as follows:

1. Subject to the terms herein, LSYB will donate to the Town the amount of Two Hundred Thirty-Two Thousand Fifty-One and 31/100 Dollars (\$232,051.31) on or before July 1, 2014, to be used solely for the construction of improvements to a portion of Upper Featherland Park (“Softball Field”) as set forth in the Gale Engineering specifications and design attached hereto as Attachment A and the drawings attached hereto as Attachment B (the “Improvements”).

2. The Town agrees, after receipt of the gift, to use the donated funds to prepare bidding documents, advertise the bidding documents, award the construction contract, supervise and complete the construction of the Improvements. Target date for construction on the improvements shall commence no later than September 30, 2014.

3. The Town will seek input from LSYB regarding the bids submitted for the Improvements prior to awarding a contract to any party submitting bids. After the bids are received, but before the contract is awarded, if LSYB and the Town determine that the initial donation of \$232,051.31 is not sufficient to cover the full cost of the Improvements, then LSYB will have the option to either (a) donate additional funds to complete the Improvements, or (b) terminate this agreement and receive the balance of the donation back from the Town (after

payment of all expenses up until the date of termination). In the event LSYB elects option (b) above, the purpose of the conditional gift will lapse and the balance of the gift will lapse.

4. The Town will establish a new trust fund, known as the Upper Featherland Field Turf Replacement Trust Fund (“Featherland Trust Fund”).

5. After completion of the Improvements, LSYB will donate to the Town the sum of Five Thousand Dollars (\$5,000) per year, beginning on the first anniversary date of this Agreement and continuing annually thereafter for a period no less than ten years, to be deposited into the Featherland Trust Fund by the Town to fund a future replacement of the artificial turf portion of the infield on the Softball Field. Funds in the Featherland Trust Fund may only be used for the purpose of replacing the artificial turf on the Softball Field, and shall not be used for routine maintenance of the turf, or for the maintenance, repair or improvements to any other part of Upper Featherland Park, which shall remain the responsibility of the Town.

6. LSYB will have sole and exclusive use of the Softball Field at Upper Featherland Park according to the schedule attached hereto as Attachment C. The parties acknowledge and agree that the schedule set forth in this Section and Attachment C may be changed only by votes of the Sudbury Park and Recreation Commission and the Sudbury Board of Selectmen. It is the intent of the Board of Selectmen that LSYB be a significant user of the field for a period not less than 10 years.

7. The term of this conditional gift shall be ten (10) years from the Effective Date and shall be renewable at the end of such initial term for an additional ten (10) year term based on a vote of the Sudbury Park and Recreation Commission and the Sudbury Board of Selectmen. The terms herein will be considered in the renewal term, including the provisions of paragraph 5.

8. This Agreement contains the entire agreement between the Town and LSYB regarding the subject matter hereof. The terms hereof may only be amended or modified by a writing executed by both the Board of Selectmen and LSYB, and no term of this Agreement may be waived except by a writing executed by the party waiving such term. The terms of this conditional gift shall be exclusively governed by and construed in accordance with the laws of the Commonwealth of Massachusetts, without giving effect to any choice or conflict of laws provision that would cause the application of the laws of any other jurisdiction. This document may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

9. Notwithstanding the form of the foregoing document, it is intended to be a conditional gift by which the parties are bound subject to the provisions of paragraph 3.

[Signature page follows]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by a duly authorized officer, in the case of LSYB, or by each member of the Board of Selectmen, in the case of the Town.

TOWN OF SUDBURY
By: Its Selectmen

LS YOUTH LITTLE LEAGUE BASEBALL INC.

Patricia Brown, Vice Chairman

By: _____
Name:
Title:

Robert C. Haarde

Lawrence W. O'Brien

Leonard A. Simon

Charles Woodard, Chairman

Gale Engineering Specifications and Design

See attached.

Drawings

See attached.

Schedule of Use of Town of Sudbury Upper Featherland Field

1. Lincoln-Sudbury High School and Sudbury Girls softball until 5:15pm weekdays and as needed for home games in April and May. LSYB will not schedule practices at all on home game dates for LSRHS to avoid conflict with scheduling on the field.
2. LSYB from 5:15 pm to 6:45 pm on Monday through Friday beginning when the fields open in the spring and throughout the month of May, and from 5:00 to 6:30 pm on Monday through Friday in June, July and August.
3. LSYB will have weekend use anytime on Saturdays and Sundays, provided that such use shall begin on Sundays only after 12:00 pm in the months of April, May, June, July and August.
4. LSYB may use the facilities at other times of the year when they are available without conflict.
5. Sudbury Men's Softball shall use the field from 6:45 pm to 11:00 pm on Monday through Friday in April and May and from 6:30 pm to 11:00 pm on Monday through Friday in June, July and August.
6. Temple Beth El/ Temple B'Nai Torah Sunday Morning Softball League shall use the field from 10:00 am to 12:00 pm on Sundays in the spring, beginning when the fields open and throughout the months of April, May and June.
7. Sudbury Women's Softball shall use the field from 7:00 to 10:00 pm on Thursdays in September and October.
8. Other uses to be scheduled through the Sudbury Park and Recreation Department Director.

Upper Featherland Field Agreement

Supporting Documents

1. Park & Recreation Commission Minutes- 5/12/14
2. Temple Beth El Men's Softball Team Statement
3. Congregations B'Nai Torah Softball Team Statement
4. LSRHS Athletic Director Statement
5. Sudbury Men's Softball Statement
6. Agreement Regarding Upper Featherland Field
7. Schedule of Use of Town of Sudbury Upper Featherland Field

Pending Statements:

1. Sudbury Women's Softball
2. Sudbury Girls' Softball

AGENDA REQUEST- ITEM #8

BOARD OF SELECTMEN

Requestor's Section:

Date of request: *June 16, 2014*

Requestor: *Chairman Woodard*

Action requested (Who, what, when, where and why):

Question of designating Len Simon to replace Chuck Woodard as member of the Fairbank Study Committee

Financial impact expected: N/A

Background information (if applicable, please attach if necessary):

Recommendations/Suggested Motion/Vote:

Question of designating Len Simon to replace Chuck Woodard as member of the Fairbank Study Committee

Person(s) expected to represent Requestor at Selectmen's Meeting: *None*

Selectmen's Office Section:

Date of Selectmen's Meeting: *June 25, 2014*

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed?

Yes ()

No ()

AGENDA REQUEST- ITEM #9

BOARD OF SELECTMEN

Requestor's Section:

Date of request: *June 20, 2014*

Requestor: *Town Manager Maureen Valente*

Action requested (Who, what, when, where and why): *Discussion on draft letter to Marlborough City Council regarding Sudbury's interest in a regional wastewater treatment agreement and provide direction to Staff on concept of creating a legal defense fund as part of items Sudbury would be willing to include as benefits to Marlborough of the project*

Financial impact expected:

Background information (if applicable, please attach if necessary):

Recommendations/Suggested Motion/Vote: *Discussion on draft letter to Marlborough City Council regarding Sudbury's interest in a regional wastewater treatment agreement and provide direction to Staff*

Person(s) expected to represent Requestor at Selectmen's Meeting:
Town Manager Maureen Valente

Selectmen's Office Section:

Date of Selectmen's Meeting: *June 25, 2014*

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed? Yes () No ()



Town of Sudbury

Town Manager's Office

278 Old Sudbury Road
Sudbury MA 01776
978-639-3385

Maureen G. Valente, Town Manager

Townmanager@sudbury.ma.us

<http://www.sudbury.ma.us>

Date: June 20, 2014
To: Board of Selectmen
From: Maureen G. Valente, Town Manager
Subject: Draft letter to Marlborough

Attached is a draft letter to the Marlborough City Council president summarizing all the benefits that have been discussed for a proposed regional wastewater agreement with the City of Marlborough. These are the items that have previously been discussed with Mayor Vigeant, although no agreements of any sort have been reached.

The concept of entering into a regional agreement with Sudbury has been sent to a committee of the City Council for review at this time. I felt a letter restating all the points but addressed to the City Council President would be helpful to the City Council as they evaluate our request.

I bring this to you at this time because staff suggested the adding of a legal defense fund for Marlborough's benefit related to the project might be attractive to Marlborough. The City has entered into several other agreements with towns or commercial projects on their western border using their Westerly Treatment Plan and there have been legal issues that have arisen in connection with a few of those, and the City has had to incur legal costs as a result. While our intention would be to develop an Intermunicipal Agreement that is of benefit to both municipalities and avoid any legal problems in the first place, this might help the City Council better consider our request.

I look forward to discussing this with you.

_____, 2014

Ms. Patricia Pope, Council President
City Hall
140 Main Street
Marlborough, MA

Dear Ms. Pope:

After several discussions with Mayor Vigeant and the Marlborough DPW staff, I am appealing to you regarding a regional project, which could benefit both Sudbury and Marlborough. I am speaking about the Sudbury Route 20 sewer project, and our desire to utilize the excess capacity at the Marlborough Easterly Treatment Plant to treat a small amount of Sudbury's wastewater.

Sudbury has no public sewer system currently, however our businesses and commercial plazas along the Route 20 corridor have very critical needs regarding wastewater disposal. The physical conditions in the central business area severely limit wastewater disposal due to poor soil conditions and high groundwater. We have been working towards a solution to construct a small treatment plant to assist these businesses with their wastewater needs, and have a feasible project planned completely within Sudbury's boundaries. However, the proximity of the Marlborough Easterly Treatment Plant to our business districts has attracted the attention of our sewer committees, and focus has recently shifted from completing the design of the Sudbury alternative, to investigating the potential Marlborough alternative. Sudbury's needs are small, and we have been informed that the Marlborough Easterly Treatment Plant has enough excess capacity to accommodate our flows.

The project would require the creation of an Inter-Municipal Agreement between the municipalities, and we are prepared to draft a tight, fair and mutually acceptable agreement. We could also offer the creation of a legal defense fund for Marlborough in a specific amount acceptable to both parties to be used for Marlborough's legal fees to review the IMA and payment of additional legal fees in the future.

We have created a list of benefits to Marlborough that we see in going forward with this project:

- The Easterly Treatment Plant has 1.7 mill gallons/day in excess capacity, a portion of which you can sell to Sudbury.
- Sudbury has small needs – only 180,000 gallons/day to start, and up to 400,000 gallons/day at full build-out.
- Sudbury is ready to pay its fair share of costs for the plant upgrade, and on-going operation and maintenance costs associated with the Sudbury flow.
- A joint venture benefits our mutual friend, the Wayside Inn. The Sudbury alternative does not, as the sewer line would not cross the Wayside Inn property. The Wayside Inn's needs are critical, and no expansion on the property can occur until there is a wastewater solution.
- The Marlborough/Sudbury solution is favorable to the MA Department of Environmental Protection.
- Raytheon supports the project and would be contributing to the 400,000 gallons/day flow.

- There is limited development potential in Marlborough within the plant range so selling some capacity will not limit Marlborough's economic development goals in the area of the Easterly Treatment Plant.
- Sudbury also has limited development potential in the Rt. 20 commercial corridor, so the maximum flow would be capped at 400,000 gallons per day.
- The efficiency of the Easterly Treatment Plant is increased if it is treating a wastewater volume closer to its design capacity.
- The additional Sudbury users will diffuse costs to Marlborough residents for continued operation of plant.
- At Marlborough's option, Sudbury is willing to offer the operation and maintenance of Sudbury's piping system to Marlborough to add value to project for Marlborough.
- The Sudbury project is needed to treat wastewater in a limited commercial district, and is not intended to serve the entire Town.
- Sudbury has an alternative solution within our own Town boundaries if the decision to sever the relationship between the 2 municipalities is ever made - quite unlike Northborough.
- The effluent comes back into Sudbury's receiving waters, so we have a vested interest in keeping the plant viable and operating efficiently.

It is common to see a regional approach to wastewater treatment. Marlborough has experience in this with Northborough, Southborough and Berlin. A regional approach can offer better economies of scale and sustainability. Governance is often the problem in joint ventures, but we are hopeful that we can address some of Marlborough's lingering concerns in executing another IMA. We understand Marlborough's reluctance, based on its current problems, but hope that Sudbury's terms and commitments can be articulated to the City Council before any decision is made. Sudbury still believes that this project is beneficial to both communities, despite the challenges of negotiating the IMA. We are currently looking at other IMA examples, and will be prepared to discuss general terms and a monetary offer at the next face-to-face meeting with Marlborough officials.

To that end, Sudbury would like to meet with members of the City Council to further discuss the project, and especially would like to make sure the Council and its sub-committees have more information before any decision is made.

Please let me know what your availability is to meet in the near future. I look forward to hearing from you.

Sincerely,

Maureen G. Valente, Town Manager

cc: Mayor Arthur Vigeant
Ward 1 Councilor Joseph Delano, Jr.

AGENDA REQUEST- ITEM #10

BOARD OF SELECTMEN

Requestor's Section:

Date of request: *June 20, 2014*

Requestor: *Town Manager Maureen Valente*

Action requested (Who, what, when, where and why):

Update on IRS Tax dispute

Financial impact expected:

Background information (if applicable, please attach if necessary):

Recommendations/Suggested Motion/Vote:

Discussion only - update on IRS Tax dispute

Person(s) expected to represent Requestor at Selectmen's Meeting:

Town Manager Maureen Valente

Selectmen's Office Section:

Date of Selectmen's Meeting: *June 25, 2014*

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed?

Yes ()

No ()

AGENDA REQUEST - Item #11

BOARD OF SELECTMEN

Requestor's Section:

Date of request: *June 2, 2014*

Requestor: *Darlene Brown, Pres. of AAA Limousine, Inc. and
Marc Merowitz, Pres. of Sudbury Limousine & Taxi*

Action requested: *Renewal of Livery and Limousine Licenses of AAA Limousine, Inc., and Sudbury Limousine and Taxi Service, Inc., in accordance with their applications, and to approve rate schedules as presented.*

Financial impact expected: *\$100 in licensing fees (\$50 ea.)*

Background information: CONSENT CALENDAR

Both entities have been in business for many years without issues; vehicles are inspected annually by the Police Dept. and drivers are registered with the State.

Recommendations/Suggested Motion/Vote:

Vote to renew the Livery and Limousine Licenses for AAA Limousine, Inc., 39 Union Avenue, and Sudbury Limousine and Taxi Service, Inc., 26 Shadow Oak Drive, and to approve rate schedules as provided, subject to approval of individual driver licenses and satisfactory vehicle inspections by the Police Dept., said licenses to expire on June 30, 2015.

Person(s) expected to represent Requestor at Selectmen's Meeting: *None*

Selectmen's Office Section:

Date of Selectmen's Meeting: *June 25, 2014*

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Distribution:


Town Counsel approval needed?

Yes ()

No (X)

TAX ATTESTATION

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes as required under law.



* Signature of Individual



By: Corporate Officer

20-8846275
** Social Security # Voluntary
or Federal Identification Number

6/17/14
Date

* This license will not be issued unless this certification is signed by the applicant.

** Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.



AMENDED

01/18/2014

Office/Agent: 05 39686

Policy No: 3948712 COM 06

Producer Name and Address

EASTERN INSURANCE GROUP LLC
PO BOX 9145/77 ACCORD PK DR B1
NORWELL MA 02061
Telephone 800-876-5510

ITEM ONE - Named Insured and Address

SUDBURY LIMOUSINE AND TAXI
26 SHADOW OAK DR
SUDBURY MA 01776

POLICY PERIOD: Policy covers FROM 01/18/2014 TO 01/18/2015 12:01 A.M. Standard Time at the Named Insured's Address stated above

NAMED INSURED'S BUSINESS:

FORM OF BUSINESS: OTHER

DB

COMMERCIAL

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

ITEM TWO - SCHEDULE OF COVERAGES AND COVERED AUTOS (reflects only the changed amounts)

This policy provides only those coverages where a charge is shown in the premium column below. Each of these coverages will apply only to those "Autos" shown as covered "Autos". "Autos" are shown as covered "Autos" for a particular coverage by the entry of one or more of the symbols from the COVERED AUTOS Section of the Business Auto Coverage Form next to the name of the coverage.

LIABILITY INSURANCE

COVERAGES	COVERED AUTOS (Entry of one or more of the symbols from the COVERED AUTOS Section of the Business Auto Coverage Form show which autos are covered autos.)	LIMIT The most we will pay for any one accident or loss	ADJUSTED PREMIUM
Compulsory Bodily Injury	7	\$ 20,000 Each Person \$ 40,000 Each Accident	
Personal Injury Protection	7	\$ 8,000 Each Person	
Optional Bodily Injury	7 8 9	SEE SCHEDULE Each Accident	
Property Damage (COMPULSORY LIMIT \$5,000)	7 8 9	SEE SCHEDULE Each Accident	INCL
Auto Medical Payments Insurance	7	\$ SEE SCHEDULE Each Person	
Uninsured Motorists COMPULSORY LIMITS \$20,000/\$40,000	7	SEE SCHEDULE Each Person SEE SCHEDULE Each Accident	
Underinsured Motorists	7	SEE SCHEDULE Each Person SEE SCHEDULE Each Accident	

PHYSICAL DAMAGE INSURANCE

Actual Cash Value or cost of repair, whichever is less, minus the deductible for each Covered Auto.

Comprehensive Coverage	7	SEE SCHEDULE Deductible	
Specified Perils Coverage		Deductible	
Collision Coverage	7	SEE SCHEDULE Deductible	
Limited Collision Coverage		Deductible	
Loss of Use - Rental Reimbursement			
Towing and Labor		\$25 for each disablement of a private passenger "auto"	

Forms and Endorsements attached to this Coverage Form:

MM9923 0998 MM9911 1011 CA0001 1001 IL0021 0498 IL0017 1198
IL0003 0498 STN107 0106 SCA2386 0106 MM9913 0998 MM9954 0998
CA2402 1293

**PREMIUM
FOR ENDORSEMENTS**
**ESTIMATED TOTAL
PREMIUM**

SEE ADDITIONAL INFORMATION

Countersigned by: _____
Authorized Representative

BATCH	SEQ.	REP	CURR DATE	AGENT	RUN SEQ.	END NO.	F	LAST DATE	CDT
Z15	000	0	049	0	000	02	V	000	

PERMANENT LOCATION OF SUDBURY LIMOUSINE AND TAXI SERVICE

**26 Shadow Oak Drive
Sudbury, Massachusetts 01776**

PROPOSED HOURS OF OPERATION

**Logan Airport Service
24 Hour Service**

**Local Car Service
6 AM to 10 PM**

PROPOSED RATE SCHEDULE

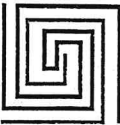
Logan Airport Service

**2007 Lincoln Town Car - \$75.00 including tolls
2007 Chevrolet Suburban - \$85.00 including tolls**

Local Car Service

Rate: \$2.00 up to first mile and \$2.00 each additional mile

Flat rates available upon request



AAA Limousine, Inc.

37 Union Ave Sudbury, MA 01776

June 16, 2014

Board of Selectman

288 Sudbury Rd

Sudbury, MA 01776

This is to request renewal of our Livery License which will expire on June 30, 2014.

Renewal fee enclosed \$50.00 check #

Vehicles in use:	Registration #
2004 Lincoln Town Car	AAA1
2002 Chev Yucon	AAA2
2001 Lincoln Town Car	AAA3
2001 Ford Excursion	AAA4
2005 Lincoln Town Car	AAA6
2007 Toyota Camary Hybrid	LV52852

Rates Boston to Logan/Logan Airport

Sedan \$95.00

SUV \$95.00 up to 4 passengers/5+ additional \$10. per person

Sincerely,

Darlene Brown

TAX ATTESTATION

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes as required under law.

Darlene Brown,
* Signature of Individual

President
By: Corporate Officer

04 28 04981
** Social Security # Voluntary
or Federal Identification Number

6-16-14
Date

* This license will not be issued unless this certification is signed by the applicant.

** Your social security number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Law, Chapter 62C, Section 49A.

AGENDA REQUEST - Item #12

BOARD OF SELECTMEN

Requestor's Section:

Date of request: 06/18/2014

Requestor: Bill Miles, Fire Chief

Action requested (Who, what, when, where and why): *Accept donation of \$100 from Sudbury Villagers for Sudbury Community Emergency Response Team (CERT).*

Financial impact expected: *None for General Fund*

CONSENT CALENDAR

Background information (if applicable, please attach if necessary): *see attached*

Recommendations/Suggested Motion/Vote:

Vote to accept a donation of \$100 from Sudbury Villagers for Sudbury Community Emergency Response Team (CERT), as requested by Bill Miles, Fire Chief.

Person(s) expected to represent Requestor at Selectmen's Meeting: *N/A*

Selectmen's Office Section:

Date of Selectmen's Meeting: *June 25, 2014*

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed? Yes () No (X)

William L. Miles, Fire Chief
Sudbury Community Emergency Response Team (CERT)
Fire Station Headquarters
77 Hudson Road
Sudbury, MA 01776

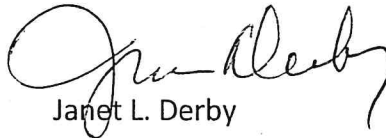
Dear Chief Miles:

We are pleased to enclose a charitable donation in the amount of \$100.00 to be used for whatever purposes you deem necessary in carrying out the activities and functions of CERT.

The goals of the Sudbury Villagers Club, an organization of 92 women, are to provide social and recreational activities for its members as well as to contribute to selected charities and services within our community.

We appreciate the good work being done by CERT and look forward to your continued involvement in helping families in need.

Sincerely,

A handwritten signature in black ink, appearing to read "Janet L. Derby". The signature is fluid and cursive, with a large initial "J" and "D".

Janet L. Derby
Treasurer

AGENDA REQUEST- Item #13
BOARD OF SELECTMEN

Requestor's Section:

Date of request: 6/19/14

Requestor: Jody Kablack, Director of Planning and Community Development

Action requested (Who, what, when, where and why): See vote.

Financial impact expected: N/A

CONSENT CALENDAR

Background information (if applicable, please attach if necessary):

Designation as a Special Municipal Employee under M.G.L. c.268A is requested by Vanasse, Hangen Brustlin, Inc. for the purpose of engineering consulting on the Town Center intersection project to avoid a conflict of interest upon representation of clients appearing before Town Boards and Committees on other matters.

Recommendations/Suggested Motion/Vote:

Vote: To designate the following position as Special Municipal Employee under M.G.L. c.268A: Consulting Engineer, for the purpose of engineering consulting on the Town Center intersection project, and to the extent that there is an exemption required under the statute, such exemption is approved, as requested by Jody Kablack, Director of Planning and Community Development.

Person(s) expected to represent Requestor at Selectmen's Meeting:

None

Selectmen's Office Section:

Date of Selectmen's Meeting: 6/25/14

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed?

Yes ()

No ()