

BOARD OF HEALTH

Minutes of Meeting of February 10, 2015

Chair Carol Bradford, Board members Susan Sama, Linda Huet-Clayton, William Murphy, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 5:05pm and the meeting commenced at 5:08pm.

1. Minutes of Meeting of January 13, 2015 were approved pending corrections.
2. Invoices were Approved
3. Correspondence was reviewed
 - a. Health Director's Report: January 2015
 - b. Mutual Aid Agreement among Public Health Agencies in Emergency Preparedness Region
 - c. BOH Nurse Report: January 2015

Mutual Aid Agreement:

- Region 4A Preparedness was incorporated years ago. The purpose of the Region 4A Collaboration is for cities/towns to be able to mobilize their residents when and if a disaster or emergency situation should occur.
- The Health Director is collaborating on a working document, working with the Sudbury Town Counsel, Town Manager, Sudbury Fire Chief and other town departments with the Board's approval.

Nurse Report:

- William Murphy, Health Director discussed with the Board a meeting between the BOH Nurse, Phyllis Schilp and the CERT Director, Marie Royea. Discussed that it was a very productive meeting.
- Included in the Nurse's Report are parameters for the MRC and CERT to evolve together into a more close working relationship, i.e.: sharing contact information, etc.
- BOH Nurse is working on strategies to refer town residents to area shelters in times of need, i.e.: snowstorms, emergency situations, etc.
- Continuing work on internal logistic planning
- Anticipating receiving Emergency Preparedness Funds that will be forwarded towards a medical refrigerator to store vaccine

Health Director's Report:

- William Murphy, Health Director discussed that installs of septic systems are still ongoing, although it is not an optimal time of year for installation.
- Food Inspections:
 - a. Lincoln-Sudbury High School cafeteria
 - * A few minor items that need to be addressed
 - b. Sierra's
 - * Owner is opening a small Italian restaurant

- * wants to add pizza ovens in basement of restaurant
- * anticipates opening soon
- c. Oishii Too Inspection
- * No health violations were found during inspection
- d. swimming pool inspections:
 - * pools at Atkinson and Bosse Sports were inspected

Miscellaneous BOH business:

- Annual Town Report was finalized and submitted
- Animal Road-kill policy still in development stages
- Chair Bradford discussed utilizing Sudbury-Lincoln crane.org website
- Health Director, William Murphy discussed utilizing a more comprehensive filing system for BOH paperwork and property records to work towards more efficient filing needs.

Next BOH Meeting scheduled: Tuesday March 24, 2015

Meeting adjourned:

6:15pm

Submitted: Michele Korman
Sudbury Board of Health