

IN BOARD OF SELECTMEN
MONDAY, DECEMBER 3, 2001

Present: Chairman John C. Drobinski, Lawrence W. O'Brien and Kirsten D. Roopenian, Selectmen.

The statutory requirement for notice having been met, the meeting was convened at 7:30 p.m. in the Town Hall, 322 Concord Road.

Chairman's Opening Remarks

Chairman Drobinski reminded citizens the holiday season brings extra traffic to Town and urged caution in their travel around Town. In addition, he encouraged residents to support local merchants this holiday season.

Council on Aging – Senior Tax Relief

Present: Ron Riggert; Judith Deutsch; Director Ruth Griesel, Council on Aging; Maureen Hafner, Director of Assessing; Ralph Tyler, One Deacon Lane.

Town Manager Valente stated the Council on Aging requested this meeting with the Board to discuss a draft article for 2002 Annual Town Meeting on tax relief for seniors. She stated the Council is attempting to find ways to ease the tax burden for senior citizens without harming the Town financially. Ms. Valente added this meeting was for informational purposes only and that the tax relief measure itself would require special legislation.

Mr. Ron Riggert read a prepared report describing the Council on Aging's position on tax relief for seniors, citing increased real estate taxes for individuals on fixed incomes, exacerbated by the growing population, which impacts on schools and other services. The Council is proposing special legislation for Sudbury relative to applying the property tax deferral provisions of G.L.c.59, s.5, clause 41A, to contain the following amendments: (1) reduce resident's qualifying age from 65 to 60 years; (2) increase the homeowner's maximum annual income limit from \$40,000 to \$60,000; and (3) eliminate homeowner's requirement for minimum length of ownership and of occupancy of property (currently 5 years); (4) eliminate the requirement of continuous Mass. residency for ten preceding years; and (5) reduce annual interest rate on deferred taxes from 8% to 4%.

Mr. Riggert stated further the Council on Aging has been working with Representative Susan Pope to file a bill that would expand the Local Option provisions of Clause 41A, in the belief these expanded provisions would be helpful to all communities seeking to change their local tax deferral parameters without having to petition the General Court.

Discussion followed. Selectman Roopenian complimented the Council for their efforts and valid suggestions. Selectman O'Brien asked how many individuals would be affected. Maureen Hafner, Director of Assessing stated the Assessor's Office does not record age of homeowner in its files.

It was agreed this matter would be discussed further during the Selectmen's meeting on January 7, 2001 at 8:30 p.m.

PLM Corp./J.P. Bartlett Company – Inflammables Storage License

Present: Laura McCarthy, Owner; Michael Dunne, Fire Chief.

At 7:55 p.m. Chairman Drobinski convened a Public Hearing for the purpose of considering the application of PLM/J. P. Bartlett Company for modification of its license to store inflammables underground

at 578 Boston Post Road, as follows: To store #2 fuel oil as well as the #4 and #6 fuel oil presently stored on the premises, without change in the total quantity of 584,217 gallons to be stored.

Town Manager Valente stated the hearing was publicized in the Town Crier on November 22, 2001, and abutters were notified by certified mail return receipt. She stated the Director of Health, Building Inspector and Conservation Coordinator have no concerns with this modification, and that the Fire Chief had no objection and signed the application for license modification.

Ms. Laura McCarthy, J. P. Bartlett Company, briefly explained the intent of the license modification. They are attempting to clean up the property, replacing fuel tanks and upgrading burners, and this fuel storage change will be helpful.

After discussion, it was on motion unanimously

VOTED: To approve the application of J.P. Bartlett Company for modification of its license to allow storage of #2 fuel oil as well as the #4 and #6 fuel oil presently stored on the premises at 578 Boston Post Road, with no change in the total quantity of 584,217 gallons to be stored underground.

Minutes

It was on motion unanimously

VOTED: To approve the regular meeting minutes of November 19, 2001, and the regular and executive session minutes of the special meeting of October 29, 2001, as drafted.

Council on Aging

It was on motion unanimously

VOTED: To accept \$202.50 in miscellaneous donations, to be deposited into the Van Donation Account, and to authorize the Council on Aging to expend said funds for the purpose of operating and maintaining the Council on Aging vans.

Sudbury Fire Department Donation

It was on motion unanimously

VOTED: To accept, on behalf of the Sudbury Fire Department, a donation from Michael and Joan Raimo, 47 Old Rockingham Road, Salem NH 03079-2120, in the amount of \$20, made in memory of Edwin A. Blackey, 62 King Philip Road, Sudbury, and to authorize its deposit into the Ambulance Gift Account with expenditure under the direction of the Fire Chief, and, further, to direct that letters of thanks be sent to the donor and notification to Mrs. Edwin A. Blackey.

Sudbury Police Department Grants

It was on motion unanimously

VOTED: To accept, on behalf of the Sudbury Police Department, the following grants: (a) Under the Executive Office of Public Safety State Bulletproof Vest Reimbursement Program, grants totaling \$16,528.75 (\$7,455.25 Federal and \$9,073.50 State); and (b) From the Governor's Alliance Against Drugs, a

grant of \$15,000 for the D.A.R.E. Program; and to authorize the Police Chief to separately account for and expend said funds for the above-stated programs respectively.

Council on Aging Grant

It was on motion unanimously

VOTED: To accept, on behalf of the Council on Aging, a grant from the Executive Office of Elder Affairs (state aid formula grant) for FY02 in the amount of \$8,125, and to authorize its expenditure under the direction of the Council on Aging.

Fiscal Year 2001-2002 – Tax Classification/Tax Rate Public Hearing

Present: Chairman Joseph Nugent, Trevor Haydon, and David Berry, Board of Assessors; Maureen Hafner, Director of Assessing; Cynthia Gerry, Assistant Assessor; Ruth Griesel, Director, Council on Aging; Ralph Tyler, One Deacon Lane; Ronald Stephan, Sudbury Chamber of Commerce.

At 8:20 p.m. Chairman Drobinski convened a Public Hearing in accordance with G.L.ch.40, s.56, as amended, to receive public input and make a determination on what percentage of the local tax levy will be borne by each class of real and personal property relative to setting the FY02 tax rate. Notice of the Hearing was published in the Sudbury Town Crier on November 15, 2001, and the Metrowest Daily News on November 26, 2001, posted in Town buildings, and sent to the Board of Assessors, Finance Director, Town Accountant, Assistant Town Manager, and Sudbury Chamber of Commerce.

Ms. Maureen Hafner, Director of Assessing, informed the Board the Assessors Office is still waiting for approval of final values from the Department of Revenue. Assessments were not changed this year, with the exceptions of abatements or new grouping of property. Information booklets were distributed.

Ms. Hafner began her presentation by going through the booklet page by page, in order to illustrate amounts to be raised for various uses in Town. This year the levy needed to be raised through taxation is \$44,834,724. She further described the process of determining the tax levy; the FY02 property values in each classification totaling \$2,562,408,940, an increase of 1.94%; the three alternatives which the Selectmen must consider in setting the tax rate (the residential factor; an open space discount, and a residential and/or small commercial exemption); the Minimum Residential Factor computed for Sudbury (96.4033%); a chart of comparative tax shifts of surrounding communities; Sudbury's history of tax shifts since 1992; and charts showing projected calculated tax rates using the range of factors.

She stated the Board of Assessors at this time does not classify any property as Open Space (any property in its unimproved, and open or natural condition), and explained that the rest of the residential class would absorb the tax that an Open Space abatement could generate. Chapter 61B of the General Laws addresses open space kept specifically in its natural space with its discounted tax rate for up to ten years. The average FY02 Single Family Home assessment is \$408,000. Residential properties must be owner occupied in order to receive the exemption, 10% of the average value, or \$40,800 on an average assessment. The residential exemption redistributes the tax burden within the residential class, not to the commercial sector.

There was no public input on the discussion of the Open Space discount.

Ralph Tyler, One Deacon Lane, encouraged the Board to consider a residential exemption in order to shift the burden to those more able to afford the tax, presumably those owning higher-priced properties. He

cited an example of two elderly residents on a fixed income. Chairman Drobinski opined owning a higher-priced home does not necessarily mean that owner is better able to pay taxes. Discussion followed.

Selectman O'Brien suggested postponing this decision pending more information on who might be impacted by the exemption and subsequent shift. Town Manager Valente stated continuing this matter until another meeting would delay getting the real estate tax bills out on time. She suggested contacting other communities to gather information on how they approach some of these issues regarding senior citizens and families with school age children. Chairman Drobinski suggested gathering additional information as a goal for next year's discussion.

After discussion, it was on motion unanimously

VOTED: To NOT adopt an Open Space discount.

It was further on motion unanimously

VOTED: To not establish a Residential or Small Commercial Exemption for FY02.

Ms. Hafner explained the Residential Factor, a number that calculates the percentage of tax burden the residential class will bear. Residential share is 93.2895% while Commercial is at 6.7105%, an approximate \$5 million change in value shifting. Residential valuation for FY02 has increased by 2.13%; commercial valuation has decreased by less than one percent. She briefly went over the tax rate components chart in the booklet. She stated due to the unstable economy at this time, the Board of Assessors opted not to increase commercial valuation. She reminded the Board they chose a residential factor of 1.32 for FY01. The final page of the booklet showed how the taxes would change based on different residential factors.

Ron Stephan, Sudbury Chamber of Commerce, requested a decrease in the commercial factor, as some businesses have closed, leaving fewer entities to absorb the burden.

David Berry, Chairman, Board of Assessors, expressed appreciation for the information and support provided by the Director of Assessing, and advised continuing with the same ratio for FY02.

Jean MacKenzie, Pheasant Avenue, requested more consideration for residents, citing unemployment.

Mr. Tyler agreed with Ms. MacKenzie, opining much of the commercial tax is paid by very large companies and not necessarily business owners residing in Sudbury. He suggested a factor of 1.40 to establish a new trend.

Another resident suggested that it is difficult to compare Sudbury to surrounding communities as Sudbury is very different. He suggested using the Town of Concord as a comparison.

Selectman Roopenian suggested keeping the factor the same for this year, with circumstances eventually allowing it to be reduced. Selectman O'Brien opined the most effective way to deal with the community as a whole is to set the rate as last year (1.32) or shift to 1.31. Chairman Drobinski recommended staying at the 1.320, in light of the turbulent economic times.

It was on motion unanimously

VOTED: To set the residential factor at 0.976982, establishing the commercial tax rate at 23.09 and the residential rate at 17.09, subject to Department of Revenue approval.

Public Meeting – Traffic Control Measures on Pheasant Avenue and Meadow Drive

Present: Sgt. Anthony Deldon, Safety Officer; Marcy Wilkins, 34 Meadow Drive; Bob Rice, 8 Pheasant Avenue; Richard Gariepy, 213 Old Lancaster Road; Jean MacKenzie, Pheasant Drive; Howard Kipp, 24 Pheasant Avenue.

At 9:13 p.m. Chairman Drobinski convened a Public Meeting for the purpose of discussing the institution of traffic control measures to improve pedestrian safety on Meadow Drive and Pheasant Avenue, such measures possibly involving restrictions on vehicular travel on those streets.

Town Manager Valente stated the Safety Officer, Town Engineer and all residents on Meadow Drive and Pheasant Avenue were notified of the public meeting, and it was publicized in the Sudbury Town Crier on November 22, 2001.

Sgt. Anthony Deldon stated a couple of traffic studies were conducted from 7 a.m. to 6 p.m. with a total of 407 cars using the cutoff. Of that number 302 vehicles were counted during the peak hours. From 8 – 9 a.m., 78 cars were counted. Between 3 – 4 p.m., over 70 cars were counted. Speed ranged from 10 mph to 33 mph, with the average being 23 mph. A speed monitor was used, and motorists automatically reduced their speed when they saw their speed posted. Sgt. Deldon stated he tried to turn off the monitor so the motorist could not see his speed, but it was not possible.

Discussion followed on various restrictions on vehicular traffic in this area, in particular NO ENTRY during particular hours.

Bob Rice, 8 Pheasant Avenue, asked if the restriction could be from 3 – 7 p.m. to allow children safe travel while playing in the area. Chairman Drobinski stated this was not possible, as the issue was safety while waiting for the school bus, and that other neighborhoods would want the same restrictions.

Richard Gariepy, 213 Old Lancaster Road, stated the stop sign at the intersection is ignored by many motorists, including police officers. He noted the presence of a speed monitor sometimes “challenges” some motorists to see how quickly they can get their speed up to a certain level.

Chairman Drobinski stated when the Police Dept. gives speeding tickets in these situations, 90% of the tickets are issued to Sudbury residents. He encouraged residents to show more respect for traffic laws and their fellow residents.

Jean MacKenzie suggested closing Pheasant Avenue at one end. She commented fire trucks sometimes take the cutoff as well as police officers.

Howard Kipp, 24 Pheasant Avenue, opined he would not like to see the Town full of traffic signs. He stated the intersection of Union, Concord and Old Lancaster is one of the worst in Town, and closing Pheasant at one end would throw traffic into that intersection.

Selectman O'Brien reminded attendees the purpose of the original request before the Selectmen was one of safety for children and families accessing and waiting at the bus stop.

Kristen Rice, 8 Pheasant Avenue, stated her 2-year-old almost fell into the road recently and very nearly was struck by a car speeding by. She noted snowbanks during the winter will decrease the useable walking area on the streets.

A resident commented on the No Left Turn sign on Dudley and asked how that sign was put up. Selectman Roopenian described it as a “kneejerk reaction” and stated it occurred in a situation similar to this; several citizens came before the Board, presented their case, with compelling arguments, and the sign was the result. She stated the Board cannot possibly acquiesce to every request that comes before them and must determine the most prudent course of action for each on its own merit. The Pheasant Avenue/Meadow Drive situation concerns the safety of the children walking to the bus stop.

A resident asked if any signs restricting traffic on those streets would apply to the people who live there. Chairman Drobinski stated there are no exceptions, and only emergency vehicles are allowed to ignore the signage.

Selectman O’Brien suggested residents put themselves on watch and drive the speed limit for the next two weeks, and see how easy it is to exceed the speed limit. He noted it is easy to point a finger at other people, when the reality is that most people speed at one time or another.

Chairman Drobinski suggested implementing Sgt. Deldon’s recommendation of a No Entry sign entering Meadow Drive from Old Lancaster Road from 8 – 9 a.m. and 3 – 4 p.m.

Sgt. Deldon stated the Police Department writes 300 – 500 tickets each month. He stated further there used to be half a dozen fatal accidents in Sudbury, but because of increased enforcement, that no longer occurs.

Chairman Drobinski suggested trying Sgt. Deldon’s recommendation to see how it works, noting the matter can be revisited after a few months. Town Manager Valente stated a one-hour time period is also easier to enforce rather than a long one.

Selectman O’Brien commented the proposed No Entry restriction did not address the issue of the return trips in the afternoon hours. He suggested changing the 3 – 4 p.m. restriction for traffic turning from Union Avenue onto Pheasant Drive. Otherwise the traffic during that time period will not change from its present status.

After discussion, it was on motion unanimously

VOTED: That the Traffic Rules and Orders of the Town of Sudbury, adopted by the Board of Selectmen on September 12, 1941, and subsequent amendments thereto, be and are hereby amended as follows:

By amending Article VII, Section 15. USE RESTRICTIONS ON CERTAIN STREETS, as follows:

By adding a new paragraph 4, to read as follows:

“4. In accordance with the authorization in Chapter 90, Section 18 of the General Laws, traffic shall not enter Meadow Drive from Old Lancaster Road during the hour of 8 to 9 a.m. and traffic shall not enter Pheasant Drive from Union Avenue during the hour of 3 to 4 p.m., Monday through Friday, except for emergency vehicles. This regulation shall be effective only during such times as sufficient official signs are erected and maintained.”

London Taxis North America, Inc. – Class I Motor Vehicles License

Present: Lawrence Smith, President and CEO; William McCarthy, Secretary and General Counsel.

The Board was in receipt of the following information: (1) Application, dated November 27, 2001, from Lawrence Smith, President and CEO, London Taxis, for a License to Buy, Sell, Exchange, or Assemble Second Hand Motor Vehicles or parts thereof, in approximately 2,800 square feet of space at 80 Union Avenue; (2) Verbal report, November 28, 2001, from the Fire Chief, stating he had recently inspected the premises and has no issues concerning the application; and (3) Report, dated November 28, 2001, from the Building Inspector, stating there are no issues with London Taxi maintaining offices and vehicle storage at 80 Union Avenue, and reminding the applicant they must apply to the Design Review Board for a sign and the building permit for its installation.

Mr. Lawrence Smith, President and CEO, London Taxis North America, briefly stated his intention to establish offices and storage space for five demonstrator vehicles at 80 Union Avenue. He emphasized they have no intention of selling, exchanging, assembling or maintaining motor vehicles on the premises, and they are not engaged in the buying or selling of second hand or junk motor vehicles. They will require four dealer plates for this enterprise.

Selectman O'Brien asked if prospective customers would be able to examine cars at this location. Mr. Smith responded no, the site will not be used for test drives. London Taxis will take the car to the prospective client for inspection and examination. This site will not serve as a showroom.

Mr. William McCarthy, Secretary and General Counsel, reiterated Mr. Smith's comments that the company is not engaged in selling of vehicles. He stated this is a temporary storage location. He stated the vehicles will be stored inside the building, not outside, thus avoiding the appearance of a automobile dealership.

After discussion, it was on motion unanimously

VOTED: To grant a Class 1 Motor Vehicle License to London Taxis North America, Inc., Lawrence Smith, CEO/President, to be exercised at 80 Union Avenue, Sudbury, in accordance with application received November 27, 2001, subject to the following conditions: There shall be no sale, exchange or maintenance of motor vehicles on the premises, and not more than five vehicles stored at any time.

Siam Garden – Change of Manager

Present: Manope Mookhiruntara, President; Panita Mookhiruntara, Vice President.

The Board was in receipt of the following information: (1) Petition for Change of Manager, dated November 14, 2001; (2) Licensee Personal Information Sheet for Panita Mookhiruntara; and (3) Letter, dated November 19, 2001, stating the sole stockholders of Wong Mook Run, Inc., d/b/a Siam Garden, 103 Boston Post Road, Sudbury, voted to change the manager from Mr. Jimmy Lee to Mrs. Panita Mookhiruntara.

Mr. Manope Mookhiruntara stated they would like to change the manager for Siam Garden to his wife, Panita Mookhiruntara. He added she has a lot of restaurant experience. He stated further they would like to add a greenhouse area in the front of the building to help attract passersby and will need to also redo the parking lot.

Chairman Drobinski reminded Ms. Mookhiruntara of the TIPS requirement and that the Police Department occasionally runs "stings". Ms. Mookhiruntara stated she will be attending a TIPS class on January 8, 2002.

It was on motion unanimously

VOTED: To approve a change of manager from Jimmy Lee to Panita Mookhiruntara for licensee Wong Mook Run, Inc., d/b/a Siam Garden, 103 Boston Post Road.

Rubbish Collection – Bid Award

It was on motion unanimously

VOTED: To approve a contract for calendar 2002 with low bidder BFI Waste Services of MA Inc. LLC, 385 Dunstable Road, Tyngsboro, MA 01879, to provide rubbish removal and disposal for Town and School facilities, in accordance with Town of Sudbury specifications and individual pickup costs, totaling an estimated \$49,404.69, as stated in the bid dated November 29, 2001.

MMA Annual Business Meeting

After discussion, it was on motion unanimously

VOTED: To authorize Maureen G. Valente, Town Manager, to vote for the Town of Sudbury during the Massachusetts Municipal Association (MMA) Annual Business Meeting on Saturday, January 12, 2002, in the event that Chairman Drobinski is unable to attend. Another Selectman or Town official may vote for the Town, with the written authorization of the Chairman; Chairman Drobinski signed the authorization form for Ms. Valente's voting privilege.

Annual License Renewals

Town Manager Valente stated verbal reports have been received from the following: (1) Building Inspector, who has no problem with licensing list; (2) Fire Chief, who stated he has completed all necessary inspections and has no objections to the licenses being renewed; and (3) Health Director, who states there are no deficiencies noted upon inspection.

After discussion, subject to Town Counsel's approval of language of vote, it was on motion unanimously

VOTED: To renew Alcoholic Beverages, Common Victualler, Entertainment, and Second Hand Motor Vehicle Licenses, which expire December 31, 2001, for calendar 2002, as shown on the "Licensee List 2002", attached and incorporated herein; and to forward the appropriate renewal forms to the Alcoholic Beverages Control Commission where applicable; said licenses to be held until payment of the required license fees, compliance with the Selectmen's Alcohol Training Policy, correction of any/all outstanding health, safety or zoning violations, receipt of verification of Workers' Compensation Insurance for the licensing period, and the payment of all outstanding personal property taxes, real estate taxes and state taxes; said licenses shall also be subject to all previous restrictions; and

VOTED: To renew Sunday Entertainment License of Papa Gino's Acquisition Corporation, d/b/a Papa Gino's, 104 Boston Post Road, for operation of a juke box during 2002, for the hours of 11:00 a.m. to 10 p.m.

Utility Easement – 3 Wilson Road

Town Manager Valente stated this is part of the Curtis Middle School building project, and this homeowner is allowing the school zone signal to be installed on his property.

It was on motion unanimously

VOTED: To accept, on behalf of the Town a Utility Easement, dated November 27, 2001, granted by James B. Congleton, Jr., at 3 Wilson Road, shown on a plan entitled “Plan Showing Easements over Land of James B. Congleton, Jr., 3 Wilson Road, Sudbury, MA”, dated May 14, 2001, drawn by the Town of Sudbury Engineering Department, for the sole purpose of constructing and maintaining one school zone signal and for no other purpose.

Conservation Restriction – Goodnow Farm LLC

Town Manager Valente stated both the Planning Board and Conservation Commission have reviewed this document and are comfortable with all revisions made to date. She noted further Town Counsel has approved the language of the document.

It was on motion unanimously

VOTED: To approve and sign a Conservation Restriction, dated December 3, 2001, granted by Goodnow Farm LLC (Northland Residential Limited Liability Company, its Managing Member, and Northland Residential Corporation, its Managing General Member), on approximately 21 acres of a 44-acre parcel located at 80 Goodnow Road, known as the Prichett property.

Selectmen’s Annual Town Report for 2001

Chairman Drobinski stated he has not completed the report and will forward it to the Selectmen’s office when it is done.

Sudbury Farms – Modifications to Site Plan #99-348

The Board was in receipt of (1) Letter, dated November 19, 2001, from Schofield Brothers of New England, Inc., presenting a plan to improve traffic flow at 439 Boston Post Road and to create a safer parking area with the following revisions recommended: (a) re-stripe area in front of the building to allow a wider isle along the face of the building and a more efficient layout around Friendly’s; (b) shift the easterly landscaped island and two light standards to the east to line up with the new striping; (c) remove the four 5’ x 5’ landscape islands; and (d) add a 25 car gravel parking area to the rear of the building for employee parking; and (2) Memo, dated November 30, 2001, from the Town Manager to the Board of Selectmen, outlining a sequence of steps the Board should take in order to comply with Zoning Bylaw Section 6300 – Site Plan Review.

Town Manager Valente suggested the Board review all submitted materials and forward comments to the Town Planner and Town Engineer, and send a copy to her as well. She opined it would be helpful for interested parties to walk the site to better envision the proposed changes. The Board agreed and approved a fee of \$100 for the Site Plan Modification.

2002 Annual Town Meeting Warrant Articles

The Board and Town Manager discussed various articles that have been removed from consideration at this time: Flynn Building renovations; Moving expenses for offices moving out of Flynn Building; Mahoney property purchase; Excess Library Borrowing (will apply to another article); and Community Preservation Act.

Selectman O'Brien stated the Sign Bylaw Amendments will not be ready in time and asked it be removed from the list.

Right of Way Bylaw – Metricom and then another company have approached the Town about paying for the use of utility poles, as well. This matter is being researched more fully.

Town Manager Valente updated the Board on the status of other articles, which may be ready for approval at the Selectmen's meeting on December 17.

It was on motion unanimously

VOTED: To submit the following articles for the 2002 Annual Town Meeting:

Hear Reports
FY02 Budget Adjustment
Stabilization Fund
Municipal Facilities (preliminary general article)
DPW Furnishings (if needed)
Amend Town Manager Act – Health Dept.
Community Preservation Act (Bylaw)

Landfill Wireless Communication Facility

Town Manager Valente reminded the Board that AT&T inappropriately secured a co-locator (Cingular) for this facility, while the Town did the same. Cingular is now attempting to get permission to install equipment on this pole. She distributed before-and-after pictures of what the additional equipment would look like for a fourth carrier. She stated it would be little "bumps" of 3" on each side. Verizon, the Town's co-locator, would be larger but their engineers indicate their equipment could be made smaller. Verizon will forward locations of their equipment so the Town Manager can see what it would actually look like. She asked the Board to consider whether the RFP should be re-issued and allow this carrier to go through the process. The Board opted to wait until Ms. Valente has an opportunity to see the equipment before making a decision on re-issuing the RFP, noting their preference for wireless facilities looking as unobtrusive as possible. She will keep the Board informed of progress.

Emergency Preparedness Seminars

Town Manager Valente stated she has attended some very informative seminars on emergency preparedness. She expressed her concern that a serious event could happen in Sudbury and the Town will not be ready, i.e., a back up plan on how to communicate once electrical power goes down. She also felt the shelters should be re-evaluated and perhaps expanded to accommodate more people.

Selectman O'Brien expressed concern the proposed Lincoln-Sudbury Regional High School may not be considering appropriate security measures in their site plans. He noted recent events in other schools have brought security problems to news headlines.

Selectman Roopenian noted the matter has been mentioned to the Building Committee on several occasions. When it was mentioned at a public hearing, Mr. Jack Ryan indicated it was not the concern of the building committee to address those concerns, but rather the school committee and/or staff.

Mr. O'Brien opined that maybe the L-S Building Committee should revisit this in their plans, that they should really be considering security and safety measures beyond what they are doing currently.

Chairman Drobinski opined the builder of the school should at least consider some sort of security measures both for ingress and egress of the building.

Town Manager Valente suggested the functionality of the building should be combined with the safety plan they currently have in effect, and discussed with the police chief and fire chief, in terms of different scenarios/challenges at the high school.

Bike Trail Committee

There was brief discussion on rejuvenating this committee with respect to area bike and rail trails.

Marilyn A. MacLean Day Proclamation

Town Manager Valente stated Marilyn MacLean has served the Town in volunteer capacities for over 25 years and has now moved from Sudbury. Ms. MacLean has served on the Cemetery Study Committee, the Sudbury Historical Commission, and Strategic Planning Committee, as well as serving as an Election Officer. Ms. Valente offered a Proclamation for the Board's signature.

It was on motion unanimously

VOTED: To declare Friday, December 7, 2001, as Marilyn A. MacLean Day in Sudbury, Massachusetts, in honor and recognition of her long and outstanding service to the community.

Executive Session

At 11:19 p.m. it was on roll call

VOTED: To go into Executive Session to discuss expenditures from the Discretionary Fund. (Chairman Drobinski, aye, Selectman O'Brien, aye, Selectman Roopenian, aye).

Chairman Drobinski noted public session would not reconvene following Executive Session.

There being no further business, the meeting adjourned at 11:25 p.m.

Attest: _____
Maureen G. Valente
Town Manager-Clerk

