

BOARD OF HEALTH

Minutes of Meeting of November 17, 2015

Chair Carol Bradford, Board members Susan Sama, Linda Huet-Clayton, William Murphy, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 4:00pm and the meeting commenced at 4:00pm.

1. Minutes of Meeting of October 13, 2015 were approved.
2. Invoices were Approved
3. Correspondence was reviewed
 - a. Tobacco Compliance Check Form: Sudbury Mobil, 432 BPR
 - b. FY '17 Budget
 - c. DPH email: Request for continued surveillance and reporting of acute flaccid myelitis (AFM): October 6, 2015
 - d. Region 4A Local/State Advisory Council Meeting Minutes: Sept. 15, 2015
 - e. DPH memo: Monitoring of Travelers from Sierra Leone
 - f. DPH email: Region 4A 24-7 Contact List: October 6, 2015
 - g. BOH memo: regarding 15 Union Ave, Sudbury: October 27, 2015
 - h. AKAL Engineering memo: Sewer discharge calculation for tenant space in Building # 2, 29-Hudson Road, Sudbury: October 22, 2015
 - i. Sarah Leroux email: regarding Sudbury Compliance Checks: November 12, 2015
 - j. BOH memo: Request for Emergency Work: 214 BPR, Sudbury: November 16, 2015
 - k. DPH memo: Office of Preparedness and Emergency Management: Budget period 4
 - l. DPH email: State Health Officials Announce Second west Nile virus fatality in Massachusetts: October 1, 2015
 - m. Region 4A email: Community Allocations & Conditions for use of PHEP and MRC funding: October 21, 2015
 - n. Maven Training email: ePostcard 2015- Communication Events: October 30, 2015
 - o. DPH memo: Local Public Health Update: October 2015
 - p. A & F to Host Regulatory Review Listening Session on Municipal Issues: Tuesday October 20, 2015
 - q. CDC Health Advisory: Increases in Fentanyl Drug Confiscations and Fentanyl-related Overdose Fatalities: October 26, 2015

4:10pm: Hearing Eileen Bendoras, # 214 Boston Post Road, Sudbury:

- Homeowner Eileen Bendoras, # 214 Boston Post Road, Sudbury requested this hearing before the Board of Health to go over Board of Health orders regarding her property located at # 214 Boston Post Road, Sudbury.
- Ms. Bendoras stated that she has been working to try to meet the demand(s) of the Board of Health orders:

- She has met the vacate order and is currently not living at the property at # 214 Boston Post Road, Sudbury
- She has secured housing at the Longfellow Glen apartment complex
- Ms. Bendoras is asking the Board to modify the boarding order to not include plywood boards or permanent fixtures- Ms. Bendoras is very concerned with the aesthetics of her property, since it is on the main road on Rt. 20- Sudbury
- Health Director, Bill Murphy: explained to Ms. Bendoras that although the Board is conscious of her feelings on this, the plywood/permanent fixtures need to be adhered to since it is a State of Massachusetts Code when it comes to boarding a house- boarding needs to meet State condemnation codes and certain procedures must be adhered to.
- Health Director, Bill Murphy: discussed that he would be willing to work with Ms. Bendoras in meeting with her contractor(s) as well as the Sudbury Building Inspector in reviewing what options were available when it came to alternate boarding materials and procedures
- Board member, Susan Sama: Discussed that the condemnation rules are in affect to secure addresses and to include liability issues by the Town. The rules are in place to protect everyone's interests.
- Health Director, Bill Murphy: Concluded the following would take place regarding # 214 Boston Post Road, Sudbury:
 - (a) David Poirier would set up trapping
 - (b) Ryan Boyd (Contractor) would clear brush around the perimeter of the dwelling at # 214 Boston Post Road, Sudbury
- A meeting will be set up between the Health Director, Bill Murphy and the homeowner, Eileen Bendoras in one week- Monday after Thanksgiving break
- Meeting will include homeowner, Ms. Bendoras, Health Director Bill Murphy, Building Inspector, Mark Herweck, Fire Inspector and Animal Control Officer
- Any cost associated with work will be liened against the property at # 214 Boston Post Road, Sudbury
- Chair: Carol Bradford made motion for meeting between homeowner Ms. Bendoras, Health Director, Bill, Murphy, Building Inspector Mark Herweck, Fire Inspector and Animal Control Officer to discuss next steps in meeting Board of Health containment order regarding # 214 Boston Post Road, Sudbury. Susan Sama, member: seconded motion- motion granted

Phyllis Schilp, Sudbury Board of Health Nurse:

- Phyllis Schilp, Board of Health Nurse presented her Nursing Report to the Board which included:
 - (1) 16-separate- flu clinics were held in Sudbury
 - a. schools, fire/police, DPW & town building
 - (2) Flu clinics started up in September 2015
 - a. 388 doses were given for 2015
 - (3) 90-doses of flu vaccine are left over, can return up to 120-doses for a 100% re-imburement, 80% refund possible on doses that have been given
 - (4) Monthly Health Topic= Flu

- (5) Report of a Norovirus outbreak- follow-up is ongoing
- (6) Flu season: MRC recruitment is a necessity in order for flu clinics to run smoothly- participation from volunteers is necessary- in 2015, there was a 25% response from MRC volunteers
- (7) Even though flu season and clinics is winding down, there is still work to be completed- including database entry of MIIS/Insurance which will be ongoing through January 2016.

Health Director's Report:

- Housing Inspections:
 - 1. Homeowner @ # 214 Boston Post Road has relocated to Longfellow Glen. Action to board up property has begun
- Septic Inspections:
 - (a) 8-soil test evaluations
 - (b) 25 installation inspections
- Nuisance Complaints:
 - (a) 6 Easy Street was inspected to assess sanitary conditions
A site visit determined that property is currently unoccupied with some debris around perimeter, but no serious unsanitary conditions were present.
Attempts have been made to reach owner of property
 - (b) Water Department asked for an inspection of an unauthorized sprinkler system on Lafayette Road, Sudbury. The owner repaired an existing sprinkler system therefore did not require a well.
 - (C) A Lincoln Road resident reported that her child became ill after consuming water at the fountain at LS. The school, water dept., and BOH investigated and water samples revealed no contamination
 - (d) A trash complaint was investigated at Sudbury Rug on Union Ave. A letter was sent to owner and landlord of property.
- Food Inspections:
 - (a) Food Inspections of school cafeterias is ongoing
- Other
 - (a) A site walk of the housing development at Concord/Hudson Road took place. There are many environmental concerns with the site, all of which have been communicated to the Planning Board.
 - (b) There have been ongoing meetings with the developers of the Raytheon project.

- Mutual Aid Agreement:
 - (a) The agreement will be presented to the Selectman on December 1st.

- List of Meetings:
 1. Meeting with the Sudbury Water District Superintendent- Rebecca McEnroe
 2. Site walk: Concord/Hudson Road 40B project
 3. MHOA Conference
 4. 29 Sudbury/Proposed Honey Dew
 5. National Development/ Raytheon meetings

FY '17: Budget

- Health Director, Bill Murphy presented the proposed FY '17 Budget- step salary increases, put the budget over the 1.5% recommended increase. Level funding of the expenses is required.

Fee Schedule:

- Health Director, Bill Murphy discussed proposed fee schedule increases. Food establishment fees were based on a survey conducted by Wayland local town fees. Susan Sama, Board member recommended doubling the tobacco sales fee. Health Director, Bill Murphy said he will be sending out the proposed fees with the renewal applications. Dates were set for public comment- January 12, 2016 and public hearing- February 23, 2016.

Miscellaneous Business:

- Health Director, Bill Murphy was contacted by the Selectman about possibly taking a lead role in the Melone Site Assessment Project. Mr. Murphy will update the Board at the next scheduled meeting.

- Next Board of Health meeting scheduled: Tuesday December 15, 2015

- Meeting Adjourned: 5:00pm

- Respectfully submitted: Michele Korman, Administrative Asst. Sudbury BOH