

Sudbury Board of Health Virtual Meeting

Wednesday April 8th, 2026

Attendees: Carol Bradford – Board Chair, Linda Heut-Clayton- -Board Member, Vivian Zeng – Health Director, Mike Funaiole – Asst. Health Director, Katie Betts – Health Nurse, Nina Lurie – Health Social Worker, Shaun Jeffery – Health Agent, Kay Bell – Sudbury Resident.

5:00 – Carol Bradford read the Open Meeting Laws and Virtual Meeting Procedures

5:01 – Public Comment – None

Introduction of newly hired Assistant Health Director: Mike Funaiole thanked the Board for the opportunity to make an impact in the community in the Health Sciences sector. He comes from Concord and has been working in the field for several years. He looks forward to working in the Town of Sudbury.

Katie Betts- Public Health Nurse Update:

Infections: 1 unconfirmed case of campylobacter. 1 confirmed case of Giardia. Enterovirus - There has been an uptick in hoof and mouth and pinkeye. The Flu is still present in the community. RSV has had a long season. COVID BA 3.2 is increasing. This strain no more severe than this season's previous strains.

Health Fair: Thursday April 9th at the Senior Center from 10:00 am – 2:00 pm. Some Health initiative vendors include, Vascular screening, Vision Van and 2 Massage Therapists.

Blood Pressure Clinics: are ongoing and Participation has been picking up.

Camps: Online applications have been submitted and are being reviewed.

Nina Lurie- Social Worker Update:

Health Fair: Some vendors who will be participating are the Food pantry and Care Pantry, Hope Sudbury, Catch Connect, etc.

May Mental Health Month: Planning for the month of May has been ongoing. There are several events lined up. May 11th Pet and People at the Senior Center. There will be therapy dogs present. May 14th will have the Sound Bath at the Goodnow Library. May 9th Adult Mental Health First Aid Training with Olivia Dufour (Regional Substance Use Coordinator).

Narcan Training: Took place at Longfellow Glen. Olivia Dufour ran this event in conjunction with the Sudbury Social Workers.

Social Work Intern: Rachel Markowitz will be ending her internship with the Social Worker Department at the end of April. She has made an impact on the department and we wish her well. There will be a new intern starting in the fall.

Grants: an application for a grant thru the Metro West Foundation has been submitted. The grant will go to Sudbury residents who are struggling financially with the rapidly rising costs of food, housing, gas, etc.

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Shaun Jeffery-Health Agent Update:

Trainings: Title 5, Plan Reviews, Food, Pools and Camps. Shaun has been to training sessions and conferences in the past 2 months sharpening his skills.

Soil Testing: has ramped up this spring. Testing backed up due to the winter months.

Septic: Shaw's Plaza has a Septic Absorption System that is in need of replacement. Soil tests are scheduled. The Sudbury Conservation Commissioner is working with the contractor and engineer in choosing the best areas for the test holes.

Food: New establishments that will be opening soon, Formosa Market on Boston Post Rd. Adult Day Care on North Rd and Ramen Haven in the Whole Foods Plaza. Sudbury Farms continues to renovate while keeping the store operational. The target date for reno completion is June of this year.

Complaints: Whole Foods, CVS and Longfellow Glen had rodent complaints. Oishii Too had food prep complaints. The complaints have been investigated and Shaun is working with the management teams to rectify the issues.

Vivian Zeng- Health Director Update:

Hazardous Waste Collection Day: Vivian thanked the Board Members and the staff for volunteering their time to help out at the event. 340 residents were processed in 4 hours. A volatile material was brought to the event and Fire and Police were notified. The situation was handled swiftly. Linda Huet-Clayton intoned that it was a great day for the residents to unburden themselves and to dispose of hazardous waste in a responsible manner.

Mike Funaiole: Assistant Health Director, has started and has been productive out of the gate.

Hiring of Public Health Coordinator/Epidemiologist: A candidate has been selected and an offer letter has been sent out.

Public Health Excellence Grant: While the position of PHE Coordinator remains unoccupied, Vivian has been fielding requests from the state and region. There will be an effort to onboard a regional Public Health Nurse.

FDA Grant: Vivian has obtained \$19,000.00 this year for this very competitive grant. This is a reimbursement based grant.

Shaun Jeffery: received a scholarship from the Massachusetts branch of the National Environmental Health Assn. for a full ride to the annual conference being held in Kansas City. The Board congratulated Shaun for obtaining this competitive scholarship.

Food: Formosa Market, Warm Home (Adult Day Care), Ramen Haven and Bright Path (Child Day Care) high profile properties that are working their way to getting food permits.

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Vivian Zeng- Health Director Update Continued:

Septics: Bright Path at 694 Boston Post Rd. owners of the property have redesigned the septic and Mike Funaiolo will be overseeing the project. Shaw's SAS repair will be ongoing thru the spring and summer.

Camps and Pools: Online applications are coming in and being processed.

VOTE: Carol Bradford motioned to nominate Jennifer Condon and Marissa Lord as Animal Inspectors for the Sudbury Board of Health. Linda Huet-Clayton seconded the motion. Motion passed 2-0-0.

VOTE: Carol Bradford motioned to nominate Mike Funaiolo to be appointed a Sudbury Health Agent. Linda Huet-Clayton seconded the motion. Motion passed 2-0-0.

VOTE: Carol Bradford motioned to approve Board of Health Meeting Minutes from March 11, 2026 as edited. Linda Huet-Clayton seconded the motion. Motion passed 2-0-0.

Emergency Preparedness Training: Katie Betts and Vivian Zeng attended the training session. MRC and Cert volunteers will be recruited. The Health Department will work with the Fire Dept. to initiate planning for Cooling Centers, Storm Shelters, Emergency Vaccine distribution etc.

Kay Bell: Sudbury resident informed the board that those who are on Sudbury Media platforms have expressed interest in signing up for the Medical Reserve Corps and helping in the community.

Meeting Adjourned at 5:42 PM.