

BOARD OF HEALTH

Minutes of Meeting of January 14, 2014

Board members, Carol Bradford, Linda Huet-Clayton, Chairman McNamara, Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 4:08pm and the meeting commenced at 4:25p.m

1. Minutes of Meeting of November 12, 2013 were approved.
2. Minutes of Meeting of December 10, 2013 were approved.
3. Invoices were approved
4. Correspondence was reviewed and included the following:
 - (a) Woodward & Curran memo: Discharge Monitoring Report: Raytheon, Sudbury Facility, December 26, 2013
 - (b) R. Wilson & Associates memo: 82 Maynard Road, Proposed Subdivision: December 5, 2013
 - (c) Planning Board memo: Notice of Definitive Subdivision Plan Submission: North Ridge Farm, Sudbury: December 10, 2013
 - (d) DEP memo: Notice of Issuance of Unilateral Administrative Order: January 10, 2014
 - (e) Building Dept. memo: odor complaint 9 & 23 Old County Road, December 13, 2013
 - (f) DEP memo: Notice of Non-Compliance: Mr. Trashman, LLC.: Solid Waste-Waste Ban Compliance
 - (g) Sudbury & Peer Town FY '13 General Fund Expenditures: December 2013
 - (h) Dept. of Public Works memo: Inspection Report: Sand Hill Sanitary Landfill: December 2013
 - (i) Accounting spreadsheets: Monthly statement: Nov. 2013: FY '14
 - (j) Accounting spreadsheets: General Fund Revenues: November 2013: FY '14
 - (k) Accounting spreadsheets: Special Revenues: November 2013: FY '14
 - (l) Accounting spreadsheets: Trust Funds: November 2013: FY '14
 - (m) The Beacon newsletter: December 2013
 - (n) The Beacon newsletter: January 2014

- The Health Director, Robert Leupold discussed the enforcement issues pertaining to the Sudbury Pines Nursing Facility per the DEP.

Budget: FY '15:

- RCL, Health Director met with Maureen Valente, Sudbury Town Manager to discuss transition of a new Health Director and the proposal for a Town Board of Health Nursing position
- The Town Manager was receptive to the proposed 35-hr.-per-week Nursing position. Asked for a job description to be drafted.
- RCL, Health Director will develop a draft job description for new BOH Nursing position
- Also discussed the Assistant Board of Health position was taken out of the operating Board of Health budget and re-allocated to cover a new Planning Board position.

Next Meeting: February 11, 2014

Meeting Adjourned: 5:00pm/MZK