

IN BOARD OF SELECTMEN
TUESDAY, JUNE 6, 2006

Present: Chairman William J. Keller, Jr., Vice-Chairman John C. Drobinski, Selectman Lawrence O'Brien, and Wayne R. Walker, Assistant Town Manager

Absent: Maureen A. Valente, Town Manager

The statutory requirements as to notice having been complied with, the meeting was convened at 7:35 p.m. in the Lower Town Hall, 322 Concord Road.

Opening Remarks

At 7:35 p.m., Chairman Keller announced Town Manager Valente would be absent tonight and Assistant Town Manager, Wayne R. Walker, was welcomed to the meeting in her absence.

It was on motion unanimously

VOTED: To appoint the Assistant Town Manager, Wayne R. Walker, as Secretary and Clerk pro tem for the June 6, 2006 Board of Selectmen's meeting.

Chairman Keller reported the Lincoln-Sudbury Regional High School graduation ceremonies went well last Thursday. The evening party attended by the graduating seniors, "Jamaica Jamin," was very successful and no incidents were reported.

Chairman Keller also announced the grand opening of Cutting Field (on Route 27) was held this past Saturday. The field provides an excellent playing surface for local youth soccer games.

Capital Group Properties - Grouse Hill Land Swap

Present: Mike Sullivan, Sullivan, Connors and Associates; Martin E. Loiselle, Jr., Permitting/Development Manager, Capital Group Properties; Bill Depietri, Capital Group Properties; and Jody Kablack, Planning Director.

At 7:38 p.m., Chairman Keller introduced the discussion regarding a proposed Grouse Hill land swap (the former Mahoney property) whereby Capital Group Properties will give to the Town of Sudbury a 55,201 sq.ft. parcel abutting Old Framingham Road, also containing a 50' wide access corridor to the rear of the property. The Town of Sudbury in turn will give to Capital Properties a 54,748 sq. ft. parcel in order to provide sufficient area to complete the project.

Mike Sullivan briefly reviewed the history of the site design proposals and previous concerns stated by the Planning Board and abutters. Mr. Sullivan presented the latest revision to the plans which best satisfies the needs of the Planning Board, Conservation Commission, and the abutters. This plan moves the units further back allowing for a nicer visual approach from Old Framingham Road.

Jody Kablack further explained that the original lot density presented in the preliminary site plan has not changed from the total of 52 units. However, the massing of the units has changed and will call for 14 units versus the approved 8 units on the land, which will be swapped.

Ms. Kablack noted a factor to consider is whether the land swap will have any future impact on the potential use of the Town land received from the Mahoney settlement. Ms. Kablack has consulted William Place, DPW Director/Town Engineer, and Mr. Place foresees no detrimental impact for the Town. Ms.

Kablack noted it is difficult to fully assess all factors impacting the area until the feasibility study has been performed on the Mahoney land. Funding for this study will not be available until the beginning of the new fiscal year, July 1, 2006.

If the land swap is approved, Mr. Sullivan stated the Town would receive a higher, drier, and more level piece of land than what it currently owns.

Selectman O'Brien suggested the new parcel of open land could be used for overflow weekend parking if compliant with Conservation Commission guidelines.

Chairman Keller noted that since the direction and distance of the wetlands is unknown, it would be wise to fully determine the potential future use of the Town-owned property to be sure that the Town does not diminish the value and use of its asset by agreeing to this transaction.

Vice-Chairman Drobinski conceptually favors the plan revisions. He also agrees that the Old Framingham Road view is now better served. He asked what the timetable for approval would be given that the Town will not be able to perform a feasibility study until July 1 at the earliest. Bill Depietri, Capital Group Properties, responded that the Notice of Intent has already been filed with Conservation and a definitive plan should be ready for submission in about a month. Mr. Depietri also offered to delineate the wetlands now so that the Town will have better information available to make its final determination.

Chairman Keller stated that time would be made available on the June 20 Board Of Selectmen agenda for Capital Group Properties to present the wetlands information.

It was on motion unanimously

VOTED: To authorize Capital Group Properties, at its own expense, to perform a wetland delineation 500 feet from the boundary marker of the Mahoney land; to instruct Town staff to prepare a draft document to amend the Mahoney settlement to allow for 14 units instead of 8 units for presentation at the June 20 Board Of Selectmen meeting; to request written confirmation from the Conservation Commission and/or Town Staff that the Town land to be acquired as a result of the swap, could be used for overflow parking and has no other restrictions; and to continue the Capital Group Properties - Grouse Hill Land Swap discussion at the June 20 Board of Selectmen meeting at 7:35 p.m.

Public Hearing: Foreign Motors West/BMW Dealership

Present: Jody Kablack, Planning Director, Joshua Fox, Attorney, Foreign Motors West, Bruce Ey, Schofield Brother of New England, and Fred Tierney, Foreign Motors West.

At 8.10 p.m., Chairman Keller convened the public hearing which was opened and continued from May 16, 2006, for Foreign Motors West/BMW Dealership Site Plan #06-382 regarding development of a BMW dealership at property located at 130 Boston Post Road, and a request for an extension.

Planning Director Kablack listed new material provided to the Board since its last meeting, which included two memos respectively dated May 1, 2006 and May 26, 2006, from Brian Beisel, Conley Associates. The memos addressed timing and traffic pattern alterations if a traffic light were installed at Landham Road and Route 20. Mr. Beisel also provided Boston Post Road Intersection Accident Data at Old County Road and Landham Road compiled from the Mass. Highway Department (MHD) from 2002-2004. During the three-year time frame researched, there were a total of six accidents at the Old County Road intersection and 34 at the Landham Road intersection. In addition, the Board was provided accident data by

the Sudbury Police Department from 2001-4/28/2006 indicating 81 accidents at the intersection of Route 20 and Nobscot Road, 24 accidents at the intersection of Horse Pond Road, and 73 at the intersection of Landham Road. A letter of concern from the owner of Sky Restaurant, Stephen Corcoran, regarding anticipated access issues and a letter of opposition from Dennis R. Brown, representing the owner of property at 120 Boston Post Road (Sky Restaurant), regarding changes to the Old County Road/Route 20 intersection were also presented to the Board, as was valuation and real estate tax data for the proposed site. A progress print plan, dated June 2, 2006, was also provided by Schofield Brothers of New England along with a memo from BMW Attorney, Joshua Fox, to Planning Director Jody Kablack, dated June 2, 2006.

Ms. Kablack noted the deadline to act on this item is presently June 30. She discussed the need for an extension with Attorney Fox, and the applicant is amenable to an extension agreement. Chairman Keller thanked the applicant for their flexibility and assured them that the process will continue to move as expeditiously as possible. Mr. Keller also added that all of the communications mentioned by Ms. Kablack are available to the public at the Town Offices.

Attorney Fox addressed the Board and explained the evolution of the site plans to date. The footprint has been reduced by approximately 10% to 61,121 square feet and the main building is set back 58 feet from the canopy and there will be 43 feet of green space from the front yard lot line. Mr. Fox also noted that there would be no access aisle in front of the building as per the request of the Zoning Board of Appeals (ZBA). Parking in front of the building has also been reconfigured to provide 11 fewer spaces. Only six vehicles will now be displayed under the front canopy. Mr. Fox noted consensus is needed regarding the location of the building and size of the footprint for progress to continue.

In response to a question from Selectman O'Brien, Bruce Ey noted the proposed building would be about 30 feet high. If driving in a westerly direction on Route 20, the building will be visible from across the Sky Restaurant parking lot. Mr. Ey estimates the parking lot of Sky Restaurant is about 10-12 feet higher. Mr. Ey explained signage would be extremely important to assist those approaching the site from the east and who are traveling west.

In response to a question from Chairman Keller, Mr. Ey also reviewed other revisions which have been made to the original plan. In particular, Mr. Ey described landscaping revisions, which have preserved large pine trees on the Wingate Nursing Home side and the backside, which will appease abutters as a screening mechanism. The parking lot was moved forward and 25 feet away from the wetlands and impervious pavement was reduced in the front of the building. Plans are for a meandering walkway, which will connect with the Wingate Nursing Home walkway and the walkway for the proposed 40B development.

Vice-Chairman Drobinski stated his preference is to keep as much landscaping and trees as possible in the front of the site. Ms. Kablack noted the guideline is for one street tree every 40 feet.

Chairman Keller reported Town Counsel, Paul Kenny, has reviewed this Board's purview as it relates to site plan approval, and has determined the Board can set location and building size as part of the process. Ms. Kablack and Attorney Fox reviewed some of the jurisdiction also covered by the Zoning Board of Appeals (ZBA) given its involvement with Special Permits for large buildings over 20,000 square feet. The applicant will next meet with the Zoning Board of Appeals on June 13, 2006, to also discuss the building footprint and location.

Vice-Chairman Drobinski voiced a strong preference for keeping the process moving forward by endorsing the modifications made by the applicant in response to concerns previously stated by both the Board and the ZBA, and informing the ZBA of the Board's support for the modified proposal. Chairman Keller concurred with this perspective.

It was on motion unanimously

VOTED: To endorse that the site plan for Foreign Motors West/BMW Dealership Site Plan #06-382 regarding development of a BMW dealership at property located at 130 Boston Post Road, proceed with the location of the building as presented, with a 43 foot setback, and with a building footprint of 61,121 square feet and that a letter be drafted by the Assistant Town Manager and the Planning Director, on behalf of the Board of Selectmen, to the Zoning Board of Appeals clearly stating the Board's preferences and position. This draft letter should be circulated to the Board for review prior to distribution.

Attorney Fox also broached whether the Town would prefer the applicant to actually do further traffic improvements and studies or receive an in-kind contribution to be used towards such work. Ms. Kablack has discussed this issue with William Place. He strongly believes that the Old County Road intersection needs to be improved prior to occupancy of the BMW dealership. Mr. Place also believes the Town could benefit greatly from a thorough traffic study of the corridor from King Philip Road to Old County Road, conducted by an independent traffic consultant. This corridor study could cost approximately \$25,000-50,000 with an additional \$50,000 to design and engineer a traffic light, if needed. Refinements to the Old County Road intersection could also cost approximately \$50,000-75,000. Mr. Place and Ms. Kablack would work with Mr. Ey to further study curb cuts, left-turn stacking aisles, etc. Selectman O'Brien encouraged everyone to invite the representatives from Sky Restaurant to also participate in these discussions. Mr. Kablack also reported Mr. Place is trying to facilitate a meeting with the Mass. Highway Department to discuss funding and other relevant issues.

Steve Corcoran, owner of Sky Restaurant, addressed the Board and applicant to reinforce their willingness to participate in the process and to note concern regarding site access and traffic issues. Responding to a question from Mr. Corcoran, Chairman Keller clarified that the Planning Director's Office should be the point of contact for coordinated communications, but that the Board will be the deciding body relating to traffic and safety design recommendations. Mr. Place, Ms. Kablack, and Mr. Ey will be key contacts during the design and creation of the traffic plans. Ms. Kablack anticipates that the independent Town traffic study would go out to bid subsequent to permits being issued. Mr. Ey will provide sketches of recommendations for the Old County Road intersection at the June 20 Board of Selectmen's meeting.

Russ Kirby, 244 Boston Post Road, addressed the Board to share his concern regarding future traffic flow at the intersection of Old County Road. In the past, Old County Road has had very little traffic. However, with the plans for the 40B development and the proposed BMW dealership, traffic volume in this area will change dramatically. It is Mr. Kirby's hope that the eventual traffic study conducted will carefully look at the roads entering Route 20 as well as the actual traffic on Route 20. He believes the long-term solution will have to include a traffic light at the Old County Road intersection, which will be the best way to control the traffic flow and minimize accidents.

It was on motion unanimously

VOTED: To authorize the Planning Director to continue working with the applicant regarding plans for an independent traffic corridor analysis; to request from the Planning Director a written summation detailing the traffic flow discussions she has had with the DPW Director/Town Engineer; to approve the request for extension from Foreign Motors West/BMW Dealership Site Plan #06-382 regarding development of a BMW dealership at property located at 130 Boston Post Road, for one additional month, until July 31, 2006; and to continue the public hearing for Foreign Motors West/BMW Dealership Site Plan #06-382 regarding development of a BMW dealership at property located at 130 Boston Post Road, to June 20, 2006 at 8:30 p.m.

Pond and Waterways Committee - Appointment

At 9:15 p.m., Chairman Keller welcomed David A. Blohm, 12 Rambling Road, Sudbury, to the meeting to explain his interest in becoming a member of the Ponds and Waterways Committee. Mr. Blohm stated he had been recruited by Michael Fee and has wanted to become more involved with the Town. Mr. Blohm provided a brief summary of his background and noted that issues relating to surface water sources and the environment in general have always been important to him. Mr. Blohm has attended a few of the Ponds and Waterways Committee meetings and believes he can now make a meaningful contribution.

It was on motion unanimously

VOTED: To approve the appointment of David A. Blohm, 12 Rambling Road, Sudbury, as a member of the Ponds and Waterways Committee, for a term to expire on April 30, 2009.

Memorial Day Committee - Appointment

At 9:17 p.m., Assistant Town Manager Walker informed the Board that the appointment of Robert A. Ferrarini, 177 Union Avenue, Sudbury, to the Memorial Day Committee would fulfill the membership requirement of seven members for the Committee. Mr. Ferrarini was recommended by William Duckett, on behalf of the Memorial Day Committee, and by Veterans Agent, Peter Harvell. Mr. Ferrarini is a 15-year resident of Sudbury and has already volunteered his services to the Memorial Day Committee.

It was on motion unanimously

VOTED: To approve the appointment of Robert A. Ferrarini, 177 Union Avenue, Sudbury, as a member of the Memorial Day Committee, for a term to expire on April 30, 2009.

Public Hearing - Utility Petition #06-03 from NStar Electric and Verizon - Maynard Road

Present: Christopher Parella, Right-of-Way Manager, Verizon; and David R. Flewelling, Regional Utility Coordinator, Comcast

At 9:18 p.m., Chairman Keller convened the public hearing for the petition by Boston Edison Co., d/b/a NStar Electric, Verizon New England Inc. and Comcast to obtain a Grant of Location to accommodate a 49-foot conduit under Maynard Road to accommodate service to the Arboretum Way Residential development. As required, a hearing notice, dated May 31, 2006, was sent to abutters by regular mail.

The Board had previously reviewed materials, which included: 1) an email message from the Town Engineer/DPW Director, Bill Place, dated May 31, 2006, stating no objections as long as all the conduits are in one trench to minimize multiple street openings; 2) an email message from Art Richard, Electrical/Wiring Inspector, dated May 22, 2006, stating no objections to the installation of the conduit; 3) a letter and conduit petition provided by Christopher Parella, Right-of-Way Manager for Verizon, dated May 26, 2006; and 4) a letter and conduit petition from Richard M. Schifone, Rights and Permits Supervisor for NStar Electric, dated May 12, 2006.

Mr. Parella briefly explained the pole variations in the Verizon and NStar petitions were due to riser closeouts on the first available pole.

Vice-Chairman Drobinski asked if Verizon will also provide access for Comcast (cable provider) to the trench. Mr. Parella responded that it is the responsibility of the developer to coordinate all parties to be on

site to ensure efficiency and thoroughness of the project. David R. Flewelling, Regional Utility Coordinator, Comcast also addressed the Board and stated it is their intent to work closely with all parties to ensure a coordinated installation. Chairman Keller noted there have been previous occasions in Sudbury when underground conduit work has not been properly planned to ensure the participation of all interested utilities, and it would be best to avoid this situation in the future.

It was on motion unanimously

VOTED: To approve utility petition UP06-03 from Boston Edison, d/b/a NStar Electric, Verizon and Comcast for a 49' conduit under Maynard Road to accommodate service to the Arboretum Way Residential development subject to the following conditions: the DPW Director delay issuance of the street opening permit until written assurance is received from the developer that utility and cable companies have been notified when the conduit work will be done; that a coordinated effort will be made to lay all the necessary cable and conduits without having to reopen the area multiple times; that an extra conduit be installed underground for future services and that the contractor removes all markings for the project when completed; and that the Wiring Inspector not issue a permit to Boston Edison, d/b/a NStar Electric until a meeting has been set between NStar and the Town of Sudbury.

Minutes

It was on motion

VOTED: To approve the regular and executive session minutes of May 16, 2006.

The Education Cooperative Fuel Oil Bid - Contract Approval

It was on motion unanimously

VOTED: To approve the award of contract by the Town Manager to Global Montello Group, Corp., Waltham, MA, pursuant to The Education Cooperative Fuel Oil Bid, to supply #2 fuel oil for Town buildings for FY07 at the price of 2.2910/gal.

All-Pro Cleaning Systems - Renewal Contract

It was on motion unanimously

VOTED: To authorize the Town Manager to execute a renewal contract between the Town of Sudbury and All-Pro Cleaning Systems for FY07 for the cleaning of the Town Hall, Flynn Building, Police Station, DPW/Highway Offices, and Park and Recreation field restrooms, in accordance with the FY07 rates set forth in the bid dated May 26, 2005.

Mahoney Farm Development - Easements and Deed

It was on motion unanimously

VOTED: To accept the following easements and deed, subject to final approval of Town Counsel, in connection with the development of the former Mahoney Farm property:

a) Drainage Easement "Easement #3 Open Space and Drainage Easement" and "Easement #6 Drainage Easement on Lot 26 granted by Mahoney Farms LLC, dated May 4, 2006, as shown on "Plan of Land in

Sudbury, MA" by Sullivan, Connors and Associates, dated August 1, 2005, replacing easement dated October 31, 2005, granted by Catherine F. Giblin, Trustee, Evergreen Realty Trust, and accepted November 1, 2005.

b) Drainage Easement "Drainage Easement #1" on Parcel A granted by Catherine F. Giblin, Trustee, Evergreen Realty Trust, dated May 4, 2006, as shown on "Plan of Land in Sudbury, MA" by Sullivan, Connors and Associates, dated August 1, 2005, replacing easement dated October 31, 2005, granted by Catherine F. Giblin, Trustee, Evergreen Realty Trust, and accepted November 1, 2005.

c) Deed of land granted by Catherine F. Giblin, Trustee, Evergreen Realty Trust, for conservation purposes pursuant to M.G.L. c40, s.8C, dated May 4, 2006, specifically: Parcel A (9.89 acres), as shown on "Plan of Land in Sudbury, MA" by Sullivan, Connors and Associates, dated August 1, 2005; Lot 4-1B (3.6 acres) and Lot 5-1B (4.53 acres) as shown on "Plan of Land in Sudbury, MA" by Sullivan, Connors and Associates, dated August 30, 2005, last revised September 22, 2005, replacing Deed dated October 31, 2005, accepted November 1, 2005

Youth Commission and Town Report Committee - Resignations

It was on motion unanimously

VOTED: To accept the resignation of Michael Precourt from the Youth Commission, as presented in a memo dated May 15, 2006, and to accept the resignation of Mary Ann Gavin from the Town Report Committee, as presented in a memo dated May 16, 2006, and to send letters of appreciation to both volunteers for their community service.

Chairman Keller acknowledged the outstanding service provided by Mr. Precourt and Ms. Gavin to Sudbury and wished both well in their future endeavors.

Hawker and Peddler License - VeeBop's Ice Cream & More

It was on motion unanimously

VOTED: To approve the renewal of a Hawker and Peddler License for VeeBop's Ice Cream & More, owned and operated by Valerie B. Maher, 33 Gates Avenue, Hudson, MA., for a 12-month period expiring June 30, 2007, subject to all requirements of the Park and Recreation Director and Police Department.

Smoke Detector Fee - Revision and Increase

It was on motion unanimously

VOTED: To approve the revision of the Smoke Detector Inspection to be a combined Smoke Detector/Carbon Monoxide Detector inspection and that the fee be increased from \$20 to \$50 under MGL 148:26F and 148:26F1/2, and as outlined in the request from Fire Chief MacLean, dated May 24, 2006.

Curtis Middle School Replacement (Project #C20013778), the Loring Elementary School (Project #C20013800), and the Haynes Elementary School (Project #C20013779)

It was on motion unanimously

VOTED: To certify that the Town of Sudbury shall maintain the Curtis Middle School Replacement (Project #C20013778), the Loring Elementary School (Project #C20013800), and the Haynes Elementary School (Project #C20013779) and all elements of the project as delivered to the Town in a good, safe and habitable condition in all respects, except for normal wear and tear, and in full compliance with all applicable laws, ordinances, covenants and rules and regulations set forth by any government authority with jurisdiction over matters concerning the condition and the use of this facility; subject to the Certification vote of the Sudbury School Committee on June 7, 2006.

FY07 DPW Contracts Awards

It was on motion unanimously

VOTED: To approve the award of annual DPW contracts (FY07), by the Town Manager, to the lowest eligible bidder(s) in accordance with the requirements set forth in the bidding documents and as reviewed by Town Counsel as noted below:

CONTRACT NUMBER	CONTRACT NAME	BID OPEN DATE
2007-ER-1	Street Sweeping	6/1/2006
2007-M-1	Bituminous Materials	6/1/2006
2007-CM-1	Cemetery Mowing	6/1/2006
2007-G-1	Gasoline	6/1/2006
2007-DF-1	Diesel Fuel	6/1/2006
2007-T-1	Trees & Stumps: Removal & Disposal	5/24/2006
2007-M-2	Bituminous Concrete Type I in place	5/24/2006
2007-TLP-1	Traffic Line Painting	5/24/2006

2007 Mack 6-Wheel Dump Truck - Contracts Award

Assistant Town Manager Walker explained to the Board that the successful bidder was in fact the sole bidder, and that Town Counsel has reviewed the bid to be certain all criteria have been met.

It was on motion unanimously

VOTED: To approve, pursuant to ATM06/Art. 8, FY07 Capital Budget, award of contract, by the Town Manager, for the purchase of a 2007 Mack 6-wheel dump truck, including the trade-in of one 1987 Mack, from Ballard Mack at a net cost of \$115,245, in accordance with the bidding documents and subject to finalization of the lease with option to purchase agreement between the Town and the financing agent and review and approval of Town Counsel.

Minuteman Regional Vocational Technical School - Reauthorization of Program Revolving Funds

It was on motion unanimously

VOTED: To approve the action of the Minuteman Regional School Committee in its acceptance of the provisions of MGL Chapter 74 Section 14B with regard to the reauthorization of vocational technical program revolving funds held by the Minuteman Regional Vocational Technical School District.

Reports from the Board of Selectmen

Selectman O'Brien expressed again the tremendous success of the post graduation party "Jamaica Jamin." He also attended the Senior Center Volunteer Appreciation Luncheon last week with Assistant Town Manager Walker. The luncheon was a wonderful opportunity to acknowledge the many volunteers who work so tirelessly for the Senior Center and other Town initiatives.

Selectman O'Brien also went on a field trip today to a Mercedes dealership in Westwood with Planning Director Kablack. The field trip provided points of comparison for the proposed Sudbury BMW dealership.

Mr. O'Brien also attended the Town Center Improvement Advisory Meeting held last week. The Cecil Group, consultants for the committee, began soliciting comments and recommendations from those in attendance and will work this summer on a presentation of ideas for a public hearing in the fall. Mr. O'Brien was very pleased to report that at least 50 residents from Sudbury attended the meeting, in addition to the Advisory Committee members.

Chairman Keller concurred that such a large resident showing at the Town Center Advisory meeting and comments he has received from fellow citizens are strong indicators of what great interest this project holds within the community.

Vice-Chairman Drobinski reported he greatly enjoyed attending the Lincoln-Sudbury Regional High School Award Ceremony last week.

"About Sudbury" - Tax Bill Insert

Assistant Town Manager Walker distributed a fact sheet entitled "About Sudbury" which promotes the Town website and provides Town calendar highlights for the summer and early fall. The Treasurer/Collector has requested approval to include this insert with the mailing of the next tax bill. Minimal funds will be required to cover the additional distribution costs, and these funds are available in the Treasurer/Collector's budget. Chairman Keller and Vice-Chairman Drobinski noted that this is a great idea and an efficient way to disseminate the information.

It was on motion unanimously

VOTED: To authorize the Treasurer/Collector to include the insert "About Sudbury" in the mailing of the tax bills with the following additions: Zoning By Laws be added under the heading "Documents"; and Lincoln-Sudbury Regional High School, Sudbury K-8 schools, the Middle School, and the Conservation Commission be added under the heading "Registration/Remote Access."

Recruitment - Town Positions

Assistant Town Manager Walker reported that Town Manager Valente has recently announced the selection of Andrea Terkelsen as the new Finance Director/Treasurer/Collector. This position became available as a result of Sue Petersen's resignation. Ms. Valente has restructured the position to be both the Finance Director and the Treasurer/Collector. She was very pleased to have an internal candidate as highly qualified as Ms. Terkelsen who was interested in this position.

Mr. Walker reported that Ms. Terkelsen's promotion now results in an opening for the position of Town Accountant, which has been advertised. Also, the position of Town Clerk is being advertised as a result of Barbara Siira's retirement. Mr. Walker will be involved in the selection process for both positions.

The Assistant Town Manager has also assisted in filling the position of Assistant Building Inspector, for which there were 21 applicants. Another position being advertised is for Assistant Mechanic at the DPW. Mr. Walker will also assist in the screening process of candidates.

Mr. Walker reinforced that even though these positions are presently vacant, in actuality Sudbury has a very low personnel turnover rate. He attributes that to the fine caliber of individuals Sudbury attracts for Town positions, as well as the fact that the Town acknowledges excellence and takes good care of its employees.

Executive Session

At 9:55 p.m., Chairman Keller announced the close of the regular meeting and it was on roll call unanimously

VOTED: To go into Executive Session for the purpose of discussing contract negotiations.

Chairman Keller announced regular session would not reconvene following Executive Session.

There being no further business, the meeting adjourned at 9:55 p.m.

Attest: _____
Wayne R. Walker
Assistant Town Manager - Clerk Pro Tem