

SUDBURY BOARD OF SELECTMEN
AGENDA
WEDNESDAY, MARCH 27, 2013
7:15 p.m., Town Hall, 322 Concord Road

1. 7:15 **Executive Session** -- Open meeting in Town Clerk's Office and immediately vote to go into Executive Session to discuss collective bargaining with the firefighters and dispatchers, wherein strategy discussion in an open meeting may have a detrimental effect on the bargaining position of the Board.

If necessary, the Executive Session will be suspended to the close of the regular meeting which will begin in Lower Town Hall at 7:30.

2. 7:30 Opening remarks by Chairman
3. 7:35 Report from Town Manager
4. 7:40 Reports from Selectmen
5. 7:45 **Vote** Question of extending, through June 30, 2014, the Inter-Municipal Agreement with the City of Marlborough for the services of the Veterans' Agent, which Agreement would create a district with Marlborough and Sudbury for these services.

Miscellaneous (untimed items):

6. **Vote** Vote to ratify the Collective Bargaining agreements approved in Executive Session.
7. **Vote** Vote to appoint Sally Hild, 206 Nobscot Road, to Sudbury Celebrates 375/Sudbury Day Committee for a term to expire November 30, 2014
8. **Vote** Question of supporting the MetroWest Regional Transportation Authority (MWRTA) option to buy the SMOC-owned property currently leased at 15 Blandin Ave., Framingham which they plan to rehab for use as a Call Center/Dispatch/administration offices and the maintenance of vans

AGENDA REQUEST - Item #5

BOARD OF SELECTMEN

Pulled from agenda

Requestor's Section:

Date of request: February 20, 2013

Requestor: Maryanne Bilodeau, Assistant Town Manager/HR Director

Action requested (Who, what, when, where and why):

Vote to approve the execution by the Town Manager of an "Inter-municipal Agreement" between the City of Marlborough, MA and the Town of Sudbury, MA for shared veterans' services as set forth in attached agreement and authorizing the creating of a Veteran's District with the personnel required subject to State and Marlborough City Council approval."

Financial impact expected: Savings of approximately \$21,000 by providing this service through the Inter-municipal Agreement as opposed to hiring a fulltime Veterans' Agent.

Background information (if applicable, please attach if necessary): *Attached*

Recommendations/Suggested Motion/Vote:

"Pursuant to the provisions provided in M.G.L. c.40, s.4A, and such other laws required to approve the execution by the Town Manager of an "Inter-municipal Agreement" between the City of Marlborough, MA and the Town of Sudbury, MA for shared veterans services as set forth in said agreement and authorizing the creation of a veteran's district with the personnel required subject to State and Marlborough City Council approval."

Person(s) expected to represent Requestor at Selectmen's Meeting:

Assistant Town Manager/HR Director, Maryanne Bilodeau

Selectmen's Office Section:

Date of Selectmen's Meeting: *March 27, 2013*

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed? Yes (X) done No ()



THE COMMONWEALTH OF MASSACHUSETTS
 EXECUTIVE OFFICE OF HEALTH AND HUMAN SERVICES
 DEPARTMENT OF VETERANS' SERVICES

600 WASHINGTON STREET, 7th Floor, BOSTON, MASSACHUSETTS 02111
 TEL: (617) 210-5480 FAX: (617) 210-5755 TTY: (617) 210-5883
 WWW.MASS.GOV/VETERANS

*- put in packet w/
agenda item.
- file copy*

DEVAL L. PATRICK
GOVERNOR

TIMOTHY P. MURRAY
LIEUTENANT GOVERNOR

JOHN W. POLANOWICZ
SECRETARY, EOHHS

COLEMAN NEE
SECRETARY, DVS

March 15, 2013

City of Marlborough
c/o Arthur G. Vigeant
Mayor
140 Main Street
Marlborough, MA 01752

Town of Sudbury
c/o Maureen Valente
Town Manager
278 Old Sudbury Road
Sudbury, MA.01776

Municipal Leaders:

The Department of Veterans' Services (DVS) has completed its sufficiency review of your application of February 20, 2013, for formation and establishment of a veterans' services district. I am pleased inform you that the City of Marlborough and the Town of Sudbury hereby are granted conditional approval for a period of one year commencing on the date hereof to operate the Marlborough-Sudbury Regional Veterans District under the terms presented in your application and in compliance with all applicable laws, regulations, and directives of DVS.

During the conditional approval period, the Marlborough-Sudbury Regional Veterans District must demonstrate to DVS the district's ability to adhere to all legal requirements, meet DVS's uniform standards, and demonstrate that sufficient veterans' benefits and services are being provided adequately to veterans and their eligible dependents residing in the City of City of Marlborough and the Town of Sudbury. If it is determined by DVS that the Marlborough-Sudbury Regional Veterans District is being operated under terms other than those presented in your application, or is being operated not in compliance with any applicable law, regulation, or directive of DVS, then I may, in my discretion, revoke this conditional approval and deem the district dissolved.

This conditional approval is effective for one year from the date hereof, and shall expire on June 30, 2014. If you wish to continue to operate the Marlborough-Sudbury Regional Veterans District after this expiration date, then you must make re-application for continued veterans' services district status not later than 30 days prior to the end of each constituent municipality's fiscal year, and every two years thereafter.

As an ancillary matter, although it is not a legal requirement for formation, establishment or operation of a veterans' services district, section 12 of chapter 115 permits the Marlborough-Sudbury Regional Veterans District Board to appoint, if the Board so chooses, an unpaid Veterans' Advisory Board (VAB) of not less than five (5) nor more than fifteen (15) residents of the City of Marlborough and the Town of Sudbury to assist the District Director and ensure that veterans' concerns are addressed at the local level.



City of Marlborough
c/o Arthur G. Vigeant
Town of Sudbury
c/o Maureen Valente, Town Manager
March 15, 2013
Page Two

Congratulations! My staff and I look forward to serving our veterans and their eligible dependents with you. Please feel free to contact me if you have any additional questions concerning veterans' benefits.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Coleman Nee', with a long horizontal flourish extending to the right.

Coleman Nee

VETERANS' SERVICES INTERMUNICIPAL AGREEMENT
Between the City of Marlborough and the Town of Sudbury

Pursuant to M.G.L. c. 40, § 4A, this Intermunicipal Agreement, approved by the Marlborough City Council and the Selectmen of the Town of Sudbury (the "Parties"), establishes the "Marlborough – Sudbury Regional Veterans District" (the "District") and is hereby entered into and is effective from 1st day of March, 2013 by and between the City of Marlborough ("Marlborough") and the Town of Sudbury ("Sudbury") in accordance with the following terms:

1. **Purpose and Duties:** (A) This agreement contractually enables the Director of Marlborough's Veterans' Services Department (the "Director") to perform the duties of such office for Sudbury. The Director will maintain separate accurate and comprehensive records of all services performed for Sudbury.
(B) Sudbury will provide for a part-time employee ("Agent/Administrative Assistant") to serve as administrative support for the District. Said employee will be an employee of the Town of Sudbury.
(C) The Director of Veterans Services and the Agent/Administrative Assistant will develop a schedule of available hours in each community in consultation with the Town Manager of Sudbury and the Mayor of Marlborough. The Director and the Agent/ Administrative Assistant will have the ability to serve all qualifying veterans and their dependents in both municipalities regardless of which office they are working in on any particular day.
(D) The Agent/Administrative Assistant will work under the direction of the Director of Veterans Services and assist the office in carrying out relevant duties including but not limited to the coordination of benefits to eligible applicants, the completion of local and state compliance reports, and other duties as needed.
2. **Term:** The term of this agreement shall be from March 1, 2013 until June 30, 2014. The Town of Sudbury and the City of Marlborough reserve the right to terminate this agreement at any point with at least (45) business days written notice.
3. **Location and Time of Services:** The Director and the Agent/ Administrative Assistant shall perform their duties in offices to be provided by both Marlborough and Sudbury.
4. **Salary and Benefits:** The Director shall be an employee of Marlborough, and his salary and benefits will be paid by the City of Marlborough. Sudbury agrees to pay to Marlborough the amount of \$833.50 per month, by check made payable to the City of Marlborough, c/o Comptroller, 140 Main Street, Marlborough, MA 01752, for the duration of this agreement.
5. **Distribution of Benefits to Veterans:** It is understood and agreed that the distribution of benefits payments to eligible Veterans in Marlborough and Sudbury under M.G.L. c. 115 shall be paid by the respective municipality in which the eligible Veteran resides.
6. **Insurance and Indemnification:** The parties agree that they both have a minimum of \$1,000,000 of liability insurance through the Massachusetts Interlocal Insurance Association (MIIA) and are covered by insurance for this joint venture as stated in the General Liability Coverage Form MGP 001.

AGENDA REQUEST – Item #6

BOARD OF SELECTMEN

Requestor's Section

Date of request: *March 22, 2013*

Requestor: *Maryanne Bilodeau, Asst. Town Mgr./HR Director*

Action requested: *Ratify the vote taken in Executive Session between the Town of Sudbury, the firefighters and dispatchers.*

Financial impact expected: *N/A*

Background information (if applicable, please attach if necessary):

Background material provided at Executive Session – Agenda #1

Recommendations/Suggested Motion/Vote: *Vote to ratify the vote taken in Executive Session between the firefighters and the dispatcher unions.*

Person(s) expected to represent Requestor at Selectmen's Meeting: *Town Mgr.*

Selectmen's Office Section

Date of Selectmen's Meeting: *March 27, 2013*

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed?

Yes ()

No ()

AGENDA REQUEST - Item #7

BOARD OF SELECTMEN

Requestor's Section:

Date of request: *March 22, 2013*

Requestor: *Mary McCormack*

Action requested: CONSENT CALENDAR

Appointment of an applicant to the Sudbury Celebrates 375/Sudbury Day Committee

Financial impact expected: *None*

Background information: *N/A -- consent calendar item*

Recommendations/Suggested Motion/Vote:

Vote to appoint Sally Hild, 206 Nobscot Road, to the Sudbury Celebrates 375/Sudbury Day Committee for a term to expire November 30, 2014.

Person(s) expected to represent Requestor at Selectmen's Meeting: *None*

Selectmen's Office Section:

Date of Selectmen's Meeting: *March 27, 2013*

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Future Agenda date (if applicable):

Distribution:

Town Counsel approval needed? Yes () No (X)

AGENDA REQUEST – Item #8

BOARD OF SELECTMEN

Requestor's Section

Date of request: *March 13, 2013*

Requestor: *Deb Galloway, Council on Aging Director*

Action requested: *Question of signing a letter of support by the Board of Selectmen Chair to the MetroWest Regional Transportation Authority Administrator regarding the Blandin Avenue Intermodal Center Project*

Financial impact expected: *None*

Background information (if applicable, please attach if necessary):
See attached background emails

Recommendations/Suggested Motion/Vote:

Vote to approve signing a letter of support by the Board of Selectmen Chair to the MetroWest Regional Transportation Authority (MWRTA) Administrator regarding the SMOC-owned building at 15 Blandin Avenue which the MWRTA would like to purchase and adapt as a call center, using a grant and other funds which will not affect Sudbury transportation money, as requested by Deb Galloway, Council on Aging Director, in an email dated March 13th.

Person(s) expected to represent Requestor at Selectmen's Meeting: *None*

Selectmen's Office Section

Date of Selectmen's Meeting: *March 27, 2013*

Board's action taken:

Follow-up actions required by the Board of Selectmen or Requestor:

Distribution:

Town Counsel approval needed? Yes () No (X)

March 27, 2013

Mr. Edward Carr, Administrator
MetroWest Regional Transit Authority
37 Waverley Street
Framingham, MA 01702

Dear Mr. Carr:

The Town of Sudbury is sending you this letter in support of the MetroWest Regional Transit Authority (MWRTA) Blandin Avenue Intermodal Center Project at 15 Blandin Avenue, in Framingham, MA. This project will allow the MWRTA to consolidate its maintenance and operations under one roof which will improve oversight and efficiency within the agency. The new facility will also house administrative offices and a mobility management call center that will allow transportation users to select the best services for themselves in terms of eligibility, cost and availability of service.

Sudbury recognizes the importance of public transportation services in the MetroWest region and the contributions that MWRTA makes with regard to economic development, social services and access to opportunities for all people. Realizing in these times of fiscal constraint, the advantages that consolidation of operations can have, the Town of Sudbury supports MWRTA's move to streamline efficiency to ensure further opportunities for the agency to continue to grow and serve the MetroWest area.

The Town of Sudbury looks forward to continuing our partnership with the MWRTA and wishes you success on the purchase and rehab of your new facility.

Sincerely,

Lawrence W. O'Brien, Chairman
for the Sudbury Board of Selectmen

cc: Council on Aging, Dir.