

IN BOARD OF SELECTMEN
TUESDAY, OCTOBER 19, 1999

Present: Chairman John C. Drobinski, Kirsten D. Roopenian, and Maryann K. Clark, Selectmen.

The statutory requirements as to notice having been complied with, the special meeting was called to order by Chairman Drobinski at 8:30 a.m. in the Loring Parsonage, 288 Old Sudbury Road.

Goal Setting with Interim Town Manager

The Board met with Interim Town Manager Maureen G. Valente to discuss its expectations during the period Ms. Valente serves as the Interim Town Manager. They reviewed the "Short Term Goals" and "Long Term Goals" set earlier this year with Town Manager Ledoux, and added "Other Board Issues", as follows:

SHORT TERM GOALS

1. Modify Water Emergency Bylaw (42 points). *No action needed to be taken by M. Valente at this time.*
2. Bring Codification Changes to Town Meeting (28 points). *In progress.*
3. Improve Communications with Water District and establish "Water Summit" Meeting (28 points). *Ongoing, no specific action needed at this time.*
4. Protect Town's interest in the Hop Brook/Marlborough Discharge Issue (26 points). *Ongoing, no specific action needed at this time.*
5. Review Lincoln-Sudbury Regional School Agreement (24 points). *Ongoing, no specific action needed at this time.*
6. Improve and Increase Park and Recreation Facilities (15 points). *Park and Recreation Commission has "the ball in their court" at this time; no action needed at this time.*

Also receiving votes: Develop more Global Technology Plan; Improve Town Web Site; Improve Walkways and Street Crossings; Revisit Dog Bylaw.

LONG TERM GOALS

1. Support and Implement Master Plan and Economic Sustainability (22 points). *Ongoing, no specific action needed at this time.*
2. Support and Implement Land Use Priorities (18 points). *Ongoing, no specific action needed at this time.*
3. Maintain Town and School Buildings and Infrastructure (14 points). *M. Valente will: 1) pursue issue on Curtis School; 2) raise the issue again at Financial Summit; 3) encourage the Capital Improvement Planning Committee to become active and provide leadership in this area; 4) also, M. Valente will try to learn more about community-wide planning process recently begun by Needham.*

4. Protect Town Integrity on its Borders (13 points). *Ongoing, no specific action needed at this time.*
5. Town Boards and Officials to Solicit More Public Input (13 points). *Check out how Web Page is doing, make sure Committee assignments are current. After we are past Interim period, look at Longfellow Lecture Series to introduce speakers and community wide issues, and get some discussion/input from public.*
6. Support Educational Initiatives (11 points). *Ongoing, no specific action needed at this time. However, keep an eye on Ed Reform and state assistance to Town for education.*

Also receiving votes: Support Housing Task Force initiatives; Look at Traffic Management Techniques.

OTHER BOARD ISSUES

1. Y2K Readiness in Area of Public Safety and Public Health. *M. Valente will discuss with Police and Fire Chiefs, and Public Works Director to determine what their contingency planning is for January 1, 2000. M. Valente will sum up in a memo for the Board. M. Valente will also make sure Clay Gollobin received the letter from the State to Sudbury on the Town's readiness.*
2. Town/School Communication. *M. Valente will invite the superintendents of both K-8 and L/S to come to next department head meeting.*
3. Traffic Management Planning. *M. Valente will discuss with Chief Lembo where the bad situations are, and if anything is being considered to improve them. M. Valente will also contact B. Lucas at MAPC to see if she would have any ideas/contributions to our thinking in this area.*
4. Space Planning:
 - * Fairbank Community Center
 - * Curtis Middle School

M. Valente will go to PBC/School Committee Meeting on October 19 with several department heads. She will ask to hear all the reasons why the Curtis Middle School cannot be left standing – all or part. She will relate that the Board of Selectmen has many space/capital needs, and wants to be sure the Curtis building cannot help out with those before the building is demolished. M. Valente will take what she learns from the meeting, and meet with her department heads to discuss technical and financial feasibility, and then meet with the Selectmen to update them on what she has learned and her recommendations.

As to the agreement regarding the Fairbank building, K. Roopenian will share a letter from Elaine Jones with the other board members, M. Valente will ask Ed Thompson about his recollections, and M. Valente will direct Jan Silva to continue to see if there are any records regarding votes of the Selectmen on use of the building.

5. Staffing – Town Counsel. *The Board of Selectmen affirmed that this is not an issue for the Interim Town Manager to deal with, but rather one for them to handle, with assistance provided by M. Valente as necessary.*
6. Staffing – Assistant Town Manager. *M. Valente will keep the Board apprised of Terri Ackerman's plans. If Terri stays through December 31, no action is necessary at this time. If Terri finds other employment before then, M. Valente will need to find outside help with the budget and other tasks.*

7. Bushey House and other Town Properties. *The Board agreed they would speak individually with L. Swanson if he desires, but would not place a reconsideration item on the agenda in the near future. The Board directed M. Valente to look into: 1) has there been in the past a tenant at the Hosmer House; 2) whether the Housing Authority has any interest in the Bushey House; 3) how the finances of the Housing Authority work; and 4) what transpired with a house on Landham Road that was donated to the Town.*

There being no further business to come before the Board, the meeting was adjourned at 10:00 a.m.

Attest: _____
Maureen G. Valente
Interim Town Manager-Clerk