

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, NOVEMBER 13, 2007

Present: Chairman John C. Drobinski, Vice-Chairman Lawrence W. O'Brien, Selectman William J. Keller, Jr., and Maureen G. Valente, Town Manager

The statutory requirements as to notice having been complied with, the meeting was convened at 7:33 p.m. in the Lower Town Hall, 322 Concord Road.

Opening Remarks

Chairman Drobinski commended the student athletes of Lincoln-Sudbury Regional High School for successful seasons in many sports, including the men's and women's soccer and men's volleyball teams.

Chairman Drobinski announced that the League of Women Voters will sponsor a Housing Forum on November 14, 2007, at 7:30 p.m., focusing on affordable housing issues. He encouraged those interested to attend.

Chairman Drobinski thanked the many volunteers who helped make the Sudbury Telethon a success again this year. More than \$50,000 was raised from the event, and he stated that the community should be very proud of this level of generosity.

Chairman Drobinski also thanked Veterans' Agent Peter Harvell for organizing Town remembrances to celebrate the Veteran's Day weekend and the service men and women who sacrifice so much for our safety and protection.

Town Forum - Community Preservation Committee

Present: Christopher Morely, Community Preservation Committee Chairman

At 7:35 p.m., Chairman Drobinski convened Town Forum and welcomed Chris Morely, Chairman of the Community Preservation Committee (CPC). Mr. Morely provided a brief report regarding the proposals for funding received this year.

Mr. Morely reported that the Community Preservation Committee (CPC) has received, and begun deliberations of, 12 proposals for funding consideration compared to only six presented at last year's Town Meeting. He stated that each of the eligible Community Preservation Act (CPA) uses is represented among the proposals: four submitted for housing projects, four for historic purposes, two and a half for walkways, and one and a half proposals for open space endeavors. Although the proposals, if approved, constitute a significant amount of money, Mr. Morely noted it is also indicative of how active the community is, and how much the Town has to accomplish. He emphasized the many hours of hard work, by many people, behind each of the submitted proposals. With so many worthy projects to evaluate, Mr. Morely anticipates that the decision process regarding final Town Meeting recommendations will be interesting and challenging.

In response to a question from Chairman Drobinski, Mr. Morely briefly described the CPA funding process. He explained that the State statute allows the Town to raise money as a surcharge from taxes, which is currently matched 100% with State funds. The statute also requires that 10% is reserved in the areas of housing and historical expenditures. Mr. Morely noted that, due to the decrease in real estate activity, a decrease in State matching funds is anticipated within the next few years. Sudbury has accounted for this in its long-range budget planning. He reported that, presently, the Town raises approximately \$1.3 million a

year, which is matched with an additional \$1.3 million a year in State funds. The CPC has recommended funding appropriations at the last six Town Meetings.

Mr. Morely briefly summarized the following submitted proposals: Land Acquisition of the Young Property, Sudbury Housing Trust Deed Restriction Purchase Program - Production of Affordable Housing Units, Sudbury Housing Trust Fund Allocation - Production of Affordable Housing Units, Sudbury Housing Authority North Sudbury Construction, Town Hall Windows, Mahoney Field Predevelopment, Wayside Inn Signage, Town Clerk Records Preservation, Hosmer Painting Appraisal and Vault, Land Acquisition Nobscot Boy Scout Reservation, CSX Rail Corridor Acquisition. He noted that the Committee will be continuing its proposal deliberations in meetings, which are open to the public, during the next several weeks. Meeting times are also posted on the Town's website, as are the proposals under the CPC Documents section.

Selectman Keller clarified that by the Town purchasing development rights, the Nobscot proposal would prevent future development on a portion of the Boy Scout property, Town Manager Valente reported that this prospect is presently in ongoing negotiations, and therefore has not been officially submitted, nor can details be publicly discussed at this time.

Mr. Morely thanked his fellow Committee members for their commitment. In addition, Mr. Morely thanked two founding CPC members who resigned this year, Mark Kablack and Carole Wolfe, for their previous distinguished service.

Town Forum - Sudbury Center Improvement Advisory Committee

Present: Jody Kablack, Director of Planning and Community Development and Scott Carpenter, Sudbury Center Improvement Advisory Committee member

At 7:45 p.m., Chairman Drobinski welcomed Jody Kablack, Director of Planning and Community Development and Sudbury Center Improvement Advisory Committee member Scott Carpenter to the meeting.

Ms. Kablack reviewed the Committee's activity this past year. She reported that, early in the year, considerable time was spent reviewing the three concept options presented by the consultants, the Cecil Group. Two of the three options presented significantly affected First Parish, which was contacted for feedback. The Committee did not recommend any single alternative at the time.

Ms. Kablack reported that the Committee did support a Town Meeting article for funding the next phase of the project for completion of a survey and more-detailed design work. The 2007 Annual Town Meeting approved \$100,000 (\$70,000 capital/\$30,000 CPA funds) for this work. The Cecil Group has worked with the Committee since this summer to draft the Request for Proposal. The Committee recently received the Draft RFP and a Draft Final Report, which it will review and finalize soon, to then go out to bid in the next four to six weeks. Ms. Kablack emphasized that the RFP will stress the need for a very creative yet engineering-focused company, with traffic engineers who are willing to design to minimum highway standards based on the site context, while maintaining the historic context of the area in future designs. The hope is to approve a contract with an engineering firm by mid-winter of 2008.

Ms. Kablack reported the Committee's preference is to continue working with the Cecil Group, whose visual aids have been immensely valuable to the assessment process. The Committee anticipates spending the next year working on phases of the project, to possibly be ready with a design by late summer 2009. Discussions will also continue with First Parish throughout the design stage.

Selectman Keller noted that the major focus/intent of this project is to improve traffic flow, traffic safety, pedestrian safety, area landscaping, while maintaining the historic context of the area. He acknowledged that the Committee has a challenging task because the Town Common area is actually owned by First Parish. Chairman Drobinski agreed that the project is complex, and must be approached sensibly, and with sensitivity to all parties. He also concurred with the Committee's assessment that the design not follow a strict Massachusetts Highway standard. Ms. Kablack noted that, fortunately none of the roads in the area of consideration are State roads.

Town Forum - Parks and Recreation Committee

Present: Dennis Mannone, Sudbury Parks and Recreation Director

At 7:52 p.m., Chairman Drobinski welcomed Sudbury Parks and Recreation Director Dennis Mannone to the meeting.

Mr. Mannone briefly described some of the many responsibilities of his Department, including recreational programs, summer activities, the Teen Center, youth programs, fields and parks maintenance and working with Lincoln-Sudbury Regional High School.

Mr. Mannone reported that it was a very busy recreational year, with 8,832 active participants in 767 programs, excluding the Atkinson Pool. These figures represent an approximate increase of 1,000 participants over the previous year. Mr. Mannone noted that the Skyhawk's program involved 615 children this year, placing Sudbury in the organization's National Top 20 list of participants. He mentioned that summer science workshops have also become very popular.

Mr. Mannone reported that the Atkinson Pool hosts five swim teams and a youth swim team. There are 2,107 members, representing 1,047 memberships. Mr. Mannone reported that membership levels have been stagnant, and overall attendance levels have decreased. He attributes this partly to a new pool facility which opened in Concord, offering more amenities. The Atkinson Pool will be 20 years old in January 2008, and Mr. Mannone hopes to plan a Town celebration of that milestone around the facility's ordinarily busy schedule.

Mr. Mannone acknowledged the great job done by his staff to maintain these facilities and oversee these programs. He asked for the Board's assistance to improve services and enhance programs, and he suggested that the Board create a committee to evaluate and help plan for Sudbury's future needs. Mr. Mannone also referenced the recent completion of the Town Open Space and Recreation Survey by 557 responders, which will provide meaningful feedback for his Department. Some survey suggestions included a Town dog park, an outdoor pool, a recreation fitness center, community gardens and other agricultural activities.

Mr. Mannone further reported that the interest in adult programs and adult sports programs has increased greatly in recent years. In response to a question from Selectman Keller, Mr. Mannone stated that the Department is always in need of volunteers, and encouraged those interested to contact him to help oversee the Teen Center and other weekend programs and special events. Interested volunteers can also join the Parks and Recreation Friends group. The Department provides a monthly newsletter, which can be obtained by requesting it in the Department's section of the Town website.

Darlene Murphy, 38 Moran Circle, commended Mr. Mannone and his staff for taking such great care of Sudbury's youth with interesting and affordable programs and activities. She also noted that on-line registration for the offerings is very user-friendly. Ms. Murphy also asked if the responses to the Open Space and Recreation Survey will be made available to the public. Mr. Mannone responded that the Town's IT Specialist Mark Thompson is working on synthesizing the amount of information into a conducive format,

which will then be available on the Town's website and in hard copies available at the Goodnow Library and Town Offices.

On behalf of the Board, Chairman Drobinski thanked the guests for their informative presentations and for the excellent work and services they provide. At 8:11 p.m., he announced the conclusion of the Town Forum.

Public Discussion: Mahoney and Melone Properties - Future Use

Present: Director of Planning and Community Development Jody Kablack, consultants Doug Miller and Eric Rudenauer, Goldsmith, Prest and Ringwall Engineers

At 8:12 p.m., Chairman Drobinski opened a public discussion to gather input on the future use of two Town-owned parcels of land: 38 acres of the Mahoney property located off Old Framingham Road; and 46 acres of the Melone property on North Road. He emphasized that no decisions will be made tonight, but rather this is an opportunity to hear the public's preferences for both parcels.

Director of Planning and Community Development Jody Kablack introduced two consultants from Goldsmith, Prest and Ringwall (GPR) Engineers, Doug Miller and Eric Rudenauer, who have been working on the initial phases of feasibility studies for both projects, including initial soil testing. The engineers provided aerial photo and site exhibits for tonight's presentation.

Ms. Kablack reported that funding for development feasibility studies for both properties was awarded by the 2006 Town Meeting using Community Preservation Act finds. The Community Preservation Committee allocated \$25,000 for each property towards the completion of engineering feasibility studies and preliminary design for Community Preservation Act-eligible projects only. Ms. Kablack provided a brief review of each parcel, followed by a brief explanation of the site and soils from Mr. Miller and Mr. Rudenauer, which was followed by questions from the Board and Town residents as summarized below:

Melone Property

Ms. Kablack described the Melone property as a 46-acre parcel located on North Road. The Town purchased the property in 1991, for general municipal use, and has maintained a gravel operation since that time. Department of Public Works Director Bill Place estimates that nearly all the gravel has been removed from the parcel, and final grades will be set in the next year. Sixteen acres of the property are located in Concord, but owned by Sudbury. The property would require protection for groundwater supplies, given the proximity to the Sudbury Water District well #5 across the street. A wireless communications tower is located adjacent to the property, on land owned by the Sudbury Water District.

Mr. Miller stated that GPR has completed an initial topographical survey, which will change until gravel operations cease. He briefly reviewed the five-foot interval topography, and referenced a 50-foot differential between the low and high points of the parcel. With the use of map exhibits, Mr. Rudenauer briefly explained a few constraints of the property, including only one current access to the parcel with potential difficult site distances, vegetative wetlands which have been flagged by the Department of Environmental Protection, and a 100-foot buffer zone. Mr. Rudenauer displayed where the Concord/Sudbury town lines cross through the property, and the location of the present cell tower within the Sudbury Water District area. Sudbury's estimated useable area, as depicted tonight, would be approximately 30 acres, with an additional five to six acres of wooded area.

Selectman Keller asked if there will be hindrances to any project due to the Concord town line location. Ms. Kablack responded that no objections from Concord have been received to date, and any development would need to adhere to Concord's applicable zoning and permitting laws.

John Donovan, 26 Old Orchard Road, expressed concern for work done around a watershed and the water supply from well #5 across the street. He asked how water quality will be protected from the development. Chairman Drobinski responded that a detailed hydrological study, which has not been completed yet, would ensure protection so as not to jeopardize the area's water quality.

Northwoods Condominium resident and Trustee Barbara Murphy asked if the tree line will be preserved, which provides some natural privacy for the residents. It was explained that there is no definitive answer for this question now, since no specific development is under consideration at this time. However, Ms. Murphy was assured by Ms. Kablack that any approved plan would consider adequate screening on behalf of the condominium complex. Ms. Kablack noted that grading will present severe challenges for development on the upper portion of the parcel. Ms. Murphy also stated that the condominiums have a current, increasing problem of rusty water, which has been brought to the attention of the Board of Health. She emphasized that the residents will not want this problem augmented by further area developments. Vice-Chairman O'Brien encouraged Ms. Murphy to inform the proper authorities of the poor water quality, noting that the Sudbury Water District is a separate entity.

Leigh Dunworth, 78 Old Framingham Road, asked if Concord has expressed any interest in its portion of the property. Ms. Kablack responded that no feedback has been received at this early stage. She also noted that the Concord Town Planner was invited to tonight's meeting, but is not in attendance. Chairman Drobinski stated that he assumes Concord's concerns would be similar to Sudbury's regarding not wanting to degrade the water quality or impact the area water supply.

Selectman Keller referenced a resident's email, which urged that this site be researched fully regarding all potential uses, including schools, prior to a final Town decision for its use. Sudbury School Committee member Susan Iuliano stated that, although the Committee is always exploring future space needs, it does not have intentions for the parcel at this time, since it is being considered more for CPA-eligible uses. If the CPA parameters are withdrawn, then Ms. Iuliano requested that the Sudbury School Committee be included in future planning discussions.

Jo Whittington, 10 Northwood Drive, Northwoods Condominium resident, emphatically stated that Route 117 traffic is a nightmare. She questioned the validity of the location for a school, and asked if the traffic impact had been thoroughly studied.

Dick Williamson, 21 Pendleton Road, asked if this parcel would have enough flat space for recreational fields. Mr. Miller responded with an initial affirmative reply, but noted that there is still significant topographical work to be completed and assessed. Chairman Drobinski asked if GPR could prepare a few presentations of field layouts, if requested. Mr. Miller responded affirmatively, however, he emphasized that the soil is very permeable. It would require a significant irrigation investment in order to maintain grass. Mr. Miller opined that, from the initial studies completed, he would recommend some mix of residential and open space use as the best future scenarios for this property.

John Donovan, 26 Old Orchard Road, was disturbed to hear so much talk about development options, versus leaving the property as is. He proposed that residents who do not have children should also have a place to go to enjoy the outdoors and perhaps walk their dog. In addition, he emphasized that there is no expense associated with preserving the property in its current natural state.

Ray Bachand, 60 Nobscot Road, asked what surrounds the parcel which might be impacted by further development. Ms. Kablack reviewed the abutting properties, and she confirmed Mr. Bachand's assumption that this is a low-density area, with minimal potential residential impact.

Sudbury Housing Authority member Steve Swanger, 14 Bent Brook Road, opined that the Town has a tremendous need for affordable housing and rental units. He encouraged the Board to continue to consider housing as a potential use for the parcel.

Mahoney Property

Ms. Kablack described this property as a 38-acre parcel accessed from Old Framingham Road. The parcel consists of two distinct parcels, one west of the CSX railroad corridor containing 21 acres, and the other being east of the railroad corridor, consisting of nearly 17 acres, eight of which are in a Conservation Restriction. The Town acquired the property in 2004. The Grouse Hill Incentive Senior Development abuts the property to the south. Land to the north is privately owned and undeveloped. The Sudbury Valley Trustees also owns land abutting the parcel. Due to the flat topography and the present open field, the parcel has been considered for recreational uses.

Mr. Miller reported that no topographical survey has yet been completed, since the parcel is fairly flat. Mr. Rudenauer briefly reviewed the site constraints, including the conservation restriction parcels, existing wetlands, a 200-foot riverfront protection area, high ground water, and poorly-drained soils. Mr. Miller emphasized that some of these features will severely limit the type of use regarding sewerage disposal.

Anna Lambert, 41 Moran Circle, questioned why percolation tests were performed during a drought season, and their accuracy. Mr. Miller and Chairman Drobinski assured her that the test results are not effected by drought conditions, since groundwater modeling techniques were used, which are more scientifically accurate than observed groundwater tests. Mr. Miller also stated that the high groundwater procedure which was used was based on Title 5 standards. Ms. Lambert stated that her lawn is soggy and she hopes that someone from the Conservation Commission will be consulted regarding the plans for the property. She was assured that the Conservation Commission has been involved in this pre-planning phase and would be involved in any development plans. Ms. Lambert expressed her preference for the property to be preserved for conservation purposes.

Leslie Frodema, 32 Moran Circle, asked for clarification of the unrestricted land use with the caveat that the soils have the capacity to receive wastewater. She stated that her preference for the parcel is to preserve it for conservation or agricultural uses for the community. Chairman Drobinski cautioned that there could be soil constraints, which could inhibit future agricultural uses.

Leigh Dunworth, 78 Old Framingham Road, thanked the Board for conducting this forum to hear resident comments. However, she noted that in order to provide intelligent feedback, the public needs more information. Ms. Dunworth described the parcel as stunningly beautiful in its current natural state, and she urged its preservation as an agricultural hayfield. She emphasized the importance of this agricultural area to herself, Mr. Bachand, and the abutting farm. Ms. Dunworth is concerned because a portion of her property is designated under the Massachusetts Endangered Species Act, which may also extend into this parcel. She questioned how the parcel would be accessed if developed. Ms. Kablack responded that there is an existing 50-foot strip of land which would be used. Ms. Kablack further clarified that Ms. Dunworth is also concerned that an existing stone wall might need to be disturbed to accommodate access. Ms. Kablack stated that initial measurements indicate that the stone wall would not need to be altered.

Darlene Murphy, 38 Moran Circle, is a direct abutter whose residence sits above the parcel, and she noted that any development will be within direct view of her residence. She stated that she highly values her current view, privacy and quiet. However, Ms. Murphy mentioned that her quiet enjoyment has been disturbed of late with the recent developments in the area. She expressed how beautiful the property is, and she stated that it is currently used informally as open space, by the public. Ms. Murphy's preference is to preserve the property as open space, or to focus on a farming-oriented development. Ms. Murphy also noted that if recreational fields were considered for the parcel, she would not appreciate the accompanying lights and traffic. She also questioned if the significant use of fertilizers to maintain recreational fields would impact the area water. Ms. Murphy thanked the Board for this opportunity to be heard.

John Cooke, currently lives in Lincoln, but put a deposit on one of the Grouse Hill Incentive Senior Development units about a year ago. He stated that one of the main reasons he and his wife chose to move to this Sudbury development was the natural beauty of the site, and the assurance he felt in knowing the nearby property was owned by the Town, and thereby, would not be inappropriately developed. Mr. Cooke's preference is to leave the parcel as is.

Adam Miller, 1 Nobscot Road, noted that Sudbury has long stated that the environment is a priority. He also noted that the Town's Master Plan states that the historic and agricultural uses of the Town should be preserved. Mr. Miller recommended keeping the property as is since the hayfields also serve a conservation purpose. He also supports other agricultural uses such as a community farm or community garden. He emphasized that the area has undergone significant development in the recent year, and no more is needed in this location. Mr. Miller highlighted that this property could also provide access to other nearby open-space parcels. Mr. Miller opined that the property does not seem large enough to accommodate a recreational field and the requisite close-by parking preferred by some Town residents. He stated that the Town has a lot of other recreational fields, without adding one here too.

Dick Williamson, 21 Pendleton Road, noted that the CSX rail corridor also bisects the property. He asked the Board to consider the use this parcel could serve for providing access to a future rail trail.

Ray Bachand, 60 Nobscot Road, opined that he is opposed to using this property for recreational purposes. He stated that this residential location would be adversely effected by the development of athletic fields because they are used primarily on nights and weekends, the very same times people are entitled to enjoy the quiet of their own homes. Mr. Bachand supports the use of the property for equestrian activities or other passive recreation. He also stated that the abutting farm has found it difficult to hay lately, because too many test pits in the land were not refilled. The Board agreed that the test holes should be refilled.

John Donovan, 26 Old Orchard Road, addressed the Board as the Vice-Chairman of the Agricultural Commission. He stated that he supports preserving the present hay operation, or possibly leasing it to active farms for agricultural use, and accompanying this with some open space.

A Framingham resident spoke on behalf of his wife and the neighboring wildlife. He noted that the couple has appreciated the beauty of this area for years. However, they have noticed a marked decrease of observable finches, other birds, and turtles since the neighboring developments began for Grouse Hill and Mahoney Farms. He hopes further development can be avoided for the sake of the area wildlife.

Leigh Dunworth, 78 Old Framingham Road, stated that the property would be accessed from a designated Scenic Road. She opined that the traffic associated with a recreational field would be too much of a burden for a Scenic Road. Ms. Dunworth stated that she has a horse farm which abuts the Mahoney property, and she presented the Board with the option of personally leasing the hayfield.

In response to an earlier question from the Board, John Cooke, future resident of Grouse Hill Incentive Senior Development, stated that he would not relish lighted ball fields in his neighborhood, nor fields that operate in the summertime until 8:30 to 9:00 p.m., which also disturbs abutters' quiet enjoyment of their homes.

Glenn Murphy, 118 Nobscot Road, asked the Board to pay particular attention to future water issues. He stated a preference for preserving the property for open trails and cross-country skiing, and other informal, non-traditional recreational purposes during the off-season winter months.

At 9:37 p.m., Chairman Drobinski thanked the many residents who attended tonight's meeting and offered helpful insights to the deliberation process. He emphasized that the Board will continue to provide an open process for communication with the community as options are identified and discussed. Chairman Drobinski encouraged everyone to continue to participate in future public forums, and he closed the discussion.

Boy Scout Troop 63 - Citizenship in the Community Badge

Present: Michelle Cole Watkins, Christopher Morely, and Jackson Rimpas, Eric Watkins, Lief Skramstad

Chairman Drobinski welcomed three scouts from Troop 63, who are attending tonight's meeting as an assignment for their Citizenship in the Community Merit Badge. The assignment calls for the scouts to attend a forum where two opposing viewpoints are presented. The scouts will then report on the key points of each position.

Solid Waste Management Options Committee (SWMOC) - Presentation

Present: Solid Waste Management Options Committee (SWMOC) Chairman John Pearson and Committee members, Carolyn Lee, Eric Richard, Robert Powers, and Nancy Brumback

The Board was previously in receipt of the Solid Waste Management Options Committee's (SWMOC) "Interim Update, dated November 13, 2007." Chairman John Pearson briefly summarized the report for the Board. He stated that the Committee canvassed the current options available to residents. The Committee also created a standard set of criteria upon which to evaluate all major providers (Allied Waste, Waste Management, BP, and Mr. Trashman), incorporated information from the Sudbury Transfer Station, and compiled the results.

Mr. Pearson explained that the Committee was also to develop a mechanism for gathering, evaluating and summarizing information from at least five other Towns similar to Sudbury. Information collected will include how solid waste disposal is handled and financed, and comments from the executive management of each town. Mr. Pearson reported that the Committee determined the criteria for the comparison and then created a candidate list of 48 towns to compare against. Data was collected from all the candidate towns, and the results were used to produce a ranked list of the towns "most similar" to Sudbury across all of the criteria. The criteria evaluated included: population, land area, population density, number of households, percentage of households that include person(s) younger than 18 years of age, median household income and the percentage of single-family homes, based upon 2000 U. S. Census information. The Committee excluded how the towns currently handle solid waste.

Mr. Pearson revealed the top ten comparable towns based upon the data-compilation results. He noted that neighboring towns of Weston and Lincoln did not place in the top ten due to land area and population figures much smaller than Sudbury. Acton was also not included, due to a significantly higher percentage of multi-family homes. The Committee has narrowed the top ten field to six recommended Towns, including Sharon, Westford, Duxbury, Concord, Hopkinton, and Wayland for further study.

Selectman Keller agreed with the top six towns recommended by the Committee, particularly since it includes Wayland. Vice-Chairman O'Brien concurred. Chairman Drobinski commended Mr. Pearson and the Committee on its methodical approach to its tasks and the chart of information produced. He suggested that the information collected also be made available to the public on the Town's website. Town Manager Valente opined that the criteria used seem appropriate for the assigned task, but not for other tasks, where property values should be part of the analysis.

It was on motion unanimously

VOTED: To approve the recommendation of the Solid Waste Management Options Committee to further research the handling of solid waste disposal by the towns of Sharon, Westford, Duxbury, Concord, Hopkinton, and Wayland for further comparison study to Sudbury's options.

2007 Annual Town Report - Country Press, Inc. Bid

It was on motion unanimously

VOTED: To accept the quote of the lowest bidder, Country Press, Inc. of Middleborough, MA, to print Sudbury's 2007 Annual Town Report.

Minutes

It was on motion unanimously

VOTED: To approve the regular and executive session minutes of October 23, 2007.

Special Town Meeting

It was on motion unanimously

VOTED: To approve and sign the Special Town Meeting Warrant for Monday, December 3, 2007.

Eagle Scouts - Troop 60

The Board was in receipt of letters from Catherine Strahan, dated October 20, 2007, announcing the achievement of the rank of Eagle Scout by Michael Jeffrey Ravesi and Benjamin Kenneth Cutting and asking for a letter of commendation for each Eagle Scout, which will be presented at the Eagle Court of Honor to be held on November 18, 2007. Vice-Chairman O'Brien congratulated the scouts on this achievement. Selectman Keller agreed, and he noted that a lot of hard work goes into accomplishing this ranking. Thus, the scouts, their families, and the community should be very proud of these achievements.

It was on motion unanimously

VOTED: To sign and send a letter of congratulations to Michael Jeffrey Ravesi and Benjamin Kenneth Cutting, c/o Catherine Strahan, 26 Suffolk Road, Sudbury, on achieving the high honor of Eagle Scout.

Lincoln-Sudbury All Sports Booster Club, Inc. - Pre-Thanksgiving Ceremonial Bonfire

It was on motion unanimously

VOTED: To approve the annual grant of permission to the Lincoln-Sudbury All Sports Boosters Club, Inc. to hold a ceremonial Pre-Thanksgiving Day All Sports Ceremonial Bonfire on Wednesday, November 21, 2007, from 6:00 p.m. - 9:00 p.m. at Lincoln-Sudbury Regional High School, subject to compliance with regulations of the Police, Fire, Public Works, and School Departments to ensure a safe recreational event, and notification of direct abutters by the Booster Club.

Sudbury Fire Department - Donation

It was on motion unanimously

VOTED: To accept, on behalf of the Town, a gift of five glucometers donated to the Sudbury Fire Department by LifeScan, Inc. to be used by the Sudbury Fire Department in the performance of its duties with diabetics.

Council on Aging - Resignation

It was on motion unanimously

VOTED: To accept the resignation of Tamilyn M. Levin, 123 Maynard Farm Road, as a member of the Council on Aging as requested in her letter of November 6, 2007, and to send a letter of appreciation for her service to the Town.

Agricultural Commission - Resignation

It was on motion unanimously

VOTED: To accept the resignation of Meghan Taylor, 246 Horse Pond Road, as a member of the Agricultural Commission, as requested in her letter dated October 18, 2007, and to send a letter of appreciation for her service to the Town.

Council on Aging - Appointments

It was on motion unanimously

VOTED: To appoint John Beeler, 57 Wagonwheel Road, as a member of the Council on Aging, for a term to expire April 30, 2008, to fill the unexpired term of Benjamin Stahl, and also to appoint Susan H. Kasle, 27 Bowker Drive, for a term to expire April 30, 2010, to fill the unexpired term of Tamilyn M. Levin, as recommended by Council on Aging Director Kristin Kiesel, in her letter dated November 7, 2007.

Utility Petition #07-04 - Pole Relocation

It was on motion unanimously

VOTED: To approve the relocation of Pole #133/46 for Utility Petition #07-04 as requested by Boston Edison Company, d/b/a NStar Electric, Verizon New England, Inc. and Department of Public Works Director Bill Place due to the installation of a sidewalk on Willis Road, as requested in a letter dated October 4, 2007.

Commission on Disability - Resignation

It was on motion unanimously

VOTED: To accept the resignation of Tess Zinnes, 45 Greenwood Road, as a member of the Commission on Disability, as requested in her letter dated October 19, 2007, and to send a letter of appreciation for her service to the community.

Commission on Disability - Resignation

It was on motion unanimously

VOTED: To accept the resignation of Corinne Carvelli, 30 Fairhaven Circle, as a member of the Commission on Disability, as requested in her letter dated October 29, 2007, and to send a letter of appreciation for her service to the community.

Commission on Disability - Appointments

It was on motion unanimously

VOTED: To approve the Town Manager appointments of the following three applicants to the Commission on Disability as recommended by Commission Chair David Mortimer, in a letter dated October 30, 2007: Ronald B. McClanahan, 655 Boston Post Road #1108, for a term to expire April 30, 2009, to fill the unexpired term of Tess Zinnes; Benjamin A. Halsband, 38 Willow Road, for a term to expire April 30, 2010, to fill the unexpired term of Corinne Carvelli; and Anita G. Simon, 33 Fox Run, for a term to expire April 30, 2010, to fill the unexpired term of Sally Sack.

Sudbury Relay for Life

It was on motion unanimously

VOTED: To approve use of the Peter Noyes parking lot area for the May 17-18, 2008 "Sudbury Relay for Life" event as requested by Kate Howd and Betsy Mayer, Relay for Life Committee members, in an original email dated September 19, 2007, subject to compliance with conditions outlined by the School Department, local churches, Police and Fire Departments.

Community Emergency Response Team (CERT) - Donation

It was on motion unanimously

VOTED: To accept, on behalf of the Town of Sudbury, a \$500 donation from Bank of America to the Community Emergency Response Team, to be expended under the direction of the Fire Chief, as requested on November 8, 2007.

Police Station Blue Ribbon Committee - Mission Statement and Potential Appointments

The Board was previously in receipt of a memorandum from Town Manager Valente dated November 7, 2007, which included a Draft Mission Statement for the Police Station Blue Ribbon Committee and the following suggested revisions to be added to the "Responsibilities" section for review: all sites recommended must have capacity for future additions; all design alternatives must comply with minimum standards and codes for police stations, and include a combined dispatch operation within the Police Station;

the building shall be energy efficient and as sustainable as possible, and that building security and employee safety shall not be compromised.

Town Manager Valente reviewed that the Committee has been created to study the construction of a new Police Station project. The Committee will review concerns and suggestions for a design for today's needs. She highlighted the particularly short timeframe proposed for this Committee to achieve its mission. A draft report would be expected by January 31, 2008, which could be used as a basis of an article to be submitted by the Board for consideration at the 2008 Town Meeting. Ms. Valente explained that it is important to determine as soon as possible whether a new Police Station plan can be identified and presented this year. Otherwise, the Town will need to reckon with some costly repairs that are needed at the current Police Station.

Chairman Drobinski stated that this new Committee should be assembled quickly because most residents he spoke with do appreciate the need for a new Police Station. However, they thought the previous proposal was too large. Selectman Keller agreed that, although he personally thought the previous proposal was appropriate for the Town's present and future needs, there is a community sentiment for a less expensive project to be presented. He asked that the Draft Mission Statement be revised for the third item listed under "Responsibilities" to reflect that the Committee should present to the Board as many options for considerations as it deems feasible. Mr. Keller also stated that he was impressed by the backgrounds of the applicants, noting many have previous building experience.

Town Manager Valente discussed the timing of feedback from the Committee to determine if an article can/will be published in the Town Warrant. Vice-Chairman O'Brien suggested that the Committee update the Board by the end of December on its progress as to whether there will be any viable recommendations ready for the 2008 Annual Town Meeting.

Town Manager Valente also reviewed the proposed membership to this advisory Committee. She noted that the Draft Mission Statement calls for nine members to be designated as such: two from the Permanent Building Committee, one (or a designee) from the Finance Committee, one from the Capital Improvement Planning Committee and five at-large members, two of whom should have applicable past experience. She reported that the Finance Committee has determined it will be unable to staff these positions given the timing of the task at its busiest time of year. She also noted that the numbers of members is flexible, and at the discretion of the Board.

Twelve applications for appointment to the Police Station Blue Ribbon Committee have been received and distributed to the Board for review. Chairman Drobinski opined that one applicant is also an employee of the Town, which could be problematic. Thus, he suggested that the remaining eleven applicants be appointed tonight so as to begin work as soon as possible. Selectman Keller opined that he had a similar reservation about a potential conflict with that applicant.

It was on motion unanimously

VOTED: To approve the Draft Mission Statement for the Police Station Blue Ribbon Committee as amended this evening to note that there will be eleven members, to exclude any notation of a specified number of representatives from the Finance Committee, to revise the third item listed under "Responsibilities" to reflect that the Committee should present to the Board as many options for consideration as it deems feasible, to add the following items to the "Responsibilities" section as minimum standards that are essential to a viable project: all sites recommended must have capacity for future additions; all design alternatives must comply with minimum standards and codes for police stations, and include a combined dispatch operation within the Police Station; the building shall be energy efficient and as

sustainable as possible, and that building security and employee safety shall not be compromised, and to allow for a revision to the deadlines noted to synchronize with the publication deadlines for the Town Warrant.

It was also on motion unanimously

VOTED: To appoint Nicholas Palermo, 284 North Road, Anne Hollows, 9 Thoreau Way, Philip Connors, 33 Dudley Road, Derek Oram, 15 Pennymeadow Road, Michael Melnick, 97 Lincoln Road, Thomas Scarlata, 58 Wagonwheel Road, Robert Stein, 7 Thompson Drive, John Reutlinger, 62 Stone Road, Matt Murphy, 111 Horse Pond Road, Joseph Sziabowski, 799 Boston Post Road, William Braun, 65 Kato Drive, and Town Manager Maureen Valente and Police Chief Peter Fadgen as ex-officio members, to the Police Station Blue Ribbon Committee.

Selectman Keller suggested, and the Board agreed that, since the timeframe is so short for this Committee to accomplish its mission, appointing a Committee Chair in advance of its first meeting might expedite the Committee's process. The Board requested that Chairman Drobinski canvass the appointees to determine a volunteer to Chair the Committee.

Reports From the Board of Selectmen

Selectman Keller enjoyed his time hosting the HOPE Sudbury telethon, which raised over \$50,000 this year. He congratulated the community for making the event a success.

Vice-Chairman O'Brien also enjoyed helping the telethon accomplish such great results. He further reported that the Budget Review Task Force has had two productive meetings recently, and he will be reviewing several Town issues with the group at its December 10, 2007 meeting.

Vice-Chairman O'Brien also reported that the Sudbury Housing Trust has continued to work with local realtors to identify potential teardowns for conversion to affordable housing. Mr. O'Brien will also be a featured speaker at the League of Women Voters' Housing Forum on November 14, 2007, at 7:30 p.m., discussing affordable housing issues.

Sadly, both Vice-Chairman O'Brien and Chairman Drobinski recently attended the wake for former Sudbury Fire Chief, and former Selectman, Josiah Frost, who served the community from 1975 to 1983. Chairman Drobinski extended the Town's condolences to Joe's family and friends.

Chairman Drobinski reported that the Community Preservation Committee (CPC) has been busy reviewing many proposals which have been submitted for funding consideration. He further reported that the CPC voted to support the purchase of the Young Property with Community Preservation Act funds.

Reports From the Town Manager **MetroWest Regional Transportation Authority**

Town Manager Valente announced that the MetroWest Regional Transit Authority (MWRTA) is planning a kick-off event at their new facility (the former Framingham Ford dealership on Route 9) in Framingham, on Thursday, December 6, 2007, from 11:00 a.m. to 1:00 p.m. The Selectmen have been invited to the proceedings. The Lieutenant Governor and area legislators are expected to attend. Selectman Keller will attend if his schedule permits, or he will notify Ms. Valente, who will then attend to represent Sudbury.

Proposed Senior Tax Deferral Study Committee

Town Manager Valente communicated with David Levington regarding the intention of the Board to endorse the formation of a Senior Tax Deferral Study Committee and potential members. Mr. Levington is amenable to being appointed as Chairman of the Committee. If approved by the Board, Ms. Valente will finalize a Mission Statement for the Committee.

It was on motion unanimously

VOTED: To approve the formation of a Senior Tax Deferral Committee, and to appoint David Levington as Chairman of the Senior Tax Deferral Study Committee, and to appoint the following members to the Committee: Andrew Schwarz, Beth Rust, Maureen Hafner, Bill Maloney, and Patrick Mullen.

Dog Revolving Fund - Distribution

Town Manager Valente distributed to the Board copies of the Sudbury Bylaw regarding emergency treatment for animals. An invoice in the amount of \$50.84, from Veterinary Emergency & Specialty Center of New England, has been submitted by the Sudbury Dog Officer to the Town for payment.

It was on motion unanimously

VOTED: To approve the payment of \$50.84 to the Veterinary Emergency & Specialty Center of New England for emergency treatment given to a dog in need, as requested by the Sudbury Dog Officer.

Town Manager's Financial Summit

Town Manager Valente has discussed scheduling her Financial Summit this year with Finance Committee Chairman Charles Woodard. Both have agreed that the newly-formed Budget Review Task Force will be working on many aspects of the multi-year plans. Therefore, Ms. Valente recommended to not schedule a Financial Summit this year. However, Ms. Valente and Finance Director Andrea Terkelsen will present updated information directly to the Board of Selectmen at a later date. The Board agreed and accepted this recommendation.

"Town Hall Matters" - Future Programming

The Selectmen reviewed their calendars with Town Manager Valente to select a date to televise the next two "Town Hall Matters" episodes. The Board decided upon the date of November 30, 2007, from 3:00 p.m. to 6:00 p.m.

U.S. Mayor's Association - Town Video Vignettes

Town Manager Valente reported that a survey on Sudbury needs to be completed and submitted tomorrow regarding the U.S. Mayor's Association opportunity, through CGI Communications, to produce Town video vignettes to promote community features. Ms. Valente distributed to the Board a draft copy for review and asked that any revisions and/or omissions be submitted to her for by 4:00 p.m. on November 14, 2007. Vice-Chairman O'Brien asked that the new name of Chiswick Park be inserted under the "Business and Industry" section of the survey.

Executive Session

At 10:31 p.m., Chairman Drobinski announced the close of the regular meeting and it was on roll call unanimously

VOTED: To go into Executive Session for the purpose of discussing land acquisition and collective bargaining.

Chairman Drobinski announced regular session would not reconvene following Executive Session.

There being no further business, the meeting adjourned at 10:31 p.m.

Attest: _____
Maureen G. Valente
Town Manager-Clerk