

Sudbury Board of Health Virtual Meeting

September 26, 2023

Attendees: Carol Bradford-BoH Chair, Linda Huet-Clayton-BoH Member, Susan Sama-BoH Member, Vivian Zeng-Health Director, Rob Lazo-Health Inspector, Krissy Crean-Health-Social Worker, Kelli Calo-Regional Public Health Coordinator

Meeting Commenced at 4:00 pm

Public Comment: None

Krissy Crean - Health Social Worker Update:

Applications: Housing applications for the housing insecure and homeless. Hope Sudbury Applications for transportation, rent and unforeseen bills.

DCF: Working with the public to provide resources

Community Outreach: Krissy and Vivian Zeng (Health Director) met at the Food Pantry, Fire and Police, and Senior Center to develop alliances with these agencies.

Wayland Opioid Awareness Event: Krissy and Vivian had a table at this event. The event encompassed many communities in the state.

Bedford Hotel: Site that is housing migrants. Krissy and Patty Moran went to the site to assist with processing the needs of the migrants that are housed there.

Other: Community Needs and Response Meeting. Training on how to seek out residents and engage them in the voting process. Linda Huet-Clayton suggested that Krissy contact the League of Women Voters to help with civic engagement.

Gift Cards: 18 Sudbury Families received gift cards that were appropriated with money from the Sudbury Foundation. Cards were used for food and gas. Unsolicited funds in excess of \$600.00 was donated to the town in the form of American Express gift cards.

Public Health Nurse Update – Presented by Vivian Zeng:

Nursing Position: Patty has continued to stay on part time in order to help with Flu Clinics and to aid with the transitioning Nurse (new hire).

Vaccines: Sanofi cancelled the shipment of Flu Blok due to FDA complications. The cancellation of Flu Blok caused delays and shortages in vaccines.

Vaccine Freezer: The freezer is now set up and the MDPH has provided the Health Dept. with a data logger for transporting vaccines. There will be a few trial runs with transporting private vaccines. The Health Nurse will start to order state supplied vaccines once we have established protocol.

COVID Vaccines: The FDA pulled vaccines that targeted the original strains of COVID-19. This has created a shortage for those seeking boosters. Also, billing has not been set up thru private insurance carriers and the public is being billed for the boosters.

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Public Health Nurse Update Continued:

COVID Tests: The Health Department is in the process of ordering additional COVID Tests and confirming expiration dates for tests that are still available.

Flu Clinics: October 3rd Senior Clinic at the Goodnow Library, October 14th Town Wide Clinic at the Curtis Middle School (22 Pratts Mill Rd), October 18th Employee Clinic at Curtis Middle School (22 Pratts Mill Rd).

Vivian Zeng Health Director Update:

Staffing Open Positions: The open Health Positions have been posted on Indeed and applications are starting to come in. There are interviews set up. This seems to be a more effective platform for attracting qualified applicants. Vivian has enlisted Carol Bradford to assist in conducting the second round of interviews.

Preparation for Potential Migrants in the Community: Krissy Crean has been outlining a plan to prepare for the potential of Migrants being housed at the Fairfield Inn in Sudbury. The state has informed municipalities that they should have procedures in place.

Mosquito Control: Positive Human cases and positive mosquito samples of West Nile Virus have been reported. Positive samples of Eastern Equine Encephalitis have also been reported. Sudbury remains a low risk community. Residents are encouraged to remain vigilant in order to mitigate risk of infection.

Health Inspector Rob Lazo: Septic Inspections, Soil evaluations, Deed Restrictions, Food Inspections, Plan Reviews continue to pour into the Health Office. Rob Lazo has been fielding these requests and responsibilities. Food Inspections at the Sudbury Public Schools has been completed.

Sewataro: Closed for the season. A Boston University Student has asked for access to the property in order to film. One of the scenes would include children swimming in the man-made pond. Vivian will test for bacteria. The site will also need port-a-potties for the actors and crew and Food Trucks will need permitting.

Fee Schedules: The Sudbury Health Department drafted a Fee Schedule that aligns with the fees of surrounding communities whose Health Departments offer the same services.

Fine Schedule: There is a warrant on the agenda of the Special Town Meeting scheduled for October 23rd granting Health Agents the authority to enforce Health violations.

Feed Back on Drafted Fee Schedule and Fine Schedule: Susan Sama and Carol Bradford approve the Fee and Fine schedules. Linda Huet-Clayton would like the regulations for the Stables and Keeping of Animals to be updated to exempt chicken coops from being permitted. The Board deliberated that the coops need to be inspected regularly by the Animal Inspector (Jen Condon) and that the current fee is minimal with no proposed increase. The annual fee is \$25.00. The discussion was tabled for further consideration. There will be no vote on the Fee and Fine Schedules.

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Digitizing of Health Property Files: There has been little progress. Sudbury IT has asked that the files be segmented out by as-builts, Title 5 Reports, Proposed Plans, wells, etc. These sub categories for each property has caused more work than Meta Source anticipated. The Health Department will review scans when they are processed.

Farmers Market: the Goodnow Library would like to host a Farmers Market in the spring and the fall. Vivian is meeting with the Sustainable Sudbury Coordinator to work out the details.

Body Art Regulations: Vivian has forwarded these regulations to the Legal Department. Comments from the Board would be considered.

Tobacco Regulations/Fees: The Sudbury tobacco regulations and fines need to align with the state. Vivian will update the regulations.

Well Regulations/Fees: Regulations will be updated to reflect all types of wells and increased fees.

Animal Regulations: Vivian is reaching out to the disbanded Agricultural Commission for input. Sudbury is listed as an Agricultural community by the state and there are many established farms making the break down of revised permitting requirements unclear.

Ghost Kitchens: Kitchens that prepare food with no seating. Food is transported to the public. There are now hybrids of this model. How do we track and permit these establishments? Vivian will start the process of identifying and permitting these kitchens/establishments.

Kelli Calo – Regional Public Health Coordinator Update:

Staffing: Kelli went from a part time to a full time position.

Regional Health Advisory Committee Meetings: This committee convenes weekly and each town that is involved in the grant has a representative at the meeting. Kelli is requesting that the Board approves that agendas and meeting minutes be posted on the Great Meadows Public Health Collaborative website. This would not require posting on the town websites that are a part of the collaborative.

VOTE: Carol Bradford motioned according to 940 CMR 29:03 Paragraph 3 that the Sudbury Board of Health adopt open meeting law posting specific to regional or public bodies and that the method of posting meetings at the Great Meadows Public Health Collaborative shall then be those posting mechanisms for both Sudbury, the Public Health Excellence Collaboratives host community and will be posted on the regional website at www.greatmeadowspublichealth.org. Susan Sama seconded the motion. Motion passed 3-0-0.

VOTE: Carol Bradford Motioned to approve September 26th Board of Health meeting minutes as edited. Linda Huet-Clayton seconded the motion. Motion passed 3-0-0.

Meeting Adjourned at 5:17 pm.