

IN BOARD OF SELECTMEN
MONDAY, JANUARY 7, 2002

Present: Chairman John C. Drobinski, Lawrence W. O'Brien and Kirsten D. Roopenian, Selectmen.

The statutory requirement for notice having been met, the meeting was convened at 7:30 p.m. in the Town Hall, 322 Concord Road.

Chairman's Opening Remarks

Chairman Drobinski reminded residents snowfall slows traffic and urged caution in traveling area roadways. He stated the Town does not shovel out fire hydrants and encouraged residents to monitor hydrants in their neighborhoods and to assist elderly residents with their snow shoveling tasks.

At this time Chairman Drobinski announced his intention to run for office in the upcoming Town Election. He stated he would be pulling papers for the election very soon.

Papa Gino's – Change of Manager

The Board reviewed a request, dated December 3, 2001, from Papa Gino's Restaurant, 104 Boston Post Road, to change the manager from David Middleton to Paul G. Tassone, 56 High Street, Gardner MA. Due to weather conditions, Mr. Tassone was advised by the Town Manager it would be unnecessary for him to attend the meeting.

Town Manager Valente stated the licensing for the restaurant had just been renewed at the end of 2001, so all paperwork was in order. Chairman Drobinski asked her to notify Mr. Tassone about TIPS training and the possibility of "stings" run by the Police Department for alcohol possession by minors.

It was on motion unanimously

VOTED: To approve the change of manager for Papa Gino's Restaurant, 104 Boston Post Road, from David Middleton to Paul G. Tassone.

NSTAR Meeting – Electrical Power Issues

Present: JoAnne O'Leary, Community Relations and Economic Development Representative, and Donald Boudreau, Operations Manager, Framingham Service Center, NSTAR.

The Board met with NSTAR representatives, Community Relations and Economic Development Representative JoAnne O'Leary, and Operations Manager Donald Boudreau, at the Board's request to discuss chronic service problems within the Town. The Board reviewed the following sequence of correspondence: (1) letter, dated July 31, 2001, from the Town Manager to Joseph Connelly, NSTAR, requesting information on outages in Town; (2) letter, dated October 30, 2001, from JoAnne O'Leary, NSTAR, identifying recent work in Sudbury: repaired, updated or new equipment, tree trimming and identifying the circuits that service specific areas of Town; and (3) letter, dated November 8, 2001, from the Town Manager to NSTAR asking for specific explanations on outages, equipment, tree branch interference and future planned improvements.

Ms. JoAnne O'Leary stated she felt it important to have an operations person explain many of the issues the Town Manager had asked about and introduced Donald Boudreau, Operations Manager, NSTAR Framingham Service Center.

Mr. Boudreau stated Circuit 342-H1 supplies the northeastern section of Town, using Union and Concord Road intersection as a dividing line. He stated there are two types of overhead construction, one with a cross-arm on top of a pole with three lines spread along it, the cross-arm being 8 to 10 feet in length. The other type is spacer construction, three wires in a triangular configuration at the top of the pole. The second type has a higher level of insulation and is more updated in design. There is an ongoing effort to "reconductor" that entire circuit, which will take about three years from start to finish. He stated this circuit starts in Wayland and then comes into Sudbury. The upfront section (all in Wayland) will be done first, with the section affecting northeastern Sudbury done in 2003.

With regard to tree trimming, Mr. Boudreau stated the tree trimming program has been accelerated to a three-year cycle, meaning significant trimming in 2002. Circuits with the most tree issues are targeted for completion first. Trees are trimmed six feet away from the wires.

Ms. O'Leary stated NSTAR has employed the services of a certified arborist, Calvin Leighton, to assist them in proper tree trimming to keep the trees in good health. Mr. Leighton typically meets with a Fire Chief, Police Chief, and DPW Director to get an assessment of the areas that need attention.

Mr. Boudreau stated a tap changer is a mechanism on a large transformer, which senses the voltage put out by that transformer. As the load increases (during high AC usage), the voltage will lower. The tap changer senses those fluctuations and changes the "steps" in the transformer, steps of reduction/increase in voltage. Sometimes a tap changer can "run away" and ignore the steps, going immediately to its highest or lower setting. Being an intermittent problem, it was difficult to diagnose and correct. This type of equipment is overhauled on a three or five-year cycle.

Selectman Roopenian described a "popping noise" that happens regularly in one neighborhood immediately before loss of power. Mr. Boudreau responded that situation is when the fuse that protects the lines going into the area blows out. The fuse blows before the wires can be damaged. He stated it often happens by squirrels chewing on the wires. A repair crew must come and clear the damage before repairing the fuse. He added that wildlife protectors are placed over the wiring in the hope of preventing squirrels from getting at them.

Mr. Boudreau stated that while the substation receives reports from the equipment that indicates a shortage or fuse has been blown, the best information comes from the customers themselves. It saves a lot of time and effort if the customer reports any problem with specific information. Ms. O'Leary stated there is an outage phone line that even if the customer calls in and doesn't wait to speak to a representative, their phone number is logged, which gives NSTAR an indication of where the outage is.

Mr. Boudreau stated the circuit that covers the northwest section of town will be replaced by a new circuit coming out of the Maynard substation this year. This will correct capacity (overload) issues in that area of town. He stated there would then be no reason for customers to experience any outages. Should it be necessary to have customers off-line for a short time during this circuit replacement, they would be notified well ahead of time.

Mr. Boudreau stated thermal imaging equipment is used to help locate wires that are beginning to break down and thus be repaired in a timely fashion. A recent survey located 27 problems over nearly 60

miles of circuit. Mr. Boudreau also explained a “walk-down” which is a detailed survey including a stop at each pole along a circuit, and the lineworkers note every item that needs attention, i.e., tree limbs, animal damage, etc. It is considered preventative maintenance to spot situations before they become problems. It was agreed a follow-up meeting on the subject of reliability will be held a year from now to assess progress.

Selectman Roopenian asked about placing all electrical wiring underground. Ms. O’Leary stated it is very expensive; sometimes the townspeople pay the cost of it themselves. Mr. Boudreau stated the cost of doing all the work he described this evening would not pay for undergrounding Boston Post Road, let alone any other part of Town.

With respect to double poles, Mr. Boudreau stated poles in communities are placed by either the electric company or the phone company as part of a joint operating agreement. Sudbury is within the electric company’s jurisdiction, with NSTAR paying 51 percent of the installation costs. When a town wishes a pole to be removed, all equipment placed by other utilities must be removed before the pole can be removed. While the poles in Sudbury are NSTAR’s responsibility, there is no legal way for NSTAR to force an entity to remove its equipment. Ms. O’Leary stated the original commitment was for NSTAR to remove 100 double poles in Sudbury; this has been done and additional poles have been removed. She stated the company will continue to remove poles as time permits and as other vendor equipment is removed from poles. Ms. O’Leary stated she will forward an updated list of poles to the Town Manager. Mr. Boudreau opined 30 poles are currently ready to come down, but added that many of the equipment and service upgrades he spoke of this evening will require new poles to be placed in order to facilitate the transfer of NSTAR equipment.

Mr. Boudreau stated NSTAR and Verizon are discussing the use of an experimental database computer program that would be internet-based and show what type of equipment (by vendor ID) is on any given pole in the community. This program would allow NSTAR and the Town to know the status of each pole with regard to equipment transfer or removal. He noted that the community usually has a better chance of getting the final piece of equipment off the pole than NSTAR does. Mr. Boudreau pointed out that a vendor’s scheduled upgrade may also cause a delay in the transfer or removal of their equipment.

Ms. O’Leary opined the vendors don’t always notify the communities of scheduled upgrades unless it is within a contract and keeping the lines of communication open is always the best approach to problem solving. She stated the database program will help all parties know what is happening and keep track of equipment as it is removed. Ms. O’Leary suggested Ms. Valente attend a meeting where the database program will be demonstrated so that she can see how it can help the Town approach vendors with stray equipment.

Selectman Roopenian expressed concern that, while writing a letter to vendors after seeing their equipment depicted on the database is a good idea, it may not be enough to motivate them to act in a timely manner.

Town Manager Valente stated that, due to continued frustration over double poles, the Selectmen drafted a Warrant Article for the upcoming Annual Town Meeting, which is aimed predominantly at the installation of new poles. She stated the measure would institute a 60-day time period during which all equipment must be removed from old poles to newly installed poles. Mr. Boudreau stated the upgrade he spoke of earlier take longer than 60 days to build and transfer. A new circuit is 4 to 5 miles long with a pole every 125 feet. It is a complicated process. He stated meeting a stringent timetable would force them to pull crews and equipment from other projects and communities.

Ms. Valente responded a 5-6 month time period might be more reasonable, but noted some poles have been vacant for years and still stand. She described the bylaw as a tool to assist the Town in the removal of double poles. Mr. Boudreau opined some of the double poles may be left over after the last upgrade, which was installed in 2000 and part of 2001.

Selectman O'Brien asked how NSTAR keeps track of equipment on poles now. Mr. Boudreau responded the process begins with the initial notification that the new pole has been placed. Vendors schedule their equipment transfer or removal based on that notification. When their work has been completed, they return the notification back to NSTAR who maintains a file of vendors who have complied. He stated he also schedules the crews with the appropriate equipment to work in the same area for a day, as well as requesting special details for that day's work.

The Board thanked Ms. O'Leary and Mr. Boudreau for their detailed presentation.

Council on Aging – Self-Assessment Program

Present: Ruth Griesel, Director; Carol Oram, Council on Aging.

The Board was in receipt of a report outlining the self-assessment program as suggested by the Council on Aging. Ms. Carol Oram briefly described the program for the benefit of the audience. She explained the program will take most of 2002 to complete, using guidelines established by the National Institute of Senior Centers.

The Council on Aging is undertaking this initiative for two major reasons: (1) to find opportunities to improve the quality and variety of services that are offered to the senior residents in Sudbury, and (2) to more firmly establish credibility with outside funding sources. She stated nine committees have been formed to assess areas of the Senior Center, and each has a chairperson at this time. The committees are as follows: Purpose, Governance, Community, Administration and Human Resources, Fiscal Management, Program Planning, Evaluation, Records and Reports, and Facility.

Ms. Oram and Ms. Griesel opined that accreditation will assist the Senior Center in receiving grant monies from a variety of sources that they otherwise would not be able to access. Accreditation lasts for five years.

Discussion followed on ways to publicize the program, search for committee members, and ways to accomplish the group's goals.

Council on Aging – Senior Tax Relief

Present: Ronald Riggert, Judith Deutsch, Council on Aging.

As a follow-up to their meeting of December 3, 2001, the Board met with members of the Council on Aging to discuss the Council's 2002 Annual Town Meeting article for a Special Act to grant tax relief for Sudbury's seniors under a revised G.L. Ch. 59.s.5, cl. 41A.

Mr. Ron Riggert addressed the following according to an outline he distributed:

Current cost impact to the Town when seniors sell their homes:

- * Demographic data estimates that of 5,504 households, 1,588 householders are age 60 or over, and 1,023 are age 65 or over.
- * A large percentage of homes sold by seniors in 2000 were purchased by non-seniors (at least 30 of 47 sold by seniors to buyers age 56 and under).
- * \$30 million in school costs divided among 3,211 non-senior households = \$9,343 per household.
[corrected number of non-senior households is 3,916, making school costs = \$8,296 per household]
- * \$200K in senior center costs divided among 1,588 senior households = \$126 per household
- * conclusion = the sale of a senior home to a young family costs the Town approximately \$9,000 per year; conversely, the Town saves that money when a senior home sale is delayed. [corrected savings is \$8,000 per year]

[Corrected figures were received from Mr. Ronald Riggert on January 16, 2002.]

Eligibility for property tax deferral based on 2000 figures:

Basis of estimates includes:

- (1) age and income distribution is based on demographics stated in 1996 report to Orchard Hill
- (2) Orchard Hill report based on 1990 census with projections for 2000 and senior population projection adjusted for 2000
- (3) All householders in census data are assumed to be homeowners, not renters
- (4) Average annual income inflation from 1990 to 2000 is assumed to be 5%

- * Estimate: (1) under present law, approximately 289 householders should qualify
- * Estimate (2) under Warrant Article, approximately 498 should qualify

Discussion followed on possible ways to use the Town Census to gather pertinent information. When asked if the Town Census could collect data concerning household income levels, etc. to aid them in their efforts, the Town Manager stated she will consult the Acting Town Clerk. Town Manager Valente stated the Town Clerk's office is months behind in some work due to the Town Clerk position being open. Selectman Roopenian opined many people will not be willing to reveal personal information such as income. Mr. Riggert stated he used the List of Persons to track change in home ownership.

Judith Deutsch submitted copies of her presentation. She focused on pointing out that:

- (1) Participation in deferred payment of property taxes would increase somewhat if the Town voted to accept the Council on Aging's Warrant Article (p. 1).
- (2) From the current 14 participants it seems as though it might go up to 50 or 60.
- (3) If so, the immediate cash flow loss to the Town, based on current deferred amounts, would be between \$365,000 and \$440,000.
- (4) If it needed it, the Town could borrow the money it needed due to an increase in tax deferrals.
- (5) On December 20, the rate that would have been charged the Town for borrowing that money was just under 2%.
- (6) 4% is the interest rate that our Warrant Article proposes that seniors be charged for deferring their taxes.
- (7) And, if there were an increase in the interest rate that the Town had to pay on the money borrowed, Town Meeting could increase the amount of interest the seniors would pay on that part of their property taxes they chose to defer.

- (8) The proposed changes will be a win for those seniors who find that they can afford to stay in their homes because of their new ability to defer their property taxes.
- (9) The proposed changes will be a win for the whole of Sudbury because seniors cost less to the Town than the younger families to whom they sell their homes.
- (10) The proposed changes will be a win for the whole of Sudbury because the deferred taxes plus the interest will be paid to the Town when the property is sold, if not before, and the Town will get more interest then it might need to pay.
- (11) The proposed changes will be a win for the whole of Sudbury because it will allow Sudbury to continue to benefit from the services and wisdom of its senior citizens.

And additionally, that the Town could modify its Clause 18 program to require that relief under clause 41A be applied for before applying for Clause 18 relief.

With regard to increasing the interest rate on deferred taxes, Ms. Deutsch opined Town Meeting can revisit the issue once every three years. She stated she did not know if the Town had the final say in the matter, or whether it would have to also go to the Legislature. Mr. Riggert stated the Council on Aging is also working on legislation that, if enacted, would make the determination of the interest rate up to 8% a local option.

Ms. Deutsch stated that, for 2001 and 2002, the approved tax relief amount under the new State government's circuit breaker plan is \$375, and that it would be \$750 for 2003. The Town of Wayland doubled those amounts, at their expense, but the Council on Aging in Sudbury decided not to pursue a measure that would impact taxpayers.

Selectman O'Brien stated it is crucial that the Council on Aging make it clear that tax deferral does not mean the taxes are then spread to other citizens. He expressed concern that educating the seniors in Town may be difficult. He opined Town Meeting may bring out individuals who think the \$60,000 income cap is too high. Ms. Deutsch responded that this figure was used determined by the State in their circuit breaker program and takes into account increased medical costs for a senior citizen, as compared to someone who is employed with health care benefits. Ms. Griesel added that home maintenance is also a larger expense for seniors as they are typically unable to perform these tasks themselves and must hire them out. Mr. O'Brien suggested the Council on Aging be prepared to support their position in this matter and explain many of these points very carefully, as terms like "circuit breaker legislation" will have little impact on Town Meeting attendees. Selectman Roopenian agreed with Mr. O'Brien, and noted that many seniors are indeed quite healthy and do not have the health care costs nor maintenance issues previously mentioned.

Town Manager Valente pointed out the interest costs will have to be included in the Town's budgeting process. She stated she would be able to review the other figures with Mr. Riggert after budget review was completed.

The Council on Aging had been assisted by the Finance Director and Director of Assessing for providing the above information. A memorandum to the Town Manager from the Finance Director, dated January 4, 2002, sets forth her report, which concluded that there was minimal impact on the Town, financially or administratively, as a result of approval of the proposed article.

Traffic Rules and Orders – Curtis Middle School

Present: Gerald Borovick, 384 Peakham Road.

The Board was in receipt of the following information: (1) letter, dated November 29, 2001, from Gerald Borovick, 384 Peakham Road, containing petition of area residents to increase school zone designation at the Curtis Middle School; (2) letter to the Town Manager, dated December 7, 2001, from the Town Engineer/DPW Director, stating school zone speeds and designations are placed in accordance with the manual on Uniform Traffic Control Devices, the device placed 300 ft. from the school property line or 200 ft. from a crosswalk, school zone speed limit is 20 mph, and the speed limits for area outside the school zone is presently 25 mph; and (3) letter, dated December 24, 2001, from the Town Manager to Gerald Borovick, outlining the placement of school zone devices in accordance with the Uniform Traffic Control Devices manual and inviting him to attend tonight's meeting.

Town Manager Valente stated the traffic control devices will be installed within the next few weeks. She stated further a vote of the Selectmen to amend the Town's Traffic Rules and Orders and subsequent advertisement of the same are required for enforcement.

Mr. Gerald Borovick stated he and other area residents would like to reduce speed limits during the times when children are waiting for busses or walking to school. He stated he has seen motorists traveling at speeds in excess of posted limits. He asked whether the intersection of Pratt's Mill, Horse Pond, and Peakham falls into the boundary of the school zone and whether the school zone can be expanded. He suggested installing a device that projects the vehicle's speed as it approaches the sign; this is affixed to the school zone sign. It is similar to a speed monitor.

Town Manager Valente stated she has seen such devices, either fixed or "portable". The portable one can be moved from sign to sign as necessity demands, but must be turned on and off each time. Mr. Borovick provided the name of an individual in Woburn who might be able to direct Ms. Valente as to where equipment could be obtained. Discussion followed.

It was on motion unanimously

VOTED: In accordance with the provisions of Chapter 89, s.9 of the General Laws, the Curtis School area is designated as a 20 miles per hour zone when flashing lights are activated;

and it is further

VOTED: To amend the Town of Sudbury Traffic Rules and Orders under Article IX, SPECIAL SPEED REGULATIONS, to add a school zone for Curtis Middle School at a speed zone of 20 miles per hour when flashing signals are activated.

Minutes

It was on motion unanimously

VOTED: To accept the regular and executive session minutes of December 17, 2001, as drafted.

Council on Aging Donations

It was on motion unanimously

VOTED: To accept \$294.70 in miscellaneous donations, to be deposited into the Van Donation Account and to authorize the Council on Aging to expend said funds for the purpose of operating and maintaining the Council on Aging vans.

Sudbury Cultural Council Resignation

It was on motion unanimously

VOTED: To accept the resignation of Julie Binding, dated December 9, 2001, from the Sudbury Cultural Council, and to send her a letter of appreciation for her service to the Town.

EOEA Lawn and Landscape Water Conservation

Town Manager Valente distributed a response from William Cossart, Sudbury Water District, to the Executive Office of Environmental Affairs (EOEA) Mass. Water Resource Commission Draft Policy and Draft Guide for Lawn and Landscape Water Conservation, prepared by the Mass. Water Resources Commission, and now under review. The Board was also in receipt of (1) comments, dated December 12, 2001, from the Town Planner; and (2) copy of Conservation Commission minutes, dated December 10, 2001, when this item was discussed.

Discussion included little mention in the draft about the use of pesticides or other chemicals, and a suggestion was made that a website should be included to allow individuals to get further information.

The Board directed the Town Manager to prepare a response to the EOEA including comments as follows for its final review:

- 1) Strongly suggesting inclusion of a section on stopping the use of pesticides or adoption of Integrated Pest Management (IPM) methods in lawn and landscaping care, and emphasis on using native species to minimize the need for pest control;
- 2) Encouraging wide dissemination of these documents including publicizing the website, a website link to town websites, making funds/copies available to towns for document distribution, possibly producing a brochure or summary card that could be included with other municipal mailings such as water or property tax bills;
- 3) Suggesting regional watershed councils be contacted for their input and assistance;
- 4) Including a reference to the Town of Sudbury website in order to obtain our bylaw on "In-Ground Irrigation Systems" to be added to Page 14 of the Guide for Sudbury residents: "For more information on Sudbury's In-Ground Irrigation Systems Bylaw, visit the Town's website at <http://www.town.sudbury.ma.us>; click on Town Services; Town Clerk; Document; General Bylaws."
- 5) Enclosing comments of the Sudbury Water District and the Sudbury Conservation Commission.

Veterans Services Agreement with Town of Concord

The Board reviewed a draft agreement with the Town of Concord for veterans services for the purpose of compensating the Veteran's Agent, Mary Jane Hillery, for providing services to the Town of Concord as well as Sudbury for the period of one year, prepared by Assistant Town Manager Wayne Walker.

Town Manager Valente stated the Town of Concord no longer has a Veteran's Agent, and this is a way to share services and formalize compensation.

After discussion, it was on motion unanimously

VOTED: To approve an agreement between the Town of Sudbury and the Town of Concord for veterans services as finalized by the Town Manager, to be effective within thirty days of acceptance and continue until June 30, 2002, and from year to year thereafter unless terminated sooner;

and further

VOTED: To accept grant payments from the Town of Concord, Massachusetts, to be applied toward the compensation of the Veteran's Agent who shall perform veterans services for the towns of Sudbury and Concord in accordance with said agreement; and to authorize the establishment of a fund under M.G.L. Ch. 44, s.53A, to receive said funds, to be expended for this purpose.

2002 Annual Town Meeting Articles

It was on motion unanimously

VOTED: To accept the following 35 articles received for the 2002 Annual Town Meeting under the December 31, 2001, submission deadline:

Hear Reports	Selectmen
FY02 Budget Adjustments	Selectmen
Unpaid Bills	Town Accountant
FY03 Budget	Finance Committee
FY03 Pool Enterprise Fund Budget	Finance Committee
FY03 Solid Waste Disposal Enterprise Fund Budget	Finance Committee
FY03 Capital Budget	Cap. Imp. Planning Com.
Street Acceptances	Selectmen
Stabilization Fund (addition)	Selectmen
Chapter 90 Highway Funding	DPW Director
Early Childhood Revolving Fund	School Committee
Bus Revolving Fund	School Committee
Conservation Revolving Fund	Conservation Commission
Council on Aging Revolving Fund	Council on Aging
Recreation Programs Revolving Fund	Park and Rec. Comm.
Teen Center Revolving Fund	Park and Rec. Comm.
Youth Commission Revolving Fund	Youth Commission
Cable Television Revolving Fund	Cable Television Com.
Dog Revolving Fund	Acting Town Clerk
Goodnow Library Revolving Fund	Goodnow Library Trustees

Municipal Facilities	Selectmen
DPW Furnishings	Selectmen
Cutting Property	Selectmen
Wastewater Feasibility Study	Selectmen
Community Preservation Committee Bylaw	Selectmen
Special Act - Amend Ch. 131 of the Acts of 1994 - Health Dept.	Selectmen
Featherland Park Land Swap	Sel. and Park & Rec.
Special Act - Housing Fund	Selectmen
Amend Bylaws, Double Utility Pole Removal	Selectmen
Amend Zoning Bylaw - Minor Amendments (Sections 1310, 7000, 2600, 2326, 4273, 2230, 2460)	Planning Board
Amend Zoning Bylaw - Rezone Ind. Dist. 8 to Lim. Bus. Dist. 2	Planning Board
Abandon Portion of Highland Avenue	Planning Board
Special Act - Application of Ch. 59, s.5, cl.41A - Property Tax Deferment	Council on Aging
Accept Ch. 59, s.5, cl. 17E & 41D - Optional Cost-of-Living Adjustment for FY02 Exemptions	Assessors
Real Estate Exemption	Assessors

It was on motion unanimously

VOTED: To refer all zoning bylaw amendment articles to the Planning Board for its hearings and reports in accordance with General Laws Chapter 40A, s.5.

It was on motion unanimously

VOTED: To declare the Board of Selectmen's intention to lay out the following streets on March 11, 2002, preliminary to their acceptance as Town ways by the 2002 Annual Town Meeting; and to refer the proposed layouts to the Planning Board for its report prior to the March 11 hearing:

Wyman Drive	From Maynard Road to Cudworth Lane, a distance of 1,280 feet, more or less;
Widow Rite's Lane	From Wyman Drive to a dead end, a distance of 1,802 feet, more or less;
Michael Lane	From Widow Rite's Lane to Cudworth Lane, a distance of 255 feet, more or less;
Cudworth Lane	From Briant Drive to a dead end, a distance of 2,137 feet, more or less;
Briant Drive	From Willis Road to a dead end, a distance of 1,486 feet, more or less;
Meachen Road	From Marlboro Road to a dead end, a distance of 1,350 feet, more or less;
Hunter's Run	From Meachen Road to a dead end, a distance of 466 feet, more or less;
A portion of Hampshire Street	From the end of the public way of Hampshire Street to a dead end, a distance of 140 feet, more or less;

Plantation Circle From Old Lancaster Road to a dead end, a distance of 799 feet, more or less;

A portion of
Camperdown Lane From the end of the public way of Camperdown Lane to a dead end, a distance
of 985 feet, more or less;

Fieldstone Farm Road From Rice Road to a dead end, a distance of 1,200 feet, more or less;

Cortland Lane From Fairbank Road to a dead end, a distance of 450 feet, more or less;

A portion of
Taintor Drive From the end of the public way of Taintor Drive to a dead end, a distance of
545 feet, more or less;

Ironworks Road From Taintor Drive to a dead end, a distance of 1,195 feet, more or less;

Thornberry Lane From Butler Road to a dead end, a distance of 1,272 feet, more or less;

South Meadow Drive From Nobscot Road to a dead end, a distance of 508 feet, more or less;

It was on motion unanimously

VOTED: To establish the deadline of Friday, February 8, 2002, at 5 p.m. as the last date for acceptance of petition articles for the 2002 Annual Town Meeting Warrant.

Discussion followed on the necessity of informational meetings for various articles. Town Manager Valente asked the Board to consider whether they wanted a meeting with the Moderator to discuss Town meeting procedure.

Frost Farm Eligibility Expansion

The Board reviewed a memo, dated January 7, 2002, from Jody Kablack, Town Planner, requesting the Board open the eligibility for the Frost Farm development to age and income-eligible Town and Sudbury Public School employees. She noted that this change will aid in the sale of the remaining four units and that Town Counsel concurs with this change. If this change is not enacted, sale of these units will be made available to people without a connection to the Town of Sudbury.

After discussion, it was on motion unanimously

VOTED: To expand the eligibility policy for the Frost Farm Village Development to include Sudbury Town Employees and Sudbury Public School Employees who qualify by age and income standards.

Zoning Board of Appeals – 40B Application

Town Manager Valente informed the Board the ZBA has requested the Town Planner be allowed to support the work of the ZBA during the 40B application process. She noted Ms. Kablack performed a

similar role during the Orchard Hill application and has expressed willingness to do this work again. She will keep the Board informed of excessive time demands or other noteworthy developments.

MMA Annual Meeting

Town Manager Valente reminded the Board they voted to give her authority to vote for the Town of Sudbury at this meeting. She asked for their input on a fiscal 2003 recommendation for local aid, and a measure from the Housing and Land Use Task Force.

After discussion, it was on motion unanimously

VOTED: To authorize the Town Manager to support the resolution known as A1 at the 2002 MMA Annual Meeting. This Resolution on Local Aid for Fiscal 2003 urged the Governor, the House of Representatives and the Senate of Massachusetts to continue to fully fund local aid accounts and to provide such aid information on a timely basis to cities and towns.

and further

VOTED: To authorize the Town Manager to support the resolution known as B1 at the 2002 MMA Annual Meeting. This Resolution on Housing and Land Use urged that the Governor, the House of Representatives and the Senate work with localities to establish mechanisms to assist creation of affordable housing without undermining local self governance.

Bike Trail Committee Appointments

It was on motion unanimously

VOTED: To appoint Samuel Grace, 10 Kendall Road, and Adam R. Goldberg, 138 Fairbank Road, to the Bike Trail Committee, for an indefinite term.

Executive Session

At 10:53 it was on motion by roll call

VOTED: To go into Executive Session for the purpose of discussing litigation matters. (Chairman Drobinski, aye, Selectman O'Brien, aye, Selectman Roopenian, aye).

Chairman Drobinski announced regular session would not reconvene following executive session.

There being no further business, the meeting adjourned at 11:23 p.m.

Attest: _____
Maureen G. Valente
Town Manager-Clerk