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## BOARD OF HEALTH

Minutes of Meeting October 12th, 2017

Chair Carol Bradford, Board members Susan Sama, Linda Huet-Clayton, Health Director William Murphy, and Public Health Nurse Phyllis Schilp were present in the DPW conference room at 4:00pm and the meeting commenced at 4:00pm.

### 4:00 Public Comments None

- **4:05pm Discussion of Continued Participation in the Region 4A/B Emergency Preparedness Grant- Phyllis Schilp-** Ms. Schilp informed the Board that the demands of grant were significantly disproportional to the limited amount of funds received. The time commitment was interfering with state mandated responsibilities. Phyllis stated that a few communities have already declined participation. Phyllis submitted a budget for last year's sum of \$4500 and was allocated only \$400 from the grant manager, Cambridge Health Alliance. Multiple requests would have to be made throughout the year for additional money. The Board expressed some concern over the value of participating but differed the decision to the staff.

*Deferred*

**Nurse's Report- Phyllis Schilp** Ms. Schilp gave her report to the Board highlighting the following:

#### Communicable Disease

- 9 Case Investigations included: 1 food borne illness, 6 Lyme disease and 1 Anaplasmosis, 1 Babesiosis.

#### Community Outreach

- Working with Bethany Hadvab on social service outreach
- 16 home visits
- Falls Prevention Day at the Senior Center. Provided speaker and screened residents for fall risks. Handed out fall safety brochures.
- Set up dates for Town Flu Clinics
- Meeting with school nurses for flu clinic/ tick borne outreach. Provided tick borne illness info and letter to parents

#### FLU

- Received at total of 500 flu vaccine (100 HD, 350 QIV, 50 state)
  - Held flu clinics at Fire and Police station
  - Flyer for Home visit flu vaccine went to all Meals on Wheels residents
  - Home Visits and BOH walk in for Flu shots
  - Orienting and training WSU BSN students
  - Updated Intern Binder
  - Planned flu clinic dates, sent announcements, published in paper and newsletter
  - Sub School Nurse Contract approval for Flu Clinic vaccinator
- **Job Reclassification-** Mr. Murphy discussed with the Board pursuing changes in the public health nursing position. Mr. Murphy advised the Board that delegating the nurse as an Assistant Director for the department would be beneficial for multiple reasons including: direction in the

- c. Internal Job Posting – Town of Sudbury- BoH Administrative Assistant
- d. Letter from Bill Murphy, Health Director, to Caroline Bauer regarding irrigation system at 15 Whitetail Lane.
- e. Household Hazardous Waste Collection Contract with Clean Harbors, Inc. 2017
- f. DEP Noise Guideline document
- g. DEP Noise Meter Form
- h. DEP Noise Fact Sheet
- i. Fighting Opioid Epidemic resource guide.
- j. Field Report from McPhail Associates, LLC to Meagen Donoghue regarding Lot E and F Maynard Road slope stabilization
- k. STOP ADDICTION Before it Starts flyer from DPH
- l. Letter to Beth Suedmeyer, Planning Board, dated 9/11/2017 from Horsley Witten Consultants regarding peer review of Stormwater filing for 69-71 Brewster Road.
- m. Copy of Petition to repeal the bottle ban
- n. Memo from Beth Suedmeyer, Planning Board, regarding driveway at 69-71 Brewster road.
- o. Email regarding Rebecca McEnroe, Sudbury Water District Superintendent, departure
- p. Memo from Bill Murphy, Health Director to the Planning Board regarding the proposed subdivision at Pratts Mill Road.
- q. Letter from Sullivan and Connors and Associates to Beth Suedmeyer, Planning Board regarding stormwater permit application at 1 Morse Road.

Meeting Adjourned 5:25 pm