

IN BOARD OF SELECTMEN
TUESDAY, JANUARY 7, 2003

Present: Chairman Lawrence W. O'Brien, Kirsten D. Roopenian and John C. Drobinski, Selectmen.

Opening Remarks

Chairman O'Brien offered condolences to the family of former Sudbury police officer, Wesley Woodward, who passed away recently.

Chairman O'Brien commended the DPW, Police Department and Fire Department on their efficiency in recent snowstorms. He further reminded citizens to keep the fire hydrants clear of snow and to assist neighbors in snow removal.

Chairman O'Brien announced that 22 units at Frost Farm Villages are now occupied, representing approximately 50% of the units in that housing project.

Chairman O'Brien congratulated The Sudbury Foundation on celebrating their 50th anniversary.

Chairman O'Brien announced Finance Committee budget hearings and stated those hearings may be televised on local access cable. He encouraged citizens to educate themselves on Town financial matters.

Chairman O'Brien informed residents a great deal of information is available on the Town website, including FY03 property valuations, new tax rates, updated AT&T Broadband and internet services, dog licensing deadlines, and Park & Recreation program brochure.

Chairman O'Brien stated Town Elections are approaching and encouraged interested parties to get involved in Town government. He listed the available positions. He announced his intention to run again for the Board of Selectmen.

Conservation Commission – Interview/Appointment

Present: Edward (Ted) Pickering, Applicant.

Mr. Edward (Ted) Pickering stated he has been involved in many Town activities, including service on the Conservation Commission as an Associate member, Economic Development Committee, Wayland Sudbury Septage Facility Committee, and Sewer Assessment Study Technical Advisory Committee.

Selectmen Roopenian and Drobinski stated they are very familiar with Mr. Pickering's accomplishments and involvement on Town boards and committees, and welcome his continued involvement.

Mr. Pickering stated his technical skills and experience in environmental issues will be very helpful in his work on the Conservation Commission, as environmental concerns become more complicated as development continues. He stated particular concern for storm water issues, catch basins and maintenance of such underground storage systems.

Responding to a question by Chairman O'Brien, Mr. Pickering opined a hearing with all pertinent boards and commissions at one time would be helpful when it is necessary to review a large-scale development proposal. This would facilitate increased communication and cohesiveness.

It was on motion unanimously

VOTED: To approve the appointment by the Town Manager of Edward Pickering, 17 Peakham Circle, to the Conservation Commission for a term to expire April 30, 2005, to complete the term of Charles L. Zucker, whose resignation is effective upon his replacement.

Historic Districts Commission – Interviews/Appointments

Present: Linda Gray Hawes, 38 King Philip Road; Marvin D. Parramore, 1065 Concord Road.

Sudbury Historical Commission nominee Linda Gray Hawes stated she has always been interested in historic homes and has lived in three historic homes in her lifetime. She stated she moved to Sudbury because of its large number of historic homes, and would like to become more active in preserving them. She stated further she enjoys working for the town, having worked at the Goodnow Library and Lincoln-Sudbury Regional High School.

Conservation Commission nominee Marvin D. Parramore stated his years of experience in historical restoration should prove useful. He has served as general contractor on many restorations in eastern Massachusetts, currently working on the Whitehall Estate in Sudbury. Mr. Parramore stated he and his wife plan to live in Sudbury for many years.

The Board expressed its appreciation for Ms. Hawes' and Mr. Parramore's interest in historical Sudbury, as history is a vital part of the Town's character.

It was on motion unanimously

VOTED: To appoint Linda Gray Hawes, 38 King Philip Road, as the Sudbury Historical Commission representative to the Historic Districts Commission, to fill the vacancy of Alexander S. Frisch, for a term to expire January 1, 2004, and

It was further on motion unanimously

VOTED: To appoint Marvin D. Parramore, 1065 Concord Road, as the Conservation Commission representative to the Historic Districts Commission, to fill the vacancy of Edwin A. Blackey, for a term to expire January 1, 2008.

Traffic Rules and Orders – Public Meeting

Present: Safety Officer Ronald Conrado; Scott Carpenter, Assistant to the Superintendent, LSRHS;

At 8:05 p.m. Chairman O'Brien opened a public meeting for the purpose of continued review of traffic regulations in areas surrounding Lincoln-Sudbury Regional High School, and the impact of student parking on residential streets. He reminded residents traffic regulations were amended in August, limiting parking to one hour, and this meeting is to assess the success of those amendments. He stated Officer Conrado has been in contact with many area residents and the high school.

The Board reviewed the following information: (1) report, dated December 23, 2002, from Safety Officer Ronald Conrado, stating students park their cars, then come out hourly to move their cars, defeating the purpose of the August amendments. He stated further the Fire Chief's concern with emergency vehicle access on narrow streets lined with cars, especially when there are snow banks. He recommended changing the regulations to No Parking on Monday Through Friday from 7:00 a.m. to 6:00 p.m. (2) report, dated December 23, 2002, from the Fire Chief, stating he had discussed the situation with Officer Conrado, and agreeing with Officer Conrado's recommendations listed in his report of December 23, 2002.

Selectman Roopenian expressed concern for the safety of students running out of school to move their cars to another street, and safety for area families with small children, creating a high potential for accidents.

Officer Conrado reminded everyone this is a temporary problem, tied to the construction of the new high school. He stated he has been working with the residents, who have been very cooperative and willing to work out a solution that is amenable to all parties. He stated further any parking regulations/restrictions are not imposed in order to write more tickets and make money for the Town, but exist for public safety.

Selectman Roopenian asked if the number of high school parking permits could be reduced. Officer Conrado stated there is parking available at Featherland Park; however, students prefer to park closer, even if they park on residential streets.

Scott Carpenter, Assistant to the Superintendent, Lincoln-Sudbury Regional High School, stated letters have been sent home to parents, stating that the students must park responsibly whether on campus and off. He stated further a "three strikes, you're out" policy involving loss of senior parking privileges seems to be effective. After the third ticket, parking privileges are lost for one semester. He expressed optimism that a solution could be worked out by all parties working together.

Sharon Rizzo, 9 Whitetail Lane, stated residents on Sawmill Lane, Oakridge Road and Whitetail Lane request their previous No Parking Anytime signs back. She stated today, with the roadside snow banks, there is only 10 feet of clearance; barely room for a vehicle to pass between the parked cars. Ms. Rizzo submitted a petition with 29 signatures of residents on those streets, advocating No Parking Anytime. She stated if a student parked there previously, the residents reminded them of the No Parking, and this prevented problems, but now the students ignore any notes left by residents. She stated their streets are right next to the high school.

Chairman O'Brien asked Officer Conrado if having varied regulations would be difficult to enforce. Officer Conrado responded consistency would be better, to avoid confusion.

William Francis, 16 Oakridge Road, stated the No Parking signs that had been there for over 30 years were very effective, even during evening events at the school. He stressed the importance of the signs indicating that parking is prohibited on either side of the street.

Officer Conrado stated police details during evening events are helpful to direct parents and students to the appropriate parking. Selectman Roopenian asked about parking concerns during Annual Town Meeting. He responded that, on a regular basis, there was no problem, but opined the school construction will impact parking during Town Meeting time as well.

Mr. Carpenter stated the actual number of parking spaces has been reduced by only 7, but the other available flat land on the campus that parents and other people used to park on during events has been significantly impacted by the construction.

John Derry, 20 Whitetail Lane, stated he attempted to turn onto Sawmill Lane this afternoon and could not negotiate the corner due to the proximity of parked cars. He stated his vehicle became stuck in a snow bank for a few minutes until he could maneuver it out. He opined graduation and special events could be managed, but the snow, coupled with daily parking, make it difficult. He recommended no parking anytime.

Chip Herzog, 42 Bishop Lane, expressed concern for the legitimate visitors to their neighborhood, such as guests, delivery services, trades people, landscapers, etc. and reiterated his preference for the one-hour restriction. Officer Conrado stated patrol officers do not ticket those who appear to have legitimate reasons for being in the neighborhood.

Mr. Herzog opined that there are simply too many cars for the available parking. He suggested that some students may just have to give up their cars during the high school construction. Mr. Carpenter responded the school reminds students they can ride the school busses, but that most students prefer to drive. Mr. Carpenter noted there is generally a surge in the number of student drivers in the spring, as students reach driving age. Mr. Herzog expressed concern for a temporary solution, simply shifting the problem somewhere else.

Selectman Drobinski suggested changing the three streets near the school to 24 hour restriction, and the other streets, to the one-hour restriction.

Officer Conrado stated that, while carpooling is a worthwhile idea, state law prohibits student drivers under the age of 18 from transporting non-sibling individuals. The solution is to find a safe solution to the problem. He noted letters will be sent home to parents informing them of any changes made this evening.

Selectman Roopenian stated it is not the Town's obligation to provide safe parking, but rather to provide an education. Transportation to school is provided, and if not utilized, it then becomes the parents' responsibility to get that student to school some other way. She suggested no parking between 7 a.m. to 6 p.m.

Mr. Herzog suggested the parking regulations for all the streets in question should be the same.

Paula Adelson, Newbridge Road, asked why Lower Featherland parking is not being used. Officer Conrado stated the line of sight is very bad at that location. She then suggested a decal or bright sticker could be distributed to area residents who could give them to legitimate visitors. These decals would indicate to patrol officers that this person is not a student but is visiting someone who lives on that street.

Town Manager Valente stated there is room at Featherland but that students prefer to park closer to the school. She opined even if Featherland were completely open for parking, this problem would still exist.

Rebecca Chizzo, 21 Whitetail Lane, stated at one time there were over 20 cars parked on her street. The snow now is especially prohibitive. She stated students who work after school, care for a disabled parent or have other legitimate reason, need to have ready transportation, but not so for those who just want to be able to go out to lunch. Ms. Chizzo stated she has a serious medical condition and has needed emergency medical attention on several occasions. She emphasized the streets need to be passable for

emergency vehicles. She noted there are a number of families with small children as well. Chairman O'Brien asked what her preference for restriction would be. She responded, if she has a medical problem, the time of day will not make a difference.

Marge Peppercorn, 28 Sawmill Lane, stated the restriction should be 24 hours. If a person is attending a function at the school, and parks on the street, they are not available to move their car should an emergency vehicle need to get through. A repair person, landscaper, or other legitimate visitor to the area will be readily available to move their vehicle if necessary.

Patricia Bodestab, 71 Newbridge Road, stated she would like the parking signs to come down as she considers them a blight on the landscape. She stated Newbridge Road is farther away from the school than Featherland, and there is no problem with student parking.

Town Manager Valente stated the skate area at Featherland will be opened up for parking, an additional 40 spaces, in the spring to handle the surge of new student drivers.

Mark Washburn, 6 Whitetail Lane, stated he phoned the police about student parking 23 times during the fall. He stated his preference for 24-hour restriction.

Ms. Rizzo stated parking had not been a problem previously, and the patrol officers do not bother people attending a dinner party or overnight guests. They know who the students are.

Officer Conrado stated they will work with the neighbors for evening or weekend events. Mr. Carpenter stated the construction has eliminated parking very near the gymnasium, and noted that parking on nearby streets is the closest. He expressed concern for basketball games and other sports activities. He recommended 24-hour restriction, coupled with direction to available Featherland parking.

It was on motion unanimously

VOTED: To amend the Town of Sudbury Traffic Rules and Orders by deleting, in Article V. PARKING, Section 4. TIME LIMITED IN DESIGNATED PLACES, in its entirety, and by adding, in part, the following locations to Article V., Section 2, PARKING PROHIBITED ON CERTAIN STREETS. [Section 2 reads, "Upon the following streets or highways or parts thereof parking is hereby prohibited."]

Lincoln Road – both sides from Concord Road easterly 2,850'.

Sawmill Lane – both sides from Lincoln Road to the end.

Oakridge Road – both sides from Lincoln Road to Sawmill Lane.

White Tail Lane – both sides from Sawmill Lane to the end.

Thompson Drive – both sides from Concord Road to the end.

Bishop Lane – both sides from Thompson Drive to the end.

Newbridge Road – both sides from Concord Road to Clark Lane.

It was further on motion unanimously

VOTED: To revisit this matter with the Safety Officer and Assistant Principal in June, at the close of the school year.

Town Forum

At 9:10 p.m. Chairman O'Brien convened Town Forum, and reports from the Park and Recreation Commission, Conservation Commission, Planning Board and Youth Commission were heard.

Dennis Mannone, **Park and Recreation** Director, updated the Board on new Recreation Dept. staff and programs, including ski and ice skating programs. He indicated an ongoing concern is a shortage of field space. Mr. Mannone stated there are sixteen sports teams trying to use available field space, predominantly in the spring. The high school construction significantly impacts the situation. He stated the new field at Haskell Field will be ready for use in the spring. There was brief discussion on other potential sites. Francis Logan, Chairman, Park and Recreation Commission, stated Davis Field is very wet every spring and takes time to dry out before it can be used.

Mr. Mannone stated usage of the pool at Fairbank Community Center has increased, with 418 current memberships. Activities at the pool include daily use, birthday parties and swim meets. The Park and Recreation Commission's Land Management Report, dated January 3, 2003, was submitted for the Board's review.

Deborah Dineen, Conservation Coordinator, and Richard Bell, Vice Chair, Conservation Commission, presented the **Conservation Commission** report for Town Forum. Ms. Dineen stated the ConCom would like the Board to walk the Raymond Road property when weather permit. She stated the snow and cold weather hampers wetland-related work. While this pushes agendas further out, it gives the Commission time to get ready for the move to the new DPW building and organize files. She stated the 98 existing Conservation Restriction files have been completely computerized. Nature walks on Fridays and Saturdays were well received this fall; registration is via the Adult Education program at L-S. On World Wetlands Day, February 2, the Commission is planning a special walk through frozen wetlands with beaver dams. She is working with the DPW Director to make a recommendation to the Town Manager for appropriate areas for sledding now that the hill at Lincoln-Sudbury is no longer available.

With regard to the Isaacson property as an addition to the Great Meadows National Wildlife Refuge, Ms. Dineen stated this purchase has been pending for approximately three years, awaiting federal funding. She indicated the funding could be re-routed to other projects, if it is not secured for this parcel. Sudbury Valley Trustees are encouraging parties to write letters to Congressman Meehan to remind him of the importance of this property to the Town, stressing its use for passive recreation. The Board reviewed a letter, dated July 15, 2002, from the Town Manager, to the U.S. Dept. of the Interior, suggesting testing for possible sources of water supply and the placement of a Conservation Restriction. Ms. Dineen opined the Fish and Wildlife Service would never permit active recreation as access to appropriate land would require access over wetlands.

After discussion, it was on motion unanimously

VOTED: To authorize the Town Manager to draft a letter to Congressman Meehan to bring this matter to his attention, reiterating points 1 and 2 of the July 2002 letter.

It was on motion unanimously

VOTED: To accept the Land Management Reports for 2002 from the Conservation Commission and Park and Recreation Commission.

Jody Kablack, Town Planner, William Keller, Chairman, and Christopher Morely, Planning Board, updated the board on the Planning Board's activities. Mr. Keller stated 20 residential building lots were approved in 2002, and that applications are somewhat fewer than previous years. He stated the Planning Board is preparing four zoning articles for Annual Town Meeting. These articles refer to signage, impervious surfaces and storm water management, principal use regulations and senior housing development. The Planning Board intends to have a public hearing in February to allow residents to learn more about these proposed articles.

Jill Resnick, Youth Coordinator, and Susan Asbedian-Ciaffi presented the Youth Commission's report. Ms. Resnick stated there are programs at both the middle school and high school. The high school has been hosting coffeehouses for the past year, featuring entertainment by high school students. These proved to be very successful. Middle school students have recently been receptive to activities with more of a community service nature, as well as family outings. Ms. Resnick stated she would like to begin offering a Game Night, which would feature board games and be targeted at families spending time together. It would not be intended to counteract Teen Night as Friday nights are very busy. Ms. Resnick stated school vacation trips are being planned. Ms. Resnick stated a fundraising group is being organized, solely for the purpose of raising funds to finance youth activities.

Reports concluded at 10 p.m. The Board thanked all groups for their presentations. Refreshments were served.

Minutes

It was on motion unanimously

VOTED: To approve the minutes of the regular and executive sessions of December 17, 2002, as drafted.

Awesome Aquatics Donations

It was on motion unanimously

VOTED: To accept a donation of \$200 from Memorial Congregational Church, to be deposited into the Awesome Aquatics Donation Account for the Atkinson Pool and expended for expenses associated with the Awesome Aquatics Program.

Proclamation – Jack Braim Day

It was on motion unanimously

VOTED: To declare Thursday, January 23, 2002, Jack Braim Day in Sudbury, upon his retirement from the Department of Public Works, in honor of his long and dutiful service to the Town of Sudbury, and to sign a proclamation to that effect.

2003 Annual Town Meeting Action

(A) Warrant Articles: Town Manager Valente clarified that acceptance of articles submitted merely states that the articles were submitted before the December 31, 2002 deadline. Acceptance by the Board does not mean the Board is approving or endorsing articles.

It was on motion unanimously

VOTED: To accept the following 49 articles submitted under the December 31, 2002 deadline for the 2003 Annual Town Meeting Warrant:

Hear Reports	By: Selectmen
FY03 Budget Adjustments	Selectmen
Unpaid Bills	Town Accountant
FY04 Budget	Finance Committee
FY04 Solid Waste Disposal Enterprise Fund Budget	Finance Committee
FY04 Pool Enterprise Fund Budget	Finance Committee
FY04 Capital Budget	Cap. Imp. Planning Com.
Street Acceptances	Selectmen
Stabilization Fund (addition)	Selectmen
Chapter 90 Highway Funding	DPW Director
Council on Aging Revolving Fund	Council on Aging
Goodnow Library Revolving Fund	Goodnow Library Trustees
Bus Revolving Fund	School Committee
Early Childhood Revolving Fund	School Committee
Instrumental Music Revolving Fund	School Committee
Youth Commission Revolving Fund	Petition for Youth Comm.
Recreation Programs Revolving Fund	Park and Rec. Comm.
Teen Center Revolving Fund	Park and Rec. Comm.
Cable Television Revolving Fund	Cable Television Com.
Conservation Revolving Fund	Conservation Commission
Dog Revolving Fund	Town Clerk
DPW Mining Revolving Fund	DPW Director
Real Estate Tax Exemption	Assessors
Community Preservation Committee FY04 Budget	Community Pres. Com.
Community Preservation Com. FY04 Borrowing Authorization	Community Pres. Com.
Transfer Land off North Road, Hudson Road, to Selectmen for Sale	Sudbury Housing Auth.
Authorize Sale of Land off North Road, Hudson Road, to Sudbury Housing Authority	Sudbury Housing Auth.
Transfer Land off Hemlock Road and Longfellow Road to Selectmen for Sale	Sudbury Housing Auth.
Authorize Sale of Land off Hemlock Road and Longfellow Road to Sudbury Housing Authority	Sudbury Housing Auth.
Transfer Land off Pratts Mill Road and Newbridge Road to Selectmen for Sale	Sudbury Housing Auth.
Authorize Sale of Land off Pratts Mill Road and Newbridge Road to Sudbury Housing Authority	Sudbury Housing Auth.
Transfer Land off Arborwood Road to Selectmen for Sale	Sudbury Housing Auth.

Authorize Sale of Land off Arborwood Road to SHA	Sudbury Housing Auth.
Transfer Land off Lincoln Road to Selectmen for Sale	Sudbury Housing Auth.
Authorize Sale of Land off Lincoln Road to SHA	Sudbury Housing Auth.
Cutting Property	Selectmen
Storm Water Drainage Improvements	Selectmen
Frost Farm Utility Easements	Selectmen
Sprint Celltower Utility Easements	Selectmen
Drainage Easement - Revere Street, Lot 13	Selectmen
Purchase Street Lighting	Selectmen
Ambulance Purchase	Fire Chief
Amend Bylaws, Art. V.29 - Door-to-Door Solicitation	Police Chief
Amend Zoning Bylaw, Art. IX.3200 - Signs and Advertising Devices	Planning Board
Amend Zoning Bylaw, Art. IX.4243(k) -Water Resource Protection District - Impervious Surface Limitation	Planning Board
Amend Zoning Bylaw, Art. IX.2230 - Table of Principal Use Regulations, App. A	Planning Board
Amend Zoning Bylaw, Art. IX.5450 - Incentive Senior Development	Planning Board
Abandon Easements - Hampshire Street	Planning Board
Scenic Roads Designation	Planning Board

(B) Zoning Bylaw Amendments:

It was on motion unanimously

VOTED: To refer all zoning bylaw amendment articles to the Planning Board for its hearings and reports in accordance with General Laws Chapter 40A, s.5.

(C) Street Layouts:

It was on motion unanimously

VOTED: To declare the Board of Selectmen's intention to lay out the following streets on March 11, 2003, preliminary to their acceptance as Town ways by the 2003 Annual Town Meeting; and to refer the proposed layouts to the Planning Board for its report prior to the March 11 hearing:

Lettery Circle from Woodside Road to a dead end, a distance of 945 feet, more or less;
Raymond Road from the Framingham Town Line northerly, a distance of 631 feet, more or less;
South Meadow Drive from Nobscot Road to a dead end, a distance of 508 feet, more or less.

(D) Deadline for Petition Articles:

Town Manager Valente advised that all petition articles should be reviewed by Town Counsel before signature and encouraged petitioners to submit petition articles well before the deadline. This makes the review and edit process much easier on Town staff.

It was on motion unanimously

VOTED: To establish the deadline of Friday, February 7, 2003, at 5 p.m., as the last date for acceptance of petition articles for the 2003 Annual Town Meeting Warrant.

(E) The Board was encouraged by the Town Manager to advise her of any informational meetings desired regarding warrant articles so that appropriate information and scheduling may be accomplished.

Utility Petition #02-3 – Goodnow Road Pole Relocation

The Board continued consideration of a petition of Boston Edison and Verizon New England for relocation of three poles within the public way on the westerly side of Goodnow Road. This matter had been previously heard on November 19, December 3, and December 17, 2002. The Board had requested the developer and utility companies return with a plan for underground utility installation.

Town Manager Valente reported the estimates for underground utility installation are being pursued, as well as how the work will be accomplished. She advised the Board to table this matter until the meeting on January 28, 2003. The Board agreed.

Senior Citizen Property Tax Work-Off Abatement Program

Town Manager Valente stated that this program, which was originally designed to be helpful to senior citizens, has become much more complicated. The Department of Revenue has designed some guidelines to fully outline expectations and parameters of program participants. She stated the Town's goals are to keep the current number of participants in the program.

Ms. Valente stated the program is wonderful for all parties, likening it closer to a barter system than hourly wages. Participant skills are traded for tax write-offs and education in town government, as well as intergenerational benefits derived.

It was on motion unanimously

VOTED: To adopt, pursuant to acceptance of M.G.L.c. 59, s5K, under Article 19 of the 2001 Annual Town Meeting, as amended by Chapter 184, section 52 of the Acts of 2002, local program rules and guidelines commencing in Fiscal Year 2003, relative to the Senior Citizen Property Tax Work-off Abatement Program, as follows:

SENIOR PROPERTY TAX WORK-OFF RULES AND GUIDELINES

- 1) The participant must be age 60 or over.
- 2) The participant must be the homeowner or spouse of homeowner.
- 3) The participant must reside on the property.
- 4) The hourly rate on which the work program is computed shall be \$6.59 per hour, to include the property tax reduction and the amount necessary to satisfy federal payroll deductions. It is understood that any payment of income taxes required by the participant beyond the withholding amount will be the responsibility of the participant.

- 5) The maximum number of hours a participant may work is 83.33 hours per year.
- 6) The maximum annual abatement of property taxes shall not exceed \$500 per homeowner/property. For those participants who work fewer hours than 83.33, the amount of property tax abatement will be the balance remaining after federal payroll deductions.
- 7) The number of positions to be funded annually shall be no more than 45, unless approved by the Town Manager.
- 8) While there are no limitations on income or assets, if the number of participants exceeds the maximum positions to be funded, selection will be from those with the lower income, if known.

Middlesex Regional Retirement System

The Board reviewed a summary of proposed changes to the Middlesex Regional Retirement System. Town Manager Valente pointed out that the budgetary impact may not be significant this year, but could in future years. She indicated that not all communities are governed in the same way, making this system more cumbersome. She stated a lobbying agent has been hired by the MRRS, to oppose the proposed legislative changes.

It was on motion unanimously

VOTED: To authorize the Town Manager to write a letter of support of the draft legislation, on behalf of the Board of Selectmen.

Dickson Property – Water Row

The Board reviewed a Purchase and Sale Agreement for the Town's purchase of the Dickson property on Water Row. Town Manager Valente indicated signing this document indicates that the Town is serious in its consideration of this proposal and utilizes a donated \$10,000 deposit. Settlement could not be accomplished until funds are secured with a bonding article. The Purchase and Sale Agreement will be signed once funds from Sudbury Valley Trustees are received by the Town.

It was on motion unanimously

VOTED: To approve the Purchase and Sale Agreement, and to authorize the Town Manager to sign said Purchase and Sale Agreement, relative to the Dickson property on Water Row, subject to final approval and amendment by Town Counsel, and receipt of donated funds from Sudbury Valley Trustees.

Sewer Assessment Study Citizens Advisory Committee

Town Manager Valente reminded the Board the Sewer Assessment Study Citizens Advisory Committee is to be made up of citizens, and not technical advisors. She added, however, that William Cossart has actively been participating, and the Chair of the Technical Advisory Committee recommends his appointment, subject to acceptance. Additional appointments can be made as people submit applications.

It was on motion unanimously

VOTED: To appoint the following individuals to the Sewer Assessment Study Citizens Advisory Committee, each for an indefinite term: Peter Glass, Ursula Lyons, Abner Salant, Richard Vanderslice, Margaret Whittemore, Eric Poch, Felix Yen, Stephen Bodell, Lawrence O'Brien, and William Cossart (subject to acceptance).

Housing Authority

Town Manager Valente states she met with Steve Swanger and John Darcy of the Housing Authority to discuss each parcel in detail in preparation for the Selectmen's meeting on January 28. She indicated there are some parcels that, if the Sudbury School Committee or Park and Recreation have no need for them, the Housing Authority asked they be released. She stated her hesitation in writing a letter to these groups asking them to release parcels without Board of Selectmen approval. Ms. Valente encouraged the Board to tour the parcels in question, with Town staff, to be more knowledgeable when meeting with the Housing Authority.

The Board expressed concern this process is moving too quickly, and additionally expressed concern for due diligence being properly conducted. It was suggested the Town should gather more information and complete this process in a year.

The Board did, however, agree to host an informational public forum with the Sudbury Housing Authority, designed to educate residents on what the Housing Authority does, proposed Town Meeting articles, and the need for affordable housing. Misinformation and misconception tends to "color" the image of affordable housing and the people who are eligible to use it. Selectman Roopenian expressed concern for such a forum sounding like a public hearing, and the Board's involvement perceived as endorsement. Chairman O'Brien stated the Board can merely co-host the forum, as moderators, but the Sudbury Housing Authority would be responsible for all publicity efforts and making presentations. Selectman Drobinski requested an opinion from Town Counsel, advising whether there are any hearing requirements on the part of the Selectmen or other board for the transfers of land.

Board members interested in touring the parcels should contact the Town Manager. The Sudbury Housing Authority will be asked to notify other boards of the forum. The Board asked the Town Manager to write to the School Committee and Park and Recreation Commission to encourage them to actively participate in determining the viability of parcels for affordable housing or other municipal uses.

Community Housing Committee

The Board briefly discussed the formation of a Community Housing Committee. Chairman O'Brien suggested a member of the Board of Selectmen should be a voting member of this committee. The proposed membership of this committee consists of four citizen members (three-year terms), the Town Planner, the Executive Director of the Sudbury Housing Authority, as well as a member from the Board of Selectmen. Members should have experience in land planning, construction, real estate law, real estate development, housing, and finance. This group would serve as an advisory group for the Board to interpret changes in law with regard to housing, serve as advocates for housing projects and sift through information to fully understand the complex nature of different types of housing. Discussion followed.

Selectman Roopenian indicated she planned to propose some amendments to the draft mission and duties statement prepared by the Town Manager, and would forward those for review.

It was on motion unanimously

VOTED: To approve the formation of a Community Housing Committee comprised of four resident-at-large members to be appointed by the Selectmen, and a member of the Board of Selectmen, a member of the Planning Board, and a member of the Sudbury Housing Authority, appointed by their respective boards, each for a term of three years. The Town Planner and the Executive Director of the Sudbury Housing Authority, or his/her representative will serve as liaisons and resources to the Committee.

Town Walkway Donation

Town Manager Valente reported to the Board the following gift is the result of a legal settlement. This gift represents the first of a number of gifts from Foreign Performance LTD, totaling \$10,000.

It was on motion unanimously

VOTED: To accept a gift of \$1,000 from Foreign Performance LTD, d/b/a Auto Diagnostic, for the purpose of constructing or designing walkways in the Town of Sudbury, to be deposited into the Walkway Fund.

Special Municipal Employee

Town Manager Valente stated that the DPW is short on contractors for snow plowing, and that an individual employed as a firefighter owns the equipment and is knowledgeable on the task. However, because he is already a Town employee, he is not eligible to contract for the work. Ms. Valente stated if the Town designates him a Special Municipal Employee for this purpose, he would be eligible to do the work. He was formerly a DPW worker and was only recently employed as a firefighter.

It was on motion unanimously

VOTED: To designate Dana Foster, 176 Mossman Road, Sudbury, as a Special Municipal Employee for the purpose of the Highway Department contracting with him for snow removal services.

Roche Brothers/Sudbury Farms – Site Plan #01-362M

Town Manager Valente asked the Board to sign the Modified Site Plan 01-362M for Sudbury Farms. This final copy represents all changes approved by Town staff and the Board of Selectmen. The mylar was signed by the Board.

MMA Annual Conference – Resolutions

Town Manager Valente asked the Board to indicate their vote (support/non support) of Resolution on Transportation Funding and the Resolution on Local Aid for Fiscal 2004.

It was on motion unanimously

VOTED: To authorize the Town Manager to cast Sudbury's vote in support of (1) the Resolution on Transportation Funding and (2) the Resolution on Local Aid for Fiscal 2004.

Executive Session

At 11:32 p.m., it was by roll call

VOTED: To go into Executive Session for the purpose of discussing expenditures from the Discretionary Fund, collective bargaining, and contract negotiations relative to the Town Manager's Employment Agreement. (Chairman O'Brien, aye, Selectman Roopenian, aye, Selectman Drobinski, aye).

Chairman O'Brien announced regular session would not reconvene following Executive Session.

There being no further business, the meeting adjourned at 12:16 p.m.

Attest: _____
Maureen G. Valente
Town Manager-Clerk