

IN BOARD OF SUDBURY SELECTMEN
WEDNESDAY, NOVEMBER 3, 2010

Present: Chairman John C. Drobinski, Vice-Chairman Lawrence W. O'Brien, Selectman Robert C. Haarde and Town Manager Maureen G. Valente

The statutory requirements as to notice having been complied with, the meeting was convened at 7:31 p.m. in the Lower Town Hall, 322 Concord Road.

Opening Remarks

At 7:31 p.m., Chairman Drobinski opened the meeting. He congratulated Sudbury residents for turning out in big numbers for yesterday's election. In addition, he thanked the staffs of the Town Clerk's Office, the Department of Public Works (DPW) and the Police Department for their work to make the day run smoothly.

Chairman Drobinski offered kudos to the Mill Village business community for coordinating a successful Halloween event last Saturday for Sudbury's youth. He also extended the Town's appreciation to the Transfer Station Thursday volunteers for assisting Wayland residents in using Sudbury's facility.

Chairman Drobinski reported that the Lincoln-Sudbury Regional High School Committee Chair informed him that the Committee is interested in participating in the Town's long-term financial review. He is awaiting a response from the Finance Committee.

Chairman Drobinski reminded the community of the HOPE Sudbury telethon on Saturday, November 6, 2010. He urged the community to participate, noting that funds raised this year will be donated to the Sudbury Community Assistance Fund. He displayed the event booklet, noting there are many great auction items offered this year. The event will be televised and streamed online. Vice-Chairman O'Brien later reported he will be one of many hosts for the event, and he provided a brief summary of the genesis of the telethon. He highlighted that, in recent years, 100% of auction proceeds have been used to help local needs. Vice-Chairman O'Brien commended Sudbury's business community, which supports the event well every year. He also urged the community to access more information at HopeSudbury.org.

Reports from Town Manager

Local Meals and Hotel Tax Revenue - Update

Town Manager Valente reported that Sudbury will not receive its share of local options meals and hotel tax revenue for the first half of this fiscal year due to an administrative error. She explained that the State Department of Revenue (DOR) stated that Sudbury did not appropriately inform the State that it had accepted the local option law articles at last year's Town Meeting. Ms. Valente apologized to the Board and the community for this error. She explained that the State requirements for notification to DOR were confusing and other communities experienced the same misfortune. Ms. Valente stated that Town staff is in the process of developing new safeguards, including pre and post-checklists for Town article requirements to ensure this does not happen again. She emphasized that the Town did not make an appropriation for the anticipated first year of funds, and thus the FY11 budget is not impacted, but that Free Cash could be.

Minuteman Regional Vocational Technical School - Update

Town Manager Valente recently attended a meeting of the Minuteman Regional Technical System with the other participating 15 town administrators. She stated that Sudbury enrolls approximately 10-12 students per year at the school. Ms. Valente is preparing a packet of information for the Board regarding many of the

proposals suggested for funding the planned upgrade to the high school facility. (40% will be reimbursed by the State.) A municipal luncheon is planned for November 17, 2010 to review the FY12 budget and feasibility study. A member of the Board and Finance Committee have been invited to attend. Ms. Valente will share the information with Selectman Haarde, who is the Board's liaison to Minuteman, to check his schedule. She will also forward the information to the Finance Committee's liaison Bill Kneeland.

Capital Improvement Planning Committee - Update

Town Manager Valente and Assistant Town Manager Bilodeau attended the recent Capital Improvement Planning Committee (CIPC) meeting. Projects initially submitted by Town Department Heads currently total approximately \$150,000 more than what is anticipated to be available.

Finance Committee - Update

Town Manager Valente attended the recent Finance Committee meeting. The FY12 budget guidelines are being finalized to be sent to the Cost Centers.

Wayland-Sudbury Septage Facility - Update

Town Manager Valente stated that Wayland's Special Town Meeting is November 16, 2010, and today, she received a copy of Wayland's article language regarding acquiring Sudbury's interest in the Septage Facility. Copies were also provided to the Board for review.

Residential Exemption – Discussion

Town Manager Valente met with the Town Director of Assessing. She requested that the report requested by the Board regarding establishing a Residential Exemption be available for review prior to the Selectman's November 16, 2010 meeting at 8:00 p.m. This topic will be discussed that evening, but not voted until the time of the tax classification hearing, currently scheduled for November 22, 2010.

Permanent Landscape Committee - Update

Town Manager Valente met with a member of the Permanent Landscape Committee regarding the need to develop a new committee to replace the inactive one.

Reports from the Board of Selectmen

Selectman Haarde attended the Annual Halloween Parade in his neighborhood, which he said is always fun. He thanked Town Manager Valente for sharing the information with the Board and the public about the Town's oversight in submitting the appropriate paperwork to receive the local meals and hotel tax revenues. Selectman Haarde stated that it was an honest mistake, and he appreciates Ms. Valente staying on top of the situation.

Selectman Haarde attended a Rail Trail Conversion Advisory Committee a few weeks ago, walked the trail and is looking forward to tonight's discussion.

Selectman Haarde stated he exchanged a few emails with Lincoln Selectman Eckhouse, but has nothing new to report at this time regarding consolidation of school administration discussions.

Vice-Chairman O'Brien reported that the Sudbury Housing Trust met on November 1, 2010 with the Zoning Board of Appeals (ZBA) regarding the Maynard Road project. The ZBA decision should be finalized soon.

Vice-Chairman O'Brien also reported that the Sudbury Public Schools application for State "green funds" to repair the roof, windows and boiler at the Noyes School is progressing favorably towards a full review. A site visit was conducted, and he will attend a meeting regarding the project on November 9, 2010.

Chairman Drobinski reported a busy Halloween with many local children visiting his neighborhood.

Sudbury Day Committee – Recognition and Disband Committee

Present: Sudbury Day Committee Chair Lisa Barth and Committee members Joanne Forester, Martha Reid, Melissa Gough, Ellen Gitelman, Mary Beth Sherrin

At 7:52 p.m., Chairman Drobinski welcomed members of the Sudbury Day Committee to the meeting. He thanked the Committee for the great events it coordinated for many years, noting the sense of Town spirit successfully created. The Board was previously in receipt of copies of an email dated October 6, 2010 announcing that the Committee has disbanded and there would not be a 2011 Sudbury Day, a press release dated September 27, 2010, noting the same information and copies of the posting of the same announcement on the Town website.

Sudbury Day Committee Chair Lisa Barth introduced Committee members in attendance, and noted that Co-Chair Abby Ward was out of town, but present in spirit. She explained that the Committee struggled with making the difficult decision to cease its activities this year. Ms. Barth stated that all members work either part or full-time, and as their children have grown, they are unable to contribute the requisite time to coordinate a successful event. She urged others who might be interested in taking over the project to contact her for use of the Committee's information and materials. Ms. Barth noted the tremendous growth and interest in the event over the last seven years, culminating in an extremely well attended event last year at Lincoln-Sudbury Regional High School.

Selectman Haarde appreciated knowing why the decision was reached because many residents were wondering what happened. He also appreciated letting others know that new volunteers were welcomed to take on the project.

Ms. Barth thanked the Town for its support through the years. She noted that the event had a great group of volunteers, but, unfortunately, not enough to make the project self-sustaining.

Vice-Chairman O'Brien stated the event will be missed and he provided a brief summary of the events genesis. He commended the Committee for providing a first-class event every year in all types of weather conditions. Vice-Chairman O'Brien also encouraged the community to think of ways aspects of Sudbury Day could be incorporated into new events such as the recent Arts Open Studios Weekend. Ms. Barth noted that it is a great activity for mothers with young children to help coordinate.

Town Manager Valente noted that Town staff always appreciated working with the Committee because the members were very organized and professional. On behalf of Town staff, she stated it was a pleasure working with the Committee and everyone is sorry to see it end. Ms. Barth appreciated the compliments, stating her intent was always to run the event as a business is run.

Chairman Drobinski thanked the Committee again for its work and urged anyone interested in taking on the project to contact the Town Manager's Office.

It was on motion unanimously

VOTED: To disband the Sudbury Day Committee (established by the Board of Selectmen in July 2002), as its members are no longer able to expend the necessary commitment to continue the high level of success the Festival achieved in its final year; and to formally extend appreciation to the members for their many dedicated years of providing first-class entertainment and education to the Sudbury community.

Rail Trail Conversion Advisory Committee - Update

Present: Rail Trail Conversion Advisory Committee Chair Pat Brown and members Nancy Powers, Robert Hall, Jennifer Pincus, Madeleine Gelsinon, and Carole Wolfe, Director of Planning and Community Development Jody Kablack and Sudbury Conservation Coordinator Debbie Dineen

At 8:00 p.m., Chairman Drobinski welcomed Rail Trail Conversion Advisory Committee (RTCAC) Chair Pat Brown to the meeting. The Board was previously in receipt of copies of a portion of the October 28, 2008 Board of Selectmen Meeting Minutes related to the RTCAC, the Mission Statement for the RTCAC (voted to establish September 7, 2004 by the Board), a memorandum from Town Staff dated November 2, 2010, detailing recent RTCAC actions and information on questions and recommendations posed by the RTCAC, and emails dated October 25 and October 29, 2010 from RTCAC Chair Pat Brown requesting a meeting with the Board to consider the recommendations previously made by the Committee to the Board and that RTCAC documentation, including minutes and membership remain accessible on the Town website, to discuss the status of the rail trail project and concept planning by Town staff and to describe future plans for the project and the RTCAC. In addition, the Committee requested an update from the Board as to what the timeframe is for a “go/no-go” decision to be made for the project and whether Town staff would meet with Town residents in forming a concept plan.

Ms. Brown introduced Committee members in attendance tonight and noted those absent as Bridget Hanson, Elizabeth Foley and Richard Williamson. She thanked Selectman Haarde for attending a recent RTCAC meeting, walking the trail and suggesting that the Committee meet with the Board. Ms. Brown summarized that the Committee hoped for the Board to consider recommendations previously made, to provide a status report on any concept planning completed by Town staff and to provide direction for the future involvement of the RTCAC. She stated that the Committee is confused as to the Town’s priority status of this project and is unsure of the Town’s level of urgency to pursue the project.

Chairman Drobinski stated that the Board and Director of Planning and Community Development Jody Kablack and Sudbury Conservation Coordinator Debbie Dineen would provide their perspectives tonight. He further stated that he does not believe the Board has changed its interest in the project, and he personally believes the project is a viable recreational opportunity for the Town. However, Chairman Drobinski did state there are design, financing and abutter issues related to the project and this project would need to be prioritized going forward along with all other Town projects.

Selectman Haarde stated that his understanding after attending the RTCAC meeting is that members believe the Committee has produced a lot of research material, but that its work is at an impasse. He believes the RTCAC would like to know that the information collected will be used by Town staff and made available to the public. In addition, the RTCAC would like to better understand how project work would proceed in the future.

Chairman Drobinski stated that this type of dialogue is helpful. He further stated that it is important to prioritize what projects Town staff spend time on completing.

Director of Planning and Community Development Jody Kablack stated that the Town has been working on this project for the past five years and she summarized activities completed. Ms. Kablack reported that an engineering feasibility study of the corridor, a title search, a four-season wildlife study and the base line survey have all been completed. However, she further stated that the Town did experience problems with the survey firm not completing items delineated in the Request for Proposal (RFP). Although significant work was done, a final wetlands delineation was not completed. Ms. Kablack stated that all the funds appropriate for these purposes were not used, and \$52,000 was returned to Community Preservation Act (CPA) funds. She explained that there is a three-year wetland permitting time limit, and thus when the Town is ready to proceed the wetlands permitting information can be completed. The Town has recently decided to acknowledge the survey work as completed and have made the plans available to the public at the Engineering Department.

Sudbury Conservation Coordinator Debbie Dineen stated that the most critical riverfront and vernal pool areas were not fully investigated and documented by the consultant. To complete the work, a new Notice of Intent would need to be filed with the Conservation Commission, followed by a Public Hearing. Ms. Dineen noted that a second RFP was issued for a new contractor, but soon after the economy took a downturn and the bids returned were very costly. State and Federal funds were not readily available at this time, and thus it did not seem feasible to spend monies to complete this item.

Ms. Kablack stated that the downturn in the economy was thereby reflected in the change of the project's status on the Board of Selectmen's Goals from a near-term goal in 2007, to developing a concept plan in 2009. In FY10, the Board focused its goals on financial recovery issues, and thus the project was removed as a goal. Ms. Kablack reported that the Selectmen added the project to the FY11 list of goals, and thus staff would work on the project, when possible, throughout the fiscal year. She clarified that the intent was for Town staff who are familiar with the engineering, wetlands and ecology-related issues to develop a concept plan which would have the likelihood of being acceptable to Sudbury's residents to then discuss with the State Executive Office of Transportation (EOT) to help determine if EOT would consider granting Sudbury design waivers. Ms. Kablack further noted that Town staff have followed closely the leads established by Acton and Concord, who are farther along in this process. Ms. Dineen stated that Concord is heading into the design phase, and it will be interesting to see how its Conservation Commission permits the trail under Concord's current bylaw while complying with State performance standards issues.

Ms. Kablack provided a brief update to recommendations previously made regarding the rail trail. She stated that she anticipates public input would be solicited by the Town as it reached the 25% design stage. However, she further noted that the Town is not near to the 25% design phase, which would require upwards of approximately \$200,000 to achieve and a Town Meeting appropriation. Thus, this would be a high-cost item, which may not be deemed as fundable by residents.

Ms. Kablack emphasized that this project would require a tremendous amount of time dedicated by staff to work within the political processes involved working with State agencies and legislators.

Ms. Brown noted that some State funding has been made available for these types of projects, i.e., \$500,000 of transportation funds and \$950,000 for design funds.

Ms. Dineen noted that Sudbury is not listed on the most recent Transportation Improvement Program list for funds, which currently tracks planning out to 2025. Ms. Kablack stated the Town is cognizant of the funding challenges for this project.

Ms. Kablack also emphasized that Town staff considers all pending projects in relation to each other. She assured the Committee that deliberation of this project would be integrated appropriately into other project discussions such as the Sudbury Town Center Improvement project.

Although the recommendation has been made by the RTCAC to appoint a Town contact person, Ms. Kablack stated that previously a Town staff group was established by the Town Manager, including Ms. Kablack, Ms. Dineen and the Department of Public Works Director was formed to work on this issue. She explained that due to the time-consuming and highly-controversial nature of the topics, utilization of a three-person group seemed a more productive use of staff time.

Ms. Kablack noted that it is perhaps too early in this process to devote more time to title verification and clarification of conversion of the right of way. However, she further noted that Town Counsel Paul Kenny issued an opinion regarding title issues in 2007, indicating that it was appropriate to proceed with the project. Ms. Kablack opined that she does not foresee any obstacles regarding these matters.

Ms. Kablack provided an update of which rail trail-related documents are on the Town website as well as which documents would soon be scanned and posted. She acknowledged that Fay, Spofford and Thorndike's Preliminary Engineering Assessment were difficult to locate on the Town website. Ms. Brown noted that the information is posted. Ms. Kablack will ensure the information is more easily accessed, and she reiterated that the survey plans are available for inspection at the Engineering Department. Vice-Chairman O'Brien recommended, and all agreed, that a note be posted on the Town website to inform the public of this.

In response to a question posed by the RTCAC, Chairman Drobinski stated that tonight's discussion reveals that the Town has a "slow go" position on the project.

Ms. Brown emphasized she believes that brainstorming is futile until the Town has a better understanding of what the EOT trail design requirements would be. Ms. Dineen stated this is why Town staff believes it would be more productive to bring a concept plan to EOT of a local amenity which residents could support, and which presents the in-depth analysis done by Sudbury to delineate the major environmental and other issues.

Ms. Brown asked how the project would be brought to the public at a Town meeting. Ms. Kablack stated that the first step is to meet with the EOT to determine what type of trail it is amenable to and to what extent it would allow Sudbury to deviate from its requirements. Ms. Brown concurred with this approach and emphasized that applying for State funds limits the trail design options available.

Chairman Drobinski emphasized that it has long been the Board's opinion that Sudbury would want to design its trail not by the standards imposed by State funding, but rather by what suits the Town's ecological environment and the needs of abutters. He stated that the State should not dictate how Sudbury builds a project.

Ms. Brown noted that the RTCAC had also recommended not completing the wetlands delineation because of the three-year limit, as previously mentioned by Ms. Kablack.

In response to a question from Ms. Brown, Chairman Drobinski stated the Town plans to proceed slowly for many reasons, particularly to determine what funding would be available and if residents have the interest in funding the project. He also noted that the issue has a long history of being controversial in Town.

Town Manager Valente emphasized that Town staff will work on this project in FY11 along with their many other demands for their time and expertise, and that the lack of more action to date is not due to a lack of interest.

Ms. Brown noted the vast number of hours devoted by the Committee in producing its notebook. However, she further noted that it is very difficult to document everything in the notebook. The RTCAC hopes to be used as a future resource along with its materials. Chairman Drobinski concurred, stating that it is not the Town's intent to have the RTCAC expertise and research disappear. He encouraged the RTCAC to pursue future collaborations with Town staff, noting that there is a lot of work yet to be done. Chairman Drobinski further stated that the unpredictability of the availability of future State funds is frustrating for all parties. Ms. Brown noted that the average funding timeline seems to be 10-20 years.

Vice-Chairman O'Brien summarized the reasoning for developing a concept plan first to discuss with the EOT as an opportunity to determine EOT's willingness to grant waivers or whether it will hold Sudbury to building the trail 100% according to State standards. If no waivers are possible, Sudbury would need to decide whether to build it according to the State standards to accept State funds or whether the Town would fully fund a trail of its own design. He asked when the EOT meeting might occur. Ms. Kablack stated it would be scheduled appropriately as Town staffs' schedules allow them to work on the concept plan. Vice-Chairman O'Brien opined that if the inclination of the EOT to favorably view a variable-use trail is determined, then Town staff would begin to solicit more public opinion. Ms. Kablack and Ms. Dineen agreed with this scenario.

Ms. Dineen noted that the EOT standards are not necessarily the same standards promoted by the Department of Environmental Protection (DEP), given the new stormwater requirements. She explained it is possible that EOT standards pre-date a lot of new regulations. Thus, Vice-Chairman O'Brien opined it is helpful to observe the results of Concord's process. Ms. Dineen concurred, emphasizing that Town staff have worked on the project in terms of continually keeping themselves apprised of trail progress and environmental regulations in surrounding towns.

Ms. Kablack reiterated this is a very controversial issue in Sudbury, and there has not been a clear Town vision presented for what Sudbury wants in a rail trail. Thus, she stated the approach has been to work slowly and systematically so as not to spend public funds for something that may not come to fruition, but rather to fund things the Town would support.

Ms. Dineen noted that the Town must consider not just the design and construction costs, but also the expenses to maintain the trail. RTCAC member Robert Hall briefly explained how Chelmsford has decided to handle long-term maintenance costs. Ms. Brown noted that the Trail is a physical entity, which does not go away and must be maintained.

Ms. Brown stated that the RTCAC would welcome contact from Town staff in the future. Chairman Drobinski encouraged parties to communicate.

Selectman Haarde opined that tonight's discussion has been good. He asked how the RTCAC will be updated regarding project progress in the future. Ms. Kablack stated that when substantive work commences, updates will be made available.

Ms. Brown noted that the notebook created by the RTCAC is on its website.

At 8:58 p.m., Chairman Drobinski concluded the discussion.

SudburyArts Open Studios – Feedback

Present: Sudbury Arts Association member Celia Sharma and Wayside Quilters Co-Chairs Carol Bradford and Jane Harris

At 8:58 p.m., Chairman Drobinski welcomed Sudbury Arts Association member Celia Sharma to the meeting. On behalf of the Association, Ms. Sharma thanked the Board and Town for its support of the very successful Sudbury Arts Open Studios, First Parish Fair and the Wayside Quilt Fair weekend held October 15-October 17, 2010. In particular, Ms. Sharma thanked Executive Assistant to the Town Manager Mary McCormack and Building Inspector James Kelly for their assistance prior to the event. She noted that the first-year response was overwhelming, with over 400 attendees visiting the “art gallery” in Town Hall. She further noted the positive feedback received regarding so many activities being scheduled near each other on the same weekend. Ms. Sharma stated the Association looks forward to working with the Town and other entities on future events.

Selectman Haarde opined that he believes this was the first of many successful events to come and he congratulated the participants. He encouraged Town groups to think of ways to grow the Arts weekend into a new version of “Sudbury Day,” as previously suggested by Vice-Chairman O’Brien, utilizing more people to coordinate the events.

Vice-Chairman O’Brien suggested that the Arts Association continue to work with First Parish and the Wayside Quilters to schedule events on a common weekend in the future. Town Manager Valente suggested that the Town consider whether the Parks and Recreation Department could expand its responsibilities to oversee the creation of an arts weekend.

Wayside Quilters Co-Chairs Carol Bradford and Jane Harris also thanked the Town for its support, noting that this year, their event had a 22% increase in attendance due to all that was scheduled in Town. Ms. Bradford and Ms. Harris clarified that the Wayside Quilters’ show is held every two years to allow time to produce inventory for the show. They also stated that management of the Wayside Inn and Wayside Carriage House were thrilled to circulate promotional literature to their guests in advance of the event. Vice-Chairman O’Brien stated that the Wayside Inn Innkeeper is very supportive of cross-marketing business opportunities.

Chairman Drobinski stated the event was a tremendous success and he closed the discussion at 9:08 p.m.

Minutes

It was on motion unanimously

VOTED: To approve the regular and executive session minutes of October 19, 2010.

Lincoln-Sudbury Regional High School - Pre-Thanksgiving Day All Sports Ceremonial Bonfire

It was on motion unanimously

VOTED: To approve the annual Lincoln-Sudbury Regional High School Pre-Thanksgiving Day All Sports Ceremonial Bonfire, on Wednesday November 24, 2010 from 6:00 p.m. to 9:00 p.m. in compliance with Police, Fire, DPW and School Department regulations to ensure a safe recreational event, as requested in a letter dated October 25, 2010 by David McCormick, Treasurer, Lincoln-Sudbury All Sports Boosters Club, Inc.

Town Trust Funds - FY11 Expenditure Requests

It was on motion unanimously

VOTED: To accept, as Co-Trustees of Town Donations, the unaudited Town Trust Funds FY11 first quarter Statements for the period ended September 30, 2010, as requested by the Finance Director, Andrea Terkelsen.

Old Sudbury Road – No Parking Signs Proposal

The Board was previously in receipt of a letter dated October 15, 2010 from Police Department Safety Officer Ronald Conrado, requesting that “No Parking” signs be installed on the north side of Old Sudbury Road near the Flynn Building driveway. Town Manager Valente briefly explained the many complaints about the dangerous situation caused by vehicles parked in this area as described by Officer Conrado. She stated that temporary signs have been installed. In addition, Ms. Valente stated Department of Public Works (DPW) Director Bill Place has been advised of the situation and he also supports the request.

Sudbury resident Amy Lahait, 276 Old Sudbury Road, lives near the Flynn Building. She stated a police officer visited her home last week to describe the problem and told her one sign would be installed. Ms. Lahait further stated she and the police officer discussed where the one sign should be placed and appeared to agree on the best location. She noted that tonight’s discussion referred to two signs, and she would like clarification on how many signs will be installed and where they would be positioned.

Town Manager Valente stated the DPW would determine how many signs are legally required to cover the distance involved and how they must be legally placed.

Chairman Drobinski suggested that the Board approve the installation of the signs subject to Town and Police staff resolving the number of signs and their placement to the satisfaction of abutters.

It was on motion unanimously

VOTED: To approve the installation of a single “No Parking” sign by the Department of Public Works (DPW) in the Town’s right of way on the north side of Old Sudbury Road (near the Flynn Building Town Offices’ driveway) to eliminate a dangerous safety situation for vehicles exiting the parking lot, as requested by Ronald B. Conrado, Safety Officer, Sudbury Police Department, in a letter dated October 15, 2010, subject to the location of the sign being discussed amongst the abutter, the Police Department and the DPW.

FY11 Trust Fund Expenditures – September 11 Memorial Garden and Perpetual Care

The Board was previously in receipt of a memorandum dated October 29, 2010 from Town Manager Valente requesting approval of expenditure limits of \$500 for the September 11 Memorial Garden and \$8,000 for the Perpetual Care trusts funds. Town Manager Valente noted that the spending plans for these two trusts were not available when the Board voted on other trust limits in August.

Town Manager Valente explained that as a result of the bad economy, the Town’s conservative investments have generated hardly any interest for the Perpetual Care Fund. She acknowledged that the upkeep of Town cemeteries has suffered as a result of lack of funds, and some residents in the community have been distressed by these circumstances. Ms. Valente understands this concern and said the funds would provide for the Department of Public Works to provide minimal fall and spring mowing and cleanup

services. She asked for the public's patience during this tough economic time. Ms. Valente further stated staff will work to develop ideas to generate funds for perpetual care of the Town cemeteries.

Vice-Chairman O'Brien asked if a portion of an interment fee could be used for this purpose. Town Manager Valente responded not easily, and that this would probably require that a Revolving Fund be established through the Town Meeting process.

It was on motion unanimously

VOTED: Acting as Co-trustees of Town Trust Funds, to accept additional Trust Fund expenditure limits for FY11 as submitted by the beneficiaries and requested by Andrea Terkelsen, Finance Director.

Executive Session

At 9:20 p.m., Chairman Drobinski announced the close of the regular meeting and it was on roll call unanimously

VOTED: To go into Executive Session for the purpose of discussing collective bargaining with the Sudbury Permanent Firefighters' Union, and contract negotiations with the Town of Wayland regarding the Wayland - Sudbury Septage Facility, wherein having an open session will be detrimental to the Town's negotiating positions and contract negotiations.

Chairman Drobinski announced regular session would not reconvene following Executive Session.

There being no further business, the meeting adjourned at 9:20 p.m.

Attest: _____
Maureen G. Valente
Town Manager-Clerk