

IN BOARD OF SELECTMEN
DRAFT MINUTES
SEPTEMBER 12, 1963

7:30 p.m. Meeting called to order.

Present: Edward F. Moynihan, Chairman - E.E. Kreitsek - R.C. Venne - Mrs. Phyllis A. Sampson.

1. Appointment: It was moved and seconded and unanimously voted to appoint Edward E. Kreitsek Temporary Clerk to the Board of Selectmen.
2. Highway Bid: It was moved and seconded and unanimously voted that the Board of Selectmen accept for the Town the bid of Bayor and Mingolla Construction Company, for 2,700 tons of bituminous concrete, TYPE I, at a price of \$6.40 per ton, in place, with terms of 2% discount, next Town payday.
3. Minutes: The Board of Selectmen accepted and approved the minutes of the Special Meeting of September 9, 1963.
4. Appointed Town Accountant: The Board of Selectmen discussed with Phyllis Sampson the assumption of duties relative to her recent temporary appointment as Town Accountant. The Board of Selectmen request that Mrs. Sampson assume all duties of the Town Accountant.
5. Executive Secretary Position: The Board of Selectmen requested that Mrs. Phyllis Sampson, the secretary to the Executive Secretary, assume certain duties of the Executive Secretary in his absence during hospitalization. These include:
 - a.) To receive and open all mail and correspondence for the attention of the Board of Selectmen.
 - b.) To forward to Town Officials, Boards and Committees requests for information necessary to support any of the activities of the Board of Selectmen.
 - c.) To establish appointments for the Board of Selectmen based on requests coming to the Town Hall during the day, and specifically to tell any person requesting an appointment that they must indicate the reason or for which they wish to meet with the Selectmen.
 - d.) It was requested that Mrs. Sampson accept a memorandum record of any reports or complaints or problems brought to the Town Hall that are the jurisdiction of the Board of Selectmen. Her action in this regard will be limited to making a memo note of the item and bringing it to the attention of the Board. In addition, Mrs. Sampson is requested to prepare an agenda of the meetings, including these established appointments and to attend the early half of the regular Thursday meeting of the Board of Selectmen.
6. Junior High School Land Ownership: The Board met with Mrs. Carolyn Waite and Mr. Abel Cutting for discussion of the ownership of some of the land taken by the Town in the Eminent Domain proceedings on the Junior High site on Peakham Road. Some of the property appears to have claims of ownership that are not clearly resolved. The Board advised the land owners that it was not within its jurisdiction to attempt to determine the proper ownership and requested that the land owners file a Claim for assessment of damages accruing to them because of the landtaking by the town. The courts will determine the value to be assigned as compensation for the damages.
7. Highway Commission Bill: The Board of Selectmen met with William Rowe, Chairman of the Subcommittee concerned with the Highway Commission Bill. Mr. Rowe presented an article for the forthcoming Special Town Meeting covering the acceptance by the Town of the Highway Commission bill passed by the Legislature in the 1963 session. He discussed the other articles that are to be prepared, including the establishment through the Personnel Board of pay scales for appointed positions that might

come about because of the acceptance of the Highway Commission bill and the procedure for possible changes to the ballot for elections of the 1964 election. Mr. Rowe said it was the intention of his Subcommittee to hold informal open hearings on the Highway Commission bill as soon as the requirements have been determined and the appropriate articles have been prepared.

8. Willis Road: The Board of Selectmen met with Mr. Robert Quirk of Mossman Road who asked if the Selectmen could give him a decision on the length of Willis Road that is Town road. The Planning Board and the Town Engineer had previously indicated that Willis Road is a Town road for a distance of 4,265 feet from Marlboro Road and that it is not a Town road beyond that point. Therefore, any residential building will require a subdivision plan rather than an issuance of building permits to a lot having street frontage. The Board of Selectmen advised Mr. Quirk that if it is his contention that Willis Road is a Town road for its full length, we would consider the burden of proof is upon him and that we would examine and appraise any information that he could present indicating wherein Willis Road is a Town road. Mr. Quirk was advised that any of the records available in the Town Hall and in the Town Engineer's office would be available to him to provide information. However, the Town Staffs would not conduct a search but would get specific information for him at his request.

9. Sunoco Service Station Proposed Site Plan: It was moved and seconded and unanimously voted in the negative that the Board of Selectmen approve the site plan submitted for Sunoco service station as shown on plan P.L. 2052 titled "Proposed Service Station Layout indicating A Two Bay Masonry Colonial Building Type E-61 With Inspection Bay Hudson Road, Route 27, Sudbury, Mass." Disapproved as reported in the Planning Board letter to the Board of Selectmen, dated August 29, 1963, for the reasons as follows:

- (1) Article IX, Section 6, (a) is not satisfied.
- (2) Does not show proposed drainage.
- (3) Does not have sufficient front yard for pump island.
- (4) Does not have sufficient set back for pump island.
- (5) Does not have sufficient distance to rear lot line.
- (6) Does not have sufficient front yard for building.
- (7) Does not show parking for employees or others.
- (8) Does not ensure that lights will not glare into residences.
- (9) Shows 40' openings for entry and exit - (20' is max.)
- (10) Does not show screening from residential zones.

10. Planning Board Articles for Special Town Meeting: Mr. Richard Brooks, Chairman of the Planning Board, met with the Selectmen to discuss a preliminary draft of re-zoning articles to be considered at the Special Town Meeting. These articles are concerned with the re-zoning of some small business districts marked residential and with the conversion of some business districts to limited business. The Selectmen concurred with the general intent of these articles and expressed their intention to enter them on the warrant of the Special Town Meeting and requested that the Chairman of the Planning Board take the drafts of the articles and have them prepared on the article submission forms so that they can be distributed and reviewed by town Counsel.

11. Professor Paul DuBey: The Board of Selectmen met with Professor Paul DuBey of Northeastern University to discuss some of the plans and procedures of cooperative students to assist in the activities of a community like Sudbury. Advanced students with training in political science, community planning, land use studies, etc., are available on a part-time or on a full-time basis. The Selectmen will investigate this matter further and possibly develop some recommendations for use of college students to assist in certain areas from time to time.

12. Meeting with George MacKenzie, Chairman of the Finance Committee: The Board met with George MacKenzie to discuss the intent and procedures to be employed in developing a long range capital needs

evaluation for the Town. Mr. MacKenzie described the intent of the Finance Committee to accomplish the following:

1. Collection of data and information from formal and informal sources to assist in determining long-range trends in things like population, growth, traffic usage school children population, etc.
2. To establish a means of determining the long-range capital financial needs.
3. Techniques for initially gathering, recording, analyzing and maintaining this data in a manner to be of use to all Town Boards and Committees. The Selectmen expressed agreement with the intent and the general procedures outlined in this discussion and offered whatever service the office of the Board of Selectmen can contribute in initiating, coordinating and obtaining support from the Town Officials, Boards, and Committees. The sub-committee of the Finance Committee concerned with the long-range capital needs study will meet with the Selectmen at their regular meeting on September 19, to present to them a preliminary draft of the information inventory and questionnaires that they consider may be used in the initial data collection.

13. Retro-activity of Salaries for Elected Officials: Mr. MacKenzie brought up the question of retro-activity to the first of the year of the salary increases voted for some elected officials of the Town. He pointed out that it was the intent and the recommendation of the Finance Committee that these would be retro-active to the first of the year. However, interpretations of the method of vote at the Town Meeting were ambiguous and did not clearly indicate this. It is considered that an article may appear at the Special Town Meeting to provide the Town with an opportunity to clearly state its intent of this matter.

Respectfully submitted,

Clifton F. Giles
Executive Secretary