

IN BOARD OF SUDBURY SELECTMEN  
TUESDAY, JUNE 10, 2014

Present: Chairman Charles C. Woodard, Selectman Lawrence W. O'Brien, Selectman Robert C. Haarde, Selectman Leonard A. Simon, Vice-Chairman Patricia A. Brown and Town Manager Maureen Valente

The statutory requirements as to notice having been complied with, the meeting was convened at 7:31 p.m. in the Lower Town Hall, 322 Concord Road.

**Opening Remarks**

At 7:31 p.m., Chairman Woodard opened the meeting. He announced volunteers are needed to serve on the Zoning Board of Appeals, the Sudbury Housing Trust and the Sudbury Celebrates 375 Committee. Chairman Woodard also announced Selectmen's Office Hours will be held on June 18, 2014 from 10:30 a.m. – 11:30 a.m., in the Silva Conference Room of the Flynn Building. He also reminded citizens there will be a Special Town Election on June 24, 2014, and the deadline to submit an absentee ballot is 12 noon on June 23, 2014.

Chairman Woodard referred to the Board's last meeting and the recent member changes made to the Finance Committee. He stated he served on the Finance Committee for seven years and he was its Chairman for three years. He believes the Moderator acted according to the Town's bylaws when making his appointments to the Finance Committee. Chairman Woodard noted the Moderator is an elected position, which is not overseen by the Board. He stated he welcomes anyone to contact him regarding the Finance Committee appointments and is willing to listen to their viewpoint. However, he further stated this issue will not be a future Board meeting agenda item because these were lawful decisions by another elected official which we cannot change.

Chairman Woodard also stated the Board's last meeting ended in an unfortunate manner with the discussion regarding the election of a Chairman. He apologized on behalf of the Board to the community for the over-long and acrimonious conclusion of that meeting. Chairman Woodard emphasized Board members should focus their discussions on addressing the issues of the Town, which is the duty for which they were elected. His expectation is that all future Board meetings will be conducted with respect and that they will not include personal attacks. Chairman Woodard emphasized all opinions will be heard and expressed in a manner which provides a positive role model for the community and Sudbury's youth.

**Election of Board Vice-Chairman**

Chairman Woodard nominated Pat Brown as Vice-Chairman of the Board, noting her long history of service to the Town. The nomination was seconded by Selectman Simon.

Selectman Brown noted she has been a Board member for 33 days, and she asked if the Board believes she is ready for this appointment.

Chairman Woodard stated he believes Ms. Brown's prior experiences have adequately prepared her to serve in this position. He provided a brief summary of duties performed by the Vice-Chairman

It was on motion unanimously

VOTED: To elect Patricia A. Brown as Vice-Chairman of the Board of Selectmen.

**Reports from the Town Manager**

Town Manager Valente announced Sudbury's Finance Director Andrea Terkelsen was notified she and the Town have received the prestigious certificate of achievement and excellence from the Government Finance Officers Association for its Comprehensive Annual Financial Report (CAFR) for the second time. The Town has also been notified the Massachusetts School Building Authority (MSBA) has invited Sudbury to participate in its program for partial reimbursement for specific repairs to the Nixon School. Town Manager Valente stated compliance with this program may require a Special Town Meeting and a Special Town Election in the fall.

Town Manager Valente also announced Sudbury will be featured as a Fox 25 News Zip Trip on June 20, 2014 from 4:00 a.m. – 10:00 a.m. The network will produce the feature at the Wayside Inn, and the focus will be on the Town's 375<sup>th</sup> anniversary. She also stated there will be a lunch on June 24, 2014 at 12 noon to provide more information on the Police Department's collaboration with the Navigate Prepared program. Board members were invited to attend.

Town Manager Valente stated Needham's Town Manager is coordinating a regional member meeting on June 24, 2014 at 8:00 a.m. at the Weston Town Hall regarding the Minuteman Regional School District. Board members were encouraged to attend.

**Reports from the Board of Selectmen**

Vice-Chairman Brown attended a Massachusetts Area Planning Council (MAPC) Minuteman Advisory Group on Interlocal Coordination (MAGIC) meeting on May 22, 2014. She also attended the Memorial Day Lt. Scott Milley Memorial dedication ceremony at Willis Lake. Vice-Chairman Brown stated she and Selectman Simon conducted Board Office Hours on May 31, 2014, and she also attended an Eagle Scout ceremony for Troop 61. She also reported attending a municipal finance-oriented seminar and a Massachusetts Municipal Association (MMA) seminar for new selectmen with Selectman Simon.

Selectman O'Brien attended a Sudbury Housing Trust meeting last week, and he will participate in the Board's Office Hours next week.

Selectman Haarde attended the Memorial Day Parade and the Lt. Scott Milley Memorial dedication ceremony. He read aloud from the minutes of the Board's last meeting, stating he had thought the Board had decided to discuss the Finance Committee appointments at a future meeting. Selectman Haarde stated he believes it would be best to air the issue in public, or it may not go away.

Chairman Woodard stated that, upon reflection, he does not believe it would be appropriate for the Board to conduct a public hearing regarding the actions of the Moderator.

Selectman Simon attended the Memorial Day Parade and the Lt. Scott Milley Memorial dedication ceremony. He also attended an Eagle Scout Ceremony for Troop 63, and participated in the Board's Office Hours. Selectman Simon attended a Conservation Commission hearing on June 2, 2014, the municipal finance seminar in Worcester on June 5, 2014 and the MMA meeting in Wrentham.

**Citizen's Comments**

Chairman Woodard recognized Sudbury resident Robert Stein, 7 Thompson Drive.

Mr. Stein stated he and others brought to the Board's attention at its last meeting, the need for a public hearing to be scheduled regarding recent actions taken related to the Finance Committee member terminations and appointments. He believes that he and another member were terminated because they were dissenting voices regarding proposed Town Warrant articles. Mr. Stein stated he was disappointed to learn from Chairman Woodard last week, that all three requests for further discussion on these issues are being denied by the Board. Although, he understands the Moderator's action were legal according to the bylaws, Mr. Stein believes the Moderator's actions were ethically and morally wrong. He summarized comments he made at the last meeting regarding what he believes to be the chronology of events related to the Moderator's actions and those of the Town Manager, Town Counsel and Town Clerk. He also stated the outcome of these actions has resulted in his loss of respect for the Moderator. Mr. Stein believes politics should be kept out of the business doings of the Finance Committee. He questioned the application process used for new members, noting select applicants were allowed to submit applications after the deadline, while others were not afforded the same opportunity. Mr. Stein believes the Board's silence and inaction regarding these concerns equates to consent, and he believes it taints the Finance Committee's reputation. He called for the four new Finance Committee members to resign and to allow the appointment process to be redone publicly. Mr. Stein questioned why the Board would not want to conduct a hearing regarding these issues, and why it does not want to opine on the roles played by the Town Manager and Town Counsel. He expressed his disappointment with Chairman Woodard's decision, stating he had supported the election of Chairman Woodard hoping he would be objective. Mr. Stein stated these matters impact the integrity of the Finance Committee.

Chairman Woodard stated he has spoken at length by telephone with Mr. Stein. He stated he too was a dissenting voice at times when he was a member of the Finance Committee, but it did not result in not being reappointed. Chairman Woodard stated he has spoken with Mr. Stein, the Town Manager and the Town Clerk and their recollection of events differ. He believes there is nothing to be gained by further discussion regarding the actions of the Moderator, who is an elected official who acted legally. Chairman Woodard stated that, although he understands how Mr. Stein feels, and that some might be unhappy with the results, it does not make the actions wrong.

Sudbury resident and Finance Committee member Mark Minassian, 38 Hadley Road, stated that the bylaws do allow the Moderator to appoint Finance Committee members. However, he highlighted the process used this year varied greatly from the precedence of the prior nine years, and the Committee was offered no explanation for the variance.

The question was asked whether Board members had any conversations with the Moderator before Town meeting regarding pending appointments. Selectmen O'Brien and Simon stated they had not. Chairman Woodard stated he had not discussed the Moderator's decision with regard to the Finance Committee, but did, upon request, provide his opinion on one candidate. As a former Finance Committee Chairman, he stated that it seemed reasonable to him that his opinion would be sought out in this manner.

Mr. Minassian reiterated that the appointment process was changed this year with no explanation. He also believes the Moderator position is too important to not be accountable to anyone and to not have any accompanying checks and balances.

Selectman Haarde stated that just because an action is legal does not make it right. He stated he has received comments from citizens questioning why anyone should want to volunteer their services if this is how things are handled. Selectman Haarde believes the concerns need to be addressed.

At 8:09, Chairman Woodard stated the Board needed to attend to other agenda items, and he concluded the comment period.

### **Council on Aging - Interviews**

Present: Candidates Alice Sapienza and Elizabeth Ingersoll

At 8:09 p.m., Chairman Woodard welcomed Sudbury residents Alice Sapienza and Elizabeth Ingersoll to the meeting to discuss their interests in serving on the Council on Aging, and he highlighted how many volunteers give their time and expertise to benefit the Town. The Board was previously in receipt of copies of the two Applications for Appointment, a memorandum from Assistant Town Manager Maryanne Bilodeau dated May 23, 2014, and a letter from Sudbury Council on Aging director Debra Galloway dated May 6, 2014. Town Manager Valente noted the position would be for a term expiring May 31, 2017.

Ms. Sapienza has been involved with health-related agencies for many years. She has volunteered at the Senior Center, and she wants to help the senior community to be able to age in place.

Board members thanked both women for volunteering for the position, and they asked what related issues they believe the Town should address. Ms. Sapienza stated space for the Council and Senior Center is a problem. She also stated the Town has a very large middle-aged elderly group of citizens and there is hidden senior poverty.

Selectman O'Brien stated Ms. Sapienza's background is well suited to the Council, and he endorsed her candidacy. He also suggested collaboration with the Town's schools regarding space and resources.

Ms. Ingersoll stated she has lived in Sudbury for 40 years, and she looks forward to growing old here and contributing in some way to the community. She stated she is grateful to live at Frost Farm and wishes there were more developments like it. Ms. Ingersoll also stated the issue of hidden senior poverty should be addressed, and she would like to see the Senior Center's programming expanded to include activities scheduled later in the day to accommodate working seniors.

Selectman Simon suggested consideration of collaboration with local colleges, such as Framingham State, for expanded programming.

Selectman O'Brien stated Ms. Ingersoll's background compliments the Council's work, and he endorsed her candidacy.

It was on motion unanimously

VOTED: To approve the appointments of Alice Sapienza, 70 Ridge Hill Road, and Elizabeth Ingersoll, 150 North Road #9, to fill open seats on the Council on Aging, as requested by Deb Galloway, Council on Aging Director.

**Public Hearing: Receive Public Comments on Gift Proposal for Upper Featherland Upgrades from Sudbury Youth Baseball**

Present: Park and Recreation Director Nancy McShea, Sudbury Youth Baseball President Mike Walsh, Park and Recreation Chairman Jim Marotta, Sudbury Girls' Softball representative Nancy Kimble, Sudbury Women's Softball representative Diane Baxter and Board member of LS Youth Baseball Al Fordiani

At 8:28 p.m., Chairman Woodard opened the Public Hearing for the Board to receive public comments on proposed improvements to Upper Featherland Field located at 491/503 Concord Road, and to discuss a proposed agreement between the Town of Sudbury and Lincoln-Sudbury Youth Baseball. The Board was previously in receipt of two memoranda from Town Manager Valente both dated June 6, 2014, an email from Park and Recreation Director Nancy McShea dated May 28, 2014, noting Town staff comments, a schematic Cost Estimate dated June 5, 2014, an email from Ms. McShea dated June 2, 2014, regarding the construction timeline and useful life and maintenance needs, and two emails from Ms. McShea respectively dated May 22, 2014 and May 28, 2014 to other field user groups. In addition, copies of a draft "Agreement Regarding Upper Featherland Field" (and a redline version of the same draft Agreement) and an email from Lincoln-Sudbury Director of Activities & Athletics Peter Elenbaas dated June 9, 2014 were distributed tonight.

Chairman Woodard referred to Town Manager Valente's June 6, 2014, memo which noted items for further consideration, and he suggested it be used as an outline for tonight's discussion. He asked for input from current user groups regarding the proposal.

Sudbury resident Carlo LePordo, 156 Fairbank Road, addressed the board on behalf of Men's Softball. He stated the group is in favor of the renovations, subject to the modifications regarding the times the group can use the field being included in the Agreement. Mr. LePordo stated the group is happy to help make this project come to fruition, as long as its needs are specified in writing in the Agreement.

Town Manager Valente provided Mr. LePordo with a copy of the draft Agreement's Schedule C, which Mr. LePordo had not previously seen.

Selectman Simon clarified with Mr. LePordo that his group is Sudbury's Men's Softball, but it is referred to in the draft as "Adult Softball." He asked that the name be revised on Schedule C to accurately reflect the proper user group. In response to a question from Selectman Simon, Ms. McShea stated the Adult Men's Sunday League was invited to attend tonight's meeting, but no feedback was received from the group.

Selectman O'Brien stated he is supportive of the project as long as all user groups are supportive. He referred to the draft Agreement, and he questioned the proposed draft Agreement language for #5. Ms. McShea suggested the language should be revised to reflect that changes to the schedule can only be made by the Park and Recreation Commission as approved by the Selectmen. Selectman Simon suggested the language should provide flexibility for future uses to come to the Park and Recreation Commission and/or Board of Selectmen for authorization. Selectman Haarde and Chairman Woodard stated they believe these types of future requests are better directed to the Park and Recreation Commission.

Selectman O'Brien asked for confirmation that Sunday activity begins at 10:00 a.m., and he asked if abutter concerns are anticipated. Ms. McShea stated activity has begun at 10:00 a.m. for a number of years, and thus no abutter problems are anticipated.

Chairman Woodard referred to the email dated June 9, 2014 received from Mr. Elenbass. Ms. McShea clarified some of Mr. Elenbass' items, stating she has spoken to him to resolve his concerns.

It was noted Girls' and Women's softball was inadvertently omitted through the planning process. Representing Sudbury Girls' Softball Nancy Kimble, 589 Concord Road, and Diane Baxter, 2 East Street, representing Sudbury's Women's Softball addressed the Board. In response to a question from Selectman O'Brien, both women stated on which fields their groups play. Ms. Kimble stated that, in general, both groups support the proposed project. However, she further stated they had not seen Schedule C before tonight, and they requested time to review it with Ms. McShea. Ms. Kimble emphasized Girls' Softball needs its use of Feeley Fields, and she also noted that, typically, L-S games conclude closer to 6:00 p.m. rather than 5:00 p.m. She stated the group has never used Featherland because it is usually so booked.

Ms. Baxter stated Women's Softball used Featherland Field in the past, but now plays at Feeley on Thursday evenings. She stated the group would like to play "under the lights" in the future. Ms. Baxter stated she needs more time to review Schedule C with Ms. McShea in order to be comfortable with its content.

At 9:05 p.m., the Board suspended this discussion to attend to another agenda item. The Board resumed the discussion at 9:11 p.m.

In response to a question from Selectman O'Brien, Ms. McShea stated Schedule C would be revised to include Women's Softball's fall use. Chairman Woodard encouraged the user group parties to finalize the scheduling needs in collaboration with each other.

Selectman O'Brien asked for clarification regarding a few comments made by Town staff. Ms. McShea stated the items will be resolved, and the walkway mentioned by Department of Public Works Director Bill Place will be determined with the architects.

In regard to future maintenance, Selectman O'Brien asked if the Town has the required device. Ms. McShea stated it is provided with the field package. Town Manager Valente stated she will confirm with Mr. Place that he has no other concerns.

Chairman Woodard summarized the cost estimate provided. Selectman Simon asked for clarification regarding the cost increase from the initial estimate. Ms. McShea stated the proposed \$232,051.31 is the actual cost estimate, but it may be less when it is sent out to bid.

Town Manager Valente asked if the schematic design documents are the same as previously provided, and if smaller versions could be provided to be included with the Agreement. Ms. McShea stated they are the same, and that smaller versions could be provided.

Chairman Woodard suggested a review of the draft by the Board tonight to provide feedback for revisions to be made, which could be considered for approval at the next meeting.

Selectman O'Brien requested that all references to "LS Baseball" on page one and throughout the draft be revised to "LSYB, Inc."

A brief discussion ensued regarding the proposed draft Agreement language for #2 and the proposed date for commencement of construction on the improvements by September 10, 2014. Selectman Simon suggested, and the Board concurred, the language be changed to reflect that the target date for the commencement of the construction for improvements be no later than September 30, 2014.

Selectman O'Brien suggested, and the Board concurred, a new item #4 be added after #3, to reflect that the Town would establish a turf maintenance fund, and that the original item #s 4,5,6, and 7 would be appropriately renumbered.

Selectman Simon asked if inflation costs have been included in the project estimate. Ms. McShea stated they have not, and she explained why it is believed that costs could decrease over time.

Vice-Chairman Brown asked if there would be disposal costs when the field carpet needs to be replaced at the end of its useful life. Ms. McShea stated these costs are typically included in the package price for the new material.

A Board member of LS Youth Baseball Al Fordiani requested that the Agreement reflects that it is the intent of the Board that LSYB remains a significant user of this field throughout the life of the agreement.

The consensus of the Board was that the language of the second sentence of the new #6 should be revised to reflect that "...may be changed only by determination of the Sudbury Park and Recreation Commission as approved by the Sudbury Board of Selectmen.", and that the sentence suggested by Mr. Fordiani be added.

The consensus of the Board was that the language of the new #7 should be revised at the end to include the words, "and the Board of Selectmen and LSYB, and the related costs will be considered at that time.

Chairman Woodard suggested, and the Board concurred, the language of the second sentence of the new #8 should be revised after the word Town to include the words "Board of Selectmen and LSYB Baseball, ..."

In response to a question from Chairman Woodard, Ms. McShea stated the sole purpose of Attachment C was to document the use by current users.

Vice-Chairman Brown and Selectman Simon suggested the user groups be identified appropriately perhaps in the beginning of the Agreement.

Town Manager Valente and Selectman Simon suggested that relevant meeting minutes could be appended to the Agreement as a legislative history, noting there is also a video recording of the Board meetings.

Town Manager Valente stated she would revise the draft as discussed tonight, have Town Counsel review it and recirculate copies to the Board. She reminded the Board two Selectmen will be absent from the June 25, 2014 meeting (Brown and Simon).

At 10:13 p.m., Chairman Woodard concluded the discussion, noting the proposal is a generous donation for the Town's consideration.

#### **Massachusetts Association of Councils on Aging – Award Presentation**

Present: Massachusetts Councils on Aging Association President Jane Colino and Sudbury Council on Aging (COA) Chair Jack Ryan, COA member Phyllis Bially, Senior Tax Advisor David Levington and Sudbury resident Ralph Tyler

At 9:05 p.m., Chairman Woodard welcomed Massachusetts Councils on Aging Association President Jane Colino and Council on Aging Chair Jack Ryan to the meeting.

Ms. Colino presented the Town of Sudbury a trophy for the Massachusetts Councils on Aging Association's Innovator of the Year Award. She emphasized that she and others in the Commonwealth often look to Sudbury for information regarding senior citizens and ideas which will benefit them.

On behalf of the Town and Board, Chairman Woodard accepted the award and a photograph was taken of the presentation.

### **Board of Selectman FY15 Liaison Assignments**

The Board was previously in receipt of copies of the Sudbury Board of Selectmen Liaison Assignments for 2014-2015 list, reflecting preferences for assignments submitted by Board members.

The Board reviewed the list and revisions were made to assignments.

It was on motion unanimously

VOTED: To approve the Board of Selectmen's Liaison Assignments for FY15 as reviewed and amended tonight as follows: to move the Strategic Financial Planning for OPEB Liabilities and the Strategic Financial Planning for Capital Funding to be listed under "Member of:" for both Chairman Woodard and Selectman O'Brien, to add the Lincoln BOS to Chairman Woodard's assignments and to remove the Capital Improvement Advisory Committee from his assignments, to add the Planning Board, Design Review Board, Commission on Disability, Capital Improvement Advisory Committee and Ponds & Waterways Committee to Vice-Chairman Brown's assignments, to remove the Conservation Commission and the duplicate listing of the Park & Recreation Commission from Selectman Haarde's assignments, and to add to Selectman Haarde's assignments the Historical Commission, the Town Historian, the Sudbury Celebrates 375 Committee, Sudbury Public Schools and Lincoln-Sudbury Regional High School, to remove the Capital Improvement Advisory Committee from Selectman O'Brien's assignments and to add to his assignments the Cultural Council, and the Historic Districts Commission, and to delete the Permanent Building Committee from Selectman Simon's assignments.

Chairman Woodard noted Vice-Chairman Brown and Selectman Simon expressed interest in being the Board's liaison to the Community Preservation Committee. He asked both of them to tell the Board why they should be the liaison, and both explained their interest in the Committee's work.

It was on motion

VOTED: On roll call, three votes for Vice-Chairman Brown and two votes for Selectman Leonard Simon to be the Board's liaison to the Community Preservation Committee as follows: Vice-Chairman Patricia A. Brown, (Brown); Selectmen Lawrence W. O'Brien (Brown); Selectman Robert C. Haarde (Brown); Selectman Leonard A. Simon (Simon); and Selectman Charles C. Woodard (Simon).

### **Minuteman Regional Vocational High School – Next Steps**

Chairman Woodard stated 10 of the 16 Minuteman Regional School District members have supported the proposed new Regional Agreement, one member has rejected the proposal and five members have deferred their vote (and he noted three of the five deferrals have decided to leave the district). He suggested Sudbury needs to catch-up with other towns regarding what its position is regarding Minuteman. He asked the Board's two liaisons to the School, Selectman Haarde and Vice-Chairman Brown, to develop an action plan to move Sudbury's discussion and decision process forward. He also suggested a committee could possibly be formed to evaluate the Town's options and provide recommendations to the Board.

Vice-Chairman Brown asked if the Town has received answers from the School regarding how big the school will be, how much it will cost and how many students it will accommodate. Chairman Woodard stated the proposed size of the school may be better known in the next month or so.



Selectman Haarde stated a concern will be to not only ensure current L-SRHS students can complete studies at Minuteman, but to inform elementary and middle school students and families that the Town is considering other options. He noted the proposed new Agreement includes a three-year phase out to cover completion by current students. Selectman Haarde suggested a Public Hearing should be scheduled by the Board to elicit comments from SPS and L-SRHS families.

Chairman Woodard and Selectman Haarde stated that, in the event Sudbury decides to exit the Minuteman Regional District as a member, it will be important for Sudbury to have a new Inter-municipal Agreement with Minuteman in place which covers the Town's students as non-members before pulling out of the Minuteman District.

Selectman Simon offered his L-SRHS liaison assignment to Selectman Haarde to complement the Minuteman connection. He also suggested Selectman Haarde and Vice-Chairman Brown set a timeline for the action plan.

Selectman O'Brien suggested scheduling a Public Hearing in September to help educate the public on the relevant issues.

#### **Town Manager Annual Re-Appointments**

The Board was previously in receipt of a memorandum from Town Manager Valente dated June 4, 2014, explaining her annual re-appointments requiring approval from the Board.

Ms. Valente stated there are three groups, Conservation Commission, Historical Commission and Labor Counsel, which are appointed by the Town Manager and not the Board of Selectmen.

It was on motion unanimously

VOTED: To approve the Town Manager's annual re-appointments requiring Board of Selectmen's approval of those listed (all of which are subject to acceptance).

#### **Department of Public Works Facility – RFP for a Cell Tower Discussion**

Present: Police Chief Scott Nix

The Board was previously in receipt of copies of a memorandum from Director of Planning and Community Development Jody Kablack dated June 5, 2014, regarding whether or not to issue a Request for Proposal (RFP) to lease Town-owned land for a cell tower located at the Department of Public Works (DPW) Facility, 275 Old Lancaster Road, and a draft RFP and accompanying maps and exhibits

Police Chief Scott Nix stated the Department has been approached by a telecom carrier to lease land at the DPW Building location for a cell tower which would enhance public safety communications.

Selectman Haarde recused himself from the discussion due to a potential business conflict.

Police Chief Nix answered a few questions from the Board, noting the intent is to maximize the number of carriers to three or four companies. He stated a 150' monopole tower has been suggested. Chief Nix also stated Town Counsel has reviewed the draft RFP. He stated the site seems viable, and this could provide the Town with additional revenue from a long-term lease.

It was on motion unanimously

VOTED: To issue a Request for Proposal (RFP) to lease a portion of land located at the Department of Public Works (DPW) Facility, 275 Old Lancaster Road, for the construction of a wireless communication facility, subject to the conditions contained in the RFP.

**MetroWest Regional Transit Authority (MWRTA) – FY14 Contract**

The Board was previously in receipt of copies of a letter from the MetroWest Regional Transit Authority dated May 19, 2014 and accompanying Contract Extension By and Between the Town of Sudbury and the MetroWest Regional Transit Authority.

It was on motion unanimously

VOTED: To approve the renewal of the contract between the MetroWest Regional Transit Authority (MRTA) and the Town of Sudbury for FY15 and to authorize the Town Manager to sign said contract to provide transportation services to the Council on Aging, effective July 1, 2014, as requested by Council on Aging Director Debra Galloway.

**Minutes**

It was on motion unanimously

VOTED: To approve the Regular Session Meeting Minutes of May 20, 2014.

**Joyce Endee Productions – Special Permit**

It was on motion unanimously

VOTED: To grant a Special Permit to Joyce Endee Productions to hold an Arts and Crafts Show on Sunday, September 7, 2014, at the Wayside Inn, subject to conditions and permits required by the Fire, Police, Health and Building Departments.

**Bike MS: Minuteman Ride – Special Permit**

It was on motion unanimously

VOTED: To grant a Special Permit for the 6<sup>th</sup> annual Bike MS: Minuteman Ride on Saturday, July 19, 2014, starting at 8:30 a.m. and ending approximately at 12 Noon, following a route outlined and submitted, subject to approval of Park and Recreation, Building Department and Police Department safety requirements, proof of insurance liability coverage and the assurance that all litter will be removed at the end of the race.

**Common Victualler License – Subway of Sudbury – 435 Boston Post Road**

It was on motion unanimously

VOTED: As the Licensing Authority for the Town of Sudbury, to approve a new Common Victualler License for Subway of Sudbury, 435 Boston Post Road, with new Owner/Manager Ritesh R. Patel, as requested in an application dated May 17, 2014, said license to expire December 31, 2014.

**Special Town Election Warrant**

It was on motion unanimously

VOTED: To approve and sign the Special Town Election Warrant for June 24, 2014.

**Agricultural Commission – Appointment**

It was on motion unanimously

VOTED: To appoint Edward B. Houser, Jr., 24 Pelham Island Road, as a member of the Agricultural Commission for a term to expire May 31, 2017, to fill the seat vacated by John Donovan, as requested by Laura B. Abrams, Chairman.

**Election Officers - Appointments**

It was on motion unanimously

VOTED: To appoint two registered voters: Norina Boyle Zywiak, 35 Maple Avenue, #802, and Joanne M. Bennett, 86 Robbins Road, as Election Officers with terms to expire on August 14, 2014, as requested by Rosemary Harvell, Town Clerk.

**George J. Raymond Scholarship Fund – Award**

It was on motion unanimously

VOTED: To approve the disbursement of \$1,500 from the George J. Raymond Scholarship Fund to the 2013-2014 academic school year recipient, Natalie Howard, as requested by Lincoln-Sudbury Regional High School Superintendent/Principal Bella Wong, and Co-Trustee Andrea Terkelsen, Finance Director, Treasurer/Collector.

**July 4<sup>th</sup> Road Race - Signage**

It was on motion unanimously

VOTED: To approve the placement of six signs announcing the July 4<sup>th</sup> Road Race at the following locations: West side of Concord Road at Featherland Park; Northwest corner of Fairbank and Hudson Road; Southwest corner of Peakham and Old Lancaster Road, Fire Headquarters, 77 Hudson Road (contingent on permission from Fire Dept., 221 Goodman's Hill Road, 46 Union Ave. (Precourt Stone); and Northeast corner of Morse and Ridge Hill Road, from June 20, 2014 to July 5, 2014, as requested by Graham R. Taylor, 221 Goodman's Hill Road, in a letter dated June 3, 2014.

There being no further business, the meeting adjourned at 11:11 p.m.

Attest: \_\_\_\_\_  
Maryanne Bilodeau  
Acting Town Manager-Clerk Pro Tem