

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, SEPTEMBER 23, 2008

Present: Chairman Lawrence W. O'Brien, Vice-Chairman William J. Keller, Jr., Selectman John C. Drobinski, and Wayne R. Walker, Assistant Town Manager

Absent: Maureen Valente, Town Manager

The statutory requirements as to notice having been complied with, the meeting was convened at 7:34 p.m. in the Lower Town Hall, 322 Concord Road.

Opening Remarks

Chairman O'Brien opened the meeting at 7:34 p.m. He briefly addressed a few Sudbury-related items recently covered by local news media. Chairman O'Brien reported that several students attending a Lincoln-Sudbury Regional High School (L-SRHS) football game on September 12 were intoxicated, and that at least one case of alcohol poisoning was reported. He commended the Sudbury Police and Fire Departments for their appropriate responses to the situation. Ultimately, there were no serious injuries, and it is hoped that some long-lasting lessons have been learned. He also commended the L-SRHS administration, students and parents for their positive display of support for the School at the September 19th football game, exhibiting the pride and behavior for which Sudbury is better known. Chairman O'Brien noted that the Board believes the L-SRHS administration and School Committee handled the situation effectively and appropriately. He reminded the community that, as parents, we are responsible for the safety of our students. Vice-Chairman Keller agreed that the circumstances are a wake-up call to all parents to remain vigilant about their children's activities and to be involved and participate with them as much as possible. Assistant Town Manager Wayne Walker reported that the Sudbury Police and Fire Departments reported no incidents of concern at the September 19th game, and that the students in attendance were well behaved.

Chairman O'Brien referenced a recent article and photo in the *Sudbury Town Crier* regarding the Police Department being fully staffed. The article received attention and Board members have been questioned as to how the Police Department avoided staffing cuts, such as those experienced by the Sudbury Public Schools. He and Assistant Town Manager Walker explained that the police officer position, which was recently filled, had been open and appropriated for funding prior to the defeat of a tax override, but had remained unfilled. Coverage for that position would have been filled with overtime hours by other officers, resulting in a higher cost to the taxpayers. Mr. Walker further stated that the Town did lose the equivalent of seven full-time positions through budget cuts this year, including an additional position planned for the Police Department. In addition, the budget for overtime funds was also cut. The term "fully staffed" as stated by the Police Chief was referring to the fact that all of the 28 full-time positions funded in the FY09 budget are currently staffed, with partial funding also available for one additional patrolman position for three months of the year. It was further noted that Sudbury's total of 28 police personnel, in a Town of 18,000 population, was well short of the Department of Public Safety guideline of two police officers per thousand population (at 1.55 per thousand population). This ratio is nearly the lowest among our comparable area communities.

On behalf of the Board, Chairman O'Brien wished the Verrill family well in their arduous task of rebuilding their business, following the devastating fire at their farm stand last weekend. Although the Verrill Farm stand was located in Concord, the Verrill family is a significant taxpayer in Sudbury, and a large Town landholder for many of the farm's fields.

Chairman O'Brien reported that Town Manager Valente will be absent from tonight's meeting. In Ms. Valente's absence, Assistant Town Manager, Wayne R. Walker, was welcomed to the meeting.

It was on motion unanimously

VOTED: To appoint the Assistant Town Manager, Wayne R. Walker, as Secretary and Clerk Pro Tem, in the absence of Town Manager Maureen Valente, for the September 23, 2008 Board of Selectmen's meeting.

Citizen's Petition - Sudbury Public School Committee

Present: Sudbury Public School Committee member Jeffrey Beeler

Sudbury Public School Committee member Jeffrey Beeler, Wagonwheel Road, presented to the Board a Citizen's Petition, on behalf of the Sudbury Public School Committee. Mr. Beeler noted that the Sudbury Public Schools (SPS) educate 3,250 students in kindergarten through eighth grades, at five school locations. He stated that data collected by the School Committee indicates that SPS spends less money per student than surrounding communities and that SPS and L-SRHS teachers are not overpaid.

Mr. Beeler reported that the School Committee met this week. At that time, it voted to reject future proposals from the Town's Finance Committee to cap the Town budget; and the Committee urges the Selectmen to also oppose such a proposal. Mr. Beeler further stated that the Committee believes the Finance Committee proposal is flawed for several reasons. The Committee believes that neither the Finance Committee nor the Selectmen should limit the options presented to voters on a ballot and deprive citizens the opportunity to vote their preferences. On behalf of the Sudbury Public School Committee, Mr. Beeler urged the Board to reject any proposal for a budget cap from the Finance Committee.

Chairman O'Brien stated that the Sudbury Finance Committee held a public meeting on September 22, 2008, wherein the Committee discussed its intentions for the upcoming budget letter, which is sent annually to the Town cost centers. The Finance Committee stated it is inclined to submit a proposal based on a cap on growth in spending, which would be a change in the Committee's approach to the budget process from previous years. Mr. O'Brien noted that the current economic conditions which face the Town and the country have prompted new discussions and approaches regarding what will be in the best interests of Sudbury for the short and long-term. Board members thanked Mr. Beeler for the perspective presented this evening, which will be considered further as the budget season unfolds.

Sudbury Housing Trust - Trustee Appointments

Present: Applicants Michael D. Buoniconti and Daniel M. Hewett

Chairman O'Brien announced that three applicants are being presented for appointment to the Sudbury Housing Trust. One applicant, Joel Guillemette, is unable to attend this evening due to a previous commitment. However, Chairman O'Brien welcomed the other two applicants to tonight's meeting to tell the Board why they are interested in serving on the Sudbury Housing Trust. Mr. O'Brien further noted that occasionally, the Trust has been unable to satisfy quorum requirements, and thus sought to increase its membership to the approved limit. The three applicants presented tonight for the Board's review have all attended a Trust meeting and contributed significantly to discussions. Chairman O'Brien reported that the Sudbury Housing Trust Trustees recommend appointments for all three applicants.

Daniel M. Hewett addressed the Board. He is an architect who has been looking for an opportunity to serve on a Town committee. Mr. Hewett believes that his experience with construction and project bids can be a valuable resource for the Trust. In response to a question from Selectman Drobinski, Mr. Hewett further stated that he found the integrative approach Sudbury has taken regarding Town housing issues to be interesting.

Michael Buoniconti has lived in Sudbury since 1999. He believes his experience as an attorney specializing in residential real estate issues will benefit the Trust's work. Mr. Buoniconti stated he is familiar with affordable housing issues. In response to a question from Selectman Drobinski, Mr. Buoniconti stated that he believes in the tenets of affordable housing, which would allow people from various backgrounds to enjoy Sudbury, not just the wealthy. He believes that the work of the Housing Trust will help to achieve that goal.

Vice-Chairman Keller thanked both men for volunteering their time and expertise on behalf of the community.

It was on motion unanimously

VOTED: To appoint the following Trustees to the Sudbury Housing Trust: Daniel M. Hewett, 212 Goodman's Hill Road and Joel B. Guillemette, 19 Drum Lane, for terms to expire April 30, 2010, and Michael D. Buoniconti, 66 Puffer Lane, for an initial one-year term to expire April 30, 2009; hereafter two-year terms, as requested by Community Housing Specialist Beth Rust, in a memo dated September 9, 2008.

Town Forum - Goodnow Library Trustees

Present: Bill Talentino, Goodnow Library Trustees Director and Jill Browne, Goodnow Library Trustee

At 8:05 p.m., Chairman O'Brien convened Town Forum, and he welcomed Bill Talentino, Director of the Goodnow Library and Jill Browne, Library Trustee. Mr. O'Brien noted that he has heard that library use increases during tough economic times. Mr. Talentino concurred, and he stated that, since the Great Depression, statistics have shown that citizens frequent libraries more during economic downturns. He noted that circulation at Goodnow was already up 10% in the first two months of the fiscal year.

Mr. Talentino presented an update of the Library's activities in the past year, and he highlighted its goals for the coming year. A strategic plan was initiated in 2007, which focused on funding for staff and increasing the book-buying budget. He reported that efforts have continued to integrate more technological opportunities by working collaboratively with Sudbury's Technology Administrator Mark Thompson. The Library's website has been enhanced and it will be further designed to become more interactive and relevant. The demand for web services is increasing and ways to supply adequate support are being pursued. He reported that work has been done to better maintain the Library's hardware and software to keep up with evolving technology demands.

Mr. Talentino further reported that a primary focus has continued to be the evaluation and assessment of Radio Frequency Identification (RFID) technology as a way to reduce the labor-intensive duties of staff. Checking materials in and out of the Library is extremely busy, with 700,000 circulation activities this past year. Mr. Talentino explained that acquisition of a RFID system was included in the FY09 budget proposal as part of the Library's five-year capital plan. However, Mr. Talentino further stated that the budgeted RFID funds were re-allocated to the Town's FY09 operating budget. Plans are underway to re-submit the funding request for FY10. The RFID group has nearly completed its evaluation of potential vendors, and it hopes to draft a Request for Proposal in the coming months. If approved, the Library would coordinate its implementation of the system with other Minuteman Network libraries.

Mr. Talentino further reported that Library Trustees and staff continued to benefit from improved communication and collaboration with the Town's offices and schools. Library staff also enjoyed a successful collaboration with the Wayside Inn this year, offering a special program, "Longfellow's Big Read," which garnered national attention.

A survey completed last year indicated that additional library hours and resources were most needed. Mr. Talentino reported that a small increase in the staffing and book budget allowed additional hours to be added to the Library's schedule. He further reported that the added hours on Thursday evenings and Sundays were a success. However, additional Sunday hours and several paging hours were lost in the FY09 budget cuts.

Mr. Talentino expressed gratitude to Department of Public Works Director Bill Place and Building Inspector Jim Kelly who advised and supported the Library's facility and landscaping needs. Landscape maintenance and pruning were performed and improvements were made to driveways and the parking lot areas. The Building Department also assisted the Library with a sprinkler head recall repair at no cost to the Town.

Mr. Talentino expects the facility's activity to continue to grow. Circulation increased from 334,000 items last year to 355,000 this year. There has also been an increased level of community participation in the areas for children and young adults. A larger, attractive reading area has also been re-designed on the second floor.

The Library offers an ESL program during a six-week workshop. On-line catalog services have been enhanced, along with email reminders and E-commerce options for paying fines. Chairman O'Brien suggested that email reminders to juveniles regarding overdue books also be sent to parents, who are providing the credit cards for the E-commerce payments.

Mr. Talentino mentioned that the increasing costs of utilities are a concern. Electricity expenses rose 30% again this year, and future increases appear to be following this pattern. Repairs and maintenance costs are also increasing as the building ages.

Mr. Talentino reported that the Library Trustees established the Goodnow Library Foundation last year. The Sudbury Foundation has approved a grant for initial consulting services for the Library Foundation. He thanked The Friends of the Library and the growing corps of volunteers, who have also greatly assisted the Library.

Mr. Talentino expressed his gratitude to Town Manager Valente, Assistant Town Manager Walker, and Town staff who all help to make Goodnow Library the wonderful community facility it is. In particular, he mentioned how useful the time management course was that he participated in with other Town department heads.

Mr. Talentino concluded his presentation by stressing that the Library's circulation and responsibilities continue to grow, while its ability to service the increased demand erodes due to financial constraints.

Ms. Jill Browne noted that the Library experienced a particularly stressful year, with financial pressures and staff turnover. She commended Mr. Talentino for his leadership during a difficult time. Mr. Talentino thanked the staff, who worked overtime and helped him continue to provide the community with excellent service during the past year. He stated that the problems have now subsided and that personnel issues have improved. Selectman Drobinski humorously suggested that perhaps bumper stickers should be produced announcing that "Everything is good now at the Goodnow."

Vice-Chairman Keller thanked Mr. Talentino and his staff for their work, and he stated that the community is fortunate to have such a great resource. Assistant Town Manager Walker also commended Mr. Talentino for his excellent judgment and problem-solving abilities.

At 8:29 p.m., Chairman O'Brien thanked Mr. Talentino for his presentation, and he concluded the Town Forum.

Budget Review Task Force - Preliminary Report Presentation

Present: Budget Review Task Force (BRTF) Revenue Subcommittee Chair Marty Ragones and BRTF members Jeff Beeler, Dan Difelice, Jamie Gossels, and Sabino Merra.

Chairman O'Brien welcomed Budget Review Task Force (BRTF) Revenue Subcommittee Chair Marty Ragones and BRTF members to the meeting. He briefly reviewed the genesis of the Budget Review Task Force, which was established last year to provide the Finance Committee with the opportunity to work with residents to review the Town's financial profile, and to help develop cost-saving and revenue-enhancement budget considerations. Chairman O'Brien noted that six budget overview meetings were held from September to December 2007 to educate BRTF members on the budgets of both school systems and the Town. Subcommittees were formed to identify short and long-term ways to reduce or eliminate the fiscal structural deficit and/or to enhance revenues. Chairman O'Brien highlighted that the subcommittees met throughout the summer, preparing reports for presentation to the Board. He announced tonight's presentation will be from the Revenue Subcommittee. In addition, a future Board meeting will include a presentation from the Expense Subcommittee.

Budget Review Task Force (BRTF) Revenue Subcommittee Chair Marty Ragones asked her colleagues to introduce themselves. BRTF members in attendance were Jeff Beeler, Dan Difelice, Jamie Gossels, and Sabino Merra. Ms. Ragones reported that the Subcommittee's Preliminary Report was presented to, and accepted by, the Finance Committee last week. She explained that the initial BRTF educational meetings were followed by brainstorming exercises, which produced documents of ideas for generating revenue and reducing expenses. Subsequent meetings were held from February to May 2008. In June 2008, the BRTF divided itself into two subcommittees to further deliberate revenue and expense issues respectively and present recommendations to the Finance Committee and Selectmen. Ms. Ragones further reported that the Revenue Subcommittee held nine meetings this summer, culminating in the Preliminary Report presented this evening. Ms. Ragones emphasized that the Subcommittee is amenable to continuing its research and assessment work, prior to the BRTF term expiration date of April 30, 2009, if the Board deems it necessary and requests it to do so.

Ms. Ragones reported that the BRTF Revenue Subcommittee identified four areas for further study: Commercial Development /Sewers, Energy, Fundraising and Legislative Initiatives. She continued to briefly present the following recommendations, to which the Board interactively responded:

Commercial Development/Sewers: a brief overview was presented explaining the existing conditions, primary objectives, a sewer system description, viable leaching field locations, financing, procedural implementation and time frame, which was estimated to be three to four years from Town Meeting approval to a state-of-system operation.

Recommendation 1 - install a Route 20 sewer line, plant leaching field and related facilities.

Discussion ensued regarding Route 20 as the only viable opportunity for the community to increase its commercial tax base and the need to provide wastewater collection to businesses. The close proximity to Route 20 of some of the Town's drinking wells was also broached. Possible locations for leaching fields were noted as Haskell Field, Curtis Field or private property on Route 20.

Recommendation 2 - appoint an Interim Route 20 Committee and appoint a Sudbury Sewer Commission.

Selectman Drobinski highlighted that it will need to be determined if such a Commission will be under the Town Manager's or Sudbury Water District's jurisdiction. The Board's preference is that it be under the purview of the Town Manager. Selectman Drobinski also noted that the timely review and implementation of proper zoning processes will be critical to occur prior to the efficient implementation of sewers. He also suggested that the Technical Advisory Committee could be a resource to get such a commission started. The consensus of the Board and group was that the quality of drinking water would be improved rather than harmed by the implementation of sewers. Chairman O'Brien offered to meet with Mr. Difelice at a later date to help coordinate and follow-up on some of tonight's suggestions.

Recommendation 3 - appoint a Sudbury Economic Development/Architectural Review Commission.

Selectman Drobinski reiterated that zoning is an integral component to developing the proper wastewater facility, which will be compatible with Sudbury's character and aesthetics.

Energy: a brief overview was provided of current energy expenditures for the schools and Town, and current alternative energy efforts were briefly discussed as well as other alternative energy technologies available. A brief description of the State's Green Communities Act was also provided.

Recommendation 1 - continue and intensify conservation efforts at all cost centers

Recommendation 2 - adopt a uniform energy policy that advances energy conservation for all cost centers

Recommendation 3 - create an entity to consider the future use of alternative energy technologies in Sudbury

Recommendation 4 - submit a feasibility study application for solar photovoltaic and wind technologies to the Massachusetts Technology Collaborative and to the State under the Green Communities Act as soon as possible

Recommendation 5 - examine the use of solar photovoltaic technology for all cost centers immediately

Selectman Drobinski opined that all of these energy recommendations are compatible with the Board's goal to reduce Sudbury's carbon footprint. He recommended that dedication be given to commencing these efforts.

Mr. Merra emphasized that many of the solar energy providers give the up-front costs dependent upon an eventual shared benefit with the Town. He urged the Town to take advantage of such vendor offers.

Chairman O'Brien noted that Town Manager Valente has indicated her desire for Sudbury to be one of the initial applicants for funds from the State's Green Communities Act. Everyone agreed that being a front-runner for these funds could be very beneficial for the Town.

Mr. Beeler noted that data collection for the Subcommittee was occasionally more difficult due to the lack of a contact person who had oversight across all cost centers. He also stated that the BRTF has no budget, and thus independent feasibility studies regarding these recommendations have not been performed. Selectman Drobinski suggested that the BRTF pursue whether a small budget for assistance by a consultant could be provided from Community Preservation Act Administrative Funds and/or perhaps a small grant from The Sudbury Foundation.

The consensus tonight was that there is an immediate need to create a committee and to empower it to begin the application/certification process to obtain Green Communities Act funds and to pursue advice and funds from the Massachusetts Technology Collaborative.

Fundraising: a brief review of Town entities and properties, which are exempt from paying property taxes was provided, and a potential projects list for donors was referenced as an exhibit.

Recommendation 1 - expand the Payment in Lieu of Taxes program.

Selectman Drobinski stated that among other ongoing efforts in this regard, the Wayside Inn had been approached to increase their \$25,000 Payment in Lieu of Taxes prior to September 11, 2001. However, since that date, the Inn has experienced decreased revenues. The consensus tonight was that the discussion should be broached anew with the Wayside Inn and other non-tax paying entities.

Recommendation 2 - begin a restricted gift/priority projects campaign initiative.

Ms. Ragones reported that a BRTF member has volunteered to begin this effort using the potential projects list produced by Town staff..

Recommendation 3 - enlist a volunteer for each cost center to write grants.

Legislative Initiatives: a brief discussion ensued regarding unfunded and under-funded federal and State mandates which impact the financial resources of local schools and towns and the need to reach out to other communities to form regional coalitions.

Recommendation 1 - form a Legislative Initiative Committee.

Recommendation 2 - organize a BRTF special meeting with State legislators to present Sudbury's most pressing legislative issues.

Chairman O'Brien suggested that the meeting with State legislators be scheduled after the November election.

In closing, Ms. Ragones emphasized that this Subcommittee has enjoyed the opportunity to address these critical issues, and it encourages the Board to consider the further creation of such groups to allow for greater citizen participation. Selectman Drobinski concurred, and he commended the members for their thorough report.

Chairman O'Brien summarized that he will subsequently meet with Mr. Difelice regarding the initiation of a committee to further assess wastewater-related issues. In addition, Chairman O'Brien will work with Town Manager Valente to coordinate efforts and personnel to pursue Green Communities Act funding and to identify a contact person to coordinate a future meeting with State legislators. He will also contact Director of Planning and Community Development Jody Kablack regarding the potential availability of Community Preservation Act Administrative Funds or other grants to be used to hire a consultant. On behalf of the Board, Chairman O'Brien concluded that the Subcommittee will likely be asked to complete more work in the coming months.

It was on motion unanimously

VOTED: To accept the "Preliminary Revenue Report of the Town of Sudbury Budget Review Task Force dated September 2008" as presented tonight, and to instruct Town staff to post the report on the Town website, and, if possible, the websites of both school systems and to arrange for a presentation of this report at the Annual 2009 Town Meeting.

Executive Office of Elder Affairs - Formula Grant

It was on motion unanimously

VOTED: On behalf of the Town, to accept a FY09 Formula Grant from the Executive Office of Elder Affairs in the amount of \$14,801, said funds to be expended under the direction of the Council on Aging Director.

Minutes

It was on motion unanimously

VOTED: To approve the regular and executive session minutes of September 9, 2008.

Ponds and Waterways Committee - Appointments

It was on motion unanimously

VOTED: To appoint four new members to the Ponds and Waterways Committee: Alan P. Bascom, 14 Frost Lane, as the Conservation Commission designee, replacing Theodore Pickering, and Paul B. Greenspan, 123 Moore Road, both for terms expiring April 30, 2010; and Mary L. Addonizio, 247 Mossman Road, and Stephen C. Gabeler, 28 Mossman Road, both for terms to expire April 30, 2009, and changing member Michael Dufault from an At-Large designee to a Park and Recreation designee, as requested by Ponds and Waterways Committee Chair, Susan J. Crane, in an email dated September 16, 2008.

Hosmer House - Award of Contract

It was on motion unanimously

VOTED: To approve award of contract by the Town Manager for the structural upgrades to the Hosmer House, funded with Community Preservation Act funds under Article 47 of the 2005 Annual Town Meeting, to the lowest responsible and eligible bidder, and as approved by Town Counsel (bid opening September 26, 2008.)

Board of Selectmen 2009 Meeting Schedule - Draft

Following a brief discussion, the Board decided to further review the suggested 2009 Board of Selectmen Meeting Schedule, submit revisions to the Town Manager's office as soon as possible and vote approval of a final version at the Board's next meeting on October 7, 2008.

Reports From the Board of Selectmen

Chairman O'Brien announced that all Board members attended the Finance Committee meeting on September 15th. He reiterated that a difficult budget season is ahead for the Town. Selectman Drobinski opined that it will be important for the Board to hear resident concerns, such as those presented tonight by the Sudbury Public School Committee, and then help the process move forward in a constructive manner. Vice-Chairman Keller concurred, and he opined that all parties, including the Finance Committee, should be on the "same team" as concerns what is in the best interests for Sudbury as a whole. He stated that discussions will be needed to clarify for the community the philosophical change in approach to the budget planning process which the Finance Committee has proposed. The Finance Committee is proposing to

present a budget with a 4.5% cap on spending, which would require everyone to live within that budget guideline. Selectman Drobinski stated that the pragmatic reality is that the public failed to pass two override votes last year, and the local and national economic outlook this year appears even worse. He further stated that even with a 4.5% cap on spending, the budget proposal of the Finance Committee would require a \$1.7 million override vote to pass.

Chairman O'Brien noted that the *Boston Globe* recently reported that Governor Patrick has requested authorization from the State Legislature to use his discretion in expanding his special executive so-called "9C powers", in view of recent projections that State tax collections will be dramatically short of revenue forecasts. The term "9C powers" refers to Section 9C of Chapter 29 of the General Laws, which provides that if State revenues are less than proposed spending, the Governor must either cut the budget or make up the deficit. Expanded "9C powers" could potentially result in funding cuts by the Governor in critical areas, such as education, public safety or local aid.

Chairman O'Brien informed the Board that members have been invited to attend the groundbreaking ceremonies for the Herb Chambers BMW dealership on September 25, 2008 at 11:00 a.m. This new business will bring much-needed commercial tax dollars to the Town.

Vice-Chairman Keller announced that Sudbury residents have planned a political fundraising event at their home on Old Lancaster Road on September 26, 2008 from 6:00 p.m. to 9:00 p.m. The homeowners have requested permission for additional off-street parking to be available to them during this time at the Department of Public Works site across the street. Mr. Keller noted that he believes the homeowners have initiated coordination of this request with the Police Department.

It was on motion unanimously

VOTED: To endorse that off-street parking at the Department of Public Works site be made available to the homeowners on Old Lancaster Road planning a political fundraising event on September 26, 2008 from 6:00 p.m. to 9:00 p.m., subject to the additional approval from DPW Director William Place.

Reports From the Assistant Town Manager **Sudbury Cultural Council**

Assistant Town Manager Walker distributed to the Board, for review and discussion purposes, copies of a request for two appointments to the Sudbury Cultural Council. Chairman O'Brien suggested that the proposed expiration term dates be revised to April 30 of each member's given year.

It was on motion unanimously

VOTED: To appoint two members to the Sudbury Cultural Council: Sarah B. Cunningham, 75 Indian Ridge Road, and Susan G. Johnson, 51 Normandy Road, both for terms to expire April 30, 2011, as requested by Bronislaw Dichter, Sudbury Cultural Council Chair in a letter dated September 17, 2008, and that, henceforth all terms of Sudbury Cultural Council members will expire on April 30 of their given year.

Preliminary Work for Upcoming NStar Petition - Herb Chambers BMW

Assistant Town Manager Walker distributed to the Board, for review and discussion purposes, copies of a request from Department of Public Works Director Bill Place and NStar Electric Company to approve a plan to remove and relocate poles needed to allow construction work to proceed for Herb Chambers BMW at

68 Old County Road. Assistant Town Manager Walker noted that completion of the requested work will provide better sight lines to the facility and better traffic flow at the relevant intersection. Plans are to install all utilities underground in the immediate vicinity of the facility, with all necessary excavation taking place within the sidewalk area, and not within any paved roadway limits..

It was on motion unanimously

VOTED: To approve plans submitted by NStar for pole removal and installation of underground conduit as requested by Chris Cosby, representing NStar, and as verbally approved by DPW Director Bill Place, with the understanding that NStar will submit a complete Utility Petition to the Board in early November; which will include appropriate as-built plans.

Council on Aging - Men's Breakfast

Assistant Town Manager Walker reported that the Council on Aging held its Second Men's Breakfast on September 18, 2008. He reported that there was a significant increase in attendance this year. Mr. Walker further reported that the Town was well represented, with Chairman O'Brien, Selectman Drobinski, Assistant Town Manager Walker, Fire Chief Ken MacLean, DPW Director Bill Place and Police Lieutenants Rick Glavin and Scott Nix attending.

Executive Session

At 9:54 p.m., Chairman O'Brien announced the close of the regular meeting and it was on roll call unanimously

VOTED: To go into Executive Session for the purpose of discussing collective bargaining.

Chairman O'Brien announced regular session would not reconvene following Executive Session.

There being no further business, the meeting adjourned at 9:54 p.m.

Attest: _____
Wayne W. Walker
Assistant Town Manager - Clerk Pro Tem