

IN BOARD OF SELECTMEN
TUESDAY, JUNE 19, 2007

Present: Chairman John C. Drobinski, Vice-Chairman Lawrence O'Brien, Selectman William J. Keller, Jr., and Maureen Valente, Town Manager

The statutory requirements as to notice having been complied with, the meeting was convened at 7:33 p.m. in the Lower Town Hall, 322 Concord Road.

Opening Remarks

At 7:33 p.m., Chairman Drobinski opened the meeting. He encouraged everyone to log on to the Town's website to view the many wonderful photos of Sudbury submitted in the Town's recent Photo Contest. The public is also invited to attend the Gallery Night on June 25, 2007, at Goodnow Library, where the photos will also be displayed, and the winners will be honored.

Chairman Drobinski announced that the Trustees of the Sudbury Foundation sponsored an opening celebration of Grange Hall today. He noted that the building will be a great asset to the Town, and that the efforts by many to restore the historic building were worthwhile.

Chairman Drobinski reminded the community to be careful of additional pedestrian and bike traffic now that school has recessed for summer vacation. He also noted that many construction projects are underway in Town. To help ensure public safety, residents can view helpful roadway project information on the Town's website.

Chairman Drobinski congratulated the Lincoln-Sudbury Regional High School (L-SRHS) Men's Baseball Team for its win at the State Championship.

The Chairman expressed condolences, on behalf of the Board and Town, to Assistant Assessor Cynthia Gerry and her family for the recent death of her father. As many may remember, Cynthia's mother, Mary Walsh, was also a Town employee for many years.

Sudbury Historical Commission - Emeritus Position Appointment

Present: Clayton F. Allen, June Allen, Lyn MacLean, Historical Commission Chair, and Historical Commission members

Town Manager Valente noted that an emeritus position is granted to recognize a career of expertise and knowledge, which has earned wide-ranging respect. She believes Mr. Allen's contributions through the years to the Historical Commission warrants the recommendation to establish such a position. The Board enthusiastically agreed.

It was on motion unanimously

VOTED: To establish a Member Emeritus Position on the Sudbury Historical Commission, for a three-year term.

It was also on motion unanimously

VOTED: To approve the Town Manager's appointment of Clayton F. Allen, 515 Concord Road, to the Member Emeritus Position on the Sudbury Historical Commission for a three-year term to expire on April 30, 2010.

Vice-Chairman O'Brien extended the Town's belated best wishes for the recent celebration of Mr. Allen's 90th birthday. Chairman Drobinski congratulated Mr. Allen, and thanked him for his many years of distinguished service to the Town and the country. Mr. Allen acknowledged the applause from the audience, and thanked the Board for this honor.

Sudbury Historical Commission - Re-appointments

Present: Adolf P. Bahlkow, W. James Hodder

Town Manager Valente recommended the reappointment of both Mr. Bahlkow and Mr. Hodder. She noted they have been valuable Commission members, and have agreed to continue to serve the Town in this capacity.

It was on motion unanimously

VOTED: To approve the Town Manager re-appointments of Adolf P. Bahlkow, 150 North Road, and W. James Hodder, 136 Hudson Road, as members of the Sudbury Historical Commission for terms to expire April 30, 2010.

Tax Deferral Annual Interest Rate for FY08

Present: Andrea Terkelsen, Finance Director

At 7:45 p.m., Ms. Terkelsen addressed the Board to discuss recommendations for setting the tax deferral annual interest rate for FY08. The recommendation is to keep the rate of 2.5%, which shows the Town's fiscal tolerance and will offer seniors some predictability by keeping the rate consistent with recent years. The same criteria, which have been used since FY03, were part of the evaluation process as were a review of local and national economic factors and a review of interest rates.

Ms. Terkelsen noted an increase has been seen in the number of deferral candidates participating in the program. She emphasized that Sudbury has established a more flexible program, which offers a significantly lower interest rate than the State program. She further emphasized that the application process is confidential and simple, but must be repeated each year. The program can be very beneficial to seniors, with no harmful consequences. The program has no detrimental impact on one's credit history, and will not effect one's ability to secure additional lending.

Ms. Terkelsen explained that unlike other receivables, there is a very low risk of not collecting the outstanding funds. Deferred property taxes are collected at the time of sale or transfer of the property.

In response to a question from Selectman Keller, Ms. Terkelsen clarified that the interest rate is calculated as simple interest versus compound interest.

Vice-Chairman O'Brien asked how a resident can become a participant in the program. Ms. Terkelsen responded that eligibility criteria such as income level (under \$60,000 per year) and age requirements (age 60 or over) are assessed. The Assessor's Office can be contacted for applications and additional information. The Senior Center and the Town website can also be accessed for information. Ms. Terkelsen mentioned that the program has also been promoted by the Council on Aging.

Chairman Drobinski thanked Ms. Terkelsen for the concise informational packet she provided to the Board for review. He noted that this program sends a positive and consistent message to seniors that the Board supports opportunities to lessen their tax burden.

It was on motion unanimously

VOTED: To approve the tax deferral annual interest rate for FY08 at 2.5% as recommended by the Finance Director.

Town Forum

Present: Wayne Walker, Assistant Town Manager, Bill Place, Department of Public Works Director, Andrea Terkelsen, Finance Director, Rosemary Harvell, Town Clerk, Jim Kelly, Building Inspector, Richard J. Glavin, Police Lieutenant Executive Officer, and Ken MacLean, Fire Chief

At 7:58 p.m., Chairman Drobinski convened Town Forum to hear reports given by Town Department Heads.

Andrea Terkelsen reported that the Finance Department consists of the Accounting, Information Technology (IT), Treasurer's/Tax Collector and Assessor's Offices. Personnel have worked well together through a year of transition following the retirement of former Director Sue Petersen. Ms. Terkelsen reported that reviews have shown that financial indicators are at, or above, last year's benchmarks.

Ms. Terkelsen reported that IT Director Mark Thompson has worked diligently this year to convert the Town office phone system to VOIP services, which is now operable. Mark has also instituted upgrades for reverse 911 capability and provided many other computer hardware and software upgrades and enhancements. She further reported that the Accounting Department completed a clean audit of Town financials. A report by the Town Auditors will be presented to the Board at its next meeting.

Ms. Terkelsen stated that the Finance Office continues to work on the conversion to the MUNIS payroll system, which will help staff work more efficiently. She also said that the Tax Collector's Office has just completed implementation of new modules, which are now fully integrated with the MUNIS system. She also noted that the Tax Collector's Office undertook a new activity this year, by conducting its first Land Of Low Value Auction. Abandoned parcels were approved by the Department of Revenue to be put on public auction to sell or to revert to Town ownership. The Sudbury Housing Trust purchased one parcel, with hopes of returning it to the active tax rolls. Ms. Terkelsen reported that the Auction was more successful than anticipated.

In conclusion, Ms. Terkelsen noted that the Assessor's Office completed a successful Triennial Revaluation Audit with the Department of Revenue/Division of Local Services. This office was also able to generate actual tax bills for the fiscal year third quarter.

Lt. Richard Glavin, Police Department Executive Officer, reported that the Department has worked closely with Lincoln-Sudbury Regional High School and the Sudbury Public Schools to improve and practice emergency procedures. Practice lock downs have been conducted at each school. He noted that some weaknesses were determined through these exercises, and modifications were made accordingly. He continued to say that another public safety tabletop exercise had been held at Wingate, including representatives from many venues, to assist the vulnerable population subcommittee.

Lt. Glavin reported the Department is in the final stages of negotiations with Nextel regarding radio re-banding. The process is also underway to install new E-911 equipment, which will allow cell phone calls to be triangulated regarding location. The new system will also store phone calls on the system for several years versus the current system of just a few months. The new E-911 system will be in place for July 11,

2007. A grant was received to train personnel on the system. Lt. Glavin responded to questions from the Board regarding E-911 tracking of calls locally, and through the State Police network.

Lt. Glavin further reported that four student officers are in basic training with two scheduled to graduate this year. He has received glowing reports about the work of both soon-to-be graduates. The Department also conducted many tours for the public of its facility to acquaint residents with the need for a new facility.

In concluding his report, Lt. Glavin highlighted the work of the Detective Unit, under the direction of Lt. Scott Nix. Following the school tragedy in January, these officers dedicated many hours to the investigation and preparation of court materials. This work is continuing at this time. The Department has received numerous compliments from many outside sources regarding the professional conduct of the officers. On behalf of his fellow officers, he thanked the Board for its continued support.

Fire Chief Ken MacLean began his presentation by asking for a moment of silence in memory of the nine firefighters who were killed on duty in Charleston, S.C. last night. He next reviewed a few personnel announcements and changes from this past year.

Chief MacLean provided the Board with highlights of Department activities. He reported that the Department has fielded 844 calls, which are a few more than last year at this time. Routine inspections and hose testing is also done on a regular basis. He reported that his staff participated in a life-saving defibrillation response call. The firefighters also provided several Student Awareness of Fire Education (SAFE) programs in the schools. He continued to say that the Department is very involved with the community on an ongoing basis providing demonstrations and station tours for residents and families, and assistance at parades and other Town special events. The Department was proud to be part of the recent celebration to welcome back Sergeant Wyman from his tour of duty in Iraq. A photograph of Sergeant Wyman and Veteran Clay Allen was distributed, compliments of Veterans Agent Peter Harvell. The Department also welcomed home the L-SRHS Men's Baseball Team after its State Championship win in Lowell.

Chief MacLean noted that the Department provides education presentations to senior citizens throughout the year. Firefighters assist senior citizens by installing key safes and Supra boxes outside residencies, which will allow public safety personnel emergency access.

The Chief further described grants for which he has applied, and others which have been obtained. He also highlighted the progress the Department and Town has made with the work of the Local Emergency Planning Committee and the Community Emergency Response Team. He thanked Richard Simon for the extraordinary volunteer efforts he has given to these initiatives. Chief MacLean reviewed many training seminars and conferences attended throughout the year, noting that attending these forums is extremely helpful. He emphasized that the Department will focus future workshops on the need for residents to be prepared to sustain themselves for a 72-hour timeframe in the case of an emergency.

Rosemary Harvell described the basic responsibilities of the Town Clerk's Office which included: issuing marriage licenses, dog licenses and business certificates. The Office interacts a lot with the public, responding to inquiries for Town information, and with many Town departments, boards and committees to provide high-quality service, while complying with Federal, State and Town bylaws.

Ms. Harvell reviewed the three elections held since June 2006 (State Primary, State Election and Annual Town Election). She announced that there will also be two Special Elections this fall. The first of these will be held September 4, 2007 to fill the seat vacated by Congressman Marty Meehan. The last day to register to vote in this election is August 15. The Special State Election will be held October 16. The last day to

register for this election will be September 26. The Town Clerk's Office will be open 9:00 a.m. to 8:00 p.m. on those dates to accommodate last-minute registrations. Ms. Harvell emphasized that the Town's website is an excellent source of information for election highlights, reminders and results, as well as for forms, procedures and Town current events. Vice-Chairman O'Brien suggested running election reminder announcements on Channel 8. Ms. Harvell thanked the many Town volunteers and other Town employees who work to make the elections run smoothly. Additional election volunteers are needed, and anyone interested should contact the Town Clerk's Office.

Ms. Harvell explained the purpose of the census, which is mailed every year to residents. She encouraged everyone to complete the census form, and return it to ensure they are not removed from the active voting list. Based upon the returned 2007 census forms, Sudbury has 18,080 official residents. Dog registration forms were included in the census mailing to Sudbury households. To date, the Town Clerk's Office has registered 2049 dogs. If you have not returned, or lost, your census form, please contact the Town Clerk's Office to obtain a replacement form.

Wayne Walker, Assistant Town Manager, briefly reviewed two mandates, one Federal and the other State, which his department is working to implement. The Federal mandate is related to the Government Accounting Standards Bureau (GASB) 45, which will require actuarial studies to be completed to identify the long-term costs consequences of retiree benefits. He has requested four price proposals for the actuarial studies. Mr. Walker anticipates having the project easily completed by the December 2007 deadline. He reported that Sudbury has already taken actions to minimize the long-term retiree costs by voting to shift the healthcare costs to the Federal government once a retiree reaches Medicare age eligibility.

Mr. Walker reported also working to ensure that the Town has met all requirements for the State Healthcare Reform Act which becomes effective July 1, 2007. He anticipates no issues, since most Town employees already have health coverage.

Mr. Walker represented the Board and Town Manager at the Senior Volunteer Appreciation Luncheon. He expressed the Town's gratitude for the enthusiastic and high-quality service provided by these volunteers. He stated that the inexhaustible work of these volunteers help make Sudbury a better place to live.

Lastly, Mr. Walker reported that his department continues to work on the MUNIS system conversion, which will especially help to alleviate the workload of the Benefits Coordinator. On behalf of the Town, Mr. Walker also has spent significant time throughout the past year consulting on personnel issues and participating in collective bargaining discussions.

William Place, Department of Public Works Director, reported that the Department of Public Works completed the as-built survey of the central Fire Station for the proposed Police Station. A topographical survey of a portion of Dakin Road was also completed for a proposed drainage system and walkway to be constructed in July 2007. Another topographical survey was completed for the Wayside Inn Route 20 intersection, which will be designed this summer.

Mr. Place further reported that the Department was very busy resurfacing roads, installing guardrails, and constructing walkways. In addition, the Cutting Field parking lot, the Hearse House foundation, the Meachen Conservation parking lot, and the intersection of Union Avenue and Concord Road projects were completed. A methane ventilation system was installed at the Sand Hill Sanitary Landfill. To facilitate the Lincoln-Sudbury Regional High School Field Project, 7000 cubic yards of loam was removed. Drainage problems at Goodnow Library, the Central Fire Station, and on several roadways were repaired. He also reported that the Tree and Cemetery office has planted, watered, and removed trees as necessary throughout the Town. Mr. Place mentioned that the Town has received many compliments noting that the recreational

fields are maintained in an exemplary fashion. Athletes and observers appreciate the hard work involved to maintain the fields at maximum playing levels.

James Kelly, Building Inspector, distributed to the Board the newly-produced Portable Sign Permit 2007 Form for review and comments. The new forms and policies will become effective July 1, 2007. The Board was pleased with the form. However, Vice-Chairman O'Brien suggested noting on the form that it must be renewed each year in July. Mr. Kelly welcomed the suggestion, but noted that the Building Department would recommend that the renewal be based upon the calendar year, with a December 31 deadline. Further discussion may be resumed on this matter at a later date.

Mr. Kelly highlighted the outstanding contribution made by the Building Department Office Manager, Kathy Plante, who recognized a gas billing error, within the process of her daily routine work. The discrepancy was diligently pursued, and resulted in cost savings for the Town. He also expressed gratitude to Elaine Jones for the tremendous assistance she offered in developing the painting bid for the Flynn Building. Mr. Kelly also recognized the great job that Mark Herweck, the new Assistant Building Inspector is doing. Mark also recently determined an accessibility building code inconsistency regarding the bleacher construction for the L-SRHS Field project. Mark's conscientious work prevented a potential future problem.

Mr. Kelly reported that Art Richard has been busy upgrading the fire alarm system and attending to parking lot, sign, and accessibility issues at the Flynn Building. The Department continues its ongoing completion of building inspections, and its ongoing oversight of the many construction and renovation projects in Town. Over 600 Building Permits have been issued to date this year.

After each presentation, each Board Member thanked every Department Head and their staffs for the excellent work they do to creatively and efficiently increase Town revenues and keep the Town running smoothly. The Board acknowledged that the seamless and tireless work of Town staffs is unadvertised much of the time, but that the Town could not succeed without their efforts and diligence in serving the community.

Chairman Drobinski concluded the Town Forum and announced a five-minute recess.

Hawker and Peddler License - VeeBop's Ice Cream & More

Town Manager Valente reported to the Board that the Police Department has stated no objections to this request.

It was on motion unanimously

VOTED: To approve the renewal of a Hawker and Peddler License for VeeBop's Ice Cream & More, owned and operated by Valerie B. Maher, 33 Gates Avenue, Hudson, MA., for a 12-month period expiring June 30, 2008, subject to all requirements of the Park and Recreation Director and Police Department.

Minutes

It was on motion unanimously

VOTED: To approve the regular and executive session minutes of June 5, 2007.

AAA Limousine - Livery and Limousine License Renewal

It was on motion unanimously

VOTED: To approve the renewal of the Livery and Limousine License of AAA Limousine, Inc., 39 Union Avenue, in accordance with the application dated June 6, 2007, and to approve the rate schedule set forth therein (unchanged from the previous year), subject to approval of individual driver licenses and satisfactory inspection of eight vehicles by the Police Department.

Painting of the Flynn Building - Award Contract

It was on motion unanimously

VOTED: To approve the award of contract by the Town Manager for the painting of the Flynn Building to the lowest eligible and responsible bidder as determined by Town Counsel.

Bruce Freeman Rail Trail - Special Counsel Appointment

It was on motion unanimously

VOTED: To approve the appointment of Stephen D. Anderson, Esq., Anderson & Kreiger LLP, One Canal Park, Cambridge, MA, as Special Counsel for the purpose of providing title research and review for the proposed Bruce Freeman Rail Trail in Sudbury, pursuant to his proposal dated May 21, 2007; and to designate the position under the Special Municipal Employee category pursuant to M.G.L. c268A.

Early Childhood Revolving Fund - Expenditure Limit Increase

It was on motion unanimously

VOTED: To approve, in accordance with M.G.L. Chapter 44, Section 53E 1/2, an increase in the authorized expenditure limits for the Early Childhood Revolving Fund from \$204,000 to \$250,000 due to salary and benefit expenses which exceeded the established limit, as requested in a letter dated June 5, 2007 by Mary M. Will, Sudbury Public Schools' Director of Business and Finance.

Lincoln Police Department - Use of Sudbury Message Board

It was on motion unanimously

VOTED: To approve the use of the Sudbury Police Department's electronic signboard by the Town of Lincoln Police Department to help in traffic control/flow for events scheduled on the evening of July 4, 2007. Transportation and any costs associated with the use of and/or damage resulting from this use will be the responsibility of the Lincoln Police Department.

Cemetery Rules and Regulations

Present: Bill Place, Department of Public Works Director

At 9:42 p.m., Chairman Drobinski called the meeting back to order.

Chairman Drobinski thanked Ms. Valente for the excellent notebook of materials distributed to the Board for review, which will help facilitate this discussion.

Ms. Valente explained that an evaluation of the cemetery rules was set as a Board goal in FY06 because they had not been updated in over 20 years. Ms. Valente and Mr. Place worked with municipal consultants as they analyzed the information. The approach used for their analysis was to examine the framework of the existing rules and regulations and to update and modify them to current standards. The research determined that Sudbury's fees were outdated, and well below those of comparable communities.

Ms. Valente and Mr. Place have worked to provide a more uniform foundation for the future within the draft guidelines. She reviewed some of the information provided to the Board which included: revised cemetery rules and regulations and accompanying examples, revised fees and charges, an analysis of fees charged by other towns, suggestions for special situations such as veteran's burial, indigent burials, and burial compliance with religious traditions. Ms. Valente and Mr. Place recommended adoption of the proposed fees prior to the beginning of the new fiscal year on July 1, 2007, even if further discussion of particular regulation modifications may be required.

Selectman Keller suggested that the draft rules and regulations be circulated for public comment and feedback to all who provided input to the analysis. This would include the clergy, funeral directors and others with whom Ms. Valente and Mr. Place consulted throughout their process.

Selectman Keller also asked for clarification of whether dogs will be banned from cemeteries as a result of these new rules. As a dog owner, Selectman Keller would prefer no ban, but rather a strong policy for compliance by dog owners for proper control and maintenance of their animals and to exhibit the appropriate respect called for in such a location. Ms. Valente agreed that this is a subject which will need further discussion. She noted that although the Town does have a leash law, and owners are supposed to pick up dog waste, the reality is that dog owners are not complying. Town staff find it difficult to maintain the cemetery properties properly when having to navigate so many dog messes. Ms. Valente also noted that a problematic factor when regulating this type of issue is enforcement, i.e., how and who will enforce compliance. Ms. Valente recommended establishing an education program for the public for approximately six months prior to institution of a ban. It is hoped that more awareness will diminish these problems, and if not after a certain number of months, then the Board may need to contemplate implementing a full ban. Selectman Keller agreed with this approach to reach out to the public for assistance.

Town Manager Valente broached with the Board the need to officially appoint themselves as the Town Cemetery Commissioners. The Selectmen agreed that it is sensible to serve in this capacity.

It was on motion unanimously

VOTED: To appoint the Board of Selectmen as Cemetery Commissioners for terms to run concurrently with the official Board of Selectmen term for each member.

The Board briefly reviewed a few fee modifications. Mr. Place distributed a revision to the proposed fees. Ms. Valente noted that in the future, fees will be reviewed every other year.

It was also on motion unanimously

VOTED: To accept and approve the proposed Cemetery Fees for FY08, effective July 1, 2007, as presented and amended this evening by the Town Manager and Department of Public Works Director.

It was also on motion unanimously

VOTED: To circulate a draft of the Cemetery Rules and Regulations for FY08, with a notation that the fees have been officially adopted, to those who contributed to the report and to the Chair of the Clergy Association, and to also post this draft and notice on the Town's website, requesting public input and comments for further discussion by the Board at a future summer meeting.

Town Manager Valente concluded this discussion by sharing comments from the consultants' reports, which recognized Sudbury's cemetery personnel for providing exemplary service in a compassionate, respectful, responsible and professional manner

Reports From the Board of Selectmen and Town Manager

Selectman Keller attended a recent meeting of the Youth Commission. He reported that the Commission would like to be more active, but first needs to coordinate their services with those of the schools, Teen Center Board and the Park and Recreation Department. Selectman Keller shared with the Commission that the Board would be supportive of those discussions.

Last Saturday, Vice-Chairman O'Brien attended the Food Drive for troops stationed overseas, which was coordinated by Veteran's Agent Peter Harvell. Mr. O'Brien said that Mr. Harvell did an excellent job coordinating the successful event. The V.F.W. and American Legion supported the day's activities. Several care packages were prepared throughout the day, including a group for the 32 soldiers under the command of Julie Lindstedt's (Office of Planning and Community Development) sister.

It was on motion unanimously

VOTED: To authorize the Town Manager, on behalf of the Town of Sudbury, to draft a letter of gratitude to be sent to Veteran's Agent Peter Harvell for initiating such an important and worthwhile event.

Vice-Chairman O'Brien reported attending a Finance Committee meeting last night with Town Manager Valente. At this meeting, the proposal for a Budget Review Task Force was discussed with the Committee and new Chair Chuck Woodward. It was concluded that the Task Force would operate under the auspices of the Finance Committee. However, it was also decided that creation and endorsement of, and appointees to, the Task Force will originate with the Board of Selectmen. Individuals interested in becoming a member of the Task Force will complete the Town application form, which can be obtained from the Selectmen's Office or downloaded from the Town's website.

Town Manager Valente distributed a draft Mission Statement for the Budget Review Task Force, which included a description of responsibilities and tasks for the Board's review. She also distributed to the Board a draft proposal of ideas, action steps, suggestions and timelines for consideration by the Task Force. Selectman Keller asked whether Vice-Chairman O'Brien's participation on the Task Force, in an ex-officio member capacity, would exclude him from voting status. Mr. Keller stated his strong preference that Mr. O'Brien retain the right to vote. Vice-Chairman O'Brien also stated that is his preference as well, but that these details are still being formulated.

Town Manager Valente suggested that the Board support the general structure proposed in the draft mission statement presented this evening, and to contact her by June 22, 2007 with any comments or revisions. Following these steps, Ms. Valente can publicly circulate the document for additional comments, and discussion can continue at the Board's July 10, 2007 meeting to finalize the composition, timelines and mission statement for the Task Force.

It was on motion unanimously

VOTED: To support the general structure proposed in the draft Budget Review Task Force mission statement presented this evening, and to contact the Town Manager by June 22, 2007 with any comments or revisions.

Chairman Drobinski reported that he attended Riverfest Friday evening. He also attended a luncheon yesterday, where Senator Ted Kennedy was the featured speaker. Chairman Drobinski was impressed by the Senator's inspirational commitment to pursue program opportunities for children, education and healthcare.

Reports From the Town Manager
July 4th Road Race - Sign Request

It was on motion unanimously

VOTED: To approve the placement of two signs, on Concord Road, announcing the July 4th Road Race, one facing north, and one facing south at Featherland Park, which is also the site of the race, from June 27, 2007 to July 4, 2007, as requested by Graham R. Taylor, 221 Goodman's Hill Road.

MetroWest Growth Management Committee - Regional Transportation Authority (RTA)

Town Manager Valente reported that she and Director of Planning and Community Development Jody Kablack and Council on Aging Director Kris Kiesel met today with the new Director of the RTA, Ed Carr. The vision of the program is evolving, and Mr. Carr was not able to provide a lot of substantial information at this early stage in his new position. He did say that efforts are focusing immediately on solidifying services for the first two towns which will soon become operational. Following the meeting, the consensus at this time is to participate with, but not yet officially join, the program sooner rather than later so as not to sacrifice FY08 funding opportunities. Attendance at the RTA Executive Board meetings will be initiated, and Ms. Valente will keep the Board abreast of these efforts at future meetings.

Executive Session

At 10:32 p.m., Chairman Drobinski announced the close of the regular meeting and it was on roll call unanimously

VOTED: To go into Executive Session for the purpose of discussing collective bargaining and land acquisition.

Chairman Drobinski announced regular session would not reconvene following Executive Session.

There being no further business, the meeting adjourned at 10:32 p.m.

Attest: _____
Maureen G. Valente
Town Manager-Clerk