

BOARD OF HEALTH

Minutes of Meeting of December 10, 2013

Board members, Carol Bradford, Linda Huet-Clayton, Robert C. Leupold, Health Director and Michele Korman, Health Coordinator were present in the DPW conference room at 4:15pm and the meeting commenced at 4:20p.m

1. Minutes of Meeting of November 12, 2013 were held for approval by Chairman McNamara.
2. Invoices were approved
3. Correspondence was reviewed and included the following:
 - (a) Planning Board memo: Route 20 Steering Committee: October 16, 2013
 - (b) DPH memo: Immunization Equity Technical Assistance: October 15, 2013
 - (c) Zoning Board of Appeals memo: Notice of Public Hearing: November 4, 2013
 - (d) Zoning Board of Appeals memo: Notice of Public Hearing: October 21, 2013
 - (e) WasteWater Environmental Management memo: Lincoln-Sudbury Regional High School: September 25, 2013
 - (f) Dept. of Public Works memo: Sand Hill Sanitary Landfill Inspection Report: October 2013
 - (g) Woodward & Curran memo: Discharge Monitoring Report: Permit # 4-23, Raytheon, Sudbury Facility: October 21, 2013
 - (h) Sudbury Board of Health Nurse Report: September 2013
 - (i) DEP memo: Draft Individual GroundWater Discharge Permit No: 942-0 & Public Comment Notice: The Residencies of Johnson Farm, Landham Road, Sudbury: November 7, 2013
 - (j) Accounting spreadsheet: Special Revenues: Sept. 2013: FY '14
 - (k) Accounting spreadsheet: Monthly Statement: Sept. 2013: FY '14
 - (l) Accounting spreadsheet: General Fund Revenues: Sept. 2013: FY '14
 - (m) Accounting spreadsheet: Trust Funds: Sept. 2013: FY'14
 - (n) Sudbury EDS Drill/Flu Clinic: After-Action Report/Improvement Plan: 2013-2014
 - (o) TetraTech memo: Notice of Phase IV Field Work, 33 Union Ave., Sudbury: September 23, 2013
 - (p) ECS memo: Public Notification of Release Abatement Measure Plan, 423 Boston Post Road, Sudbury: October 10, 2013
 - (q) Kleinfelder memo: Release Abatement Measure Plan, Former Mobil Station, 465 Boston Post Road, Sudbury: October 4, 2013
 - (r) DPH memo: Cancer Incidence in Massachusetts, 2005-2009, City & Town Supplement: October 24, 2013
 - (s) Dept. of Public Works memo: Sand hill Sanitary Landfill Inspection Report: September 2013
 - (t) Board of Health memo to Planning Board: Livermore Estates, Cluster Subdivision Plan: October 8, 2013
 - (u) Sept. of Public Works memo: Landfill Gas, Sand Hill Landfill, Sudbury: September 27, 2013
 - (v) The Beacon newsletter: September 2013
 - (w) The Beacon newsletter: October 2013

MetroWest Tobacco Grant Program:

- MetroWest Health Foundation is supporting a 3-year tobacco control grant for 10 MetroWest towns including Sudbury in hopes to initiate long-term tobacco control measures at a regional level.
- Sudbury Tobacco Grant money still available to utilize to support cessation funds through the Lincoln-Sudbury Regional High School Cessation program
- Sudbury Board of Health tobacco fees may need to be in a revolving fund to support a long-term regional program.

FY '2015 Budget:

- Robert C. Leupold, Health Director discussed a meeting that will be held with the Sudbury Town Manager to discuss Budget change in order to create a Nurse/ Environmental Special position to work within the current Board of Health office.
 - (a) Would be a 35-hour-per-week position
 - (b) Applicant would work on MRC (Medical Reserve Corps.) and Emergency Preparedness
 - (c) The Board of Health Nurse position would be crucial to working with Sudbury Public School Nurses and Senior Center

Next Board of Health meeting scheduled: **Tuesday January 14, 2014 @ 4:00pm.**

Meeting Adjourned:

5:15pm

Respectfully Submitted:

Michele Korman
Health Coordinator
Sudbury Board of Health