

## BOARD OF HEALTH

Minutes of Meeting: January 13, 2015

Chair Carol Bradford, Board members Susan Sama, Linda Huet-Clayton, William Murphy, Health Director and Michele Korman, Health Coordinator were present in the Flynn Silva Room at 6:50pm and the meeting commenced at 7:00pm.

1. MINUTES of meeting of December 9, were approved with corrections.
2. INVOICES were approved
3. CORRESPONDENCE was reviewed and included the following:
  - a. Dept. of Agricultural Resources memo: herbicides to control vegetation notice
  - b. Nicholson plumbing-heating memo: 153 Lincoln Road property: 12/9/14
  - c. Board of Health memo: Board of Selectman accepting donation from Methodist Church for Cheri Cavanaugh fund: 1/7/15
  - d. LaMarche Associates: Notice of Casualty Loss to Building: 388 Willis Road, Sudbury: 1/7/15
  - e. MDPH memo: Massachusetts Emergency Management Agency: Situational Awareness Report: Ebola Monitoring Activities
  - f. Board of Health memo: Re: 12 East St., Sudbury: Order to Correct Housing Violations: 1/7/15
  - g. Comm. of Mass.: Office of Health & Human Services: DPH memo: EMS Management of Suspected Ebola Virus Disease (EVD) Patients and Point of Entry

Chairman Bradford brought the meeting to order: Board will listen to neighbor's concerns regarding the potential new Buddy Dog site on Wayside Inn Road, Sudbury.

Michael Shepnak: 170 Wayside Inn Road, Sudbury

- \* Has lived in Sudbury for 20+-years
- \* Was a former employee of Raytheon
- \* Spoke about his concerns for this potential new Buddy Dog site, some of his concerns include:
  - a. potential that new site will violate state noise related statues
  - b. how waste from proposed kennel will impact enviornmental issues
  - c. issue of how waste will impact well water & odor-related issues
  - d. concern regarding potential impact of animal and medical waste, and cleaning agents and how disposal and run-off will be contained and controlled
  - e. Has asked the Board of consider limiting the size of the kennel or the number of dogs to achieve a reasonable balance. Is also asking that the Board make every attempt to insure the proposed kennel include adequate design requirements to address these and other reasonable concerns identified during the review process.

Francis Lyons: 157 Wayside Inn Road, Sudbury:

- \* Resident of Sudbury, MA. since 1969
- \* Mr. Lyons also discussed with the Board his concerns regarding dog-waste and how this will impact environment and neighborhood.

\* Is concerned about dog-waste-urine- how much waste will be generated daily and how this will be contained. Is also concerned regarding impact on wells in the neighborhood.

Mary Hackman: 28 Prides Crossing Road, Sudbury

\* Ms. Hackman addressed the Board detailing her concerns regarding this proposal as well. Is concerned since her property abuts a pond, her concerns include: impact on well water, contamination, bacteria concerns.

\* Spoke of a letter sent out by Buddy Dog representatives that was mailed to abutters- although she and other abutters never received this letter and only heard about it through others.

Linda Huet-Clayton, Board member: asked Ms. Hackman if it was possible for her to forward the letter to Board of Health for review?

\* Ms. Hackman agreed to forward letter to Board of Health Chair Bradford and fellow members of the Board.

\* Chair Bradford: discussed that the Board of Health has not yet received any formal plans regarding the Buddy Dog proposal.

Dave Henkels, 17 Twin Pond Lane, Sudbury:

\* Mr. Henkels discussed that the 9 1/2 parcel of land/location which is across from the historic Wayside Grist Mill as well as the Martha Mary chapel- also inquired if any plans for this site had been submitted?

Steve Burke, Trustee for Buddy Dog:

\* Mr. Burke spoke that he is a member of the Board of Trustees for Buddy Dog and that the trustees as well as Buddy Dog representatives have spent over 1 1/2 years developing plans for this restructure of their facility.

\* Discussed that plans have not yet been submitted to any authoritative Board within the Town of Sudbury

\* discussed the fact that in his opinion, this discussion is premature at this point in development-planning

\* site-plan review is in an on-going phase and there has not been any formal submission of plans yet to any governing Town of Sudbury Board.

Ursula Lyons, Wayside Inn Road, Sudbury

\* Ms. Lyons discussed her concerns regarding noise and animal waste management

Terry Curran, 50 Jack Pine Road, Sudbury:

\* Ms. Curran discussed the Mass. State Law Statue and how this Statue details provisions regarding Noise/Nuisance- asked the Board what their interpretation of this State Law was?

Chairman Bradford: In answering Ms. Curran gave assurances that the Board was in the position to be able to use all resources that would be available to them

William Murphy, Health Director:

- \* Mr. Murphy discussed that the Board will rely on the Town of Sudbury's Town Counsel to reach out to DEP as a resource in any interperation that was needed.
- \* Mr. Murphy also discussed that the Board was interested in the formal submission of conceptual/strategic plans for further review of proposed project.

Chairman Bradford:

- \* Discussed that the first step in the process would be to review the proposed plans, once those plans were formally submitted for the Board's review.
- \* The Board of Health was asked to listen to neighbor's concerns, which they have obliged and look towards moving forward with this dialouge.

Jim Cutler, Planning Board

- \* Mr. Cutler discussed that the first steps would also include formal submission of plans to the Town of Sudbury Planning Board for review
- \* The process would then move forward with submittal to the Town of Sudbury Selectman's Office
- \* The Board of Health Office would be involved with plan review as would various other Town Boards as well.

Terry Sois, 47 Jack Pine Lane, Sudbury

- \* Ms. Sois discussed her concerns, which include:
- \* her property is surrounded by wetlands, is not sure how this proposal would pass wetland reviews/guidelines?
- \* Talked to the Board about how one of her neighbor's had built a barn 2 1/2 years ago and how this structure has been impacted by the wetlands that surround their properties- including a lot washout and rain saturation. Is concerned that this problem will also exist if Buddy Dog proposal pushes through.

Phyllis Schilp: Public Health Nurse:

- \* Chairman Bradford welcomed Phyllis
- \* Ms. Schilp discussed:
  - a. There has been lots of transition in coming on board as the Town of Sudbury Board of Health Nurse
    - \* She discussed applying for an NPI
    - \* has also registered with Mass.
    - \* The MAVEN program is set up and functional
    - \* has severed all ties with Parmenter
    - \* has met with Dr. Curran to discuss his role as Board of Health consulting physician
- \* working on UMASS billing: this is the billing procedure in place for ordering vaccine, paperwork for medicine application

- \* working on child-free vaccine program
- \* On Jan. 27th is partnering with Bay Path Elder Services at the Senior Center for an arthritis seminar
- \* is working on updating the Public Health Nurse section of the Board of Health's website page

Future Plans:

- \* work on re-establishing goals and incentive for the Town of Sudbury's MRC (Medical Reserve Corp.) program
- \* continue work with Region 4A
- \* continue moving forward with transition

William Murphy, Health Director: discussed short-term/ long-term goals i.e.: establishing wellness exhibits for employees, etc.

Linda Huet-Clayton, Board member: discussed establishing plans to re-invigorate membership for the MRC

Susan Sama, Board member: discussed refreshing the MRC mailing list

Chairman Bradford: discussed publicizing the need for new members to join the Sudbury MRC

Dr. Curran:

- \* Discussed his professional background which includes:
  - a. works as a intern-GI through Marlborough Hospital, is also on staff at MetroWest Medical Center
  - b. Is a member on the Marlborough Board of Health and also currently serves as their consulting physician as a medical liasion
  - c. has various resources that he can apply to his work as a consulting physician for the Sudbury Board of Health

Chairman Bradford:

Chairman Bradford made motion to appoint Dr. Curran as a consulting physician for the Sudbury Board of Health for a term of 3-years to start as soon as he is sworn in by the Sudbury Town Clerk's office. Susan Sama, member: seconded motion, Motion was granted.

Animal Road-Kill Policy:

William Murphy, Director:

discussed that the Board of Health should adopt a written policy that is clear and intent on the responsibility of residents when faced with finding deceased animals on their own personal property. Would like to develop a written policy that can then be added

and utilized on the Sudbury Board of Health website.

- \* Talked this over with the Sudbury Board of Health Animal Contract Coordinator, and is also working with the Sudbury Police Dept., Mass Highway and Sudbury Board of Health Animal Contractor.

Director's Report:

- \* FY '16 Budget:

- \* discussed lack of vacation coverage for Health Director as well as Sudbury Public Health Nurse: how there is currently not a policy in place for direct coverage

- \* discussed looking into neighboring and collaborating towns, what their vacation policies entail and if the Town of Sudbury would be able to work something out for their own policy development- will work on a draft

- \* discussed IRS/Liability issues within the Town of Sudbury and how those issues are processed within the Board of Health structure

- \* will ask and look into possible pier-diem work for coverage

- \* working on the budget has been time-consuming

Region 4A:

William Murphy, Director:

- \* discussed that Phyllis, Sudbury Board of Health Nurse has been delegated and will take on responsibilities for attendance and participation in Region 4A on behalf of the Sudbury Board of Health

- \* discussed response of the Sudbury Board of Health to recent Ebola crisis and how the Board will handle an Ebola situation within the Town of Sudbury, if one should arise

Susan Sama, Board member:

- \* discussed dispersing Ebola information through usage of the Board of Health website/webpage in order to keep Sudbury residents informed of Sudbury Board of Health actions.

William Murphy, Director:

- \* discussed working with the Sudbury Fire Dept. concerning a meat-refrigerator fire at the Sudbury Shaw's supermarket

- \* discussed that water got into the electrical unit which started the fire

- \* \$2500. meat had to be disposed of

- \* met with Fire Chief on site

Resident Request:

- \* William Murphy, Director:

discussed that a Sudbury resident has requested a meeting with the Sudbury Board of Health in order to go over and possible amend the Board's Outdoor Wood Boiler Regulations in order to include regulations pertaining to "Indoor Hydraulic Units"

William Murphy, Director:

- \* discussed a chimney fire that occurred at #12 Easy Street, Sudbury
- \* During initial inspection, housing violations were observed as well-working with the Sudbury Fire Dept. to correct these violations

\* discussed meeting with Sudbury Town Manager and meeting new Sudbury Town Counsel: Barbara St. Andre

Town Meeting:

- \* William Murphy, Director, discussed BOH Article that will detail usage of BOH revolving fund to include funded monies for FY '16 to include billing expenditures pertaining to Sudbury Board of Health Nurse for Medicare/Medicaid billing
- \* also discussed usage of private insurance
- \* revolving fund monies are also requested/needed to purchase vaccine
- \* will work on a Draft bill for Board of Health to review at next meeting.

Next Board of Health meeting scheduled: Tuesday February 10, 2015

Meeting Adjourned:

8:00pm

Respectfully submitted:

Michele Korman  
Health Coordinator