

IN BOARD OF SELECTMEN
DRAFT MINUTES
DECEMBER 5, 1963

In attendance: E.F. Moynihan, Chairman; E.E. Kreitsek, R.C. Venne, G.P. Draheim, Executive Secretary; Alan Winsor, Town Counsel.

1. Petition of Boston Edison Company: Mr. and Mrs. Burt Mader, Sr., abutters, were present. The abutters, voicing no objection, and having received notification from Robert C. Wellman, Chairman Power and Light Committee, that there was no objection, the Selectmen moved, seconded and unanimously voted to authorize the petitioner to remove an existing pole and erect a pole on Concord Road, westerly side, approximately 600 feet north of the Boston Post Road.

2. Jury Duty: The Selectmen drew the name of Nelly M. O'Connell as juror.

3. Minutes: The Selectmen moved, seconded and unanimously voted to approve the minutes of the meeting of November 21, 1963, and the special meeting of November 23, 1963.

4. Personnel Board Appointment: The Selectmen moved, seconded and unanimously voted to appoint Mr. Truman C. Jackson of 25 Old Orchard Road to the Personnel Board. Mr. Jackson will fill the vacancy created by the resignation of Mr. Ernest D. Phelp. Mr. Jackson was present and accepted the appointment.

The Selectmen received the notification from the Personnel Board dated November 21, 1963, that they had approved that G. Paul Draheim be classified as Permanent Full-time Executive Secretary effective as of November 1, 1963, at a rate of \$8000 per annum.

The Selectmen received the notification from the Personnel Board dated November 21, 1963, that they had approved that Clifton F. Giles be classified as Executive Secretary and Town Accountant at a rate of \$5200 per annum effective June 1, 1963.

5. Civil Defense Appointment: The Selectmen, with deep regret, accepted the resignation of Marvis M. Fickett as Civil Defense Director. It was moved, seconded and unanimously voted to appoint Mr. Dudley A. Hall of 28 Ledge Road to the position of Director of Civil Defense. Mr. Hall was present and accepted the appointment. The Selectmen wish to express their thanks to Mr. Fickett for his fine and dedicated service to the Town.

6. Policewomen: The Selectmen approved a request for transfer from the reserve fund of \$153.00 to cover the policewomen's salaries of \$22.50 per week for the remainder of the year.

7. Office Equipment Maintenance: The Selectmen approved a request for the transfer from the reserve fund of \$209.63 to cover office equipment maintenance contracts.